

**PERMIT TO WORK WITHIN THE RIGHT-OF-WAY**



CITY OF DAPHNE, ALABAMA  
DIVISION OF PUBLIC WORKS

26435 Public Works Road  
Daphne, Alabama 36526

Office (251) 621-3182 Fax (251) 621-3189

APPLICANT \_\_\_\_\_ PERMIT # \_\_\_\_\_

APPLICANT BUSINESS ADDRESS \_\_\_\_\_

APPLICANT BUSINESS PHONE \_\_\_\_\_ CELL PHONE \_\_\_\_\_

ADDRESS/LOCATION OF PERMITTED WORK \_\_\_\_\_

DESCRIPTION OF WORK \_\_\_\_\_

CONTRACTOR'S CITY OF DAPHNE BUSINESS LICENSE # \_\_\_\_\_

PROJECT START DATE \_\_\_\_\_ PROJECT COMPLETION DATE \_\_\_\_\_

DOES SCOPE OF WORK IMPACT A SIGNALIZED INTERSECTION?       YES       NO

IF SO, WHICH INTERSECTION(S)? \_\_\_\_\_

APPLICANT SIGNATURE \_\_\_\_\_ DATE \_\_\_\_\_

Application is hereby made to the City of Daphne, Public Works Division, in accordance with City Ordinance No. 2016-13, RIGHT-OF-WAY ORDINANCE for a permit to work within the public right-of-way at the above described location only, for the sole purpose as described above in the description of work. It is understood and agreed to by the Applicant that this permit is issued subject to the terms & conditions as stated on page 2 of this application, AND all terms and conditions as stated in City of Daphne Ordinance No. 2016-13, RIGHT-OF-WAY ORDINANCE.

*THIS SECTION TO BE COMPLETED BY PUBLIC WORKS STAFF:*

APPROVED BY \_\_\_\_\_ DATE \_\_\_\_\_

SPECIAL CONDITIONS OF APPROVAL \_\_\_\_\_

CALCULATED FEE \_\_\_\_\_ PAID  COLLECTED BY \_\_\_\_\_

DATE PAID \_\_\_\_\_ CHECK # \_\_\_\_\_ PROJECT INSPECTION COMPLETE

This permit **MUST BE POSTED AT THE JOBSITE** during the entire construction process. This permit expires at the project completion date & may be extended only upon submission of a written request to the Director of Public Works or his representative. No extension will be granted unless work has begun on the project.

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1. An attached sketch / drawing is hereby submitted depicting the scope of work to be performed, and complies with Appendix B of Ordinance No. 2016-13, RIGHT-OF-WAY ORDINANCE.
2. The proper fee (check or money order) made out to The City of Daphne is attached and has been calculated per Appendix A of Ordinance No. 2016-13, RIGHT-OF-WAY ORDINANCE. No work will commence without payment of such fees.
3. The required construction bond is attached according to Appendix B, Section II of said Ordinance.
4. The Applicant hereby understands that the City of Daphne, Division of Public Works, reserves full & complete municipal control over the subject matter related to this permit
5. The Applicant understands that any violation of Ordinance No. 2016-13, RIGHT-OF-WAY ORDINANCE, may lead to a stop work order & subsequent revocation of this permit. Further actions may be pursued in accordance with Section VII of this Ordinance.
6. The Division of Public Works will perform inspections during the course of work stated in the above stated description of work. Final Inspections will be scheduled with Public Works in accordance with Appendix B, Section IV of Ordinance No. 2016-13, RIGHT-OF-WAY ORDINANCE.
7. The Applicant agrees to notify the Public Works Director or his representative **(24) hours** prior to starting work on any major or minor projects and **(72) hours** prior to closing any roadway or interruption of traffic flow. The applicant must contact the Public works director or his representative for an inspection when the work is complete.
8. The Applicant agrees to **restore the general area of work** including disturbed landscaping, sodding, paving, etc... per the City of Daphne construction standards and the specifications of the Public Works director.
9. This permit is rendered invalid if work is not initiated within six months or if the project lies dormant for a period of thirty (30) days after starting construction.

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