

**CITY OF DAPHNE
CITY COUNCIL MEETING AGENDA
1705 MAIN STREET, DAPHNE, ALABAMA
JULY 20, 2015
6:30 P.M.**

1. CALL TO ORDER

2. ROLL CALL

INVOCATION / Pastor Neil Beasley with the Daphne United Methodist Church

PLEDGE OF ALLEGIANCE

3. APPROVE MINUTES: Council Meeting Minutes / July 6, 2015

Council Work Session Minutes / July 13, 2015

PRESENTATION: Beautification 3rd Quarter Award / Coastal Bank and Trust of Alabama / Kelly Lankford
District 5

4. REPORTS OF STANDING COMMITTEES:

A. FINANCE COMMITTEE – Fry

Review minutes / July 13th

1.) Ordinances:

- a.) Appropriation of Funds: Daphne Art Center Roof Repairs / **Ordinance 2015-40**
- b.) Appropriation of Funds: PD Generator Replacement/Repairs / **Ordinance 2015-41**
- c.) Additional Appropriation of Funds: For Contract Extension for Grant Management for Tiawasee Creek (CIAP) / **Ordinance 2015-42**
- d.) Additional Appropriation of Funds: D'Olive Boulevard Resurfacing / **Ordinance 2015-43**
- e.) Appropriation of Funds: Daphne High School Project: Equipment to Record Council Meetings / **Ordinance 2015-44**

2.) Resolutions:

- a.) Credit Card – Senior Programs & Recreation Department / **Resolution 2015-47**
- b.) Engineering Contract for Recreational Facilities / **Resolution 2015-48**

3.) Financial Reports:

- ❖ Treasurers Report / June 2015
- ❖ Sales & Use Tax Collections / May 2015
- ❖ Lodging Tax Collections / May 2015

B. BUILDINGS & PROPERTY COMMITTEE - Davis

Review minutes / July 6th

C. PUBLIC SAFETY - Rudicell

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE - Scott

E. PUBLIC WORKS COMMITTEE / SOLID WASTE AUTHORITY – LeJeune

- a.) Review Beautification minutes / June 3rd
- b.) Review Daphne Museum minutes / May 11th

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. BOARD OF ZONING ADJUSTMENTS – Adrienne Jones
Review minutes / June 4th / Staff Report / July 2nd meeting

B. DOWNTOWN REDEVELOPMENT AUTHORITY – Conaway

C. INDUSTRIAL DEVELOPMENT BOARD – Davis

D. LIBRARY BOARD - Lake

E. PLANNING COMMISSION – Scott

F. RECREATION BOARD – LeJeune

G. UTILITY BOARD – Fry

6. MAYOR’S REPORT

7. CITY ATTORNEY’S REPORT

8. DEPARTMENT HEAD’S REPORT

9. CITY CLERK’S REPORT

10. PUBLIC PARTICIPATION

11. RESOLUTIONS AND ORDINANCES:

RESOLUTIONS:

a.) **Resolution 2015-45.**.....Declaring Certain Property Surplus & Authorize the Mayor to Dispose of Such Property / 2000 Ford F 150 / Caterpillar Backhoe

b.) **Resolution 2015-46.**.....Support of MPO Surface Transportation Funds to Install Intersection Improvements on County Road 13 at Sehoj Boulevard and Long Vue Drive

- c.) **Resolution 2015-47**..... Authorizing Issuance of Credit Cards: Senior Programs
Recreation Department
- d.) **Resolution 2015-48**.....Daphne Recreational Facilities / Engineering Services Fee
Schedule

ORDINANCES:

IST READ

- a.) **Ordinance 2015-40**.....Appropriation of Funds: Daphne Art Center Roof
Repair
- b.) **Ordinance 2015-41**.....Appropriation of Funds: Justice Center Generator
Replacement/Repair
- c.) **Ordinance 2015-42**..... Additional Appropriation of Funds: Grant Management
For the Tiawasee Creek Coastal Impact Assistance
Program (CIAP), National Fish and Wildlife
Foundation (NFWF) & AL Department of Environmental
Management (ADEM) Grant Tiawasee Creek Watershed
Restoration
- d.) **Ordinance 2015-43**..... Additional Appropriation: D'Olive Boulevard Resurfacing
- e.) **Ordinance 2015-44**..... Appropriation of Funds: Daphne High School Project:
Recording of City Council Meetings

12. COUNCIL COMMENTS

13. ADJOURN

**CITY OF DAPHNE
CITY COUNCIL**

ROLL CALL

CITY COUNCIL:

COUNCILMAN RUDICELL	PRESENT ____	ABSENT ____
COUNCILMAN LAKE	PRESENT ____	ABSENT ____
COUNCILMAN FRY	PRESENT ____	ABSENT ____
COUNCILMAN SCOTT	PRESENT ____	ABSENT ____
COUNCILMAN LEJEUNE	PRESENT ____	ABSENT ____
COUNCILMAN DAVIS	PRESENT ____	ABSENT ____
COUNCIL PRESIDENT CONAWAY	PRESENT ____	ABSENT ____

MAYOR:

MAYOR HAYGOOD	PRESENT ____	ABSENT ____
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CITY CLERK:

REBECCA HAYES	PRESENT ____	ABSENT ____
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CITY ATTORNEY:

JAY ROSS	PRESENT ____	ABSENT ____
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**JULY 6, 2015
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

1. CALL TO ORDER:

There being a quorum present Council President Conaway called the meeting to order at 6:30 p.m.

2. ROLL CALL

COUNCIL MEMBERS PRESENT:

Tommie Conaway; Pat Rudicell; John Lake; Randy Fry; Ron Scott; Robin LeJeune; Joe Davis.

Also present: Mayor Haygood; Rebecca Hayes, City Clerk; Melissa Wilt, Assistant City Clerk; Jay Ross, City Attorney; David Carpenter, Police Chief; James White, Fire Chief; Vickie Hinman, HR Director; David McKelroy, Recreation Director; Richard Johnson, Public Works Director; Margaret Thigpen, Civic Center Director; Kelli Kichler, Finance Director/Treasurer; Tonja Young, Library Director; Adrienne Jones, Planning Director; Ashley Campbell, Environmental Programs Manager; B.J. Eringman, Deputy Public Works Director; Dorothy Morrison, DRA and Beautification Committee; Willie Robison, BZA; Larry Cooke, BZA; Al Guarisco, Village Point Foundation; Bob Segalla, Utility Board; Tim Patton, Volkert & Associates.

Absent: Michael Hoyt, Municipal Judge; Richard Merchant, Building Official.

INVOCATION/PLEDGE OF ALLEGIANCE:

Pastor Joshua Sellers of Eastern Shore Baptist Church gave the invocation.

3. APPROVE MINUTES:

June 15, 2015 Council Meeting Minutes

There being no corrections the June 15, 2015 minutes were approved as written.

PUBLIC HEARINGS:

- 1.) Rezoning: Cadence Bank
Location: One quarter mile south of the intersection of County Road 64 and Pollard Rd.
Present Zoning: R-4, High Density Multi-Family Residential District
Requested Zoning: PUD, Planned Unit Development
Recommendation: Unanimous favorable

- 2.) Pre-Zoning: Cadence Bank
Location: One quarter mile south of the intersection of County Road 64 and Pollard Rd.
Present Zoning: RSF-2, Single Family District, Baldwin County District 15
Requested Zoning: PUD, Planned Unit Development, City of Daphne
Recommendation: Unanimous favorable

- 3.) Annexation: Cadence Bank
Location: One quarter mile south of the intersection of County Road 64 and Pollard Rd.
Recommendation: Unanimous favorable

The Public Hearings were pulled from the agenda per a letter by owner.

**JULY 6, 2015
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
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6:30 P.M.**

4. REPORT OF STANDING COMMITTEES:

A. *FINANCE COMMITTEE* – Fry

The next meeting will be next Monday at 4:30 p.m.

B. *BUILDINGS & PROPERTY COMMITTEE* – Davis

The committee met before the council meeting, and the minutes will be in the next packet. The next meeting will be the first Monday in August.

C. *PUBLIC SAFETY COMMITTEE* – Rudicell

The minutes for the June 15th meeting are in the packet. The next meeting will be July 20th at 4:30 p.m.

D. *CODE ENFORCEMENT/ORDINANCE COMMITTEE* – Scott

The minutes for the June 15th meeting are in the packet. The next meeting will be July 20th at 4:30 p.m.

E. *PUBLIC WORKS COMMITTEE* – LeJeune

The committee met this afternoon. The discussed the newly acquired park, and are moving forward with plans for the park.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. *Board of Zoning Adjustments* – Adrienne Jones

No report.

B. *Downtown Redevelopment Authority* – Conaway

The minutes for the June 24th meeting are in the packet. The next meeting is July 22nd at 5:30 p.m.

C. *Industrial Development Board* – Davis

The minutes for the June 22nd meeting are in the packet. He has asked the Baldwin County Economic Development Alliance to send council their quarterly report. The next meeting will be July 27th at 6:00 p.m.

D. *Library Board* – Lake

The next meeting will be July 9th at 4:00 p.m.

**JULY 6, 2015
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

E. Planning Commission – Scott

The minutes for the May 28th meeting are in the packet along with the staff report for the June 25th meeting.

MOTION BY Councilman Scott to set a Public Hearing for August 17, 2015 and to approve advertising to consider the following:

- | | |
|--------------------------|--|
| a.) Pre-zone: | The Bills’ No. 2, LLC |
| Located: | Southwest corner of the intersection of Champions Way and AL Hwy. 181 |
| Present zoning: | RSF-1, Single Family Residential District, Baldwin County District 15 |
| Requested zoning: | PUD, Planned Unit Development, City of Daphne |
| Recommendation: | Unanimous favorable |
|
 | |
| b.) Annexation: | The Bills’ No. 2, LLC |
| Location: | Southwest corner of the intersection of Champions Way and AL Hwy. 181 |
| Recommendation: | Unanimous favorable |

Seconded by Councilman Davis.

AYE Lake, Fry, Scott, LeJeune, Davis, Conaway

NAY Rudicell

MOTION CARRIED

F. Recreation Board – LeJeune

They had the first meeting of the Park Plan Team, and it went well. They agreed on some things, and are waiting on Volkert with regard to the survey work. They are moving quickly, and will be talking about pricing which will determine if they go with Trione or Park Drive. The next meeting will be Wednesday at 6:30 p.m.

G. Utility Board – Fry

The minutes for the May 22nd meeting are in the packet. The next meeting will be July 29th at 5:00 p.m.

6. MAYOR’S REPORT

Mayor Haygood said the July 4th fireworks went very well. There was one incident where an attendee set off his own fireworks which struck a seven year old boy in the back. He gave kudos to the firemen that attended the boy.

7. CITY ATTORNEY REPORT:

Mr. Ross asked council to call an executive session at the end of the meeting, and there will be no vote afterward. The meeting should last 30 minutes.

**JULY 6, 2015
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
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6:30 P.M.**

8. DEPARTMENT HEAD COMMENTS:

James White – Fire Chief – gave an update on Fire Station #3 saying that the sheet metal will be hung this week.

David Carpenter – Police Chief – gave kudos to civilians who found a three year old walking in the neighborhood and called the police. He also gave kudos to the Police and Fire Departments on handling the stressful situation where they found the mother deceased in her apartment.

David McKelroy – Recreation Director – thanked the Fire, Police, Public Works and Recreation Departments for their help with the July 4th fireworks display. He also gave the sports schedule for Trione Sports Complex.

Richard Johnson – Public Works Department Director – reported that starting tomorrow County Road 13 and County Road 64 will be completely closed down after the morning commute. It will be closed from four – six weeks max. It will reopen before August 17th when school starts.

9. CITY CLERK REPORT:

No report.

10. PUBLIC PARTICIPATION

Ms. Debra Few – Sehay POA - spoke regarding traffic along Highway 181, County Road 13 and Champion’s way with the proposed office complex at Champion’s Way and the one coming on Highway 181. She was concerned with what will happen to the residential area along these corridors.

11. RESOLUTIONS & ORDINANCES:

RESOLUTIONS:

- a.) **Resolution 2015-43.** Requesting the Eastern Shore Metropolitan Planning Organization Fund a Project to Construct a Transit Facility in Daphne for Which The City of Daphne Will Provide the 20% Match

- b.) **Resolution 2015-44.** Acceptance of Streets and/or Rights-of-Way / A Portion of Ray’s Lane Southwest of Bradbury Circle – South of Lake Forest Subdivision

MOTION BY Councilman Scott to waive the reading of Resolutions 2015-43 and 2015-44. *Seconded by Councilman Fry.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Scott to adopt Resolution 2015-43. *Seconded by Councilman Lake.*

MOTION CARRIED UNANIMOUSLY

**JULY 6, 2015
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
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6:30 P.M.**

MOTION BY Councilman Scott to adopt Resolution 2015-44. *Seconded by Councilman Lake.*

MOTION CARRIED UNANIMOUSLY

ORDINANCES:

2ND READ

- a.) **Ordinance 2015-33.** Appropriation of Funds / Daphne Master Planning & Pre-Design
- b.) **Ordinance 2015-34.** Setting Forth the Authorization of Certain City Officials as Designated Signatories on Various Accounts of the City of Daphne
- c.) **Ordinance 2015-35.** Appropriation of Funds / Property Purchase / Lake Forest Lot 62-Sub Unit

MOTION BY Councilman Scott to waive the reading of Ordinance 2015-33, 2015-34 and 2013-35. *Seconded by Councilman Fry.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Scott to adopt Ordinance 2015-33. *Seconded by Councilman Lake.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Scott to adopt Ordinance 2015-34. *Seconded by Councilman Fry.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Scott to adopt Ordinance 2015-35. *Seconded by Councilman Lake.*

MOTION CARRIED UNANIMOUSLY

ORDINANCE 2015-36 IS A 1ST READ.

**JULY 6, 2015
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

12. COUNCIL COMMENTS

Councilman Scott said he hoped everyone had a good 4th of July. He said that Public Works is doing a good job mowing the new park. He mentioned that at the Windsor entrance there is dead grass, and the contractor is working on fixing the problem.

Councilman LeJeune – said that Rolling Hill Drive has dead sod also, and the contractor is working on that fixing that too. He asked everyone to pray for the family involved in the tragedy, and the officers that dealt with stressful situation today.

Councilman Davis thanked those who voiced concern with transportation and traffic, and the IDB will continue to look at the problems. It is part of council’s job to have a progressive plan.

Councilman Rudicell mentioned that council had to take care of the current citizens, and it will be six weeks before the Public Hearing for the pre-zoning and annexation of the property on Champion’s Way where citizens can express their concern. There are ramifications if plans for the project do not go well.

Councilman Lake spoke regarding the DISC project saying that giving of property to corporations is corporate welfare. He said his prayers go out to the family and Police Officers involved with the tragedy today. He also spoke regarding annexing the businesses on Highway 13, and a problem with people parking in the medians in Lake Forest.

Councilman Fry said he hoped everyone had a good 4th of July. He thanked the department heads, and asked them to relay to their staff his thanks for functioning as efficiently as possible.

Mayor Haygood reported that the Library’s summer read programs have been a success. Just in the month of June there were 5,184 books read between the preschoolers, juniors and tweens.

Council President Conaway thanked Richard Johnson for the improvements on Wilson Avenue.

MOTION BY Councilman Scott to adjourn into Executive Session to discuss pending legal actions. *Seconded by Councilman Lake.*

The city attorney, Jay Ross, stated that the above stated reason for going into Executive Session is an appropriate reason according to the Open Meetings Act. The session will take 30 minutes.

ROLL CALL VOTE

Rudicell	Aye	LeJeune	Aye
Lake	Aye	Davis	Aye
Fry	Aye	Conaway	Aye
Scott	Aye		

MOTION CARRIED UNANIMOUSLY

**JULY 6, 2015
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

13. ADJOURN:

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 7:21 P.M.

Respectfully submitted by,

Certification of Presiding Officer

Rebecca A. Hayes,
City Clerk

Tommie Conaway,
Council President

**JULY 13, 2015
CITY COUNCIL WORK SESSION
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

COUNCIL MEMBERS PRESENT: Tommie Conaway; Pat Rudicell; John Lake; Randy Fry; Ron Scott; Robin LeJeune; Joe Davis.

Also present: Rebecca Hayes, City Clerk; Melissa Wilt, Assistant City Clerk; Jay Ross, City Attorney; Kevin, Boucher, Adams & Reese; Richard Johnson, Public Works Director; Don Ouellette, BZA; Toni Fassbender, IDB; Denis Kearney, IDB; Jeff Ramsland, IDB; Taylor Ryder, BRATS; Sarah Hart, ESMPO.

Absent: Mayor Haygood.

Council President Conaway called the meeting to order at 6:40 p.m.

1. DISCUSS: DAPHNE TRANSIT HUB

Mr. Richard Johnson, Public Works Director and Mr. Taylor Ryder, BRATS, gave the following information regarding a transit hub in the City of Daphne:

1. The location they like the best is the Civic Center parking lot in front of Patriots Point
2. They would need 25-30 parking places for riders to park
3. They will need four (4) parking places for the buses
4. The lease would be for 40 years
5. They will ask the MPO for funding of \$250,000
6. The match is \$50,000 in which the land provided for the transit hub could be the match for the project and the land can be donated

The proposed start date is October 1, 2015 and the proposed completion date is December 31, 2016. The MPO just needs to approve the funding of the project which is on their agenda for the next meeting, and then council will make the decision on location and design for the hub.

(A handout of the material discussed is attached to the minutes.)

2. DAPHNE INNOVATION +SCIENCE COMPLEX

Mrs. Fassbender requested council to e-mail questions they would like answered to her or Councilman Davis as there are so many components to the project at this time, and she is not knowledgeable enough on all the components to give all the answers. She wants to make sure that the questions are answered accurately so the council could have a better understanding of the project. She said the board could come back at the August 10th work session with the answers.

Council President Conaway requested council to send their questions to Mrs. Fassbender or Councilman Davis.

**JULY 13, 2015
CITY COUNCIL WORK SESSION
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

3. ANYTHING ELSE DEEMED NECESSARY

No other business to discuss.

**THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED
AT 7:40 P.M.**

Respectfully submitted by,

Certification of Presiding Officer:

Rebecca A. Hayes,
City Clerk

Tommie Conaway,
Council President

Baldwin Rural Area Transportation System

Contacts: Taylor Rider, BRATS Director of Transportation
251-972-8576
Sarah Hart, Eastern Shore MPO
251-990-4643

07/13/2015

Current Service in Daphne and Along the Eastern Shore

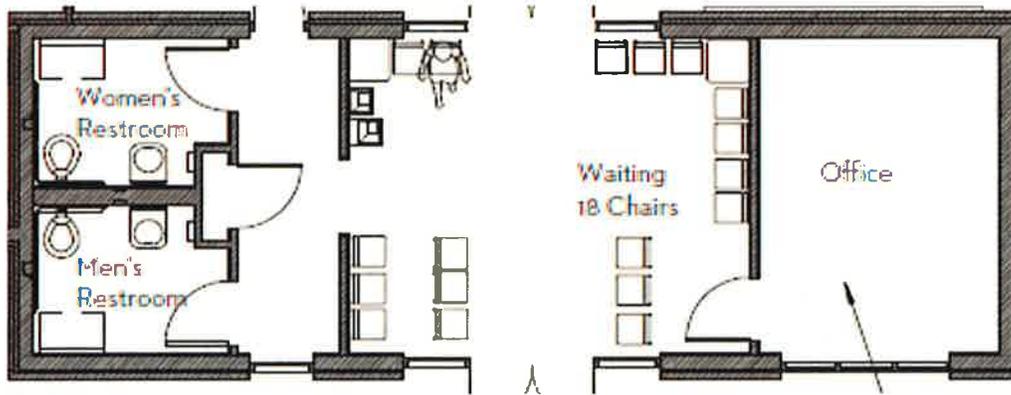
- Demand Response
 - Central Transfer – 12 times daily
 - City Zones in Daphne, Fairhope and Spanish Fort
- Commuter Routes
 - 6 Baylinc Routes
 - 2 Northlinc Routes
- Social Service Routes
 - 4 Mental Health
 - 6 ARC Routes
 - Senior Center – Daphne
 - Exceptional Foundation – St. Paul’s Episcopal Church, Daphne
- Educational Routes
 - St. Paul School, Mobile
 - St. Patrick School, Robertsedale
 - McGill Toolen, Mobile
 - 5 IB Routes – 3 in Fairhope & 2 in Daphne
 - Project Search – Thomas Hospital
- Specials
 - 5 Rivers
 - Chamber of Commerce
 - Arts & Crafts
 - Eastern Shore Art Center
 - Weeks Bay Reserve
 - Grand Hotel
 - Fairhope Yacht Club
 - Veterans Cemetery
 - Special Olympics in Mobile
 - Head Start
 - Baldwin County Economic Development Association (BCEDA)

Future Service in Daphne and Along the Eastern Shore

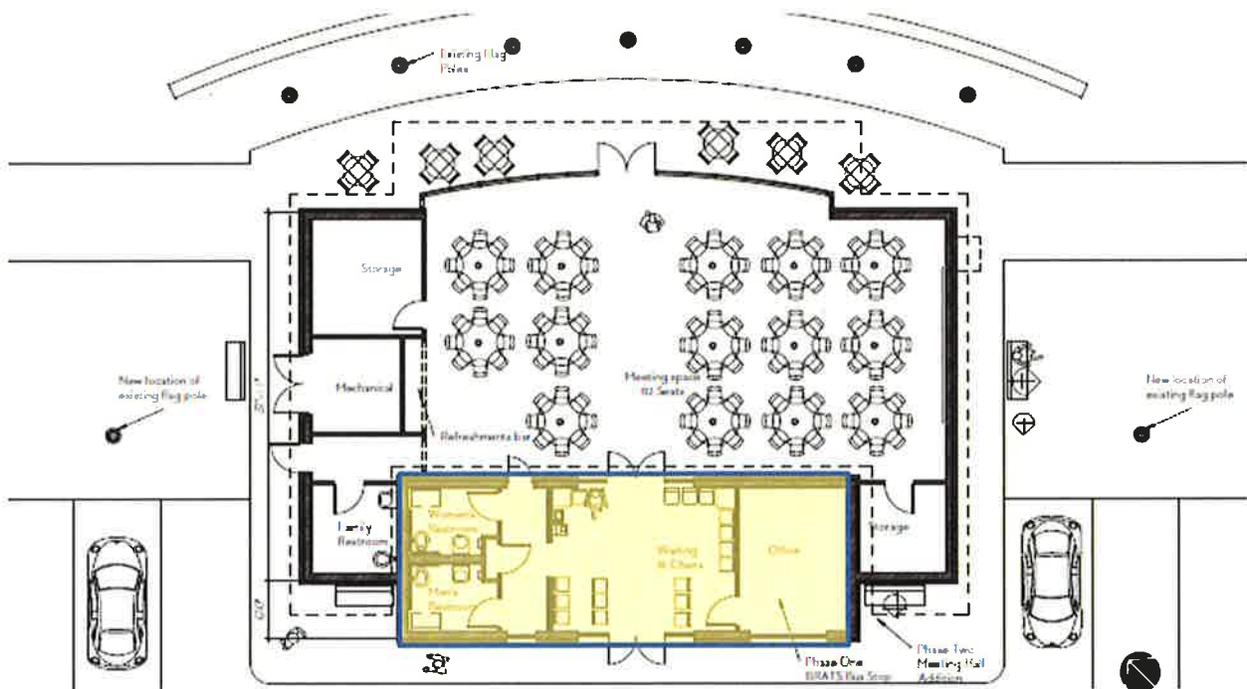
- Demand Response
 - Foley to Eastern Shore with Connection to Baylinc & Mobile
- Commuter Routes
 - Airbus
 - Vanpooling
- Educational Routes
 - St. Michael’s Catholic School

BRATS Vision for Transit Hub in Daphne

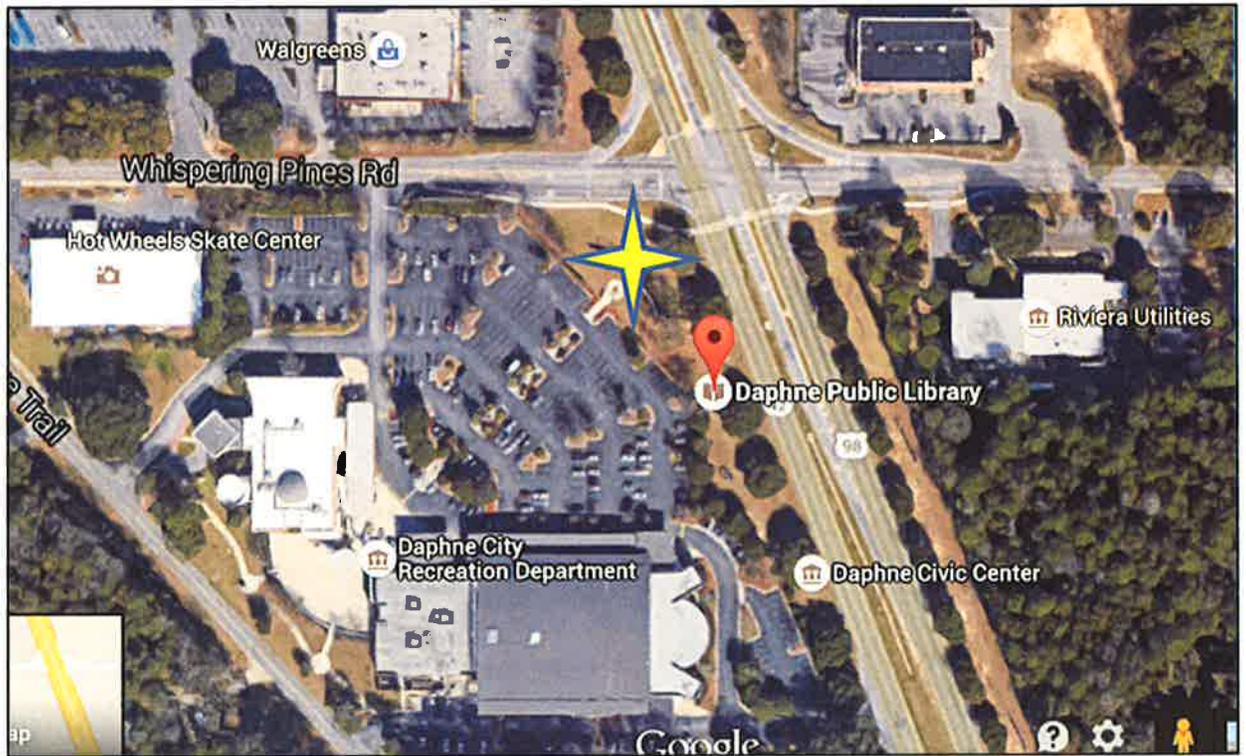
- Size & Type of Structure.



Future Vision with Community Center



- Ideal Location – Daphne Civic Center.



Section 5307 Program of Projects

Project No.:	UPT-			-
Applicant Name:	Baldwin Rural Area Transportation System "BRATS"		-	-
Urbanized Area:	Eastern Shore of Baldwin County		-	-
Fiscal Year:	2016		-	-
Project Information:	Operating, Capital & Preventive Maintenance		-	-
		<u>Quantity</u>	<u>FTA Amount</u>	<u>Local Amount</u>
				<u>Total Eligible Cost</u>
<u>SCOPE</u>				
300-00 OPERATING ASSISTANCE (local share includes 10% farebox recovery)		0	\$68,191.00	\$33,938.00
				\$102,129.00
<u>ACTIVITY</u>				
30.09.01 OPERATING ASSISTANCE – 50% (local share includes 10% farebox recovery)		0	\$68,191.00	\$33,938.00
				\$102,129.00
<u>SCOPE</u>				
117-00 OTHER BUS CAP. ITEMS -		0	\$0.00	\$0.00
				\$0.00
<u>ACTIVITY</u>				
11.7A.00 PREVENTIVE MAINTENANCE – 80%		0	\$0.00	\$0.00
				\$0.00
<u>SCOPE</u>				
111-00 BUS ROLLINGSTOCK -		1	\$45,600.00	\$11,400.00
				\$57,000.00
<u>ACTIVITY</u>				
11.12.03 BUY REPLACEMENT 30-FT BUS – 80%		1	\$45,600.00	\$11,400.00
				\$57,000.00
11.12.15 BUY REPLACEMENT VAN – 80%		0	\$0.00	\$0.00
				\$0.00
11.13.15 BUY VAN FOR SVC EXPANSION – 80%		0	\$0.00	\$0.00
				\$0.00
<u>SCOPE</u>				
140-00 ROW, LAND, EXISTING IMPROVEMENTS		1	\$600,000.00	\$150,000.00
				\$750,000.00
<u>ACTIVITY</u>				
14.03.30 SUPPORT FACILITIES: YARDS, SHOPS, ADMIN BLDGS – 80% (Spanish Fort, Fairhope & Daphne)		1	\$600,000.00	\$150,000.00
				\$750,000.00
<u>SCOPE</u>				
117-00 OTHER CAPITAL ITEMS (BUS)		0	\$164,800.00	\$41,200.00
				\$206,000.00
<u>ACTIVITY</u>				
11.76.91 REAL ESTATE ACQUISITION – 80%		1	\$160,000.00	\$40,000.00
				\$200,000.00
11.76.94 REAL ESTATE APPRAISALS – 80% (Spanish Fort)		1	\$4,800.00	\$1,200.00
				\$6,000.00
Estimated Total Eligible Cost:				\$1,115,129.00
Federal Share:				\$878,591.00
Local Share:				\$236,538.00

**Local Share
Breakdown**

Eastern Shore MPO Member Governments	Local Share:	\$191,200.00
County Government	Local Share:	\$45,338.00

- Ancillary Facilities.
 - Future Bus Stops with Benches & Shelters
 - 25 Citizens Parking Spaces & 4 Bus Parking Spaces
- Potential Ridership Growth with new facility.
 - Future Commuter Routes to Airbus
 - Future Vanpooling to other Industries
 - Future Fixed Route System

Any Other information to what role the City of Daphne will play in the growth and success of Public Transit.

- As Fixed Routes are developed, additional financial support will be needed from Eastern Shore Cities for operations.

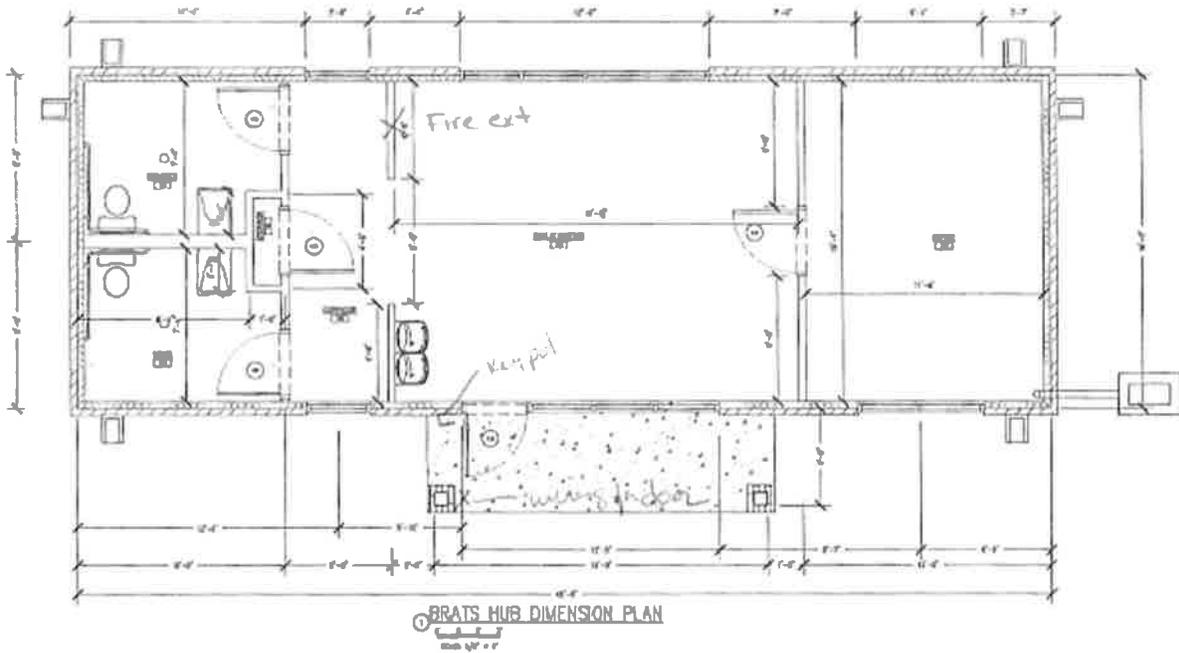
Timeline for Projects

- Spanish Fort Hub
 - Estimated Start Date of Project October 1, 2015.
 - Estimated Completion Date of Project September 30, 2016.
- Daphne Hub
 - Estimated Start Date of Project October 1, 2015.
 - Estimated Completion Date of Project December 31, 2016.
- Fairhope Hub
 - Estimated Start Date of Project October 1, 2015.
 - Estimated Completion Date of Project December 31, 2016.

Next Steps for City of Daphne

1. The City needs to communicate with a consultant (and any other stakeholders) to get a project estimate for the proposed design and construction.
2. The City Council needs to pass a resolution supporting the hub project so it can go to the MPO for funding (this step can take place before step 1 if desired).
3. The Policy Board will need to approve the project for funding at an ESMPO meeting.
4. Following Policy Board approval, the City, BRATS, and ALDOT will probably enter into a funding agreement for the construction of the project. The funding agreement should lay out the details regarding how and by whom the project will be managed.

Fairhope Hub Size 47' X 16' with a porch of 4' 8" X 16'.



**The Beautification Award for 3rd Quarter
2015 will be presented
on Monday, July 20th at 6:30 Council Meeting.**

Second Winner

Coastal Bank and Trust of Alabama

7050 U.S. Highway 90

Daphne, Al 36526

251-621-9710

Kelly Lankford, Branch Manager

District 5 - Ron Scott, Councilman

**She was not able to attend the June presentation due to a
scheduling conflict.**

**If you are able to attend this meeting, your presence is
appreciated.**

**CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
JULY 13, 2015
4:30 P.M.**

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:30 p.m. Present were Chairman Randy Fry, Councilwoman Mrs. Conaway, Councilman Joseph Davis, Councilman Ron Scott, Councilman Pat Rudicell, Councilman John Lake, Councilman Robin LeJeune, Finance Director Kelli Kichler, Senior Accountant Suzâne Henson, Human Resource Director Vickie Hinman, and Revenue Officer Jamie Smith.

Also in attendance were City Clerk Rebecca Hayes, City Attorney Kevin Boucher, Public Works Director Richard Johnson, Civic Center Director Margaret Thigpen, Recreation Director David McKelroy, Public Works Accountant Denise Penry, Environmental Program Manager Ashley Campbell, Lt. Ric Yelding, and Mr. Larry Cooke, BZA.

I. PUBLIC PARTICIPATION

No Public Participation

II. BUSINESS LICENSE REPORT

1. Report: New Business Licenses – June, 2015

The Business Licenses Report was included in the packet. Total business license issued YTD is 4,167 - up 392 from last year

102 - Total Business License issued in June 2015 - up 2 from June 2014 (*100 licenses issued*).

34 - Renewals – out of the 102

58 - New businesses with 15 *of those having a physical location in Daphne* and

10 - Prior year licenses.

Mrs. Smith included addresses for the seven new businesses with a physical location in Daphne. Mrs. Smith reviewed the delinquency report and noted that Code Enforcement issued warnings resulting in 28 businesses becoming compliant and \$4,416 revenues collected.

III. HUMAN RESOURCES BUSINESS

A. Update on Human Resources Department Activity

Mrs. Vickie Hinman reviewed the Human Resource Report including open position status.

<u>Positions</u>	<u>Status</u>
Planner (Community Development)	Reviewing applications
PT Marketing Coordinator	Interviewing
Executive Assistant	Interviewing
IT Computer Services Technician	Interviewing
PSW Mowing	DOH: 7/11/2015
PT Library Aide	DOH: 7/2/2015
Firefighter	Posting: 7/6-7/20
PT School Crossing Guard (2)	Posting: 7/6-7/20
PSW Sr. Grounds (Internal)	Posting: 7/2-7/10

Mrs. Hinman noted that a student intern would start work with the City on July 16, 2015. Mrs. Hinman stated the intern will work on GIS projects through the Building Inspection Department.

Safety Committee

Physicals for primary drivers of 15-Passenger vans are to be scheduled in July. The committee was asked to discuss the smoking at the entrance of Recreation/SAIL Site. It was recommended the smoking area be relocated and the table and trashcans be moved farther away from the entrance. Also, committee members are to report at the next meeting that "No Firearms" notices are at the entrance(s) of every City facility. Next Safety Committee meeting is July 29, 2015 @ 10:00 a.m.

HR projects/meetings:

- Oral Board interviews for Detective on July 9, 2015
- "Save the date" notices for the Employee Benefits and Wellness Fair have been mailed to vendors and sponsors

IV. CURRENT BUSINESS

A. Approve previous months minutes

The previous minutes were approved with one correction – Mr. Rudicell was not in attendance at the June 8, 2015 meeting.

B. Financial Reports

1. Treasurer's Report: June, 2015

Mrs. Henson reviewed the Treasurer's Report and noted:

- Total Unrestricted Funds - \$10,176,293
- Decrease from Last Year's Unrestricted Funds - \$153,483
- Total City Funds - \$18,181,867
- # of months of Unrestricted cash to cover monthly operating Expenses & Debt Service – 4.6 months compared to the previous year - 4.7 months

Ms. Kichler noted that reimbursement requests in the amount of \$285,000 had been submitted to FEMA and other projects would be submitted soon.

The Treasurer's Report as of June 30, 2015 Total Unrestricted Funds - \$10,176,293 and Total City Funds - \$18,181,867 was presented to be filed for audit.

2. Sales and Use Taxes: May, 2015

Mrs. Henson reviewed the Sales & Use Tax Reports and Graphs: \$1,198,226.99 was collected for May 2015:

- YTD Variance over Budget – (\$16,844.34)
- Percent change from last year's collections -1.7%

3. Lodging Tax Collections, May, 2015

Mrs. Henson reviewed the Lodging Tax Collections Report and noted the collections for May 2015 were \$108,715.74 which is up \$1,560.19 from May's 2014's collections of \$107,155.55.

- YTD Variance over Budget: \$54,648.06
- Percentage change from last year's collections: + 1.4%

4. Lodging Tax Fund : Statement of Rev over Exp, May, 2015

Mrs. Henson reviewed the Lodging Tax report and noted that the Recreation balance is \$624,297 and the Bayfront balance is \$1,999,496. Mr. Scott asked Mr. Lake if he was the liaison with Village Point. Mr. Lake said he was when needed. Mr. Scott discussed they had requested information on a Master Plan for the Bayfront properties. Discussion continued on potential plans for the Bayfront properties and forwarding the discussion to the Buildings and Property Committee meeting.

5. Correction/Court Fund Report, May, 2015

Mrs. Henson reviewed the Correction/ Court Fund Report and reported that \$18,332.15 has been transferred to date from the court portion of the fund to the corrections for the purchase of inmate meals and equipment.

6. General Fund Budgetary Comparison Schedule, March 2015

Ms. Kichler reviewed the Budgetary Comparison Schedule through March 31, 2015 showing Variance (under) over budget and the percentage of the budget used. Ms. Kichler stated that Finance has reconciled and closed through March in Munis and all other funds were reconciled and closed through April except the General Fund and she hoped to complete this week. Ms. Kichler stated that the FY2016 Budget forms would be sent out to Departments tomorrow. Discussion continued on the percentage of budget used. Mrs. Henson noted that insurance is paid annually so the insurance line items would be at 100%. Mrs. Henson explained that other seasonal expenditures would not be at 50% for March but noted that the majority of the budget line items should be at 50%.

7. Financial Statements:

- a. General Fund Balance Sheet & Statement of Rev Over Exp , March 2015**
- b. Debt Service Fund Statement of Rev Over Exp, April 2015**
- c. Debt Service Summary Activity for General Fund through April 2015**
- d. Debt Service Summary Activity for Enterprise Funds through April 2015**
- e. Agency Funds Combining Statement of Assets and Liabilities, March 2015**
- f. Special Revenue Funds Balance Sheet, April 2015**
- g. Special Revenue Funds Statement of Revenues, Expenditures, and Changes in Fund Balance, April 2015**
- h. Capital Projects Funds Balance Sheet, April 2015**
- i. Capital Projects Funds Statement of Rev Over Exp, April 2015**

Ms. Kichler reviewed the statements listed above. Discussion continued on the statements. Ms. Kichler said if there were any questions to just let her know.

8. Enterprise Funds Statements:

- a. Statement of Net Position, April, 2015**
- b. Enterprise Funds Statement of Revenues, Expenses, and Changes in Net Position, April 2015**

Ms. Kichler reviewed the Enterprise statements and pointed out that the Solid Waste Department had been moved to the Garbage & Recycling Enterprise Fund as approved in the FY2015 Budget. Ms. Kichler stated that a transfer in the amount of \$239,018 from the General Fund entry was required to cover the expenditures made in the Solid Waste Department. Ms. Kichler noted that Garbage and Recycling would now be called the Solid Waste Fund. Ms. Kichler stated that a transfer of \$474,379 is required through March, 2015 for all the Enterprise Funds (Solid Waste - \$239,018, Civic Center-\$156,603, and Bay Front-\$78,758). Mr. Johnson noted that there was a proposed garbage fee increase for the FY2015 Budget but that increase did not pass. Discussion continued on the garbage fee.

Mr. Scott asked Ms. Kichler if she would provide standards on what the City should maintain in reserves like Mrs. Briley, the previous Finance Director had done. Ms. Kichler said she would provide that information. Ms. Kichler said she had talked to a representative at ALDOT and he would be sending a final letter on what is needed for the City to receive the \$327,000 due.

Ms. Kichler discussed that she had got the Direct Deposit equipment working which would make the daily deposit process more efficient. Ms. Kichler said this would reduce the number of trips that have to be made to the bank. Ms. Kichler said she is researching what is needed to get the City prepared to accept credit cards.

9. Bills Paid Reports – June, 2015

The Bills Paid Report was presented in the packet.

C. Appropriation Request: (Ordinance)

GENERAL FUND:

1. Daphne Art Center Roof Repairs- \$13,000

Mr. Fry noted this was forwarded from the Building & Property Committee. Mr. Johnson reviewed the roof repair project for the Daphne Art Center. Mr. Johnson noted that Mr. Richard Merchant, Building Inspection Officer
Finance Minutes - Final.doc

had reviewed the vendor's quotes and reviewed the vendor's credentials to make sure they were permitted and had proper license.

Motion by Mr. Davis to appropriate \$13,000 from the General Fund for Daphne Art Center roof repairs. Seconded by Mr. Lake. Motion carried.

2. Justice Center Generator :
 - a. Converting the whole system to Natural Gas-\$104,738
or
 - b. Replace just the Diesel Generator (keep the old engine)-\$24,380

Mrs. Henson reviewed the e-mail received from the insurance adjuster and noted it looked like the recommendation from the insurance adjuster would be to reimburse the City for rental cost for the temporary generator and to replace the old generator. Mrs. Henson noted the engine part of the generator system is still functional so insurance will not be replacing that portion. Lt. Yelding noted the engine is 21 years old but it is still working. Mrs. Henson stated that Lt. Yelding just received the quote for a new diesel generator - \$24,380. Lt. Yelding discussed that the Caterpillar technician started tearing down the old unit earlier this week to give the required final evaluation on the old unit. Mrs. Henson noted that the labor cost for the teardown will be submitted to insurance for reimbursement once received. Mr. Davis asked would the rental cost be reimbursed. Mrs. Henson stated the insurance should cover most if not all of the rental cost. Mr. Scott discussed purchasing a new natural gas generator. Mr. Johnson discussed applying for a Hazard Mitigation grant to fund the purchase of the natural gas generator. Mr. Johnson said during a storm situation natural gas has a much higher chance of being operational which is important since the Justice Center daily operations are critical. Mr. Johnson stated the grant would be a 75% funding and require a 25% match. Mr. Johnson noted it may take 1-3 years to potentially be awarded but the City has been successful in acquiring other generators through this grant process. Discussion continued that the deductible is \$5,000 and the cost of the new Natural Gas generator would be approximately \$105,000. Mr. Fry recommended that we proceed with the purchase of the Diesel replacement generator then proceed with Mr. Johnson applying for the Hazard Mitigation grant to purchase a new Natural Gas generator for the Justice Center.

Motion by Mr. Scott to appropriate \$24,380 from the General Fund to purchase a new replacement diesel generator with cost to be offset by insurance proceeds. Seconded by Mr. LeJeune. Motion carried.

3. Grant Management for Tiawasee Creek(CIAP)-\$15,000 Additional funding for contract extension

Mrs. Ashley Campbell stated the City is already under contract for grant management services with Grant Management LLC for the Tiawasee Creek project for over \$1 million. The City anticipates receiving an additional \$1 million in grant monies making the new grant total \$2 million (additional \$300,00 for the Tiawasee Creek project and \$700,000 for the Trione Park Watershed Enhancement project). Mrs. Campbell discussed that during the project they found some additional work needed to be done to complete the Tiawasee Creek restoration project. Mrs. Campbell stated that on the \$300,000 grant that \$180,000 is available from ADEM 319 program with the 40% match of \$120,000 coming from NFWF (National Fish and Wildlife Foundation. Mrs. Campbell noted that grant approval is pending. Mrs. Campbell discussed the need for additional Grant management services for these additional grant monies. Mrs. Campbell and Mr. Johnson discussed the guidance that Ms. Cara Stallman, Grant Management LLC has provided so far in the grant process and that these services were needed. Mrs. Campbell requested that an appropriation of \$15,000 be made to fund the additional grant services needed subject to approval being issued from ADEM. Mrs. Campbell discussed that Ms. Stallman did say that she had a set fee to oversee all grants and that she does this for other municipalities. Mrs. Campbell said this is something that could be considered in the future.

Motion by Mr. Lake to appropriate \$15,000 from the General Fund for additional grant management services from Grant Management LLC for the additional grant monies awarded for the Tiawasee Creek (CIAP) grant project . Seconded by Mrs. Conaway. Motion carried.

D. Credit Card: Senior Programs & Recreation (**Resolution**)

Mrs. Henson discussed that several City departments have credit cards assigned to them for training, travel, and necessary online purchases. Mrs. Henson stated that the Senior program has historically had a lot of employee reimbursements due to the purchase of craft items for senior projects and other related senior events. A credit card for this department would make the purchasing/payment of these event related expenditures more efficient. Mr. Davis asked if there were limitations put on the credit cards. Mrs. Henson stated each card has a set dollar cap and the expenditures are monitored monthly when the payment is made.

Motion by Mr. Lake to authorize a new credit card be issued for Senior Programs & Recreation . Seconded by Mr. Scott. Motion carried.

E. Surplus Sale Summary

Mrs. Henson reviewed the Surplus Sale summary report for the current sale. Mrs. Henson stated that almost all the equipment has been paid for and picked up. After payment is received for all surplus equipment this sale will net the City \$25,062.90. Mrs. Henson noted she had included the Buyer's City, State, and number of bids and hits just for informational purposes. Mrs. Henson noted this lets you know how popular the item is and where our buyers are traveling from.

F. Appropriation:TV Equipment/Recording cost for Council Meetings--DHS Project - \$10,000 (**Ordinance**)

Ms. Kichler said the Mayor had relayed to her that Rick Whitehead, IT Coordinator had obtained some quotes for the equipment needed so we would know approximately what the appropriation amount would be. Ms. Kichler stated that the Mayor said Daphne High School could not schedule the class until they knew the City was committed to funding this project. Discussion continued that the City needed to appropriate the monies to show commitment. Mr. Davis asked about replacing the microphone in the Council Chambers. Mrs. Hayes said she had some quotes for microphones and she would e-mail the quotes to the Council members.

Motion by Mr. Scott to appropriate up to \$10,000 to purchase equipment needed to assist the Daphne High School project with recording Council Meetings and authorize the Mayor to execute all related documents. Seconded by Mr. Davis. Motion carried.

G. Volkert Contract for Recreational Facilities – Master Plan & Design Engineering (**Resolution**)

Mr. Tim Patton, Volkert Engineer discussed the next step in the process is obtaining the Master plan. Discussion was made on receiving the scope of work in the Master plan so that the engineering cost can be set. Mr. Patton explained that engineering cost cannot be estimated or known yet until the Master Plan is made and estimated construction cost can be obtained.

Mr. Johnson explained that the City already has accepted contract terms with these three firms. Mr. Johnson stated that once the Master plan is approved then the payment method can be selected. Discussion continued on the three different methods the engineering fees could be applied: cost plus, percentage, or fixed amount. Mr. Johnson discussed the City incorporating the contract terms that are already in place with these three engineering firms for this project. Mr. Scott agreed that the City should adopt the already accepted contract terms for engineering work with these three firms then once the scope of work is approved by the Mayor and Council the payment basis can be selected. Discussion continued that Mr. Johnson could recommend the payment process be either percentage base, cost plus, or fixed amount.

Mr. LeJeune stated he wanted to make sure the Mayor's concerns were addressed. Discussion continued that the scope of work would be brought back to the Mayor and Council for approval. Mr. Johnson said he would get with Mr. Patton, Mr. McKelroy, and Mr. LeJeune to provide a clean draft for the scope of work for the Mayor to review.

Motion by Mr. Scott that:

**1) the City adopt the already accepted contracted terms for engineering services with the three approved engineering firms for the Recreational Facilities project, and
2) the payment basis (cost plus, percentage, or fixed amount) be approved once the scope of work is approved by the Mayor and Council, and
3) the Mayor is authorized to execute all related documents.
Seconded by Mr. Davis. Motion carried.**

V. OLD BUSINESS

A. D'Olive Boulevard paving – part of North Main Street project

Mr. Johnson presented a handout with information on the option to extend the North Main Street paving project to an adjoining street D'Olive Boulevard - \$33,693. Mr. Johnson said at the cost would be less than 10% of the total project cost. Discussion continued on the scope of the project. Mr. Boucher, City attorney stated that the City would need to obtain quotes independent of the current project. Discussion was made that an appropriation may need to be made if the N. Main Street project does not come in under budget. Mr. Johnson stated he would obtain two quotes for the D'Olive Boulevard paving.

B. Personnel Pay Plan Upgrade

Mr. Fry stated that the Personnel Pay Plan Upgrade Ordinance would be a second read at the next Council meeting. Mr. Fry asked if there was any discussion on the ordinance. Mr. Scott discussed moving forward with the already proposed ordinance. Mr. Johnson discussed the different draft proposals and that he did not feel his salary was set equitably with other directors salaries. Ms. Kichler reviewed that the directors were also evaluated at what step in their pay grade they were hired in at on the pay scale. Ms. Kichler stated that the directors that maintained the larger increase was due to the fact that they were hired in at the bottom of their grade while some were hired in at the middle or higher step of their grade. Discussion continued on the plan. Mr. Davis emphasized the need for all seven Council members to receive the same information so a decision can be made. Pat asked about the other proposals. Ms. Kichler noted that all three proposals were given to all Council members at the last meeting. Ms. Conaway stated she had spoken to the Mayor on the proposal and noted she needs additional information to review before making a decision. Mrs. Thigpen discussed that some of the directors were far below the average and that the employees needed to know that addressing the pay plan was a priority for Council. Mr. Scott agreed that there were four director's salaries that were far below the average than the others and that needs to be corrected. Mr. Scott explained that when the Public Works Director and Finance Director were hired they were able to be hired in at a higher step in their grade but there are four directors that were promoted from within and this process required them to be hired at a lower step and therefore skewed their salary. Mr. Lake recommended the proposal be withdrawn until they have a chance to discuss with the Mayor. Discussion continued that the ordinance would be tabled until further review could be made.

Motion by Mr. Lake to withdraw the City of Daphne Pay Plan Amendment Ordinance until further review. Seconded by Mr. Davis. Aye – to withdraw: Lake / Conaway / Davis / LeJeune. Nay – to withdraw: Fry / Rudicell / Scott.

VI. ADJOURN The meeting adjourned at 6:28p.m.

TREASURER'S REPORT

As of June 30, 2015

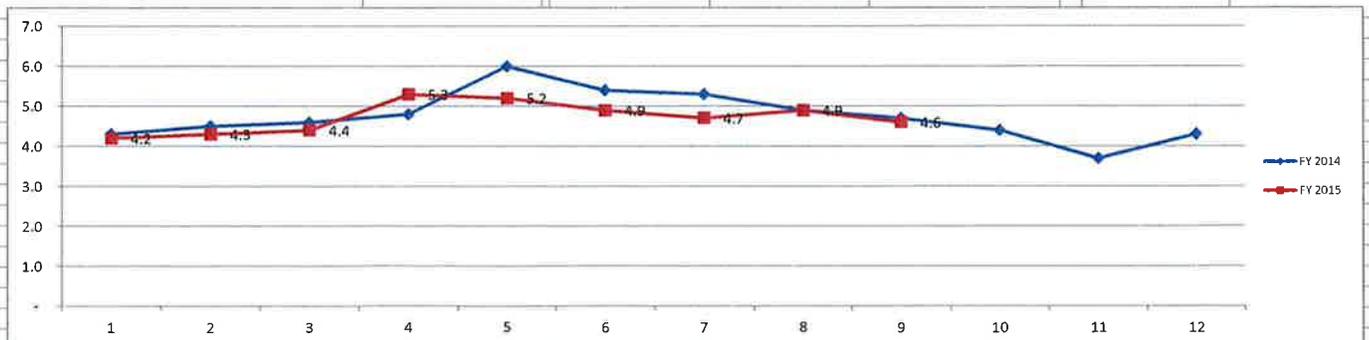
Account Type/Title	Bank / Brokerage	6/30/2015	5/31/2015	Increase (Decrease) from last Month	Balance Last Year 6/30/2014	Increase (Decrease) from Last Year
GENERAL FUND & ENTERPRISE FUNDS	Compass Bank1	\$ 4,797,681	\$ 5,471,455	\$ (673,774)	\$ 5,022,002	\$ (224,321)
INVESTMENT FUND	Raymond James	5,276,842	5,272,916	3,926	\$ 5,192,716	\$ 84,126
MUNICIPAL COURT	Compass Bank2	101,770	96,327	5,443	\$ 115,058	\$ (13,288)
Total Unrestricted Funds		10,176,293	10,840,698	(664,405)	\$ 10,329,776	\$ (153,483)
SPECIAL REVENUE FUNDS						
MUNICIPAL COURT	Compass Bank1	27,914	23,906	4,008	13,084	14,830
SELF INSURANCE	Compass Bank1	82,526	59,993	22,533	55,892	26,634
FLEX SPENDING	Compass Bank1	(492)	(4,584)	4,092	(4,509)	4,017
4 CENT GAS TAX	PNC Bank1	139,559	135,135	4,424	86,448	53,111
7 CENT GAS TAX	PNC Bank2	438,295	432,160	6,135	368,340	69,955
TREE & FLOWER	Compass Bank1	16,666	19,700	(3,034)	11,200	5,466
SAIL SITE	PNC3/Compass1	23	1,706	(1,684)	3,255	(3,233)
NON-MAJOR STORMS	Compass Bank1	(1,137,942)	(1,055,032)	(82,910)	(57,700)	(1,080,242)
BP OIL SPILL	Compass Bank1	426,768	426,768	0	426,768	0
FEDERAL DRUG FORFEITURES	Compass Bank1	19,793	20,544	(751)	41,228	(21,435)
LOCAL DRUG FORFEITURES	Compass Bank1	20,628	20,628	-	20,038	590
LIBRARY	Compass Bank1	(1,469)	(10,286)	8,817	(6,688)	5,219
CONCESSION STAND	Compass Bank1	(3,898)	(3,867)	(31)	(7,880)	3,982
COURT TRAINING & EQUIPMENT	Compass Bank2	31,084	30,585	499	25,937	5,147
COURT JUDICIAL ADMINISTRATIVE	Compass Bank2	121,373	117,159	4,214	72,403	48,970
COURT CORRECTION	Compass Bank2	179,527	173,567	5,960	192,593	(13,066)
LODGING TAX	Compass Bank1	2,580,554	2,445,385	135,169	1,266,100	1,314,454
		<u>2,940,909</u>	<u>2,833,467</u>	<u>107,442</u>	<u>2,506,509</u>	<u>434,400</u>
CAPITAL PROJECT FUNDS						
CAPITAL RESERVE	Wells Fargo Bank1	1,848,597	2,187,152	(338,555)	1,682,028	166,569
2012 CONSTRUCTION	Regions Bank	-	-	-	507,111	(507,111)
2014 CAPITAL IMPROVEMENTS	Compass Bank	782,204	782,204	(0)	-	782,204
		<u>2,630,801</u>	<u>2,969,356</u>	<u>(338,555)</u>	<u>2,189,139</u>	<u>441,662</u>
DEBT SERVICE FUNDS						
DEBT SERVICE	Wells Fargo Bank2	2,433,863	2,618,465	(184,602)	1,016,474	1,417,389
Total Restricted Funds		8,005,574	8,421,288	(415,714)	5,712,122	2,293,452
Total City Funds		\$ 18,181,867	\$ 19,261,986	\$ (1,080,119)	\$ 16,041,898	\$ 2,139,969

of Months of **UNRESTRICTED** Cash to cover monthly Operating Expenses & Debt Service

4.6

4.9

4.7



Encumbrances FY 05 - FY 14:

\$98,459

(as of 5/31/15)

SALES & USE TAXES

*Adjusted to accrued collections

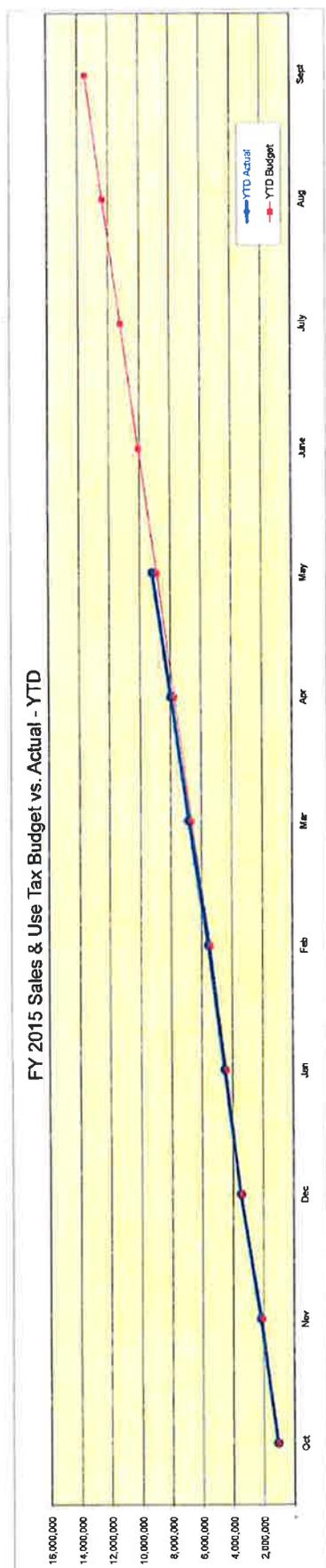
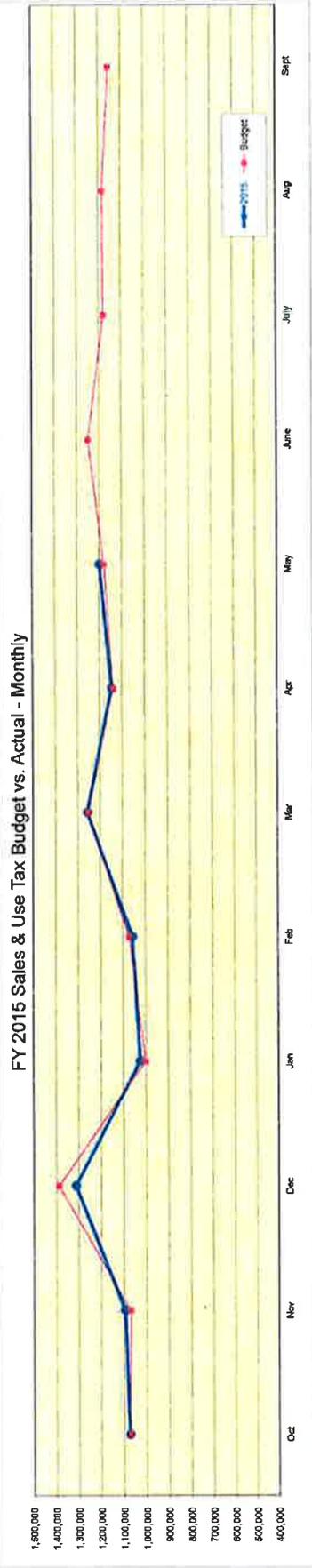
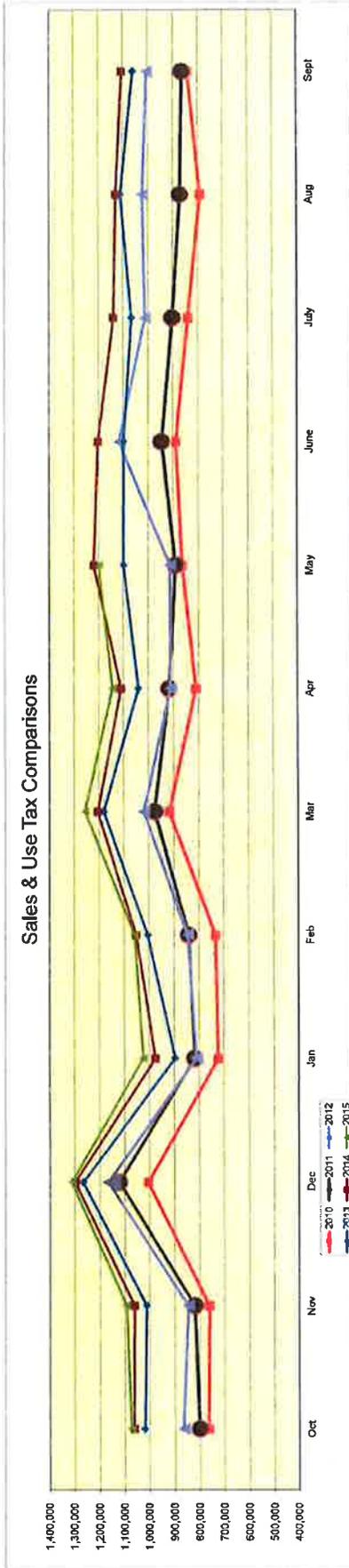
FY 2015 BUDGET vs ACTUAL

	7/8 Year Sparklines																		
	2010	2011	2012	2013	2014	2015	October	November	December	January	February	March	April	May	June	July	August	September	Totals
October	764,941.13	800,512.03	864,727.27	1,019,065.37	1,062,861.14	1,073,290.88	1,072,524	1,069,932	1,388,651	1,000,908	1,070,994	1,254,014	1,198,545	1,179,034	1,247,928	1,178,374	1,182,762	1,153,959	13,937,617
November	761,955.37	819,834.09	845,342.45	1,011,813.96	1,061,121.86	1,092,961.96	767.37	767.37	23,029.75	(76,837.74)	(22,263.07)	(44,575.28)	(36,037.73)	(16,844.34)					
December	1,004,037.20	1,121,363.45	1,165,135.62	1,266,051.50	1,299,075.20	1,312,012.89	23,797.12	(52,840.82)	(30,577.55)	(44,575.28)	(42,191.50)	(36,037.73)	(16,844.34)						
January	723,504.28	817,230.14	809,785.59	895,717.19	974,224.69	1,023,171.34	767.37	767.37	23,029.75	(76,837.74)	(22,263.07)	(44,575.28)	(36,037.73)	(16,844.34)					
February	733,335.60	840,768.01	845,101.34	1,004,349.50	1,051,602.28	1,056,968.02	767.37	767.37	23,029.75	(76,837.74)	(22,263.07)	(44,575.28)	(36,037.73)	(16,844.34)					
March	916,657.55	976,181.39	1,018,721.43	1,181,007.55	1,205,342.67	1,256,397.38	767.37	767.37	23,029.75	(76,837.74)	(22,263.07)	(44,575.28)	(36,037.73)	(16,844.34)					
April	809,588.73	916,536.59	911,438.60	1,039,769.87	1,110,065.05	1,144,698.61	767.37	767.37	23,029.75	(76,837.74)	(22,263.07)	(44,575.28)	(36,037.73)	(16,844.34)					
May	862,254.54	889,945.33	911,839.30	1,098,548.05	1,218,956.40	1,198,226.99	767.37	767.37	23,029.75	(76,837.74)	(22,263.07)	(44,575.28)	(36,037.73)	(16,844.34)					
June	887,262.68	946,206.78	1,114,149.53	1,097,507.32	1,202,126.66	1,139,120.72	767.37	767.37	23,029.75	(76,837.74)	(22,263.07)	(44,575.28)	(36,037.73)	(16,844.34)					
July	839,192.33	902,457.24	1,010,193.08	1,065,215.02	1,139,120.72	1,110,126.44	767.37	767.37	23,029.75	(76,837.74)	(22,263.07)	(44,575.28)	(36,037.73)	(16,844.34)					
August	790,713.60	871,437.04	1,021,267.76	1,110,126.44	1,129,483.17	1,104,411.74	767.37	767.37	23,029.75	(76,837.74)	(22,263.07)	(44,575.28)	(36,037.73)	(16,844.34)					
September	841,035.40	863,630.36	1,004,661.04	1,058,958.43	1,104,411.74	1,153,959	767.37	767.37	23,029.75	(76,837.74)	(22,263.07)	(44,575.28)	(36,037.73)	(16,844.34)					
Totals	9,834,178.61	10,766,122.45	11,522,563.01	12,848,130.20	13,558,411.59	9,157,756.07	13,937,617	(16,844.34)											
	-1.05%	8.37%	7.02%	11.51%															-0.2%

Budgeted Dollar Increase FY14 vs FY15	379,205
Budgeted Percent Increase FY14 vs FY15	2.8%

Fiscal Year Changes Year Over Year

	7/8 Year Sparklines												6/7 Year Sparklines											
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015									
October	35,870.90	64,215.24	154,338.10	10,429.74	31,840.10	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74									
November	57,878.72	25,508.36	166,471.51	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69									
December	117,346.25	43,752.17	100,915.88	48,946.65	48,946.65	48,946.65	48,946.65	48,946.65	48,946.65	48,946.65	48,946.65	48,946.65	48,946.65	48,946.65	48,946.65									
January	93,725.86	(7,444.55)	85,931.60	5,993.73	5,993.73	5,993.73	5,993.73	5,993.73	5,993.73	5,993.73	5,993.73	5,993.73	5,993.73	5,993.73	5,993.73									
February	107,432.41	4,333.33	189,246.16	51,054.71	51,054.71	51,054.71	51,054.71	51,054.71	51,054.71	51,054.71	51,054.71	51,054.71	51,054.71	51,054.71	51,054.71									
March	59,523.84	42,540.04	162,286.12	34,813.56	34,813.56	34,813.56	34,813.56	34,813.56	34,813.56	34,813.56	34,813.56	34,813.56	34,813.56	34,813.56	34,813.56									
April	106,947.88	(5,097.99)	128,331.27	(20,729.41)	(20,729.41)	(20,729.41)	(20,729.41)	(20,729.41)	(20,729.41)	(20,729.41)	(20,729.41)	(20,729.41)	(20,729.41)	(20,729.41)	(20,729.41)									
May	27,690.79	21,893.97	196,708.75	16,642.21	16,642.21	16,642.21	16,642.21	16,642.21	16,642.21	16,642.21	16,642.21	16,642.21	16,642.21	16,642.21	16,642.21									
June	58,944.10	167,942.75	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)									
July	63,264.91	107,735.84	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94									
August	80,723.24	149,830.72	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68									
September	22,594.96	141,030.68	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39									
Annual \$ Change	831,943.84	756,240.56	1,325,767.19	174,486.77	174,486.77	174,486.77																		
Annual % Change	8.4%	7.0%	11.5%	14.5%	14.5%	14.5%																		



MONTHLY LODGING TAX COLLECTIONS

*Based on Accrued Collections

ACTUAL COLLECTIONS

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	10 Year Spark Line
October	39,405.56	56,001.39	52,002.53	51,578.40	48,382.05	74,581.63	
November	33,763.37	48,329.73	47,568.08	43,459.48	43,912.92	77,289.64	
December	31,571.38	47,210.56	42,279.22	40,495.14	39,122.53	69,585.61	
January	42,883.70	49,006.12	41,917.34	47,548.01	43,198.04	72,323.09	
February	46,998.32	43,052.68	47,346.50	54,207.03	49,784.71	92,153.01	
March	52,771.52	67,422.43	70,058.33	64,325.47	71,954.97	112,752.43	
April	41,531.05	48,487.83	51,939.06	47,434.55	86,245.34	101,196.07	
May	66,820.96	57,880.48	54,740.45	68,448.49	107,155.55	108,715.74	
June	79,822.84	87,544.77	69,822.91	71,090.69	127,920.37		
July	91,906.47	76,631.86	79,417.80	94,310.47	139,397.37		
August	63,323.58	52,820.33	50,417.73	52,427.99	93,733.35		
September	52,662.79	45,216.75	46,968.89	45,148.35	71,790.24		
Total	643,461.54	659,604.93	654,478.84	680,474.07	922,597.44	708,597.22	

Ord 1997-28 adopted December 8, 1997 incr levy from 3% to 4%.

Ord 2014-06 adopted February 17, 2014 incr levy from 4% to 6% - effective for Collections for April 2014 reflected in May 2014

FY 2015 BUDGET vs. ACTUAL

	Budget	Monthly Variance	YTD Variance	% of Budget
October	80,009.54	(5,427.91)	(5,427.91)	-6.8%
November	70,478.07	6,811.57	1,383.66	9.7%
December	64,883.32	4,702.29	6,085.95	7.2%
January	72,491.46	(168.37)	5,917.58	-0.2%
February	78,568.01	13,585.00	19,502.58	17.3%
March	107,164.01	5,588.42	25,091.00	5.2%
April	78,823.33	22,372.74	47,463.74	28.4%
May	101,531.42	7,184.32	54,648.06	7.1%
June	119,019.92			0.0%
July	137,740.01			0.0%
August	89,428.46			0.0%
September	74,862.45			0.0%
Total	1,075,000.00	64,648.06		5.1%

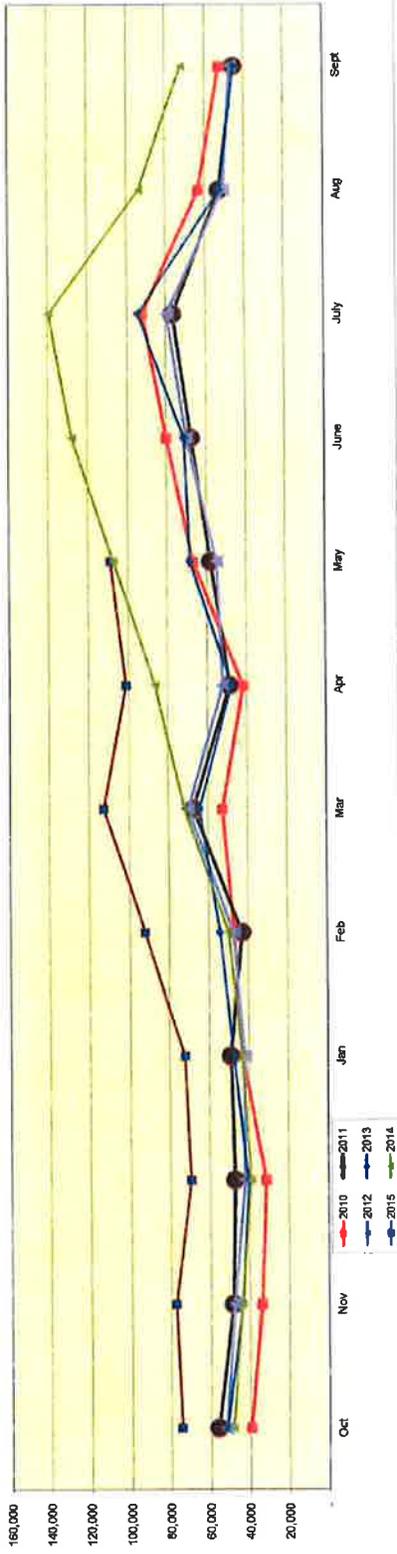
CHANGE IN DOLLARS

	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	9 Year Spark Line
October	(7,137.64)	16,595.83	(3,998.86)	(424.13)	(3,620.48)	26,199.58	
November	(6,415.32)	14,566.36	(761.65)	(4,108.60)	(3,655.16)	33,376.72	
December	(6,573.31)	15,639.18	(4,931.34)	(1,784.08)	(3,156.69)	30,463.08	
January	3,177.66	6,122.42	(7,088.78)	5,630.87	1,280.70	29,125.05	
February	299.31	(3,945.64)	4,293.82	6,860.53	2,438.21	42,368.30	
March	(459.33)	14,650.91	2,635.90	(5,732.88)	1,896.64	40,797.46	
April	(2,746.70)	6,956.78	3,451.23	(4,504.51)	34,306.28	14,950.73	
May	23,527.22	(8,940.48)	(3,140.03)	13,708.04	52,415.10	1,560.19	
June	23,328.73	(12,278.07)	2,278.14	1,267.78	58,097.46		
July	31,286.89	(15,274.61)	2,785.94	14,892.67	59,979.57		
August	18,686.76	(10,503.25)	(2,402.60)	2,010.26	43,315.62		
September	17,232.17	(7,446.04)	1,752.14	(1,820.54)	24,821.35		
Total	94,206.24	16,143.39	(5,126.09)	25,995.23	268,118.60	218,841.11	

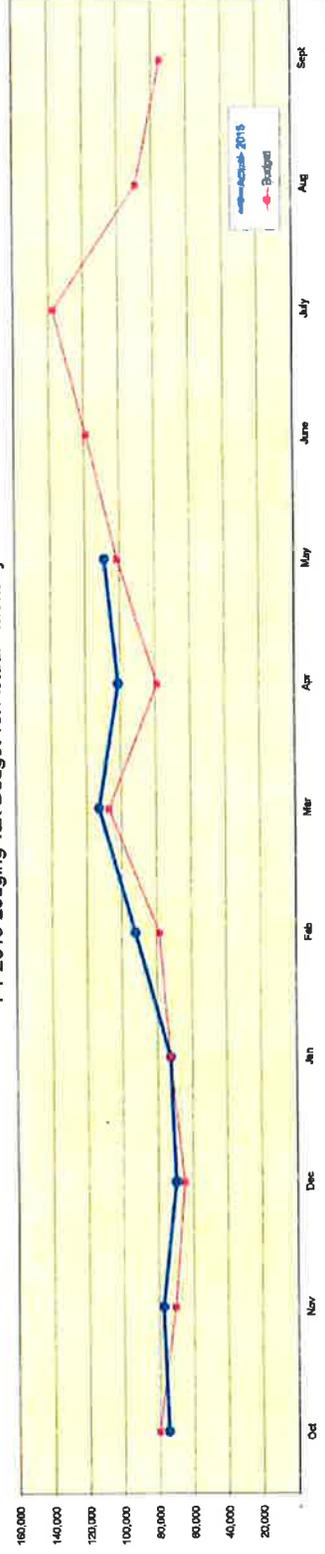
CHANGE IN PERCENTAGE

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	9 Year Spark Line
October	29.6%	-7.7%	-0.8%	-7.5%	35.1%	
November	30.1%	-1.6%	-9.5%	-8.3%	43.2%	
December	33.1%	-11.7%	-4.4%	-8.1%	43.8%	
January	12.5%	-16.9%	11.8%	3.0%	40.3%	
February	-9.2%	9.1%	12.7%	4.9%	46.0%	
March	21.7%	3.8%	-8.9%	2.6%	36.2%	
April	14.3%	6.6%	-9.5%	39.8%	14.8%	
May	-15.4%	-5.7%	20.0%	48.9%	1.4%	
June	-18.2%	3.3%	1.8%	45.4%		
July	-19.9%	3.5%	15.8%	43.0%		
August	-19.9%	-4.8%	3.8%	46.2%		
September	-16.5%	3.7%	-4.0%	34.6%		
% Change	2.4%	-0.8%	3.8%	29.1%	30.9%	

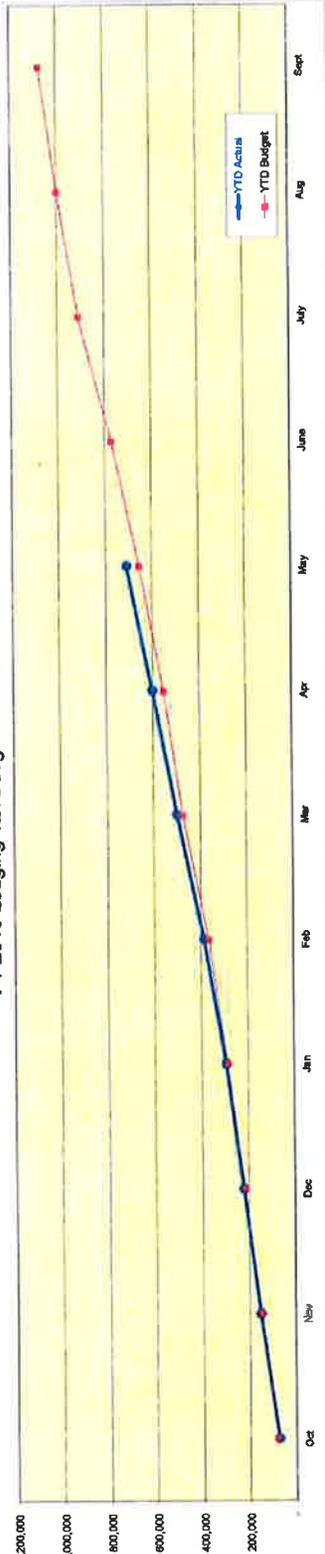
Lodging Tax Comparisons Year over Year



FY 2015 Lodging Tax Budget vs. Actual - Monthly



FY 2015 Lodging Tax Budget vs. Actual - YTD



Lodging Tax Fund - DRAFT
Statement of Revenues Over(Under)Expenditures
For the Fiscal Year ended September 30

	ACTUAL FY 1995-2004	ACTUAL FY 2005-2010	ACTUAL FY 2011	ACTUAL FY 2012	ACTUAL FY 2013	ACTUAL URB FY 2014	DRAFT URB 6/30/15	Total
Revenues								
Lodging Taxes	1,596,764.95	3,506,472.72	659,604.93	654,478.84	680,474.07	922,597.94	780,387.46	8,800,780.91
Settlement	30,000.00	-	-	-	-	-	-	30,000.00
Donations	240,300.00	10,000.00	-	-	-	-	-	250,300.00
Grants	498,100.00	1,390,048.13	21,768.93	52,629.91	98,059.17	-	80,000.00	2,140,606.14
Total Revenues	2,365,164.95	4,906,520.85	681,373.86	707,108.75	778,533.24	922,597.94	860,387.46	11,221,687.05
Expenditures								
Industrial Development Board	45,002.65	175,428.43	32,980.25	32,723.95	34,023.69	92,652.93	101,450.36	514,262.26
Downtown Redevelopment Authority	-	-	-	97,877.29	34,023.69	42,540.38	39,019.36	213,460.72
Cost of Debt Issuance	112,241.61	-	-	-	-	-	-	112,241.61
	157,244.26	175,428.43	32,980.25	130,601.24	68,047.38	135,193.31	140,469.72	839,964.59
BayFront Property Related Exp								
Bay Front Property	4,684,723.62	666,067.18	-	-	-	-	-	5,350,790.80
Bay Front Parking Lot	-	105,793.06	-	-	-	24,028.11	-	129,821.17
Bay Front Swing Bench	-	3,896.87	-	-	-	-	-	3,896.87
Bay Front New Floors	-	-	-	-	-	-	23,758.35	23,758.35
Bay Front Park Improvements	-	2,358.75	500.00	-	-	-	-	2,858.75
Bay Front Park Deck	-	-	-	-	20,000.00	-	-	20,000.00
Bay Front Restrooms	-	44,139.11	1,947.28	-	-	-	-	46,086.39
Bay Front/VP Invasive Species Grant	-	-	10,823.95	47,163.35	24,852.02	3,181.25	999.00	87,019.57
Boardwalk Parking Lot - Gator Alley	-	-	-	-	-	17,459.00	122,385.74	139,844.74
Boardwalks & Walking Trails	-	-	-	2,535.00	-	-	-	2,535.00
Building Improvements	48,956.54	56,000.97	-	44,158.00	-	-	-	149,115.51
Captain O'Neal Sidewalk	-	25,413.49	-	-	-	-	-	25,413.49
D'Olive Creek Pedestrian Bridge	-	85,279.08	7,965.00	-	98,627.66	2,043.73	-	193,915.47
Gator Alley Bridge	-	-	-	-	8,174.90	1,097.45	-	9,272.35
May Day Playground Eqpt	-	30,792.49	-	-	-	-	-	30,792.49
May Day Boat Ramp	-	414,655.63	18,247.24	-	-	-	-	432,902.87
May Day Parking Lot	-	271,248.90	-	-	-	-	-	271,248.90
May Day Drainage	-	5,000.00	-	-	-	-	-	5,000.00
May Day Sand Movement Study	-	12,273.50	15,726.50	20,634.00	14,147.00	-	-	62,781.00
May Day Grounds & Landscaping	-	-	-	5,000.00	-	-	-	5,000.00
Mobile Bay NEP Contribution	-	-	-	7,000.00	-	-	-	7,000.00
Property Improvements	1,712.30	2,244.00	-	2,629.57	-	-	-	6,585.87
Village Point Grant - Brdwlk - ADECA	-	-	-	-	-	-	7,654.15	7,654.15
Williams Property (1/2) Brdwlk Prkng Lot	-	-	-	-	-	47,138.87	-	47,138.87
Total Bay Front Related Exp	4,735,392.46	1,725,163.03	55,209.97	129,119.92	165,801.58	94,948.41	154,797.24	7,060,432.61
Recreation Exp								
(Rec Loan from GF-\$643,644 Forgiven 6/1/14)	-	-	-	51,647.38	779,444.30	48,517.98	-	879,609.66
Sports Complex Entrance Rd (FY12-14)	-	-	449,084.04	-	-	-	-	449,084.04
Softball/Football Lighting (FY11)	-	1,152.00	273,593.93	-	-	-	-	274,745.93
Bathroom/Concessions (2) (FY10-11)	-	-	50,000.00	-	-	-	-	50,000.00
Bleachers (4) (FY11)	-	-	2,062.50	-	-	-	-	2,062.50
Fence/Net Replacmnt-net of ins (FY11)	-	-	23,197.52	-	-	-	-	23,197.52
Repair-Blchr/Conces Roof-net of ins (FY11)	-	-	-	-	-	-	-	-
Total Recreation Exp	-	1,152.00	797,937.99	51,647.38	779,444.30	48,517.98	-	1,678,699.65
Other Financing Sources (Uses)								
Debt Proceeds	5,177,983.00	-	-	-	-	-	-	5,177,983.00
Transfers from General Fund	353,433.00	(353,433.00)	-	-	-	643,643.56	-	643,643.56
Transfers to Debt Service (Debt pd 9/20)	(3,042,540.12)	(1,080,838.30)	(166,139.22)	(167,064.00)	(103,080.00)	(137,838.00)	(113,819.00)	(4,811,118.64)
Transfers to Gen Fund	(20,322.18)	-	-	-	-	-	-	(20,322.18)
Other Financing Sources (Uses)	2,468,553.70	(1,434,071.30)	(166,139.22)	(167,064.00)	(103,080.00)	505,805.56	(113,819.00)	990,185.74
Rev & Financing Sources Over								
(Under) Expend & Financing Uses	(58,918.07)	1,570,706.09	(370,893.57)	228,676.21	(337,840.02)	1,149,743.80	451,301.50	2,632,775.94

Reserve: In-Progress Projects: BdWalk Repairs: as of 9/14 **(8,982.90)**
Reserve for Recreation **(624,297.08)**
Unreserved **1,999,495.96**

Lodging Taxes were levied 9/95 @ 3%
12/97 increase to 4% (Ord 1997-28) / 4/14 increase to 6% (Ord 2014-06)
FY 01 IDB Contributions started / DTR Authority added FY 10
DTR: FY 10-\$32,173.09/ FY 11-\$32,980.25/FY 12-\$32,723.95=\$97,877.29
Current Allocations: 13% IDB
5% DownTown Redevelopment
32% Debt Service & Bay Front Property Uses:
Acq, Dev, & Maint
50% Recreation Related Capital

As of June 1, 2014:
Original Recreation Loan \$1,678,700
Repaid from Collections \$ (1,035,056)
Loan Balance 6/1/14 \$643,644
Ord 2014-27 Debt Forgiven \$ (643,644)
Recreation Balance Owed \$0

Prior Mo Unreserved 1,920,038.75
Prior Mo Res for Rec 569,939.21

Correction/Court Fund - FY2015
 Due To/From Other Funds
 46521-141430 / 141420

FY 2015 Monthly/Year	Court				Corrections				Total					
	Collections	Warrant Fee	Interest Allocation	Disbursements	Transfer to Corrections	Net Activity for Month	Net Balance	Net Activity for Month		Disbursements	Warrant Fee	Interest Allocation	Disbursements	Transfer From Court
Beg Bal, 10/1/14	123,161.25	54,772.15	-	(4,180.00)		177,933.40	177,933.40							
Oct-14	4,058.25	302.30	-	(922.67)	(768.71)	180.55	178,113.95	(1,549.91)		54,772.17	-	(1,549.91)		2,810.63
Nov-14	2,972.21	330.00	-	(869.79)	(2,208.96)	1,610.83	179,724.78	(6,881.51)		302.29	-	(6,881.51)	768.71	180,924.58
Dec-14	4,116.19	270.00	-	(1,870.49)	(11,796.95)	1,307.44	181,032.22	(6,595.14)		330.00	-	(6,595.14)	2,208.96	179,724.78
Jan-15	3,992.26	220.00	-	(1,277.23)	(2,214.50)	9,455.18	171,577.04	(16,009.19)		270.00	-	(16,009.19)	11,796.95	181,032.22
Feb-15	4,321.66	316.00	-	(2,323.39)		1,145.93	172,722.97	(6,852.15)		220.00	-	(6,852.15)	2,214.50	171,577.04
Mar-15	5,265.13	500.00	-	(3,501.56)	(843.30)	3,441.74	176,164.71	(4,549.95)		316.00	-	(4,549.95)		172,722.97
May-15	3,767.75	130.00	-	(6,101.17)	(499.73)	(447.11)	175,717.60	(5,956.22)		500.00	-	(5,956.22)	843.30	177,379.88
May-15	4,140.75	460.00	-			(2,000.15)	173,717.45	(5,100.48)		130.00	-	(5,100.48)	499.73	175,717.60
Jun-15	-	-	-	-	-	-	-	-		460.00	-	-	-	173,717.45
Jul-15	-	-	-	-	-	-	-	-		-	-	-	-	-
Aug-15	-	-	-	-	-	-	-	-		-	-	-	-	-
Sep-15	-	-	-	-	-	-	-	-		-	-	-	-	-
		57,300.45	-	(21,046.30)	(18,332.15)	(4,215.95)		(53,494.55)		57,300.46	-	(53,494.55)	18,332.15	
Plus Interest	155,795.45	-	-	-	-	-	-	-		-	-	-	-	-
Less	-	-	-	-	-	-	-	-		-	-	-	-	-
Disbursements	(21,046.30)	-	-	-	-	-	-	-		-	-	-	-	-
Transfers	(18,332.15)	-	-	-	-	-	-	-		-	-	-	-	-
Net Balance	116,417.00	57,300.45	-	-	-	-	173,717.45	-		57,300.46	-	-	-	173,717.45

Jail Kitchen Equipment purchased:
 3 correction ovens w/ Table - US Foods - 11/14/14 3,449.21
 48 Trays - Bob Barker - 1/29/15 1,886.98
 Refrigerator Mobile Fixtures - 1/15/15 4,692.15
 Dishwasher - Dade Paper - \$3,350 (Court Pd 465235)-10/14
TOTAL 10,028.34

Equals Due from Agency Funds (46521-141430)

Add back Due to General Fund (46521-141420)
 Add back Accounts Payable (46522-200200)

CITY OF DAPHNE
Budgetary Comparison Schedule- General Fund Expenditures
For the Period Ending March 31, 2015

	FINAL Budget	ACTUAL Budgetary Basis	Variance- (Under)Over Budget	Percent Used
GENERAL GOVERNMENT				
Legislative				
Personnel	\$ 244,379	\$ 103,128	\$ (141,251)	42%
Operating	204,012	49,637	(154,375)	24%
	<u>448,391</u>	<u>152,765</u>	<u>(295,626)</u>	
Executive				
Personnel	251,464	75,745	(175,719)	30%
Operating	131,450	29,114	(102,336)	22%
	<u>382,914</u>	<u>104,859</u>	<u>(278,055)</u>	
Information Tech Support				
Personnel	79,264	25,788	(53,476)	33%
Operating	56,390	7,091	(49,299)	13%
	<u>135,654</u>	<u>32,879</u>	<u>(102,775)</u>	
Human Resources				
Personnel	247,719	95,984	(151,735)	39%
Operating	103,119	36,851	(66,268)	36%
	<u>350,838</u>	<u>132,835</u>	<u>(218,003)</u>	
Finance				
Personnel	461,975	170,172	(291,803)	37%
Operating	214,046	48,143	(165,903)	22%
	<u>676,021</u>	<u>218,315</u>	<u>(457,706)</u>	
Revenue				
Personnel	128,263	47,127	(81,136)	37%
Operating	57,600	19,380	(38,220)	34%
	<u>185,863</u>	<u>66,507</u>	<u>(119,356)</u>	
Municipal Court				
Personnel	169,985	74,606	(95,379)	44%
Operating	109,036	42,626	(66,410)	39%
	<u>279,021</u>	<u>117,232</u>	<u>(161,789)</u>	
Legal/Risk Management				
Operating- Legal	250,000	94,560	(155,440)	38%
Operating- Risk Mgt	291,000	307,968	16,968	106%
	<u>541,000</u>	<u>402,528</u>	<u>(138,472)</u>	
Planning/Zoning				
Personnel	231,757	82,529	(149,228)	36%
Operating	41,722	6,993	(34,729)	17%
	<u>273,479</u>	<u>89,522</u>	<u>(183,957)</u>	

	FINAL Budget	ACTUAL Budgetary Basis	Variance- (Under)Over Budget	Percent Used
Building Maintenance				
Personnel	264,006	96,249	(167,757)	36%
Operating	42,095	25,520	(16,575)	61%
Capital	5,250	-	(5,250)	0%
	<u>311,351</u>	<u>121,769</u>	<u>(189,582)</u>	
City Hall Facilities Support				
Operating	196,080	67,478	(128,602)	34%
	<u>196,080</u>	<u>67,478</u>	<u>(128,602)</u>	
Janitorial				
Personnel	75,488	34,901	(40,587)	46%
Operating	64,380	23,173	(41,207)	36%
	<u>139,868</u>	<u>58,074</u>	<u>(81,794)</u>	
TOTAL GENERAL GOVERNMENT				
Personnel	2,154,300	806,229	(1,348,071)	37%
Operating	1,760,930	758,534	(1,002,396)	43%
Capital	5,250	-	(5,250)	0%
	<u>3,920,480</u>	<u>1,564,763</u>	<u>(2,355,717)</u>	
PUBLIC SAFETY				
Central Communications				
Operating	12,000	172	(11,828)	1%
	<u>12,000</u>	<u>172</u>	<u>(11,828)</u>	
Police Administration				
Personnel	410,535	155,255	(255,280)	38%
Operating	246,842	119,768	(127,074)	49%
Capital	9,840	9,840	-	100%
	<u>667,217</u>	<u>284,863</u>	<u>(382,354)</u>	
Traffic Homicide Investigation				
Operating	7,705	-	(7,705)	0%
	<u>7,705</u>	<u>-</u>	<u>(7,705)</u>	
SWAT (Sp Weapons & Tactical Eqpt)				
Operating	9,000	880	(8,120)	10%
	<u>9,000</u>	<u>4,369</u>	<u>(8,120)</u>	
Patrol				
Personnel	2,472,852	1,165,228	(1,307,624)	47%
Operating	376,155	194,745	(181,410)	52%
Capital	28,500	200,366	171,866	703%
	<u>2,877,507</u>	<u>1,560,339</u>	<u>(1,317,168)</u>	
Detective				
Personnel	813,785	369,677	(444,108)	45%
Operating	105,322	42,290	(63,032)	40%
	<u>919,107</u>	<u>411,967</u>	<u>(507,140)</u>	

	FINAL Budget	ACTUAL Budgetary Basis	Variance- (Under)Over Budget	Percent Used
Communications				
Personnel	542,098	228,149	(313,949)	42%
Operating	26,309	10,707	(15,602)	41%
	<u>568,407</u>	<u>238,856</u>	<u>(329,551)</u>	
Corrections				
Personnel	709,320	323,451	(385,869)	46%
Operating	68,009	37,673	(30,336)	55%
	<u>777,329</u>	<u>361,124</u>	<u>(416,205)</u>	
Animal Control				
Personnel	139,236	62,817	(76,419)	45%
Operating	27,060	10,205	(16,855)	38%
	<u>166,296</u>	<u>73,022</u>	<u>(93,274)</u>	
Fire				
Personnel	3,097,559	1,484,842	(1,612,717)	48%
Operating	385,379	161,724	(223,655)	42%
Capital	485,620	16,556	(469,064)	3%
	<u>3,968,558</u>	<u>1,663,122</u>	<u>(2,305,436)</u>	
Rescue				
Operating	30,550	7,636	(22,914)	25%
	<u>30,550</u>	<u>7,636</u>	<u>(22,914)</u>	
Building Inspections				
Personnel	335,452	154,102	(181,350)	46%
Operating	35,765	12,970	(22,795)	36%
	<u>371,217</u>	<u>167,072</u>	<u>(204,145)</u>	
Code Enforcement				
Personnel	75,836	26,083	(49,753)	34%
Operating	8,850	4,057	(4,793)	46%
Capital	5,625	-	(5,625)	0%
	<u>90,311</u>	<u>30,140</u>	<u>(60,171)</u>	
Emergency Management				
Operating	22,000	1,885	(20,115)	9%
	<u>22,000</u>	<u>1,885</u>	<u>(20,115)</u>	
TOTAL PUBLIC SAFETY				
Personnel	8,596,673	3,969,604	(4,627,069)	46%
Operating	1,360,946	604,712	(756,234)	44%
Capital	529,585	226,762	(302,823)	43%
	<u>10,487,204</u>	<u>4,801,078</u>	<u>(5,686,126)</u>	
PUBLIC WORKS				
Administration				
Personnel	388,734	146,609	(242,125)	38%
Operating	87,645	54,255	(33,390)	62%
	<u>476,379</u>	<u>200,864</u>	<u>(275,515)</u>	

	FINAL Budget	ACTUAL Budgetary Basis	Variance- (Under)Over Budget	Percent Used
Street				
Personnel	688,828	335,298	(353,530)	49%
Operating	678,790	300,670	(378,120)	44%
Capital	6,750	-	(6,750)	0%
	<u>1,374,368</u>	<u>635,968</u>	<u>(738,400)</u>	
Street-Infrastructure				
Operating	53,900	25,540	(28,360)	47%
Capital	32,500	22,394	(10,106)	69%
	<u>86,400</u>	<u>47,934</u>	<u>(38,466)</u>	
Grounds				
Personnel	677,098	263,327	(413,771)	39%
Operating	241,638	89,046	(152,592)	37%
Capital	25,780	-	(25,780)	0%
	<u>944,516</u>	<u>352,373</u>	<u>(592,143)</u>	
Grounds- Parks				
Operating	16,265	4,755	(11,510)	29%
	<u>16,265</u>	<u>4,755</u>	<u>(11,510)</u>	
Mowing				
Personnel	441,822	200,758	(241,064)	45%
Operating	190,910	52,836	(138,074)	28%
Capital	15,000	-	(15,000)	0%
	<u>647,732</u>	<u>253,594</u>	<u>(394,138)</u>	
Public Works Facilities Support				
Operating	48,610	21,552	(27,058)	44%
	<u>48,610</u>	<u>21,552</u>	<u>(27,058)</u>	
Garage				
Personnel	414,188	180,505	(233,683)	44%
Operating	412,775	13,020	(399,755)	3%
	<u>826,963</u>	<u>193,525</u>	<u>(633,438)</u>	
MS4 Compliance				
Operating	57,800	12,309	(45,491)	21%
Capital	500	-	(500)	0%
	<u>58,300</u>	<u>67,576</u>	<u>(45,991)</u>	
TOTAL PUBLIC WORKS				
Personnel	2,610,670	1,126,497	(1,484,173)	43%
Operating	1,788,333	573,983	(1,214,350)	32%
Capital	80,530	22,394	(58,136)	28%
	<u>4,479,533</u>	<u>1,722,874</u>	<u>(2,756,659)</u>	

	FINAL Budget	ACTUAL Budgetary Basis	Variance- (Under)Over Budget	Percent Used
RECREATION & LIBRARY				
Recreation Parks				
Personnel	280,200	113,758	(166,442)	41%
Operating	394,790	111,837	(282,953)	28%
Capital	27,500	-	(27,500)	0%
	<u>702,490</u>	<u>225,595</u>	<u>(476,895)</u>	
Recreation				
Personnel	288,986	133,130	(155,856)	46%
Operating	116,646	42,484	(74,162)	36%
Capital	23,000	-	(23,000)	0%
	<u>428,632</u>	<u>175,614</u>	<u>(253,018)</u>	
Athletic and Fitness Programs				
Personnel	50,595	12,991	(37,604)	26%
Operating	86,600	20,644	(65,956)	24%
	<u>137,195</u>	<u>33,635</u>	<u>(103,560)</u>	
Arts and Leisure Programs				
Operating	17,000	4,968	(12,032)	29%
	<u>17,000</u>	<u>4,968</u>	<u>(12,032)</u>	
Special Events				
Operating	53,800	9,271	(44,529)	17%
	<u>53,800</u>	<u>9,271</u>	<u>(44,529)</u>	
Library				
Personnel	619,600	240,038	(379,562)	39%
Operating	185,658	90,607	(95,051)	49%
	<u>805,258</u>	<u>330,645</u>	<u>(474,613)</u>	
TOTAL LIBRARY AND RECREATION				
Personnel	1,239,381	499,917	(739,464)	40%
Operating	854,494	279,811	(574,683)	33%
Capital	50,500	-	(50,500)	0%
	<u>2,144,375</u>	<u>779,728</u>	<u>(1,364,647)</u>	

	FINAL Budget	ACTUAL Budgetary Basis	Variance- (Under)Over Budget	Percent Used
Total Expenditures				
Personnel	14,601,024	6,402,247	(8,198,777)	44%
Operating	5,764,703	2,217,040	(3,547,663)	38%
Capital	665,865	249,156	(416,709)	37%
	<u>21,031,592</u>	<u>8,868,443</u>	<u>(12,163,149)</u>	
<i>OTHER FINANCING SOURCES/(USES)</i>				
Transfers to Debt Service Fund	3,731,950	2,628,801	(1,103,149)	70%
Transfers to Non Major Storms Fund	521,739	-	(521,739)	0%
Transfers to Garbage/Recycle Fund	53,165	330,368	277,203	621%
Transfers to Civic Center Fund	339,165	96,122	(243,043)	28%
Transfers to BayFront Fund	123,415	48,696	(74,719)	39%
Transfers to SAIL Site Fund	36,486	14,160	(22,326)	39%
	<u>4,805,920</u>	<u>3,118,147</u>	<u>(1,687,773)</u>	
Total expenditures	<u>\$ 25,837,512</u>	<u>\$ 11,986,590</u>	<u>\$ (13,850,922)</u>	46%

CITY OF DAPHNE, ALABAMA
Statement of Revenues, Expenditures, and Changes in Fund Balance
General Fund
For the Period Ended March 31, 2015

	<u>Actual</u>	<u>YTD Prior Year</u>	<u>Annual Budget</u>	<u>Percentage of Budget</u>
REVENUES				
Taxes:				
Sales, use, luxury	7,011,912	6,881,474	14,667,617	47.81%
Property	3,282,631	4,296,794	5,022,500	65.36%
Total taxes	10,294,543	11,178,268	19,690,117	52.28%
Licenses and permits	2,164,358	1,896,446	2,166,300	99.91%
Payments in lieu of taxes	251,380	246,330	2,315,000	10.86%
Fines	188,415	169,420	378,000	49.85%
Charges for services	144,454	135,678	322,350	44.81%
Intergovernmental	80,430	74,819	221,478	36.32%
Grants	54,900	4,468	11,200	490.18%
Interest/investment earnings	128,925	28,389	73,000	176.61%
Contributions and donations	9,658	26,046	180,500	5.35%
Miscellaneous	24,337	18,550	19,500	124.81%
Total revenues	<u>13,341,400</u>	<u>13,778,414</u>	<u>25,377,445</u>	<u>52.57%</u>
EXPENDITURES				
Current:				
General government	1,564,763	1,561,197	3,915,230	39.97%
Public safety	4,574,316	4,574,638	9,957,619	45.94%
Public works	1,700,480	1,961,326	4,399,003	38.66%
Recreation and library	779,728	836,949	2,093,875	37.24%
Capital outlay	249,156	194,625	665,865	37.42%
Total expenditures	<u>8,868,443</u>	<u>9,128,735</u>	<u>21,031,592</u>	<u>42.17%</u>
Excess revenues over expenditures	<u>4,472,957</u>	<u>4,649,679</u>	<u>4,345,853</u>	
OTHER FINANCING SOURCES (USES)				
Transfers out	<u>(3,118,147)</u>	<u>(2,167,538)</u>	<u>(4,805,920)</u>	64.88%
Total other financing sources (uses)	<u>(3,118,147)</u>	<u>(2,167,538)</u>	<u>(4,805,920)</u>	
Net change in fund balances	<u>\$ 1,354,810</u>	<u>\$ 2,482,141</u>	<u>\$ (460,067)</u>	

CITY OF DAPHNE, ALABAMA
Balance Sheet
General Fund
March 30, 2015

ASSETS	
Cash, equity in pooled cash	\$ 5,232,544
Investments	5,319,981
Taxes receivable	1,188,694
Receivables from other governments	(1,295)
Grants receivable	50,371
Other receivables	11,327
Receivables from fiduciary funds	37,879
Inventories	328,505
Other assets	86,370
Total assets	\$ 12,254,376
LIABILITIES	
Accounts payable	\$ 16,150
Accrued liabilities	702,615
Payables to fiduciary funds	74,861
Total liabilities	793,626
DEFERRED INFLOWS OF RESOURCES	
Deferred revenue - grant revenue	50,371
Total deferred inflows of resources	50,371
FUND BALANCES	
Nonspendable	414,875
Assigned	126,294
Unassigned	10,869,210
Total fund balances	11,410,379
Total liabilities, deferred inflow of resources, and fund balances	\$ 12,254,376

CITY OF DAPHNE, ALABAMA
Statement of Revenues and Expenditures and Changes in Fund Balance
Debt Service Fund
For the Period Ended April 30, 2015

REVENUES

Sales, use, luxury tax	\$	426,819
Interest/investment earnings		87
		87
Total revenues		426,906

EXPENDITURES

Current:		
Cost of debt issuance		124,738
Discount on warrants		16,768
Debt service:		
Principal		4,433,852
Interest		721,793
		721,793
Total expenditures		5,297,151
Deficiency of revenues under expenditures		(4,870,245)

OTHER FINANCING SOURCES (USES)

Transfers from Lodging Tax Fund		88,613
Transfers from General Fund		2,742,627
Transfers to 2014 Construction Fund		(782,108)
Issuance of debt		10,000,000
Payment to refunded bond escrow agent		(7,034,096)
		(7,034,096)
Total other financing sources (uses)		5,015,036
Net change in fund balances		144,791
Fund balances, 10/1/2014		2,125,245
Fund balances, 4/30/2015	\$	2,270,036
Cash Balance at 4/30/2015, Debt Service Operating Account	\$	2,270,036

CITY OF DAPHNE, ALABAMA

DEBT SUMMARY ACTIVITY - GENERAL FUND
FOR THE PERIOD ENDED APRIL 30, 2015

	Original Issue	Balance 10/1/2014	Additions	Refunding Payments	Payments	Balance 4/30/2015	YTD Interest Paid
Warrants:							
* 2002 Ltd Ob Rev Warrants	\$ 5,700,000	\$ 4,087,732	\$ -	\$ -	\$ (259,578)	\$ 3,828,154	\$ 167,241
2003 Refunding Warrants	6,455,000	2,015,000	-	(2,015,000)	-	-	27,028
2006 Refunding and Imp Warrants	25,230,000	17,185,000	-	(6,600,000)	(1,185,000)	9,400,000	225,122
2010 Refunding Warrants	2,035,000	1,060,000	-	-	(345,000)	715,000	12,844
2012 Refunding and Imp Warrants	13,495,000	12,660,000	-	-	(460,000)	12,200,000	201,816
2014 Refunding and Imp Warrants	10,000,000	-	10,000,000	-	(100,000)	9,900,000	86,411
	62,915,000	37,007,732	10,000,000	(8,615,000)	(2,349,578)	36,043,154	720,461
Capital Leases:							
2013-A1 Capital Lease - Mowers	207,845	69,274	-	-	(69,274)	-	1,247
2013-B Capital Lease - Fire Truck	373,310	223,923	-	-	-	223,923	-
	581,155	293,198	-	-	(69,274)	223,923	1,247
Totals	\$ 63,496,155	\$ 37,300,930	\$ 10,000,000	\$ (8,615,000)	\$ (2,418,852)	\$ 36,267,077	\$ 721,708
Remaining FY 2015 Debt Payments:							
8/1/2015 2012 Warrants							
8/15/2015 2013-8 Lease	73,117	4,635	197,216	-	-	197,216	
9/30/2015 2006 Warrants	-	201,422	77,752	-	-	77,752	
9/30/2015 2010 Warrants	-	9,394	201,422	-	-	201,422	
9/30/2015 2014 Warrants	-	115,948	9,394	-	-	9,394	
	\$ 73,117	\$ 528,615	\$ 601,732			\$ 601,732	

* Debt payments are currently paid through February 2012, thus 38 months in arrears. Arrearage includes \$940,697 in principal and \$1,080,555 in interest

CITY OF DAPHNE, ALABAMA

**DEBT SUMMARY ACTIVITY - ENTERPRISE FUNDS
FOR THE PERIOD ENDED APRIL 30, 2015**

	Original Issue	Balance 10/1/2014	Additions	Payments	Balance 4/30/2015	YTD Interest Paid
Capital Leases:						
2011-A Capital Lease-Recycle Trucks (2)	\$ 251,540	\$ 78,166	\$ -	\$ (25,745)	\$ 52,420	\$ 467
2011-B Capital Lease-Garbage Trucks (2)	216,070	89,253	-	(21,877)	67,377	1,102
2013-A2 Capital Lease-Garbage Truck	234,910	78,380	-	(78,380)	(0)	1,325
Totals	\$ 702,519	\$ 245,799	\$ -	\$ (126,002)	\$ 119,797	\$ 2,894

Capital Leases:
 2011-A Capital Lease-Recycle Trucks (2)
 2011-B Capital Lease-Garbage Trucks (2)
 2013-A2 Capital Lease-Garbage Truck

Totals

Remaining FY 2015 Debt Payments:

	Principal	Interest	Total
7/19/2015 2011-A Capital Lease	12,988	313	13,301
9/30/2015 2011-A Capital Lease	13,066	236	13,301
6/21/2015 2011-B Capital Lease	11,046	443	11,489
9/21/2015 2011-B Capital Lease	11,119	370	11,489
Totals	\$ 48,219	\$ 1,362	\$ 49,581

7/19/2015 2011-A Capital Lease
 9/30/2015 2011-A Capital Lease
 6/21/2015 2011-B Capital Lease
 9/21/2015 2011-B Capital Lease

CITY OF DAPHNE, ALABAMA
Combining Statement of Assets and Liabilities
Agency Funds
March 31, 2015

	Municipal Court	Self Insurance	Confiscated Funds	Flexible Spending Account	Total
ASSETS					
Cash	\$ 447,519	\$ -	\$ 975	\$ -	\$ 448,494
Due from other funds	-	86,557	-	(11,696)	74,861
Other receivables	1,279	-	-	-	1,279
Total assets	<u>\$ 448,798</u>	<u>\$ 86,557</u>	<u>\$ 975</u>	<u>\$ (11,696)</u>	<u>\$ 524,634</u>
LIABILITIES					
Accounts payable	\$ 6,091	\$ 86,557	\$ 975	\$ (11,696)	\$ 81,927
Due to other funds	354,724	-	-	-	354,724
Due to agencies	47,175	-	-	-	47,175
Bond deposits	40,808	-	-	-	40,808
Total liabilities	<u>\$ 448,798</u>	<u>\$ 86,557</u>	<u>\$ 975</u>	<u>\$ (11,696)</u>	<u>\$ 524,634</u>

CITY OF DAPHNE, ALABAMA
Balance Sheet
Special Revenue Funds
April 30, 2015

	Four Cent Gas	Seven Cent Gas	Tree and Flower	Sail Site	Oil Spill	Federal Drug Recoveries	Local Drug Recoveries	Library	Concession Stand	Court Training & Equipment	Judicial Admin Fund	Court Corrections	Non Major Storms	Lodging Tax	Renaissance Center	Total
ASSETS																
Cash, equity in pooled cash	\$ 130,714	\$ 426,483	\$ 18,547	\$ 1,883	\$ 426,768	\$ 20,544	\$ 20,860	\$ (4,373)	\$ (3,805)	\$ -	\$ -	\$ -	\$ (693,237)	\$ 2,379,807	\$ -	\$ 2,724,191
Taxes receivable	4,873	6,004	-	-	-	-	-	-	-	-	-	-	-	71,791	-	82,668
Grants receivable	-	-	-	-	-	-	-	-	-	-	-	-	291,416	-	-	291,416
Receivables from fiduciary funds	-	-	-	-	-	-	-	-	-	30,039	113,452	175,717	-	-	-	319,208
Total assets	135,587	432,487	18,547	1,883	426,768	20,544	20,860	(4,373)	(3,805)	30,039	113,452	175,717	(401,821)	2,451,598	-	3,417,483
LIABILITIES																
Accounts payable	-	-	-	684	-	-	-	22	-	-	-	-	-	20,295	360	21,361
Due to other funds	446	-	-	-	-	-	-	-	-	-	-	-	-	-	977	1,423
Total liabilities	446	-	-	684	-	-	-	22	-	-	-	-	-	20,295	1,337	22,784
DEFERRED INFLOWS OF RESOURCES																
Deferred revenue - grant revenue	-	-	-	-	-	-	-	-	-	-	-	-	221,786	-	-	221,786
Total deferred inflows of resources	-	-	-	-	-	-	-	-	-	-	-	-	221,786	-	-	221,786
FUND BALANCES																
	135,141	432,487	18,547	1,199	426,768	20,544	20,860	(4,395)	(3,805)	30,039	113,452	175,717	(623,607)	2,431,303	(1,337)	3,172,913
Total liabilities, deferred inflow of resources, and fund balances	\$ 135,587	\$ 432,487	\$ 18,547	\$ 1,883	\$ 426,768	\$ 20,544	\$ 20,860	\$ (4,373)	\$ (3,805)	\$ 30,039	\$ 113,452	\$ 175,717	\$ (401,821)	\$ 2,451,598	\$ -	\$ 3,417,483

CITY OF DAPHNE, ALABAMA
 Statements of Revenues, Expenditures, and Changes in Fund Balance
 Special Revenue Funds
 For the Period Ended April 30, 2015

	Four Cent Gas	Seven Cent Gas	Tree and Flower	SAIL Site	Oil Spill	Federal Drug Recoveries	Local Drug Recoveries	Library	Concession Stand	Court Training & Equipment	Judicial Admin	Court Connections	Non Major Storms	Lodging Tax	Renaissance Center	Total
REVENUES																
Sales, use and luxury tax	\$ 31,533	\$ 40,298	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 570,475	\$ 82,422	\$ 724,729
Intergovernmental	-	-	-	9,926	-	-	-	13,852	-	-	-	-	-	-	-	23,778
Charges for services	-	-	-	-	-	-	-	4,559	6,794	-	-	-	-	-	-	11,353
Fines and forfeitures	-	-	-	-	-	11,528	1,144	9,203	-	3,799	27,078	61,123	-	-	-	113,675
Grant revenue	-	-	-	-	-	-	-	-	-	-	-	-	267,729	-	-	267,729
Interest/investment earnings (loss)	22	78	-	4	-	-	-	-	-	-	-	-	-	-	104	
Contributions and donations	-	-	2,500	4,522	-	-	-	3,489	-	-	-	-	-	-	-	10,511
Total revenues	31,555	40,376	2,500	14,452	-	11,528	1,144	31,103	6,794	3,799	27,078	61,123	267,729	570,476	82,422	1,551,879
EXPENDITURES																
Current expenditures:																
Banking services	-	401	-	-	-	-	-	-	-	-	-	-	-	-	-	401
Community programs	-	-	-	-	-	-	5,057	-	-	-	-	-	-	-	-	5,057
Contracted services	2,047	-	-	-	-	600	-	-	-	700	-	1,483	-	-	-	2,047
Employee support	-	-	-	-	-	-	-	-	-	-	-	1,17	-	-	-	1,17
Fuel	-	-	-	-	-	-	-	-	-	-	-	1,750	-	-	-	1,750
Insurance	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	7,740
Library resources	-	-	-	-	-	-	-	7,740	-	-	-	-	-	-	-	7,740
Maintenance	-	-	-	4,522	-	2,139	-	3,288	-	69	-	3,005	-	23,758	-	36,781
Office supplies	-	-	-	-	-	-	-	2,736	-	-	-	3,324	-	-	-	6,060
Operating supplies	-	1,153	-	940	-	-	-	5,193	-	-	-	562	-	-	-	7,848
Payroll	-	-	-	17,857	-	-	-	5,411	183	-	-	-	-	-	-	23,451
Payroll taxes and other benefits	-	-	-	3,284	-	-	-	417	-	-	-	-	-	-	-	3,705
Equipment purchases	-	-	-	26	-	5,973	-	-	4	389	-	16,933	-	-	-	23,295
Recreation programs	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	26
Trustee assignments	-	-	-	-	-	-	-	-	-	-	-	34,030	-	-	-	34,030
Utilities	-	-	-	4,408	-	-	-	-	-	-	-	2,135	-	-	-	6,543
Allocation to other organizations	-	-	-	-	-	-	-	-	-	-	-	-	-	-	-	186,445
Total current expenditures	2,047	401	1,153	31,037	-	6,573	2,139	24,649	5,380	1,158	27,078	63,339	-	102,686	83,759	348,079
Capital outlay:																
Boardwalks and Walking trails	-	-	-	-	-	-	-	-	-	-	-	-	-	105,590	-	105,590
Rain Event Projects	-	-	-	-	-	-	-	-	-	-	-	-	419,516	-	-	419,516
Total capital outlay	-	-	-	-	-	-	-	-	-	-	-	-	419,516	-	-	525,106
Total expenditures	2,047	401	1,153	31,037	-	6,573	2,139	24,649	5,380	1,158	27,078	63,339	419,516	232,034	83,759	873,185
Income (loss) before other financing sources (uses)	29,508	39,975	1,347	(16,585)	-	4,755	(985)	6,454	1,414	2,641	27,078	(2,216)	(151,787)	338,442	(1,337)	278,694
OTHER FINANCING SOURCES (USES)																
Transfers in (out)	-	-	-	16,585	-	-	-	-	-	-	-	-	-	(88,613)	-	(72,028)
Total other financing sources (uses)	-	-	-	16,585	-	-	-	-	-	-	-	-	-	(88,613)	-	(72,028)
Net change in fund balance	29,508	39,975	1,347	-	-	4,755	(985)	6,454	1,414	2,641	27,078	(2,216)	(151,787)	249,829	(1,337)	206,666
Fund balance, 10/1/2014	105,633	392,512	17,200	1,199	426,768	15,789	21,855	(10,849)	(5,219)	27,398	86,374	177,933	(471,820)	2,183,474	-	2,966,247
Fund balance, ending	\$ 135,141	\$ 432,487	\$ 18,547	\$ 1,199	\$ 426,768	\$ 20,544	\$ 20,869	\$ (4,395)	\$ (3,805)	\$ 30,039	\$ 113,452	\$ 175,717	\$ (623,607)	\$ 2,431,303	\$ (1,337)	\$ 3,172,913

CITY OF DAPHNE, ALABAMA
Balance Sheet
Capital Project Funds
April 30, 2015

	Capital Reserve	2006 Construction	2012 Construction	2014 Construction	Total
ASSETS					
Cash, equity in pooled cash	\$ 2,034,539	\$ -	\$ -	\$ 782,186	\$ 2,816,725
Taxes receivable	-	-	-	-	-
Grants receivable	327,171	-	-	-	327,171
ATRIP, Lake Forest Phase III	40,771	-	177,329	-	218,100
ATRIP, Lake Forest Phase IV	165,454	886,251	-	-	1,051,705
Other receivables					
Total assets	<u>\$ 2,567,935</u>	<u>\$ 886,251</u>	<u>\$ 177,329</u>	<u>\$ 782,186</u>	<u>\$ 4,413,701</u>
LIABILITIES					
Accounts payable	\$ -	\$ -	\$ -	\$ -	\$ -
Total liabilities	-	-	-	-	-
DEFERRED INFLOWS OF RESOURCES					
Deferred revenue - grant revenue	248,185	-	141,864	-	390,049
Deferred revenue - special assessments	-	886,251	-	-	886,251
Total deferred inflows of resources	<u>248,185</u>	<u>886,251</u>	<u>141,864</u>	<u>-</u>	<u>1,276,300</u>
FUND BALANCES					
	<u>2,319,750</u>	-	35,465	782,186	3,137,401
Total liabilities, deferred inflow of resources, and fund balances	<u>\$ 2,567,935</u>	<u>\$ 886,251</u>	<u>\$ 177,329</u>	<u>\$ 782,186</u>	<u>\$ 4,413,701</u>

CITY OF DAPHNE, ALABAMA
Statements of Revenues, Expenditures, and Changes in Fund Balance
Capital Project Funds
For the Period Ended April 30, 2015

	Capital Reserve	2006 Construction	2012 Construction	2014 Construction	Total
REVENUES					
Intergovernmental	\$ 184,762	\$ -	\$ -	\$ -	\$ 184,762
Grant revenue	-	-	-	-	-
Interest/investment earnings (loss)	45	-	120	93	258
Special assessments	-	-	-	-	-
Total revenues	<u>184,807</u>	<u>-</u>	<u>120</u>	<u>93</u>	<u>185,020</u>
EXPENDITURES					
Current expenditures:					
Banking services	-	-	203	15	218
Drainage repairs - Donette	14,291	-	-	-	14,291
Total current expenditures	<u>14,291</u>	<u>-</u>	<u>203</u>	<u>15</u>	<u>14,509</u>
Capital outlay:					
North Main Street	19,855	-	-	-	19,855
Sewer Projects - 6 Locations	10,735	-	-	-	10,735
Phase IV Lake Forest	33,027	-	120,802	-	153,829
Total capital outlay	<u>63,617</u>	<u>-</u>	<u>120,802</u>	<u>-</u>	<u>184,419</u>
Total expenditures	<u>77,908</u>	<u>-</u>	<u>121,005</u>	<u>15</u>	<u>198,928</u>
Income (loss) before other financing sources (uses)	<u>106,899</u>	<u>-</u>	<u>(120,885)</u>	<u>78</u>	<u>(13,908)</u>
OTHER FINANCING SOURCES (USES)					
Transfers in (out)	<u>326,247</u>	<u>-</u>	<u>(326,247)</u>	<u>782,108</u>	<u>782,108</u>
Total other financing sources (uses)	<u>326,247</u>	<u>-</u>	<u>(326,247)</u>	<u>782,108</u>	<u>782,108</u>
Net change in fund balance	433,146	-	(447,132)	782,186	768,200
Fund balance, 10/1/2014	1,886,604	-	482,597	-	2,369,201
Fund balance, ending	<u>\$ 2,319,750</u>	<u>\$ -</u>	<u>\$ 35,465</u>	<u>\$ 782,186</u>	<u>\$ 3,137,401</u>

CITY OF DAPHNE, ALABAMA
Enterprise Funds
Statement of Net Position
April 30, 2015

	Solid Waste	Civic Center/ CVB	Bay Front Park	Total
ASSETS				
Current assets:				
Cash, equity in pooled cash	\$ (217,416)	\$ 31,851	\$ 7,261	\$ (178,304)
Due from Utility Board	109,359	-	-	109,359
Grant receivable	18,755	-	-	18,755
Other receivables, net of allowance for doubtful accounts of \$115,761	-	-	-	-
Total current assets	<u>(89,302)</u>	<u>31,851</u>	<u>7,261</u>	<u>(50,190)</u>
Noncurrent assets:				
Capital assets:				
Roads	135,102	-	-	135,102
Facilities	241,199	93,778	80,476	415,453
Vehicles	1,700,040	15,047	-	1,715,087
Rental equipment and supplies	-	61,761	-	61,761
Equipment and office furniture	88,787	388,751	-	477,538
Total capital assets	2,165,128	559,337	80,476	2,804,941
Less: accumulated depreciation	<u>(1,341,745)</u>	<u>(485,939)</u>	<u>(42,409)</u>	<u>(1,870,093)</u>
Total noncurrent assets	<u>823,383</u>	<u>73,398</u>	<u>38,067</u>	<u>934,848</u>
Total assets	<u>\$ 734,081</u>	<u>\$ 105,249</u>	<u>\$ 45,328</u>	<u>\$ 884,658</u>
LIABILITIES				
Current liabilities:				
Accounts payable	\$ -	\$ -	\$ -	\$ -
Interest payable	802	-	-	802
Unearned revenue	-	56,504	28,667	85,171
Capital lease payable - current	61,130	-	-	61,130
Total current liabilities	<u>61,932</u>	<u>56,504</u>	<u>28,667</u>	<u>147,103</u>
Noncurrent liabilities:				
Capital lease payable - noncurrent	58,666	-	-	58,666
Compensated absences	13,984	7,207	2,402	23,593
Post employment benefits	42,691	11,994	9,923	64,608
Total noncurrent liabilities	<u>115,341</u>	<u>19,201</u>	<u>12,325</u>	<u>146,867</u>
Total liabilities	<u>177,273</u>	<u>75,705</u>	<u>40,992</u>	<u>293,970</u>
NET POSITION	<u>556,808</u>	<u>29,544</u>	<u>4,336</u>	<u>590,688</u>
Total liabilities and net position	<u>\$ 734,081</u>	<u>\$ 105,249</u>	<u>\$ 45,328</u>	<u>\$ 884,658</u>

CITY OF DAPHNE, ALABAMA
Enterprise Funds
Statement of Revenues, Expenses, and Changes in Net Position
For the Period Ended April 30, 2015

	Solid Waste	Civic Center/ CVB	Bay Front Park	Total
Operating revenues:				
Rental fees	\$ -	\$ 98,147	\$ 39,571	\$ 137,718
Community events	-	3,580	-	3,580
Charges for services	769,075	-	-	769,075
Other revenues	-	-	-	-
Total operating revenues	<u>769,075</u>	<u>101,727</u>	<u>39,571</u>	<u>910,373</u>
Operating expenses:				
Wages	298,538	64,121	59,484	422,143
Overtime	25,320	916	849	27,085
Payroll related	43,083	8,670	8,043	59,796
Other personnel expense	111,027	13,061	11,884	135,972
Total personnel services	<u>477,968</u>	<u>86,768</u>	<u>80,260</u>	<u>644,996</u>
Advertising	3,390	1,153	485	5,028
Community programs	-	-	-	-
Depreciation	146,064	4,366	2,994	153,424
Employee supplies and uniforms	3,461	217	-	3,678
Employee support	2,531	865	-	3,396
Equipment purchases, rental, and lease	1,619	3,696	-	5,315
Fuel	66,577	750	750	68,077
Garbage and recycle containers	43,388	-	587	43,975
Garbage and debris removal	-	1,335	-	1,335
Insurance	41,715	34,079	15,934	91,728
Landfill fees	126,931	-	-	126,931
Maintenance	100,508	18,992	1,118	120,618
Supplies	125	2,520	937	3,582
Other services	6,915	13,147	6,126	26,188
Professional services	-	4,250	-	4,250
Trustee assignments	-	5,768	-	5,768
Utilities	2,452	80,424	9,138	92,014
Total operating expenses	<u>1,023,644</u>	<u>258,330</u>	<u>118,329</u>	<u>1,400,303</u>
Operating income (loss)	<u>(254,569)</u>	<u>(156,603)</u>	<u>(78,758)</u>	<u>(489,930)</u>
Non-operating revenues (expenses):				
Grant income	18,755	-	-	18,755
Interest expense	(3,204)	-	-	(3,204)
Total non-operating revenues (expenses)	<u>15,551</u>	<u>-</u>	<u>-</u>	<u>15,551</u>
Loss before contributions	<u>(239,018)</u>	<u>(156,603)</u>	<u>(78,758)</u>	<u>(474,379)</u>
Capital contributions- general fund	239,018	156,603	78,758	474,379
Change in net position	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Total net position, 10-1-2014	556,808	29,544	4,336	590,688
Total net position, 4-30-2015	<u>\$ 556,808</u>	<u>\$ 29,544</u>	<u>\$ 4,336</u>	<u>\$ 590,688</u>

Buildings & Property Committee Meeting

Monday, July 6, 2015

4:30 PM

Daphne City Hall- Executive Conference Room

Committee Minutes

Present: Councilman Joe Davis; Councilman Randy Fry; Councilwoman Tommie Conaway; Councilman Pat Rudicell; Melissa Wilt, Assistant City Clerk (recording secretary); Richard Johnson, Public Works Director; Victoria Phelps, Lake Forest Property Owners Association; Margaret Thigpen, Civic Center Director; Councilman Ron Scott; Councilman Robin Lejeune; Suzanne Henson, Senior Accountant; Elliot Riser, Former President POA Lake View Townhomes; Donna Sumerlin, Lake View Townhomes; Peter & Glenys Maschke, Lake View Townhomes; Councilman John Lake (Arrived at 4:37pm).

Absent: Mayor Dane Haygood; Rick Whitehead, IT Coordinator; Tom Walker, Daphne Fire Department; Richard Merchant, Building Official

The meeting was brought to order at 4:29 pm by Chairman Joe Davis.

1. Public Participation

Elliot Riser, Former President POA and current resident of Lake View townhomes, addressed concerns with the plans for the new park; specifically parking situation and overall appearance - trash cans, portable restrooms, etc.

Chairman Davis suggested more detail can be discussed at the Public Works meeting.

Victoria Phelps, Lake Forest POA, mentioned appreciation of the progress of the park and that it will be a nice asset for all citizens of Daphne.

Councilman John Lake arrived at 4:37 pm

2. Lake Forest Park Report

Richard Johnson commented that Public Works has completed the mowing and 50% of cleaning out dead trees. Drainage has been repaired to keep water moving and wooden bridge has been determined serviceable and will be repaired for pedestrian use.

In response to public participation concerns, Richard said they were looking into nice looking, park style receptacles and they want to create a uniform look.

The Committee discussed ensuring continuity with design of signage, trash cans, etc. throughout the park; along with having appropriate access points.

3. Approval of minutes: June 1, 2015

<p>Motion by Mr. LeJeune to adopt the June 1, 2015 minutes as written. Seconded by Mrs. Conaway. Motion carried unanimously.</p>
--

Ashley Campbell arrived at 4:41 pm

4. **Surplus Property:** Suzanne Henson

Suzanne Henson noted there are two items under consideration for surplus - a Ford pickup and Caterpillar Backhoe/Loader no longer being used by city. She mentioned there should be a couple of Crown Victorias for approval next month.

The Committee discussed the option of using the Crown Victorias in the community as staged police vehicles to deter speeding at some of the busy intersections.

Motion by Mrs. Conaway to recommend the Resolutions for Surplus Property for adoption by the Council. Seconded by Mr. LeJeune. **Motion carried unanimously.**

5. **Civic Center, Bayfront, and CVB report (June):** Margaret Thigpen

Margaret Thigpen distributed and discussed her June report. June 2015 revenue totaled \$11,777.50, a decrease from June 2014 levels. Year-to-date revenues stood at \$125,361.50, below figures listed for FY2014. Additionally, Ms. Thigpen reported total deposits for June stood at \$15,529.00, and that the Civic Center has seen nine events during June, for a total of nine days used, not including setup days. Regarding the difference in revenue between 2015 and 2014, Ms. Thigpen noted that the Savvy Moms event moved from June to July this year and a (2) day talent show did not host at Civic Center this year.

Ms. Thigpen moved to Bayfront Pavilion, reporting revenues for June totaling \$7,689.00, below June 2014 levels, and year-to-date revenues totaling \$55,549.00, a decrease from 2014; however, she mentioned a rental rate increase happened this time last year to bring in more quality events that cost less in overall operations and repairs. Additionally, total deposits for June stood at \$7,682.00, and that Bayfront Pavilion had seen 10 events during June, for a total of 10 days used, not including set up days.

Also mentioned:

- Councilman Scott asked for an update regarding replacing the windows at Bayfront Pavilion. Ms. Thigpen replied that they are still waiting for quotes from companies as part of the feasibility study requested by the Mayor. The Committee discussed in more detail either replacing windows as is or creating entire glass front.
- Ms. Thigpen moved to the Taste of the Eastern Shore event reporting \$5,000 in deposits for June and eight vendors signed up. The event had moved to a Thursday this year to better accommodate vendors, which appears to be helping with vendors signing up.
- Ms. Thigpen provided an estimate of the economic impact of the Alabama Baptist Convention set in Daphne in November and distributed a calendar of upcoming City events.
- Ms. Thigpen informed the Committee the chiller at the Civic Center had been struck by lightning and damaged over the weekend with currently no air conditioning available. (Pictures of damage included in packet.) She requested the Committee approve to reimburse Savvy Moms \$725 rental fee for Monday and Tuesday rental since air conditioning is out. Ms. Henson said the reimbursed fee would be requested in the lightning insurance claim.

Motion by Mr. Lake to reimburse current in-house group, Savvy Moms, \$725 rental fee due to no air condition. Seconded by Mr. Rudicell. **Motion carried unanimously.**

- Ms. Thigpen requested clarification on Ordinance 2014-16 community grants re: the Council reduced Taste of the Eastern Shore budget by \$8,000 for FY2015. The Committee discussed reasons for ordinance and if changes are needed, and noted that the decrease should have communicated with organization when implemented.

6. Building Inspection Monthly Reports (June): Ashley Campbell

Ashley Campbell reviewed the building report for the month of June. The department issued 109 permits during June, with total job valuation of \$3,600,922.62 with permit fees totaling \$26,416.38. She reported fourteen new residential permits for the month, and noted Gunther came in this week and will be on next month's report.

Councilman Fry requested an update on the building behind Manci's downtown that is an eye sore. Committee discussed options to alleviate the problem. Councilman Rudicell mentioned the need for a master plan for the Bayfront Park Pavilion, and that the Village Point Foundation could help with creating one. Councilman Davis stated it is not appropriate for a nongovernmental organization to tell the City how to spend funds. Committee discussed benefits of working with Village Point Foundation.

7. Daphne Art Center Roof Repairs

Richard Johnson presented Committee with proposal to repair the roofs of the Daphne Art Center that included quotes from multiple roofing vendors. Lowest bid submitted was \$12,450; Mr. Johnson requested \$13,000 to cover any additional unexpected items. Councilman Scott requested Mr. Johnson to touch base with Mr. Merchant in Building Inspection to ensure vendor has solid business reputation.

Motion by Mr. Fry to refer this item to the Finance Committee and recommend it for a \$13,000 appropriation. Seconded by Ms. Conaway. **Motion carried unanimously.**

With no further business to discuss, the meeting was adjourned at 5:29 by Chairman Davis.

Next meeting will be held Monday, August 3rd at 4:30pm.



CITY OF DAPHNE
PO Box 400
DAPHNE, AL 36526

Daphne Beautification Meeting
 June 3, 2015

Committee Members

Dorothy Morrison, Chair
 Selena Vaughn
 Tomasina Werner
 Dana Sawyer
 Rebecca Trosclair
 Victoria Phelps
 Sarah Toulson

City Liaisons

Richard Johnson
 Dwayne Coley
 Marjorie Bellue
 Denise Penry
 Michele Hanson
 Samantha Coppels

- A) Gator Alley - Contracts have gone to ALDOT...Richard & Tim Patton of Volkert Engineering will meet soon.....planning on a mid-October completion.
- B) New Gateways - the Mayor is working on it.
- C) Treasurer's Report - \$10,914.34 balance. Decisions were made on investments for the future ...list will be included in July Minutes
- D) Top Ten List
 - Master Plan for Gateways 8 months
 - I-10/181 need attention desperately -Years
 - Master Plan for Master Plan for Malfunction Junction-10 Years
 - Two Gazebos completed at Park City Park and May Day Park-8 months
 - Erosion near CVS in Middle of Hwy 98 , in front of the Civic Center and several other places- since ALDOT paved the road
 - Centennial Park Clean up on south side -6 months
 - Patriots Points needs some attention before Veterans Day - 1 month
- E) PW Report
 - North Main Street project is moving forward; Rolling Hill project is moving, several drainage projects going on now.
 - Lakeview Loop can get some work done on the vegetation
 - Our Fire department will have a key for the flags to be raised on Memorial Day
 - Jane Requested 2 14" to 20" wreaths for the Senior Citizen Door for Christmas
 - Broken benches were removed from the Dog Park...suggestion made to hang the Dog Park sign up
 - Flags- 50 more flags will be added for Flag Day.....we are looking so wonderful.
- F) Public Works Day - great day, great weather. Over 1,000 children & teachers attending this years event!
- G) DRA Report- Main St America coming to speak to DRA
- H) Hwy 181 Intersection - still needs attention
- I) Cigarette Box huge success....when and where can it go next
- J) Endowment Fund - Flower Fund....waiting for brochure to visit businesses
- K) Keep America Beautiful - Richard should have Clean Harbor stats for the event at the meeting next month. Advertise next year in Currents Magazine. America Recycles Day will be in November, considering doing another amnesty day then.
- L) Beautification Awards went to The Jubilee Shopping Center and the Coastal Bank. Awards will be presented at the next City Council Meeting.
- M) Mayor's Comments- Mayor said he would get with David McKelroy about the Dog Park Issues.
- N- Next Meeting July 8, 2015- Mayor's Conference Room



**DAPHNE MUSEUM MINUTES
MAY 11, 2015**

ATTENDEES: Ken Balme, Mickey Boykin, Billie Ward, Kay Allen, Arva Brown, Lee Swetman, Rachel Burt, Al Guarisco, Emily Hammond, Camilla Butler, Candice Bishop, Linda Phillips, Helen Baroco, Jeanne Nelson, Zadia Pace, Dooley Berry, Scott Berry, Mildred Foster

CALL TO ORDER: The meeting was called to order by President, Ken Balme, followed by Pledge of Allegiance. Ken introduced news members Kay Allen and Linda Phillips.

MINUTES: The minutes of the April 13, 2015, meeting were read and approved with the following corrections: Under Presentation for Daphne Senior Center and Volunteer Solicitation at Library, "500" business cards...was corrected to read "200." "For the sum of \$100.00" was corrected to read "\$10.00."

TREASURER'S REPORT: Report for period 3-31-15 through 4-30-15 showed a beginning balance of \$5,149.95 with credits of \$25.00 and Debits of \$272.26. Ending balance - \$4,902.69. Petty Cash on hand - \$14.73. The report was accepted and filed for record.

VOLUNTEER ASSIGNMENTS/SCHEDULES: The month of May has five Fridays, Saturdays, and Sundays. Emily volunteered for Friday, May 29th; Arva, Saturday, May 30th, and Al, Sunday, May 31st.

COMMITTEE REPORTS:

- **Telephone:** All members notified.
- **Exhibits/Events:** Mickey distributed lists of former businesses she recalled. She posted list of all Daphne May Day hostess queens on Armoire.
- **Publicity:** Ken reported that he had received a call from a reporter with TV Chanel 15 who wanted to visit the museum on Tuesday at 3:30 for an interview which would be aired on TV at a later date. Ken said anybody was welcome to be present.
- **Cemetery/Cemetery Policy:** Helen reported that Joe had received a certificate including the Old Methodist Cemetery on the Register of Historical Cemeteries. She gave Mickey a copy to take to DUMC pastor.
- **Special Tours:** Ken announced that Mr. Ayer's 3rd grade students at Daphne Elementary were scheduled to tour the museum on Wednesday, May 13.
- **Archives:** The new cartons for storing original documents and photographs have arrived. There are 10 cartons. Ken will inventory each box prior to moving to City Hall Storage area. He announced that the City Clerk and her assistant possessed the only two keys to the area. Mickey was assured there was space to accommodate the Daphne Women's Study Club scrapbook s.

UNFINISHED/OLD BUSINESS:

- **WiFi:** Status Quo.
- **Daphne Normal School Records:** No report.
- **Impact 100 Grant:** Ken is collaborating with the Daphne Arts Center on a new grant. He said the organization would accept a dual approach. He believes that the submission of one grant for both organizations would provide a very strong case which would more likely be accepted. If the proposed grant of \$100,000 is approved, the museum and the arts center would split the

money. The deadline for submission of the grant is June 5. He outlined the process for reviewing submissions. Grants will be awarded on December 1, 2015.

- **Planning Calendar:** A possible Halloween event was mentioned; no discussion; no decision.
- **Bicentennial Park Fair – Stockton:** This was a very nice event with booths representing many organizations. Ken arrived early and set up museum display. Emily, Lucy, and Mickey arrived later to give him some relief. Live music was provided as were food booths. The museum had no sales, but it was good advertisement. Although a severe storm developed mid-afternoon, all organizations managed to dismantle and secure their wares before it hit. However, Ken reported the trip home was a nightmare. Mickey announced that she had won a basket of goodies auctioned by the Stockton Heritage Association.
- **Volunteer Solicitation at Library:** Most successful. The museum acquired four new volunteers.
- **Farm & Art Faire:** Ken announced this event would be held again this year on June 6 from 8:00 a.m. until 2:00 p.m. The museum will again have a booth. Helen, Emily, and Mickey volunteered to help tend the booth during the day.

NEW BUSINESS: Mickey announced it was past time to have an election of officers. She volunteered to form a nominating committee which will report their nominations to museum body ASAP.

ANNOUNCEMENTS:

- Ken announced that the Daphne Arts Center will host an Open House on May 23.
- Lee reported that he attended Archaeology Day at Village Point Park. Bonnie Gums, archaeologist with South Alabama and some volunteers were attempting to unearth some bricks speculating that there could have been a brick wall in the area. A tent was set up for anyone who had artifacts they would like to have identified, while a separate tent offered information on various organizations. Lee took the archaeology team on a tour of the museum and cemetery.
- The next regular meeting is scheduled for Monday, June 8, at 10:00.

ADJOURNMENT: There being no further business, the meeting was adjourned.

Respectfully submitted,

Mickey Boykin, Secretary

CITY OF DAPHNE
BOARD OF ZONING ADJUSTMENT MINUTES
REGULAR MEETING OF JUNE 4, 2015 - 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL

Chairman stated the number of members present constitutes a quorum and the regular meeting of the Board of Zoning Adjustment was called to order at 6:00 p.m. and he asked for roll call.

Members Present:

Larry Cooke
Billy Mayhand
Willie Robison, Chairman
Frank Lamb
Philip Durant

Members Absent:

William Scully
Thomas Warner

Staff Present:

Adrienne D. Jones, Director of Community Development
Pat Johnson, Recording Secretary
Tony Hoffman, BZA Attorney

Chairman called for the **Approval of Minutes** of the January 8, 2015 meeting. There were no corrections, additions or deletions.

The Minutes were approved unanimously.

Chairman called the next item on the agenda, **Appeal #2015-01 D. R. Horton Incorporated**, a request for a Variance to the Daphne Land Use and Development Ordinance. The variance, if granted, proposes to change the side yard setback to nine point sixty-eight feet, in lieu of the required ten feet. The property is 10166 Dunmore Drive, in the Dunmore Subdivision, which is zoned R-3, High Density, Single Family Residential.

Ms. Jones displayed a Power Point Presentation of 10166 Dunmore Drive. She stated construction of the house is complete. At the time of the original layout all setbacks were in compliance. The second slide shows a modification from the original layout, but the setbacks are still in compliance. The current configuration shows the garage being flipped from the original plans. It was modified from the west to the east side, and the encroachment is on the southwest corner of the house. It is a minor encroachment that needs to be approved by the BZA nonetheless. I recommend approval.

CITY OF DAPHNE
BOARD OF ZONING ADJUSTMENT MINUTES
REGULAR MEETING OF JUNE 4, 2015 - 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL

Chairman opened the floor for discussion.

Mr. Sasser stated my name is Scott Sasser and I am with D. R. Horton. We did flip the house to its current location because of a tree that the homeowner wanted to keep, therefore we flipped the driveway in order to save that tree. When we flipped it and had it re-plotted it still showed the house within the setback lines. Though when we reset the form boards we believe we just made an error setting them, and they got a little off on that back right hand corner, and we were over by about three inches. We think that it is completely our error. On the right of the home will be a common area so there will be no structure located on that side. We felt like rather than having to alter this home we would ask for a variance, rather than having to remove the brick.

The Board questioned the name of the applicant, and before the flipping of the garage, builders signing permits stating I will comply with the requirements for setback regulations, and at what point mortgage companies cite their discontent with setback errors. The Board expressed their opinions for these types of setback violations and the need for someone to be held accountable to prevent them in the future, and they questioned whether a C/O is needed before a home can be occupied and how surveys are done from the brick ledge.

Chairman opened the floor for public participation.

The Chairman stated thank you. Is there anyone else that would like to speak in favor or opposition of the variance? Being none, the Chair closed the floor for public participation and entertained a motion.

A Motion was made by Mr. Mayhand and Seconded by Mr. Lamb to approve Appeal #2015-01, D. R. Horton, Incorporated, for a variance to change the west side yard setback to nine point sixty-eight feet, in lieu of the required ten feet. The property is 10166 Dunmore Drive, which is zoned R-3, High Density, Single Family Residential.

Upon roll call vote, the motion carried unanimously.

Mr. Cooke	Aye
Mr. Mayhand	Aye
Mr. Lamb	Aye
Mr. Durant	Aye
Mr. Robison	Aye

CITY OF DAPHNE
BOARD OF ZONING ADJUSTMENT MINUTES
REGULAR MEETING OF JUNE 4, 2015 - 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL

The Chairman stated the request for a variance is granted and you may pick up your paperwork in the morning at the office of Community Development around 9:00 o'clock.

The Board discussed and decided on drafting a letter to Council to set fines for builders who are negligent in violating setback requirements.

There being no other business the Chairman called for a **Motion to Adjourn.**

A **Motion** was made by **Mr. Lamb** and **Seconded** by **Mr. Mayhand** to adjourn. There was no discussion on the motion.

The Motion carried unanimously.

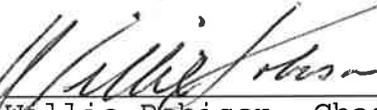
The meeting was adjourned at 6:35 p.m.

Respectfully submitted by:

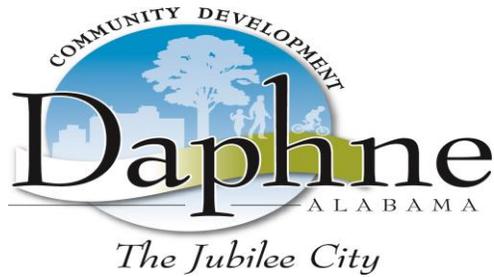


Pat Johnson, Recording Secretary

APPROVED: July 2, 2015



Willie Robison, Chairman



**CITY OF DAPHNE
BOARD OF ZONING ADJUSTMENT AGENDA
JULY 2, 2015 - 6:00 P.M.
COUNCIL CHAMBERS, CITY HALL**

1. **CALL TO ORDER** - 6:00 p.m.
2. **CALL OF ROLL** - Present W. Robison, F. Lamb, L. Cooke, W. Scully
3. **APPROVAL OF MINUTES** - Approved

June 4, 2015

4. **OLD BUSINESS**
5. **NEW BUSINESS** - Denied

Appeal #2015-03 Woodmen of the World

A request for a Variance to the Daphne Land Use and Development Ordinance has been filed with the City of Daphne, Board of Zoning Adjustment. The Variance, if approved proposes to change the front yard setback of the metal building to nineteen point nine feet, in lieu of the required thirty-five feet, and change the front yard setback of the two-story house to twenty point five feet, in lieu of the required thirty-five feet for alterations to two existing nonconforming buildings as described in Article 9-2, 9-10 of the Land Use & Development Ordinance. The property is 1615 Sixth Street, which is zoned R-2, Medium Density, Single Family Residential.

6. **ADJOURNMENT** - 7:25 p.m.

RESOLUTION 2015 - 45

A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY

WHEREAS, the Department Heads of the City of Daphne have determined that the items listed below are no longer required for public or municipal purposes; and

WHEREAS, the items listed below are recommended for disposal.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Daphne that

- 1- The property listed below is hereby declared to be surplus property, and

DEPT	EQ/VEH#	DESCRIPTION	VIN
Bldg Maint	768	2000 FORD F150 PU	1FTRX17W7YNA79300
Sttreet	1143-L	CATERPILLAR BACKHOE LOADE	BML05453

- 2- The Mayor is authorized to advertise and accept bids through Govdeals.com as contracted for the sale of such personal property, and

- 3- The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the General Fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder.

ADOPTED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, this _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

Resolution 2015-46

Support of MPO Surface Transportation Funds to Install Intersection Improvements on County Road 13 at Sehoj Boulevard and Longue Vue Drive

WHEREAS, the City of Daphne is a member Government of the Eastern Shore Metropolitan Planning Organization (MPO) which is the organization designated by the Governor of the State of Alabama as being responsible, together with the State of Alabama, for implementing the applicable provisions of 23 USC 134 and 135 (amended by MAP-21 Sections 1201 and 1202, July 2012); 42 USC 2000d-1, 7401; 23 CFR 450 and 500; 40 CFR 51 and 93; and

WHEREAS, the Eastern Shore MPO was formed in June 2012 and has three years to allocate MPO Surface Transportation Project funds through the adoption of the 2040 Long Range Transportation Plan and FY16-19 Transportation Improvement Program (TIP); and

WHEREAS, the City of Daphne has submitted a project to install Intersection Improvements on County Road 13 at Sehoj Blvd. and Longue Vue Dr. (**CR 13 Intersection Improvement Project**) for inclusion in the FY 2016-2019 Transportation Improvement Program; and

WHEREAS, the CR 13 Intersection Improvement Project has been submitted for funding through MPO Surface Transportation Funds which require a twenty percent (20%) local match; and

WHEREAS, the CR 13 Intersection Improvement Project has an estimated cost of \$338,770 with an estimated local match of \$67,765 (20%) to be provided by the City of Daphne; and

WHEREAS, the Eastern Shore Metropolitan Planning Organization Policy Board will consider approving the use of MPO Surface Transportation Funds to fund CR 13 Intersection Improvement Project at their July 22, 2015 Board Meeting;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Daphne that:

- 1.) The City of Daphne supports the funding of the CR 13 Intersection Improvement Project through MPO Surface Transportation Funds; and
- 2.) The Mayor and the Director of Public Works are hereby authorized to execute all agreements, contracts and documents for CR 13 Intersection Improvement Project funded through MPO Surface Transportation Funds; and
- 3.) If approved and awarded MPO Surface Transportation Funds for the CR 13 Intersection Improvement Project, the City will appropriate funds for the project equal to 20% of the survey, design, construction and CE&I (Total Project) cost in addition to 100% of all related utility relocations, and Right of Way acquisition costs, if any.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ DAY OF _____, 2015.

DANE HAYGOOD, MAYOR

ATTEST:

Rebecca A. Hayes, City Clerk

Sehoy Property Owners Association

P.O. Box 2631

Daphne, AL 36526

sehoypoa@yahoo.com

To Whom It May Concern:

The Sehoy POA and Neighborhood would like to request turn lanes on Hwy. 13 into the entrance of our neighborhood. Sehoy was built in 2000/ 2001 and is currently has 254 homes. Our neighborhood is located on Hwy. 13 between Daphne Middle School and Daphne High School. Hwy. 13 is one of the busiest roads in Daphne due to school, home, business and connection traffic from Hwy. 90 and Interstate 10. Due to the projected rise of business and home developments in our city in the next few years, traffic will continue to be a problem.

We currently have one Elementary school bus that serves only our neighborhood and one Middle/ High school bus. This does not account for the car traffic each morning and afternoon as people head to and from work.

In the past year, there have been several automobile wrecks due to the traffic that "backs up" from the middle school and continues past our neighborhood entrance. The traffic also backs up coming from North while one is waiting to turn left into the neighborhood.

Tiawasse Trace neighborhood has had a northbound turn lane for several years and recently received a southbound turning lane. Our neighborhood is larger and serves more homeowners. Our neighborhood is also closer to the middle school and causes traffic to back up in front of the Assisted Living Home, Brennty.

Please let us know how we need to address and correct this problem. It is our understanding that the discussion of turn lanes on Hwy. 13 has been ongoing for several years. We feel this is a need and discussion that needs to be addressed considering the potential growth of our city and for the safety of the citizens.

Thank you for this consideration.

Sehoy POA

Phillip

Per

Wilbourn

Kurt R Myer
Vice President

President: Phillip Wilbourn
850-485-2233

EASTERN SHORE MPO PROJECT SUBMITTAL FORM

FOR SUBMITTING A PROPOSED PROJECT FOR INCLUSION IN THE LONG RANGE TRANSPORTATION PLAN (LRTP)
OR TRANSPORTATION IMPROVEMENT PROGRAM (TIP)

Date: _____ **Point of Contact:** _____

Address: _____

Phone: _____ **Email:** _____

This Project was Recommended by (check one): Citizen Working or Living within MPO Area

Advisory Committee Member Public Official Other _____

Please provide the following information about the proposed project:

Project Description and Location (*include termini description, if road improvement*)

Reason for Proposed Project (*Purpose and Need*):

Project Length (*if applicable*):

Bicycle and Pedestrian or ADA Upgrades:

Roadway Classification (*if applicable*):

Project Sponsor (*i.e. Responsible Local Government*):

Percent (%) Local Match:

Match Source:

Environmental Justice Issues or Concerns:

For Internal (MPO or Project Sponsor) Use Only

Scope of Work:

Cost Estimate:

Preliminary Engineering:

Right-of-Way:

Utilities:

Construction:

TOTAL COST:

Project Map:

For Internal (MPO or Project Sponsor Use Only)

Potential Funding Sources:

- | | |
|----------|----------|
| 1. _____ | 2. _____ |
| 3. _____ | 4. _____ |
| 5. _____ | 6. _____ |
| 7. _____ | 8. _____ |

Bicycle and Pedestrian Advisory Committee Recommendation:

- | | |
|--|---|
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Visionary List of the LRTP | <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Financially Constrained List of the LRTP |
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the TIP _____ | <input type="checkbox"/> Recommend the Policy Board not approve the project |
| <input type="checkbox"/> Recommend the Policy Board postpone taking any action on the proposed project to give time for further review or to change the project scope: _____ | Votes: _____ |
| _____ | Chair or Vice Chair Signature _____ Date _____ |

Citizens Advisory Committee Recommendation:

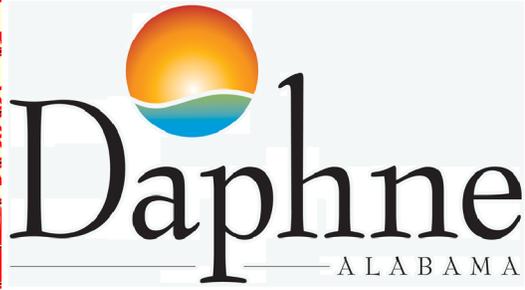
- | | |
|--|---|
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Visionary List of the LRTP | <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Financially Constrained List of the LRTP |
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the TIP _____ | <input type="checkbox"/> Recommend the Policy Board not approve the project |
| <input type="checkbox"/> Recommend the Policy Board postpone taking any action on the proposed project to give time for further review or to change the project scope: _____ | Votes: _____ |
| _____ | Chair or Vice Chair Signature _____ Date _____ |

Technical Advisory Committee Recommendation:

- | | |
|--|---|
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Visionary List of the LRTP | <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the Financially Constrained List of the LRTP |
| <input type="checkbox"/> Recommend approval of the project as submitted for inclusion in the TIP _____ | <input type="checkbox"/> Recommend the Policy Board not approve the project |
| <input type="checkbox"/> Recommend the Policy Board postpone taking any action on the proposed project to give time for further review or to change the project scope: _____ | Votes: _____ |
| _____ | Chair or Vice Chair Signature _____ Date _____ |

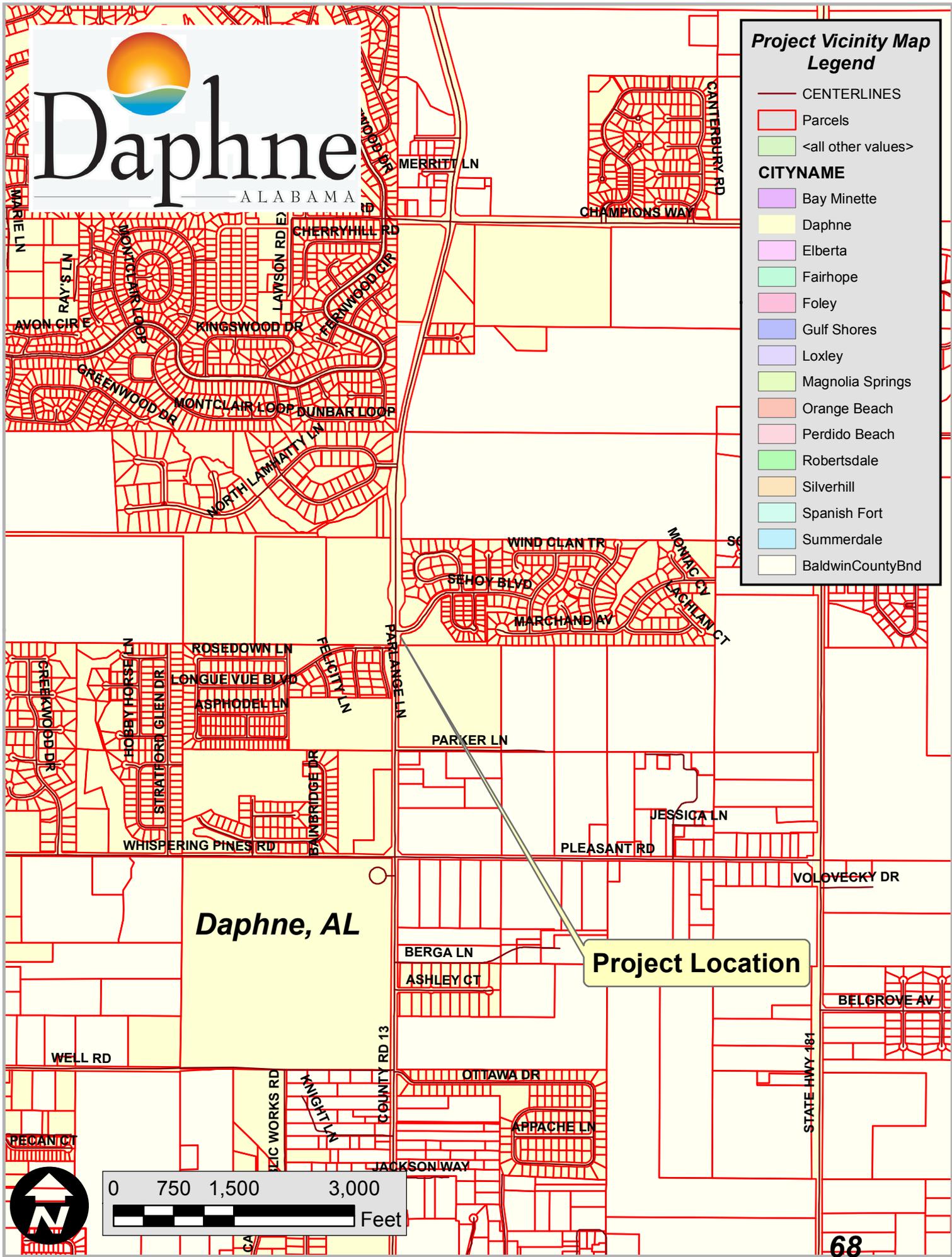
Policy Board Action:

- | | |
|---|---|
| <input type="checkbox"/> Approve the project as submitted for inclusion in the Visionary List of the LRTP | <input type="checkbox"/> Approve the project as submitted for inclusion in the Financially Constrained List of the LRTP |
| <input type="checkbox"/> Approve the project as submitted for inclusion in the TIP _____ | <input type="checkbox"/> Choose not to approve the project |
| <input type="checkbox"/> Postpone taking any action on the proposed project to give time for further review or to change the project scope: _____ | Votes: _____ |
| _____ | Resolution Number: _____ |
| _____ | |



Project Vicinity Map Legend

- CENTERLINES
- Parcels
- <all other values>
- CITYNAME**
- Bay Minette
- Daphne
- Elberta
- Fairhope
- Foley
- Gulf Shores
- Loxley
- Magnolia Springs
- Orange Beach
- Perdido Beach
- Robertsdale
- Silverhill
- Spanish Fort
- Summerdale
- BaldwinCountyBnd



Daphne, AL

Project Location



CONSTRUCTION COST ESTIMATE

Project: **County Road 13 Turn Lanes @ Sehoj & French Settlement**



ITEM #	DESCRIPTION	UNIT	QTY	UNIT PRICE	AMOUNT
1	CONCRETE REMOVAL (206-A)	LS	1	\$ 1,500.00	\$ 1,500.00
2	ASPHALT SAW CUTTING (E.P.)	LF	500	\$ 5.00	\$ 2,500.00
3	UNCLASSIFIED EXCAVATION (210-A)	CY	720	\$ 6.50	\$ 4,680.00
4	GRANULAR SOIL BASE COURSE, TYPE A, ROAD MIXED, MIN. 4" COMPACTED THICKNESS (FROM STOCKPILES) (301-A)	SY	2,362	\$ 2.20	\$ 5,196.40
5	CRUSHED AGGREGATE BASE, TYPE B, PLANT MIXED, 6" COMPACTED THICKNESS (301-A)	SY	2,600	\$ 22.00	\$ 57,200.00
6	TACK COAT (0.05 GALLONS PER SY) (405-A)	GAL	120	\$ 5.00	\$ 600.00
7	MILLING/PLANING EXISTING PAVEMENT (1.5" DEEP - MAX) (408-A)	SY	116	\$ 7.50	\$ 870.00
8	BITUMINOUS CONCRETE WEARING SURFACE LAYER, 3/4" MAX AGGREGATE SIZE, ESAL RANGE B, (165#/SY) (429-A)	TON	391	\$ 88.00	\$ 34,408.00
9	BITUMINOUS CONCRETE BINDER LAYER, 3/4" MAX AGGREGATE SIZE, ESAL RANGE B, (220#/SY) (429-B)	TON	286	\$ 90.00	\$ 25,740.00
10	TOPSOIL, 4" COMPACTED THICKNESS (650-A)	CY	223	\$ 13.25	\$ 2,954.75
11	SOLID SODDING (654-A)	SY	1,338	\$ 5.00	\$ 6,690.00
12	SOLID WHITE, CLASS 2, TYPE A, TRAFFIC STRIPE, 5" WIDE (701-A)	MILE	0.72	\$ 5,000.00	\$ 3,600.00
13	DOTTED WHITE, CLASS 2, TYPE A, TRAFFIC STRIPE, 5" WIDE (701-B)	MILE	0.04	\$ 5,000.00	\$ 200.00
14	SOLID YELLOW (DOUBLE), CLASS 2, TYPE A, TRAFFIC STRIPE, 5" WIDE(701-A)	MILE	0.34	\$ 5,000.00	\$ 1,700.00
15	TRAFFIC CONTROL MARKINGS (CHEVRONS), YELLOW, CLASS 2, TYPE A (703-A)	SF	700.00	\$ 7.50	\$ 5,250.00
16	TRAFFIC CONTROL MARKINGS (STOP BAR), WHITE, CLASS 2, TYPE A (703-A)	SF	48.00	\$ 7.50	\$ 360.00
17	TRAFFIC CONTROL MARKINGS (CHANNEL LINE), WHITE, CLASS 2, TYPE A (703-A)	SF	267.00	\$ 7.50	\$ 2,002.50
18	TRAFFIC CONTROL LEGENDS (ARROW), WHITE, CLASS 2, TYPE A (703-B)	SF	102	\$ 7.50	\$ 765.00
19	TRAFFIC CONTROL LEGENDS (ONLY), WHITE, CLASS 2, TYPE A, (703-B)	SF	100	\$ 7.50	\$ 750.00
20	REFLECTIVE PAVEMENT MARKERS, CLASS A-H, TYPE 1-B (705-A)	EA	430	\$ 5.00	\$ 2,150.00
21	REFLECTIVE PAVEMENT MARKERS, CLASS A-H, TYPE 2-E (705-A)	EA	300	\$ 5.00	\$ 1,500.00
22	REFLECTIVE PAVEMENT MARKERS, CLASS A-H, TYPE 2-E (705-A)	EA	287	\$ 6.00	\$ 1,722.00
23	CONCRETE CURB, TYPE M-2 (623-B)	LF	250	\$ 17.50	\$ 4,375.00
24	CONCRETE CURB, TYPE M-3 (623-B)	LF	250	\$ 17.50	\$ 4,375.00
25	22"x13" RCAP (DOUBLE) (531-A)	LF	800	\$ 60.00	\$ 48,000.00
26	GRATE TOP INLET (621-C)	EA	2	\$ 4,000.00	\$ 8,000.00
27	JUNCTION BOX (621-A)	EA	2	\$ 3,500.00	\$ 7,000.00
28	CONCRETE SLOPE PAVED HEADWALLS (22"x13")	EA	2	\$ 750.00	\$ 1,500.00
29	MOBILIZATION (600-A) (7.0% of Const.)	LS	1	\$ 16,491.21	\$ 16,491.21
29	EROSION CONTROL (2.5% of Const.)	LS	1	\$ 5,889.72	\$ 5,889.72
30	TRAFFIC CONTROL (740-A) (6.0% of Const.)	LS	1	\$ 14,135.32	\$ 14,135.32
TOTAL CONSTRUCTION COST:					\$ 272,104.89

Professional Services Calculations					
Item #	Description	Unit	Quantity	Unit Price	Amount
1	Engineering Survey & Design (9.5% of Const.)	Each	1	\$25,849.96	\$25,849.96
2	Material Testing (2.5% of Construction)	Each	1	\$6,802.62	\$6,802.62
3	Engineering - CE&I (12.5% of Construction)	Each	1	\$34,013.11	\$34,013.11
Estimated Professional Service Cost					\$66,665.70

Estimated Total Cost (Less Engineering Survey and Design)	\$312,920.62
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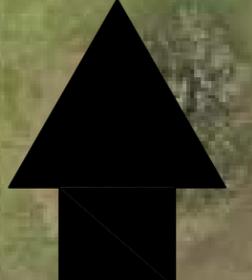
Not Eligible for ESMPO Reimbursement



SEHOJ BLVD

LONGUE VUE BLVD

PARLANGE LN



NORTH

RESOLUTION 2015-47

**A Resolution Authorizing Issuance of
Credit Cards: Senior Programs & Recreation Department**

WHEREAS, Resolution 1996-45 adopted July 15, 1996, authorized the issuance of a City of Daphne credit card to certain department heads; and

WHEREAS, the City of Daphne now deems it necessary to authorize the issuance of an additional credit card for the Senior Programs & Recreation and associated events.

NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Daphne that Section 1 of Resolution 1996-45 is hereby amended to include Senior Programs & Recreation. All other provisions of Resolution 1996-45 remain in full force and effect.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, this _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca Hayes, City Clerk

RESOLUTION 2015-48

DAPHNE RECREATIONAL FACILITIES: ENGINEERING SERVICES FEE SCHEDULE

WHEREAS, Resolution 2013-36 established a contract for Project Engineering Services with four engineering firms; and

WHEREAS, three of these selected engineering firms have been approved to provide engineering services for the new Recreational Facilities:

- Project Program Manager - Volkert & Associates
- Grass Athletic Consultant - Lose & Associates (HMR)
- Tennis Courts – Hatch Mott McDonald

WHEREAS, Volkert and Associates and City staff will be presenting a project scope to the Mayor and Council for approval; and

WHEREAS; once the scope is approved a construction estimate can be obtained to base engineering fees on; and

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daphne, Alabama, that

- 1) The City hereby creates an exception to the assignment protocol established in Resolution 2013-36 in regards to the new recreational facilities project only; and
- 2) the City hereby assigns the following engineering firms for the following tasks related to the new recreational facilities:
Project Program Manager - Volkert & Associates
Grass Athletic Consultant - Lose & Associates (HMR)
Tennis Courts – Hatch Mott McDonald; and
- 3) the City hereby adopts and incorporates the prior executed contracts, herein attached as Exhibit A to this Resolution, including but not limited to the terms and fee schedule in Resolution 2013-36 for engineering services with the three aforementioned engineering firms for the Recreational Facilities project; and
- 4) the payment basis (cost plus, percentage, or fixed amount) shall be approved contemporaneously with or after the scope of work is approved by the Mayor and Council; and
- 5) the Mayor is hereby authorized to execute all related documents.

6) This resolution shall become effective upon proper passage and execution.

APPROVED AND ADOPTED by the City Council of the City of Daphne, Alabama, this ___ day of _____, 2015.

Dane Haygood, Mayor

Attest:

Rebecca A. Hayes, City Clerk

SCOPE OF SERVICES

City of Daphne Recreation Facilities Site Surveying & Master Planning Services Volkert Project No. 440205

The following Scope of Services will be performed in accordance with the conditions of the "On Call" and Project Engineering Services Agreement executed on May 20, 2014 between the City of Daphne (City) and Volkert, Inc. (Volkert). Generally the scope of services consists of site survey, environmental investigations, and master planning services for the three parcels that are located on City of Daphne properties near Park Drive, Lott Park and Trione Park. No detailed design or construction phase services are included in this task. The Scope of Services are further described below:

PRE-DESIGN SERVICES

A. Site Surveying:

Prepare topographic surveys of Parcels A, B & C as shown only to represent the limits of the survey and not as a plan review, on the attached aerial photographs, located on the City of Daphne's properties near Park Drive and at Lott and Trione Parks. The Topographic Survey will be performed to the current Minimum Standard of Practice for Surveys in Alabama to category 1 precision as detailed in the regulations. The map of survey will be prepared at 1"=100' scale or a scale approved by the City to show the property on a single sheet. The map will show wetlands as delineated by others, flood zones, setbacks and zoning issues that can be indicated graphically. Utilities, drainage ways and culverts, rights-of-way and easements will be shown to the extent that they are visible in the field or that Volkert is made aware of by the City in lieu of a title report. The bearings will be relative to current published data for Alabama State Grid.

The topography and Benchmarks will be set relative to local published datum for NAVD 88 elevations. The map of survey will be prepared at a scale of 1"=30'. The survey will show 1' interval contours prepared from spot shots at minimum 50' interval and along break lines.

Existing available survey information and mapping previously performed for the City by others will be used where determined accurate for master planning and design uses to minimize costs.

B. Environmental Investigations:

This task includes identifying and reporting potential environmental effects of the proposed park improvements and corresponding existing or additional environmental permitting coordination or acquisition requirements. It is understood that previous wetland delineations and corresponding permitting performed for the City's Park Drive property and approved by the USACE are still valid for the anticipated construction period.

C. Master Planning:

Task 1: Park Planning Team (PPT) Workshop

In this task Volkert will gather and assemble information regarding the sites, prepare for the Parks Planning Team (PPT) workshop, conduct the workshop, prepare a preliminary program which will be

prioritized based on the workshop results and compile decisions made and direction provided by the PPT in the workshop.

Preparation for the workshop will include preparing a presentation and boards that illustrate park planning options considered to date, key planning and design issues to be considered with respect to each park site and refine techniques for decision making and prioritization during the meeting. Volkert will also re-visit the site inventory and analysis conducted during the proposal with the PPT and will visit each site once again prior to the workshop.

The workshop will be conducted with the PPT in Daphne. The workshop will include an overview of existing master plan options, development of specific goals and objectives, criteria for evaluating options, development of potential options, evaluation of the options, prioritization for plan implementation and an initial review of park programming details through the use of an Athletic Complex Checklist. This checklist will assist in defining the program for recreation facilities, material and systems selection, etc., that will guide the master plan and establish baselines for development of the opinions of probable cost. The desired outcome of the workshop will be to develop a consensus on what facilities are to be developed at which park site, a preliminary program for each site and facilities, the priorities for each facility for implementation and the budgetary constraints that the phasing plan needs to be developed under and general direction regarding the desired arrangement of facilities at each site. Following completion of the workshop, a written and graphic summary of the results of the workshop will be developed including key decisions made for distribution to the participants. This will form the basis for the development of preliminary master plan options.

Key Task Outcomes:

- Consensus on what facilities are to be developed at which park site
- Preliminary program for each site and the facilities
- Implementation priority for each facility
- Budgetary constraints
- General direction regarding the desired arrangement of facilities on each site

Task 2: Preliminary Master Plan Development Options

Following the workshop, the results of the PPT workshop, program information, the results of the site inventory and analysis will be utilized to prepare up to two (2) alternative conceptual master plans for each park site. The concept plans will illustrate the location, size, type, character, and scale of the proposed improvements in a diagram format. These concepts will be reviewed at a meeting with the PPT to receive their input. A top-level comparative cost will be discussed with the PPT for each option. During this meeting, a consensus with the PPT will be determined regarding a preferred direction on a master plan option for each site.

Key Task Outcomes:

- Selection of a preferred master plan option for each site

Task 3: Draft Master Plan Synthesis

In this task, the preferred alternative diagram will be refined based on input received from the PPT public into a more finished preliminary plan that will more accurately depict the location, scale, and character of the proposed improvements within each park. For the Park Drive site, a preliminary grading plan will be prepared in order to more accurately estimate costs for earthwork. An initial

preliminary opinion of probable costs will be prepared for the implementation of the plans for each park and phasing recommendations based on the budgetary constraints and priorities developed in the PPT workshop. This information will be presented at a meeting with the PPT for review and comment.

Key Task Outcomes:

- Refinement of master plans
- Preliminary grading plan for Park Drive
- Phasing recommendations
- Project budget definition and refinement
- Prepare an inventory of utility needs
- Review with the Planning Commission, if required
- Consensus on plans to be presented to the City Council

Task 4: Preliminary Final Master Plan Refinement

Based on comments received from the PPT, final rendered plans for each site will be prepared and a brief final report written documenting the master planning process, which will contain reduced copies of the rendered plan, supporting documentation, and the opinions of probable cost. Copies of the final draft plan and report will be provided to the PPT for review and comment.

Key Task Outcomes:

- Preparation of final draft master plan and report
- Draft copies of the final plan and report submitted to the PPT for review
- Make any necessary revisions as a result of PPT comments
- Prepare copies of the final plan and report for submission to City Council

Task 5: Final Master Plan Refinement

- Present the draft final plan to City Council.

Key Task Outcomes:

- Approval of the plan by the City Council or its designated representatives subject to any revisions they may require
- Make any necessary revisions as a result of comments received

Task 6: Final Master Plans

Complete any necessary revisions to the draft plan and report as a result of comments received. The final deliverables will include:

- One mounted copy of the color rendered conceptual master plan for each park
- 10 copies (more or less depending on City's requirements) of the final written report documenting the planning process including a reduced copy of the color rendered master plan, recommended phasing of construction, preliminary opinions of probable cost by phase
- Electronic copies of the color rendered master plan and final report in .pdf format.

Key Task Outcomes:

- Completion of the Master Planning Phase

Task 7: Signage and Branding Concepts

Provide signage and branding options that will coincide with the City’s overall master signage and branding program. Meet with designated personnel with the City to develop signage concepts that will allow readily recognizing City of Daphne park facilities and corresponding uses.

Key Task Outcomes:

- Developing a branding program and signage design that will consistently identify Daphne parks and corresponding activities

ASSUMPTIONS

Volkert will provide the above noted services based upon a given set of assumptions. These assumptions are as follows:

- A) Appropriate sanitary sewer, water, gas, electric and communication services are available to the site; off-site design services can be provided as an additional service.
- B) Total project construction budget is to be determined with the completion of the master plan.
- C) Project is to be funded with 100% local funds such that there are no regulatory requirements outside the City that will govern the design and construction process other than those typically required by the State for erosion control, environmental protection, etc.

COMPENSATION

Volkert proposes to complete the surveying on a lump sum basis and the other pre-design services on a cost plus direct expense basis. For master planning and environmental review a 3.0 multiplier shall be applied to actual labor. Direct expenses shall be invoiced at cost without a multiplier. The current estimated maximum fee is \$168,100. A breakdown of the estimated compensation to be paid to Volkert for providing requested services shall be as follows:

- A. Site Survey
 - i. Park Drive \$21,000 Cost Plus
 - ii. Lott Park Tennis Facility Area \$8,500 Lump Sum
 - iii. Trione Park Multiuse Field Area \$19,600 Lump Sum
- B. Master Planning
 - i. Task 1 - PPT Workshop \$17,000 Cost Plus
 - ii. Task 2 - Preliminary Master Plan Development Options \$37,000 Cost Plus
 - iii. Task 3 - Draft Master Plan Synthesis \$21,000 Cost Plus
 - iv. Task 4 - Preliminary Final Master Plan Refinement \$19,000 Cost Plus
 - v. Task 5 - Final Master Plan Refinement \$7,000 Cost Plus
 - vi. Task 6 - Final Master Plan \$4,000 Cost Plus
 - vii. Task 7 - Signage and Branding Development \$9,000 Cost Plus
- C. Environmental Review \$5,000 Cost Plus

Volkert will invoice monthly for work completed based on actual monthly costs.

The parties hereto have made and executed this Task Agreement in duplicate as of the executed date.

ATTEST:

CITY OF DAPHNE, AL

Name:
Title:

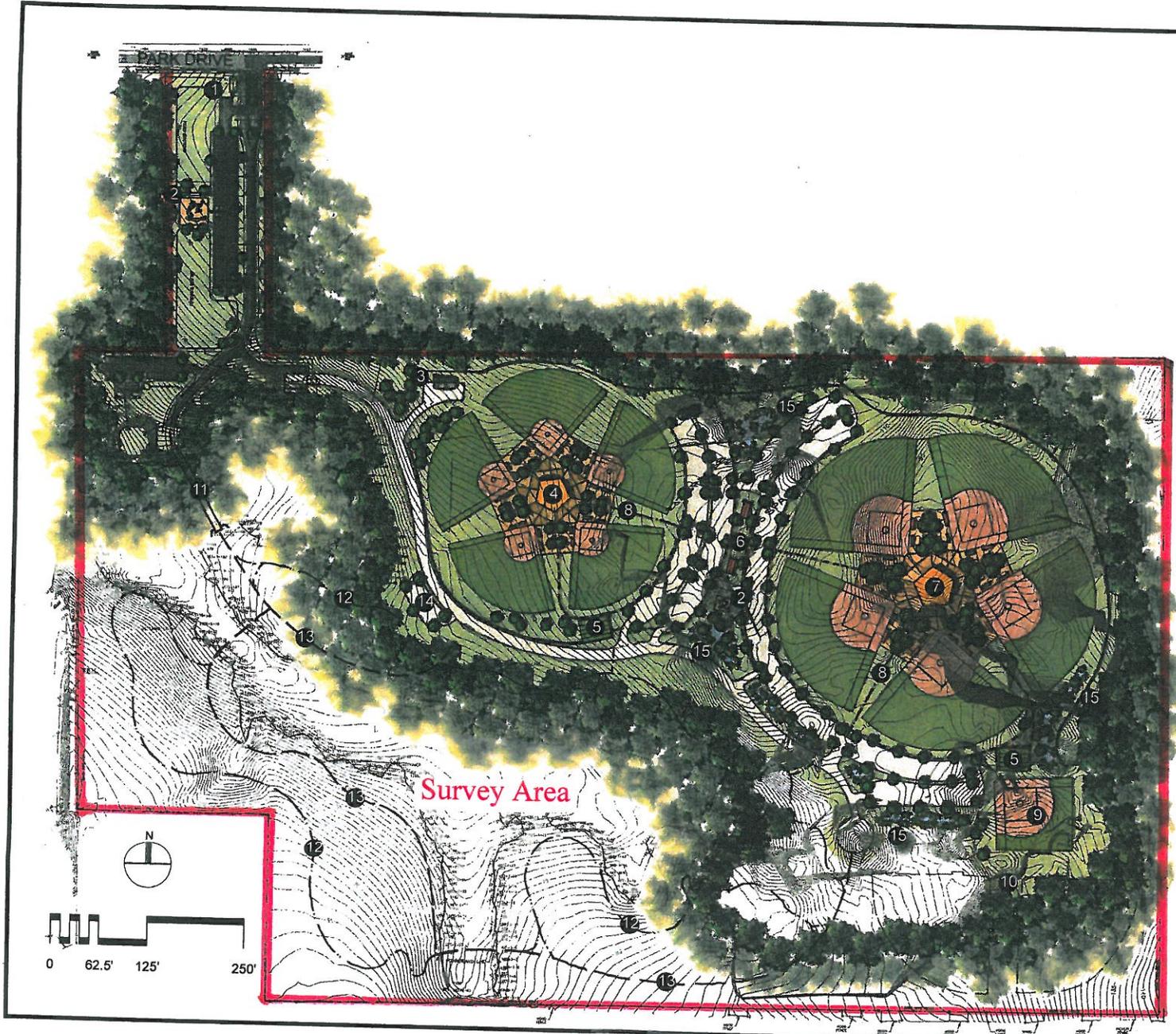
Name:
Title:

ATTEST:

VOLKERT, INC.

Name:
Title:

David Webber, P.E.
Senior Vice President - COO Gulf Design Region



SITE COMPONENTS:

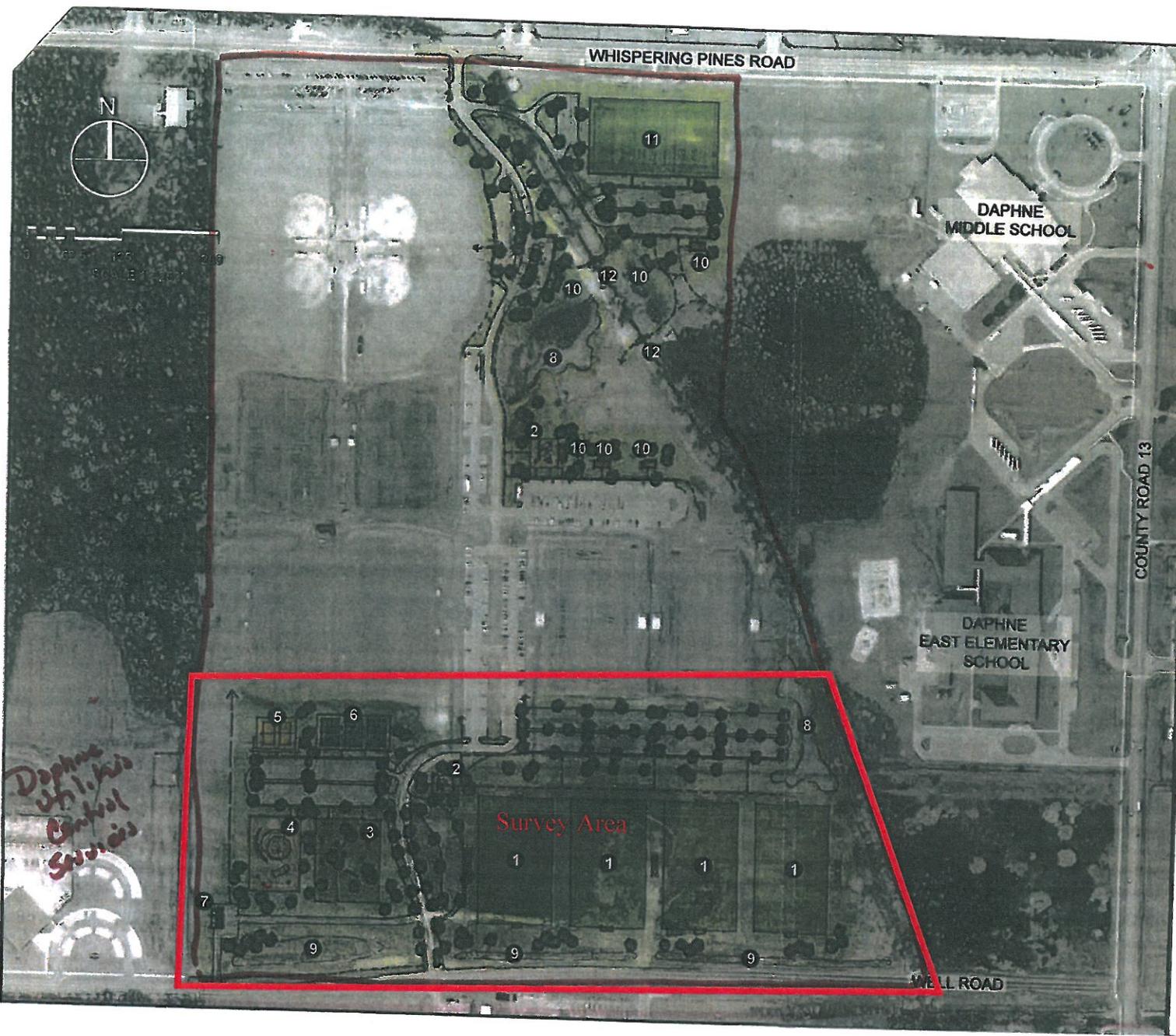
- ① EXISTING ENTRANCE AND PARKING
- ② PLAYGROUND
- ③ MAINTENANCE FACILITY
- ④ YOUTH BASEBALL / SOFTBALL FIELDS
- QUANTITY - 3
- LIGHTED
- ⑤ BATTING CAGES
- QUANTITY 5
- ⑥ PAVILIONS
- ⑦ BASEBALL / SOFTBALL FIELDS
- QUANTITY - 5
- LIGHTED
- ⑧ EMERGENCY ACCESS
- ⑨ PRACTICE INFIELD
- ⑩ BASEBALL EXPANSION
- ⑪ BRIDGE
- PEDESTRIAN AND
UTILITY VEHICLE ONLY
- ⑫ PEDESTRIAN TRAIL
- +/- 6' WIDE
- NATURAL
- ⑬ PEDESTRIAN AND
UTILITY VEHICLE TRAIL
- +/- 8' WIDE
- STONE
- ⑭ TRAIL PARKING (FUTURE)
- ⑮ STORMWATER FACILITY



**116 ACRE PLOT - CONCEPT PLAN
DAPHNE, ALABAMA**

VOLKERT BWSC BARRE WARDNER
BURNER &
CANNON, INC.

Attachment A



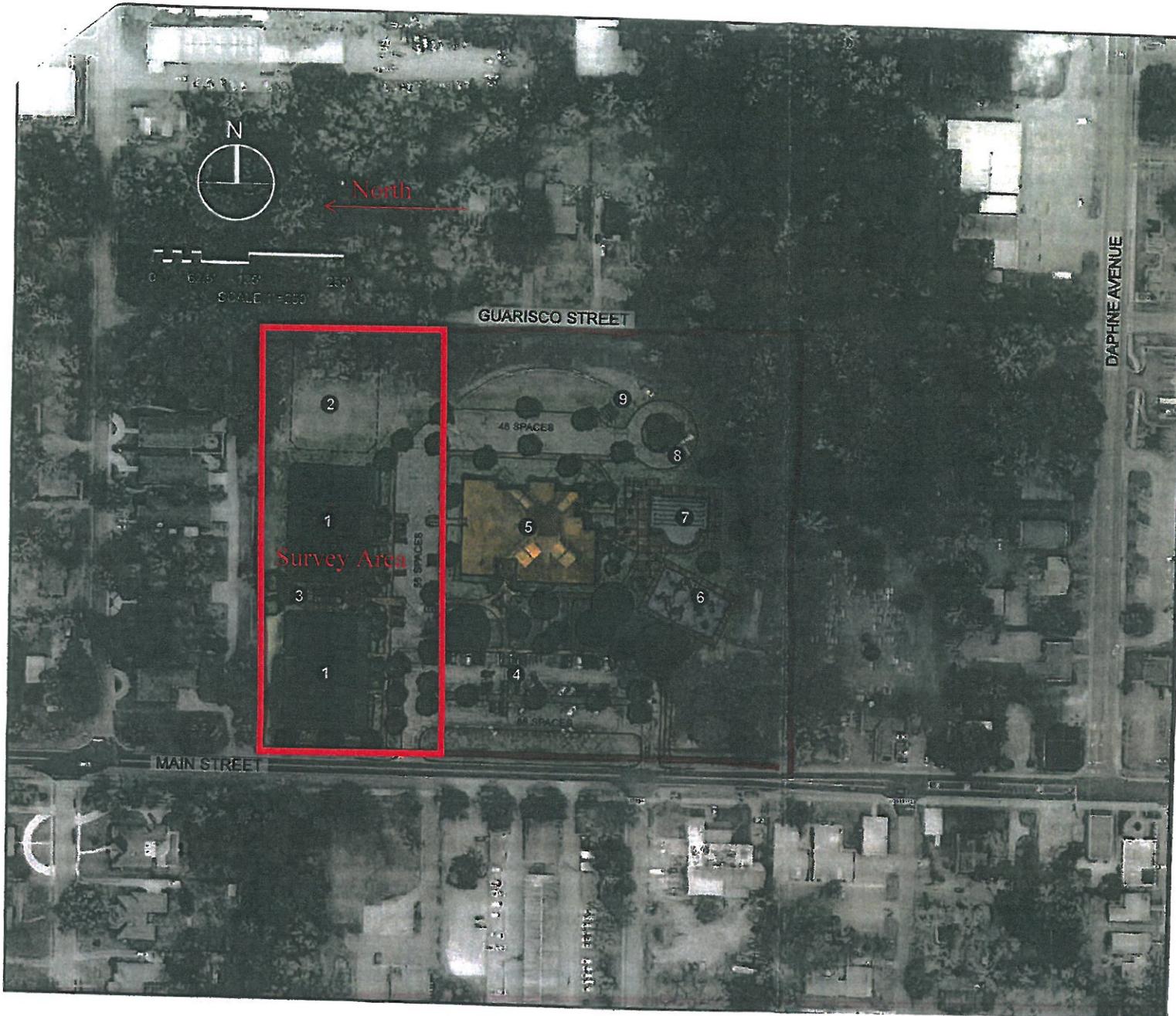
SITE COMPONENTS

- 1 MULTI-PURPOSE FIELDS
- QUANTITY - 4
- LIGHTED
- 210' X 360'
- BLEACHERS
 - 2 PLAYGROUND
 - 3 DOG PARK
- 6' FENCE
 - 4 SKATE PARK
- +/- 20,000 SF
- 6' FENCE
 - 5 SAND VOLLEYBALL
- QUANTITY - 2
- LIGHTED
 - 6 BASKETBALL COURTS
- QUANTITY - 3
- LIGHTED
 - 7 MAINTENANCE FACILITY
 - 8 STORMWATER FACILITY
 - 9 EXISTING BERMS
 - 10 PAVILION
- 20' X 40'
 - 11 RELOCATED MULTI-PURPOSE FIELD
- RELOCATED LIGHTING
- 210' X 360'
 - 12 PEDESTRIAN BRIDGE
- — SIDEWALK / TRAIL



TRIONE PARK - CONCEPT PLAN
DAPHNE, ALABAMA

VOLKERT BWSC LANDSCAPE ARCHITECTURE & ENGINEERING
90 AC



SITE COMPONENTS

- ① TENNIS COURTS
- QUANTITY - 6
- LIGHTING
- SHADE STRUCTURES
- BLEACHERS
- ② TENNIS COURT EXPANSION
- QUANTITY - 3
- ③ TENNIS PAVILION
- ④ RECONFIGURED EXISTING
PARKING LOT
- ⑤ RECREATION CENTER
- REC. DEPARTMENT OFFICES
- GYMNASIUM w/ STAGE
- LOCKER ROOMS / RESTROOMS
- MULTI-FUNCTION SPACE
- INDOOR TRACK
- FITNESS AREA
- ⑥ SPLASH PAD
- ⑦ SWIMMING POOL
- ⑧ TURNAROUND - FIRE ACCESS
- ⑨ DUMPSTER



**LOTT PARK - CONCEPT PLAN
DAPHNE, ALABAMA**

VOLKERT BWSC | DAPHNE
KARLINSBERG
DUNHAM &
CANNON, INC.

CITY OF DAPHNE

RESOLUTION 2013-36

Establishment of "On Call" and Project Engineering Services for the City of Daphne

WHEREAS, Resolution 2013-08 established that the CITY OF DAPHNE was to open Project Engineering Services up to qualified Engineering Firms for City projects on an equitable basis; and

WHEREAS, Resolution 2013-08 established that the CITY OF DAPHNE would determine and select qualified Engineering Firms through a Request For Qualifications (RFQ); and

WHEREAS, Resolution 2013-08 established that the CITY OF DAPHNE desired to maintain a relationship with HUTCHINSON, MOORE AND RAUCH, L.L.C. for reoccurring "On Call" Engineering Services; and

WHEREAS, the CITY OF DAPHNE has received and reviewed Statements of Qualifications from Engineering Firms and ranked them based upon their qualifications; and

WHEREAS, the CITY OF DAPHNE desires to enter into a contract for professional services with selected Engineering Firms to provide project engineering services; and

WHEREAS, the CITY OF DAPHNE desires to enter into a contract for professional services solely with HUTCHINSON, MOORE AND RAUCH, L.L.C. to provide "on call" engineering services;

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA TO:

1. Authorize the Mayor to enter into a contract for professional services (Exhibit A) with the following selected Engineering Firms:
 - a. Hatch Mott MacDonald
 - b. Hutchinson, Moore & Rauch, LLC (HMR)
 - c. Preble-Rish
 - d. Volkert Inc.
2. Authorize the Mayor to enter into a contract with HUTCHINSON, MOORE AND RAUCH, L.L.C. as the sole provider of "on call" engineering services; and
3. Authorize the Mayor, through the Public Works Director, to establish a protocol for the equitable assignment Project Engineering Services on a rotational basis to the above selected Engineering Firms.

ADOPTED AND APPROVED on this the 1st day of July, 2013.



DANE HAYGOOD,
MAYOR

ATTEST:



REBECCA A. HAYES,
CITY CLERK

WHEREAS, the City desires to use qualified Consulting Engineers to perform certain professional planning, programming, and engineering services as outlined in the Scope of Services;

WHEREAS, the qualified Consulting Engineers desires to perform said professional services for the City;

NOW, THEREFORE, for and in consideration of the mutual covenants hereinafter stipulated to be kept and performed, the parties (as listed in Appendix A) hereto agree as follows:

ARTICLE I - SCOPE OF SERVICES

The City will assign Projects to the pre-qualified Consulting Engineer (to be referred to as Engineer) on an equitable rotation basis. The Scope for each individual Project will be prepared by the City Public Works Director in conjunction with the selected Engineer.

Once a Scope is agreed upon for a Project, the selected Engineer will prepare a Construction Cost Estimate and schedule required to complete that Project and will submit that to the City for approval. The professional services to be provided will be based on the enclosed fee schedule. Once the Project Scope and corresponding Professional Fee Cost Estimate and schedule have been approved by the City, a fee agreement will be prepared for that Project in accordance with Method of Payment.

SECTION I - GENERAL SERVICES

The Engineer shall perform the following professional engineering services relating to infrastructure improvements and other Projects as authorized by the City, unless otherwise mutually agreed to in writing:

A. Survey, Design, and Letting

1. Attend meetings regarding proposed projects.
2. Prepare preliminary layouts and sketches if needed.
3. Prepare preliminary construction cost estimates.
4. Field surveys for design and layout.
5. Design the work.
6. Prepare detailed contract drawings and specifications for construction.
7. Prepare construction estimates of quantities and cost.
8. Assembling and mailing Contract Documents on behalf of the City.
9. Assist the City in receiving bids.
10. Tabulate bids and make recommendations concerning award.
11. Assist the City in the award of the Contract.

B. Construction Services

1. Attend meeting with the City officials as required and assist in administering the construction contracts.
2. Recover and/or furnish reference line and bench marks for control of the work.
3. Review shop drawings and manufacturer's drawings pertaining to the improvements for compliance with the design concept.
4. Review laboratory, mill and shop tests of materials to be incorporated into the work.
5. Provide field reviews of the work and interpret the plans and specifications by periodic visits to the site by one or more design engineers.
6. Provide the services of a resident project representative, and assistants if required, in order to determine the contractor's compliance with the plans and specifications. The ENGINEER will endeavor to protect the City against defects and deficiencies in the work of contractors, but does not guarantee the work or performance of the contractors. Duties, Responsibilities, and Limitations of Authority of Resident Project Representative have been attached to this Agreement in Appendix A.
7. The ENGINEER is not responsible under this Agreement to act as foreman, superintendent, and safety engineer or for the safety of the contractor's personnel nor is the engineer responsible for the contractor's means and methods or the contractor's delivery of the project.
8. Review and certify as complete the contractor's estimates for work performed, for payment by the City.
9. Make final review of the construction upon completion and revise the construction drawings to show the project "record drawing", and certify that in accord with knowledge required to meet professional engineering standards of practice, the project was built in general conformance with the Construction Contract Plans and Specifications.
10. Field measure pay quantity items of work for preparation of final construction estimate for approval by contractor and payment by the City.
11. The City will provide Laboratory services for all soils studies, material testing, and reports and for all inspectors and tests requiring the services of a laboratory throughout the construction of the project. The engineer shall have the right to rely on the accuracy and completeness all such services, studies, tests and reports.
12. The ENGINEER will furnish the City with up to a reasonable number of sets of all plans, reports, and specifications. Additional sets will be furnished at cost.

C. Work Not Included

Specialized services, unless specifically stated in the established Project Scope, such as laboratory testing of materials, subsurface borings and activities of a similar nature, which require specialized equipment and technicians are not part of this Agreement. These special services also include the performance of property, or boundary surveys, services on calculations of special assessment, or operating manuals and operator training. The ENGINEER is not responsible under this Agreement to audit contractor's payrolls or records,

or to check payrolls for compliance with wage rates or to act as foreman, superintendent, safety engineer, or for the safety of the contractors personnel, or to enforce governmental clauses made part of the construction contract as to consideration of the City receiving governmental loans or grants. Anything not listed above or later agreed to mutually in writing shall not constitute any portion of engineer's scope of services hereunder.

SECTION II - SPECIAL/ADDITIONAL SERVICES

Upon mutual written agreement between the City and the Engineer, the Engineer shall accomplish such special services as required by the City. When the Engineer is requested to provide special services, such services may be provided by Engineer's own forces or through subcontracts with other professionals. However, contracts with other professionals for special services must have the written approval of the City before the work is initiated. Special services which may be requested include, but are not necessarily limited to the following:

- A. Land Surveys and Engineering as necessary to establish property boundaries and prepare descriptions, and prepare property maps required for property right-of-way or easement acquisition purposes.
- B. Soils and Material Investigations including test borings, laboratory and field testing of soils and materials and related reports as required for design and construction quality control purposes.
- C. Engineering Surveys (other than required for design and construction) to include topographic surveys, base fine surveys, cross section surveys, aerial photography, etc., as required and approved by the City.
- D. Assistance to the City as expert witness in litigation arising from development or construction of any project.
- E. Accomplishment of special surveys and investigations, and the preparation of special reports and drawings as may be requested or authorized in writing by the City.
- F. Prepare pre-applications and applications for federal and/or state assistance grants for funding of projects.
- G. Assist the City, or other engineers engaged by the City, as requested in the development of information required to complete and submit permit applications or permit compliance responses.
- H. Attend meetings with the City and other governmental agencies as requested during planning and permitting processes.
- I. Perform other services as requested by the City.

ARTICLE II - GENERAL PROVISIONS

SECTION I - RESPONSIBILITIES OF THE CITY

The Engineer agrees to provide professional services for all services included in Article I - Scope of Services and the City agrees to pay the Engineer as compensation for its services as specified below:

Fees - It is mutually agreed that compensation to the ENGINEER will be as follows:

- A. For all work associated with Survey, Design, and Letting as specified in General Services, the fee shall be based on either (a) a percentage of the estimated construction cost of each individual construction project as specified below, or (b) a lump sum basis for each individual construction project, as authorized by the City.

*If the project is undertaken by the City, fees shall be corrected based on "Actual" Construction cost.

The percentage of construction cost for determination of Survey, Design, and Letting fees based on a percentage of construction costs shall be in accordance with the following:

CONSTRUCTION COSTS		SURVEY, DESIGN, & LETTING PHASE – FEE %	
\$	\$	GDBP*	RRR**
Less than	\$ 100,000	10.5%	9%
\$ 100,000	\$ 250,000	9.5%	8%
\$ 250,000	\$ 500,000	8.5%	7%
\$ 500,000	\$ 750,000	7.75%	6.25%
\$ 750,000	\$1,000,000	7.5%	6%
\$1,000,000	\$2,000,000	7%	5.5%
\$2,000,000	\$4,000,000	6.75%	5.25%
\$4,000,000	And above	6.25%	5%

*GDBP – Grading, Drainage, Base, and Pavement Projects

**RRR - Resurfacing, Restoration and Rehabilitation Projects

It is mutually agreed that the ENGINEER's Design fee by this method shall not be less for construction cost in the lower range of one construction step than is available by utilizing the maximum construction cost and percentage for the preceding lower construction step.

For all work associated with Survey, Design, and Letting required to complete detailed plans and specifications for individual construction projects, payment shall be made periodically, based on City approved percentage of completion of the plans and specifications for each project.

- B. For all work associated with construction services as specified in Construction Services, the fee shall be based on either (a) a percentage of the construction cost of each individual construction project as specified below, or (b) a lump sum basis for each individual construction project, as authorized by the City. The percentage of construction costs for determination of construction services fees based on a percentage of construction costs shall be in accordance with the following:

CONSTRUCTION COSTS		CONSTRUCTION (CE&I) PHASE – FEE %	
\$	\$	GDBP*	RRR**
Less than	\$ 100,000	12.75%	11.25%
\$ 100,000	\$ 250,000	11.5%	10%
\$ 250,000	\$ 500,000	10.5%	9%
\$ 500,000	\$ 750,000	9.5%	8%
\$ 750,000	\$1,000,000	9.25%	7.75%
\$1,000,000	\$2,000,000	8%	6.5%
\$2,000,000	\$4,000,000	7.75%	6.25%
\$4,000,000	And above	7.5%	6%

*GDBP – Grading, Drainage, Base, and Pavement Projects

**RRR - Resurfacing, Restoration and Rehabilitation Projects

It is mutually agreed that the ENGINEER's Construction Services fee by this method shall not be less for construction cost in the lower range of one construction step than is available by utilizing the maximum construction cost and percentage for the preceding lower construction step.

The length of time covered by the above fee shall be the length of time in calendar days in which construction contractors will have to complete the various contracts and will be agreed upon by the City and the ENGINEER prior to issuance of contract documents and will be so stated therein. The City will reimburse the Engineer for Construction Phase Services required in completion of the project beyond the agreed to calendar days due to the delinquency or insolvency of the contractor or for any reason beyond the control of the Engineer, other than time extensions granted the contractor due to an increase in the scope of work.

No additional compensation shall be paid to the Engineer until project time is exceeded 115% of contracted calendar days. Compensation shall be made on the basis of on a cost of average daily fee basis calculated as follows:

$$\text{Average Daily Fee} = \frac{(\text{Const. Cost} \times \text{Fee \%})}{(\# \text{ Contract Days})}$$

Payment to be made within 30 days after receipt of certified invoices by the Engineer.

- C. For all work associated with Special Services as specified in that section, The City shall submit a scope of work requested to the selected or qualified engineer(s). The selected or qualified engineer(s) shall submit a "lump sum" quote for the Special Services outlined in the scope of work. The selected or qualified engineer(s) shall be paid on a lump sum basis for each individual Special Service construction project, as authorized by the City. The quoted fee shall remain fixed unless the City changes the scope of work significantly altering construction cost or quantities in excess 10% of the original bid cost. Prior to acceptance of the change order or a significant change in scope of work, the engineer must submit an amended quote for approval. This fee change should correlate with the same percentage rate increase of the construction cost.
- D. Partial payments for all services performed by the Engineer under the terms of the Agreement shall be made no more often than monthly to the Engineer by the City upon receipt and approval of invoices and other evidence of performance as may be deemed necessary by the City. The City is allowed up to forty-five (45) days of the date of invoice to make payment of properly submitted and approved invoices.
- E. For Projects involving a supplemental agreement, the scope of services and amount of compensation to be paid will be included herein.
- F. The City will pay the Engineer for special services performed by sub-consultants at the actual invoice amount times a factor of 1.10 for assisting and coordinating the sub-consultants services. Prior to the City authorizing the employment of sub-consultants, the full provisions of Article II, Section I, Subsection C apply.
- G. The City as purchaser of the services described herein shall pay any applicable sales tax in the manner and in the amount as required by law.

SECTION III - MISCELLANEOUS

- A. **Extra Work:** It is mutually understood and agreed that the City will compensate the Engineer for services resulting from significant changes in general scope of a project or its design, including but not necessarily limited to, change in size, complexity. Project schedules, character of construction, revisions to previously accepted studies, reports, design documents or contract documents and for preparation of documents for separate bids, when such revisions are due to causes beyond the Engineer control and when requested or authorized by the City. Compensation for such extra work when authorized by the City shall be mutually agreed upon prior to beginning the extra work.
- B. **Extra Work caused by deficiency in design:** It is mutually understood and agreed that extra work caused by errors and omissions of the engineer shall not be subject to compensation by the City and shall be the sole burden of the engineer. In addition if said deficiencies in design lead to project time overruns the obligation of the engineer to manage the construction remains without any expectation of compensation for the additional time.

- C. **Ownership of Documents and Electronic Media:** All documents and electronic media including Drawings, CAD files and Specifications prepared or furnished by Engineer (and Engineer's independent professional associates and consultants) pursuant to this Agreement are instruments produced for and shall be owned by the City. If these documents are reused by the City or others on extensions of the Project or on any other project will be at Owner's sole risk and without liability or legal exposure to the original Engineer, or to Engineer independent professional associates or consultants, and the City shall indemnify and hold harmless the Engineer and Engineer's independent professional associates and consultants from all claims, damages, losses and expenses including attorney's fees arising out of or resulting therefrom. If the City directs the Engineer to use data from another Firm in the preparation of designs, the City shall hold harmless the Engineer for deficiencies in the design due to inaccurate data.

- D. **Responsibility of the Engineer:** The Engineer shall be responsible for the professional quality, technical accuracy, timely completion, and the coordination of all designs, drawings, specifications, reports, and other services furnished by the Engineer under this Agreement. These services when performed in accordance with the standard of care practices shall be the limit of the Engineers responsibility under this Agreement. The Engineer shall, without additional compensation, correct or revise any errors, omissions or other deficiencies in his designs, drawings, specifications, reports and other services.

- E. **Responsibility for Claims and Liability:** To the fullest extent permitted by law, the total liability, in the aggregate, of Engineer and Engineer's officers, directors, employees, agents and independent professional associates and consultants, and of any of them to the City and anyone claiming by, through or under the City, for any and all injuries, claims, losses, expenses, or damages whatsoever arising out of or in any way related to Engineer's services, the project or this agreement from any cause or causes whatsoever, including but not limited to the negligence, errors, omissions, strict liability or breach of contract Engineers or Engineer's officers, director, employees, agents or independent professional associates or consultants, or any of them, shall not exceed the total insurance proceeds paid on behalf of Engineer by Engineer's Insurer in settlement or satisfaction of owner's claims under the term and conditions of Engineer's insurance policies applicable thereto (Excluding fees, cost and expenses of investigation, claims adjustment, defense, and appeal).

- F. **Insurance:** Engineer shall furnish the City with Certificate of Insurance from a carrier approved by the Finance Director confirming following coverage(s):

Professional Liability Insurance

Professional Errors and Omissions (E&O)	Limits of Liability
Per Claim	\$1,000,000.00
In the aggregate	\$1,000,000.00

Commercial General Liability

Bodily Injury and Property Damage	Limits of Liability
Each Occurrence	\$500,000.00
General Aggregate	\$2,000,000.00
Products Completed	

Operations Aggregate	\$2,000,000.00
<u>Workers' Compensation and Employers Liability</u>	

Workers' Compensation	Statutory
Bodily Injury	
Each Accident	\$100,000.00
Disease Each Employee	\$100,000.00
Disease - Policy Limit	\$500,000.00

Automobile

Bodily Injury Per Person/Occurrence	\$500,000.00/\$500,000.00
Property Damage	\$100,000.00
Uninsured Motorist Per Person/Occurrence	\$100,000.00/\$300,000.00

- G. Termination: In the event of failure by the Engineer to fulfill in timely and proper manner his obligations under this Agreement, or if the Engineer violates any of the covenants, contracts, or stipulations of this Agreement, the City shall thereupon have the right to terminate that Engineer's involvement in this Agreement by written notice to the Engineer of such termination, specifying the effective date thereof at least five days before the effective date of such termination.

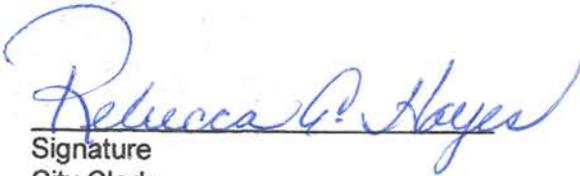
- H. Contract Period: All contracts, agreements, provisions and stipulations of this Agreement shall remain in full force for a period of three (3) years from the date of the Agreement, and for such periods as the contract time may be extended by mutual written agreement between the City and the participating Engineer(s).

- I. Successors and Assigns:
 - 1. The City and Engineer each is hereby bound and the partners, successors, executors, administrators and legal representatives of the City and Engineer (and to the extent permitted by paragraph 2, the assigns of the City and Engineer) are hereby bound to the other party to this Agreement and to the partners, successors, executors, administrators and legal representatives (and said assigns) of such other party, in respect of all covenants, agreements and obligations of this Agreement.
 - 2. Neither the City nor Engineer shall assign, sublet or transfer any rights under or interest in (including, but without limitation, moneys that may become due or moneys that are due) this Agreement without written consent of the other, except to the extent that any assignment, subletting or transfer is mandated by law or the effect of this limitation may be restricted by law. Unless specifically stated to the contrary in any written consent to an assignment, no assignment will release or discharge the assignor from any duty or responsibility under this Agreement. Nothing contained in this paragraph shall prevent Engineer from employing such independent professional associates and consultants as Engineer may deem appropriate to assist in performance of services hereunder.
 - 3. Nothing under this Agreement shall be construed to give any right or benefits in this Agreement to anyone other than the City and Engineer, and all duties and responsibilities undertaken pursuant to this Agreement will be for the sole and exclusive benefit of the City and Engineer and not for the benefit of any other party.

IN WITNESS WHEREOF, the parties hereto have made and executed this Agreement in duplicate as of the 20th day of May, 20 14.

ATTEST:

The City of Daphne



Signature
City Clerk



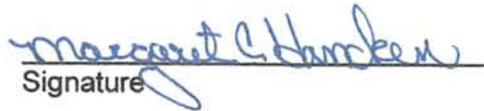
Signature
Mayor

**Volkert Inc.
316 South McKenzie St.
Foley, AL 36535**

ATTEST:



Signature



Signature

Sr. VICE PRESIDENT

Title

Controller Secretary

Title

Appendix A – Resident Construction Surveillance Representative (Page 1/3)

A. General

Resident Construction Surveillance Representative is Engineer's Agent, will act as directed by and under the supervision of Engineer, and will confer with Engineer regarding his actions. Resident Construction Surveillance Representative's dealings in matters pertaining to the on-site work shall in general be only with the Engineer and Contractor, and dealings with subcontractors shall only be through or with the full knowledge of Contractor. Written communication with the City will be only through or as directed by Engineer.

B. Duties and Responsibilities

Resident Construction Surveillance Representative will:

1. Conferences: Attend preconstruction conferences. Attend progress meetings and other job conferences as required in consultation with Engineer.
2. Schedules: Review the progress schedule, schedule of Shop Drawing submissions and schedule of values prepared by Contractor.
3. Representative:
 - a. Serve as Engineer's Representative with Contractor, working principally through Contractor's superintendent and assist him in understanding the intent of the Contract Documents. Assist Engineer in serving as the City's Representative with Contractor when Contractor's operations affect the City's on-site operations.
 - b. As requested by Engineer, assist in obtaining from the City additional details or information, when required at the job site for proper execution of the Work.
4. Advise Engineer and Contractor or its superintendent immediately of the commencement of any Work requiring a Shop Drawing or sample submission if the submission has not been approved by Engineer.
5. Review of Work, Rejection of Defective Work, Inspections and Tests:
 - a. Conduct, on-site observations of the Work in progress to assist Engineer in determining if the Work is in general proceeding in accordance with the Contract Documents.
 - b. Report to Engineer whenever he believes that any observed work is
 - c. unsatisfactory, faulty or defective or does not conform to the Contract Documents, or does not meet the requirements of any inspections, tests or approval required to be made or had been damaged prior to final payment; and advise Engineer when he believes that observed Work should be corrected or rejected or should be uncovered for observation, or requires special testing, inspection or approval.

Appendix A – Resident Construction Surveillance Representative (Page 2/3)

- d. Verify that tests, equipment and systems start-ups and operating and maintenance instructions are conducted as required by the Contract Documents and in presence of the required personnel', and that Contractor maintains adequate records thereof; observe, record and report to Engineer appropriate details relative to the test procedures and start-ups.
 - e. Accompany visiting inspectors representing public or other agencies having jurisdiction over the Project, record the outcome of these inspections and report to Engineer.
 6. Interpretation of Contract Documents: Transmit to Contractor Engineer's clarifications and interpretations of the Contract Documents.
 7. Modifications: Consider and evaluate Contractors suggestions for modifications in Drawings or Specifications and report them with recommendations to Engineer.
 8. Records and Reports:
 - a. Maintain at the job site orderly files for correspondence, reports of job conferences, Shop Drawings and samples, submissions, reproductions of original Contract Documents including all addenda, change orders, field orders, additional Drawings issued subsequent to the execution of the Contract, Engineer's clarifications and interpretations of the Contract Documents, Progress Reports, and other Project related documents.
 - b. Keep a diary or log book recording hours on the job site, weather conditions, data relative to questions of extras or deductions, list of visiting officials and representatives of manufacturers, fabricators, suppliers and distributors, daily activities,' decisions, observations in general and specific observations in more detail as *in* the case of observing test procedures. Send copies to Engineer.
 - c. Record names, addresses and telephone numbers of all Contractors, subcontractors and major suppliers of materials and equipment.
 - d. Furnish Engineer periodic reports as required of the Work and Contractor's compliance with the approved progress schedule.
 - e. Consult with Engineer in advance of scheduling major tests, inspections or start of important phases of the Work.
 - f. Report immediately to Engineer upon the occurrence of any accident.
 9. Payment Requisitions: Review applications for payment with Contractor for compliance with the established procedure for their submission and forward them with recommendations to Engineer, noting particularly their relation to the schedule of values,

Work completed and materials and equipment delivered at the site but not incorporated in the Work.

Appendix A – Resident Construction Surveillance Representative (Page 3/3)

10. Completion:

- a. Before Engineer issues a Certificate of Substantial Completion, submit to Contractor a list of observed items requiring completion or correction.
- b. Conduct final inspection in the company of the Engineer, the city and the Contractor and prepare a final list of items to be completed or corrected.
- c. Verify that all items on final list have been completed or corrected and make recommendations to Engineer concerning acceptance.

C. Limitations of Authority

Except upon written instructions of Engineer, Resident Construction Surveillance Representative:

1. Shall not authorize any deviation from the Contract Documents or approve any substitute materials or equipment.
2. Shall not exceed limitations on Engineer's authority as set forth in the Contract Documents.
3. Shall not undertake any of the responsibilities of Contractor, subcontractors or Contractor's superintendent.
4. Shall not advise on or issue directions relative to any aspect of the means, methods, techniques, sequences of procedures of construction.
5. Shall not advise on or issue directions as to safety precautions and programs in connection with the Work.
6. Shall not authorize the City to occupy the Project in-whole or in part, unless it is in the City's best interest.
7. Shall not participate in specialized field or laboratory test, unless directed by the City.
8. Shall not accept shop drawings or submittals, as these shall be made to the Engineer.

ORDINANCE 2015-40

Daphne Art Center Roof Repair

WHEREAS, Ordinance 2014-44 approved and adopted the Fiscal Year 2015 Budget on September 23, 2014; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2015 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2015 budget; and

WHEREAS, the Daphne Art Center has had issues with the roof leaking during rain storms, and

WHEREAS, certain improvements and repairs are needed at the Daphne Art Center to maintain and protect the building.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that funds in the amount of \$13,000 from the General Fund is hereby appropriated and made a part of the Fiscal Year 2015 budget for roof repairs of at the Daphne Art Center.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE 2015 - 41
Justice Center Generator Replacement/Repair

WHEREAS, Ordinance 2014-44 approved and adopted the Fiscal Year 2015 Budget on September 23, 2014; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2015 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2015 budget; and

WHEREAS, the generator at the Justice Center was damaged and stopped working after a severe rain storm; and

WHEREAS, this generator powers all of the Justice Center including critical operations including 911, Dispatch, and the Jail; and

WHEREAS, an emergency rental generator had to be installed to continue these critical operations until repairs or replacement of the generator could be made, and

WHEREAS, claim has been made under the City's insurance policy to repair or replace the damaged generator and payment is pending.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that the Fiscal Year 2015 Budget is hereby amended to include a General Fund appropriation in the amount up to \$24,380 for the repair or replacement of the Justice Center generator.

APPROVED AND ADOPTED by the City Council of the City of Daphne, Alabama, this _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE 2015-42

**ADDITIONAL APPROPRIATION FOR: GRANT MANAGEMENT FOR THE
TIAWASEE CREEK COASTAL IMPACT ASSISTANCE PROGRAM (CIAP),
NATIONAL FISH AND WILDLIFE FOUNDATION (NFWF) &
ALABAMA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT (ADEM)
GRANT TIAWASEE CREEK WATERSHED RESTORATION**

WHEREAS, Ordinance 2014-44 approved and adopted the Fiscal Year 2015 Budget on September 23, 2014; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2015 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2015 budget; and

WHEREAS, the City has obtained grant management assistance with large grants (\$500,000.00+) to ensure compliance with all federal, state and local grant requirements; and

WHEREAS, the City's attorney and finance department recommended that a grant manager be hired to manage the Tiawasee Creek Watershed Restoration project; and grant management services have been obtained for the original \$1,000,000 grant award; and

WHEREAS, appropriation in the amount of \$25,000 for the procurement of a grant manger to assist with its CIAP-NFWF grant project was approved in Ordinance 2015-05, and

WHEREAS, the City anticipates receiving an additional \$1,000,000 in ADEM / NFWF funding (*\$300,000 for the Tiawasee Creek project and \$700,000 for the Trione Park Watershed Enhancement project*) to bring the grant total to approximately \$2,000,000.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that

- 1. the Fiscal Year 2015 Budget is hereby amended to include an additional General Fund appropriation in the amount of \$15,000.00 for the procurement of the grant manger to assist with its ADEM portion of the grant project.*
- 2. The appropriation is subject to the ADEM 319 grant being awarded to the City.*
- 3. The Mayor is hereby authorized to execute all agreements required for the completion of these projects.*

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this ___ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE 2015 - 43

D'Olive Boulevard Resurfacing

WHEREAS, Ordinance 2014-44 approved and adopted the Fiscal Year 2015 Budget on September 23, 2014; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2015 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2015 budget; and

WHEREAS, the City Council has determined it to be in the best interest of the City to obtain quotes for this project; and

WHEREAS, an appropriation is needed in the amount of \$33,695 (Construction - \$30,770 + \$2,925 engineering fees & survey/testing/inspection).

NOW, THEREFORE, BE IT ORDAINED, that the Fiscal Year 2015 Budget is hereby amended to include an additional appropriation in the amount of \$33,695 from Capital Reserve Fund for the D'Olive Boulevard Resurfacing project.

APPROVED AND ADOPTED by the City Council of the City of Daphne, Alabama, this ___ day of _____, 2015.

Dane Haygood, Mayor

Attest:

Rebecca A. Hayes, City Clerk

ORDINANCE 2015-44

APPROPRIATION : DAPHNE HIGH SCHOOL PROJECT: RECORDING OF CITY COUNCIL MEETINGS

WHEREAS, Ordinance 2014-44 approved and adopted the Fiscal Year 2015 Budget on September 23, 2014; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2015 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2015 budget; and

WHEREAS, the City of Daphne recognizes Daphne High School, and the importance of its programs to the City and the citizens of Daphne.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that that funds from the General Fund up to the amount of \$10,000 are hereby appropriated and made a part of the Fiscal Year 2015 budget for purchase equipment to allow the students enrolled in the Daphne High School media program record the City of Daphne Council Meetings.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk