

**CITY OF DAPHNE  
CITY COUNCIL MEETING AGENDA  
1705 MAIN STREET, DAPHNE, ALABAMA  
MARCH 2, 2015  
6:30 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL  
INVOCATION /**

**PLEDGE OF ALLEGIANCE**

**3. APPROVE MINUTES:** Council Meeting Minutes / February 16, 2015

**PRESENTATION:** Oratorical Competition Contestant / Katherine Parslow

**4. REPORTS OF STANDING COMMITTEES:**

**A. FINANCE COMMITTEE** – Fry

**B. BUILDINGS & PROPERTY COMMITTEE** - Davis

**C. PUBLIC SAFETY** - Rudicell  
Review minutes / February 16<sup>th</sup>

**D. CODE ENFORCEMENT/ORDINANCE COMMITTEE** - Scott  
Review minutes / February 16<sup>th</sup>  
a.) *Resolution 2015-13* / “Build Baldwin Now”

**E. PUBLIC WORKS COMMITTEE / SOLID WASTE AUTHORITY** – LeJeune  
Review minutes / February 2<sup>nd</sup>

**5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:**

**A. BOARD OF ZONING ADJUSTMENTS** – Adrienne Jones

**B. DOWNTOWN REDEVELOPMENT AUTHORITY** – Conaway  
Review minutes / February 26<sup>th</sup>

**C. INDUSTRIAL DEVELOPMENT BOARD** – Davis  
Review minutes / February 23<sup>rd</sup>

**D. LIBRARY BOARD** - Lake

**E. PLANNING COMMISSION** – Scott

F. RECREATION BOARD – LeJeune  
Review minutes / January 28<sup>th</sup>

G. UTILITY BOARD – Fry  
Review minutes / February 4<sup>th</sup> (*for January meeting*)

6. MAYOR’S REPORT

7. CITY ATTORNEY’S REPORT

8. DEPARTMENT HEAD’S REPORT

9. CITY CLERK’S REPORT

10. PUBLIC PARTICIPATION

11. RESOLUTIONS AND ORDINANCES:

RESOLUTIONS:

- a.) Resolution 2015-13. .... Encourage Citizens to Become Educated Regarding  
“Build Baldwin Now” and to Vote on the Special School Tax

ORDINANCES:

2<sup>nd</sup> READ

- a.) Ordinance 2015-12. .... Amending Ordinance 2004-52 Job Classification Schedule
- b.) Ordinance 2015-13. .... Revising 2014 Capital Improvement Fund Projects
- c.) Ordinance 2015-14. .... Additional Audit/CPA Services for FY2014

12. COUNCIL COMMENTS

13. ADJOURN

**CITY OF DAPHNE  
CITY COUNCIL**

**ROLL CALL**

**CITY COUNCIL:**

<b>COUNCILMAN RUDICELL</b>	<b>PRESENT</b> ____	<b>ABSENT</b> ____
<b>COUNCILMAN LAKE</b>	<b>PRESENT</b> ____	<b>ABSENT</b> ____
<b>COUNCILMAN FRY</b>	<b>PRESENT</b> ____	<b>ABSENT</b> ____
<b>COUNCILMAN SCOTT</b>	<b>PRESENT</b> ____	<b>ABSENT</b> ____
<b>COUNCILMAN LEJEUNE</b>	<b>PRESENT</b> ____	<b>ABSENT</b> ____
<b>COUNCILMAN DAVIS</b>	<b>PRESENT</b> ____	<b>ABSENT</b> ____
<b>COUNCIL PRESIDENT CONAWAY</b>	<b>PRESENT</b> ____	<b>ABSENT</b> ____

**MAYOR:**

<b>MAYOR HAYGOOD</b>	<b>PRESENT</b> ____	<b>ABSENT</b> ____
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**CITY CLERK:**

<b>REBECCA HAYES</b>	<b>PRESENT</b> ____	<b>ABSENT</b> ____
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**CITY ATTORNEY:**

<b>JAY ROSS</b>	<b>PRESENT</b> ____	<b>ABSENT</b> ____
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**FEBRUARY 16, 2015  
CITY COUNCIL MEETING  
REGULAR BUSINESS MEETING  
1705 MAIN STREET  
DAPHNE, AL  
6:30 P.M.**

**1. CALL TO ORDER:**

There being a quorum present Council President Conaway called the meeting to order at 6:30 p.m.

**2. ROLL CALL**

**COUNCIL MEMBERS PRESENT:**

Tommie Conaway; Pat Rudicell; John Lake; Randy Fry; Ron Scott; Robin LeJeune; Joe Davis.

Also present: Mayor Haygood; Rebecca Hayes, City Clerk; Sarah Toulson, Assistant City Clerk; Jay Ross, City Attorney; Richard Merchant, Building Official; James White, Fire Chief; Margaret Thigpen, Civic Center Director; David McKelroy, Recreation Director; Richard Johnson, Public Works Director; Adrienne Jones, Planning Director; Suzanne Henson, Senior Accountant/Treasurer; Battalion Chief, Joey Holasz, Fire Department; Tomasina Werner, Beautification Committee; Rebecca Trosclair, Beautification Committee; Bob Segalla, Utility Board; Larry Cooke, BZA; Heiko Einfeld, Executive Director for Eastern Shore Chamber of Commerce.

Absent: Vickie Hinman, HR Director; David Carpenter, Police Chief; Tonja Young, Library Director;.

**INVOCATION/PLEDGE OF ALLEGIANCE:**

Pastor Timothy Conaway with Restoration Place Church gave the invocation.

**3. APPROVE MINUTES:**

**February 2, 2015 Council Meeting Minutes**

There being no amendments the February 2, 2015 Council Meeting Minutes were approved as written.

**February 9, 2015 Council Work Session Meeting Minutes**

There being no amendments the February 9, 2015 Council Work Session Meeting Minutes were approved as written.

**PROCLAMATION:** Arbor Day

Mayor Haygood read and presented the proclamation to Mr. Richard Johnson, Public Works Director. Mr. Johnson reported the tree give-a-way will be February 28<sup>th</sup> from 8:00 a.m. – 11:00 a.m. or until the trees are gone. There will be 3,700 trees – 25 varieties which includes some fruit trees.

**PRESENTATION:** Eagle Scout Reagan Brey / Troop 177 / Submit Project

His project will be at May Day Park. He will build three swinging benches and put them at the bay facing out toward the bay. He will also clear portions of weeds and plant coastal grass.

**MOTION BY Councilman Scott to approve the Eagle Scout Reagan Brey's project at May Day Park installing three swinging benches, clearing weeds and planting coastal grass. *Seconded by Councilman Lake.***

**MOTION CARRIED UNANIMOUSLY**

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Councilman Scott asked Mr. Brey to report back to counsel when his project is complete.

**PRESENTATION:** 2<sup>nd</sup> Quarter Beautification Awards / Waggy Tail Pet Resort and Spa / District 3

Mrs. Rebecca Trosclair announced that the winner of the 2<sup>nd</sup> Quarter Beautification Award is Waggy Tail Pet Resort and Spa. Mayor Haygood and Councilman Lake, District 3, presented the award.

**4. REPORT OF STANDING COMMITTEES:**

**A. *FINANCE COMMITTEE* – Fry**

The minutes for the February 9<sup>th</sup> meeting are in the packet.

**MOTION BY Councilman Lake to release the \$27,325 encumbered funds listed below back to the Unreserved General Fund Balance:**

**\*\$2,080 – Sports Complex Erosion/Sediment - Ord 2010-20**

**\*\$18,245 – US 98 Medians**

**\*\$ 5,000 – Emergency Oper Plan**

**\*\$ 2,000 – Recreation Bench**

**\$27,325**

**Seconded by Councilman Davis**

**MOTION CARRIED UNANIMOUSLY**

**Treasurers Report**

As of January 31, 2015 Total Unrestricted Funds - \$11,630,581 and Total City Funds - \$20,225,077 which is to be submitted for audit.

**Sales & Use Tax Collections / December 2014**

- YTD Variance over Budget - \$52,840.62; -5.5 %
- Percent change from last year's collections + 1%

**Lodging Tax Collections, December 2014**

Collections for December 2014 were \$69,585.61 which is up \$ 30,463.08 from collections for Dec 2013 of \$39,122.53.

- YTD Variance over Budget: \$4,702.29; + 7.2 %
- Percentage change from last year's collections: + 43.8 %

**B. *BUILDINGS & PROPERTY COMMITTEE* - Davis**

The minutes for the February 2<sup>nd</sup> meeting are in the packet. The next meeting will be March 2<sup>nd</sup>.

**C. *PUBLIC SAFETY COMMITTEE* – Rudicell**

The next meeting will be March 16<sup>th</sup>.

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***D. CODE ENFORCEMENT/ORDINANCE COMMITTEE*** – Scott

The committee met this afternoon, and David Tarwater with the Baldwin County Board of Education presented information regarding “Build Baldwin Now”. There will be an informational meeting February 24<sup>th</sup> 6:00 p.m. at Trojan Hall. He encouraged citizens to get out and vote.

***E. PUBLIC WORKS COMMITTEE*** – LeJeune

The next meeting will be March 2<sup>nd</sup>. Councilman LeJeune reminded everyone that Arbor Day is February 28<sup>th</sup> and to come out and get some trees.

**5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:**

***A. Board of Zoning Adjustments*** – Adrienne Jones

No report.

***B. Downtown Redevelopment Authority*** – Conaway

The minutes for the January 28<sup>th</sup> meeting are in the packet. The next meeting will be February 26<sup>th</sup> at 5:30 p.m.

***C. Industrial Development Board*** – Davis

The next meeting will be February 23<sup>rd</sup> at 6:00 p.m.

***D. Library Board*** – Lake

The board met February 12<sup>th</sup> and the minutes will be in the next packet.

***E. Planning Commission*** – Scott

**MOTION BY Councilman Fry to set a Public Hearing date for March 16, 2015 and approve advertising to consider:**

- |                   |   |
|-------------------|---|
| a.) Pre-Zone:     | Jubilee Properties  |
| Property Located: | Northeast of Public Works Road and Rand Avenue  |
| Present Zoning:   | RSF-3, Single Family Residential District, Baldwin County   |
| Requested Zoning: | B-2, General Business District, City of Daphne  |
| Recommendation:   | Unanimous Favorable contingent upon the vacation of the fifteen-foot Easement to County Road 13 and Public Works Road |
| <br>              |   |
| b.) Annexation:   | Jubilee Properties  |
| Property Located: | Northeast of Public Works Road and Rand Avenue  |
| Recommendation:   | Unanimous Favorable contingent upon the vacation of the fifteen-foot Easement to County Road 13 and Public Works Road |

*Seconded by Councilman Davis.*

**MOTION CARRIED UNANIMOUSLY**

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***F. Recreation Board – LeJeune***

The next meeting will be March 11<sup>th</sup> at 6:30 p.m. The board discussed the RFP's at the last meeting.

**MOTION BY Councilman LeJeune to amend the RFP time table to change the decision date by Council to the April 6<sup>th</sup> council meeting. Seconded by Councilman Lake.**

**MOTION CARRIED UNANIMOUSLY**

***G. Utility Board – Fry***

The next meeting will be February 25<sup>th</sup> at 5:00 p.m.

**6. REPORTS OF OFFICERS:**

***A. Mayor's Report***

Mayor Haygood called the Council's attention to the engagement agreement letter from Smith, Dukes and Buckalew to provide some pre-audit services for the City of Daphne to help get the city's books in order for the annual audit to be performed. These services were discussed at some prior committee meetings, but the actual estimate that came in was between \$23,000 - \$25,000 which exceeds the level of authority granted to the Mayor by the Council. He requested that council review and authorize the Mayor, if Council so desires, to enter into this agreement so they can immediately commence pre-audit activities. He hopes to have the auditors come in around March 15<sup>th</sup>.

**MOTION BY Councilman Scott to authorize the Mayor to enter into the agreement with Smith, Dukes and Buckalew, and to expend only the monies that have been previously budgeted. Seconded by Councilman Davis.**

**ROLL CALL VOTE**

<b>Rudicell</b>	<b>Aye</b>	<b>LeJeune</b>	<b>Aye</b>
<b>Lake</b>	<b>Aye</b>	<b>Davis</b>	<b>Aye</b>
<b>Fry</b>	<b>Aye</b>	<b>Conaway</b>	<b>Aye</b>
<b>Scott</b>	<b>Aye</b>		

**MOTION CARRIED UNANIMOUSLY**

Mayor Haygood said for council's knowledge that he is continuing to work with Smith, Dukes and Buckalew, as well as, taking proposals from several other CPA firms to complete the backside of the audit activities, but because of the independence issues Smith, Dukes and Buckalew will not be able to perform these services this year. They have provided a CPA firm they work with quite frequently with independence issues. The largest issues are the timing and scheduling, as well as, a completion date. He is looking at all the alternatives before committing to anything. He will report to Council at the March 2<sup>nd</sup> council meeting with an update on who will be performing the audit, and the time frame for the audit.

***B. City Attorney's Report***

No report.

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**C. Department Head Comments**

**David McKelroy – Recreation Director** – reported on all the sports activities going on at Trione Sports Complex.

**Richard Johnson – Public Works Director** – reported it was a great Mardi Gras season. He thanked the Police Department and Fire Department for helping making it great.

**A. City Clerk’s Report**

No report.

**7. PUBLIC PARTICIPATION**

**Mr. Willie Robison – 560 Stuart Street** – commented that the Eagle Scout’s father has been an Eagle Scout since 1977. He asked council to use the front screen to show the council packet to the audience.

**8. RESOLUTIONS & ORDINANCES:**

- a.) **Resolution 2015-06.** . . . . .Donation of Real Property to the City of Daphne By Provision Investments, LLC
  
- b.) **Resolution 2015-11.** . . . . .Authorize the Application for the State of Alabama Fiscal Year 2015 Transportation Alternative Program (*TAP*)
  
- c.) **Resolution 2015-12.** . . . . .Bid Award: Knuckleboom Brush & Limb Loader w/Dump Body & Chassis / Ingram Equipment Company

**MOTION BY Councilman Scott to waive the reading of Resolutions 2015-06, 2015-11 and 2-15-12. *Seconded by Councilman Fry.***

**MOTION CARRIED UNANIMOUSLY**

**MOTION BY Councilman Scott to adopt Resolution 2015-06. *Seconded by Councilman Lake.***

**MOTION CARRIED UNANIMOUSLY**

**MOTION BY Councilman Scott to adopt Resolution 2015-11. *Seconded by Councilman Lake.***

**MOTION CARRIED UNANIMOUSLY**

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**MOTION BY Councilman Scott to adopt Resolution 2015-12. *Seconded by Councilman Rudicell.***

**MOTION CARRIED UNANIMOUSLY**

**ORDINANCES:**

**2<sup>ND</sup> READ**

- a.) **Ordinance 2015-10.** .....Authorizing the Mayor to Enter Into Certain Contracts
- b.) **Ordinance 2015-11.** .....Amending Ordinance 2014-43 / Council Rules of Procedure

**MOTION BY Councilman Scott to waive the reading of Ordinances 2015-10 and 2015-11. *Seconded by Councilman Davis.***

**MOTION CARRIED UNANIMOUSLY**

**MOTION BY Councilman Scott to adopt Ordinance 2015-10. *Seconded by Councilman Fry.***

**MOTION CARRIED UNANIMOUSLY**

**MOTION BY Councilman Lake to adopt Ordinance 2015-11. *Seconded by Councilman Rudicell.***

**MOTION CARRIED UNANIMOUSLY**

**1<sup>ST</sup> READ**

- a.) **Ordinance 2015-12.** ..... Amending Ordinance 2004-52 Job Classification Schedule
- b.) **Ordinance 2015-13.** ..... Revising 2014 Capital Improvement Fund Projects
- c.) **Ordinance 2015-14.** ..... Additional Audit/CPA Services for FY2014

**Ordinances 2015-12, 2015-13 and 2015-14 were 1<sup>st</sup> Read**

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**9. COUNCIL COMMENTS**

*Councilman Davis* – reminded everyone about the meeting at Trojan Hall February 24<sup>th</sup>. He said it is vital that everyone get educated on millage for the referendum. He encouraged everyone to go to the meeting to hear the long-range plans. He applauded the release of the encumbered funds. He also said the proposals for the recreation facilities were excellent, and it is just a matter of choice. He thanked the firms for their hard work on the proposals.

*Councilman Rudicell* said that he has talked with residents who feel that the city should put money into the recreation facilities. He mentioned that if anyone has an opinion to feel free to contact the council members.

*Councilman Lake* encouraged citizens to attend the meeting on February 24<sup>th</sup> at Trojan Hall. Baldwin County just gets two mills and the rest goes to the state to distribute to other cities. He agrees whole heartedly with the extension of the time table for a decision on the recreation proposals. He complimented the Recreation Board and Councilman LeJeune for all their hard work.

*Councilman Fry* also encouraged citizens to attend the meeting on February 24<sup>th</sup>. He said he looks forward to considering the recreation facilities proposals. There is a lot of material to consider.

*Councilman LeJeune* thanked the Police Department, Fire Department and Public Works for a great Mardi Gras season. He also encouraged citizens to try to make the meeting on February 24<sup>th</sup> meeting discussing the increase for schools. He said whether you are for or against the increase the information is good, especially, with the projected growth. He said they are already behind in recreation needs and need expansion at the parks. He reminded everyone to come out for Arbor Day and get a tree.

*Mayor Haygood* – said that Daphne is a very appealing place to live, and it is a challenge to provide needs. He complimented Reagan Brey for his presentation saying it was great. He thanked Public Works and Public Safety for a great Mardi Gras season. He said the city used 1,600 barricades for the parades. He applauded the Beautification Committee for their efforts at Centennial Park saying the colors were great.

Council President Conaway said it is good to see young people involved in the beautification of the city.

**10. ADJOURN:**

**MOTION BY Councilman LeJeune to adjourn. *Seconded by Councilman Davis.***

**MOTION CARRIED UNANIMOUSLY**

**FEBRUARY 16, 2015  
CITY COUNCIL MEETING  
REGULAR BUSINESS MEETING  
1705 MAIN STREET  
DAPHNE, AL  
6:30 P.M.**

**THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 8:20 P.M.**

Respectfully submitted by,

Certification of Presiding Officer

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Rebecca A. Hayes,  
City Clerk

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Tommie Conaway,  
Council President

## Rebecca A. Hayes

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**From:** BenSpencerinla@aol.com  
**Sent:** Thursday, February 26, 2015 10:16 AM  
**To:** Rebecca A. Hayes  
**Cc:** krp1998@hotmail.com; daphneoptimist@gmail.com; maria\_payne@alsd.uscourts.gov; mfoster@bcbe.org; ekent2752@yahoo.com; crlejeune@hotmail.com  
**Subject:** Optimist Speaker at City Council Meeting

Dear Rebecca Hayes, city Clerk,

We are requesting permission for our Oratorical Contestant, Katherine Parslow, Daphne High school, to present her 4 minute speech, "How my Optimism will help me press on to greater achievements of the future" at the Daphne City Council meeting on Monday evening .

This will help her prepare for competition where she will win the County wide contest in Foley on 3/19 and then go on to win the \$2500 scholarship at our District Contest.

You have helped us and our Contestants in the past as we "bring out the best in kids".

I assure you that her talents, good looks and enthusiasm will light up the meeting as it did our contest on Tuesday evening.

An Optimist member will come with her.

Thank you in advance,

ben spencer for,  
Danny McCann, Oratorical Chair  
Daphne Optimists

**Public Safety Committee**  
*Wednesday, February 16, 2015*

Councilman Pat Rudicell  
Councilman Randy Fry  
Councilman Robin LeJeune  
Councilman Ron Scott  
Fire Chief James White  
Public Works Director, Richard Johnson

Police Chief David Carpenter  
Captain Scott Taylor

Tracy Bishop - Secretary

**Committee Members Attending:**

Councilman Pat Rudicell, Councilman Robin LeJeune, Councilman Ron Scott, Councilman Randy Fry, Councilman Joe Davis, FF Tommy Bozeman, FF Joey Holasz, Captain Scott Taylor and Richard Johnson.

**CALL TO ORDER**

Councilman Rudicell **convened** the meeting at 4:30 p.m.

**PUBLIC PARTICIPATION** – None

**APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Minutes from January 2015 were adopted. Motion was made by Councilman LeJeune and seconded by Councilman Fry. Motion passed.

**POLICE DEPARTMENT**

- A. New Business** – Captain Taylor went over stats. Taylor brought up the need for body cameras for all patrol officers. He mentioned that the PD already has 4 in use but the Federal government will soon be mandating the use of body cameras a requirement for all officers. Taylor is working on the figures for public safety to maybe make an appropriation for the body cameras. They cost from \$800 - \$1,000 per camera. He likes that the storage would most likely be in the cloud in lieu of on a server taking up so much room. Councilman Scott asked Taylor to be in search of grants to cover this cost or to check with Judge Hoyt to see if he would be willing to help with use of his funds. Taylor stated he would check into these suggestions but that we needed them as soon as we can get them.

Captain Taylor mentioned that from Oct – Dec 2014 the jail spent \$14,420 in inmate food which calculates out to be \$1.61 each compared to the same months in 2013 in which we spent \$22,140 and that calculates out to be approximately \$2.87 each. We are still tweaking the meals back in the jail and we might be even lower on costs when we get that worked out.

Councilman LeJeune asked if we had any leads on the bank robber. Taylor responded that we were following some leads on it and that the FBI is working with our detectives to try and solve this case.

Councilman Rudicell said to tell Captain Beedy congratulations on his promotion. Councilman LeJeune asked about the Tahoes. Captain Taylor stated that we still have 3 at the PD. We have 3 out of 7 out on the road. There has been a delay on lighting that has been discontinued. Richard Johnson stated that with the new style Tahoe

comes new wiring harnesses as well as new body styles to contend with. LeJeune asked if we could outsource and Johnson responded that it would likely cost \$20,000 to outsource. Councilman Scott asked why 2 of the Tahoes are unmarked. Captain Taylor responded that those officers work I-10 interdiction and also with the County Task Force.

Councilman Rudicell asked about the speed bump request for Rollinghill Dr. that was sent directly to the mayor's office. It was stated that the city has not put down speed bumps in the past 8-10 years and that the speed trailer would be put out first before anything else. It was asked what the speed limit is on Rollinghill Dr. and it was confirmed 25 mph.

## **FIRE DEPARTMENT**

**A: New Business** – Joey Holasz went over the stats. He mentioned that they had an increase in calls in December and January and that in the past 23 months they have had 200-300 more calls per year. Fire Station #3 has been completely gutted. February 23<sup>rd</sup> will be a pre-bid meeting with Richard Johnson at Fire Station and will be opened up the following week to Finance. Councilman Scott asked them to duplicate Fire Station #2.

**Old Business** – Councilman Davis thanked all involved in the detailed reports put together for Timbercreek Traffic Issue. He stated that more patrols are helping there and was impressed with the stats and details. Good cause and effect on enforcement.

## **OTHER BUSINESS:**

## **ADJOURN**

There being no further business to discuss, Councilman Scott made a motion to adjourn the meeting at 5:00 p.m. Councilman LeJeune seconded. The next meeting will be Monday March 16, 2015 at 4:30 p.m. at City Hall Council Chambers.

Respectfully submitted,

Daphne Public Safety Committee

Patrol Division	Detective Division:	JAIL:	Animal Control	Crimes Reported This Month:
(Capt. Beedy/Lt. Hempfleng)	(Capt. Beedy/Lt. Gulsby )	(Capt. Taylor/Lt. Yelding)	(Capt. Taylor/ Lt. Yelding)	
# Complaints	1,267	Total Arrestees Received & Processed:	YTD	Arson
Accidents, Private Property	21	Arrestees by Agency:	531	Burglary - Commercial
Accidents, Roadway	88	Daphne PD	357	Burglary - Residence
Accidents, Traffic Homicide	0	BCSO	32	Burglary - Vehicle
Arrest, Controlled Substance	1	Spanish Fort PD	107	Criminal Mischief
Arrest, Drug Paraphernalia	7	Silverhill PD	35	Disorderly Conduct
Arrest, Felony Marijuana	0	Troopers	0	Domestic Disturbance
Arrest, Misdemeanor Marijuana	5	Other Agencies	0	False Info to Police
Arrest, Alias Warrant	34			Felony Assault
Arrest, DUI	16			Felony Theft
Arrest, Felony	2			Harassment
Arrest, Misdemeanor	67	Highest	38	Identity Theft
Assists, Motorist / Citizen	161	Lowest	21	Indecent Exposure
Citations	198	Meals Served	2,688	Kidnapping
Drug Report	9	Medical Cost	\$2,321.00	Menacing
Routine Patrol/Special OPS	38	Worker Inmate Hours	175	Misdemeanor Assault
Searches, Vehicle	507			Misdemeanor Theft
Security Checks	145			Murder
Warnings				Other Death Investigations
				Public Intoxication
				Public Lewdness
				Receiving Stolen Property
Drugs Seized:	6			Reckless Endangerment
Money Seized:	0			Resisting Arrest
Vehicles Seized:	0			Robbery
Vehicles Seized	0			Sex Crime Investigations
				Suicide
CMV Inspections / CMV OOS	66			Suicide, attempted
				Theft of Services
				Unauthorized Use of Services
				Weapon Offenses
				White Collar Crimes

March 2, 2015 Council Meeting

*David Carpenter*

# Daphne Police Department



## Department Activity Bi-Annual/Annual

### DEPARTMENT ACTIVITY 2014 FROM January 1 to December 31

#### PATROL DIVISION

Complaints	14,350	Vehicle Searches	534
Incident/Offense Reports	1,334	Roadway Accidents	861
Security Checks	4,821	Private Property Accidents	232
Traffic Citations	4,223	DUI Arrests	145
Warning Citations	2,928		

#### DETECTIVE DIVISION

New Cases Assigned	694	Cases Closed	380
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#### WARRANTS

Warrants Served	472	Warrant Recalls	245
Sex Offender On-Site Verification	36 - (7 Total Sex Offenders)		

#### CODE ENFORCEMENT

Citations	8	Warnings	27
		Warning Compliance	130

#### DARE/SRO

Students Instructed	13,525	Arrests	10
Police Reports	26		

#### CORRECTION DIVISION

Processed (total)	2,190	Meals Provided	30,652
Processed (Daphne)	1,393	Medical Costs	\$24,521.09

#### ANIMAL CONTROL

Complaints	821	Adopted	165
Citations	39	Euthanized	270
Warnings	91		

#### COMMUNICATION DIVISION

CAD Activity Entered (total)	24,229
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#### RECORDS

Incident/Offense Reports	1,428	Arrests (total)	1,137
Offense Reports (only)	946	Accidents (total)	1,093
- Felony	420	- Roadway (only)	861
- Misdemeanor	526	- Private Property (only)	232
Incident Reports (only)	482		

**CITY OF DAPHNE**  
**FIRE DEPARTMENT MONTHLY REPORT**  
**Report Period December 2014**

	Current:	FY to Date:
<b>Suppression:</b>		
<b>1-Fire/Explosion:</b>	-	-
10-Fire, Other	0	13
11-Structure Fire/Commercial	1	8
11-Structure Fire/Residential	0	28
12-Fire in Mobile Property used as fixed structure	1	5
13-Mobile Property (vehicle) Fire	1	18
14-Natural Vegetation Fire	2	20
15-Outside Rubbish Fire	1	17
16-Special Outside Fire	0	6
17-Cultivated Vegetable Crop Fire	0	0
<b>2-Overpressure Rupture:</b>	0	0
<b>3-Rescue Call and Emergency Medical Service Incidents:</b>	198	2044
<b>4-Hazardous Conditions (No fire):</b>	6	35
<b>5-Service Call:</b>	8	169
<b>6-Good Intent Call:</b>	9	147
<b>7-False Alarm &amp; False Call:</b>	24	115
<b>8-Severe Weather &amp; Natural Disaster:</b>	0	0
<b>9-Other Situation:</b>	0	2
<b>Total Emergency Calls:</b>	<b>245</b>	<b>2864</b>
<b>Monthly Total Calls:</b>	<b>253</b>	<b>2845</b>
<b>Highest:</b>		
	16:00	16:00
<b>Lowest:</b>		
	<1:00	<1:00
<b>Average (Minutes/Seconds) :</b>		
	5:12	5:12
<b>Miscellaneous Reports:</b>		
<b>Training Hours</b>	539.50	4760.03
<b>Property Loss - \$</b>	\$14,530.00	\$823,230.00
<b>Fire Personnel Injuries by Fire/Civilian Injuries by Fire</b>	0	0
<b>Advance Life Support Rescues</b>	153	1475
<b>Number of Patients Treated</b>	197	1979
<b>Child Passenger Safety Seat Inspections/Installations</b>	11	131
<b>Pre-Plans</b>	3	248
<b>Classes</b>		
	5	56
<b>Persons Attending</b>		
	41	656
<b>Plan Reviews</b>		
	2	24
<b>Final/Certificate of Occupancy</b>		
	1	11
<b>General/Annual Inspections</b>		
	32	618
<b>General/Re-Inspections (Violation Follow-up - Annual)</b>		
	36	889
<b>Business Licenses</b>		
	2	184
<b>All Other/Misc. Activities</b>		
	28	255
<b>Total Activities:</b>	<b>101</b>	<b>1981</b>

Authorized by:

*James White*

# ORDINANCE COMMITTEE

*Wednesday, February 16, 2015  
City Hall Executive Conference Room  
1705 Main Street  
Daphne, AL  
5:30 P.M.*

*Councilman Ron Scott, Chairman  
Councilman Randy Fry  
Councilman Pat Rudicell  
Councilman Robin LeJeune*

## **I. CALL TO ORDER/ROLL CALL**

## **II. APPROVE MINUTES / January 20, 2015**

**MOTION BY Councilman LeJeune to approve the January 20, 2015 minutes with the amendment to change the amount in the motion recommending the ordinance authorizing the Mayor to enter into contracts for the city not to exceed \$15,000 instead of \$1,500. Seconded by Councilman Rudicell.**

**MOTION CARRIED UNANIMOUSLY**

## **III. PUBLIC PARTICIPATION**

No one spoke.

## **IV. OTHER BUSINESS**

### **a.) Discuss: Process for an ordinance getting on the council meeting agenda**

The consensus of the committee was that the process is set forth by the Council Rules of Procedure which says that the Council President sets the agenda, the Mayor can add something with Council President's approval and two councilmembers can put something on the agenda.

## **V. ORDINANCE REVIEW/DISCUSSION**

### **a.) Discuss: Amendment to the Land Use and Development Ordinance / Planned Unit Development (PUD) / Adrienne Jones**

Mrs. Jones said this is a new zoning district, and said it is similar to the other districts. She said this is not spot zoning. It is flexible innovation design to give development the ability to be flexible. The difference with a PUD is it has its own booklet that list all the standards they want to use and a map. The booklet will be used to judge the application instead of zoning ordinances, and only major changes will come before council with minor changes being handled by the Planning Commission. There will be a Public Hearing on March 16<sup>th</sup>.

**b.) Discuss: Resolution supporting Build Baldwin Now**

Mr. David Tarwater, Baldwin County Board of Education, and Denise D'Oliviera presented statistics on the need for the extra mills for education. In the past ten years there has been a 25% growth, and class rooms need to be expanded. They are receiving \$1,100 less per child than they did back in 2007. The tax will be used to build new schools.

**MOTION BY Councilman Fry to recommend putting the resolution supporting with the following amendments:**

**1.) The fourth Whereas should read: Whereas the City Council of the City of Daphne, AL has looked at the facts and sees the need to encourage the citizens of Daphne to become educated on the capital needs of the Baldwin County Public School system.**

**2.) In the Now therefore be it resolved paragraph: change the words from “encourages its citizens to vote for the eight (8) additional mills TO “encourages its citizens to vote on the eight (8) additional mills”. Seconded by Councilman LeJeune.**

**MOTION CARRIED UNANIMOUSLY**

**c.) Ordinance to uphold Historic Designation by the County for annexation with such designation**

Councilman Scott said that there are four historic districts in the county with one architectural review Board. It is the same standards for all four districts. He said the city needs an ordinance to recognize the designation and have an agreement with the county to review plans. He said they will discuss this at the April meeting and craft the language.

**VI. ANY OTHER BUSINESS DEEMED NECESSARY**

There was no other business to discuss.

**VII. NEXT MEETING / March 16, 2015**

**VIII. ADJOURN**

**MOTION BY Councilman LeJeune to adjourn. Seconded by Councilman Fry.**

**MOTION CARRIED UNANIMOUSLY**

**THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING  
ADJOURNED AT 6:15 P.M.**

**I. CALL TO ORDER**

Meeting was called to order at 5:40 p.m.

**Committee Members Present:** Robin LeJeune (Chairman), Councilman John Lake, Councilman Ron Scott, Councilwoman Tommie Conaway; Richard D. Johnson-Public Works Director, Dorothy Morrison-Daphne Beautification Committee and Michele T. Hanson, secretary.

**Others Present:** Councilman Pat Rudicell, Randy Davis - Volkert.

**II. PUBLIC PARTICIPATION & CORRESPONDENCE**

- A. Work Request Report** - The report for December 2014 was reviewed.
- B. Vehicle/Equipment Maintenance Report** – The reports for December 2014 and FY2015 Summary were reviewed.
- C. Correspondence** – No Correspondence.
- D. Public Participation** – No one present to address the committee.

**III. OLD BUSINESS**

- A. Minutes** – The minutes from the January 5, 2015 meeting were reviewed and approved. *Motion by Tommie Conaway, Seconded by John Lake* to approve the minutes as presented. *Motion carried.*
- B. Mosquito Report** – No Report.
- C. Street Sweeper Report** – The December 2014 report was reviewed by the committee. Mr. Johnson met with the Street Supervisor about the vast difference between the miles traveled vs. miles swept and may have discovered that the GEO tracker does not track the sweeper if the water is not turned on and sometimes water is not required in certain areas. We will be testing this further and hopefully will have more accurate numbers next month.
- D. Bayside Academy Drainage Request Letter**  
Mr. Johnson reviewed the request from Bayside. He stated that storm water is coming down Dryer, Church and some from Belrose onto the campus causing damage. We have asked HMR to get pricing; work to be similar to what was done on 6<sup>th</sup> Street with curb & gutter to control the water. Public Works would do the work and Bayside will build up the shoulder on their side and put up a fence. The cost would approximately be \$18,000.

**IV. NEW BUSINESS**

- A. TAP Application Letter** – no handout – This is an ALDOT Transportation Alternative Program (TAP) which replaced TE and Safe Routes to School. The application reviews the requirements for the grant. Mr. Johnson reviewed the eligible activities:

**Eligible activities under TAP are as follows;**

- 1. Construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, including sidewalks, bicycle infrastructure, pedestrian lighting, downtown streetscape (combination of sidewalks, pedestrian lighting and landscaping), and other transportation projects to achieve compliance with the Americans with Disabilities Act of 1990.
- 2. Construction of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs.
- 3. Conversion and use of abandoned railroad corridors for trails for pedestrians, bicyclists, or other non-motorized transportation users.
- 4. Construction of turnouts, overlooks, and viewing areas.
- 5. Community improvement activities, including-
  - i. inventory, control, or removal of outdoor advertising;
  - ii. historic preservation and rehabilitation of historic transportation facilities;
  - iii. vegetation management practices in transportation rights-of-way to improve roadway safety, prevent against invasive species, and provide erosion control; and
  - iv. archaeological activities relating to impacts from implementation of a transportation project eligible under Title 23.
- 6. Any environmental mitigation activity, including pollution prevention and pollution abatement activities and mitigation to-
  - i. address storm water management, control, and water pollution prevention or abatement related to highway construction or due to highway runoff.
  - ii. reduce vehicle-caused wildlife mortality or to restore and maintain connectivity among terrestrial or aquatic habitats.

We are requesting sidewalks on County Road 13 between Whispering Pines and Lawson Road/Champions Way. *Motion by Ron Scott, seconded by Tommie Conaway* to favorably recommend to the council to approve the application process for the TAP grant. *Motion carried.*

*Motion by Tommie Conaway, seconded by John Lake* to favorably recommend to the Finance Committee to set aside the fund money for sewer completion. Mr. Lake stated he has an ordinance addressing this issue. *Motion carried.*

*Motion by Tommie Conaway, seconded by John Lake* to favorably recommend to the Finance Committee that the excess funds from the Bond Refinancing be used to sewer the remaining unsewered areas in Daphne. *Motion carried.*

Richard will get an update from the engineer on the sewer project.

**V. DIRECTOR'S REPORT**

**A. North Main Street Cost Estimate**

Mr. Johnson reviewed the submitted cost estimate for the North Main Street Project. The current cost estimate is \$563,000 with \$201,000 remaining in the ATRIP fund for this project, leaving a \$362,000 city estimated match, with at 65/35 split, it's not cost effective. Mr. Johnson is recommending that we release ATRIP from this project and for the city of manage this project in-house.

*Motion by Ron Scott, seconded by Tommie Conaway* to release ATRIP from the North Main Street project and for the project to be completed in-house by Public Works. *Motion carried.*

**VI. DAPHNE SOLID WASTE DISPOSAL AUTHORITY**

**A. Monthly Recycle Tonnage Report (Tonnage Comparison) – November**

The committee reviewed the December report. Discussed that gas prices going down really hurts the recycling market, 9 major corporations reducing recycling, happened in 2007-2009 but rebounded, our buyer is still buying but owes us \$115,000. Mr. Johnson suggested forming a co-op with Fairhope and surrounding communities in Baldwin County to work together so we benefit when rebounds. More information will be given next month.

**B. Solid Waste New Customer Report – November 2014**

The committee reviewed the December report. Continue to add new customers.

**VII. MUSEUM COMMITTEE**

**A.** Minutes – January 2015 meeting minutes were reviewed. No questions or comments.

**VIII. BEAUTIFICATION COMMITTEE**

**A.** Minutes from January 2015 meeting were reviewed. Dorothy Morrison reported back from the Washington trip for KAB, excited for new things for our Keep Daphne Beautiful initiative. Arbor Day will be on Saturday, February 28<sup>th</sup> with 3,500 trees to give away. Dunkin Donuts will be there with coffee and Girls Scouts will have cookies for sale. John Lake suggested finding funds for travel & training for Beautification.

Mr. Johnson reported on Litter Index Survey that was done for Keep Daphne Beautiful. This is our first ever Litter Index where we visited 51 designated routes between a ½ mile to 1 mile in length; balancing all the council districts. These results will be included in next month's meeting.

Everyone is pleased with the planters at Centennial Park; they will be done before the first Mardi Gras parade.

**IX. ENVIRONMENTAL ADVISORY COMMITTEE**

- A. Next meeting – March 23, 2015.

**X. ENGINEER'S REPORT**

- A. **Hatch Mott MacDonald** – No report.  
B. **HMR** – No report.  
C. **Preble-Rish** – No report.  
D. **Volkert** – Randy Davis reported that the 2 FEMA projects that Volker is working on – the County Road 13 repair has been submitted and let; second read is tonight, should start next month. Main Street Flume plans delivered and have been reviewed by Mr. Johnson.

**XI. FUTURE BUSINESS**

- A. Next Meeting is March 2, 2015.

**XII. ADJOURNMENT**

Meeting adjourned at 6:24 p.m.

**DOWNTOWN REDEVELOPMENT AUTHORITY  
1705 MAIN STREET, DAPHNE, AL  
January 28, 2015**

**COMMITTEE MINUTES**

**Members Present:** Dorothy Morrison, Debbie Strahley, Kennard Balme, Casey Zito, Patricia Vanderpool (arrived 5:56 p.m.)

**Absent:** Doug Bailey, Dayna Oldham, Councilwoman Tommie Conaway

**Also Present:** Councilman Pat Rudicell, Mayor Dane Haygood, Sarah Toulson (Recording Secretary)

***Chairman Casey Zito called the meeting to order at 5:35 p.m.***

**1. Public Participation**

Councilman Pat Rudicell addressed the DRA, bringing forth the idea to hold a community “work day” and/or provide a mini-grant to improve the landscaping and maintenance of the graveyard by Little Bethel Baptist Church in downtown Daphne.

The DRA discussed different things that could be done in the area, including fencing, pruning, and gathering the community (including church groups) for a work day to improve the look of this area and preserve the history in the cemetery.

Councilman Rudicell also asked the DRA to consider the input they would like to have as a body regarding the planning and redevelopment of Lott Park, both advisory and as a contributing partner. Items mentioned for consideration included playground equipment, benches, fountains, and other hardscape items.

**2. Approval of Minutes**

**Motion:** to approve the minutes from the January 28, 2015 meeting as written.  
**Moved by Dorothy Morrison, Second by Debbie Strahley.**

**Carried unanimously.**

**3. Treasurer’s Report**

Chairman Zito reviewed the Treasurer’s report, stating DRA funds currently stood at \$155,000.00. She also mentioned the receipt received from Southern Napa (rest of business name) for the recently approved Mini-Grant. Ms. Zito

acknowledged that she had seen the recently installed lighting paid for by the Mini-Grant and that it was an improvement to the property.

**Motion:** to approve the February 25, 2015 Treasurer's Report as written.  
**Moved by Dorothy Morrison, Second by Kennard Balme.**

**Carried unanimously.**

*Patricia Vanderpool arrived at 5:56 p.m.*

#### **4. Bicycle Racks for Downtown**

Chairman Zito updated those present with a brief history of the DRA's consideration of the issue, referencing the proposed rack designs and quotes provided by artist America Jones. The DRA discussed possible locations for the racks, to include:

- City Hall
- Daphne Elementary School
- Eastern Shore Café / Christ the King Catholic School
- Lott Park
- Centennial Park

**Motion:** to submit the construction and placement of five painted bicycle racks as presented by America Jones to the Buildings and Property and Public Works committees for consideration. **Moved by Dorothy Morrison, second by Debbie Strahley.**

**Passed unanimously.**

#### **5. Constant Contact Seminar**

Patricia Vanderpool reported that she would be meeting with the Mayor Haygood on Friday, February 27<sup>th</sup> to discuss moving forward.

#### **6. DRA Website Update**

Chairman Zito referenced the timeline for activation of the DRA website. Ken Balme discussed the process for including merchants and provided a handout contained herein referencing information that would be gathered from merchants to be placed on the site. Ms. Zito expressed hope that the initial pages for the site would be active before the next DRA meeting.

#### **7. Main Street Alabama**

Mr. Balme reminded members to review information regarding the Main Street Alabama initiative to be prepared for next month's meeting with Mary Helmer, President of Main Street Alabama.

## **8. Christmas Décor for Downtown**

The DRA decided to take no action regarding the proposed Christmas wreathes for the downtown light posts, but noted that the body was willing to consider other options in expanding the City's Christmas décor initiatives in the downtown area.

## **9. Other Business Deemed Necessary**

- Dorothy Morrison presented information contained herein regarding mast arm light posts, which could be placed at the intersection of Main Street and Daphne Avenue to begin efforts to place utilities lines in downtown underground. It was confirmed that these light posts would not affect parades.
- Ms. Morrison also updated the DRA regarding the status of the Pine Lodge building on Main Street. She reported that she, along with leaders of the Lodge, entered the building to assess its interior condition. She noted that the Lodge may be interested in a mini-grant to revive the building, or selling the building as-is.

***With no other business to consider, the meeting was adjourned at 6:55 p.m. Moved by Dorothy Morrison, seconded by Kennard Balme. Motion carried unanimously.***

***Next Meeting: March 25<sup>th</sup> at 5:30 pm.***

**CITY OF DAPHNE, AL  
INDUSTRIAL DEVELOPMENT BOARD MEETING  
1705 MAIN STREET, DAPHNE, AL  
FEBRUARY 23, 2015  
6:00 P.M.**

**1. CALL TO ORDER/ROLL CALL**

There being a quorum present the chairman called the meeting to order at 6:05 p.m.

**MEMBERS PRESENT** – Toni Fassbender; Denis Kearney, III; Pokey Miller; Jeffrey Ramsland, Dan Romanchuk.

Absent: Doug Bailey; John Cox.

Also present – Rebecca Hayes, Recording Secretary; Councilman Joe Davis, Council Liaison.

**2. APPROVE MINUTES / January 26, 2015**

**MOTION BY Denis Kearney to approve the January 26, 2015 meeting minutes as written. Seconded by Jeff Ramsland.**

**MOTION CARRIED UNANIMOUSLY**

**3. PUBLIC PARTICIPATION**

No one spoke.

**4. OLD BUSINESS**

The board discussed a possible project.

**MOTION BY Dan Romanchuk that the IDB express its intent to commit IDB funds in the amount of \$325,231.74 for the purchase of approximately 30 acres of real property for Phase I of the proposed Daphne Technology Park (the “Project”) on or before December 31, 2015 (the “Closing Date”), in conjunction with certain funds acquired from BP designated by the Governor for Economic Development to satisfy the balance of the land acquisition price of the subject parcel, and the IDB reasonably satisfies itself of the economic and legal feasibility of the Project prior to the Closing Date. Seconded by Denis Kearney.**

**MOTION CARRIED UNANIMOUSLY**

**MOTION BY Jeff Ramsland to approve the expenditure of \$7,500 for the completion of an Economic Impact Study by Dr. Chang of the proposed Daphne Technology Park. Seconded by Denis Kearney.**

**MOTION CARRIED UNANIMOUSLY**

**MOTION BY Denis Kearney to approve the expenditure of \$6,500 for the development and production of marketing material and a website for the proposed Daphne Technology Park. Seconded by Dan Romanchuk.**

**MOTION CARRIED UNANIMOUSLY**

**CITY OF DAPHNE, AL  
INDUSTRIAL DEVELOPMENT BOARD MEETING  
1705 MAIN STREET, DAPHNE, AL  
FEBRUARY 23, 2015  
6:00 P.M.**

**5. TREASURERS REPORT**

Cash balance	\$389,817.35
Receivable Check	\$ 9,046.13
TOTAL	\$398,863.48

**6. NEW BUSINESS**

**a.) Economic Development / Joe Davis**

Councilman Davis discussed an article from the Alabama League Journal regarding economic development and strategies to achieve success.

**7. REPORT FROM BALDWIN COUNTY ECONOMIC ALLIANCE**

No report.

**8. OTHER BUSINESS**

No other business to discuss.

**9. NEXT MEETING**

The next meeting will be March 23, 2015

**10. ADJOURN**

**MOTION BY Dan Romanchuk to adjourn. Seconded by Jeff Ramsland.**

**MOTION CARRIED UNANIMOUSLY**

**The board adjourned at 7:15 p.m.**

Submitted by:

Certification of Presiding Officer:

\_\_\_\_\_  
Rebecca Hayes, Secretary

\_\_\_\_\_  
Toni Fassbender, Chairman

**City of Daphne Recreation Board**  
**2605 Hwy 98**  
**Daphne, AL. 36526**  
**January 28, 2015**

**Members Present:** Rick Cleveland, Matt Cunningham, David Dueitt, Lisa O’Hara, Frank Pierce, Kit Smith, Lawrence Yelding

**Advisory Staff:** Councilman Robin Lejeune, Glenn Vickery and David McKelroy

**Call to Order**

Meeting was called to order at 6:30pm.

**Review and Approval of Minutes**

Motion was made by Matt Cunningham and seconded by Rick Cleveland to approve the December 10, 2014 minutes. Motion passed.

**Old / New Business**

Five engineering firms / teams presented proposals for the new recreation facilities. Each proposal was reviewed by the board for comments, both positive and negative.

The board agreed:

- Need for eight tennis courts at single location
- All baseball and softball fields be at one location
- Swimming pool needs to be at Recreation Center location

The board was informed of the February 9 work session in which the presentation to the council will be made.

**Adjourn**

Meeting was adjourned at 8:30pm.



Accepted by:

*Robert Segalla*  
Chairman, Daphne Utilities

# APPROVED MINUTES

## Utilities Board Meeting

City of Daphne Council Chambers ♦ February 4 (for January), 2015 ♦ 5:00 p.m.

### I. Call to Order

The regular January 2015 Board meeting for the Utilities Board of the City of Daphne was held on February 4, 2015 and called to order by Chairman Robert Segalla, at 5:01 p.m., proceeded by the Roll Call:

### II. Roll Call

**Members Present:** Robert Segalla, Chairman  
Fenton Jenkins, Vice Chairman – arrived at 5:21 pm  
Randy Fry, Secretary/Treasurer  
Billy Mayhand  
Dane Haygood, Mayor

**Others Absent:**

**Others Present:** Jerry Speegle – Board Attorney  
Danny Lyndall –General Manager  
Van Baggett – Operations Manager  
Drew Klumpp – Administrative Services Manager  
Teresa Logiotatos – Finance Manager  
Lori May-Wilson – Executive Assistant  
Melinda Immel – Volkert & Associates  
Ray Moore – HMR

**Others Absent:**

### III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

### IV. Approval of Minutes

#### A. Utilities Board Minutes from December 3, 2014:

The Chairman inquired if there were any corrections noted for the submitted Minutes for the December 3, 2014, Utilities Board meeting. Mayor Haygood requested a correction to the Adjournment Motion.

*MOTION BY Billy Mayhand to approve the Minutes for December 3, 2014 with corrections as noted;  
Seconded by Randy Fry.*

AYE: FRY, HAYGOOD, MAYHAND, SEGALLA

NAY:

ABSENT: JENKINS

ABSTAIN:

**MOTION CARRIED**

**V. OLD BUSINESS –**

**A. Items in Abeyance:**

**Update on Franchise Agreement for Natural Gas and Wastewater in Spanish Fort**

Danny Lyndall advised the Board that they had just received the list of customers' names and addresses and were reaching out to that community to determine their interest. He stated that the recent discussions of these franchise agreement inquiries has initiated scrutiny of the sewer billing agreement.

**VI. NEW BUSINESS –**

**A. Recommendation for Award: Douglas Road Tank Bid (Board Action: Motion)**

Mr. Lyndall briefed the Board on the status of project and explained the difference in the bid amounts from November 2014 to present. He advised that after clarification with the contractor, the project amount is presented to the Board for Award.

The Chairman recommended voting on the Motion at the end of the meeting.

**VII. BOARD ATTORNEY'S REPORT**

Mr. Speegle had nothing further to add to his report but advised of the need for an Executive Session. He certified the Executive Session to discuss the good character and reputation of an individual as well as the General Manager's evaluation to take approximately 20-30 minutes.

**VIII. FINANCIAL REPORT**

Teresa Logiotatos reviewed with the Board the highlights for the November/December 2014 financials and briefly discussed the recent rate study workshop. She advised that the auditor is planning to give his presentation to the Board at the March board meeting.

**IX. GENERAL MANAGER'S REPORT**

**A. GM Report**

Mr. Lyndall reviewed his report for the Board highlighting a new report, "Top Customers by Business Unit" that will be featured in the Customer Service Report portion. He had no additional information to add to his report.

Fenton Jenkins arrived at 5:21 pm.

Drew Klumpp summarized a new topic, "Information Technology Management" as part of his report and advised he would be keeping the Board updated on improved technology aspects for Daphne Utilities' customers as well as safeguarding the Utilities' computer network.

**B. Operations Report**

Van Baggett had nothing further to add to his report but noted for the Board that he would be modifying the formatting of the report next month and reviewed a new Water Summary Data chart he included.

**C. Engineering & Consulting Reports**

Volkert's Melinda Immel had nothing further to add to her report and offered to answer any questions.

HMR's Ray Moore updated the Board on the bid process for the proposed water storage facility on Douglas Road as well as briefed the Board on the Sixth Street project and answered questions from the Board.

**X. BOARD ACTION –**

**A. Recommendation for Award:** Douglas Road Tank Bid (Board Action: Motion)

***MOTION BY Randy Fry to accept the low bidder of Southeastern Tank Inc. for \$907,800.00 for the Project: Douglas Road Water Storage Facility 1MG Ground Storage Tank; Seconded by Billy Mayhand.***

**AYE: FRY, HAYGOOD, JENKINS, MAYHAND, SEGALLA NAY: ABSENT: ABSTAIN: MOTION CARRIED**

**XI. PUBLIC PARTICIPATION – None**

**XII. Executive Session**

The Board adjourned to Executive Session at 5:25 pm.

The Board reconvened from Executive Session at 6:04 pm.

***MOTION BY Fenton Jenkins to increase the General Manager’s salary as discussed by 4% effective retroactively from January 1, 2015; Seconded by Billy Mayhand.***

**AYE: FRY, HAYGOOD, JENKINS, MAYHAND, SEGALLA NAY: ABSENT: ABSTAIN: MOTION CARRIED**

**XIII. BOARD COMMENTS –** Mayor Haygood complimented Mr. Lyndall for the good job he has done and to keep up the good work; he also thanked Daphne Utilities for all that they do to actively participate in the City’s events; Mr. Fry also commended Mr. Lyndall on his positive efforts moving forward with Daphne Utilities.

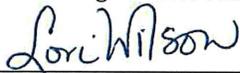
**XIV. ADJOURNMENT -**

***MOTION BY Randy Fry to adjourn.***

**AYE: Fry, Haygood, Jenkins, Mayhand, Segalla NAY: ABSENT: ABSTAIN: MOTION CARRIED**

The meeting adjourned at 6:06 pm.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities



## **CITY OF DAPHNE**

### **RESOLUTION 2015-13**

#### **ENCOURAGE CITIZENS TO BECOME EDUCATED REGARDING “BUILD BALDWIN NOW”**

**WHEREAS**, the public schools of Baldwin County have earned a reputation of excellence in education; and

**WHEREAS**, the continuing pursuit of excellence in education is essential to the long-term vitality and economic prosperity of Baldwin County; and

**WHEREAS**, outstanding public schools can continue to exist only if there is funding in place to construct classrooms and school facilities sufficient to accommodate the growing student population; and

**WHEREAS**, the City Council of the City of Daphne, Alabama has looked at the facts and sees the need to encourage the citizens of Daphne to become educated on the capital needs of the Baldwin County Public School System; and

**WHEREAS**, the renewal of the expiring seven (7) mills on the March 31, 2015 special school tax election ballot is critical, however, it will not address the short or long-term capital needs dictated by the continued success and growth occurring in Baldwin County; and

**WHEREAS**, over the past ten (10) years there has been a 25% growth in the student population in Baldwin County, that is over 6,158 additional students; and

**WHEREAS**, conservative projections show that Baldwin County schools can reasonable anticipate additional growth in the next ten (10) years, resulting in a county-wide student population of approximately 35,897, compared to 24,485 in 2004; and

**WHEREAS**, current educational facilities are inadequate to keep up with recent growth and students receive classroom instruction today in almost 100 portables across Baldwin County; and

**WHEREAS**, the Baldwin County Board of Education has developed a ten (10) year capital plan to construct new schools and classroom for every feeder pattern in Baldwin County subject to voters approving on March 31<sup>st</sup> an additional eight (8) mills of ad valorem; and

**WHEREAS**, a total of \$350 million will be spent on construction projects throughout Baldwin County which will have the following economic impacts: 1) construction-related expenditures will generate over 750 jobs during each year of the 10-year construction period; 2) new wages of \$25 million per year and over \$250 million over 10 years; 3) sales tax collections of over \$2.5 million for Baldwin County and \$2.5 million for cities within Baldwin County; and

**WHEREAS**, Baldwin County’s economic development efforts and its ability to attract and keep high quality employers is directly linked to enabling our public schools to continue producing outstanding students who will constitute the future workforce of tomorrow and quality schools promote the outstanding quality of life and strong communities currently enjoyed within Baldwin County.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA** to encourage its citizens to vote for the renewal of the expiring seven (7) mills of ad valorem and to vote on the eight (8) additional mills of ad valorem which will be used exclusively for the capital needs of the public education system of Baldwin County.

**ADOPTED AND APPROVED** on this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

**CITY OF DAPHNE  
A MUNICIPAL CORPORATION**

\_\_\_\_\_  
**Dane Haygood,  
Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca A. Hayes,  
City Clerk**

## ORDINANCE 2015-12

### An Ordinance Amending Ordinance 2004-52 Job Classification Schedule

**WHEREAS**, Ordinance 2004-52 was approved and adopted on January 3, 2005 to establish the City of Daphne Job Classification Schedule; and

**WHEREAS**, the City has established the need for the following new positions:

	GRADE
• IT Technician	14 / NE
• Safety Coordinator	18 / E
• Young Adult Librarian	18/E
• Marketing Coordinator	14/NE

And

**WHEREAS**, the City has established the need to reclassify the following existing positions;

	GRADE
• Director, Convention Visitor's Bureau and Civic Center	32/E
• Accountant, Senior	23/E
• Environmental Programs Manager	22/E

And

**WHEREAS**, the City Council has determined that there is a need for these new positions and the existing positions reclassifications, and;

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of the City of Daphne, Alabama, that the City of Daphne's Job Classification Schedule is updated to reflect the noted new positions, existing job reclassifications and new classifications as itemized in the attached list and made a part hereof.

**APPROVED AND ADOPTED** by the City Council of the City of Daphne, Alabama, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Dane Haygood, Mayor

**ATTEST:**

\_\_\_\_\_  
Rebecca A. Hayes, City Clerk

CITY OF DAPHNE ALABAMA  
JOB CLASSIFICATION LISTING-GRADE ORDER

GRADE	CODE	TITLE	FLSA	GR
2	7545	SAIL SITE DRIVER	N	2
	7550	SAIL SITE WORKER	N	2
	2568	SCHOOL CROSSING GUARD	N	2
4	0151	CUSTODIAN	N	4
	4521	GREENHOUSE ASSISTANT	N	4
5	0028	EVENTS ASSISTANT	N	5
	7533	FITNESS ASSOCIATE	N	5
	7540	SAIL SITE MANAGER	N	5
6	7532	ATHLETIC PROGRAM ASSOCIATE	N	6
	8070	LIBRARY AIDE	N	6
	0005	OFFICE ASSISTANT	N	6
	0141	PARTS TECHNICIAN	N	6
	0143	PUBLIC SERVICE WORKER	N	6
	0144	SOLID WASTE WORKER	N	6
7	0152	CUSTODIAL SUPERVISOR	N	7
8	8041	LIBRARY SERVICES TECHNICIAN	N	8
9	0010	ADMINISTRATIVE TECHNICIAN	N	9
	0030	SALES ASSISTANT	N	9
	2549	ANIMAL SHELTER TECHNICIAN	N	9
10	0015	ADMINISTRATIVE SECRETARY	N	10
	0026	EVENT SERVICES SUPERVISOR	N	10

11	1043	ACCOUNTING TECHNICIAN	N	11
	2548	ANIMAL CONTROL OFFICER	N	11
	2330	BUILDING MAINTENANCE TECHNICIAN	N	11
	2551	COMMUNICATIONS OFFICER	N	11
	2546	CORRECTIONS OFFICER	N	11
	0128	HUMAN RESOURCES TECHNICIAN	N	11
	5545	PLANNING COORDINATOR	N	11
	0142	PUBLIC SERVICE WORKER, SENIOR	N	11
	0145	SOLID WASTE WORKER, SENIOR	N	11
12	2245	CODE ENFORCEMENT OFFICER	N	12
	2030	MUNICIPAL COURT MAGISTRATE	N	12
13	0020	ADMINISTRATIVE ASSISTANT	N	13
	4040	EQUIPMENT OPERATOR	N	13
	4540	GREENHOUSE COORDINATOR	N	13
	0521	HUMAN RESOURCES ASSISTANT	N	13
	7050	MECHANIC	N	13
	6850	PERMIT TECHNICIAN	N	13
	0146	SOLID WASTE COORDINATOR	N	13
14	1105	IT TECHNICIAN	N	14
	0123	CREW LEADER	N	14
	8075	LIBRARY SERVICES COMPUTER TECHNICIAN	N	14
	7053	MECHANIC, SENIOR	N	14
	0459	PUBLIC WORKS/EMA ASSISTANT	N	14
	0025	EXECUTIVE SECRETARY	N	14
	0056	MARKETING COORDINATOR	N	14
16	0023	ASSISTANT CITY CLERK	N	16
	0027	AUDIO-VISUAL MANAGER	N	16
	5540	GIS TECHNICIAN	N	16
	8050	LIBRARY SUPV, CIRCULATION	E	16

17	8040	LIBRARY SUPV, TECHNICAL SERVICES	E	16
	1023	ACCOUNTANT	E	17
	6840	BUILDING INSPECTOR	N	17
	2545	CHIEF CORRECTIONS OFFICER	N	17
	2550	COMMUNICATIONS SUPERVISOR	N	17
	0010	JAIL ADMINISTRATIVE TECHNICIAN	N	17
	2022	MUNICIPAL COURT ADMINISTRATOR	E	17
	0050	SALES MANAGER	E	17
	6870	SITE CONTAINMENT INSPECTOR	N	17
18	2332	BUILDING MAINTENANCE SUPERVISOR	N	18
	8068	CHILDREN'S LIBRARIAN	E	18
	7023	EQUIPMENT MAINTENANCE SUPERVISOR	N	18
	4522	GROUNDS SUPERVISOR	N	18
	0450	OPERATIONS MANAGER	N	18
	7515	PARKS MAINTENANCE SUPERVISOR	N	18
	0130	PAYROLL/BENEFITS COORDINATOR	E	18
	5550	PLANNER	E	18
	4023	PUBLIC WORKS SUPERVISOR	N	18
	8045	REFERENCE LIBRARIAN	E	18
	0135	SAFETY COORDINATOR	E	18
	8066	YOUNG ADULT LIBRARIAN	E	18
19	7530	RECREATION PROGRAMS COORDINATOR	E	19
	0160	REGISTERED NURSE	N	19
20	7525	ATHLETIC COORDINATOR	E	20
	4024	PUBLIC WORKS SUPERVISOR, SENIOR	N	20
	1522	REVENUE OFFICER	E	20
22	6880	ENVIRONMENTAL PROGRAMS MANAGER	E	22
	1100	INFORMATION TECHNOLOGY COORDINATOR	E	22

23	1022	ACCOUNTANT, SENIOR	E	23
26	0022	CITY CLERK	E	26
27	6022	SUPERINTENDENT, PUBLIC WORKS	E	27
	5530	DEPUTY DIRECTOR, COMMUNITY DEVEL.	E	27
29	8020	DIRECTOR, LIBRARY	E	29
	7520	DIRECTOR, RECREATION	E	29
	0036	DIRECTOR, CIVIC CENTER	E	29
	6024	DEPUTY DIRECTOR, PUBLIC WORKS	E	29
32	0036	DIRECTOR, CVB & CIVIC CENTER	E	32
	1020	DEPUTY DIRECTOR, FINANCE	E	32
36	6822	BUILDING OFFICIAL	E	36
	1020	DIRECTOR, FINANCE	E	36
	0520	DIRECTOR, HUMAN RESOURCES	E	36
	5535	DIRECTOR, PLANNING	E	36
38	6019	DIRECTOR, PUBLIC WORKS	E	38

**Ordinance 2015-13**

**Ordinance Revising 2014 Capital Improvement Fund Projects**

**WHEREAS**, Ordinance 2014-12, as amended by Ordinance 2014-36, authorizes the expenditure of funds from the 2014 Capital Improvement Fund for specific purposes; and

**WHEREAS**, the City of Daphne City Council in previous ordinances has declared that infrastructure needs as sewer and recreational facilities are a primary concern for the City of Daphne in addressing the needs of the community; and

**WHEREAS**, in previous ordinances the city has already affirmed the need to complete the sewer infrastructure needs of the city.

**WHEREAS**, it is necessary to amend Ordinance 2014-52, to include this change in use of the 2014 Warrant savings proceeds.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE CITY COUNCIL** that the revenue from the refinancing of Bond Issue 2014 Series (*Ordinance 2014-52*) is to be utilized to complete the sewerage of Daphne, and any surpluses that might be available are to be retained for the purpose of recreational infrastructure needs.

**APPROVED AND ADOPTED** by the Mayor and City Council of the City of Daphne, Alabama, this the \_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
Dane Haygood, Mayor

**ATTEST:**

\_\_\_\_\_  
Rebecca A. Hayes, City Clerk

**ORDINANCE 2015-14**

**ADDITIONAL AUDIT/CPA SERVICES FOR FY2014**

**WHEREAS**, Ordinance 2014-44 approved and adopted the Fiscal Year 2015 Budget on September 23, 2014; and

**WHEREAS**, subsequent to the adoption of the Fiscal Year 2015 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2015 budget; and

**WHEREAS**, additional services from a Certified Public Accountant are required to complete the City's Financial Reports/Statements for preparation of the FY2014 Year End Audit; and

**WHEREAS**, the City's current auditors will perform these additional duties in conjunction with the annual audit with an additional auditor certifying the final audit; and

**NOW, THEREFORE**, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that funds in the amount of **\$10,000** from the General Fund are hereby appropriated and made a part of the Fiscal Year 2014 budget for preparation of the FY2014 Year End Financial Reports/Statements.

**APPROVED AND ADOPTED** by the Mayor and City Council of the City of Daphne, Alabama, this \_\_\_\_\_ day of \_\_\_\_\_, 2015.

\_\_\_\_\_  
**Dane Haygood, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca A. Hayes, City Clerk**