

**CITY OF DAPHNE
CITY COUNCIL MEETING AGENDA
1705 MAIN STREET, DAPHNE, ALABAMA
FEBRUARY 16, 2015
6:30 P.M.**

1. CALL TO ORDER

2. ROLL CALL

INVOCATION / Pastor Timothy Conaway / Restoration Place Church

PLEDGE OF ALLEGIANCE

3. APPROVE MINUTES: Council Meeting Minutes / February 2, 2015
Council Work Session Minutes / February 9, 2015

PROCLAMATION: Arbor Day

PRESENTATION: Eagle Scout Reagan Brey Troop 177 / Submit Project
MOTION: Approve Project

PRESENTATION: 2nd Quarter Beautification Awards / Waggy Tail Pet Resort and Spa / District 3

4. REPORTS OF STANDING COMMITTEES:

A. FINANCE COMMITTEE – Fry
Review minutes / February 9th

Ordinances:

- a.) Revising 2014 Capital Improvement Fund Projects / **Ordinance 2015-13**
- b.) Amending Ordinance 2004-52 Job Classification Schedule / **Ordinance 2015-12**
- c.) Additional Audit / CPA Services – FY2014 Audit / **Ordinance 2015-14**

Resolutions:

- a.) Bid Award: Knuckleboom Brush & Limb Loader w/Dump Body & Chassis /
Ingram Equipment Company / **Resolution 2015-12**

Motion:

Motion to release \$27,325 encumbered funds listed below back to the Unreserved General Fund Balance:

- *\$2,080 – Sports Complex Erosion/Sediment-Ord 2010-20
- *\$18,245 – US 98 Medians
- *\$5,000 – Emergency Oper Plan
- *\$2,000 – Recreation Bench
- \$27,325**

Financial Reports:

- ❖ Treasurer's Report / January 2015
- ❖ Sales & Use Tax Collections / December 2014
- ❖ Lodging Tax Collections / December 2014

B. BUILDINGS & PROPERTY COMMITTEE - DavisReview minutes / February 2nd**C. PUBLIC SAFETY - Rudicell****D. CODE ENFORCEMENT/ORDINANCE COMMITTEE - Scott**

a.) 2nd Read / Ordinance Authorizing Mayor to Enter Into Certain Contracts / *Unanimous favorable recommendation* / **Ordinance 2015-10**

b.) 2nd Read / Amending Ordinance 2014-43 / Council Rules of Procedure / Appointing council members Committees / *Unanimous favorable recommendation* / **Ordinance 2015-11**

E. PUBLIC WORKS COMMITTEE / SOLID WASTE AUTHORITY – LeJeune**5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:****A. BOARD OF ZONING ADJUSTMENTS – Adrienne Jones****B. DOWNTOWN REDEVELOPMENT AUTHORITY – Conaway**

Review minutes / January 28, 2015

C. INDUSTRIAL DEVELOPMENT BOARD – Davis**D. LIBRARY BOARD - Lake****E. PLANNING COMMISSION – Scott**

c.) **MOTION:** Set a Public Hearing date for **March 16, 2015** and approve advertising to consider:

- a.) Pre-Zone: Jubilee Properties
 Property Located: Northeast of Public Works Road and Rand Avenue
 Present Zoning: RSF-3, Single Family Residential District, Baldwin County
 Requested Zoning: B-2, General Business District, City of Daphne
 Recommendation: Unanimous Favorable contingent upon the vacation of the fifteen-foot Easement to County Road 13 and Public Works Road
- b.) Annexation: Jubilee Properties
 Property Located: Northeast of Public Works Road and Rand Avenue
 Recommendation: Unanimous Favorable contingent upon the vacation of the fifteen-foot Easement to County Road 13 and Public Works Road

F. RECREATION BOARD – LeJeune**G. UTILITY BOARD – Fry**Review minutes / December 3, 2014 (*Makeup for November Meeting*) minutes

6. MAYOR’S REPORT

7. CITY ATTORNEY’S REPORT

8. DEPARTMENT HEAD’S REPORT

9. CITY CLERK’S REPORT

10. PUBLIC PARTICIPATION

11. RESOLUTIONS AND ORDINANCES:

RESOLUTIONS:

- a.) Resolution 2015-06.....Donation of Real Property to the City of Daphne By Provision Investments, LLC
- b.) Resolution 2015-11.....Authorize the Application for the State of Alabama Fiscal Year 2015 Transportation Alternative Program (TAP)
- c.) Resolution 2015-12.....Bid Award: Knuckleboom Brush & Limb Loader w/Dump Body & Chassis / Ingram Equipment Company

ORDINANCES:

2nd READ

- a.) Ordinance 2015-10.....Authorizing the Mayor to Enter Into Certain Contracts
- b.) Ordinance 2015-11.....Amending Ordinance 2014-43 / Council Rules of Procedure

1ST READ

- a.) Ordinance 2015-12..... Amending Ordinance 2004-52 Job Classification Schedule
- b.) Ordinance 2015-13..... Revising 2014 Capital Improvement Fund Projects
- c.) Ordinance 2015-14..... Additional Audit/CPA Services for FY2014

12. COUNCIL COMMENTS

13. ADJOURN

**CITY OF DAPHNE
CITY COUNCIL**

ROLL CALL

CITY COUNCIL:

COUNCILMAN RUDICELL	PRESENT ____	ABSENT ____
COUNCILMAN LAKE	PRESENT ____	ABSENT ____
COUNCILMAN FRY	PRESENT ____	ABSENT ____
COUNCILMAN SCOTT	PRESENT ____	ABSENT ____
COUNCILMAN LEJEUNE	PRESENT ____	ABSENT ____
COUNCILMAN DAVIS	PRESENT ____	ABSENT ____
COUNCIL PRESIDENT CONAWAY	PRESENT ____	ABSENT ____

MAYOR:

MAYOR HAYGOOD	PRESENT ____	ABSENT ____
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CITY CLERK:

REBECCA HAYES	PRESENT ____	ABSENT ____
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CITY ATTORNEY:

JAY ROSS	PRESENT ____	ABSENT ____
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**FEBRUARY 2, 2015
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

1. CALL TO ORDER:

There being a quorum present Council President Conaway called the meeting to order at 6:30 p.m.

2. ROLL CALL

COUNCIL MEMBERS PRESENT:

Tommie Conaway; Pat Rudicell; John Lake; Randy Fry; Ron Scott; Robin LeJeune; Joe Davis.

Also present: Mayor Haygood; Rebecca Hayes, City Clerk; Jay Ross, City Attorney; Kevin Boucher, Adams & Reese; Vickie Hinman, HR Director; David Carpenter, Police Chief; Richard Johnson, Public Works Director; James White, Fire Chief; Margaret Thigpen, Civic Center Director; David McKelroy, Recreation Director; Tonja Young, Library Director; Adrienne Jones, Planning Director; Suzanne Henson, Senior Accountant/Treasurer; Ashley Campbell, Environmental Programs Manager; Michael Hoyt, Municipal Judge; Larry Cooke, BZA; Al Guarisco, Village Point Foundation; Selena Vaughn, Beautification Committee; Mickey Boykin, Daphne Museum; Tomasina Werner, Beautification Committee; Dorothy Morrison, Beautification Committee; Ken Balme, Daphne Museum and Downtown Redevelopment Authority..

Absent: Richard Merchant, Building Official.

INVOCATION/PLEDGE OF ALLEGIANCE:

Pastor Bryant Evans with the Eastern Shore Church of Christ gave the invocation.

3. APPROVE MINUTES:

January 20, 2015 Council Meeting Minutes

The January 20, 2015 Council Meeting Minutes were approved as written.

PRESENTATION: Daphne Art Center / Mrs. Annie Root

Mrs. Root thanked Pat Rudicell for offering his truck for the Christmas Parade next year. She thanked Council for the \$2,500 contribution. She announced upcoming events sponsored by the Daphne Art Center. She said she would like to come back to speak to the Council regarding an Impact 100 grant since the Art Center is owned by the city.

4. REPORT OF STANDING COMMITTEES:

A. *FINANCE COMMITTEE* – Fry

The next meeting will be Monday, February 9th at 4:30 p.m.

B. *BUILDINGS & PROPERTY COMMITTEE* - Davis

The committee met this afternoon and the minutes will be in the next packet.

C. *PUBLIC SAFETY COMMITTEE* – Rudicell

The minutes for the January 20th meeting are in the packet. The next meeting will be February 16th at 4:30 p.m.

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D. CODE ENFORCEMENT/ORDINANCE COMMITTEE – Scott

The minutes for the January 20th meeting are in the packet. The next meeting will be February 16th at 4:30 p.m.

MOTION BY Councilman Scott to reappoint Michael Hoyt as Municipal Judge / Term February 2015 – February 2017. *Seconded by Councilman Lake.*

ROLL CALL VOTE

Rudicell	Aye	LeJeune	Aye
Lake	Aye	Davis	Aye
Fry	Aye	Conaway	Aaye
Scott	Aye		

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Lake to reappoint James Scroggins as City Prosecutor / Term February 2015 – February 2016. *Seconded by Councilman LeJeune.*

ROLL CALL VOTE

Rudicell	Aye	LeJeune	Aye
Lake	Aye	Davis	Aye
Fry	Aye	Conaway	Aye
Scott	Aye		

MOTION CARRIED UNANIMOUSLY

E. PUBLIC WORKS COMMITTEE – LeJeune

The committee met this afternoon, and the minutes will be in the next packet. Councilman LeJeune reminded everyone that Arbor Day is February 28th. The next meeting will be March 2nd.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. Board of Zoning Adjustments – Adrienne Jones

There will not be a meeting in February or March.

B. Downtown Redevelopment Authority – Conaway

The next meeting will be February 25th at 5:30 p.m.

C. Industrial Development Board – Davis

The minutes for the January 26th meeting are in the packet. The next meeting will be February 23rd. at 6:00 p.m.

D. Library Board – Lake

The next meeting will be February 12th at 4:00 p.m. at the Library.

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E. Planning Commission – Scott

The minutes for the December 8th meeting along with the staff report for the January 22nd meeting are in the packet. The Site Preview meeting will be February 18th and they will be considering plans for the old Office Depot building on Highway 90, and the regular Planning Commission meeting will be February 26th at 5:00 p.m.

MOTION BY Councilman Scott to set a Public Hearing date for March 16, 2015 and approve advertising to consider an Ordinance amending the Land Use and Development Ordinance 2011-54:

**Planned Unit Development / New Zoning District
Recommendation: Unanimous Favorable**

Secoded by Councilman LeJeune.

MOTION CARRIED UNANIMOUSLY

F. Recreation Board – LeJeune

There will be a Special Called Recreation Board meeting on January 28th at 6:30 p.m. to review the Request for Proposals for the recreation facilities, and the companies that submitted proposals will present them at the Work Session February 9th at 5:30 p.m. The next meeting will be February 11th at 6:30 p.m.

G. Utility Board – Fry

The next meeting will be the first Wednesday in February which is February 4th which is a makeup meeting for December, and the regular Utility Board meeting will be February 25th at 5:00 p.m.

6. REPORTS OF OFFICERS:

A. Mayor's Report

Mayor Haygood suggested to Council President Conaway that council should make a motion to change the time for the work session.

MOTION BY Councilman Scott to change the time for the scheduled work session on February 9, 2015 to 5:30 p.m. *Secoded by councilman Davis.*

MOTION CARRIED UNANIMOUSLY

Mayor Haygood reported that a ruling on the Tiawasee vs The City of Daphne Planning Commission has been made, and the judge ruled in the city's favor.

B. City Attorney's Report

Mr. Ross added to the Mayor's comments giving kudos to Adrienne Jones, Planning Director and Larry Chason, Planning Commission chairman who provided valuable input during the lawsuit. Tiawasee has 42 days to file an appeal.

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C. Department Head Comments

David Carpenter – Police Chief – reported on promotions: Judd Beedy was promoted to Captain over Field Operations and Brian Gulsby was promoted to Lieutenant over the Detective Division. There will be other promotions to fill the vacated positions by Captain Beedy and Lieutenant Gulsby.

David McKelroy – Recreation Director – reported on all the sports activities going on at Trione Sports Complex.

Richard Johnson – Public Works Director – reported the first Mardi Gras Parade is the Apollo’s Mystic Ladies on February 6th which will roll at 6:45 p.m. The next one will be February 14th, Valentine’s Day, and Sunday February 15th the Loyal Order of the Fire Truck parade will roll at 2:29 p.m.

A. City Clerk’s Report

a.) ABC License / El Mexicano of Daphne Restaurant / 020-Restaurant Retail Liquor

MOTION BY Councilman Rudicell to approve the ABC License / El Mexicano of Daphne Restaurant / 020-Restaurant Retail Liquor. *Seconded by Councilman LeJeune.*

MOTION CARRIED UNANIMOUSLY

7. PUBLIC PARTICIPATION

Mr. Kevin Spriggs – Owner of Malbis Shell Station – spoke against the pre-zoning ordinance on the agenda. He said they should treat the area as special an historical district.

Mrs. Felicia McAllister – 9595 Malbis Lane – spoke regarding Malbis being an historical district and asked Council to deny the pre-zoning request.

Mr. John Lawler – Attorney for Malbis Property Owners Association – spoke regarding his concern about the unknown and how there have been no plans submitted for the property. He said this is speculative zoning. He said Council needs to make the land compatible with the surrounding buildings. He was also concerned that there is nothing in place to protect the historical designation if annexed into the city. He urged Council to pass an ordinance for the city to be bound to the county designation or to set up an historical board.

Mr. Richard Davis – Attorney for Malbis Plantation, Inc. – requested Council to table the pre-zone ordinance and let Malbis Plantation develop a plan. He implored council to slow down.

Mr. Willard Simmons – Board Member of Malbis Plantation – is not in favor of the pre-zoning request on the agenda. He asked the owner of the property to delay his plan to give them time to have a plan available which they could do in six months.

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Mrs. Gertrude Pappas – 9655 Malbis Lane – is concerned for Baldwin County by turning it into Highway 98. She asked the owner to work with Malbis Plantation on a plan.

Mrs. Betty Godwin – 9798 Malbis Lane – agreed with delaying the pre-zoning and let Malbis Plantation come up with a plan. She said it was a bad decision to annex at this time.

Mr. Bill Scully – Attorney for Mr. Kalasountas – said that Mr. Kalasountas was agreeable to a different zoning. His plan is consistent with Daphne’s Comprehensive Plan.

Mr. Johnny Hall – Daphne – is a member of the Mt. Air Missionary Baptist Church spoke in favor of the pre-zoning.

Mr. Kalasountas – Property owner for the pre-zoning and annexation property – gave a synopsis of how he came to own the property.

Mr. Normond McAllister – 9595 Malbis Lane – asked those that were opposed to the pre-zoning ordinance on the agenda to stand and about 10 people stood up. He spoke in favor of building according to the historic district.

8. RESOLUTIONS & ORDINANCES:

NO RESOLUTIONS TO CONSIDER

ORDINANCES:

2ND READ

- a.) **Ordinance 2015-03.** Pre-Zone Property Located on the South Side of U.S. Highway 90 at Renaissance Boulevard / George Kalasountas
- b.) **Ordinance 2015-04.** Annex Property Contiguous to the Corporate Limits of the City of Daphne / Property Located on the South Side of U.S. Highway 90 at Renaissance Boulevard / George Kalasountas
- c.) **Ordinance 2015-05.** Grant Management for the Tiawasee Creek Coastal Impact Assistance Program (CIAP) and National Fish and Wildlife Foundation (NFWF) Grant Tiawasee Creek Restoration
- d.) **Ordinance 2015-06.** Appropriating Funds for Reconstruction of Flumes, Ditches & Inlets along County Road 13
- e.) **Ordinance 2015-07.** Appropriating Funds for Piedmont Circle Drainage Repairs
- f.) **Ordinance 2015-08.** Appropriating Funds for Rolling Hills Drive (South) Grade, Drain, Base & Pave (Project #04-2014-RE06)
- g.) **Ordinance 2015-09.** An Ordinance To Transition The Position Of Treasurer To The Finance Director

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MOTION BY Councilman Scott to waive the reading of Ordinance 2015-03 and 2015-04. *Seconded by Councilman Davis.*

MOTION CARRIED UNANIMOUSLY

There was no motion to adopt Ordinance 2015-03.

Ordinance 2015-04 was not considered since 2015-03 was not adopted.

MOTION BY Councilman Lake to waive the reading of Ordinance 2015-05. *Seconded by Councilman Fry.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Lake to adopt Ordinance 2015-05. *Seconded by Councilman LeJeune.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Lake to waive the reading of Ordinances 2015-06, 2015-07, 2015-08 and 2015-09. *Seconded by Councilman Fry.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Lake to adopt Ordinances 2015-06, 2015-07, 2015-08 and 2015-09. *Seconded by Councilman LeJeune.*

MOTION CARRIED UNANIMOUSLY

1ST READ

- h.) Ordinance 2015-10.....Authorizing the Mayor to Enter Into Certain Contracts**
- i.) Ordinance 2015-11.....Amending Ordinance 2014-43 / Council Rules of Procedure**

Ordinances 2015-10 and 2015-11 were 1st Read

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9. COUNCIL COMMENTS

Councilman LeJeune – reminded everyone about Mardi Gras coming up, and the February 9th work session at 5:30 p.m. which will have the presentations of the RFP's for the recreation facilities. He would be happy to answer any questions anyone may have regarding the recreation expansion. He commented on the non-vote tonight saying he hopes Malbis Lane and Malbis Plantation does move forward and work with the city. They will look at some historical ordinances and land use things that the city can do.

Councilman Davis said regarding the two ordinances that were not voted on that he has had a number of calls and a number of conversations with a number of people that brought up their valid points. What he is hoping that will come out of future interaction is that Mr. Kalasountas will be permitted to exercise his property rights. He personally thinks that the entire Malbis Plantation should be annexed into the City of Daphne. He thinks everything from Highway 90 from Highway 181 to County Road 64 should be annexed. He thinks that Malbis Plantation is going to become a business center it might mean retail, but it can become a business center, and Mr. Kalasounta's property might be the place that could start given the architecture and a plan. He hopes that those he has had conversations with will keep their word and really move forward with developing a plan. This is not a win it is time to recollect things and move forward, and he looks forward with helping with the process.

Mr. Ross said that Mr. Scully, representing Mr. Kalasountas, asked on behalf of his client if council will allow him to withdraw Ordinances 2015-03 and 2015-04 from the agenda. Mr. Ross said this would remove the ambiguity with respect to where they go with no action. He feels it would be appropriate to vote on the request.

Council President Conaway said they will consider the request after council comments.

Councilman Lake voiced his reasons for not voting on the pre-zoning ordinance saying it was because the businesses across the street have to pay premiums to be over there. They are paying an added one cent sales tax to be over there and they pay assessments every year for upkeep and had to pay fees to build their facilities and put in infrastructure. He is concerned that there is so much space over there open and asked if they were cannibalizing the city's businesses. When he heard there was a desire for a long range plan and a desire to protect and preserve the qualities that make Malbis Plantation he was interested. Once you rezone a property the city's say over that is very little. He wants to see a plan. He wants to see something that protects, because whenever he makes a decision on planning or any zoning issue he always looks at the neighbors first and who it impacts. He wants to protect what the neighbors have, and he did not want to do anything that would damage an historical overlay district that the county had put in place. It is important that Malbis Plantation come up with a long range plan. He said that the Recreation Board has worked very hard on the RFP's, and he complimented them on their work.

Councilman Fry stressed that they do need a plan to consider for the pre-zoning, and that it is hard to make a decision without seeing something more concrete. He wished everyone a safe and happy Mardi Gras season, and invited all to come out to the parades. It is a good time and promotes a family atmosphere and this is what Daphne promotes. He is looking forward to the work session and making a decision.

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Councilman Scott- said that if the pre-zoning property was in the city it would have to have a plan. A less intensive zoning like B-3 would be more appropriate zoning. He looked on the county’s website for historical districts and there are four districts, and all have the same architectural review. There are not different plans for each district. The Ordinance Committee will be looking at preserving historical district designations made by the county to make sure the property is developed properly.

Mayor Haygood – said that there is a deficiency in Daphne for historic designations. He wants to protect what has already been created. He hopes the neighbors work together to come up with a plan. He congratulated Captain Beedy and Lieutenant Gulsby. He wished everyone a happy Mardi Gras season and enjoy the parades.

Mr. Ross stated that a motion to withdraw Ordinances 2015-03 and 2015-04 would be appropriate.

MOTION BY Councilman Lake to allow Mr. Kalasountas, property owner, to withdraw Ordinances 2015-03 and 2015-04 from the agenda. *Seconded by Councilman LeJeune.*

MOTION CARRIED UNANIMOUSLY

10. ADJOURN:

MOTION BY Councilman LeJeune to adjourn. *Seconded by Councilman Davis.*

MOTION CARRIED UNANIMOUSLY

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 8:20 P.M.

Respectfully submitted by,

Certification of Presiding Officer

Rebecca A. Hayes,
City Clerk

Tommie Conaway,
Council President

**FEBRUARY 9, 2015
CITY COUNCIL WORK SESSION
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

COUNCIL MEMBERS PRESENT: Tommie Conaway; Pat Rudicell; John Lake; Randy Fry; Ron Scott; Robin LeJeune; Joe Davis.

Also present: Mayor Haygood (*arrived at 5:50 p.m.*); Rebecca Hayes, City Clerk Sarah Toulson, Assistant City Clerk; Kevin Boucher, Adams & Reese; David McKelroy, Recreation Director; Margaret Thigpen, Civic Center Director; Adrienne Jones, Planning Director.

Absent: Jay Ross, City Attorney.

Council President Conaway called the meeting to order at 6:30 p.m.

1. RECREATION FACILITIES PROPOSAL PRESENTATIONS

The following firms made power point presentations of their designs for the expanded recreation facilities. They were as follows:

Preble-Rish	/	McCullough Architecture, Inc.	/	Watkins-Acy-Strunk Design, Inc
Andy Bobe		Sted McCullough		Chad Watkins
Steve Pumphreys				
David Diehl				

Goodwin, Mills, Cawood, Inc			
John Bricken / Design Architect		Jeremy Sasser / Project Manager	
Lee Waters / Regional Vice President		Jim Walker/ Director of Architecture	

Lose & Associates		Hutchinson, Moore and Rauch
Whit Alexander / Project Manager		Robert Cummings
Soloman Peterson / Project Architect		Ray Moore
John Hunt / Team Park Programming		

Volkert & Associates		Barg, Waggoner, Sumner
Tim Patton / Project Manager		Joseph Sawyer / Senior Landscape Architect
Randy Davis / Construction, Planning, Oversight		Steve Fritts / Landscape Architect
		Kevin Lindsay / Planning & Design
		Ken Gipson / Leisure Consultant

Hatch Mott McDonald
John Peterson / Civil Engineer / Lead
Tom Jarman / Project Manager/Architect
Louis Wynne / Landscape Architect
Katie Parker / Civil Engineer / Lead

**FEBRUARY 9, 2015
CITY COUNCIL WORK SESSION
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 8:50 P.M.

Respectfully submitted by,

Certification of Presiding Officer:

Sarah Toulson,
Assistant City Clerk

Tommie Conaway,
Council President

Office of the Mayor
City of Daphne

**PROCLAMATION
ARBOR DAY**

FEBRUARY 28, 2015

WHEREAS, the City of Daphne has been recognized
by *The National Arbor Day Foundation* as a *Tree City USA*, and

WHEREAS, trees reduce erosion, cut heating and cooling costs, clean the air,
produce oxygen and provide habitat for wildlife, and

WHEREAS, trees in our City increase property values and beautify our community.

NOW THEREFORE, THE MAYOR AND THE CITY COUNCIL OF THE CITY OF DAPHNE do hereby proclaim
February 28, 2015 as “**ARBOR DAY**” in the City of Daphne, and urge all citizens to plant trees, and to support efforts to
protect our trees and woodlands for this and future generations.




Dane Haygood, Mayor


Rebecca A. Hayes, City Clerk

ATTEST:

Rebecca A. Hayes

From: Richard D. Johnson, P.E.
Sent: Tuesday, January 27, 2015 3:45 PM
To: Rebecca A. Hayes; Sarah Toulson
Cc: Michele Hanson; Reagan J. Brey (reaganbrey@gmail.com) (reaganbrey@gmail.com); Brey, Brian; Tommie Conaway; Tommie Conaway
Subject: Eagle Scout Project Proposal

Madam Clerk:

Eagle Scout Candidate Reagan Brey, Troop 177, wishes to make a project proposal to the full Council at their regular meeting on February 16, 2015. Reagan has met with me and discussed in detail his proposal to add benches and bench swings to Mayday Park. He understands he must submit an electronic presentation to me by February 10th in order for me to submit it to you on the 11th to include on the agenda.

Please reserve place in the agenda for Reagan's presentation on the 16th.

Yours,

RDJ

Richard D. Johnson, P.E.
Public Works Director
26435 Public Works Road
Daphne, AL 36526

Phone: (251) 621-3182
Fax: (251) 621-3189
Cell: (251) 379-1305

directorpw@daphneal.com



Richard D. Johnson, P.E.
Public Works Director
rjohnson@daphneal.com
City of Daphne, Alabama - "The Jubilee City"
Phone: 251-621-3182 Web: www.daphneal.com

Rebecca A. Hayes

From: Rebecca Trosclair <daphne2garden@hotmail.com>
Sent: Thursday, January 29, 2015 5:53 PM
To: Rebecca A. Hayes; Jane Ellis
Cc: John Lake; Randy Fry; Dorothy Morrison; Dana Sawyer; David Dueitt; Hollie LeJeune; Rebecca Trosclair; Selena Vaughn; Tomasina Werner; Walter Gray; Richard D. Johnson, P.E.; Michele Hanson; Denise Penry; Dewayne Coley; Dane Haygood; Joe Davis; Pat Rudicell; Robin LeJeune; Ron Scott; Tommie Conaway
Subject: Daphne Beautification Award

District 3 & 4 were under considered for the Beautification Award.

The winner for the 2nd Quarter is:

**Waggy Tail Pet Resort and Spa - District 3
6466 Bayfront Park Dr.
Tim Grace, Owner**

February 16, 2015 is the date for the presentation at the Council Meeting at 6:30 pm.

**Your attendance is appreciated.
Thanks,**

**Rebecca
The Daphne Gardener
*"One of the most delightful things about a garden is the anticipation it provides"***

***FOR YOUR INFORMATION:
The Beautification Award for the 2015 year is as follows:***

***2nd Quarter - District 3 & 4*
February, March, April, & May**

***3rd Quarter - District 5 & 6*
June, July August, September**

**CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
FEBRUARY 9, 2015
4:30 P.M.**

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:30 p.m. Present were Chairman Randy Fry, Councilwoman Mrs. Conaway, Councilman Joseph Davis, Councilman Ron Scott, Senior Accountant Suz anne Henson, Human Resource Director Vickie Hinman, and Accounting Technician Sue Moody.

Also in attendance were Councilman Pat Rudicell, Councilman John Lake, Councilman Robin LeJeune, Civic Center Director Margaret Thigpen, Recreation Director David McKelroy, Lt. Ric Yelding, PD, and Mr. Larry Cooke, BZA.

I. PUBLIC PARTICIPATION

A. Kevin Spriggs, Owner of Shell Station

Mr. Spriggs noted that the last time he attended the Finance Committee was when the Lodging Tax rate was increased and he discussed the City should consider to pay as you go and not increase the debt of the City.

II. BUSINESS LICENSE REPORT

A. Report: New Business Licenses – January, 2015

The Business Licenses Report will be reported on at the March 9, 2015 Finance Meeting. The Revenue department is completing the processing of Business License renewals received in January and first week of February.

III. HUMAN RESOURCES BUSINESS

A. Update on Human Resources Department Activity

Mrs. Vickie Hinman reviewed the Human Resource Report including open position status.

Positions

Status

PSW (Grounds)	DOH: 1/29/2015
Events Assistant (Civic Center)	DOH: 2/26/2015 – <i>going through background check</i>
Library Services Technician	DOH: 2/26/2015
Deputy PW Director	Interviewing – <i>narrowed down to top 3</i>
Rec. Program Coordinator (S.A.I.L. Site)	Retirement: 2/28/15
Finance Director	Open
Safety Coordinator	Open
Planner (Community Development)	Open
IT Computer Services Technician	Posting effective April 1, 2014
Accounting Technician (Revenue)	Posting effective April 1, 2014
PT Marketing Coordinator	Posting effective per Mayor
Building Maintenance Supervisor	Job re-classification per Mayor – <i>not posted</i>

Next Safety Committee meeting is @ 10:00 a.m. February 25, 2015

HR projects/meetings:

- W-2's processed/sent out January 28
- Police Captain and Lieutenant promotions effective 2/5/2015
- New Employee Orientation – Feb. 25, 2015
- Service Awards Luncheon – March 18, 2015 – *All Council are invited to attend*
- Relay for Life (Payroll deductions) 2/5/2015

Mrs. Hinman reviewed the status of the above listed positions and the ongoing projects and meetings. Mrs. Hinman noted there will be caramel apples for sale for Valentines as a fund raiser for Relay for Life. Mrs. Hinman stated that she was not previously aware that the City employees had begun the demolition on Fire Station #3. Mrs. Hinman noted after meeting with the employees they are now wearing protective equipment such as mask, hardhats, shoe covers..ect... Mr. Davis stated we need to err on the side caution when considering protective measures.

IV. CURRENT BUSINESS

A. Approve previous months minutes

Discussion was made on the previous month's minutes clarifying ordinance numbers.

B. Financial Reports

1. Treasurer's Report: January, 2015

Mrs. Henson reviewed the Treasurer's Report and noted:

- Total Unrestricted Funds - \$11,630,581
- Increase from Last Year's Unrestricted Funds - \$963,592
- # of months of Unrestricted cash to cover monthly operating Expenses & Debt Service – 5.3 months compared to the previous year - 4.6 months
- Total City Funds - \$20,225,077

Included in the packet are graphs that show that activity.

Mr. Scott asked why the total City Funds was higher than last month and last January. Mrs. Henson stated that two large checks over \$1 million each were received for Ad Valorem in January and noted that Business License renewals were processed and deposited quicker this year than the previous year. Mrs. Henson also noted that the 2014 Capital Improvement monies increased the balance over last year - \$782,136. (*Note: January 2013 Total City Funds balance was \$19,663,311*)

Property Tax collections for January: 2013 - \$2,171,064 / 2014 - \$2,146,156 / 2015 - \$2,464,252 - up \$318,096 from previous year

Business License Renewals: 2013 - \$576,595 / 2014 - \$796,588 / 2015 - \$986,344 - up \$189,756 from previous year

Lodging Tax - up \$30,463 from previous year

2014 Capital Improvement - \$782,109

Mr. Scott discussed his concern that the City has not had anyone in the Finance Director position for two years and discussed Council hiring an auditor to come in to assist with preparing financial statements. Mrs. Henson stated that she had asked Mrs. Ciancetta, Deputy Finance Director for an update on the FY2014 year-end close and the annual audit. Mrs. Ciancetta said she had been talking to the Mayor and the City auditor and there was a proposal to bring in the City's auditors to close the year and hire an independent auditor to certify the year end audit. Mrs. Henson stated she asked Mrs. Ciancetta what the cost would be and she said she was still waiting for a cost from the independent auditor that would certify the audit. Mrs. Ciancetta said the cost will be for four weeks of the auditor's time to close the year plus the cost of an independent auditor (*estimated cost of \$20,000-30,000 for auditor + \$10,000-15,000 for the independent auditor*). Mrs. Henson stated that monies are included in the budget for the audit and preparation of the CAFR – (\$37,500). Mrs. Henson said an ordinance would need to be prepared to appropriate the additional monies and that the ordinance could be included in the Council packet for full Council's approval allowing time for the Mayor to receive the cost for these additional

services. Discussion continued on the increase in the total City funds listed on the Treasurer's report. Mrs. Henson stated that the Treasurer's report lists bank account balances and noted that these bank statements are reconciled monthly. Mrs. Henson expressed her concern on completing the year end audit and reviewed the e-mail notification from DAC (Digital Insurance Certification) stating the required filing date of 3/29/14. Mrs. Henson stated that DAC provides the service of posting the City prepared financial statements/audit to meet disclosure requirements for EMMA...ect.. as related to Bond disclosure requirements.

Mr. Davis stated he had spoken with the Mayor and the Mayor noted he was waiting for a call back from the auditors to get a cost on assisting with closing FY2014. Mr. Davis asked about the work process in Finance and Revenue, if overtime was worked, and asked other than the Finance Director where was Finance short personnel? Mrs. Henson stated that the purchasing technician was not replaced last year and the temp that was assisting is now a full-time employee as the Front Desk Receptionist/Office Assistant so those positions are no longer in Finance. Mr. Davis asked if Finance does everything possible with existing personnel? Mrs. Henson stated the hourly employees do work overtime (*the accountants are salary and they do work additional hours as well*). Mrs. Henson discussed that she has shuffled as many duties around as she could with these positions gone in addition to the vacancy of the Finance Director. Mrs. Henson stated the day to day operations are getting done but due to needing more manpower things are getting done at a slower rate.

The Treasurer's Report as of January 31, 2015 Total Unrestricted Funds - \$11,630,581 and Total City Funds - \$20,225,077 was presented to be filed for audit.

2. Encumbered Funds

Mrs. Henson stated she had discussed the encumbered report with the Mayor and he had changed the format to allow a comments section and discussion. Mrs. Henson stated that she had checked with appropriate department heads to make sure these projects in the column to be released back to the Unreserved General Fund were no longer active. Lt. Yelding discussed using the remaining monies from the Justice Center Roof repair project for repairs to flooring, ceiling tile, and other areas that were damaged by the leaking roof. Lt. Yelding also requested to use the remainder of the animal shelter monies \$876.11 for needed supplies. Mr. Scott stated that the Public Safety Committee recommended use of these encumbered funds. Discussion continued that on allowing the Police department to use the remaining encumbered monies as requested. The Library encumbered monies are pending final billing from the roof repair. Mrs. Henson stated that the Mayor wants to talk with Rick Whitehead, IT Coordinator to see what is needed before releasing the City Hall Telecommunications back into the unreserved fund balance. Discussion continued that the Civic Center Sign will be discussed at a future meeting.

Motion by Mr. Scott to recommend to Council to RELEASE the encumbered funds listed below back to the Unreserved General Fund Balance:

****\$2,080 – Sports Complex Erosion/Sediment-Ord 2010-20***

****\$18,245 – US 98 Medians***

****\$5,000 – Emergency Oper Plan***

****\$2,000 – Recreation Bench***

Seconded by Mrs. Conaway. Motion carried.

3. Sales and Use Taxes: January, 2015 (for December 2014)

Mrs. Henson reviewed the Sales & Use Tax Reports and Graphs: \$1,312,012.89 was collected for December 2014:

- YTD Variance over Budget - \$52,840.62; -5.5 %
- Percent change from last year's collections + 1%

4. Lodging Tax Collections, January, 2015 (for December 2014)

Mrs. Henson reviewed the Lodging Tax Collections Report and noted the collections for December 2014 were \$69,585.61 which is up \$ 30,463.08 from collections for Dec 2013 of \$39,122.53.

- YTD Variance over Budget: \$4,702.29; + 7.2 %

- Percentage change from last year's collections: + 43.8 %

5. Lodging Tax Fund : Statement of Rev over Exp, January 30, 2015

Mrs. Henson reviewed the Lodging Tax Statement of Revenue over Expenditures and noted the unreserved balance for Bay Front purchases is \$1,982,031.61 and the Recreation balance is \$380,726.96. Mr. Davis discussed using unrestricted monies from Lodging Tax Fund for maintenance items instead of the General Fund. Discussion continued on the Lodging Tax report.

6. Correction/Court Fund Report, January, 2015

Mrs. Henson reviewed the Correction/ Court Fund Report and reported that \$2,977.67 has been transferred to date from the court portion of the fund to the corrections for the purchase of inmate meals. Mrs. Henson stated that the final appliance was paid in January, refrigerator-\$4,700, so January's expenditures and transfers will be greater.

7. Recycling Deferred Revenue update

Mrs. Henson gave an update that the total deferred revenues for Recycling is \$115,770.60. Mrs. Henson noted that it has been discussed in the last several Public Works Committee meetings that the market is not good for the resale of paper and that other municipalities were having the same issues. Discussion continued on the past due amount being from one vendor. Mr. Davis asked how far back the vendor had not paid. Mrs. Henson noted some unpaid invoices date back to 2013 but payments have been intermittent over the last year. Mrs. Henson noted that Recycling has always been more of an environmental issue than a revenue maker. Mrs. Henson stated that the deferred revenue would be noted in the audit and possible written off due to the market conditions. Discussion continued on recycling.

8. Bills Paid Reports – January, 2015

The Bills Paid Report was presented in the packet.

C. Bid: (Resolution)

1. 2015-G-TRUCK CHASSIS & KNUCKLEBOOM LOADER

Mrs. Henson reviewed the bid minutes and the recommendation letter from Mr. Johnson to award the Knuckleboom Truck bid to the low bidder Ingram Equipment. Mrs. Henson noted this will be a lease purchase as approved in the FY2015 Capital Budget. Mrs. Henson noted that the Mayor and Mr. Johnson had discussed that since this truck was on the lot and ready for purchase as opposed to a delayed purchase allowing time for the truck to be built that the budgeted lease schedule would need to be adjusted. Mrs. Henson stated that the Knuckleboom truck was scheduled to be leased in Quarter #3 (April) that the 60 Yard Bucket Truck purchase would be pushed back from its scheduled Quarter #3 (April) purchase to Quarter #4 (July) therefor providing the money savings needed for the early purchase of the knuckleboom truck.

Motion by Mr. Scott to recommend to Council to award the 2015-G-TRUCK CHASSIS & KNUCKLEBOOM LOADER in the amount of \$124,080 as bid to Ingram Equipment Company. Seconded by Mrs. Conaway. Motion carried.

D. Amending Ordinance 2004-52 Job Classification Schedule

Mr. Fry discussed positions listed that Council has not already approved. Mr. Scott stated he is not necessarily against the positions listed at the bottom (City Administrator, Management/Business Analyst, Communications Manager, Communications & Marketing Officer, Public Works Inspector, Facilities Manager, Community Outreach Specialist, Code Enforcement Senior) but they have not been vetted by Council. Mr. Davis in order for us to explore better ways to do things sometimes you need a range of discretion to explore options. Mr. Davis stated the wording makes it sound like Council is approving these positions but we are actually just approving the job descriptions so we know the grade and pay if these positions ever need to be filled. Mr. LeJeune asked if the job

descriptions and grades would still be available to use if Council chose to approve any of the positions in the future. Mrs. Hinman stated she will have these descriptions in a folder if they are needed.

Motion by Mr. Scott to recommend to Council to adopt the ordinance to Amend Ordinance 2004-52 Job Classification Schedule by removing the following positions: City Administrator, Management/Business Analyst, Communications Manager, Communications & Marketing Officer, Public Works Inspector, Facilities Manager, Community Outreach Specialist, Code Enforcement Senior. Seconded by Mrs. Conaway. Mr. Davis-Nay. Motion carried.

E. Revising 2014 Capital Improvement Fund Projects

Mr. Lake discussed the priority set to sewer the remainder of the City and previous priorities set such as recreation needs. Mr. Lake stated the ordinance would address these previously set priorities. Mr. Davis asked if this ordinance would be eliminating the technology park as listed in the previous ordinance. Mr. Davis stated it would be very short cited to remove the technology park. Mr. Scott discussed that the Mayor has a pending option on property that cost \$4 million but the City has previous needs that need to be met. Mr. Davis stated the property is several years out. Mr. Scott stated they need to look at the comprehensive plan that there are still things listed that have not been completed. Mr. Davis stated that removing the technology park may jeopardize \$426,000 that the state may have available. Discussion continued that the estimated sewerage project cost is \$1-2 million and the Technology Park cost is estimated to be over \$3 million so the available monies in the 2014 Capital Improvement Fund - \$782,136 will not totally fund either project. Mr. Davis discussed leaving it third on the list behind sewer and recreation needs but it does not need to be pulled out of the ordinance, it hampers us in other areas. Mr. Lake discussed that the ordinance is not saying they don't agree with the technology park but that the sewer and recreation needs are the priority.

Motion by Mr. Scott to recommend to Council to adopt the ordinance to adopt the 2014 Capital Improvement Fund Projects. Seconded by Mrs. Conaway. Mr. Davis-Nay. Motion carried.

V. OLD BUSINESS

- A. Mrs. Henson reminded everyone that February 20-22, 2015 is the Severe Weather Preparedness Sales Tax Holiday so shop for your Severe Weather supplies like batteries and generators.

VI. ADJOURN The meeting adjourned at 5:30p.m.

Dane Haygood
Mayor
Vickie Hinman
Human Resources Director



The Jubilee City

Sherree Hilburn
Payroll and Benefits Coordinator

Sandi Cushway
Human Resources Assistant

February 5, 2015

HUMAN RESOURCES DEPARTMENT
ACTIVITY REPORT

Positions

Status

PSW (Grounds)	DOH: 1/29/2015
Events Assistant (Civic Center)	DOH: 2/26/2015
Library Services Technician	DOH: 2/26/2015
Deputy PW Director	Interviewing
Rec. Program Coordinator (S.A.I.L. Site)	Retirement: 2/28/15
Finance Director	Open
Safety Coordinator	Open
Planner (Community Development)	Open
IT Computer Services Technician	Posting effective April 1, 2014
Accounting Technician (Revenue)	Posting effective April 1, 2014
PT Marketing Coordinator	Posting effective per Mayor
Building Maintenance Supervisor	Job re-classification per Mayor

Next Safety Committee meeting is @ 10:00 a.m. February 25, 2015

HR projects/meetings:

- W-2's processed/sent out January 28
- Police Captain and Lieutenant promotions effective 2/5//2015
- New Employee Orientation – Feb. 25, 2015
- Service Awards Luncheon – March 18, 2015
- Relay for Life (Payroll deductions) 2/5/2015

Human Resources Department
P.O. Box 400 Daphne, Alabama 36526
Phone: (251) 621-3075 • Fax: (251) 621-4506

Suzanne Henson

From: Suzanne Henson
Sent: Thursday, January 29, 2015 9:33 AM
To: Dane Haygood
Cc: 'Tommie Conaway (councildistrict1@daphneal.com)'; Randy Fry (councildistrict4@daphneal.com)
Subject: FW: Required Filing Date: 60 Day Notice -- Daphne, Alabama

FYI – Filing Notice from DAC.

From: support@dacbond.com [mailto:support@dacbond.com]
Sent: Tuesday, January 27, 2015 10:34 PM
To: Suzanne Henson; Christine Ciancetta; malab@dacbond.com
Subject: Required Filing Date: 60 Day Notice -- Daphne, Alabama



60 Day Reminder - Audited Financial Statements or CAFR (Rule 15c2-12)

Required Filing Date: 03/29/2015

Click here to see filing requirements:

<http://www.dacbond.com:80/GetContent?id=0900bbc78014253d&k=sV7MGvgdeiKthaLw>

Please access your DAC account to upload the required document(s) and click the send button for electronic transmittal of your required disclosure document to EMMA and/or SIDs OR send your information to your Client Service Manager along with a signed Certificate of Compliance.

Issue Description(s):

- City of Daphne, Alabama General Obligation Refunding and Improvement Warrants, Series 2012, \$13,495,000, Dated: April 1, 2012
- City of Daphne, Alabama, General Obligation Refunding and Improvement Warrants, Series 2006, \$25,230,000, Dated: April 1, 2006
- Daphne, Alabama, City of, General Obligation Refunding Warrants, Series 2010, \$2,035,000, Dated: April 1, 2010

Should you need any assistance please contact support@dacbond.com or call (888) 824-2663.

Thank you for using DAC - your source for Municipal Bond Secondary Market Disclosure Information.

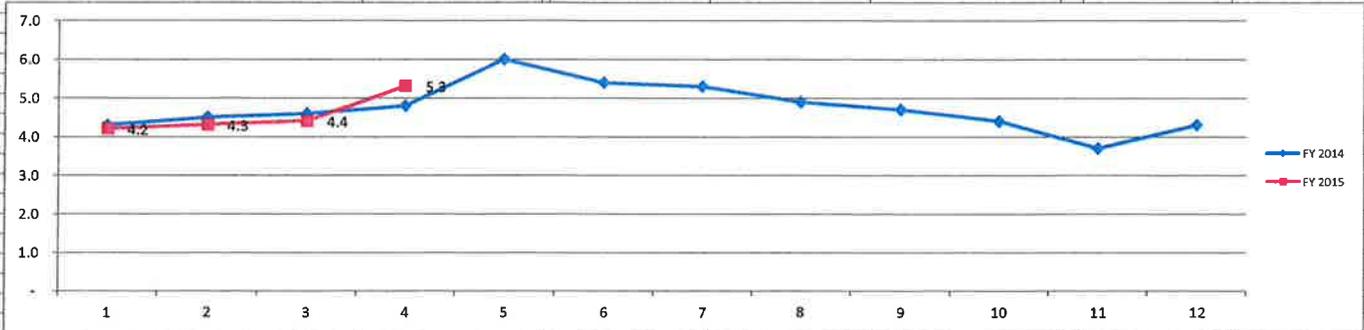


Digital Assurance Certification

TREASURER'S REPORT

As of January 31, 2015

Account Type/Title	Bank / Brokerage	1/31/2015	12/31/2014	Increase (Decrease) from last Month	Balance Last Year 1/31/14	Increase (Decrease) from Last Year
GENERAL FUND & ENTERPRISE FUNDS	Compass Bank1	\$ 6,322,733	\$ 4,314,392	\$ 2,008,341	\$ 5,458,504	\$ 864,229
INVESTMENT FUND	Raymond James	5,209,431	5,209,431	0	\$ 5,149,137	\$ 60,294
MUNICIPAL COURT	Compass Bank2	98,417	89,387	9,030	\$ 59,348	\$ 39,069
Total Unrestricted Funds		11,630,581	9,613,210	2,017,371	\$ 10,666,989	\$ 963,592
SPECIAL REVENUE FUNDS						
MUNICIPAL COURT	Compass Bank1	7,739	7,739	-	19,149	(11,410)
SELF INSURANCE	Compass Bank1	70,031	67,194	2,837	21,189	48,842
FLEX SPENDING	Compass Bank1	7,133	8,932	(1,799)	(1,739)	8,872
4 CENT GAS TAX	PNC Bank1	119,098	114,691	4,407	130,695	(11,597)
7 CENT GAS TAX	PNC Bank2	409,800	404,217	5,583	424,347	(14,547)
TREE & FLOWER	Compass Bank1	17,200	17,200	-	11,200	6,000
SAIL SITE	PNC3/Compass1	1,455	935	520	985	470
NON-MAJOR STORMS	Compass Bank1	(612,601)	(487,477)	(125,124)	-	(612,601)
BP OIL SPILL	Compass Bank1	426,768	426,768	0	426,768	0
FEDERAL DRUG FORFEITURES	Compass Bank1	14,044	14,044	0	49,078	(35,034)
LOCAL DRUG FORFEITURES	Compass Bank1	20,860	20,860	(0)	10,730	10,130
LIBRARY	Compass Bank1	(1,847)	(6,155)	4,308	25,122	(26,969)
CONCESSION STAND	Compass Bank1	(3,434)	(3,434)	0	(4,993)	1,559
COURT TRAINING & EQUIPMENT	Compass Bank2	29,039	28,628	411	24,840	4,199
COURT JUDICIAL ADMINISTRATIVE	Compass Bank2	99,386	96,230	3,156	56,897	42,489
COURT CORRECTION	Compass Bank2	168,980	179,522	(10,542)	196,398	(27,418)
LODGING TAX	Compass Bank1	2,333,036	2,268,797	64,239	1,035,301	1,297,735
		3,106,687	3,158,693	(52,006)	2,425,967	680,720
CAPITAL PROJECT FUNDS						
CAPITAL RESERVE	Wells Fargo Bank1	1,184,300	1,184,279	21	1,454,947	(270,647)
2012 CONSTRUCTION	Regions Bank	374,135	419,128	(44,993)	724,411	(350,276)
2014 CAPITAL IMPROVEMENTS	Compass Bank	782,136	782,109	27	-	782,136
		2,340,570	2,385,516	(44,946)	2,179,358	161,212
DEBT SERVICE FUNDS						
DEBT SERVICE	Wells Fargo Bank2	3,147,239	3,136,891	10,348	1,336,036	1,811,203
Total Restricted Funds		8,594,496	8,681,099	(86,603)	5,941,361	2,653,135
Total City Funds		\$ 20,225,077	\$ 18,294,309	\$ 1,930,768	\$ 16,608,350	\$ 3,616,727
# of Months of UNRESTRICTED Cash to cover monthly Operating Expenses & Debt Service		5.3	4.2		4.6	



Encumbrances FY 05 - FY 13: **\$132,136** (as of 11/30/14)

Reserve for Encumbrances		Requested for use by Dept	Release back to Unreserved GF Balance	Notes
9/30/2014	FY 05	30,000.00		Discussion at Finance Mtg
		Civic Center: Electronic Signage		
	FY 2010	5,012.18		Needs to be addressed by Mayor & IT Coordinator
		Upgrading City Hall Telecommunications	2,080.00	Project completed per PW Director
		2,080.00		
		Ord 10-20 Sports Complex Erosion/Sediment		
		7,092.18		
	FY 2011	18,215.00	18,245.00	Project completed per PW Director
		US 98 Medians		Recommendation from PS Committee
		6,000.00		
		Justice Center Roof Repairs		
		24,215.00		
	FY 2012	876.11		Recommendation from PS Committee
		Animal Shelter Improvements	876.11	Recommendation from PS Committee
		5,450.00		
		PD Roof		Invoice pending - Library roof project to clear bal
		3,482.70	5,000.00	Project completed per Chip Martin, EMA
		5,000.00		
		Emergency Op. Plan		
		14,808.81		
	FY 2013	50,000.00		Discussion at Finance Mtg
		Recreation-Senior Center flooring	2,000.00	No request made
		PO#01302663 Kirby Built - Rec Bench		
		2,000.00		
		52,000.00		
	Total	128,115.99	27,325.00	

Public Safety Committee

Wednesday, January 20, 2015

Old Business – Richard Johnson went over the report from his traffic counters that were put down in Timbercreek (see attached). The first peak time was 7:15-7:30 and the end highest time was 3:30-3:45. He put the counter out in December but was not sure the counts were right and sent it to the shop. He got it back and put it back out in January and got the same counts. The report shows that the roads are not over capacity but that speed is the issue. The speeds are high. Pine Run is a good candidate for traffic devices: chokers or chicanes. Councilman Davis asked what a 3-way stop would do and was it an option? Johnson was not in agreement. He has seen them work very well but not for this issue. Councilman Scott stated that we put a speed bump and a stop sign in Potters Mill. He suggested that if Timbercreek put up a decorative stop sign like Potters Mill maybe they would like that option. Councilman Davis stated that Middlecreek Circle is very dangerous. Chief Carpenter asked what the POA was saying? Have they been told the traffic counter/speed trailer results? Davis said he would get with Don Rubel and give him the results. Carpenter stated that his department could work it and write tickets but that the resident's were not going to be happy. He asked what they want. Rudicell and Davis will meet with the TCPOA between now and next month. Councilman Fry asked about signage...driveway ahead, driveway over the hill, etc. to make drivers aware on Middlecreek Circle. Chief White was asked how he felt about the chokers? He was not familiar with them but said that if it impedes the fire department response time he is not in favor. Richard Johnson stated that it would.

Lt. Yelding mentioned that Suzanne sent a letter in reference to encumbered monies from 2011-2012 from roof improvements. We got a new roof but had monies left over. We spray-painted the acoustic tiles but need to replace them which will cost \$585.50. Over the years with a leaky roof the carpet was ruined. We would like to replace the flooring in the training room and the records division and to have the remaining carpet professionally cleaned. Carpet replacement in the Training Room and cleaning will run around \$7,000.00 Replacing the carpet in Records will run around \$2,000.00. Councilman Davis said his OK for Buildings and Properties. Councilman Scott made a motion to recommend to council that the encumbered money be used to fix the flooring at the PD and send to Finance. Councilman LeJeune seconded the motion.

Yelding also mentioned that he had \$876.11 in encumbered monies for the Animal Shelter and needs to replace the watering bowls. Councilman Scott made a motion to recommend to council that the watering bowls be replaced with the encumbered funds at the animal shelter. Councilman LeJeune seconded the motion with the balance of encumbrances to go back in General Fund.

OTHER BUSINESS: Firefighter Tom Walker was in attendance to announce that the Daphne Volunteer Firefighters have mailed out their financial request letters for donations. He stated that we still have Daphne Volunteer Firefighters.

ADJOURN

There being no further business to discuss, Councilman Scott made a motion to adjourn the meeting at 5:30 p.m. Councilman LeJeune seconded. The next meeting will be Monday February 16, 2015 at 4:30 p.m. at City Hall Council Chambers.

Respectfully submitted,

Daphne Public Safety Committee



DAPHNE POLICE DEPARTMENT

1502 Highway 98
Daphne, Alabama 36526
251/621-9100 • FAX 251/621-2826

David B. Carpenter, II
Chief of Police

February 2, 2015

RE: Water Damage Police Headquarters

Dear Ms. Henson:

We would like to proceed with repairs of the interior ceiling tiles and carpet that was damaged from the leaky roof. The majority of the ceiling tiles throughout the Justice Center needs to be replaced. Carpet that received the most water damage needs replacing, and the carpet in the entire center needs to be professionally cleaned as a result of the prolonged leaks.

Respectfully,

A handwritten signature in blue ink that reads "R. Yelding".

Lt. Ric Yelding,
Support Services

"Jubilee City"

List of Repairs

● Carpet Replacement	\$8,776.83
● Ceiling Tile Replacement	\$ 643.61
● Carpet Cleaning	\$1,000.00
● Painting	\$ 404.33
● Misc. Building Repairs	<u>\$ 625.23</u>
Total	\$11,450.00

CARPET ONE OF MOBILE
29721 FREDERICK BLVD
DAPHNE, AL 36526
Telephone: 251-621-9144 Fax: 251-621-9155

ES5T0030

QUOTE

Sold To CITY OF DAPHNE DAPHNE, AL 36526	Ship To DEPT., DAPHNE POLICE 1502 HWY 98 DAPHNE, AL 36526
--	---

Quote Date 01/21/15	Tele #1	PO Number	Quote Number ES5T0030
-------------------------------	----------------	------------------	---------------------------------

Inventory	Style/Item	Color/Description	Price	Extension
ARRAY	NEW MARKET	SWEET AUBURN	1.84	2,877.70
5080	5080	5080	119.00	595.00
LG SHIPPING AND HANDLING	SHIPPING AND HANDLING	LARGE FREIGHT	100.00	200.00
CPT DEMO GLUE	CARPET DEMO GLUE DOWN		0.39	675.87
	FURNITURE MOVE		0.39	675.87
	LVT/LVP GLUE DOWN INSTALL		1.00	1,434.00
VCT/0	TRANSITIONS/REDUCER VCT/0 BLACK		6.40	19.20
B2000	FLEXCO RUBBER BASE 4" B2000	BLACK BROWN	0.80	275.20
COVE BASE INSTALL	COVE BASE INSTALL		0.55	189.20
25#	PP+ (PATCH)	PATCH	29.96	89.88
SKIM	SKIM PATCH		0.30	518.10
BASE GLUE	FUSION X	GLUE	8.05	40.25
I0125	PINSTRIPED TILE	PIN WHEEL	2.94	987.84
GLUCPTPATTER	GLUE DOWN CPT, PATTERN		0.69	198.72
N				

This quote is for vinyl plank and carpet tile in reception and muster room

01/26/15

4:39PM

Sales Representative(s):
HENRY BRYANT

Material: 5,085.07
 Service: 3,691.76
 Misc. Charges: 0.00
 Sales Tax: 0.00
 Misc. Tax: 0.00

CARPET - Add \$ 291.65

QUOTE TOTAL: \$8,776.83

ENTER=PROOF F1=SCAN F5=ACCEPT F7=OVERRIDE F8=SEARCH F11=CHG CUST
 CITY OF DAPHNE SHIP TO A/C CUSTOMER
 P.O. BOX 400 TAX CODE 00 00 00
 DAPHNE AL, 36526 TERMS

LN	SHPD	MFG	PART	DESCRIPTION	DEL CODE	1	SHIP VIA	UN	PRC	DISC	EXTENSION	EMP ID	MLB
1	1	900	09410	7300-6/TBPSRI 24X24 TB DIFUSER					17.347				17.35
2	1	16	01614	1300U-R6 24X24 TB DIFUSER W/PLEN					37.315				37.32
3	1	680	02512	12" DB COLLAR WO DMP 261FS/350					3.440				3.44
4	0	0											
5	0	0											
6	0	0											
7	0	0											
8	0	0											
QTY	3		SUB	58.11	TAX	.00	TOTAL SALE						58.11

Return

Supply

585.50

643.61



QUOTE
 Store 0863 DAPHNE
 7100 HWY 90
 DAPHNE, AL 36526

Phone: (251) 625-0890
 Salesperson: CXM658
 Reviewer:

Page 1 of 2 **No. 0863-168706**

QUOTE

SOLD TO

Name: **DAPHNE CITY OF** Home Phone: **(251) 621-9000**

Address: **PO BOX 400** Work Phone: **(251) 621-9000**

City: **DAPHNE** Company Name:

State: **AL** Zip: **36526** County: **BALDWIN** Job Description: **BLUE FORMICA-NOT INSTALLED**

2015-01-22 15:32
 Prices Valid Thru: 01/29/2015

INSTALLATION #1 **MERCHANDISE AND SERVICE SUMMARY**

REF # 101

We reserve the right to limit the quantities of merchandise sold to customers

SKU	DESCRIPTION	QTY	UM	TAX	PRICE EACH	EXTENSION
0000-608-013	FORMICA F&D POSTFORM LAMINATE-NAT/	1.00	SF	Y	\$0.01	\$0.01
OPTIONAL LABOR SELECTED INCLUDES:						
OPTION	DESCRIPTION	QTY	UM	TAX	PRICE EACH	EXTENSION
1	POST FORM DECK GROUP A/OTHER GROUP A, MC-MICRODOT	30.00	SF	Y	\$12.00	\$360.00
5	POST FORM EDGES GROUP B/SQUARE	10.00	LF	Y	\$5.00	\$50.00
12	POST FORM END SPLASH (CONTOURED OR END-MOUNTED) GROUP A/	2.00	EA	Y	\$12.60	\$25.20
INSTALLATION SITE NAME: DAPHNE, CITY OF						INSTALL LABOR CHARGE: \$375.21
ADDRESS: PO BOX 400						TRIP CHARGE: \$0.00
CITY: DAPHNE STATE: AL						CREDIT FOR DEPOSIT/MEASURE: \$0.00
COUNTY: BALDWIN SALES TAX RATE: 9.500						INSTALL TOTAL DUE: \$375.21
PHONE: (251) 621-9000 ALTERNATE PHONE: (251) 621-9000						

* FABRICATE AND DELIVER NEW LAMINATE COUNTERTOPS UP TO 30 MILES FROM STORE - NO INSTALLATION AVAILABLE
 * TWO (2) CORNER MITERS (ONE MITERED CAP, UNASSEMBLED)

* APPLIED END CAPS
 * BUILD UP
 * ONE YEAR WARRANTY

*** CONTINUED ON NEXT PAGE ***

NOT VALID

Not Installed

29.12
 404.33



Jackson's Janitorial Service

P.O. Box 781

Daphne, AL 36526

(251) 622-2999

Karun Jackson, Owner

Date: 3-8-2013

Name: Daphne Police Department

Phone: (251) 680-5515

Address: 1502 U.S. Hwy. 98 Daphne, AL 36526

Contact: Rick Yelking

Service Description: Carpet Cleaning
Entire Building

Invoice # _____ \$ 600.00

+ 400.00 - Floor Buffing / Cleaning

1,000.00



DAPHNE POLICE DEPARTMENT

1502 Highway 98
Daphne, Alabama 36526
251/621-9100 • FAX 251/621-2828

David B. Carpenter, II
Chief of Police

February 3, 2015

RE: Repairs at the Animal Shelter

Dear Ms. Henson:

We would like to proceed with upgrades of the Animal Shelter self-watering bowls in dog runs, and cut off valves to each water bowl. Cut off valves are needed to turn water off to wash the bowls in each stall.

• Replace pulleys on dog doors & and install cut off valves each bowl	\$300.00
• Replace 4 water bowls & replace 10 valves on the water bowls	\$548.40
Shipping fee	<u>\$ 27.00</u>
Total	\$875.40

Respectfully,

Lt. Ric Yelding,
Support Services

"Jubilee City"

\$876.11

REPAIRS TO THE ANIMAL SHELTER

- 1. REPLACE PULLEYS ON DOG DOORS**
- 2. REPLACE 2 DOORS LEADING OUTSIDE**
- 3. INSTALL CUT OFF VALVES AT EACH DOG WATER BOWL**
- 4. REPLACE 4 WATER BOWLS @ \$117.80 each**
- 5. REPLACE VALVES ON WATER BOWLS @ \$19.50 each**

ESTIMATED COST FOR PULLEYS AND CUT OF VALVES \$300.00

ESTIMATED COST FOR DOG BOWLS (3) \$353.40 VALVES (10) \$195.00

SHIPPING \$27.00

ESTIMATED COST FOR 2 DOORS \$0.00

Total \$875.40

SALES & USE TAXES

*Adjusted to accrued collections

ACTUAL COLLECTIONS

FY 2015 BUDGET vs ACTUAL

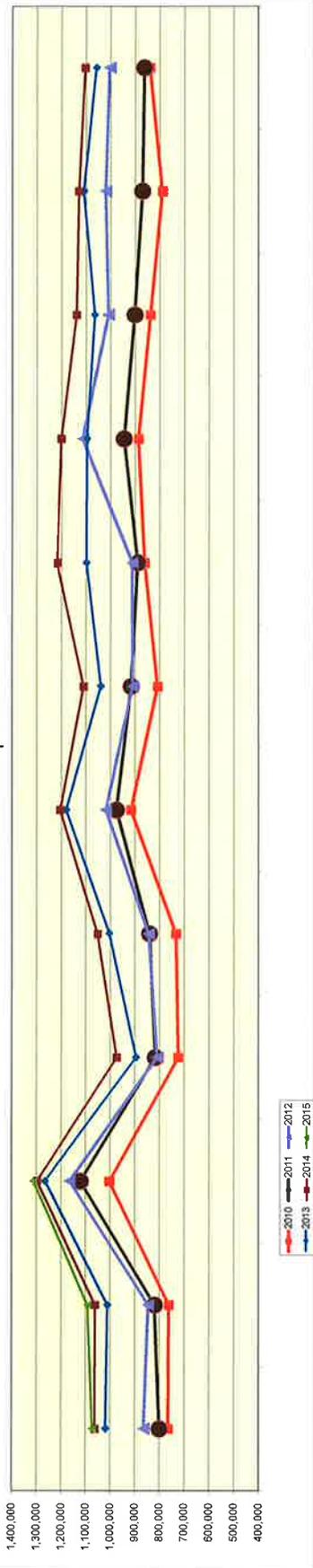
	7/8 Year															
	2010	2011	2012	2013	2014	2015	Sparklines						Budget	Monthly Variance	YTD Variance	% of Budget
October	764,841.13	800,512.03	864,727.27	1,019,065.37	1,062,861.14	1,073,290.88							1,072,524	767.37	767.37	0.1%
November	761,955.37	819,834.09	845,342.45	1,011,813.96	1,061,121.86	1,092,961.96							1,069,932	23,029.75	23,797.12	2.2%
December	1,004,037.20	1,121,383.45	1,165,135.62	1,266,051.50	1,299,075.20	1,312,012.89							1,388,851	(76,837.74)	(52,840.62)	-5.5%
January	723,504.28	817,230.14	809,785.59	895,717.19	974,224.69	1,000,908							1,000,908			
February	733,335.60	840,768.01	845,101.34	1,004,349.50	1,051,602.29	1,070,994							1,070,994			
March	916,657.55	976,181.39	1,018,721.43	1,181,007.55	1,205,342.67	1,254,014							1,254,014			
April	809,888.73	916,538.59	911,438.60	1,039,769.87	1,110,085.05	1,138,545							1,138,545			
May	862,254.54	889,945.33	911,839.30	1,098,548.05	1,218,956.40	1,179,034							1,179,034			
June	887,262.88	946,206.78	1,114,149.53	1,087,507.32	1,202,126.66	1,247,928							1,247,928			
July	839,192.33	902,457.24	1,010,193.08	1,065,215.02	1,139,120.72	1,178,374							1,178,374			
August	790,713.80	871,437.04	1,021,267.76	1,110,126.44	1,129,483.17	1,182,762							1,182,762			
September	841,035.40	863,630.36	1,004,661.04	1,058,958.43	1,104,411.74	1,153,953							1,153,953			
Totals	9,934,178.61	10,766,122.45	11,522,363.01	12,848,130.20	13,558,411.59	3,478,265.73							13,937,617	(52,840.62)		-1.5%

Budgeted Dollar Increase FY14 vs FY15	379,205
Budgeted Percent Increase FY14 vs FY15	2.8%

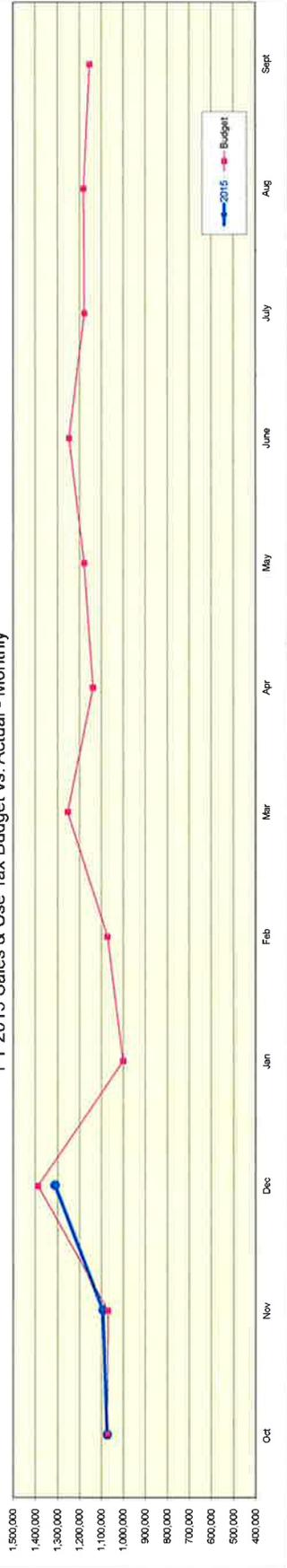
Fiscal Year Changes Year Over Year

	6/7 Year												Percent Change		
	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	2016-2017	2017-2018	2018-2019	2019-2020	2020-2021	2021-2022		2022-2023	2023-2024
October	35,870.90	64,215.24	154,338.10	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74	10,429.74
November	57,878.72	25,508.36	166,471.51	31,840.10	31,840.10	31,840.10	31,840.10	31,840.10	31,840.10	31,840.10	31,840.10	31,840.10	31,840.10	31,840.10	31,840.10
December	117,346.25	43,752.17	100,915.88	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69	12,937.69
January	93,725.86	(7,444.55)	85,931.60	159,248.16	159,248.16	159,248.16	159,248.16	159,248.16	159,248.16	159,248.16	159,248.16	159,248.16	159,248.16	159,248.16	159,248.16
February	107,432.41	4,333.33	159,248.16	162,286.12	162,286.12	162,286.12	162,286.12	162,286.12	162,286.12	162,286.12	162,286.12	162,286.12	162,286.12	162,286.12	162,286.12
March	59,523.84	42,540.04	162,286.12	128,331.27	128,331.27	128,331.27	128,331.27	128,331.27	128,331.27	128,331.27	128,331.27	128,331.27	128,331.27	128,331.27	128,331.27
April	106,947.86	(5,087.89)	128,331.27	186,708.75	186,708.75	186,708.75	186,708.75	186,708.75	186,708.75	186,708.75	186,708.75	186,708.75	186,708.75	186,708.75	186,708.75
May	27,690.79	21,893.97	186,708.75	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)	(16,642.21)
June	58,944.10	167,942.75	(16,642.21)	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94	55,021.94
July	63,264.91	107,735.84	55,021.94	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68	88,858.68
August	80,723.24	149,830.72	88,858.68	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39	54,297.39
September	22,594.96	141,030.68	54,297.39												
Annual \$ Cha	831,943.84	756,240.56	1,325,767.19	55,207.53											
Annual % Change															

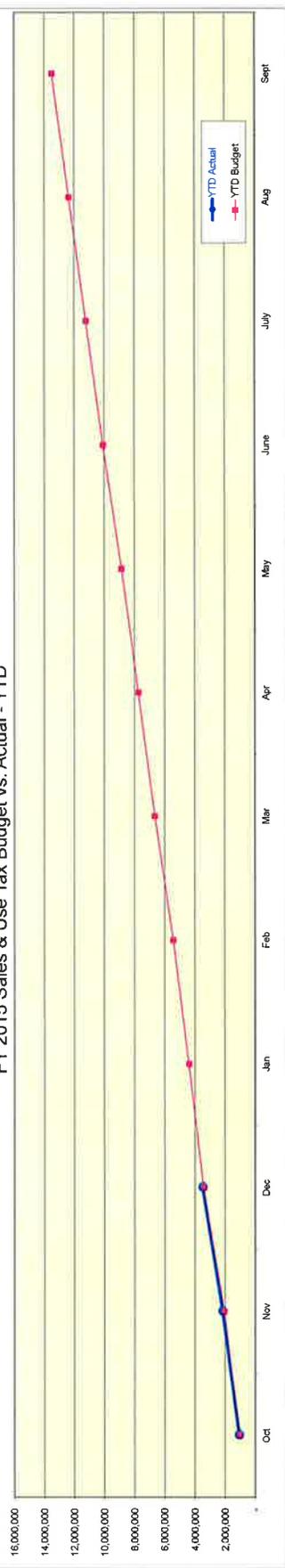
Sales & Use Tax Comparisons



FY 2015 Sales & Use Tax Budget vs. Actual - Monthly



FY 2015 Sales & Use Tax Budget vs. Actual - YTD



MONTHLY LODGING TAX COLLECTIONS

*Based on Accrued Collections

ACTUAL COLLECTIONS

	FY 10	FY 11	FY 12	FY 13	FY 14	FY 15	10 Year Spark Line
October	39,405.56	56,001.39	52,002.53	51,578.40	48,382.05	74,581.63	
November	33,763.37	48,329.73	47,568.08	43,459.48	43,912.92	77,289.64	
December	31,571.38	47,210.56	42,279.22	40,495.14	39,122.53	69,585.61	
January	42,883.70	49,006.12	41,917.34	47,548.01	43,198.04		
February	46,998.32	43,052.68	47,346.50	54,207.03	49,784.71		
March	52,771.52	67,422.43	70,058.33	64,325.47	71,954.97		
April	41,531.05	48,487.83	51,939.06	47,434.55	86,245.34		
May	66,820.96	57,880.48	54,740.45	68,448.49	107,155.55		
June	79,822.84	67,544.77	69,822.91	71,090.69	127,920.37		
July	91,906.47	76,631.86	79,417.80	94,310.47	139,397.37		
August	63,323.58	52,820.33	50,417.73	52,427.99	93,733.35		
September	52,662.79	45,216.75	46,968.89	45,148.35	71,790.24		
Total	643,461.54	659,604.93	654,478.84	680,474.07	922,597.44	221,456.88	

Ord 1997-28 adopted December 8, 1997 incr levy from 3% to 4%.

Ord 2014-06 adopted February 17, 2014 incr levy from 4% to 6% - effective for Collections for April 2014 reflected in May 2014

CHANGE IN DOLLARS

	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	9 Year Spark Line
October	(7,137.64)	16,595.83	(3,998.86)	(424.13)	(3,620.48)	26,199.58	
November	(6,415.32)	14,566.36	(761.65)	(4,108.60)	(3,655.16)	33,376.72	
December	(6,573.31)	15,639.18	(4,931.34)	(1,784.08)	(3,156.69)	30,463.08	
January	3,177.66	6,122.42	(7,088.78)	5,630.67	1,280.70		
February	299.31	(3,945.64)	4,293.82	6,860.53	2,438.21		
March	(459.33)	14,650.91	2,635.90	(5,732.86)	1,896.64		
April	(2,746.70)	6,956.78	3,451.23	(4,504.51)	34,306.28		
May	23,527.22	(8,940.48)	(3,140.03)	13,708.04	52,415.10		
June	23,328.73	(12,278.07)	2,278.14	1,267.78	58,097.46		
July	31,286.69	(15,274.61)	2,785.94	14,892.67	59,979.57		
August	18,696.76	(10,503.25)	(2,402.60)	2,010.26	43,315.62		
September	17,232.17	(7,446.04)	1,752.14	(1,820.54)	24,821.35		
Total	94,206.24	16,143.39	(5,126.09)	25,995.23	268,118.60	90,039.38	

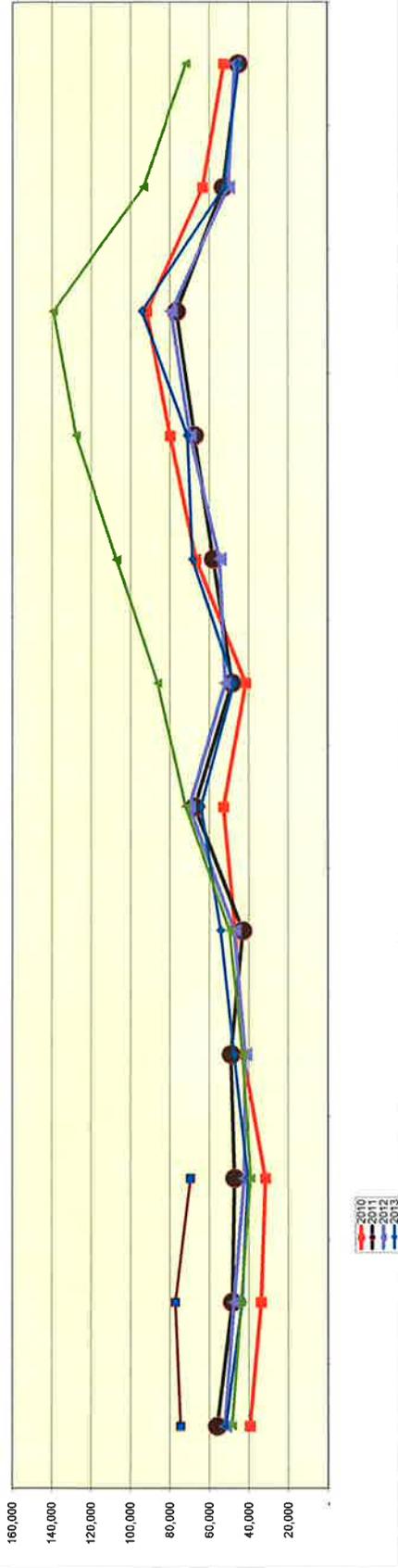
FY 2015 BUDGET vs. ACTUAL

	Budget	Monthly Variance	YTD Variance	% of Budget
October	80,009.54	(5,427.91)	(5,427.91)	-6.8%
November	70,478.07	6,811.57	1,383.66	9.7%
December	64,883.32	4,702.29	4,702.29	7.2%
January	72,491.46			0.0%
February	78,568.01			0.0%
March	107,164.01			0.0%
April	78,823.33			0.0%
May	101,531.42			0.0%
June	119,019.92			0.0%
July	137,740.01			0.0%
August	89,428.46			0.0%
September	74,862.45			0.0%
Total	1,075,000.00	6,085.95		0.6%

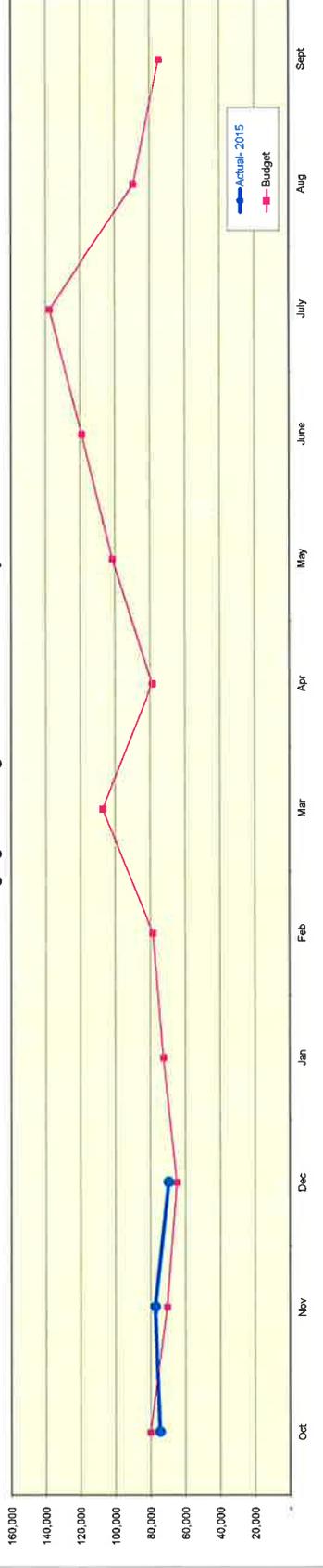
CHANGE IN PERCENTAGE

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	9 Year Spark Line
October	29.6%	-7.7%	-0.8%	-7.5%	35.1%	
November	30.1%	-1.6%	-9.5%	-8.3%	43.2%	
December	33.1%	-11.7%	-4.4%	-8.1%	43.8%	
January	12.5%	-16.9%	11.8%	3.0%		
February	-9.2%	9.1%	12.7%	4.9%		
March	21.7%	3.8%	-8.9%	2.6%		
April	14.3%	6.6%	-9.5%	39.8%		
May	-15.4%	-5.7%	20.0%	48.9%		
June	-18.2%	3.3%	1.8%	45.4%		
July	-19.9%	3.5%	15.8%	43.0%		
August	-19.9%	-4.8%	3.8%	46.2%		
September	-16.5%	3.7%	-4.0%	34.6%		
% Change	2.4%	-0.8%	3.8%	25.1%	40.7%	

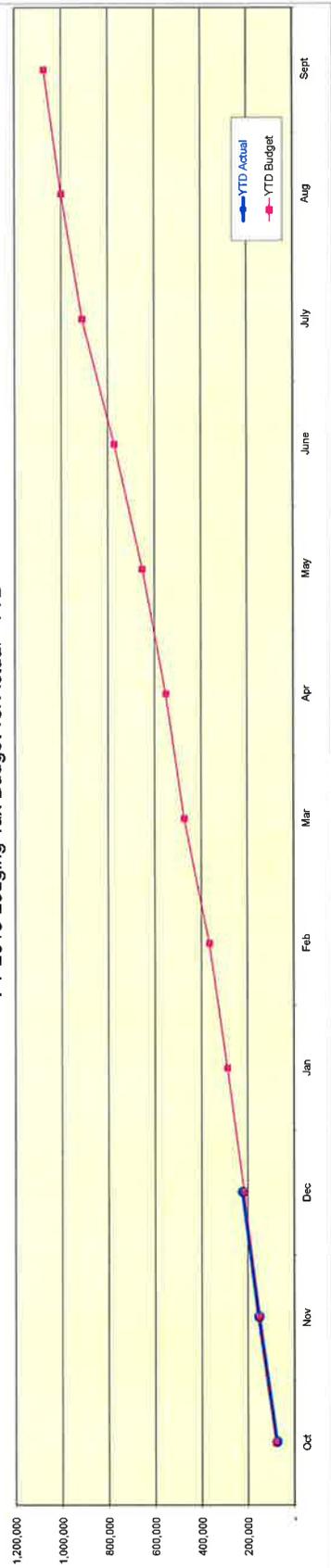
Lodging Tax Comparisons Year over Year



FY 2015 Lodging Tax Budget vs. Actual - Monthly



FY 2015 Lodging Tax Budget vs. Actual - YTD



Lodging Tax Fund - DRAFT
Statement of Revenues Over(Under)Expenditures
For the Fiscal Year ended September 30

	ACTUAL FY 1995-2004	ACTUAL FY 2005-2010	ACTUAL FY 2011	ACTUAL FY 2012	ACTUAL FY 2013	DRAFT URB FY 2014	DRAFT URB 12/31/14	Total
Revenues								
Lodging Taxes	1,596,764.95	3,506,472.72	659,604.93	654,478.84	680,474.07	922,597.94	223,661.51	8,244,054.96
Settlement	30,000.00	-	-	-	-	-	-	30,000.00
Donations	240,300.00	10,000.00	-	-	-	-	-	250,300.00
Grants	498,100.00	1,390,048.13	21,768.93	52,629.91	98,059.17	-	-	2,060,606.14
Total Revenues	2,365,164.95	4,906,520.85	681,373.86	707,108.75	778,533.24	922,597.94	223,661.51	10,584,961.10
Expenditures								
Industrial Development Board	45,002.65	175,428.43	32,980.25	32,723.95	34,023.69	92,652.93	29,075.99	441,887.89
Downtown Redevelopment Authority	-	-	-	97,877.29	34,023.69	42,540.38	11,183.07	185,624.43
Cost of Debt Issuance	112,241.61	-	-	-	-	-	-	112,241.61
	157,244.26	175,428.43	32,980.25	130,601.24	68,047.38	135,193.31	40,259.06	739,753.93
BayFront Property Related Exp								
Bay Front Property	4,684,723.62	666,067.18	-	-	-	-	-	5,350,790.80
Bay Front Parking Lot	-	105,793.06	-	-	-	24,028.11	-	129,821.17
Bay Front Swing Bench	-	3,896.87	-	-	-	-	-	3,896.87
Bay Front Park Improvements	-	2,358.75	500.00	-	-	-	-	2,858.75
Bay Front Park Deck	-	-	-	-	20,000.00	-	-	20,000.00
Bay Front Restrooms	-	44,139.11	1,947.28	-	-	-	-	46,086.39
Bay Front Invasive Species Grant	-	-	-	47,163.35	-	3,181.25	-	50,346.60
Boardwalk Parking Lot	-	-	-	-	-	17,459.00	-	17,459.00
Boardwalks & Walking Trails	-	-	-	2,535.00	-	-	-	2,535.00
Building Improvements	48,956.54	56,000.97	-	44,158.00	-	-	-	149,115.51
Captain O'Neal Sidewalk	-	25,413.49	-	-	-	-	-	25,413.49
D'Olive Creek Pedestrian Bridge	-	85,279.08	7,965.00	-	98,627.66	2,043.73	-	193,915.47
Gator Alley Bridge	-	-	-	-	8,174.90	1,097.45	-	9,272.35
May Day Playground Eqpt	-	30,792.49	-	-	-	-	-	30,792.49
May Day Boat Ramp	-	414,655.63	18,247.24	-	-	-	-	432,902.87
May Day Parking Lot	-	271,248.90	-	-	-	-	-	271,248.90
May Day Drainage	-	5,000.00	-	-	-	-	-	5,000.00
May Day Sand Movement Study	-	12,273.50	15,726.50	20,634.00	14,147.00	-	-	62,781.00
May Day Grounds & Landscaping	-	-	-	5,000.00	-	-	-	5,000.00
Mobile Bay NEP Contribution	-	-	-	7,000.00	-	-	-	7,000.00
Property Improvements	1,712.30	2,244.00	-	2,629.57	-	-	-	6,585.87
Village Point Grant	-	-	10,823.95	-	24,852.02	-	-	35,675.97
Williams Property (1/2) Brdwlk Prkng Lot	-	-	-	-	-	47,138.87	-	47,138.87
Total Bay Front Related Exp	4,735,392.46	1,725,163.03	55,209.97	129,119.92	165,801.58	94,948.41	-	6,905,635.37
Recreation Exp								
<i>(Rec Loan from GF-\$643,644 Forgiven 6/1/14)</i>								
Sports Complex Entrance Rd (FY12-14)	-	-	-	51,647.38	779,444.30	48,517.98	-	879,609.66
Softball/Football Lighting (FY11)	-	-	449,084.04	-	-	-	-	449,084.04
Bathroom/Concessions (2) (FY10-11)	-	1,152.00	273,593.93	-	-	-	-	274,745.93
Bleachers (4) (FY11)	-	-	50,000.00	-	-	-	-	50,000.00
Fence/Net Replacmnt-net of ins (FY11)	-	-	2,062.50	-	-	-	-	2,062.50
Repair-Blchr/Conces Roof-net of ins (FY11)	-	-	23,197.52	-	-	-	-	23,197.52
Total Recreation Exp	-	1,152.00	797,937.99	51,647.38	779,444.30	48,517.98	-	1,678,699.65
Other Financing Sources (Uses)								
Debt Proceeds	5,177,983.00	-	-	-	-	-	-	5,177,983.00
Transfers from General Fund	353,433.00	(353,433.00)	-	-	-	643,643.56	-	643,643.56
Transfers to Debt Service	(3,042,540.12)	(1,080,638.30)	(166,139.22)	(167,064.00)	(103,080.00)	(137,838.00)	(38,201.00)	(4,735,500.64)
Transfers to Gen Fund	(20,322.18)	-	-	-	-	-	-	(20,322.18)
Other Financing Sources (Uses)	2,468,553.70	(1,434,071.30)	(166,139.22)	(167,064.00)	(103,080.00)	505,805.56	(38,201.00)	1,065,803.74
Rev & Financing Sources Over								
(Under) Expend & Financing Uses	(58,918.07)	1,570,706.09	(370,893.57)	228,676.21	(337,840.02)	1,149,743.80	145,201.45	2,326,675.89

Reserve: In-Progress Projects: BdWalk Repairs: as of 9/14 **(8,982.90)**
Reserve for Recreation **(345,934.10)**
Unreserved **1,971,758.89**

Lodging Taxes were levied 9/95 @ 3%
12/97 increase to 4% (Ord 1997-28) / 4/14 increase to 6% (Ord 2014-06)
FY 01 IDB Contributions started / DTR Authority added FY 10
DTR: FY 10-\$32,173.09/ FY 11-\$32,980.25/FY 12-\$32,723.95=\$97,877.29
Current Allocations: 13% IDB
5% Downtown Redevelopment
32% Debt Service & Bay Front Property Uses:
Acq, Dev, & Maint
50% Recreation Related Capital

As of June 1, 2014:
Original Recreation Loan \$1,678,700
Repaid from Collections \$ (1,035,056)
Loan Balance 6/1/14 \$643,644
Ord 2014-27 Debt Forgiven \$ (643,644)
Recreation Balance Owed \$0

Prior Mo Unreserved **1,972,232.20**
Prior Mo Res for Rec **307,289.28**

Correction/Court Fund - FY2015
 Due To/From Other Funds
 46521-141430 / 141420

FY 2015 Month/Year	Court				Corrections				Total
	Collections	Warrant Fee	Interest Allocation	Disbursements	Transfer to Corrections	Net Activity for Month	Net Balance	Transfer From Court	
Beg Bal, 10/1/14	123,161.25	54,772.15	-	-	-	177,933.40	-	-	177,933.40
Oct-14	4,058.25	302.30	-	(4,180.00)	-	180.55	-	-	180,924.58
Nov-14	2,972.21	330.00	-	(922.67)	(768.71)	1,610.83	-	768.71	179,724.78
Dec-14	4,116.19	270.00	-	(869.79)	(2,208.96)	1,307.44	-	2,208.96	181,032.22
Jan-15	-	-	-	-	-	-	-	-	-
Feb-15	-	-	-	-	-	-	-	-	-
Mar-15	-	-	-	-	-	-	-	-	-
Apr-15	-	-	-	-	-	-	-	-	-
May-15	-	-	-	-	-	-	-	-	-
Jun-15	-	-	-	-	-	-	-	-	-
Jul-15	-	-	-	-	-	-	-	-	-
Aug-15	-	-	-	-	-	-	-	-	-
Sep-15	-	-	-	-	-	-	-	-	-
	134,307.90	55,674.45	-	(5,972.46)	(2,977.67)	3,098.82	-	2,977.67	181,032.22
Plus Interest	-	-	-	-	-	-	-	-	-
Less Disbursements	(5,972.46)	-	-	-	-	-	-	-	-
Transfers	(2,977.67)	-	-	-	-	-	-	-	-
Net Balance	125,357.77	55,674.45	-	-	-	-	-	-	181,032.22

Purchases for Jan 2015 Equip \$4,879.13 + \$5,429.46 = \$12,008.59

3 connection ovens w/Table - US Foods - 11/14/14	3,449.21
48 Trays - Bob Barker - 1/29/15	1,886.98
Refrigerator Mobile Fixtures - 1/15/15	4,692.15
Dishwasher - Dade Paper - \$3,350 (Court Pd 465235)	-
TOTAL	10,028.34

Mail Kitchen Equipment purchased:

Add back Due to General Fund (46521-141420)
 Add back Accounts Payable (46522-200200)

Equals Due from Agency Funds (46521-141430)

Tarpon Invoices

FY2014 FINANCE RECONCILIATION REPORT							
Load Month	Tarpon Invoice #	Invoice Date	Invoiced Amount	Paid	Unpaid	Date Paid	
Sept. 2012	??	9/30/2012	\$ 6,397.63	\$ 6,397.63		12/31/2012	
Oct. 2012	??	10/30/2012	\$ 7,571.60	\$ 7,571.60		12/31/2012	
?? No invoice	??		\$ 19,600.15	\$ 19,600.15		2/15/2013	
Feb. 2013	149	3/19/2013	\$ 6,092.93	\$ -	\$ 6,092.93		
March 2013	151	4/8/2013	\$ 6,661.83	\$ -	\$ 6,661.83		
May 2013	160	6/6/2013	\$ 7,639.78	\$ -	\$ 7,639.78		
June 2013	161	7/16/2013	\$ 6,285.06	\$ -	\$ 6,285.06		
July 2013	165	9/6/2013	\$ 6,996.41	\$ -	\$ 6,996.41		
August 2013	168	10/16/2013	\$ 7,932.85	\$ -	\$ 7,932.85		
September 2013	167	10/16/2013	\$ 6,688.61	\$ -	\$ 6,688.61		
Totals			\$ 81,866.85	\$ 33,569.38	\$ 48,297.47		
Total Paid as of 9/30/2013			\$ 33,569.38				
Total Outstanding for 2013					\$ 48,297.47		
October 2013	??		\$ 6,845.18	\$ -	\$ 6,845.18		
November 2013	170	12/7/2013	\$ 6,625.28	\$ -	\$ 6,625.28		
December 2013	171	1/7/2014	\$ 10,231.65	\$ 10,231.65	\$ -	3/25/2014	
January 2014- 136.09/Tons	173	2/7/2014	\$ 7,821.73	\$ -	\$ 7,821.73		
February 2014 - 121.64/Tons	174	2/28/2014	\$ 6,853.96	\$ 6,853.98	\$ -	3/25/2014	
March 2014 - 136.755/Tons	175	4/8/2014	\$ 7,742.10	\$ -	\$ 7,742.10		
April 2014- 139.417/Tons	176	5/6/2014	\$ 8,016.08	\$ -	\$ 8,016.08		
May 2014- 156.6/Tons	178	6/16/2014	\$ 8,896.38	\$ -	\$ 8,896.38		
June 2014- 112.09/Tons	182	7/28/2014	\$ 5,860.58	\$ -	\$ 5,860.58		
July 2014- 139.9/Tons	184	9/4/2014	\$ 7,694.25	\$ -	\$ 7,694.25		
Aug. 2014- 142.24/Tons	185	9/10/2014	\$ 7,971.55	\$ -	\$ 7,971.55		
Sept 2014- 146.21/Tons-Tarpon Invoice-\$0			\$ -	\$ -	\$ -		
Totals			\$ 77,713.56	\$ 17,085.63	\$ 67,473.13		
Total Paid as of 8/31/2014			\$ 17,085.63				
Total Outstanding for 2014					\$ 67,473.13		
Total Outstanding for 2013					\$ 48,297.47	Accrued	
Total Outstanding for 2014					\$ 67,473.13	Accrued	
Total Outstanding as of 9/30/14					\$ 115,770.60		
Oct 2014 - 147.588/Tons-Tarpon Invoice-\$0							
Nov 2014- 110.385/Tons-Tarpon Invoice-\$0							
Dec 2014- 246.51 /Tons-Tarpon Invoices\$0							

T:\Lisa\Reconciliations\PW Recycling\Recycling Rev 2013~2014

Suzanne Henson

Subject: FW: Recycling Revenue

From: Suzanne Henson

Sent: Monday, February 02, 2015 12:55 PM

To: Richard Johnson (RJohnson@DaphneAL.com)

Cc: Dane Haygood; Randy Fry (councildistrict4@daphneal.com); 'Tommie Conaway (councildistrict1@daphneal.com)'; 'Ron Scott (councildistrict5@daphneal.com)'; Joe Davis

Subject: FW: Recycling Revenue

Richard

I know PW has been working hard to collect monies for recycling materials from Tarpon Paper (*the last date shown that monies were received from Tarpon was February 2014*) and understand that there has been a lot of discussion at the PW Committee meetings concerning the low to no resale value on paper. I just wanted to give you a heads up and report to the Finance Committee that the past due amount as of 9-30-2014 is \$115,770.60. This amount will continue to be reported as a deferred revenue or **written off** in the FY2014 Audit – whichever the auditor advises during the audit process.

thanks

From: Suzanne Henson

Sent: Monday, September 15, 2014 6:06 PM

To: Richard Johnson (RJohnson@DaphneAL.com)

Cc: Tracy Miller; Buck Conaway

Subject: RE: Recycling Revenue

Richard

Please see the attached spreadsheet showing the outstanding recycling monies due since February 2013. There is currently \$115,770,60 accrued in the City's financial statements for FY2014. I know Tracey has talked with Tarpon Paper on several occasions about the past due invoices but payments have been sporadic. During the audit the auditors will want to know the likelihood that any of these monies will be received and if a portion is expected to be received what did we base that calculation upon? (ex. Some backup showing a reasonable market rate that should be received for these recycle materials.../ what rate other municipalities are receiving ... ect..). I see that each month in the Public Works Committee packet the revenue is reported based upon an expected price per ton so I wanted to give you the past due balance of \$115,770.60 so you could make a notation of that amount.

Please advise how we should handle the accrual amount in the final audited financial report for FY2014.

- 1) Leave the accrual because you feel the receivable amount is accurate and very likely to be collected in the next few months or
- 2) update to \$??? Based upon a current market adjusted rate of \$??/ton (ask Tracey to resubmit the Monthly tonnage reports to show this rate so we can have as backup for the adjusted Journal Entry we need to make) or
- 3) Write the whole amount off because No Revenues are expected from Tarpon at this time and there is not another vendor who will pay for the recycle material.

Thanks – we will adjust as you advise.

From: Lisa White

Sent: Friday, June 06, 2014 11:09 AM

To: Mike Hinson, CPA

Subject: Recycling Revenue

Mike,

The attached is a spreadsheet that shows the Tarpon Paper invoices and the amounts that Tracey has billed in 2013 and through 5/6/14. She has been in contact with them and is trying to get further payment. She has said that there is an ongoing problem with the resale of paper because the value is so low.

Thank you,

Lisa

CITY OF DAPHNE
PUBLIC WORKS COMMITTEE MINUTES
Time: 5:30 PM on January 5, 2015
Location: City Hall

Mayor Dane Haygood
Councilwoman Tommie Conaway, District 1
Councilman John Lake, District 3
Councilman Ron Scott, District 5
Chairman - Councilman Robin LeJeune, District 6

I. CALL TO ORDER

Meeting was called to order at 5:35 p.m.

Committee Members Present: Robin LeJeune (Chairman), Councilman John Lake, Councilman Ron Scott, Councilwoman Tommie Conaway; Richard D. Johnson-Public Works Director, Dorothy Morrison-Daphne Beautification Committee.

Others Present: Councilman Joe Davis, Councilman Pat Rudicell, Mayor Dane Haygood, Ashley Campbell.

II. PUBLIC PARTICIPATION & CORRESPONDENCE

A. Work Request Report - The report for November 2014 was reviewed.

B. Vehicle/Equipment Maintenance Report – The report for November 2014 was reviewed.

C. Correspondence – No Correspondence.

D. Public Participation – No one present to address the committee.

III. OLD BUSINESS

A. Minutes – The minutes from the November 17, 2014 meeting were reviewed and approved.
Motion by Tommie Conaway, Seconded by John Scott to approve the minutes as presented.
Motion carried.

B. Mosquito Report – No Report.

C. Street Sweeper Report – The November 2014 report was reviewed by the committee.

IV. NEW BUSINESS

No Report.

V. DIRECTOR'S REPORT

A. Richard reported that everything is quiet right now.

VI. DAPHNE SOLID WASTE DISPOSAL AUTHORITY

A. Monthly Recycle Tonnage Report (Tonnage Comparison) – November

The committee reviewed the November report. Richard stated he and Tracey Miller continue to meet with potential vendors and gathering information. Tarpon wants to stay in as a buyer also. We have not yet received payment from Tarpon for October and November. That revenue will be reported once payment is received.

Mr. Scott asked about the City of Troy Participation Grant Application/Resolution item that appears on the City Council Agenda. Richard explained that we are acting as a co-sponsor with the City of Troy for an ADEM grant that will prepare an economic model to study the economic impact of recycling on the State of Alabama. Our participation will not cost us anything; we are merely co-sponsors.

B. Solid Waste New Customer Report – November 2014

The committee reviewed the November report. Mr. LeJeune asked if new residents were given the option to get Recycle carts. Mr. Johnson stated that all new customers get a Garbage & Recycling cart delivered when they set up utility service.

VII. MUSEUM COMMITTEE

A. Minutes - December 2014 meeting minutes were reviewed. No questions or comments.

VIII. BEAUTIFICATION COMMITTEE

A. Minutes from December 1, 2014 meeting was reviewed. Dorothy Morrison said the holiday decorations downtown were spectacular and everything looked beautiful.

The Mayor and Richard have been in communication about the new signs for the city and

CITY OF DAPHNE
PUBLIC WORKS COMMITTEE MINUTES
Time: 5:00 PM on November 17, 2014
Location: City Hall

Mayor Dane Haygood
Councilwoman Tommie Conaway, District 1
Councilman John Lake, District 3
Councilman Ron Scott, District 5
Chairman - Councilman Robin LeJeune, District 6

I. CALL TO ORDER

Meeting was called to order at 5:00 p.m.

Committee Members Present: Robin LeJeune (Chairman), Councilman John Lake, Councilman Ron Scott, Councilwoman Tommie Conaway; Richard D. Johnson-Public Works Director, Dorothy Morrison-Daphne Beautification Committee.

Others Present: Councilman Joe Davis, Councilman Pat Rudicell

II. PUBLIC PARTICIPATION & CORRESPONDENCE

- A. **Work Request Report** - The report for October 2014 was reviewed.
- B. **Vehicle/Equipment Maintenance Report** – The report for October 2014 was reviewed.
- C. **Correspondence** – No Correspondence.
- D. **Public Participation** – No one present to address the committee.

III. OLD BUSINESS

- A. **Minutes** – The minutes from the October 20, 2014 meeting were reviewed and approved. **Motion by Tommie Conaway, Seconded by John Lake to approve the minutes as presented. Motion carried.**
- B. **Mosquito Report** – No Report.
- C. **Street Sweeper Report** – The October 2014 report was reviewed by the committee.

IV. NEW BUSINESS

No Report.

V. DIRECTOR'S REPORT

- A. **Melvin McCarley's retirement celebration will be on Wednesday, December 17th at Public Works and everyone is invited to attend.**
Sidewalks – Mr. LeJeune asked about the progress of the sidewalk project. Mr. Johnson stated there has been a lot of requests to have Lake Forest sidewalks done. Do we go with the original plan or a recreational trail system??
 The committee discussed at length where to start with the sidewalks.
 Richard asked if the chair would speak to the Mayor about signing the PO for the bronze markers that will go into the sidewalks; the Mayor doesn't like the design and will not sign the PO. There is an 8 week lead time on these and we can't start the sidewalks without them. The PO was put in about 7 months ago.
 Mr. Scott asked if there was any progress on the Fire Station façade? Richard Johnson stated that Chief White met with the Mayor today and some progress has been made.

VI. DAPHNE SOLID WASTE DISPOSAL AUTHORITY

- A. **Monthly Recycle Tonnage Report (Tonnage Comparison) – October 2014**
 The committee reviewed the October report. Richard stated we will be meeting with a buyer today, getting more information. Tarpon wants to stay in as a buyer also.
- B. **Solid Waste New Customer Report – October 2014**
 The committee reviewed the October report. October was a steady month and we're increasing.



VII. MUSEUM COMMITTEE

- A. No Report.

**CITY OF DAPHNE
PUBLIC WORKS COMMITTEE MINUTES
Time: 5:00 PM on September 15, 2014
Location: City Hall**

**Mayor Dane Haygood
Councilwoman Tommie Conaway, District 1
Councilman John Lake, District 3
Councilman Ron Scott, District 5
Chairman - Councilman Robin LeJeune, District 6**

the house but were leaning towards and limbs were brushing up against the house. This was not done by the city. We told Mr. Fannon that we could not do anything until we found out where the city property started and to find out who did this work in the drainage area. Mr. Fannon stated that he was the one who had done the work. At this time, he was told to stop working in the right of way until a survey could be done to determine city property; and that he could take down the trees to keep them from causing damage to his home. Mr. Fannon has not attained any Right of Way Permits to do any work on this property. Surveyors were sent out and the property is called the Old Wharf R.O.W. which is a 30' right of way that runs from Captain O'Neal to the bay. The survey shows a pipe next to the outline of the north end of Mr. Fannon's house, when we first went out to investigate that pipe was not there, he had piped 60' of stream and filled in about 50' in length and 5' in depth of city property, while the surveyors were there. We sent Mr. Fannon a letter dated July 10, 2014 to stop all work in the city's right of ways. On August 11, 2014 we received a letter for the U.S. Army Corps of Engineers siting a violation of Section 404 of the Clean Water Act and a Cease and Desist Order. We responded to the Corps and then sent Mr. Fannon another Notice of Violation dated August 19, 2014 advising him again to Cease and Desist. Mr. Fannon has not stopped working in the city's right of way and I am asking this committee to favorably recommend to the City Council the following action:

- **For Public Works to take all action necessary to fully comply with the USACE Violation File #SAM-2014-00614-GAC – Sections: a, b, c & d as described in the September 5, 2014 violation letter which entails:**
 - A complete delineation of all impacted waters of the United States
 - A restoration plan consisting of plan view and cross-sectional drawings of the proposed restoration area
 - A list of proposed plantings to restore impacted wetland area
 - A proposed monitoring plan verifying the success of all restoration over a three year period

Note: This work will involve the hiring of an Environmental Consultant at a considerable expense to the City; the proposed work must be submitted by November 5, 2014.

- **Support the issuance of a Municipal Offense Ticket (M.O.T.) to the Fannon's for the violation of the City of Daphne Right-Of-Way (ROW) Ordinance No.: 2004-23.**
- **Direct City Legal Counsel to take the following action concerning the Fannon's:**
 - Send a Cease and Desist Letter
 - File notice that all appropriate legal action will be taken to recover all expense and damages to the City from them
 - Prepare liens against their property for the cost of the remediation

- **Motion by Tommie Conaway, seconded by Ron Scott to favorably recommend to the Council to take the proposed actions regarding the city's property located at the Old Wharf R.O.W. and to place this as a second item on the September 23rd Special Called Council Meeting. All in favor. Motion carried.**

VI. DAPHNE SOLID WASTE DISPOSAL AUTHORITY

A. Monthly Equipment Use Report - The report for August 2014 was reviewed.
Monthly Recycle Tonnage Report (Tonnage Comparison) – The report for August 2014 was reviewed. It was another good month, still trailing, but a good month. I think we're going fall short of our goal, but we're still ahead of last year. Richard informed the committee that our buyer that has run into some financial difficulties and we may have to find someone else to sell our recycling to, but we're looking at our options and will have a report at the next meeting to let the committee know of any changes.



Solid Waste New Customer Report - The report for August 2014 was reviewed. We have 20 new residential customers, due to Jubilee Ridge and 11 new businesses. We have purchased new recycling carts and are looking into utilizing the new Lamar sign and advertising there to make residents aware of our recycling program.

Solid Waste Department

P.O. Box 400
Daphne, AL 36526

Invoice

Date	Invoice #
9/10/2014	185

Bill To
TARPON PAPER 26655 RAILROAD AVENUE LOXLEY, ALABAMA 36551

Ship To

P.O. Number	Terms	Rep	Ship	Via	F.O.B.	Project
			9/10/2014			
Quantity	Item Code	Description			Price Each	Amount
125.66	2014-Recycle Deliv...	17962,17963,17964,17965,17966,17967,17968,17969,17970,17971,17972,17971,17972,17973,17974,17975,17976,17977,18165,18164,18163,18162,18161,18160,18159,18158,18157,18156,18155,18154,18153,18152			57.50	7,225.45
16.58	2014-Recycle PU	18069,18073 AUGUST 2014 RECYCLE LOAD TICKETS			45.00	746.10
Total						\$7,971.55

*August 2014 Invoice
to Tarpon*

Dane Haygood
Mayor



Richard D. Johnson, PE
Public Works Director

Memorandum

To: Councilman Randy Fry; Chairman, Finance Committee
Thru: Suzanne Henson, Sr. Accountant
From: Richard D. Johnson, P.E.; Public Works Director 
CC: Mayor Dane Haygood; Finance; File
Date: February 4, 2015
Re: **BID#: 2015-G- Knuckleboom Brush & Limb Loader w/Dump Body & Chassis – Public Works Trash Department**

Councilman Fry:

Two bids were received for the 2015-G- Knuckleboom Brush & Limb Loader w/Dump Body & Chassis. Based upon our review of the submitted bids, it is my recommendation to award the Contract to **Ingram Equipment Company**. Both bidders met the full intent of the issued specification without noted significant exception. The contract should be awarded to the low bidder in the amount of the qualifying bid: \$124,080.00.

This is a request for the acceptance of the qualifying low bid and the awarding of the contract. An appropriation of \$140,000.00 (lease-purchase) for a new Knuckleboom Loader was made as part of the recent FY2015 Capital Equipment Budget.

Yours,

RDJ

Public Works Department
26435 Public Works Road P.O. Box 400 Daphne, Alabama 36526
Phone: (251) 621-3182 Fax: (251) 621-3189

CITY OF DAPHNE
2015-G-KNUCKLEBOOM BRUSH & LIMB LOADER W/DUMP BODY &
CHASSIS

JANUARY 23, 2015

11:30AM

CITY HALL

Those present were as follows:

Suzanne Henson

Senior Accountant

Dawne Biggs

City Hall Receptionist

17 bid invitations were mailed/picked up, 2 sealed bids were received.

Suzanne Henson opened the bids presented and the bids were read aloud as follows:

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Gulf City Body & Trailer Works, Inc	2014 Freightliner w/Brush Hawg	\$128,180 / 14-30 Day Delivery
Ingram Equipment	2014 Freightliner- while unit is available-subject to prior sale w/Pac-Mac KBF-20H Loader	\$124,080 / 10-15 Days (ARO) Delivery



Suzanne Henson, Senior Accountant

Suzanne Henson

From: Rebecca A. Hayes
Sent: Wednesday, January 21, 2015 11:20 AM
To: Suzanne Henson
Subject: Job Classification Schedule 2015 (5).docx
Attachments: Backup to 2015-02 - ORD.pdf; Job Classification Schedule 2015 (5).docx

Suzanne,

Please include this ordinance in the next Finance Committee meeting for consideration per council at the January 20th council meeting.

Thanks



Rebecca A. Hayes
City Clerk
cityclerk@daphneal.com
City of Daphne, Alabama - "The Jubilee City"
Phone: 251-621-9000 Web: www.daphneal.com

ORDINANCE 2015-

An Ordinance Amending Ordinance 2004-52 Job Classification Schedule

WHEREAS, Ordinance 2004-52 was approved and adopted on January 3, 2005 to establish the City of Daphne Job Classification Schedule; and

WHEREAS, the City has established the need for the following new positions:

- | | |
|-------------------------|---------|
| | GRADE |
| • IT Technician | 14 / NE |
| • Safety Coordinator | 18 / E |
| • Young Adult Librarian | 18/E |
| • Marketing Coordinator | 14/NE |

And

WHEREAS, the City has established the need to reclassify the following existing positions;

- | | |
|--|-------|
| | GRADE |
| • Director, Convention Visitor’s Bureau and Civic Center | 32/E |
| • Accountant, Senior | 23/E |
| • Environmental Programs Manager | 22/E |

And

WHEREAS, the City Council has determined that there is a need for these new positions and the existing positions reclassifications, and;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that the City of Daphne’s Job Classification Schedule is updated to reflect the noted new positions, existing job reclassifications and new classifications as itemized in the attached list and made a part hereof.

APPROVED AND ADOPTED by the City Council of the City of Daphne, Alabama, this _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

CITY OF DAPHNE ALABAMA
 JOB CLASSIFICATION LISTING-GRADE ORDER

GRADE	CODE	TITLE	FLSA	GR
2	7545	SAIL SITE DRIVER	N	2
	7550	SAIL SITE WORKER	N	2
	2568	SCHOOL CROSSING GUARD	N	2
4	0151	CUSTODIAN	N	4
	4521	GREENHOUSE ASSISTANT	N	4
5	0028	EVENTS ASSISTANT	N	5
	7533	FITNESS ASSOCIATE	N	5
	7540	SAIL SITE MANAGER	N	5
6	7532	ATHLETIC PROGRAM ASSOCIATE	N	6
	8070	LIBRARY AIDE	N	6
	0005	OFFICE ASSISTANT	N	6
	0141	PARTS TECHNICIAN	N	6
	0143	PUBLIC SERVICE WORKER	N	6
	0144	SOLID WASTE WORKER	N	6
7	0152	CUSTODIAL SUPERVISOR	N	7
8	8041	LIBRARY SERVICES TECHNICIAN	N	8
9	0010	ADMINISTRATIVE TECHNICIAN	N	9
	0030	SALES ASSISTANT	N	9
	2549	ANIMAL SHELTER TECHNICIAN	N	9

10	0015	ADMINISTRATIVE SECRETARY	N	10
	0026	EVENT SERVICES SUPERVISOR	N	10
11	1043	ACCOUNTING TECHNICIAN	N	11
	2548	ANIMAL CONTROL OFFICER	N	11
	2330	BUILDING MAINTENANCE TECHNICIAN	N	11
	2551	COMMUNICATIONS OFFICER	N	11
	2546	CORRECTIONS OFFICER	N	11
	0128	HUMAN RESOURCES TECHNICIAN	N	11
	5545	PLANNING COORDINATOR	N	11
	0142	PUBLIC SERVICE WORKER, SENIOR	N	11
	0145	SOLID WASTE WORKER, SENIOR	N	11
12	2245	CODE ENFORCEMENT OFFICER	N	12
	2030	MUNICIPAL COURT MAGISTRATE	N	12
13	0020	ADMINISTRATIVE ASSISTANT	N	13
	4040	EQUIPMENT OPERATOR	N	13
	4540	GREENHOUSE COORDINATOR	N	13
	0521	HUMAN RESOURCES ASSISTANT	N	13
	7050	MECHANIC	N	13
	6850	PERMIT TECHNICIAN	N	13
	0146	SOLID WASTE COORDINATOR	N	13
14**	1105	IT TECHNICIAN	N	14
	0123	CREW LEADER	N	14
	8075	LIBRARY SERVICES COMPUTER TECHNICIAN	N	14
	7053	MECHANIC, SENIOR	N	14
	0459	PUBLIC WORKS/EMA ASSISTANT	N	14
	0025	EXECUTIVE SECRETARY	N	14
**	2240	CODE ENFORCEMENT OFFICER, SENIOR	N	14
**	0065	COMMUNITY OUTREACH SPECIALIST	N	14
**	0056	MARKETING COORDINATOR	N	14

16	0023	ASSISTANT CITY CLERK	N	16
	0027	AUDIO-VISUAL MANAGER	N	16
	5540	GIS TECHNICIAN	N	16
	8050	LIBRARY SUPV, CIRCULATION	E	16
	8040	LIBRARY SUPV, TECHNICAL SERVICES	E	16
17	1023	ACCOUNTANT	E	17
	6840	BUILDING INSPECTOR	N	17
	2545	CHIEF CORRECTIONS OFFICER	N	17
	2550	COMMUNICATIONS SUPERVISOR	N	17
	0010	JAIL ADMINISTRATIVE TECHNICIAN	N	17
	2022	MUNICIPAL COURT ADMINISTRATOR	E	17
**	6845	PUBLIC WORKS INSPECTOR	N	17
	0050	SALES MANAGER	E	17
	6870	SITE CONTAINMENT INSPECTOR	N	17
18	2332	BUILDING MAINTENANCE SUPERVISOR	N	18
	8068	CHILDREN'S LIBRARIAN	E	18
	7023	EQUIPMENT MAINTENANCE SUPERVISOR	N	18
	4522	GROUNDS SUPERVISOR	N	18
	0450	OPERATIONS MANAGER	N	18
	7515	PARKS MAINTENANCE SUPERVISOR	N	18
	0130	PAYROLL/BENEFITS COORDINATOR	E	18
	5550	PLANNER	E	18
	4023	PUBLIC WORKS SUPERVISOR	N	18
	8045	REFERENCE LIBRARIAN	E	18
**	0135	SAFETY COORDINATOR	E	18
**	8066	YOUNG ADULT LIBRARIAN	E	18
19	7530	RECREATION PROGRAMS COORDINATOR	E	19
	0160	REGISTERED NURSE	N	19

20	7525	ATHLETIC COORDINATOR	E	20
	4024	PUBLIC WORKS SUPERVISOR, SENIOR	N	20
	1522	REVENUE OFFICER	E	20
22**	6880	ENVIRONMENTAL PROGRAMS MANAGER	E	22
	1100	INFORMATION TECHNOLOGY COORDINATOR	E	22
**	2334	FACILITIES MANAGER	E	22
23**	1022	ACCOUNTANT, SENIOR	E	23
24**	0055	COMMUNICATIONS & MARKETING OFFICER	E	24
**	0060	COMMUNICATIONS MANAGER	E	24
26	0022	CITY CLERK	E	26
27	6022	SUPERINTENDENT, PUBLIC WORKS	E	27
	5530	DEPUTY DIRECTOR, COMMUNITY DEVEL.	E	27
**	0110	MANAGEMENT/BUSINESS ANALYST	E	27
29	8020	DIRECTOR, LIBRARY	E	29
	7520	DIRECTOR, RECREATION	E	29
	0036	DIRECTOR, CIVIC CENTER	E	29
**	6024	DEPUTY DIRECTOR, PUBLIC WORKS	E	29
32**	0036	DIRECTOR, CVB & CIVIC CENTER	E	32
	1020	DEPUTY DIRECTOR, FINANCE	E	32
36	6822	BUILDING OFFICIAL	E	36
	1020	DIRECTOR, FINANCE	E	36
	0520	DIRECTOR, HUMAN RESOURCES	E	36
	5535	DIRECTOR, PLANNING	E	36

38 6019 DIRECTOR, PUBLIC WORKS E 38

40** 0100 CITY ADMINISTRATOR E 40

** Job Descriptions & Pay Established or Revised, Not Council Approved Yet

0100	CITY ADMINISTRATOR	E	40
0110	MANAGEMENT/ BUSINESS ANALYST	E	27
0036	DIRECTOR, CVB & CIVIC CENTER	E	32
0060	COMMUNICATIONS MANAGER	E	24
0055	COMMUNICATIONS & MARKETING OFFICER	E	24
8066	YOUNG ADULT LIBRARIAN	E	18
6880	ENVIRONMENTAL PROGRAMS MANAGER	E	22
1022	ACCOUNTANT, SENIOR	E	23
6845	PUBLIC WORKS INSPECTOR	N	17
1105	IT TECHNICIAN	N	14
2334	FACILITIES MANAGER	E	22
6024	DEPUTY DIRECTOR, PUBLIC WORKS	E	29
0065	COMMUNITY OUTREACH SPECIALIST	N	14
0056	MARKETING COORDINATOR	N	14
2240	CODE ENFORCEMENT OFFICER, SENIOR	N	14
0135	SAFETY COORDINATOR	E	18

Suzanne Henson

From: Michele Hanson
Sent: Wednesday, February 04, 2015 3:20 PM
To: Suzanne Henson
Cc: Richard D. Johnson, P.E.
Subject: February Finance Committee Mtg

Suzanne,

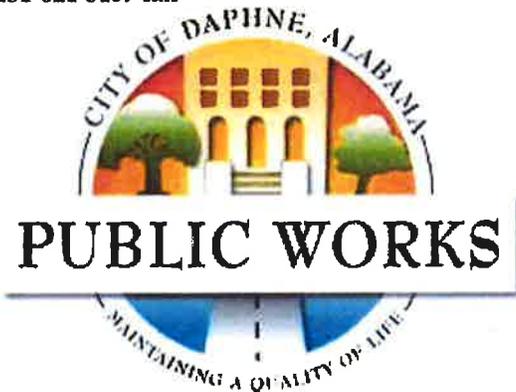
Please place the following motion on the Finance Committee agenda:

Motion by Tommie Conaway, seconded by John Lake to favorably recommend to the Finance Committee that the excess funds from the Bond Refinancing be used to sewer the remaining unsewered areas in Daphne. *Motion carried.*

This motion was made at our Public Works Committee Meeting held on Monday, February 2, 2015.

Thank you,

Michele T. Hanson
Assistant to the Public Works Director
City of Daphne
Post Office Box 400
251-621-3182
251-621-3189 fax



Like Us On Facebook - <https://www.facebook.com/CityofDaphne>



Michele Hanson
Administrative Assistant
mthanson@daphneal.com
City of Daphne, Alabama - "The Jubilee City"
Phone: 251-621-3182 Web: www.daphneal.com

Ordinance 2015-

Ordinance Revising 2014 Capital Improvement Fund Projects

WHEREAS, Ordinance 2014-12, as amended by Ordinance 2014-36, authorizes the expenditure of funds from the 2014 Capital Improvement Fund for specific purposes; and

WHEREAS, the City of Daphne City Council in previous ordinances has declared that infrastructure needs as sewer and recreational facilities are a primary concern for the City of Daphne in addressing the needs of the community; and

WHEREAS, in previous ordinances the city has already affirmed the need to complete the sewer infrastructure needs of the city.

WHEREAS, it is necessary to amend Ordinance 2014-52, to include this change in use of the 2014 Warrant savings proceeds.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE CITY COUNCIL that the revenue from the refinancing of Bond Issue 2014 Series (*Ordinance 2014-52*) is to be utilized to complete the sewerage of Daphne, and any surpluses that might be available are to be retained for the purposed of recreational infrastructure needs.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this the ____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

Buildings & Property Committee Meeting

Monday, February 2, 2015

4:30 PM

Daphne City Hall- Executive Conference Room

Members Present: Councilman Joe Davis; Councilman Randy Fry; Councilman Pat Rudicell

Also Present: Councilman Robin Lejeune; Margaret Thigpen, Civic Center Director; Councilman Randy Fry; Councilwoman Tommie Conaway; Fire Chief James White; Richard Johnson, Public Works Director; Ashley Campbell, Environmental Programs Manager; Rebecca Hayes City Clerk (recording secretary); Councilman Ron Scott; Mayor Haygood; Vickie Hinman; Al Guarisco; Selena Vaughn (*arrived at 5:20 p.m.*); Paul Davis, Architect for Fire Station #3.

Absent: Rick Whitehead, IT Coordinator.

The meeting was brought to order at 4:30 pm by Chairman Joe Davis.

1. Fire Station #3

Mr. Paul Davis reported on the revised plans for Fire Station #3 which will minimize the cost. He said there are three (3) options 1.) Bare Bones 2.) Medium 3.) Higher Exterior (aesthetics). He said it could be a plain metal building with add alternate options like split-face rock or block to match Fire Station #2. To cut cost he said the city could do the interior demolition. There would be someone to certify that the mold is gone.

The committee authorized going out for re-bid for the renovation.

2. Public participation

Councilman Davis said that Selena Vaughn was supposed to be here to speak regarding the Marino property. He said that they are asking north of \$1 million for the property, and the tax records indicate \$250,000. The committee discussed getting an appraisal.

Mr. Johnson said that council had already authorized an appraisal with Resolution 2014-56.

Councilman Davis said he will get with Mayor Haygood to execute the resolution.

3. Approval of minutes: January 5, 2015

Councilman Rudicell requested that the January 5, 2015 minutes be amended to reflect the discussion on the Mayor's Ball and the waiving of the Civic Center fees.

The minutes will come back to the committee for approval with the amendment at the March 2, 2015 meeting.

4. Civic Center & Bayfront report (December): Margaret Thigpen

Margaret Thigpen distributed and discussed her January report. January Civic Center revenue totaled \$5,194.25, a decrease from January 2014. Year- to-date revenues stood at \$51,716.25, below figures listed for FY2014. Additionally, Mrs. Thigpen reported total deposits for January stood at \$17,524. The total deposits for FY 2015 is \$53,240.50.

Mrs. Thigpen then turned to Bayfront Pavilion, reporting revenues for January stand at \$1,655 which was an increase over January 2014. 2015 year-to-date revenue stands at \$26,369 which is an increase over 2014. Additionally, Ms. Thigpen reported total deposits for January stood at \$23,038.

Mrs. Thigpen also reported that there has been some changes regarding who should get a special events ABC liquor license for events serving alcohol at the Civic Center.

5. Building inspection monthly reports (January): Richard Merchant

Ashley Campbell reviewed the building report for the month of January. She reported 25 new residential construction projects initiated,. The department issued 136 other permits during January, with permit fees totaling \$\$42,496.05.

6. New Business

Councilman Davis reported that Allen Cox with TimberCreek Land Company called him to see if the city might be interested in purchasing 53.2 acres where the Highway 13 interchange will go. He said that the city can use Restore money for storm water management.

Motion by Councilman Rudicell to recommend to council to send a letter to TimberCreek Land Company expressing interest in investigating the purchase of the 53.2 acres. Seconded by Councilman Fry. Motion carried unanimously.

With no further business to discuss, the meeting was adjourned at 5:30, motion by Mr. Rudicell and seconded by Mr. Fry.

DOWNTOWN REDEVELOPMENT AUTHORITY
1705 MAIN STREET, DAPHNE, AL
January 28, 2015

COMMITTEE MINUTES

Members Present: Casey Zito, Debbie Strahley, Kennard Balme, Patricia Vanderpool, Dayna Oldham, Doug Bailey, Council Member Tommie Conaway

Absent: Dorothy Morrison

Also Present: Sarah Toulson (Recording Secretary); America Jones, artist; Denise Penry, Daphne Public Works

Casey Zito called the meeting to order at 5:35 pm

Debbie Strahley introduced America Jones, who briefly described herself as a metalwork artist.

1. Approval of Minutes:

Motion: to approve the minutes from the December 3, 2014 meeting as written. **Moved by Doug Bailey, second by Kennard Balme.**

Carried unanimously.

2. Treasurer's report

Chairwoman Zito reported that the DRA currently had \$155,190.70 on hand, after all approved expenses cleared.

Motion: to approve the Treasurer's Report as reported. **Moved by Debbie Strahley, second by Kennard Balme.**

Carried unanimously.

3. Bicycle Racks: America Jones

The committee discussed the possibility and desire to have bicycle racks in the downtown area to encourage bicyclists to stop and spend time at the businesses in the area. Members discussed placement of four different bike racks and asked Ms. Jones to provide three separate design ideas.

Motion: to authorize America Jones to provide the DRA with a project proposal to include cost estimates and designs for two large and two small bicycle racks.
Moved by, Dayna Oldham, second by Debbie Strahley.

Carried unanimously.

4. Website Update

Ms. Zito reported that she met with JMF's new web designer, who is expected to provide a finished product within two weeks of having content to finish the site. Ms. Zito asked committee members to see if anything needed to be added to the list contained in the packet herein. She mentioned that the goal was to have a working homepage, three months of updated event calendar, and the mini-grant on the website as a first step.

5. Constant Contact Seminar

Tommie Conaway will speak with the Mayor regarding this event, and meet with Sarah on how to move forward.

6. Christmas Décor for Downtown: Denise Penry

Denise Penry of Daphne Public Works addressed the Committee regarding DRA involvement with the City's Christmas celebration as a draw to the downtown area.

The Committee discussed including the following actions in supporting the downtown Christmas celebration for 2015:

- Encourage downtown businesses to decorate their storefronts with lights and provide mini-grants to purchase needed lights.
- Distribute posters and encourage businesses to spread the word about festivities by hanging posters, staying open late on event dates, or having an "open house" event during the event. Communication with business owners will occur around October.
- Wreathes for downtown lampposts: Ms. Penry distributed photos and cost estimates for decorative wreathes and asked the DRA to consider funding the acquisition of these ornaments for downtown. The committee requested additional information to make a decision in February.

7. Mini-Grant Application: Southern Napa

The committee reviewed a mini-grant application submitted by Jim Cox of Southern Napa. The application requests funding to provide lighting for a second large oak tree on the Southern Napa property.

Motion: to approve the mini-grant application submitted by Jim Cox of Southern Napa. **Moved by Dayna Oldham, second by Doug Bailey.**

Carried unanimously.

8. Main Street Alabama

Kennard Balme distributed information on the Main Street Alabama initiative, which is contained in the packet herein. The committee discussed the opportunity, and will review the information for consideration at the February meeting.

9. Any Other Items Deemed Necessary

Doug Bailey updated the committee on the status of Mancini's Antique Club and the development of property owned by Christ the King Catholic Church.

The meeting was adjourned at 7:08 pm. Motion by Dayna Oldham, second by Doug Bailey. Motion carried unanimously.

Next Meeting: February 25th at 5:30 pm.

SET PUBLIC HEARING DATE FOR

MARCH 16, 2015

TO CONSIDER:

1. Pre-Zoning:

Jubilee Properties

Property Located:

Northeast of Public Works Road and Rand Avenue

Present Zoning:

RSF-3, Single Family Residential District, Baldwin County District 15

Requested Zoning:

B-2, General Business, City of Daphne

Recommendation:

Unanimous favorable / contingent upon the vacation of the fifteen-foot easement to County Road 13, and Public Works Road

2. Annexation:

Jubilee Properties

Property Located:

Northeast of Public Works Road and Rand Avenue

Recommendation:

Unanimous favorable / contingent upon the vacation of the fifteen-foot easement to County Road 13, and Public Works Road

CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF JANUARY 22, 2015 REPORT
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

C. PETITIONS: (UNANIMOUS FAVORABLE RECOMMENDATION, CONTINGENT UPON THE VACATION OF THE FIFTEEN FOOT EASEMENT TO COUNTY ROAD 13, AND PROVIDING FUTURE ACCESS TO PARCEL A TO PUBLIC WORKS ROAD)

1. JUBILEE PROPERTIES, L.L.C.:

(a) PRE-ZONING AMENDMENT: PUBLIC HEARING

File PZA15-01: Jubilee Properties, L.L.C.

Present Zoning(s): RSF-3, Single Family Residential, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction of Daphne

Proposed Zoning(s): B-2, General Business

Location: Northeast of Public Works Road and Rand Avenue

Area: 2.03 Acres ±

Owner: Jubilee Properties, L.L.C. - Spence Monroe

(b) ANNEXATION REVIEW:

File ANX15-01:

Presentation to be given by Mr. Spence Monroe, representing Jubilee Properties, L.L.C., requesting annexation of a two point three acre parcel into the City of Daphne located northeast of Public Works Road and Rand Avenue with B-2, General Business, zoning. The subject property is currently zoned RSF-3, Single Family Residential, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction of Daphne. Jubilee Properties, L.L.C. (UNANIMOUS FAVORABLE RECOMMENDATION, CONTINGENT UPON THE VACATION OF THE FIFTEEN FOOT EASEMENT TO COUNTY ROAD 13, AND PROVIDING FUTURE ACCESS TO PARCEL A TO PUBLIC WORKS ROAD)

5. PUBLIC PARTICIPATION

6. ATTORNEY'S REPORT: Presented Tiawasee Trace POA vs. the City of Daphne Planning Commission & City Council trial was Thursday, January 8, 2014 in Bay Minette update.

7. COMMISSIONER'S COMMENTS

8. DIRECTOR'S COMMENTS:

a. Certified Alabama Planning/Zoning Official classes will be held on January 30 & 31, 2015

b. Meeting dates: Site preview, February 18, and regular meeting, February 26, 2015

9. ADJOURNMENT

MEMORANDUM

To: Office of the City Clerk
From: Adrienne D. Jones,
Director of Community Development
Subject: Jubilee Properties
Pre-Zoning Recommendation
Date: February 10, 2015

PRESENT ZONING: RSF-3, Single Family Residential
District, Baldwin County District 15

PROPOSED PRE-ZONING: B-2, General Business, City of Daphne

LOCATION: Northeast of Public Works Road and Rand
Avenue

RECOMMENDATION: At the Thursday, January 22, 2015, regular meeting of the Daphne Planning Commission, six members were present and the motion to set forth a favorable recommendation, contingent upon the vacation of the fifteen-foot easement to County Road 13, and providing future access from Parcel A to Public Works Road was made and carried unanimously.

Attached please find documentation from the Office of Community Development.

Thank you,
ADJ/jv

cc: file

attachment(s)

1. Zoning Application
2. Map of Property
3. Adjacent property owners' list
4. Community Development Report



REZONING OR PRE-ZONING APPLICATION

Office use only	Date Submitted Dec. 21, 2014
Application Number: ZA- or PZA- 15-01	Planning Commission Public Hearing Date: Jan 22, 2015

Legibly print or type responses below. Indicate N/A or an "X" where item is not applicable.

SITE DATA Jubilee Properties, LLC	
Site Location (Address or General Proximity to Nearest Intersection): Northeast of Public Works Road + Rand Avenue	PPIN#(s): 219552 + 234209
Gross Site Area (acreage): 2.03	Requested Zoning or Pre-Zoning: B-2
Current Zoning Designation(s): RSF-3 - Baldwin County	Amended Request: Initials: Date:
Current Land Use: Agricultural	Anticipated Land Use: Office / Warehouse
Provide Legal Description (if necessary attach separate page entitled "Legal Description for [Name of Applicant]": Tax Parcels 43-05-16-0-000-020.001 and 020.003	

Specify other recently approved or pending requests related to the subject property. Circle the answer(s).
 Annexation Subdivision Site Plan Special Exception Variance Specify Other

APPLICANT & AGENT INFORMATION

**If an LLC or LLP or Corporation, provide name and signature of Registered Member or Agent and provide a copy of Articles of Incorporation.*

Name of Current Owner: Jubilee Properties LLC	
Mailing Address: P.O. Box 928, Montrose AL 36559	Phone/Fax: E-mail:
Name of Authorized Agent: Spence Monroe	251-510-8001
Mailing Address: P.O. Box 928, Montrose AL 36559	Phone/Fax: E-mail: Spence@SpenceMonroe.com
Name of Developer*: Jubilee Properties LLC	Phone/Fax: E-mail:
Other:	Phone/Fax: E-mail:

I, the applicant, certify that all of the above facts are true and correct to the best of my knowledge. I hereby agree to allow the City of Daphne to post a sign on the subject property notifying the general public of this request.

Applicant's Signature:	Date 12/12/14
Agent's Signature:	Date

07/01/14



REVERSIONARY CLAUSE ACKNOWLEDGEMENT

SKIP THIS PAGE IF REQUESTING PRE-ZONING

Pursuant to Article 22-2 of the Land Use & Development Ordinance, zoning and rezoning may revert back to prior designation if certain conditions are not met. Said conditions are specified in Article 22 of the Land Use Ordinance. Legibly sign and print/type responses below. Indicate N/A or an "X" where item is not applicable. **Submit with rezoning request.**

CURRENT OWNER'S ACKNOWLEDGEMENT

I, Jubilee Properties LLC, Spence Monroe, acknowledge that I am aware that this rezoning request is subject to a reversionary clause as noted in Article 22-2 of the Land Use & Development Ordinance. Date: 12/12/14

Spence Monroe for Jubilee Properties LLC
PRINTED NAME OF CURRENT OWNER/PETITIONER

DEVELOPER'S ACKNOWLEDGEMENT

I, Jubilee Properties LLC, Spence Monroe, acknowledge that I am aware that this rezoning request is subject to a reversionary clause as noted in Article 22-2 of the Land Use & Development Ordinance. Date: 12/12/14

Spence Monroe
PRINTED NAME OF DEVELOPER

PROPERTY ADDRESS OR PPIN#(S): 219559 + 234209

EXHIBIT A

LEGAL DESCRIPTIONS

**PRE-ZONING REQUEST
JUBILEE PROPERTIES LLC**

PARCEL "A"

FROM THE RAILROAD SPIKE AT THE SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA, THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST A DISTANCE OF 40.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN NORTH 89° 39' 18" WEST A DISTANCE OF 746.50 FEET TO THE SIMS SURVEYING CAPPED REBAR AT THE **POINT OF BEGINNING** OF THE PROPERTY HEREIN DESCRIBED; THENCE CONTINUE NORTH 89° 39' 18" WEST A DISTANCE OF 181.65 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN NORTH 00° 21' 41" WEST, A DISTANCE OF 166.11 FEET TO A SIMS SURVEYING CAPPED REBAR; SOUTH 89° 38' 56" EAST A DISTANCE OF 182.55 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN SOUTH 00° 02' 59" EAST A DISTANCE OF 166.08 FEET TO THE SIMS SURVEYING CAPPED REBAR AT THE **POINT OF BEGINNING**, CONTAINING 0.69 ACRES, MORE OR LESS, **TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS** OVER AND ACROSS THE FOLLOWING DESCRIBED PROPERTY TO-WIT: FROM THE RAILROAD SPIKE AT THE EXISTING AND LOCALLY ACCEPTED SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA; THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST, A DISTANCE OF 40.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN NORTH ALONG THE WEST RIGHT OF WAY LINE OF SAID HIGHWAY, A DISTANCE OF 58.17 FEET TO THE **POINT OF BEGINNING** OF THE EASEMENT HEREIN DESCRIBED; THENCE RUN SOUTH 88° 32' 21" WEST, A DISTANCE OF 174.48 FEET TO A POINT; THENCE RUN SOUTH 76° 05' 33" WEST A DISTANCE OF 213.94 FEET TO A POINT OF THE SOUTH LINE OF THE ABOVE DESCRIBED PROPERTY; THENCE RUN NORTH 89° 39' 18" WEST ALONG SAID SOUTH LINE A DISTANCE OF 728.07 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN NORTH 00° 21' 41" WEST, A DISTANCE OF 15.00 FEET TO A POINT; THENCE RUN SOUTH 89° 39' 18" EAST A DISTANCE OF 726.67 FEET TO A POINT; THENCE RUN NORTH 76° 05' 33" EAST A DISTANCE OF 213.72 FEET TO A PETER G. Garsed CAPPED REBAR; RUN NORTH 88° 32' 21" EAST A DISTANCE OF 176.19 FEET TO A POINT ON THE WEST RIGHT O WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN SOUTH A DISTANCE OF 15.00 FEET TO THE **POINT OF BEGINNING**.

PARCEL "B"

PARCEL ONE AND 2 AS DESCRIBED IN INSTRUMENT NUMBER 703710. **LESS AND EXCEPT** THE WESTERN 11.2 FEET, MORE OR LESS, IN USE AS PART OF PUBLIC WORKS DRIVE A PAVED 60 FOOT WIDE RIGHT-OF-WAY. **MORE PARTICULARLY DESCRIBED AS FOLLOWS:** COMMENCING AS A RAILROAD SPIKE AT THE SOUTHEAST CORNER OF SECTION 16, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA, RUN THENCE NORTH ALONG THE EAST BOUNDARY OF SAID SECTION A DISTANCE OF 1329.3 FEET TO A POINT; THENCE RUN NORTH 89°56'48" WEST, 40.00 FEET TO A CAPPED REBAR ON THE NORTH BOUNDARY OF AUSTIN PLACE COMMERCIAL PARK, UNIT 3, AS RECORDED ON SLIDE 2064-A, IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA; THENCE CONTINUE NORTH 89°56'48" WEST ALONG SAID NORTH BOUNDARY 927.34 FEET TO A CAPPED REBAR AT THE SOUTHWEST

CORNER OF THE PARCEL DESCRIBED IN INSTRUMENT NO. 564669, IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA, FOR THE **POINT OF BEGINNING**; THENCE CONTINUE NORTH 89°56'48" WEST ALONG THE NORTH BOUNDARY OF AUSTIN PLACE COMMERCIAL PARK PHASE 2, AS RECORDED ON SLIDE 1886-A, IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA, A DISTANCE OF 352.77 FEET TO A CAPPED REBAR ON THE EAST RIGHT-OF-WAY LINE OF PUBLIC WORKS DRIVE; THENCE RUN NORTH 00°02'14" EAST ALONG SAID RIGHT-OF-WAY LINE 165.85 FEET TO A CAPPED REBAR; THENCE RUN SOUTH 89°56'14" EAST, 352.74 FEET TO A CAPPED REBAR AT THE NORTHWEST CORNER OF THE PARCEL DESCRIBED IN INSTRUMENT NO. 564669, IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA; THENCE RUN SOUTH 00°01'37" WEST ALONG THE WEST BOUNDARY OF SAID PARCEL A DISTANCE OF 165.82 FEET TO THE **POINT OF BEGINNING**. SAID PARCEL OF LAND CONTAINS 1.34 ACRES, MORE OR LESS. **TOGETHER WITH AND SUBJECT TO** AN EASEMENT FOR INGRESS AND EGRESS OVER AND ACROSS THE FOLLOWING PROPERTY TO WIT: FROM THE RAILROAD SPIKE AT THE EXISTING AND LOCALLY ACCEPTED SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA; THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST, A DISTANCE OF 40.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN NORTH ALONG THE WEST RIGHT OF WAY LINE OF SAID HIGHWAY, A DISTANCE OF 58.17 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE RUN SOUTH 88° 32' 21" WEST, A DISTANCE OF 174.48 FEET TO A POINT; THENCE RUN SOUTH 76° 05' 33" WEST A DISTANCE OF 213.94 FEET TO A POINT OF THE SOUTH LINE OF THE ABOVE DESCRIBED PROPERTY; THENCE RUN NORTH 89° 39' 18" WEST ALONG SAID SOUTH LINE A DISTANCE OF 728.07 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN NORTH 00° 21' 41" WEST, A DISTANCE OF 15.00 FEET TO A POINT; THENCE RUN SOUTH 89° 39' 18" EAST A DISTANCE OF 726.67 FEET TO A POINT; THENCE RUN NORTH 76° 05' 33" EAST A DISTANCE OF 213.72 FEET TO A PETER G. Garsed CAPPED REBAR; RUN NORTH 88° 32' 21" EAST A DISTANCE OF 176.19 FEET TO A POINT ON THE WEST RIGHT O WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN SOUTH A DISTANCE OF 15.00 FEET TO THE **POINT OF BEGINNING**.

**JUBILEE PROPERTIES LLC
REZONING REQUEST**

ADJACENT PROPERTY OWNER'S LIST

**City of Daphne
P. O. Box 400
Daphne, AL 36526**

**Hunter, Cynthia
P. O. Box 1636
Daphne, AL 36526**

**Skipwith, Helen
26301 County Road 13
Daphne, AL 36526**

**Langenbach Construction
P. O. Box 1275
Point Clear, AL 36564**

**Bayside Investments
13419 County Road 54
Loxley, AL 36551**

**Austin Place Development Co
P. O. Box 1948
Daphne, AL 36526**

**Jubilee Properties LLC
P. O. Box 888
Montrose, AL 36559**

PLANNING COMMISSION:

PRE-ZONING REQUEST BY

PLANNING COMMISSION:

ANNEXATION REQUEST BY JUBILEE PROPERTIES, LLC.



COMMUNITY DEVELOPMENT

Pre-zoning Request

**Northeast of the intersection of Public Works Road and Rand Avenue
(Jubilee Properties, LLC)
2.03 acres**

Owner: Jubilee Properties, LLC

Existing Conditions: 2.03 acres of undeveloped land

Existing Zoning: Unincorporated Baldwin County RSF-3, Single Family Residential

Proposed Zoning: B-2 General Business

Surrounding Zonings/Uses:

North – Business, zoned B-2, General Business

South - Business, zoned B-2, General Business

West – Daphne Public Works Campus and Recycling Center, zoned B-2, General Business

East - Unincorporated Baldwin County RSF-3, Single Family Residential

Existing Utility Service Providers:

Water - Daphne Utilities

Sewer - Daphne Utilities

Gas - Daphne Utilities

Electric - Riviera Utilities

Affected City Service Providers:

Fire Protection— Station 3

Police Protection—Police Beat 1

Public Works

Baldwin County Schools—n/a

FROM THE 2000-2020 COMPREHENSIVE PLAN (adopted on June 26, 2003):

The Comprehensive Plan encourages expansion and annexation of land contiguous to the existing corporate limits. B-2 is compatible zoning and business use is consistent with land to the north, south and west, *therefore, the reversionary clause is not recommended and should not be applicable to this property.* **Staff recommends approval of the request to pre-zone this land B-2, General Business. Staff also recommends approval of the annexation petition submitted by the applicant.**

CITY OF DAPHNE, ALABAMA

ORDINANCE NO. 2015-

**Ordinance to Pre-Zone Property Located
Property Located on the Northeast of Public Works Road and Rand Avenue
Jubilee Properties**

WHEREAS, Jubilee Properties as the owner of certain real property located within the unincorporated area of Baldwin County, Alabama, has requested that said property be pre-zoned from RSF-3, Single Family Residential District, Baldwin County District 15 to B-2, General Business District, City of Daphne; and

WHEREAS, said real property is located northeast of Public Works Road and Rand Avenue, and more particularly described as follows:

DESCRIPTION OF PROPERTY TO BE PREZONED TO B-2:

PARCEL "A"

FROM THE RAILROAD SPIKE AT THE SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA, THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST A DISTANCE OF 40.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN NORTH 89° 39' 18" WEST A DISTANCE OF 746.50 FEET TO THE SIMS SURVEYING CAPPED REBAR AT THE **POINT OF BEGINNING** OF THE PROPERTY HEREIN DESCRIBED; THENCE CONTINUE NORTH 89° 39' 18" WEST A DISTANCE OF 181.65 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN NORTH 00° 21' 41" WEST, A DISTANCE OF 166.11 FEET TO A SIMS SURVEYING CAPPED REBAR; SOUTH 89° 38' 56" EAST A DISTANCE OF 182.55 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN SOUTH 00° 02' 59" EAST A DISTANCE OF 166.08 FEET TO THE SIMS SURVEYING CAPPED REBAR AT THE **POINT OF BEGINNING**, CONTAINING 0.69 ACRES, MORE OR LESS, **TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS** OVER AND ACROSS THE FOLLOWING DESCRIBED PROPERTY TO-WIT: FROM THE RAILROAD SPIKE AT THE EXISTING AND LOCALLY ACCEPTED SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA; THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST, A DISTANCE OF 40.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN NORTH ALONG THE WEST RIGHT OF WAY LINE OF SAID HIGHWAY, A DISTANCE OF 58.17 FEET TO THE **POINT OF BEGINNING** OF THE EASEMENT HEREIN DESCRIBED; THENCE RUN SOUTH 88° 32' 21" WEST, A DISTANCE OF 174.48 FEET TO A POINT; THENCE RUN SOUTH 76° 05' 33" WEST A DISTANCE OF 213.94 FEET TO A POINT OF THE SOUTH LINE OF THE ABOVE DESCRIBED PROPERTY; THENCE RUN NORTH 89° 39' 18" WEST ALONG SAID SOUTH LINE A DISTANCE OF 728.07 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN NORTH 00° 21' 41" WEST, A DISTANCE OF 15.00 FEET TO A POINT; THENCE RUN SOUTH 89° 39' 18" EAST A DISTANCE OF 726.67 FEET TO A POINT; THENCE RUN NORTH 76° 05' 33" EAST A DISTANCE OF 213.72 FEET TO A PETER G. GARSE D CAPPED REBAR; RUN NORTH 88° 32' 21" EAST A DISTANCE OF 176.19 FEET TO A POINT ON THE WEST RIGHT O WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN SOUTH A DISTANCE OF 15.00 FEET TO THE **POINT OF BEGINNING**.

PARCEL "B"

PARCEL ONE AND 2 AS DESCRIBED IN INSTRUMENT NUMBER 703710. **LESS AND EXCEPT** THE WESTERN 11.2 FEET, MORE OR LESS, IN USE AS PART OF PUBLIC WORKS DRIVE A PAVED 60 FOOT WIDE RIGHT-OF-WAY. **MORE PARTICULARLY DESCRIBED AS FOLLOWS:** COMMENCING AS A RAILROAD SPIKE AT THE SOUTHEAST CORNER OF SECTION 16, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA, RUN THENCE NORTH ALONG THE EAST BOUNDARY OF SAID SECTION A DISTANCE OF 1329.3 FEET TO A POINT; THENCE RUN NORTH 89°56'48" WEST, 40.00 FEET TO A CAPPED REBAR ON THE NORTH BOUNDARY OF AUSTIN PLACE COMMERCIAL PARK, UNIT 3, AS RECORDED ON SLIDE 2064-A, IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA; THENCE CONTINUE NORTH 89°56'48" WEST ALONG SAID NORTH BOUNDARY 927.34 FEET TO A CAPPED REBAR AT THE SOUTHWEST CORNER OF THE PARCEL DESCRIBED IN INSTRUMENT NO. 564669, IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA, FOR THE **POINT OF BEGINNING**; THENCE CONTINUE NORTH 89°56'48" WEST ALONG THE NORTH BOUNDARY OF AUSTIN PLACE COMMERCIAL PARK PHASE 2, AS RECORDED ON SLIDE 1886-A, IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA, A DISTANCE OF 352.77 FEET TO A CAPPED REBAR ON THE EAST RIGHT-OF-WAY LINE OF PUBLIC WORKS DRIVE; THENCE RUN NORTH 00°02'14" EAST ALONG SAID RIGHT-OF-WAY LINE 165.85 FEET TO A CAPPED REBAR; THENCE RUN SOUTH 89°56'14" EAST, 352.74 FEET TO A CAPPED REBAR AT THE NORTHWEST CORNER OF THE PARCEL DESCRIBED IN INSTRUMENT NO. 564669, IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA; THENCE RUN SOUTH 00°01'37" WEST ALONG THE WEST BOUNDARY OF SAID PARCEL A DISTANCE OF 165.82 FEET TO THE **POINT OF BEGINNING**. SAID PARCEL OF LAND CONTAINS 1.34 ACRES, MORE OR LESS. **TOGETHER WITH AND SUBJECT TO** AN EASEMENT FOR INGRESS AND EGRESS OVER AND ACROSS THE FOLLOWING PROPERTY TO WIT: FROM THE RAILROAD SPIKE AT THE EXISTING AND LOCALLY ACCEPTED SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA; THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST, A DISTANCE OF 40.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN NORTH ALONG THE WEST RIGHT OF WAY LINE OF SAID HIGHWAY, A DISTANCE OF 58.17 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE RUN SOUTH 88° 32' 21" WEST, A DISTANCE OF 174.48 FEET TO A POINT; THENCE RUN SOUTH 76° 05' 33" WEST A DISTANCE OF 213.94 FEET TO A POINT OF THE SOUTH LINE OF THE ABOVE DESCRIBED PROPERTY; THENCE RUN NORTH 89° 39' 18" WEST ALONG SAID SOUTH LINE A DISTANCE OF 728.07 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN NORTH 00° 21' 41" WEST, A DISTANCE OF 15.00 FEET TO A POINT; THENCE RUN SOUTH 89° 39' 18" EAST A DISTANCE OF 726.67 FEET TO A POINT; THENCE RUN NORTH 76° 05' 33" EAST A DISTANCE OF 213.72 FEET TO A PETER G. GARSIED CAPPED REBAR; RUN NORTH 88° 32' 21" EAST A DISTANCE OF 176.19 FEET TO A POINT ON THE WEST RIGHT O WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN SOUTH A DISTANCE OF 15.00 FEET TO THE **POINT OF BEGINNING**.

WHEREAS, at the City of Daphne Planning Commission meeting on January 22, 2015, the Commission considered said request and a favorable recommendation was made contingent upon the vacation of the fifteen-foot easement to County Road 13, and providing future access from Parcel "A" to Public Works Road; and,

WHEREAS, due notice of said proposed pre-zoning has been provided to the public as required by law through publication and open display at the Daphne Public Library and City Hall, and a public hearing was held before the City Council on March 16, 2015; and,

WHEREAS, the City Council of the City of Daphne after due consideration and upon consideration of the notes of the Planning Commission, deemed that said application for pre-zoning of the above described real property is proper and in the best interest of the health, safety and welfare of the citizens of the City of Daphne, Alabama; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, as follows:

SECTION I: ZONING

That above described real property is hereby pre-zoned from RSF-3, Single Family Residential District, Baldwin County District 15 to B-2, General Business District, City of Daphne and that the zoning ordinance and zoning map be amended to reflect the said zoning change.

SECTION II: REPEALER.

All other City Ordinances or parts thereof in conflict with the provisions of this Ordinance, in so far as they conflict, are hereby repealed.

SECTION III: SEVERABILITY.

The provisions of this Ordinance are severable. If any provision, section, paragraph, sentence, or part thereof shall be held unconstitutional or invalid, such decision shall not affect or impair the remainder of said Ordinance, it being the legislative intent to ordain and enact each provision, section, paragraph, sentence, and part thereof separately and independently of each other.

SECTION IV: EFFECTIVE AND EXPIRATION DATE.

This Ordinance, and in particular the pre-zoning shall take effect after the date of its approval by the City Council of the City of Daphne and publication as required by law. Pursuant to Code of Alabama (1975) Section 11-52-85, the zoning of the property, shall become effective upon the date the territory is annexed into the corporate limits, if any portion of the territory is not annexed into the corporate limits within 180 days of the initiation of annexation proceedings as provided by law then this pre-zoning shall be null and void.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
DAPHNE, ALABAMA, THIS day of , 2015.

Dane Haygood,
Mayor

ATTEST:

Rebecca Hayes,
City Clerk

EXHIBIT "A"

LEGAL DESCRIPTIONS

**PRE-ZONING REQUEST
JUBILEE PROPERTIES LLC**

PARCEL "A"

FROM THE RAILROAD SPIKE AT THE SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA, THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST A DISTANCE OF 40.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN NORTH 89° 39' 18" WEST A DISTANCE OF 746.50 FEET TO THE SIMS SURVEYING CAPPED REBAR AT THE **POINT OF BEGINNING** OF THE PROPERTY HEREIN DESCRIBED; THENCE CONTINUE NORTH 89° 39' 18" WEST A DISTANCE OF 181.65 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN NORTH 00° 21' 41" WEST, A DISTANCE OF 166.11 FEET TO A SIMS SURVEYING CAPPED REBAR; SOUTH 89° 38' 56" EAST A DISTANCE OF 182.55 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN SOUTH 00° 02' 59" EAST A DISTANCE OF 166.08 FEET TO THE SIMS SURVEYING CAPPED REBAR AT THE **POINT OF BEGINNING**, CONTAINING 0.69 ACRES, MORE OR LESS, **TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS** OVER AND ACROSS THE FOLLOWING DESCRIBED PROPERTY TO-WIT: FROM THE RAILROAD SPIKE AT THE EXISTING AND LOCALLY ACCEPTED SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA; THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST, A DISTANCE OF 40.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN NORTH ALONG THE WEST RIGHT OF WAY LINE OF SAID HIGHWAY, A DISTANCE OF 58.17 FEET TO THE **POINT OF BEGINNING** OF THE EASEMENT HEREIN DESCRIBED; THENCE RUN SOUTH 88° 32' 21" WEST, A DISTANCE OF 174.48 FEET TO A POINT; THENCE RUN SOUTH 76° 05' 33" WEST A DISTANCE OF 213.94 FEET TO A POINT OF THE SOUTH LINE OF THE ABOVE DESCRIBED PROPERTY; THENCE RUN NORTH 89° 39' 18" WEST ALONG SAID SOUTH LINE A DISTANCE OF 728.07 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN NORTH 00° 21' 41" WEST, A DISTANCE OF 15.00 FEET TO A POINT; THENCE RUN SOUTH 89° 39' 18" EAST A DISTANCE OF 726.67 FEET TO A POINT; THENCE RUN NORTH 76° 05' 33" EAST A DISTANCE OF 213.72 FEET TO A PETER G. Garsed CAPPED REBAR; RUN NORTH 88° 32' 21" EAST A DISTANCE OF 176.19 FEET TO A POINT ON THE WEST RIGHT O WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN SOUTH A DISTANCE OF 15.00 FEET TO THE **POINT OF BEGINNING**.

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PLEASE Publish in the Bulletin Legal Section on Friday
February 20, 2015

FIRST NOTICE OF PUBLIC HEARING

Notice is hereby given the first time that the City Council of the City of Daphne will hold a Public Hearing on March 16, 2015 at 6:30 pm in the Council Chambers at City Hall, 1705 Main Street, Daphne, Alabama. The public is welcome to attend and offer comments opposing or favoring a proposed Ordinance pre-zoning certain property from RSF-3, Single Family Residential District, Baldwin County District 15 to B-2, General Business District, City of Daphne as presented below. Any person with an American's with Disabilities Act disability must contact the City Clerk's office ten days prior to the Public Hearing, in order for accommodations to be made.

Rebecca A. Hayes, City Clerk

PROPOSED ORDINANCE:

CITY OF DAPHNE, ALABAMA

ORDINANCE NO. 2015-

**Ordinance to Pre-Zone Property Located
Northeast of Public Works Road and Rand Avenue
Jubilee Properties**

WHEREAS, Jubilee Properties as the owner of certain real property located within the unincorporated area of Baldwin County, Alabama, has requested that said property be pre-zoned from RSF-3, Single Family Residential District, Baldwin County District 15 to B-2, General Business District, City of Daphne; and

WHEREAS, said real property is located northeast of Public Works Road and Rand Avenue, and more particularly described as follows:

DESCRIPTION OF PROPERTY TO BE PREZONED TO B-2:

PARCEL "A"

FROM THE RAILROAD SPIKE AT THE SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA, THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST A DISTANCE OF 40.00

PLEASE Publish in the Bulletin Legal Section on Friday,
February 27, 2015

SECOND NOTICE OF PUBLIC HEARING

Notice is hereby given the second time, the first notice was given February 20, 2015, that the City Council of the City of Daphne will hold a Public Hearing on March 16, 2015 at 6:30 pm in the Council Chambers at City Hall, 1705 Main Street, Daphne, Alabama. The public is welcome to attend and offer comments opposing or favoring a proposed Ordinance pre-zoning certain property from RSF-3 Single Family Residential District, Baldwin County District 15 to B-2, General Business District, City of Daphne as presented below. Any person with an American's with Disabilities Act disability must contact the City Clerk's office ten days prior to the Public Hearing, in order for accommodations to be made.

Rebecca A. Hayes, City Clerk

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CITY OF DAPHNE, ALABAMA

ORDINANCE NO. 2015-

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Northeast of Public Works Road and Rand Avenue
Jubilee Properties**

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WHEREAS, said real property is located northeast of Public Works Road and Rand Avenue, and more particularly described as follows:

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To: Office of the City Clerk
From: Adrienne D. Jones, Director of Community Development
Subject: Jubilee Properties Annexation Recommendation
Date: February 10, 2015

MEMORANDUM

PRESENT ZONING: RSF-3, Single Family Residential District, Baldwin County District 15

PROPOSED PRE-ZONING: B-2, General Business, City of Daphne

LOCATION: Northeast of Public Works Road and Rand Avenue

RECOMMENDATION: At the Thursday, January 22, 2015, regular meeting of the Daphne Planning Commission, six members were present and the motion to set forth a favorable recommendation contingent upon the vacation of the fifteen-foot easement to County Road 13, and providing future access from Parcel A to Public Works Road was made and carried unanimously.

Attached please find documentation from the Office of Community Development.

Thank you,
ADJ/jv

cc: file

attachment(s)

1. Petition for Annexation
2. Legal Description
3. Boundary Survey
4. Community Development Report

**PETITION FOR ANNEXATION OF CERTAIN PROPERTY
INTO THE CORPORATE LIMITS OF THE MUNICIPALITY
OF THE CITY OF DAPHNE, ALABAMA**

(Jubilee Properties LLC)

The undersigned corporation, Jubilee Properties LLC, files this petition with the Clerk of the City of Daphne requesting the property hereafter described, commonly referred to as, TAX ID's: 43-05-16-0-000-020.001 to be annexed into the City of Daphne, a municipal corporation incorporated under the laws of the State of Alabama, and submits the following in support of the petition:

1. **Description of Property:** The description of the property which the petitioner requests to be annexed into the City of Daphne is described in **Exhibit "A"** attached hereto and made a part of this petition as fully set out herein (**the "Property"**).

2. **Map of Property:** Attached hereto as **Exhibit "B"** and made a part of this petition, is a map of the property showing its relationship to the corporate limits of the municipality of the City of Daphne.

3. **Owner:** The petitioner, Jubilee Properties, is the owner of the property hereby sought to be annexed into the corporate limits of the City of Daphne.

4. **Specific Conditions:** This petition is conditioned upon the adoption of an ordinance, which shall include specifically the conditions requested below upon annexing the said property into the corporate limits of the City of Daphne.

Requested zoning, if other than R-1: B-2

Any other conditions which may apply upon annexation:

ADDITIONAL INFORMATION

We, the undersigned, constituting all of the owners of the described real property do hereby execute and file this written petition asking and requesting that our property be annexed into the corporate limits of the City of Daphne, Alabama, under the authority of Section 11-42-20 through 11-42-24, Code of Alabama 1975. Initials: SSD

We further certify that said property is contiguous to the city limits of Daphne, Alabama. A map and written legal description of said property is hereto attached. Initials: SSD

We certify that the property is a single or multiple parcels under single or multiple ownership. Circle appropriate response: Initials: SSD

We certify that we fully understand that upon annexation, the subject property shall be subject to all laws and codes administered by the City of Daphne, including, but not limited to, the zoning code, the subdivision regulations and the municipal code of the City of Daphne. Initials: SSD

SELECT ONE OF THE FOLLOWING OPTIONS

Option# 1: We do hereby request pre-zoning of the subject property to the following zoning classification(s): B-2, and certify that a petition for rezoning, associated fees and documents have been submitted prior to or concurrently with this petition. Initials: SSD

Or

Option# 2: We do hereby certify that we understand fully that upon annexation the subject property will be zoned R-1, Low Density Single Family Residential. Initials: _____

We do hereby request that the Planning Commission and City Council give such notice, hold such hearing and adopt such ordinance and do all such things or acts as is required by law so that the corporate limits of the City of Daphne, Alabama shall be rearranged so as to include such territory.

IN WITNESS WHEREOF, we have hereunto subscribed our names this, the 12 day of December 2014.

Legal Description Attached (Exhibit A)? Yes Map or Survey Attached (Exhibit B)? Yes
Recorded Subdivision Plat OR Preliminary/Final Subdivision plat approved by Planning Commission Attached (Exhibit C)? No Acreage _____
Subdivision Name NA Lot Number(s) _____

Names and Signature of ALL property owners OR principle of corporation's designee:

Signature: [Signature] Signature: for Jubilee Properties, LLC
Printed Name: Spence Monroe Printed Name: _____
Mailing Address: P.O. Box 928 Mailing Address: _____
Montrose, AL 36559

5. Code: This Petition is filed pursuant to the provisions of Article 21, Chapter 42, Title 11, Code of Alabama, 1975, as amended.

DATED this 12 day of December, 2014

Respectfully submitted,

Jubilee Properties, LLC
Name of Corporation

By: [Signature]

Its: Manager

STATE OF ALABAMA
COUNTY OF BALDWIN

I, BRENDA L. COPELAND, the undersigned Notary Public in and for said county and state, hereby certify that SPENCE MONROE whose name as MANAGER of JUBILEE PROPERTIES, LLC an Alabama corporation, is signed to the foregoing instrument and who is known to me, acknowledged before me on this day, that, being informed of the contents of the instrument, he/she as such officer and with full authority, executed the same voluntarily on the day the same bears date.

Given under my hand and official seal this the 12th day of DECEMBER, 20 14.

[Signature]
NOTARY PUBLIC

My commission expires: 06/24/2018

Corporation's Address

P.O. Box 928

Montrose AL 36559

EXHIBIT A

LEGAL DESCRIPTIONS

ANNEXATION REQUEST JUBILEE PROPERTIES LLC

PARCEL "A"

FROM THE RAILROAD SPIKE AT THE SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA, THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST A DISTANCE OF 40.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN NORTH 89° 39' 18" WEST A DISTANCE OF 746.50 FEET TO THE SIMS SURVEYING CAPPED REBAR AT THE POINT OF BEGINNING OF THE PROPERTY HEREIN DESCRIBED; THENCE CONTINUE NORTH 89° 39' 18" WEST A DISTANCE OF 181.65 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN NORTH 00° 21' 41" WEST, A DISTANCE OF 166.11 FEET TO A SIMS SURVEYING CAPPED REBAR; SOUTH 89° 38' 56" EAST A DISTANCE OF 182.55 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN SOUTH 00° 02' 59" EAST A DISTANCE OF 166.08 FEET TO THE SIMS SURVEYING CAPPED REBAR AT THE POINT OF BEGINNING, CONTAINING 0.69 ACRES, MORE OR LESS, TOGETHER WITH AN EASEMENT FOR INGRESS AND EGRESS OVER AND ACROSS THE FOLLOWING DESCRIBED PROPERTY TO-WIT: FROM THE RAILROAD SPIKE AT THE EXISTING AND LOCALLY ACCEPTED SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA; THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST, A DISTANCE OF 40.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN NORTH ALONG THE WEST RIGHT OF WAY LINE OF SAID HIGHWAY, A DISTANCE OF 58.17 FEET TO THE POINT OF BEGINNING OF THE EASEMENT HEREIN DESCRIBED; THENCE RUN SOUTH 88° 32' 21" WEST, A DISTANCE OF 174.48 FEET TO A POINT; THENCE RUN SOUTH 76° 05' 33" WEST A DISTANCE OF 213.94 FEET TO A POINT OF THE SOUTH LINE OF THE ABOVE DESCRIBED PROPERTY; THENCE RUN NORTH 89° 39' 18" WEST ALONG SAID SOUTH LINE A DISTANCE OF 728.07 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN NORTH 00° 21' 41" WEST, A DISTANCE OF 15.00 FEET TO A POINT; THENCE RUN SOUTH 89° 39' 18" EAST A DISTANCE OF 726.67 FEET TO A POINT; THENCE RUN NORTH 76° 05' 33" EAST A DISTANCE OF 213.72 FEET TO A PETER G. Garsed CAPPED REBAR; RUN NORTH 88° 32' 21" EAST A DISTANCE OF 176.19 FEET TO A POINT ON THE WEST RIGHT O WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN SOUTH A DISTANCE OF 15.00 FEET TO THE POINT OF BEGINNING.

PARCEL "B"

PARCEL ONE AND 2 AS DESCRIBED IN INSTRUMENT NUMBER 703710. **LESS AND EXCEPT** THE WESTERN 11.2 FEET, MORE OR LESS, IN USE AS PART OF PUBLIC WORKS DRIVE A PAVED 60 FOOT WIDE RIGHT-OF-WAY. **MORE PARTICULARLY DESCRIBED AS FOLLOWS:** COMMENCING AS A RAILROAD SPIKE AT THE SOUTHEAST CORNER OF SECTION 16, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA, RUN THENCE NORTH ALONG THE EAST BOUNDARY OF SAID SECTION A DISTANCE OF 1329.3 FEET TO A POINT; THENCE RUN NORTH 89°56'48" WEST, 40.00 FEET TO A CAPPED REBAR ON THE NORTH BOUNDARY OF AUSTIN PLACE COMMERCIAL PARK, UNIT 3, AS RECORDED ON SLIDE 2064-A, IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA; THENCE CONTINUE NORTH 89°56'48" WEST ALONG SAID NORTH BOUNDARY 927.34 FEET TO A CAPPED REBAR AT THE SOUTHWEST CORNER OF THE PARCEL DESCRIBED IN INSTRUMENT NO. 564669, IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA, FOR THE POINT OF BEGINNING; THENCE CONTINUE NORTH 89°56'48" WEST ALONG THE NORTH BOUNDARY OF AUSTIN PLACE COMMERCIAL PARK

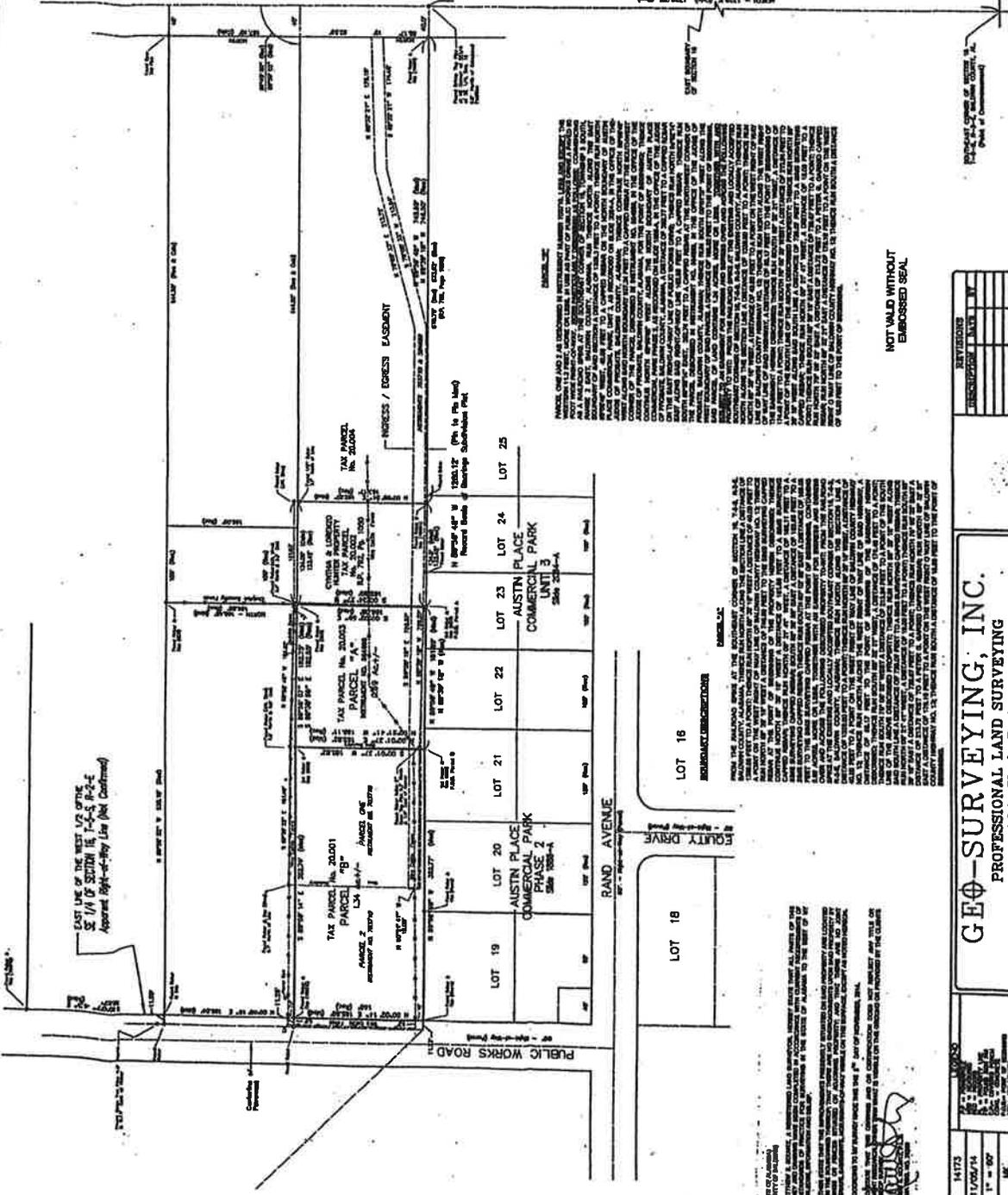
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- REVISIONS:**
1. REVISIONS MADE TO THIS SURVEY HAVE BEEN MADE IN ACCORDANCE WITH THE FOLLOWING:
 - a. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE PUBLIC RECORDS OFFICE TO DETERMINE THE ACCURACY OF THE RECORDS.
 - b. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE PUBLIC RECORDS OFFICE TO DETERMINE THE ACCURACY OF THE RECORDS.
 - c. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE PUBLIC RECORDS OFFICE TO DETERMINE THE ACCURACY OF THE RECORDS.
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BOUNDARY SURVEY
At the Request of
JUBILEE PROPERTIES, LLC.

BALDWIN COUNTY Y HIGHWAY NO. 13
80' - Right-of-Way Easement



ABSTRACT:
THE SURVEYOR HAS REVIEWED THE RECORDS OF THE PUBLIC RECORDS OFFICE TO DETERMINE THE ACCURACY OF THE RECORDS. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE PUBLIC RECORDS OFFICE TO DETERMINE THE ACCURACY OF THE RECORDS. THE SURVEYOR HAS REVIEWED THE RECORDS OF THE PUBLIC RECORDS OFFICE TO DETERMINE THE ACCURACY OF THE RECORDS.

ABSTRACT:
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NOT VALID WITHOUT
EMBOSSED SEAL

REVISIONS	DATE	BY

GEOP-SURVEYING, INC.
PROFESSIONAL LAND SURVEYING
129 Club Drive
Fairhope, Alabama 36532
Phone: (251) 990-0815 Fax: (251) 990-0866

PROJECT NO.	14173
DATE	11/02/14
SCALE	1" = 60'
SHEET NO.	1
TOTAL SHEETS	1
FIELD BOOK NO.	1948
BOOK 1 OF 1 SHEETS	

EXHIBIT "B"

JUBILEE PROPERTIES ANNEXATION

**COMMUNITY DEVELOPMENT
ANNEXATION REQUEST**

**Annexation of Jubilee Properties, LLC 2.03 acres
Northeast of the intersection of Public Works Road and Rand Avenue**

EXCERPT FROM ARTICLE 23-1 PROCEDURE [FOR ANNEXATION REQUESTS]

The application shall be reviewed by the Planning Commission at its next regular meeting and said Commission shall have thirty (30) calendar days from said regular meeting within which to submit a recommendation to the City Council. If the Commission fails to submit a recommendation to the City Council within the thirty (30) calendar day period, it shall be deemed to have approved the proposed amendment...Before enacting any amendment to this Ordinance, a public hearing thereon shall be held by the City Council with proper notice as required by law. Said public hearing shall be held at the earliest possible time to consider the proposed annexation, and the Council shall take action on said proposed annexation within forty-five (45) calendar days from the date of the public hearing except in the case where the tentative action is not in accordance with the Planning Commission's certified recommendation.

23-2 PROCEDURE FOR ZONING NEWLY ANNEXED LAND

Any land annexed to the City of Daphne hereafter shall be classified as an R-1, Low Density Single Family Residential District unless otherwise recommended by the Planning Commission through the zoning amendment procedure provided in *Article 22-1, Zoning Amendment Procedures*. In such case, City Council may consider, after due process of publication and hearing as required by law, specific applications to zone newly annexed land into one or more existing or proposed new zoning classifications recommended by the Planning Commission.

REQUEST

The applicant has submitted a petition to annex 2.03 acres of land into the corporate limits of Daphne. Additionally the applicant has request to pre-zone (see Code 11-52-85 attached) the site B-2 General Business.

RECOMMENDATION

The Comprehensive Plan encourages expansion and annexation of land contiguous to the existing corporate limits. **Staff recommends approval of the request to annex this land into the City of Daphne.**

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2015-**

**ORDINANCE TO ANNEX PROPERTY CONTIGUOUS
TO THE CORPORATE LIMITS OF THE CITY OF DAPHNE**

**Property Located Northeast of Public Works road and Rand Avenue
Jubilee Properties**

WHEREAS, on the 12th day of December, 2014, being the owner of all real property hereinafter described, did file with the City Clerk a petition asking that the said tracts or parcels of land be annexed into and become part of the City of Daphne, Alabama; and

WHEREAS, said petition did contain the signatures of all owners of the described territory and a map of said property showing its relationship to the corporate limits of the City of Daphne, Alabama; and

WHEREAS, after proper publication, a public hearing was held by the City Council on March 16, 2015 concerning the petition for annexation; and

WHEREAS, said petition has been presented to the Planning Commission of the City of Daphne at a meeting on January 22, 2015 and an unanimous favorable recommendation was made contingent upon the vacation of the fifteen-foot easement to County Road 13, and providing future access from Parcel "A" to Public Works Road; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, AS FOLLOWS:

SECTION ONE: ANNEXATION

The City Council of the City of Daphne, Alabama finds that and declares as the legislative body of the City of Daphne, Alabama that it is in the best interest of the citizens of the City of Daphne, Alabama and the citizens of the affected area, to bring the territory described in Section Two of this Ordinance into the City of Daphne, Alabama, and it did further determine that all legal requirements for annexing said real property have been met pursuant to Sections 11-42-20 through 11-42-24, et seq., Code of Alabama, 1975; effective on publication as required by Section 11-42-21, Code of Alabama 1975, as amended.

SECTION TWO: DESCRIPTION OF TERRITORY

The boundary lines of the City of Daphne, Alabama, be, and the same are hereby altered or rearranged so as to include all the territory hereto before encompassed by the corporate limits of the City of Daphne, Alabama and in addition thereto the following described property, to-wit:

PARCEL "A"

FROM THE RAILROAD SPIKE AT THE SOUTHEAST CORNER OF SECTION 16, T-5-S, R-2-E, BALDWIN COUNTY, ALABAMA, THENCE RUN NORTH ALONG THE SECTION LINE A DISTANCE OF 1329.00 FEET TO A POINT; THENCE RUN NORTH 89° 39' 18" WEST A DISTANCE OF 40.00 FEET TO A POINT ON THE WEST RIGHT OF WAY LINE OF BALDWIN COUNTY HIGHWAY NO. 13; THENCE RUN NORTH 89° 39' 18" WEST A DISTANCE OF 746.50 FEET TO THE SIMS SURVEYING CAPPED REBAR AT THE **POINT OF BEGINNING** OF THE PROPERTY HEREIN DESCRIBED; THENCE CONTINUE NORTH 89° 39' 18" WEST A DISTANCE OF 181.65 FEET TO A SIMS SURVEYING CAPPED REBAR; THENCE RUN

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PARCEL "B"

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SECTION THREE: MAP OF PROPERTY

The property hereby annexed into the City of Daphne, Alabama is set forth and described in Exhibit "A" and attached hereto a map of the property (*Exhibit "B"*) showing its relationship to the corporate limits of the municipality of the City of Daphne and made a part of this ordinance.

SECTION FOUR: PUBLICATION

This Ordinance shall be published as required by Section 11-42-21 Code of Alabama 1975, as amended, and the property described herein shall be annexed into the corporate limits of the City of Daphne, and a certified copy of the same shall be filed with the Office of the Judge of Probate of Baldwin County, Alabama as required by Section 11-42-21, Code of Alabama 1975, as amended.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS THE _____ DAY OF _____, 2015.

Dane Haygood,
Mayor

ATTEST:

Rebecca Hayes,
City Clerk

EXHIBIT A

LEGAL DESCRIPTIONS

ANNEXATION REQUEST JUBILEE PROPERTIES LLC

PARCEL "A"

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PLEASE Publish in the Bulletin Legal Section on Friday
February 20, 2015

FIRST NOTICE OF PUBLIC HEARING

Notice is hereby given the first time that the City Council of the City of Daphne will hold a Public Hearing on March 16, 2015 at 6:30 pm in the Council Chambers at City Hall, 1705 Main Street, Daphne, Alabama. The public is welcome to attend and offer comments opposing or favoring a proposed Ordinance annexing certain property as presented below. Any person with an American's with Disabilities Act disability must contact the City Clerk's office ten days prior to the Public Hearing, in order for accommodations to be made.

Rebecca A. Hayes, City Clerk

PROPOSED ORDINANCE:

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2015-**

**ORDINANCE TO ANNEX PROPERTY CONTIGUOUS
TO THE CORPORATE LIMITS OF THE CITY OF DAPHNE**

**Property Located Northeast of Public Works road and Rand Avenue
Jubilee Properties**

WHEREAS, on the 12th day of December, 2014, being the owner of all real property hereinafter described, did file with the City Clerk a petition asking that the said tracts or parcels of land be annexed into and become part of the City of Daphne, Alabama; and

WHEREAS, said petition did contain the signatures of all owners of the described territory and a map of said property showing its relationship to the corporate limits of the City of Daphne, Alabama; and

WHEREAS, after proper publication, a public hearing was held by the City Council on March 16, 2015 concerning the petition for annexation; and

WHEREAS, said petition has been presented to the Planning Commission of the City of Daphne at a meeting on January 22, 2015 and an unanimous favorable recommendation was made contingent upon the vacation of the fifteen-foot easement to County Road 13, and providing future access from Parcel "A" to Public Works Road; and

NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, AS FOLLOWS:

PLEASE Publish in the Bulletin Legal Section on Friday February 27, 2015

SECOND NOTICE OF PUBLIC HEARING

Notice is hereby given the second time, the first notice was given, February 20, 2015; that the City Council of the City of Daphne will hold a Public Hearing on March 16, 2015 at 6:30 pm in the Council Chambers at City Hall, 1705 Main Street, Daphne, Alabama. The public is welcome to attend and offer comments opposing or favoring a proposed Ordinance annexing certain property as presented below. Any person with an American's with Disabilities Act disability must contact the City Clerk's office ten days prior to the Public Hearing, in order for accommodations to be made.

Rebecca A. Hayes, City Clerk

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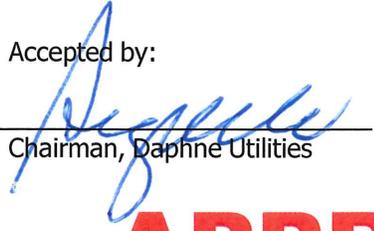
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NOW THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, AS FOLLOWS:

Accepted by:


Chairman, Daphne Utilities



Daphne Utilities

APPROVED MINUTES

Utilities Board Meeting

City of Daphne Council Chambers ♦ December 3 (November), 2014 ♦ 5:00 p.m.

I. Call to Order

The regular November 2014 Board meeting for the Utilities Board of the City of Daphne was held on December 3, 2014 and called to order by Chairman Robert Segalla, at 5:00 p.m., proceeded by the Roll Call:

II. Roll Call

Members Present:

Robert Segalla, Chairman
Fenton Jenkins, Vice Chairman
Randy Fry, Secretary/Treasurer
Billy Mayhand

Others Absent:

Dane Haygood, Mayor

Others Present:

Jerry Speegle – Board Attorney
Danny Lyndall –General Manager
Van Baggett – Operations Manager
Teresa Logiotatos – Finance Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Ray Moore – HMR

Others Absent:

Drew Klumpp – Administrative Services Manager

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Minutes from October 29, 2014:

The Chairman inquired if there were any corrections noted for the submitted Minutes for the October 29, 2014, Utilities Board meeting. No corrections were recommended.

MOTION BY Fenton Jenkins to approve the Minutes for October 29, 2014 as submitted; Seconded by Billy Mayhand.

AYE: FRY, JENKINS, MAYHAND, SEGALLA

NAY:

ABSENT: HAYGOOD

ABSTAIN:

MOTION CARRIED

V. OLD BUSINESS –

A. Items in Abeyance:

Update on Franchise Agreement for Natural Gas and Wastewater in Spanish Fort

Danny Lyndall advised the Board that he met and discussed this topic with Mr. Speegle in addition to examining the interrelated Spanish Fort water billing agreement with Daphne Utilities whereby Spanish Fort Water bills on behalf of Daphne Utilities sewer; he noted that what Spanish Fort Mayor McMillan is looking for is to ensure that if Daphne Utilities were to gain new customers that they would get enough revenue from any new franchise agreement for any fees that would be eliminated on the gas franchise agreement. He stated that he is still researching on the water agreement as well as the new customers Daphne Utilities could acquire.

VI. NEW BUSINESS –

A. RESOLUTION 2014-07 - Spanish Main Lift Station Award of Construction for HMGP Project DR-1971-281 Generator and Lift Station Upgrades

Mr. Lyndall explained that this resolution is a requirement of EMA for the grant that Daphne Utilities is receiving relating to this project, and the Recommendation for Award is proposed to approval.

MOTION BY Billy Mayhand to approve the Resolution 2014-07 Spanish Main Lift Station Award of Construction for HMGP Project DR-1971-281 Generator and Lift Station Upgrades as submitted; Seconded by Randy Fry.

AYE: FRY, JENKINS, MAYHAND, SEGALLA NAY: ABSENT: HAYGOOD ABSTAIN: MOTION CARRIED

B. Recommendation for Award: HMGP Generator and Lift Station Upgrades -Spanish Main (Board Action: Motion)

MOTION BY Fenton Jenkins to accept the low bidder of Martin Construction, LLC for \$355,800.00 for the Spanish Main Lift Station Award of Construction for HMGP Project DR-1971-281 Generator and Lift Station Upgrades as submitted; Seconded by Billy Mayhand.

AYE: NAY: ABSENT: ABSTAIN:

Denise King answered Secretary/Treasurer Randy Fry’s question relating to the cost for which Daphne Utilities would be responsible, which she explained would be 25%.

MOTION BY Fenton Jenkins to accept the low bidder of Martin Construction, LLC for \$355,800.00 for the Spanish Main Lift Station Award of Construction for HMGP Project DR-1971-281 Generator and Lift Station Upgrades as submitted; Seconded by Billy Mayhand.

AYE: FRY, JENKINS, MAYHAND, SEGALLA NAY: ABSENT: HAYGOOD ABSTAIN: MOTION CARRIED

VII. BOARD ATTORNEY’S REPORT

Mr. Speegle had nothing further to add to his report but advised of the upcoming dates for mediation and offered the Board the opportunity to attend.

VIII. FINANCIAL REPORT

Teresa Logiotatos reviewed with the Board the October 2014 financials noting that it is the first month of the 2015 fiscal year and clarified variances and answering any questions from the Board.

IX. GENERAL MANAGER'S REPORT

A. GM Report

Mr. Lyndall informed the Board on the status of the property purchase in Lake Forest for the new lift station. He also pointed out the customer outreach presentation given to 5th grade students at Rockwell Elementary on natural gas. He advised that Drew Klumpp reported several new sign-ups for the Lend-a-HAND following the WKRG news segment.

B. Operations Report

Van Baggett had nothing further to add to his report but noted for the Board the positive customer comments of two employees, Nick Johnson and Malcom Barge.

C. Engineering & Consulting Reports

Volkert's Melinda Immel pointed out that final inspections were being scheduled for the golf course water main repair on Lakefront as well as the final for County Rd. 64 and 13.

HMR's Ray Moore updated the Board on the bid process for the proposed water storage facility on Douglas Road as well as briefed the Board on the Sixth Street project and answered questions from the Board.

X. BOARD ACTION – Previously addressed under New Business.

XI. PUBLIC PARTICIPATION –

XII. BOARD COMMENTS – The Chairman read a Christmas card addressed to the employees of Daphne Utilities from the Board and expressed best holiday wishes to the employees.

XIII. ADJOURNMENT -

MOTION BY Billy Mayhand to adjourn.

AYE: *Fry, Jenkins, Mayhand, Segalla*

NAY:

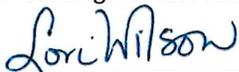
ABSENT: *Haygood*

ABSTAIN:

MOTION CARRIED

The meeting adjourned at 5:20 p.m.

Preceding minutes submitted to the Daphne Utilities Board by:



Lori Wilson, Executive Assistant, Daphne Utilities

RESOLUTION 2015-06

DONATION OF REAL PROPERTY TO THE CITY OF DAPHNE BY PROVISIONS INVESTMENTS, LLC

WHEREAS, Provision Investments, L.L.C. (“Grantor”) has offered to donate to the City of Daphne (“Grantee”) that certain real property described as Lot 3 (“the Property”) of the Preserve at Tiawasee, a subdivision shown on the plat recorded on Slide 2526-C in the records of the Office of the Judge of Probate of Baldwin County, Alabama, subject, however, to the following restrictive covenants:

The Property is conveyed subject to the following perpetual covenants, conditions, limitation, and restrictions, which shall run with the land and bind Grantee, its successors and assigns, and future occupants of said Property or any part thereof, and all parties and persons claiming under or through them, each of whom shall by virtue of his, her or its acceptance or acquisition of title or other interest, whether or not it be so expressed in the deeds or other instruments of conveyance, accepts and agrees to be bound by and to abide by all terms and provisions hereof. The Property shall be used only for a nature park, nature preserve, nature walkway, or storm water management enhancement and shall remain in perpetuity in its natural unimproved condition, except that wooden walkways, an open air pavilion (with no restroom facilities) and a retention pond are allowed within the westernmost 400 feet of the Property. Without expanding by implication or otherwise the uses to which the Property may be put or the improvements allowed to be constructed or installed, (a) no building, tower, antennae, or sanitary sewer facility of any kind shall be constructed or installed on the Property; (b) no operations, activities or uses shall be permitted or maintained that are illegal, that constitute a nuisance, that create unreasonable environmental risks, or that cause or produce any of the following effects discernible outside of the Property: (i) Noise or sound that is objectionable because of its volume, duration, intermittence, beat, frequency or shrillness; (ii) Smoke; (iii) Lighting (iv) Noxious, toxic or corrosive fumes or gases; (v) Obnoxious odors; (vi) Dust, dirt or fly ash; or (vii) Fire or explosive hazards. Should any of the foregoing covenants be violated, Grantor and its specific assignees shall have the absolute right to declare that title revert to Grantor or its specific assignees, and Grantor shall forthwith be entitled to a deed of the Property from Grantee. Nothing contained in, or inferable from, the foregoing shall ever be deemed to impose upon any of the land outside the Property, and now owned or to be owned by Grantor, or any related entity, any covenants, restrictions, easements or liens or creating reciprocal negative easements or other interest in any such land in favor of Grantee. The foregoing covenants may be enforced only by Grantor and its specific assignees, and there are no intended third-party beneficiaries. Grantor or its specific assignees may, in addition to its right to declare a reversion, prosecute any proceedings at law or in equity against the person or persons violating or attempting to violate any of the aforesaid covenants to prevent such person or persons from so doing, or to recover damages for such violations or attempted violations. Grantor or its specific assignees shall have the right to waive, in whole or in part, any of the aforesaid covenants without liability to any person whosoever, but no waiver shall be valid unless the same is in writing, signed by Grantor or its specific assignees and recorded in the real estate records of the Office of the Judge of Probate of Baldwin County, Alabama. Invalidation of any one of the covenants and/or limitations, or any part thereof, by judgment or court order shall in no way affect any of the other provisions which shall remain in full force and effect.

WHEREAS, the City, after review and inspection, is satisfied with the title of the Property, any environmental issues, and the Property’s value according to a recent appraisal and the Baldwin County Revenue Department records;

WHEREAS, the City Council has determined that it is in the best interest of the City to accept the donation, subject to the restrictive covenants set forth above;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that the Mayor is authorized and directed to accept on the City’s behalf, via receipt of a statutory warranty deed in form approved by the City attorney, Grantor’s donation of the Property in its AS IS condition, subject to the restrictive covenants set forth above; to any matters shown on the recorded plat; to a reservation of any oil, gas, or other mineral interests in favor of Grantor; to any and all easements, rights-of-way or restrictive covenants recorded in the Office of the Judge of Probate of Baldwin County, Alabama; to any matters as would be apparent from an inspection of the Property; to any matters as would be shown on an accurate survey; and to the lien for current ad valorem taxes, though Grantor shall be responsible for the property taxes due October 1, 2015.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA ON THIS THE DAY OF JANUARY __, 2015.

**THE CITY OF DAPHNE,
AN ALABAMA MUNICIPAL CORPORATION**

**DANE HAYGOOD,
MAYOR**

ATTEST:

**REBECCA A. HAYES,
CITY CLERK**

RESOLUTION 2015-11

COUNTY ROAD 13 SIDEWALKS - RESOLUTION TO AUTHORIZE THE APPLICATION FOR THE STATE OF ALABAMA'S FISCAL YEAR 2015 TRANSPORTATION ALTERNATIVE PROGRAM (TAP)

WHEREAS, the Alabama Department of Transportation (ALDOT) is soliciting applications for the Fiscal Year 2015 Transportation Alternatives Program (TAP) provided by the Federal Highway Administration through the Moving Ahead for Progress in the 21st Century (MAP 21); and

WHEREAS, Transportation Alternatives Program (TAP) funds may be used for Construction of on-road and off-road trail facilities for pedestrians, bicyclists, and other non-motorized forms of transportation, (including sidewalks & bicycle infrastructure), and/or Construction of infrastructure-related projects and systems that will provide safe routes for non-drivers, including children, older adults, and individuals with disabilities to access daily needs; and

WHEREAS, TAP funds are capped at a maximum of \$400,000.00 (*\$500,000.00 Project Total*) and are awarded and distributed according to the cost sharing methodology of **80% Federal / 20% City for construction cost and construction engineering and testing (CE&I) and 100% City funding for all related engineering design costs, utility relocations, and R.O.W. acquisitions**; and

WHEREAS, the City Council has determined the best application of these Grant funds would be for a sidewalk along County Road 13 connection Whispering Pines to Champions Way in effect providing a Safe Route to Schools (Daphne High, Middle and East Elementary) for all Citizens served by the identified roadway systems; and

WHEREAS, the deadline for submittal of FY 2015 TAP applications and support documents is Friday, May 1, 2015 at 5:00 PM.

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Daphne that:

- 1.) The Mayor and the Director of Public Works are hereby authorized to apply for the Transportation Alternatives Program for FY2015 (TAP); and
- 2.) The application for Transportation Alternatives Program for FY2015 (TAP) shall be for sidewalks along County Road 13 between Whispering Pines and Champions Way; and
- 3.) If approved and awarded TAP funding, the City will appropriate funds for the project equal to 20% of the construction cost and CE&I in addition to 100% of all related engineering, utility relocations, and Right of Way acquisition costs.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ DAY OF _____, 2015.

DANE HAYGOOD, MAYOR

ATTEST:

Rebecca A. Hayes, City Clerk



Robert Bentley
Governor

ALABAMA DEPARTMENT OF TRANSPORTATION

1409 Coliseum Boulevard, Montgomery, Alabama 36110



John R. Cooper
Transportation Director

January 5, 2015

Mayors of Cities and Towns
County Commission Chairperson
Requested Agencies/Individuals

Subject: Moving Ahead for Progress in the 21st Century
FY 2015 Transportation Alternatives Program
Project Application

Dear Mr./Ms.:

The Alabama Department of Transportation (ALDOT) is soliciting applications for the Transportation Alternatives Program (TAP) for FY 2015.

This year you will find the TAP application and instructional information for completing the application on the ALDOT web site. The web site address is: http://www.dot.state.al.us/moweb/enhancement_section.htm after clicking on this page you will see the TAP Application listed. The types of improvements eligible for TAP funding are listed on page 2 of this document. The deadline date for submittal of FY 2015 TAP applications and support documents is Friday, May 1, 2015 at 5:00 PM.

Some major application requirements of the TAP are as follows:

1. Only cities, towns and county commissions can apply for funding;
2. Due to limited funding, there is a cap on the amount of Federal Funds that a sponsor can apply for and that amount is \$400,000.00;
3. Due to limited funding, an eligible sponsor can submit only one application for possible funding;
4. The funding ratio for TAP projects is 80% federal funds and 20% sponsor funds and the sponsor is responsible for the cost of the required preliminary engineering;
5. Public involvement is optional;
6. Fifty (50) percent of the TAP funds are sub-allocated to the MPO's by population and fifty (50) percent is distributed to any area of the state by ALDOT;
7. All TAP projects have to be selected by a competitive application process administered by ALDOT;
8. Landscaping as an independent project is not eligible;
9. Transportation museums are not eligible;

10. For cities/towns that are located within the six largest MPO's (Birmingham, Huntsville, Montgomery, Mobile, Columbus, GA and Pensacola, FL), the TAP funds that are being administered by ALDOT are completely separate from the TAP funds that are dedicated to the stated MPO's.

Please contact Corey Clifton at (334) 353-6403 or Bob Kratzer at (334) 353-6442 if you have questions regarding this matter.

Sincerely,



Robert J. Jilla
Multimodal Transportation Engineer

RJJ/CWCJr:tnm

Enclosure

c: Mr. Randy Stroup
Mr. Corey Clifton
Mr. Joseph Glazar
Mr. Tim Heisler
Region TAP Coordinators
file

PROJECT DESCRIPTION

2015 Transportation Alternatives Program (TAP)

New Sidewalk on County Road 13 - Whispering Pines to Champions Way - 1.50 miles: Project Preliminary Scope of Work:

This project entails 7,960 linear feet (1.50 Miles) of new sidewalk on the west side of County Road 13, Section 9, Township 5 South, Range 2 East, City of Daphne, Baldwin County, Alabama. The sidewalk will connect to the sidewalks (SRTS 2009-10 CR13 & RTP Circa 2006 Whispering Pines) at the southwest corner of the intersection of Whispering Pines Road and County Road 13 and extend along the west Rights-Of-Way of County Road 13 and connect to the existing sidewalks on the southside of Lawson Road/Champions Way.

The completion of this sidewalk will link Daphne Middle (7&8 Grade) and Daphne East Elementary (K-6 Grade) to four neighborhoods: Tiawasee Trace/Estates/Retreat (160 homes and/or home sites), Sehoj (250 homes), French Settlement (250 homes and/or home sites), Lake Forest (3,200 homes) and Daphne High School (9-12 Grade). These residential neighborhoods are home to a large number of school age children and would benefit from sidewalk connectivity to the schools (See enclosed aerial map).

The sidewalk system will be composed of cast in place on grade concrete and raised wooden boardwalk. Approximately 7,560 linear feet of the sidewalk will be six (6) feet wide, four (4) inch thick concrete and the remaining 400 linear feet will be eight (8) feet wide, raise, pressure treated wooden boardwalk. The boardwalk is necessary to bridge the large drainage way on the south side of Tiawasee Boulevard near the central stationing of the project. Due to the number of lanes to cross at Whispering Pines Road, a Pedestrian Crossing Signal is required and proposed. The scope of work includes replacement of the Pedestrian Crossing Signal on the south side of the intersection of CR13 and Lawson Road/Champions Way to accommodate High School Pedestrians. All pavement marking will be Class 2A, High-Reflectivity Thermoplastic and per the current edition of the MUTCD.

Estimated Cost Summary is as Follows:

CR13 Sidewalk (TAP 2015) Project Cost Sharing Matrix						
Construction Estimate	Project Engineering			Project Total	Cost Sharing	
	Survey & Design	Testing	CE&I		TAP 80% + Const Eng	City 20% + Design
\$432,123	\$36,730	\$21,606	\$45,373	\$535,832	\$399,282	\$136,550

2015 Transportation Alternative Programs

**County Road 13 Sidewalk
Whispering Pines to Champions Way
7960 Linear Feet 1.50 miles**



Lake Forest Subdivision

Tiawasee Subdivision

Boardwalk Section (Approx.)

French Settlement Subdivision

Whispering Pines Road

Daphne Middle & East Elementary

Champions Way

Connect to existing sidewalk at Lawson Rd/Champions Way

Daphne High School

Proposed Sidewalk

Connect to existing sidewalk at Tiawasee Boulevard

Sehoj Subdivision

Connect to existing sidewalks at Sehoj & Longue Vue Boulevards

County Road 13

Begin: at intersection of Whispering Pines (2006) and CR13 (SRTS 2010) sidewalks - pedestrian crossing on west side of intersection



RESOLUTION NO. 2015-12
2015-G-KNUCKLEBOOM BRUSH & LIMB LOADER W/DUMP BODY & CHASSIS

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the KNUCKLEBOOM BRUSH & LIMB LOADER W/DUMP BODY & CHASSIS will exceed this amount; and

WHEREAS, Staff has reviewed the bids for the KNUCKLEBOOM BRUSH & LIMB LOADER W/DUMP BODY & CHASSIS and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the bid for the KNUCKLEBOOM BRUSH & LIMB LOADER W/DUMP BODY & CHASSIS be awarded to Ingram Equipment Company; and

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, hereby accept the bid of Ingram Equipment Company in the amount of \$124,080 as specified in BID SPECIFICATION NO: 2015-G-KNUCKLEBOOM BRUSH & LIMB LOADER W/DUMP BODY & CHASSIS.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

**CITY OF DAPHNE
ORDINANCE NO. 2015-10**

**AN ORDINANCE AUTHORIZING THE MAYOR TO ENTER
INTO CERTAIN CONTRACTS**

WHEREAS, pursuant to Alabama law, the City Council of the City of Daphne has the statutory authority over all expenditures of City funds; and

WHEREAS, the City Council of the City of Daphne has the sole authority to enter into contracts for the benefit of the City; and

WHEREAS, the City Council desires to delegate part of its authority to the Mayor of the City of Daphne to facilitate the day-to-day operations of the City and that authorizing the Mayor with the authority to enter into certain contracts not exceeding certain dollar amounts is in the best interest of the City;

NOW THEREFORE BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA AS FOLLOWS:

SECTION 1: AUTHORITY

The Mayor is hereby authorized to execute contracts that bind the City of Daphne, and do not exceed FIFTEEN THOUSAND and 00/100 DOLLARS (\$15,000), as long as the purpose of the contract has been funded or budgeted by the City Council.

The Mayor is only authorized to fill employment positions that have been funded in the annual budget by the City Council.

The Mayor is hereby authorized to sign and execute all documents associated with the purchase of the capital equipment as long as the cost for such type of item is found in the annual budget or otherwise funded by the City Council.

It is also understood that the Mayor always has been and continues to be, authorized to execute contracts that have been competitively bid and awarded by the City Council.

This authority is subject to all laws and regulations of the State of Alabama including but not limited to the competitive bid law.

SECTION 2: REPEALER

Those other ordinances, parts of other ordinances, or resolutions conflicting with the provisions of this Ordinance are hereby repealed, insofar as they conflict.

SECTION 3: SEVERABILITY

That the provisions of this Ordinance are severable. If any section, subsection, clause, provision or part of this Ordinance shall be held to be invalid or unconstitutional in a court of

competent jurisdiction, such decision shall not affect or impair the remainder of this Ordinance, it being the legislative intent to ordain each provision, section, paragraph, sentence and part thereof separately and independently of each other.

SECTION 4: EFFECTIVE DATE

This Ordinance shall take effect and shall be in force after approval by the City Council of the City of Daphne, Alabama and upon publication as provided by law.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA ON THIS THE ____ DAY OF _____, 2015.

DANE HAYGOOD
MAYOR

ATTEST:

REBECCA A. HAYES, CITY CLERK

**CITY OF DAPHNE
ORDINANCE NO. 2015-11**

AN ORDINANCE TO AMEND ORDINANCE NO. 2014-43

WHEREAS, the City Council of the City of Daphne, after due consideration believes that certain revisions to the Rules of Procedure for the City Council of Daphne are necessary for the proper administration of said Ordinance; and

WHEREAS, said revisions to Ordinance 2014-43 will enable the City to more easily enforce the Ordinance in order to benefit the health, safety, and welfare of its citizens;

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF
THE CITY OF DAPHNE, ALABAMA AS FOLLOWS:**

SECTION I: GENERAL PROVISIONS

That Section XIV(B) of Ordinance 2014-43, be and is hereby deleted in its entirety and is replaced as follows:

Each Council Member shall be a member of the following committees: Public Safety, Public Works, Finance, Code Enforcement/Ordinance, and Buildings and Property. Each of these committees shall consist of the seven members of the City Council. Should a member leave the office of City Councilperson, they will also forfeit membership on the aforementioned committees. Once said vacancy is filled, the replacement will become a member of each of the aforesaid committees upon taking the office of City Councilperson.

SECTION II: REPEALER

That any Ordinance, or parts thereof, heretofore adopted by the City Council of Daphne, Alabama, which is in conflict with this Ordinance be and is hereby repealed to the extent of such conflict.

SECTION III: SEVERABILITY

If any section, subsection, sentence, clause, phrase, or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction,

such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portions hereof.

SECTION IV: EFFECTIVE DATE.

This Ordinance shall take effect and be in force from and after the date of its approval by the City Council of the City of Daphne and publication as required by law.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ DAY OF _____, 2015.

**TOMMIE CONAWAY,
CITY COUNCIL PRESIDENT**

**DANE HAYGOOD,
MAYOR**

ATTEST:

**REBECCA A. HAYES,
CITY CLERK,**

ORDINANCE 2015-12

An Ordinance Amending Ordinance 2004-52 Job Classification Schedule

WHEREAS, Ordinance 2004-52 was approved and adopted on January 3, 2005 to establish the City of Daphne Job Classification Schedule; and

WHEREAS, the City has established the need for the following new positions:

	GRADE
• IT Technician	14 / NE
• Safety Coordinator	18 / E
• Young Adult Librarian	18/E
• Marketing Coordinator	14/NE

And

WHEREAS, the City has established the need to reclassify the following existing positions;

	GRADE
• Director, Convention Visitor's Bureau and Civic Center	32/E
• Accountant, Senior	23/E
• Environmental Programs Manager	22/E

And

WHEREAS, the City Council has determined that there is a need for these new positions and the existing positions reclassifications, and;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that the City of Daphne's Job Classification Schedule is updated to reflect the noted new positions, existing job reclassifications and new classifications as itemized in the attached list and made a part hereof.

APPROVED AND ADOPTED by the City Council of the City of Daphne, Alabama, this _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

CITY OF DAPHNE ALABAMA
JOB CLASSIFICATION LISTING-GRADE ORDER

GRADE	CODE	TITLE	FLSA	GR
2	7545	SAIL SITE DRIVER	N	2
	7550	SAIL SITE WORKER	N	2
	2568	SCHOOL CROSSING GUARD	N	2
4	0151	CUSTODIAN	N	4
	4521	GREENHOUSE ASSISTANT	N	4
5	0028	EVENTS ASSISTANT	N	5
	7533	FITNESS ASSOCIATE	N	5
	7540	SAIL SITE MANAGER	N	5
6	7532	ATHLETIC PROGRAM ASSOCIATE	N	6
	8070	LIBRARY AIDE	N	6
	0005	OFFICE ASSISTANT	N	6
	0141	PARTS TECHNICIAN	N	6
	0143	PUBLIC SERVICE WORKER	N	6
	0144	SOLID WASTE WORKER	N	6
7	0152	CUSTODIAL SUPERVISOR	N	7
8	8041	LIBRARY SERVICES TECHNICIAN	N	8
9	0010	ADMINISTRATIVE TECHNICIAN	N	9
	0030	SALES ASSISTANT	N	9
	2549	ANIMAL SHELTER TECHNICIAN	N	9
10	0015	ADMINISTRATIVE SECRETARY	N	10
	0026	EVENT SERVICES SUPERVISOR	N	10

11	1043	ACCOUNTING TECHNICIAN	N	11
	2548	ANIMAL CONTROL OFFICER	N	11
	2330	BUILDING MAINTENANCE TECHNICIAN	N	11
	2551	COMMUNICATIONS OFFICER	N	11
	2546	CORRECTIONS OFFICER	N	11
	0128	HUMAN RESOURCES TECHNICIAN	N	11
	5545	PLANNING COORDINATOR	N	11
	0142	PUBLIC SERVICE WORKER, SENIOR	N	11
	0145	SOLID WASTE WORKER, SENIOR	N	11
12	2245	CODE ENFORCEMENT OFFICER	N	12
	2030	MUNICIPAL COURT MAGISTRATE	N	12
13	0020	ADMINISTRATIVE ASSISTANT	N	13
	4040	EQUIPMENT OPERATOR	N	13
	4540	GREENHOUSE COORDINATOR	N	13
	0521	HUMAN RESOURCES ASSISTANT	N	13
	7050	MECHANIC	N	13
	6850	PERMIT TECHNICIAN	N	13
	0146	SOLID WASTE COORDINATOR	N	13
14	1105	IT TECHNICIAN	N	14
	0123	CREW LEADER	N	14
	8075	LIBRARY SERVICES COMPUTER TECHNICIAN	N	14
	7053	MECHANIC, SENIOR	N	14
	0459	PUBLIC WORKS/EMA ASSISTANT	N	14
	0025	EXECUTIVE SECRETARY	N	14
	0056	MARKETING COORDINATOR	N	14
16	0023	ASSISTANT CITY CLERK	N	16
	0027	AUDIO-VISUAL MANAGER	N	16
	5540	GIS TECHNICIAN	N	16
	8050	LIBRARY SUPV, CIRCULATION	E	16

8040	LIBRARY SUPV, TECHNICAL SERVICES	E	16
17	1023 ACCOUNTANT	E	17
	6840 BUILDING INSPECTOR	N	17
	2545 CHIEF CORRECTIONS OFFICER	N	17
	2550 COMMUNICATIONS SUPERVISOR	N	17
	0010 JAIL ADMINISTRATIVE TECHNICIAN	N	17
	2022 MUNICIPAL COURT ADMINISTRATOR	E	17
	0050 SALES MANAGER	E	17
	6870 SITE CONTAINMENT INSPECTOR	N	17
18	2332 BUILDING MAINTENANCE SUPERVISOR	N	18
	8068 CHILDREN'S LIBRARIAN	E	18
	7023 EQUIPMENT MAINTENANCE SUPERVISOR	N	18
	4522 GROUNDS SUPERVISOR	N	18
	0450 OPERATIONS MANAGER	N	18
	7515 PARKS MAINTENANCE SUPERVISOR	N	18
	0130 PAYROLL/BENEFITS COORDINATOR	E	18
	5550 PLANNER	E	18
	4023 PUBLIC WORKS SUPERVISOR	N	18
	8045 REFERENCE LIBRARIAN	E	18
	0135 SAFETY COORDINATOR	E	18
	8066 YOUNG ADULT LIBRARIAN	E	18
19	7530 RECREATION PROGRAMS COORDINATOR	E	19
	0160 REGISTERED NURSE	N	19
20	7525 ATHLETIC COORDINATOR	E	20
	4024 PUBLIC WORKS SUPERVISOR, SENIOR	N	20
	1522 REVENUE OFFICER	E	20
22	6880 ENVIRONMENTAL PROGRAMS MANAGER	E	22
	1100 INFORMATION TECHNOLOGY COORDINATOR	E	22

23	1022	ACCOUNTANT, SENIOR	E	23
26	0022	CITY CLERK	E	26
27	6022	SUPERINTENDENT, PUBLIC WORKS	E	27
	5530	DEPUTY DIRECTOR, COMMUNITY DEVEL.	E	27
29	8020	DIRECTOR, LIBRARY	E	29
	7520	DIRECTOR, RECREATION	E	29
	0036	DIRECTOR, CIVIC CENTER	E	29
	6024	DEPUTY DIRECTOR, PUBLIC WORKS	E	29
32	0036	DIRECTOR, CVB & CIVIC CENTER	E	32
	1020	DEPUTY DIRECTOR, FINANCE	E	32
36	6822	BUILDING OFFICIAL	E	36
	1020	DIRECTOR, FINANCE	E	36
	0520	DIRECTOR, HUMAN RESOURCES	E	36
	5535	DIRECTOR, PLANNING	E	36
38	6019	DIRECTOR, PUBLIC WORKS	E	38

Ordinance 2015-13

Ordinance Revising 2014 Capital Improvement Fund Projects

WHEREAS, Ordinance 2014-12, as amended by Ordinance 2014-36, authorizes the expenditure of funds from the 2014 Capital Improvement Fund for specific purposes; and

WHEREAS, the City of Daphne City Council in previous ordinances has declared that infrastructure needs as sewer and recreational facilities are a primary concern for the City of Daphne in addressing the needs of the community; and

WHEREAS, in previous ordinances the city has already affirmed the need to complete the sewer infrastructure needs of the city.

WHEREAS, it is necessary to amend Ordinance 2014-52, to include this change in use of the 2014 Warrant savings proceeds.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE CITY COUNCIL that the revenue from the refinancing of Bond Issue 2014 Series (*Ordinance 2014-52*) is to be utilized to complete the sewerage of Daphne, and any surpluses that might be available are to be retained for the purpose of recreational infrastructure needs.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this the ____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE 2015-14

ADDITIONAL AUDIT/CPA SERVICES FOR FY2014

WHEREAS, Ordinance 2014-44 approved and adopted the Fiscal Year 2015 Budget on September 23, 2014; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2015 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2015 budget; and

WHEREAS, additional services from a Certified Public Accountant are required to complete the City's Financial Reports/Statements for preparation of the FY2014 Year End Audit; and

WHEREAS, the City's current auditors will perform these additional duties in conjunction with the annual audit with an additional auditor certifying the final audit; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that funds in the amount of **\$10,000** from the General Fund are hereby appropriated and made a part of the Fiscal Year 2014 budget for preparation of the FY2014 Year End Financial Reports/Statements.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk