

**CITY OF DAPHNE
CITY COUNCIL MEETING AGENDA
1705 MAIN STREET, DAPHNE, ALABAMA
JANUARY 5, 2015
6:30 P.M.**

- 1. CALL TO ORDER**
- 2. ROLL CALL /
INVOCATION /** Rabbi Donald Kunstadt, Springhill Avenue Temple

PLEDGE OF ALLEGIANCE

- 3. APPROVE MINUTES:** Council Meeting Minutes / December 15, 2014

4. REPORTS OF STANDING COMMITTEES:

- A. FINANCE COMMITTEE – Fry**
- B. BUILDINGS & PROPERTY COMMITTEE - Davis**
- C. PUBLIC SAFETY - Rudicell**
- D. CODE ENFORCEMENT/ORDINANCE COMMITTEE - Scott**
- E. PUBLIC WORKS COMMITTEE / SOLID WASTE AUTHORITY – LeJeune**

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

- A. Board of Zoning Adjustments – Adrienne Jones**
- B. Downtown Redevelopment Authority – Conaway**
- C. Industrial Development Board – Davis**
- D. Library Board - Lake**
- E. Planning Commission – Scott**
Review minutes / November 20th
Review Staff Report / December 18th meeting
- F. Recreation Board – LeJeune**
- G. Utility Board – Fry**

6. Mayor's Report

7. City Attorney's Report

8. Department Heads Comments

9. City Clerk's Report

- a.) Events Permit / Apollo's Mystic Ladies / Mardi Gras / February 6, 2015
- b.) 29th Annual Baldwin County Martin Luther King Celebration / January 19, 2015

10. PUBLIC PARTICIPATION:

11. RESOLUTIONS & ORDINANCES:

RESOLUTIONS:

- a.) Authorize Participation with the City of Troy, AL in a Grant Application to the AL Department of Environmental Management for Funds to Engage the Southeast Recycling Development Council to Perform a Study of Recycling in Alabama. /Resolution 2015-01
- b.) Authorizing the Mayor to Apply for a Grant for a First Responder Safe Room for Public Works through the Hazard Mitigation Grant Program (HMGP). /Resolution 2015-02

ORDINANCES:

2ND READ

- a.) Annexation: Provision Investment, LLC / Property Located West of the Estates of Tiawasee Subdivision and Southeast of the Intersection of Park Drive and Pollard Road. /Ordinance 2014-59
- b.) ATRIP Project: Roundabout CR 64 & CR 13 Baldwin County Intergovernmental Project. /Ordinance 2014-60

1ST READ

- a.) Appropriation of Funds: Fire Station #3 Renovations. /Ordinance 2015-01
- b.) Amending Ordinance 2004-52 the City of Daphne’s Job Classification Schedule. /Ordinance 2015-02

12. COUNCIL COMMENTS

13. ADJOURN

**CITY OF DAPHNE
CITY COUNCIL**

ROLL CALL

CITY COUNCIL:

COUNCILMAN RUDICELL	PRESENT ____	ABSENT ____
COUNCILMAN LAKE	PRESENT ____	ABSENT ____
COUNCILMAN FRY	PRESENT ____	ABSENT ____
COUNCILMAN SCOTT	PRESENT ____	ABSENT ____
COUNCILMAN LEJEUNE	PRESENT ____	ABSENT ____
COUNCILMAN DAVIS	PRESENT ____	ABSENT ____
COUNCIL PRESIDENT CONAWAY	PRESENT ____	ABSENT ____

MAYOR:

MAYOR HAYGOOD	PRESENT ____	ABSENT ____
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CITY CLERK:

REBECCA HAYES	PRESENT ____	ABSENT ____
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CITY ATTORNEY:

JAY ROSS	PRESENT ____	ABSENT ____
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**DECEMBER 15, 2014
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
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DAPHNE, AL
6:30 P.M.**

1. CALL TO ORDER:

There being a quorum present Council President Conaway called the meeting to order at 6:30 p.m.

2. ROLL CALL/INVOCATION/PLEDGE OF ALLEGIANCE:

Pastor Charles Jackson with Macedonia Missionary Baptist Church gave the invocation.

COUNCIL MEMBERS PRESENT:

Tommie Conaway; John Lake; Pat Rudicell Randy Fry; Ron Scott; Joe Davis.

ABSENT: Robin LeJeune.

Also present: Mayor Haygood; Rebecca Hayes, City Clerk; Sarah Toulson, Assistant City Clerk; Jay Ross, City Attorney; Richard Johnson, Public Works Director; David McKelroy, Recreation Director; Tonja Young, Library Director; Margaret Thigpen, Civic Center Director; Adrienne Jones, Planning Director; Battalion Chief Joey Holasz, Fire Department; Suzanne Henson, Senior Accountant/Treasurer; Ashley Campbell, Environmental Programs Manager; Michele Hanson, Public Works Administrative Assistant; Melvin McCarley, Public Works Supervisor; Officer Haag, Police Department; Tom Walker, Firefighter; Dorothy Morrison, Beautification Committee and DRA; Larry Cooke, BZA; Don Ouellette, BZA; Mickey Boykin, Daphne Museum; Willie Robison, BZA; Al; Al Guarisco, Village Point Foundation; Kevin Boucher, Adams & Reese; Christian Miller, Mobile National Estuary Program.

Absent: David Carpenter, Police Chief; Vickie Hinman, HR Director; James White, Fire Chief; Richard Merchant, Building Official; Michael Hoyt, Municipal Judge.

3. APPROVE MINUTES:

December 1, 2014 Council Meeting Minutes

Councilman Lake amended the November 17, 2014 minutes to clarify the reason for his resigning from the Finance Committee to include he disagreed with the procedure for appointing Councilman Fry as the chairman of the Finance Committee, as it went against the Council Rules of Procedure ordinance, and that there would be a super-majority on the committee.

December 8, 2014 Council Work Session Minutes

Councilman Lake amended the December 8, 2014 Council Work Session minutes to include his presentation on SOCRATA.

PRESENTATION: Mobile National Estuary Program / Mr. Christian Miller

Mr. Miller updated council on projects stemming from the April rain event, and because the damage they need more money to do the job they said they were going to do on Joes's Branch and D'Olive Creek. Mr. Miller handed out material regarding the restoration status for these two projects which are spread out upon these minutes.

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PRESENTATION: Certificate of Appreciation / Melvin McCarley

Mayor Haygood read and presented the certificate to Melvin as the Public Works Director, Richard Johnson, looked on. Melvin is retiring after 27 years with the City of Daphne.

PUBLIC HEARING:

Annexation:	Provision Investment, LLC
Property Located:	West of the Estates of Tiawasee Subdivision and Southeast of the intersection of Park Drive and Pollard Road
Present Zoning:	RSF-2, Single Family Residential District, Baldwin County District 15
Requested Zoning:	R-1, Low Density Single Family Residential District, City of Daphne
Recommendation:	Unanimous favorable

Mrs. Adrienne Jones, Planning Department Director, gave the presentation. Mr. Steve Pumphrey with Prebble-Rish representing the owner said that these lots would never be subdivided again, and is recorded on the plat. There will never be an allowance of a through road from Pollard Road.

Mayor Haygood said that the owner has given lot three to the city for stream restoration.

Councilman Lake asked that the Public Hearing be recorded as verbatim.

Mr. Pumphrey: The issue that came up was access, how to get to the property, and the fact that it went through an existing subdivision, and the agreement that has been made and agreed on by all parties is that the three (3) lots – the two (2) lots – that you see on the right hand side will never be divided again. They will stay as they are, they will be accessed only from the access road at the bottom to the right, and there will never be an allowance of a road to come from Pollard Road over to these. In other words they will never open up a through road to that. That is what concerned parties wanted, and the owner agreed to that. This three (3) lot subdivision would be approved with that note, and you can't see the note on the plat, but up in the upper right hand corner that note is on there. Representatives looked at that and agreed, and as he understands it all parties are now in agreement with that.

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Councilman Lake: I am looking for the letter. I thought we had a letter in here that The Estates of Tiawasee's attorney had written.

Mayor Haygood: It is page 27 of your packet.

Mrs. Jones: That letter is included just to provide you with information on the fact that there was opposition, however, at the meeting the attorney's that is representing them were fine as long as the restrictions that Steve just went over were placed on the plat. So that opposition is no longer opposition.

Councilman Scott: A couple of issues involved there was an existing additional subdivision that came off the Estates of Tiawasee that the property owners of Tiawasee had filed a lawsuit, and it was to add an additional 40 some odd lots, is that right Steve----

Mr. Pumphrey: 47-48 lots

Councilman Scott: There is a lawsuit pending, and the issue is, can a covenant or the use of that lot be changed by the person that controls, basically, the ability to change the covenants, and those are normally done by a property owners association, and when a development goes in he owns all the lots then he is the property owners association. Our legal staff tells us that what they have done is legal. This is a second example of it. The fact that this is only going to be two (2) large parcels, and they have agreed not to subdivide it there was not the public outcry of opposition, but I think they just wanted to make sure that they were not compromising their legal position by not at least pointing it out. I think that is the best I can describe it. That lawsuit is going to court.

Mr. Ross: It is set for trial January 8th before Judge Bishop.

Councilman Lake: The question I am asking is I see the size of the two (2) lots there and it looks like if they go up to Park Drive the third lot what density are those zoned, and can they be changed in density?

Mrs. Jones: The proposed zoning is R-1, Single Family, and that is two (2) units per acre. They are not proposing to subdivide the property any further as I understand.

Mr. Pumphrey: Yes, we are not proposing to subdivide that plot, in fact, that lot as I understand was being looked at from the city's standpoint of owning that property, but the person dividing the property has no plans of dividing that site.

Councilman Lake: The two (2) smaller lots or two (2) smaller areas they are in themselves single units, single lots, and they won't be subdivided into smaller lots or even multi-family dwellings or anything like that?

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Mr. Pumphrey: That is correct.

Councilman Scott: Madam Chairman that is the note they put on the plat saying that it would never be subdivided, and if you notice the current zoning from the county is R-2, and they are asking for R-1 which is more restrictive than what the county has. They could put more units per acre as it stands right now if they were to keep it in the county than they would be allowed to by bringing it into the city. I truly think it is a win/win. They had a unanimous recommendation from the Planning Commission. The lawsuit will decide these issues one way or the other soon. I think you look at annexed property is in the best interest of Daphne to add to it. Are we protecting the people, the existing folks around it, does it meet our comprehensive plan, which I think it does, the other side might say it doesn't, every time you have something of the comprehensive plan you are going to have an argument on two (2) sides.

Councilman Lake: The only reason I am asking the question is I see one is 12.5 acres and one is 13.4 acres, and I wanted to make sure that we don't have coming back at us six months down the road or a year down the road or 10 years down the road. They can't subdivide doesn't mean they can't put multi-family dwellings there or that kind of thing. There is protection that that won't happen.

Mr. Pumphrey: With R-1 zoning we could not which is what, hopefully, you will zone it as with the recommendation so we could not come back with multi-family. The zoning would prevent that.

Councilman Lake: I have had in my own personnel district that same situation come up where multi-family dwellings issue was over-ridden, and put in an area, and I just want to make sure that that is not the situation with this. I would hate to open the Pandora's box again that we had in the past.

Mr. Pumphrey: The owner is here and I can vouch for him that his plan is to only build single family homes on these two (2) lots. One each.

Councilman Davis: Yes, the lot one (1) and lot two (2), how do you get access to those two (2) lots?

Mr. Pumphrey: The agreement that he has to one of the lots in the existing estates allows an easement to go through that lot.

Councilman Davis: And he owns that lot?

Mr. Pumphrey: He owns the lot.

Councilman Davis: Is that lot three (3)?

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Mr. Pumphrey: No, that is lot two (2).

Councilman Davis: The map doesn't show how you access these.

Mr. Pumphrey: *(Mr. Pumphrey went over to the projector screen and pointed out the easement.)* There is an easement on this entire lot to access both those lots.

Councilman Davis: And to utilize that easement what road is that?

Mr. Pumphrey: I think it is called Lamhatty.

Councilman Davis: So it is currently a cul-de-sac?

Mr. Pumphrey: That is correct at present.

Councilman Davis: There is not a road there at the bottom?

Mayor Haygood: Madam Chairman I just want to reference the comment that was made by Mr. Pumphrey in response to Councilman Lake in regard to lot three (3). There are some proposed, as part of stream restoration projects being done on that lot three (3), and I don't know if we have a formal agreement, Ashely Campbell could speak about that a little better, but the owner, as I understand it, has agreed to deed or give the city lot three (3) so we can utilize grant money on that particular piece of property. So you will see that in a more protective state without development.

4. REPORT OF STANDING COMMITTEES:

A. FINANCE COMMITTEE – Fry

The December 8th minutes are in the packet.

Treasurers Report / November 2014

- Total Unrestricted Funds - \$9,576,208
- Total City Funds - \$17,523,948

Sales and Use Tax Collection / November 2014

\$1,073,290.88 was collected for November 2014:

- YTD Variance over Budget - \$35,246.90 + 1.6 %
- Percent change from last year's collections + 2.5%

Lodging Tax Collections / November 2014

The collections for November 2014 were \$74,581.63 which is up \$30,668.71 from November's 2014's collections of \$43,912.92.

- YTD Variance under Budget: (4,115.74); -.4%
- Percentage change from last year's collections: +36.9 %

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B. BUILDINGS & PROPERTY COMMITTEE - Davis

The December 1st minutes are in the packet. The next meeting will be January 5th at 4:30 p.m.

C. PUBLIC SAFETY COMMITTEE – Rudicell

The December 10th minutes are in the packet. The next meeting will be the third Monday of January at 4:30 p.m.

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE – Scott

The December 10th minutes are in the packet. The next meeting will be the third Monday of January at 5:30 p.m.

E. PUBLIC WORKS COMMITTEE – LeJeune

There was no meeting in December. The next meeting will be the first Monday of January at 5:30 p.m.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. Board of Zoning Adjustments – Adrienne Jones

The next meeting will be January 8th 6:00 p.m.

B. Downtown Redevelopment Authority – Conaway

The December 3rd minutes are in the packet. There will not be a meeting in December.

C. Industrial Development Board – Davis

There will not be a meeting in December, and the next meeting will be January 26th.

D. Library Board – Lake

There will not be a meeting in December. The next meeting will be January 8th 4:00 p.m. Councilman Lake asked how things were coming with hiring a computer tech for the Library.

Mayor Haygood said they are waiting on Archer to develop a job description for Council to approve.

Councilman Scott said that the Spanish Fort Library will be opening soon and asked if anyone has looked to see the impact this will have on Daphne's Library.

E. Planning Commission – Scott

The next Planning Commission meeting will be December 18th at 5:00 p.m.

F. Recreation Board – LeJeune

No report.

G. Utility Board – Fry

The October 29th minutes are in the packet. There will not be a meeting in December.

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6. *Mayor's Report*

Mayor Haygood updated Council on the following:

1. The Fire Department has applied for two (2) different grants, and one was for some personal protection equipment in the amount of \$113,000, both of the grants have a 10% city match if awarded. The second grant is for a ladder truck in the amount of \$725,000, which was in the capital budget, and they saw the opportunity for that and applied. He thinks there is a fairly quick turn-around, and he thinks they will know if they are awarded the grant in February. He gave kudos to the department, and mentioned that some of the awareness came about with discussion with Adams & Reese's under the new Grant/Lobbying contract. There was a tight deadline, and the Fire Department did all the heavy lifting on the grant.
2. The Tree Lighting and Christmas Parade were wonderful, and a lot of credit goes to different people on the Christmas Committee and Public Works, especially. He really wanted to thank them. He has had compliments tonight from people attending the meeting on how good things look downtown. Olde Towne Daphne is establishing itself as a landmark for the holiday Christmas light tours amongst families.
3. There has been some discussion regarding the AT&T agreement, and he apologized for not being at the meeting when it was discussed. There was some talk about the PEG, (Program, Education and Government channel) which they are not currently leveraging. They have had discussions about doing some broadcasting of council meetings on the internet, but an opportunity came with some discussion with Dr. Foster, principal of Daphne High School, to find a way, maybe, to have them have a class or a program that enables students to come and handle the broadcast of these events if they want to leverage the PEG channel. That would certainly require purchase of some equipment by the City of Daphne in order to do that, but he thinks they are keenly interested in having those students be able to operate cameras and handle editing. A lot would have to happen. One of the outcomes of those discussions was a realization that they did not have the talent to train those students, and they might need a little mentoring, and he had a subsequent discussion with one of the local TV stations where they said "count us in" if they are able to put together a program whereby students can handle the broadcasting of the city's events. It is an early discussion, and he would certainly like to know if Council was interested in pursuing that, and putting together a team to help make that a reality if they so desire.
4. Mayor Haygood wanted to inform Council that the upcoming "Mayor's New Year's Eve Ball" being held this year at Daphne Civic Center is not a city affiliated event. He wanted to make sure that he addressed it, but more important there is a couple of the Daphne High School Quarterback Club that wanted to say a few words to Council about it, but he wanted to give some background information saying that some in the community came to him three (3) or four (4) months ago, and were interested in having an event for New Year's Eve, and said they feel that they did not have an event that suited our community, and came up with the concept of having a New Year's Eve Ball and asked him if he would be interested in participating and helping them with it, and he said by all means, and that is as far as they took it at this point in time. December came approaching quickly, and then a lot of decisions had to be made in terms of booking, and making the event a success. The Daphne High School Quarterback Club stepped up and has really helped organize the event. They have handled the booking of the Civic Center, they have secured a band, the Tip Tops

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will be playing, and they have really championed this cause so it is going to be an inaugural event, and hopes it will be around on an annual basis.

Mr. Frank Pierce invited Council to attend the ball. He said this is a great opportunity to showcase Daphne. He said Mayor Haygood has tickets that may have been distributed or will soon be distributed to Council.

7. City Attorney's Report

Mr. Ross commented on the AT&T agreement saying he is working with the Mayor and Gigi Armbrecht and some people with her group, and they should have that proposed agreement to Council at the next meeting. Carrying on with comments by the Mayor on having television cameras or whatever the mode is to transmit council meetings off the AT&T U-Verse system there is an opportunity, if Council wants to do now or in the future, to offset the cost of that equipment, whatever that may be, it can be a CNN version of equipment, it can be a camera from Best Buy, but to prepare to have that equipment available there is a cost to it depending how much you want to spend where from \$5-\$10,000 or more. The city can charge a one percent (1%) fee to customers for the purchase of that either for a defined time or as long as the life of the franchise agreement. That could be as much as \$25-\$30,000 a year depending on the growth of the U-Verse system in the City of Daphne. Some of Council may have seen an e-mail in response from the Mayor's question about what constitutes gross receipts for the purpose of calculating the franchise fee, and they are waiting on Gigi and the legal counsel for AT&T in Alabama to respond, but they won't have an answer before next Monday, and as soon as he gets that he will get with the Mayor and try to have something ready for the next meeting. The Tiawasee lawsuit is pending and set for a non-jury trial on Thursday, January 8th before Judge Bishop.

8. Department Head Comments

David McKelroy – Recreation Director – thanked everyone who participated in the parade, and said there was more staff that participated this year. He thanked Chris Myers and Terry Thompson for providing cars for the parade. He is also thankful for the portable bathroom it is a 10 seater.

Richard Johnson – Public Works Director – thanked the Mayor and Council for their drive to make Christmas Open House and parade a community event. The snow was special, and it was fun to see the community excited. He reminded everyone of the tree trimming by Riviera Utilities on Highway 98 for the next two (2) weeks.

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9. City Clerk's Report

1.) **MOTION:** To reset a Public Hearing date for January 20, 2015 and approve advertising to consider the following:

- a.) **Pre-Zoning:** **George Kalasountas**
 Property Located: On the south side of U.S. Highway 90 at Renaissance Boulevard
 Present Zoning: RSF-1, Single Family Residential District, Baldwin County District 15
 Requested Zoning: B-2, General Business / R-7(T), Townhouse / R-1, Low Density Single Family Residential District, City of Daphne
 Recommendation: Three motions were made and failed which resulted in an unfavorable recommendation

- b.) **Annexation:** **George Kalasountas**
 Property Located: On the south side of U.S. Highway 90 at Renaissance Boulevard
 Recommendation: Favorable

MOTION BY Councilman Scott to set a Public Hearing date for January 20, 2015 and approve adverting to consider the following:

- a.) **Pre-Zoning:** **George Kalasountas**
 Property Located: **On the south side of U.S. Highway 90 at Renaissance Boulevard**
 Present Zoning: **RSF-1, Single Family Residential District, Baldwin County, District 15**
 Requested Zoning: **B-2, General Business / R-7(T), Townhouse / R-1, Low Density Single Family Residential District, City of Daphne**
 Recommendation: **Three motions were made and failed which resulted in an unfavorable recommendation**

- b.) **Annexation:** **George Kalasountas**
 Property Located: **On the south side of U.S. Highway 90 at Renaissance Boulevard**
 Recommendation: **Favorable**

Seconded by Councilman Lake.

MOTION CARRIED UNANIMOUSLY

2.) Events Permits

- a.) Prodissee Pantry Turkey Trot / 5K and 1 Mile Fun Run / October 24, 2015
- b.) Scott Ward Memorial "Fit for Duty" / 5K / November 21, 2015
- c.) The Jubilee Festival and the attached requests / September 26 , 27, 2015

MOTION BY Councilman Fry to approve the Events Permits for: a.) Prodissee Pantry Turkey Trot / 5K and 1 Mile Fun Run / October 24, 2015 b.) Scott Ward Memorial "Fit for Duty" / 5K / November 21, 2015 c.) The Jubilee Festival and the attached requests / September 26 , 27, 2015. Seconded by Councilman Scott.

MOTION CARREID UNANIMOUSLY

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3.) **MOTION:** To change the following committee meeting schedules as follows starting January 1, 2015:

1st Monday of the Month

Buildings and Property Committee meeting / 4:30 p.m.

Public Works Committee meeting / 5:30 p.m.

2nd Monday of the Month

Finance Committee meeting / 4:30 p.m.

3rd Monday of the Month

Public Safety Committee meeting / 4:30 p.m.

Code Enforcement & Ordinance Committee meeting / 5:30 p.m.

MOTION BY Councilman Scott to change the following committee meeting schedules as follows starting January 1, 2015:

1st Monday of the Month

Buildings and Property Committee meeting / 4:30 p.m.

Public Works Committee meeting / 5:30 p.m.

2nd Monday of the Month

Finance Committee meeting / 4:30 p.m

3rd Monday of the Month

Public Safety Committee meeting / 4:30 p.m.

Code Enforcement & Ordinance Committee meeting / 5:30 p.m.

Seconded by Councilman Lake.

MOTION BY Councilman Fry to amend the motion to include that if a committee meeting falls on a holiday it will move to the Tuesday after the holiday.

VOTE ON THE AMENDED MOTION

MOTION CARRIED UNANIMOUSLY

VOTE ON THE ORIGINAL MOTION AS AMENDED

MOTION CARRIED UNANIMOUSLY

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10. PUBLIC PARTICIPATION

Mr. Rod Drummond – Ridgewood Drive – spoke regarding Council speaking into the microphones so the audience can hear what they are saying.

11. RESOLUTIONS & ORDINANCES:

a.) Bid Award: Fuel / Davison Fuels & Oil...../Resolution 2014-61

MOTION BY Councilman Scott to waive the reading of Resolution 2014-61. *Seconded by Councilman Davis.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Scott to adopt Resolution 2014-61. *Seconded by Councilman Fry.*

MOTION CARRIED UNANIMOUSLY

ORDINANCES:

1ST READ

a.) Annexation: Provision Investment, LLC / Property Located West of the Estates of Tiawasee Subdivision and Southeast of the Intersection of Park Drive and Pollard Road...../Ordinance 2014-59

b.) ATRIP Project: Roundabout CR 64 & CR 13 Baldwin County Intergovernmental Project...../Ordinance 2014-60

ORDINANCES 2014-59 AND 2014-60 WERE 1ST READ

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12. COUNCIL COMMENTS

Councilman Fry said that the Christmas parade was great, and there was a good crowd. He thanked everyone involved and wished everyone a merry Christmas.

Councilman Scott said the Christmas parade was great and wished everyone a merry Christmas.

Councilman Davis said that Melvin was a character, and said to count the Davis's in for the Mayor's Ball. He mentioned the Fire stats saying there were 177 rescue calls for October, and 1,679 for the year, and said they need to tell the 1st responders thank you. He said it was great to live in the City of Daphne. It is a big town with small town features. He is glad to serve with the council. He asked citizens to continue giving their input, and wished everyone a merry Christmas.

Councilman Lake said that he will miss Melvin, and that the tree lighting and parade were fantastic. He reminded everyone that the Martin Luther King celebration is in its 29th year. He wished everyone a merry Christmas and happy New Year and Happy Hanukkah.

Mayor Haygood thanked council for their hard work that they put into the city.

Council President Conaway enjoyed riding in the Christmas parade. She wished everyone a joyous holiday season and a happy New Year.

13. ADJOURN:

MOTION BY Councilman Fry to adjourn. *Seconded by Councilman Scott.*

MOTION CARRIED UNANIMOUSLY

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 8:05 P.M.

Respectfully submitted by,

Certification of Presiding Officer

Rebecca A. Hayes,
City Clerk
Council President

Tommie Conaway,

D'Olive Watershed Restoration Status Update

December 15, 2014

Joe's Branch

- The map showing SFUMC highlights Joe's Branch Restoration Project II.
- 50% design has been submitted by Thompson (first 600 linear feet) and accepted-they have been instructed to continue to 100% design.
- A pre-bid meeting has been advertised and will take place on site for contractors on Tuesday, December 16th. A contractor should be in place by early January 2015. Construction on Project II, phase 1 should commence mid-January to early February. Phase 1 terminates at a Daphne Utilities water line. Phase 2 of the restoration for this segment will likely follow without much delay.

D'Olive Creek

- The map highlights the restoration area of D'Olive Creek which begins at I-10, mile marker 37.
- Goodwyn, Mills and Cawood has been hired for engineering design services for D'Olive Creek.
- ALDOT has done a temporary repair at I-10 (37mm) and are working on a permanent fix with their engineers (Volkert). They will work with GMC to determine the most efficient way to integrate their design into GMC's-which will tie directly into Volkert's repair.
- A meeting was held onsite with both engineering teams, MBNEP and Ashley Campbell. The tentative schedule is to have engineering design by August 2015, and construction Nov 2015-Mar 2016.

Next projects

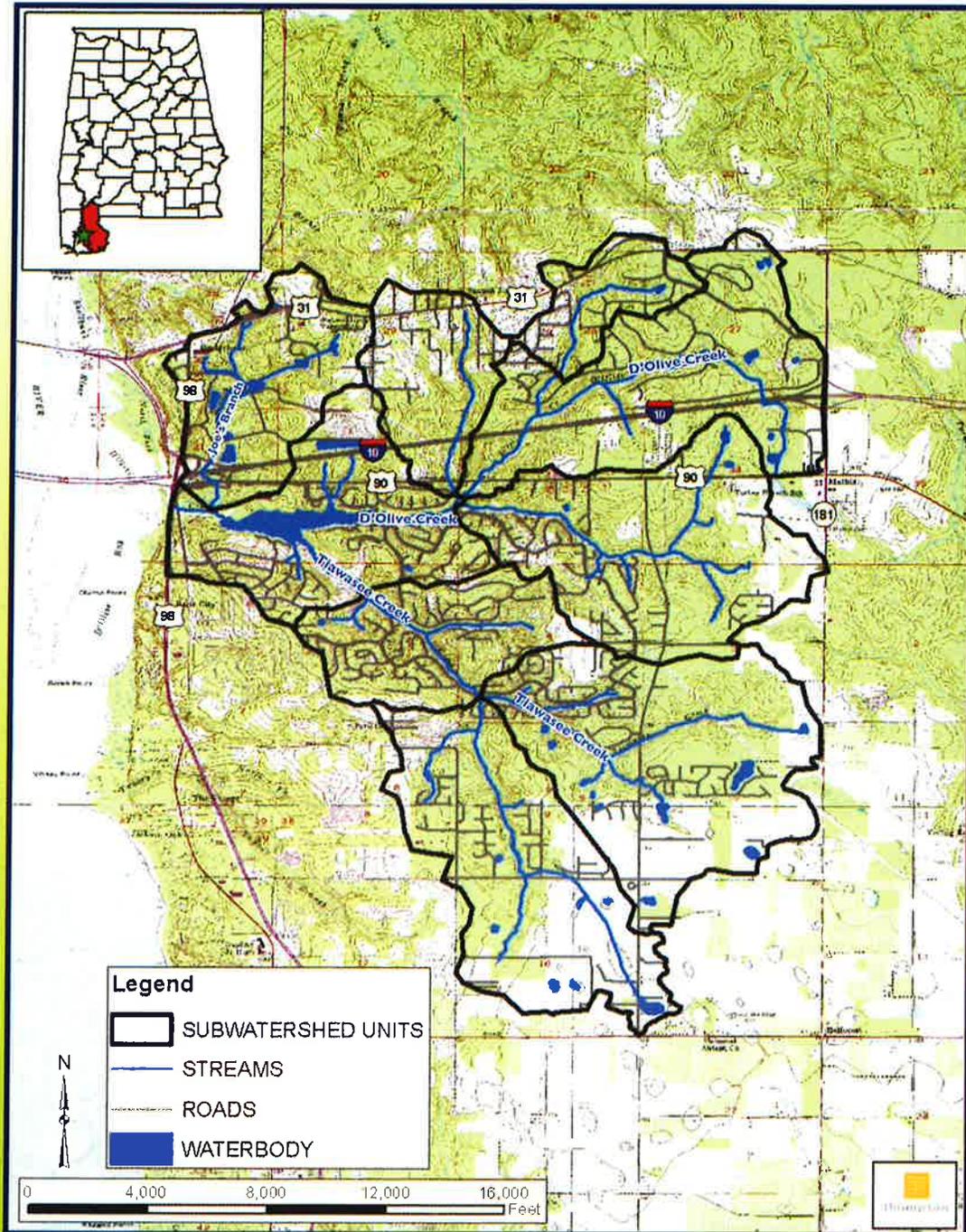
- Tiawasse Creek-the City of Daphne has received a CIAP grant that will complement NFWF funding for this restoration. Tentative schedule: planning/scoping Nov-Dec 2014: Design, Oct/Nov 2015, Construction Jan-Mar 2016.
- D'Olive Creek downstream-Planning/scoping Mar-Apr 2015, Design Feb 2016, Construction Oct-Dec 2016.
- Remaining sites-TBD





D'Olive Watershed

Path Toward Restoration



Water is the most critical resource issues of our lifetime and our children's lifetime. The health of our waters is the principal measure of how we live on the land.

- Lana Leopold

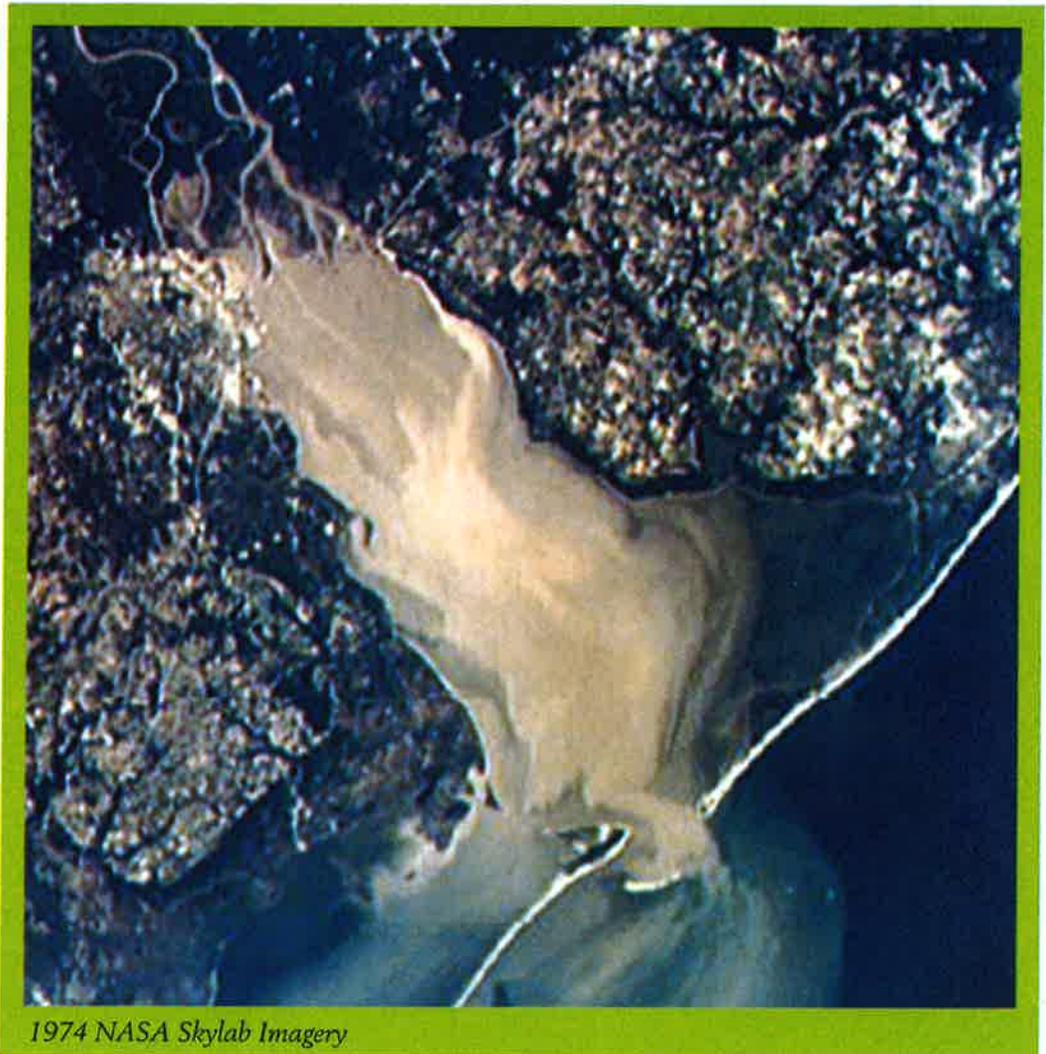
The D'Olive Watershed: A System in Peril

Excessive erosion and sedimentation have plagued the D'Olive Watershed since the 1970s, and ongoing urban development continues to intensify problems in each of the three principal drainage areas in the watershed. Lake Forest Lake, which drains 91% of the seven-square mile watershed, receives 7,800 tons of sediment per year – roughly 650 dump truckloads. This sediment not only impacts the lake, but some portion will pass through the lake and be deposited in D'Olive Bay and the Mobile Bay estuary.

Increased volume and velocity of stormwater runoff and changes to local drainage patterns have escalated concerns over erosion and sedimentation within the watershed stream network, Lake Forest Lake, D'Olive Bay, and Mobile Bay. Urban development transforms the natural landscape into hard surfaces (i.e. rooftops, roads, and parking lots), collectively referred to as “impervious cover.” Based on the intense growth experienced in this region, a 100% “build-out” condition, with essentially all presently undeveloped land converted to commercial or residential land uses, could be reached by 2020.

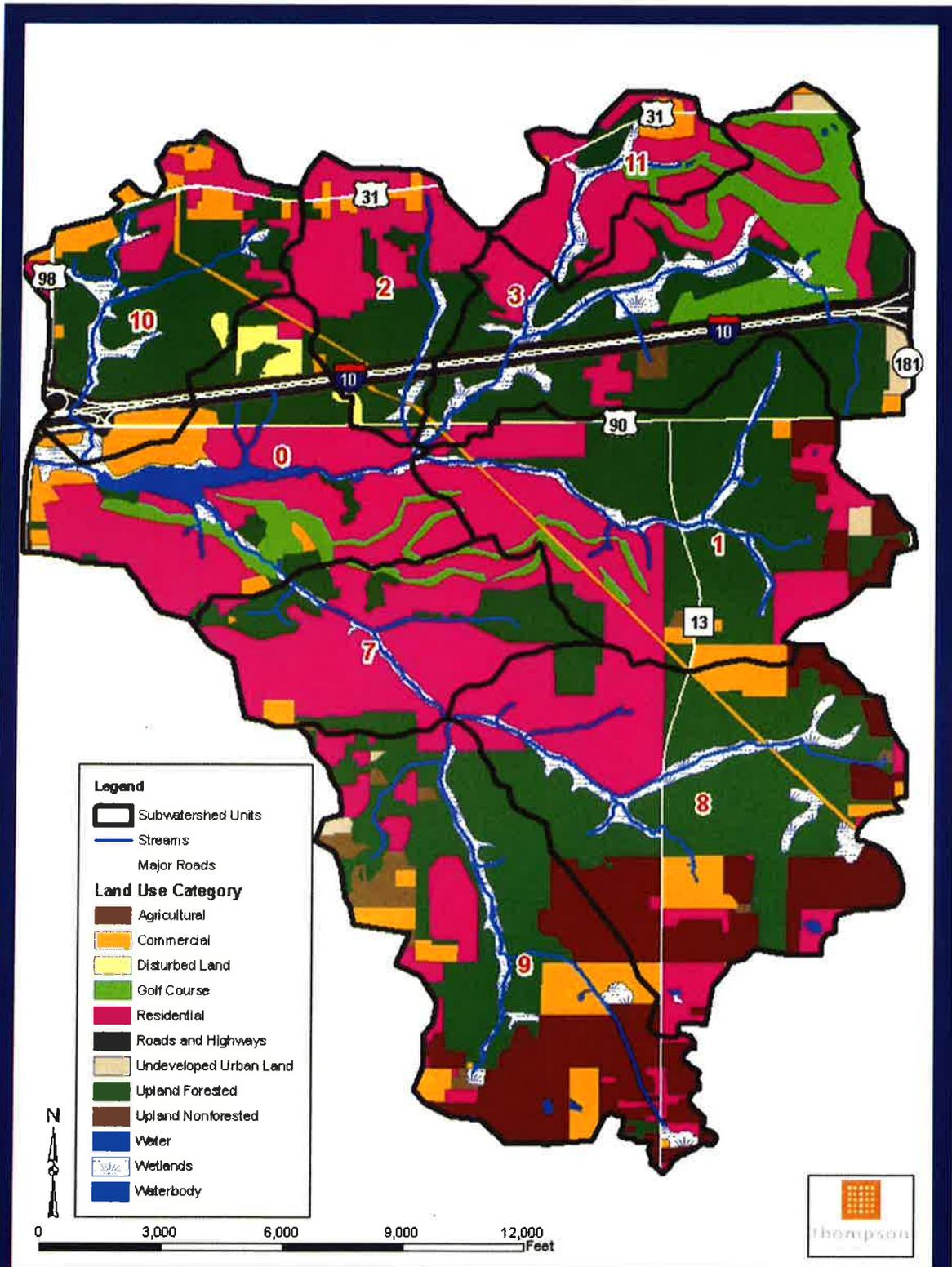
Studies show that water quality impacts and stream channel instability begin when impervious cover within a watershed exceeds 10% of the surface area. When the level of impervious cover exceeds 25%, watershed streams typically will no longer support their designated uses, and the chance to pursue meaningful stream restoration is greatly diminished. As impervious cover increases above the 25% threshold, hydrologic restoration opportunities are reduced, volumes and velocities of stormwater runoff continue to increase, and streams lose the capacity to support a diverse biotic community becoming nothing more than conduits for stormwater. Currently, the percent impervious cover within the D'Olive Watershed ranges from 20-25%, and could approach 38% by 2020.

January 5 2015 Council Meeting



The D'Olive Watershed Working Group (a coalition of federal, state, and local agencies, property owners, developers, and commercial interests) recently completed a comprehensive watershed management plan (WMP) with assistance from Thompson Engineering, a local engineering and environmental consulting firm. The WMP includes measures for managing stream and wetland restoration, restoration of Lake Forest Lake, stormwater retention/detention, sediment trapping, and reducing stormwater volume/velocity. As well, the WMP includes recommendations for changes to local policies and regulations for stormwater management. **The cost of fully implementing this plan TODAY will be in the millions of dollars. However, the cost of doing nothing is exponentially greater;** reduced property values, loss of tax revenue, an increased need for infrastructure repairs, and continued disruption and damage to valuable ecosystem services will cost more in the long run.

Current Land Use in the D'Olive Watershed



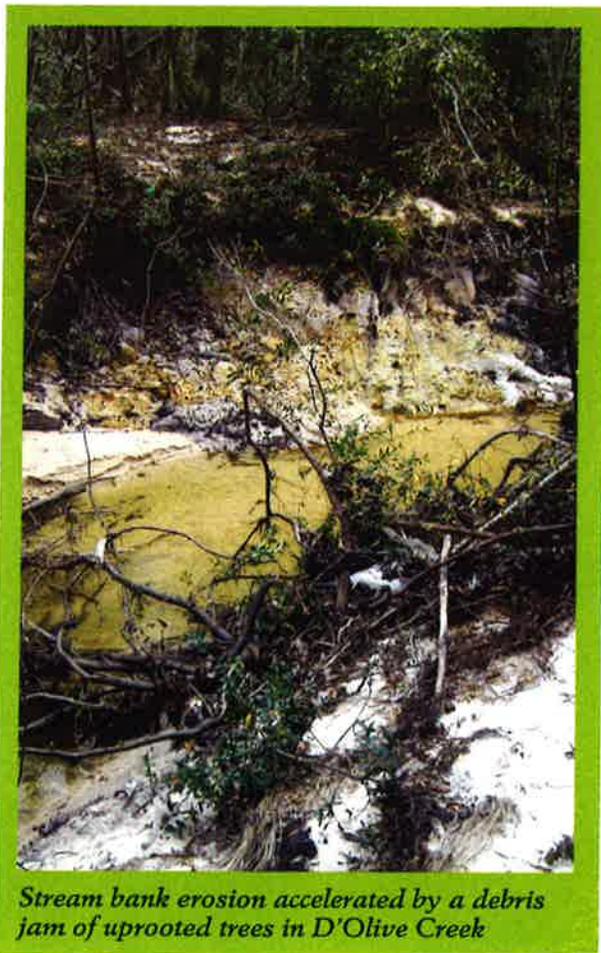
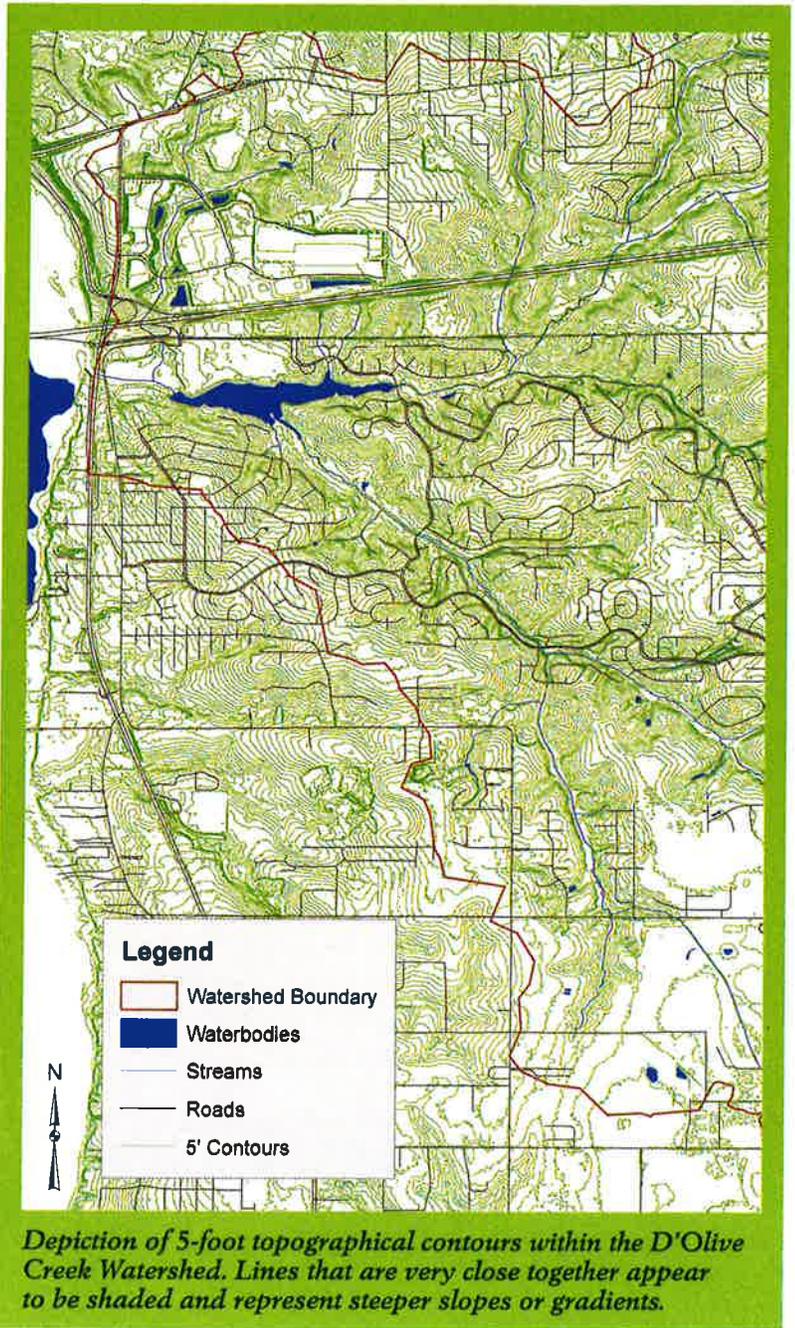
Urban land use currently comprises 47% of the watershed; while upland forest and agriculture areas cover 36% and nine percent, respectively; and wetlands and non-forested uplands cover an additional six percent and one percent.

Source: 2005 Baldwin County GIS database

Watershed Characteristics

The D'Olive Watershed, located in Baldwin County, Alabama and draining an area of over 7,700 acres, consists of three principal streams: D'Olive Creek, Tiawasee Creek, and Joe's Branch. Governmental control over the watershed is shared by Baldwin County and the Cities of Daphne and Spanish Fort. D'Olive Creek and Tiawasee Creek flow into Lake Forest Lake, with Joe's Branch joining D'Olive Creek downstream of the lake. **The entire D'Olive Watershed empties into Mobile Bay** through a small embayment known as D'Olive Bay.

A study of sediment loadings in the D'Olive Watershed conducted by the Geological Survey of Alabama during 2007-2008 revealed that **D'Olive Creek supplies approximately 83% of the total sediment load** delivered to Lake Forest Lake, with Tiawasee Creek providing most of the remainder. Data indicate that **at least 70% of the total capacity of Lake Forest Lake has been filled with displaced sediments** since it was constructed in 1973.

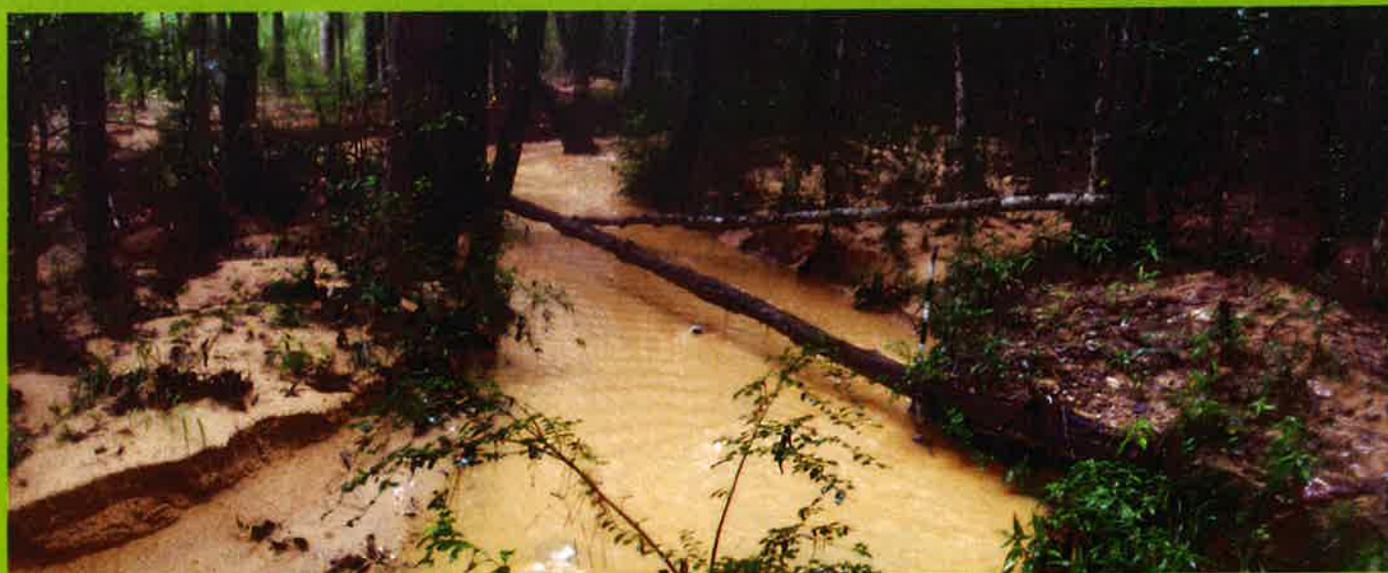
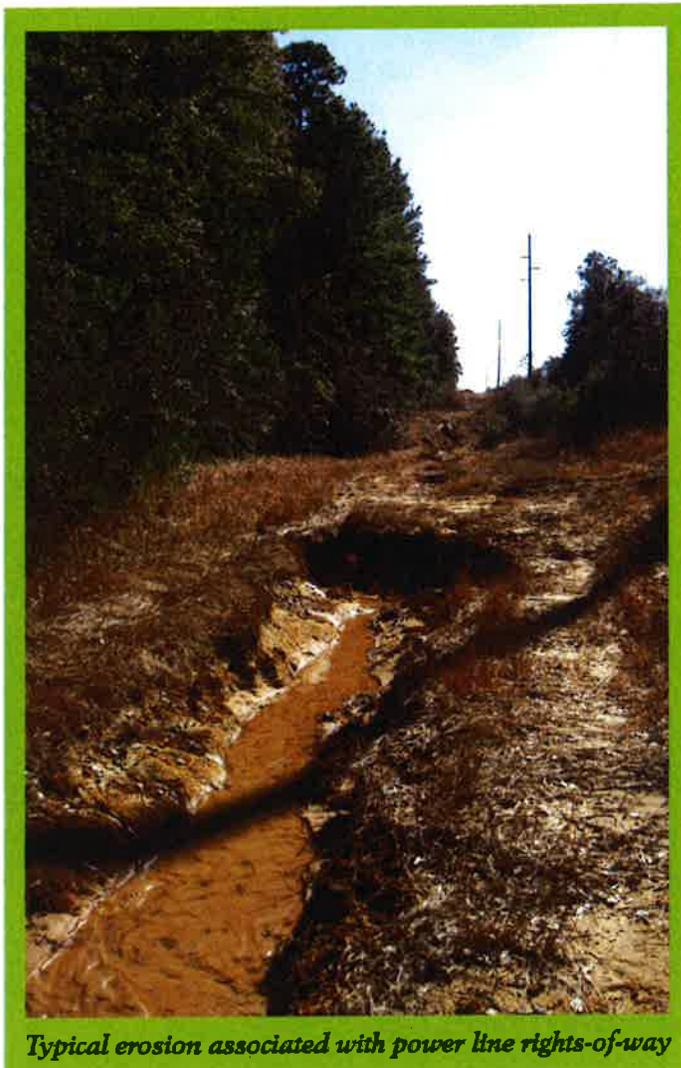


Of the four principal factors that influence erosion and sedimentation – topography, climate (rainfall), soil characteristics, and vegetation (land cover) – humans, through their choice of land use activities, only have control over the land cover factor. The other three factors – extreme and rolling topography, over five feet of hard rainfall annually, and highly erodible soils - create an almost “perfect storm” of stormwater runoff and erosion in the watershed. As the WMP was being prepared, 47% of the D'Olive Watershed was characterized as “urban” in land use, with most of the remaining undeveloped land zoned for residential development and a small percentage targeted for commercial use.

Impacts on the Watershed – Wetlands, Lake Forest Lake and Streams

Sediment discharge in the D'Olive Watershed is a problem because of deeply eroded stream valleys, steep slopes, numerous tributary segments, highly erodible soils, and the inherent instability of exposed sediments. Extreme volumes and velocities of stormwater runoff from hardened urban landscapes exacerbate stream instability problems and contribute to high sediment loads. Almost **23 miles** of streams flow through the D'Olive Watershed, including over **two miles** that have already been substantially degraded by stormwater runoff and sediment accumulation; **four miles** that are currently being degraded; and six miles that have the potential to experience degradation in the future. **Due to excessive sedimentation and habitat alteration, streams within the Watershed have been placed on the State of Alabama 303(d) List of impaired water bodies.**

Wetlands within the D'Olive Watershed are also being degraded by sedimentation and/or hydrologic problems that have altered stream channel characteristics. Principal wetland impacts in the watershed are associated with Joe's Branch and D'Olive Creek and their tributaries, but have also occurred in the Tiawasee sub-watershed. Wetlands impacted by excessive sedimentation offer opportunities for invasive, exotic plant species to become established. These plants cannot provide the same natural food source or shelter as the original vegetative community, which can lead to the destruction of valuable habitat for aquatic and land animal species.



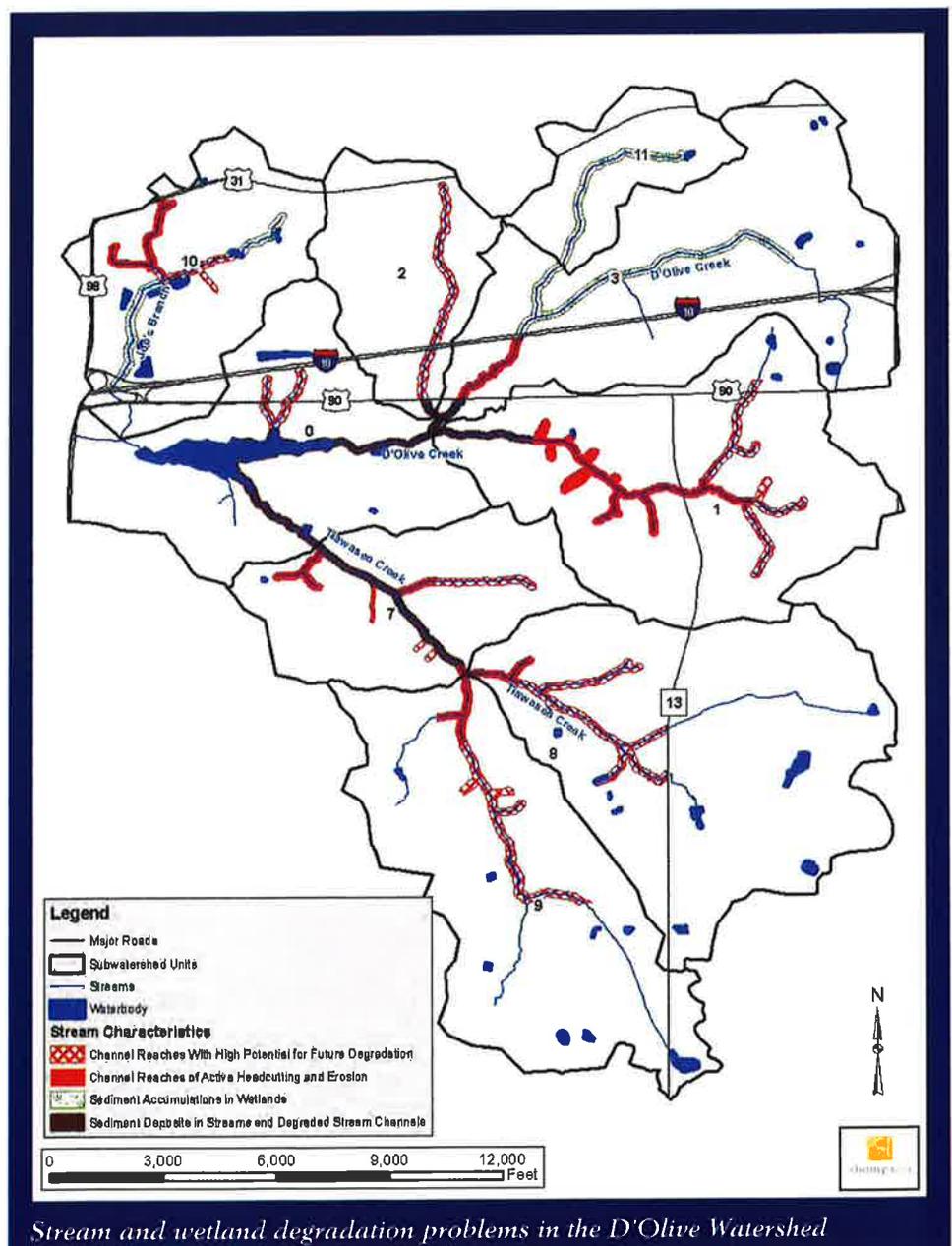
Watershed Management Goals and Objectives

Four **primary** objectives guided the development of the conceptual measures addressed in the WMP:

- **Reduce upstream sediment inputs** into the Lake Forest Lake/D'Olive/Tiawasee system
- **Reduce outgoing sediment loads** into D'Olive Bay and the Mobile Bay estuary.
- **Remediate past effects** of sediment loading, including the restoration of Lake Forest Lake.
- **Mitigate future impacts** of development in the watershed, where feasible.

Secondary objectives that influenced the formulation of management measures included:

- Develop data and improved management measures necessary to establish total maximum daily loads (TMDLs) for sediments entering water bodies.
- Maintain the percentage of impervious cover in the watershed at levels not greater than 25%.
- Restore natural watershed hydrology to the extent feasible.
- Mitigate the effects of in-stream erosion caused by urban development in the watershed.
- Remediate/restore waterways, wetlands, and floodplains that have been adversely affected by sediment deposition and accumulation.
- Establish more effective standards and criteria for runoff retention and erosion control.
- Reduce the amount of public funds that could be required to repair degraded streams in the future.



Watershed Management Measures

Without more effective stormwater management, the projected level of growth within the watershed will continue to worsen stream conditions, and greatly constrain potential future stream restoration efforts. Because ongoing stream channel degradation problems are made worse by each significant rain event, **timely action is critical**. By successfully addressing excessive stormwater runoff and the sedimentation that it causes, the long-term health of the streams, wetlands, and bays will be recovered.

The management measures recommended in the WMP include restoration or mitigation of past environmental impacts, policy and regulatory changes, and opportunities to employ “cutting-edge” technologies for “Green Infrastructure” and “Low Impact Development.” In addition to large-scale restoration and water management measures, property owners, property owner associations, developers, and governmental institutions can take steps to better manage stormwater runoff on a smaller scale, such as adjacent to the buildings and other impervious surfaces where stormwater flow is generated.



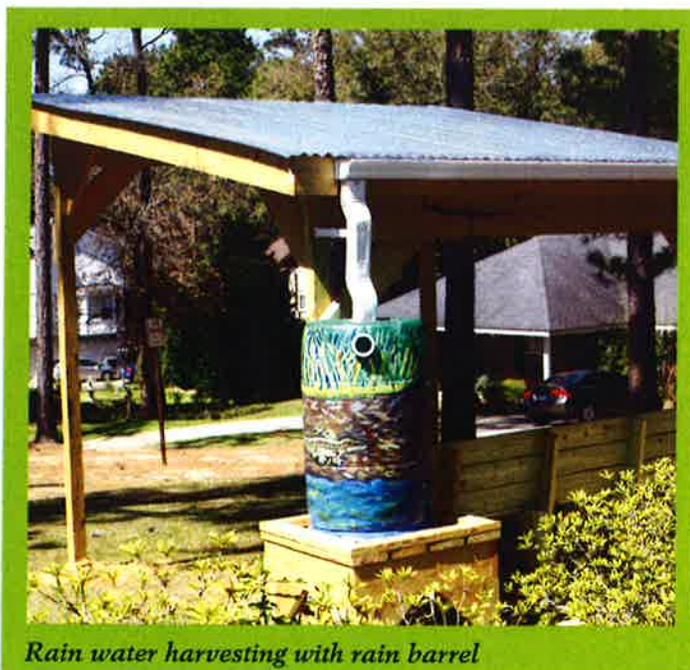
Gullied ditch along Highway 31 in Spanish Fort

The WMP consists of three components that should be implemented concurrently:

- 1. Repair Immediate Problems** – restoration of streams and wetlands and Lake Forest Lake.
- 2. Strengthen Regulatory Controls** – additional requirements for stormwater best management practices, land development regulations (zoning ordinances), potential “overlay districts” for stormwater quality improvement

3. Restore Watershed Hydrology –

- Stormwater retrofits of existing developed areas
- “Smart Growth” concepts for new developments
- Land use planning
- “Green Streets” concepts
- Forest preservation
- Rainwater harvesting (cisterns, rain barrels, rain gardens)
- Bio-retention areas
- Regional stormwater facilities
- Preservation of green space
- Preservation/restoration of riparian buffers
- Alternative vegetation management



Rain water harvesting with rain barrel

Cost Estimates and Financing Options

Although preparation of detailed cost estimates was not part of the WMP, the costs of correcting the significant hydrological and sedimentation problems affecting the D'Olive Watershed are anticipated to range between \$22 million and \$44 million. Doing little or nothing will result in deferred costs that will escalate as the environmental deterioration continues. Implementing the measures in the WMP will require a significant, steady stream of funding.

Fourteen alternatives for funding and financing stormwater improvements in the D'Olive Watershed are discussed in the WMP:

- Water use service fees (i.e. stormwater utility fees)
- Property, sales, or other taxes paid into general funds
- Federal grants, loans, and revenue sharing
- "Green" stimulus funding
- Funding from non-governmental organizations and other private sources
- Mitigation banks
- Impact fees
- Special assessments
- System development charges
- Environmental tax shifting
- Municipal bonds
- Capital improvement cooperative districts
- Alabama improvement districts
- Tax increment financing districts



Re-stabilized reach below I-10

Community Outreach

A **Community Outreach and Public Education Plan** has been developed to promote the importance of implementing the management measures outlined in the WMP to:

- improve environmental quality;
- enhance the quality of life; and
- sustain property values throughout the watershed into perpetuity.

The support of all stakeholders – including residents and those with commercial interests in the watershed – will be needed in order to implement the measures recommended in the WMP.

First Steps

Baldwin County, Spanish Fort, Daphne, the Alabama Department of Environmental Management, and the Mobile Bay National Estuary Program have established an inter-governmental “Watershed Restoration Task Force” to guide the implementation of the actions outlined in the plan. The task force is charged with developing strategies to:

- Adopt a set of management measures (through local ordinance, resolution, and permitting) that will ensure that future development is conducted to minimize further alteration of watershed hydrology.
- Enforce management measures to ensure long-term protection of the waterways and critical habitats throughout the watershed.

- Engage citizens in managing stormwater runoff on a community scale.
- Procure the resources necessary to stem further environmental degradation and to improve stormwater volume and velocity management throughout the watershed. Initial efforts are underway to restore the Joe’s Branch sub-watershed through combined efforts of the Alabama Department of Transportation, Alabama Department of Environmental Management, the City of Spanish Fort, the City of Daphne, Baldwin County and the Mobile Bay National Estuary Program.



Incised reach of tributary to Joe’s Branch undergoing bank mass wasting

The City of Daphne
Planning Commission Minutes
Regular Meeting of November 20, 2014
Council Chamber, City Hall - 5:00 P.M.

Call to Order:

The regular meeting of the City of Daphne Planning Commission was called to order at 5:01 p.m. The number of members present constitutes a quorum.

Call of Roll:

Members Present:

Monty Montgomery
Dwayne Smith
Don Terry
Larry Chason, Chairman
Tyrone Fenderson, Jr.
Ron Scott, Councilman
Hudson Sandefur
Charles Smith

Staff Present:

Adrienne Jones, Director of Community Development
Jan Vallecillo, Planning Coordinator
Kevin Boucher, Attorney

The first order of business is the approval of the minutes.

Chairman asked for questions, comments or corrections to the minutes of *the special meeting of October 30, 2014. There being none, the minutes are approved as submitted.*

The next order of business is a special presentation - a National Fish & Wildlife Federation (NFWF) Grant update by Mobile Bay National Estuary Program.

An introductory presentation was given by Mr. Christian Miller, representative of Mobile Bay National Estuary Program, of an update on a series of restorations: Joe's Branch, Phase II and D'Olive Creek which are a part of the D'Olive Watershed Restoration Program. Funding is from the Gulf Environmental Fund, a part of the BP settlement, given by the State and managed by the National Fish & Wildlife Foundation. Funding for the Tiawasee Creek restoration is a CIAP grant acquired by the City of Daphne which complements the NFWF grant.

Chairman asked for Commission questions or comments.

Mr. Scott commented that there have been several different engineers and asked has this worked well for the projects.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of November 20, 2014
Council Chamber, City Hall - 5:00 P.M.**

Mr. Miller stated the engineers understand the process and that our goal is to build the capacity of the local engineering firms.

Mr. Terry asked if the restoration includes Cypress Spanish Fort Venture. Ms. Campbell, Environmental Programs Manager, stated that site is Phase II, B because monies can be spent for streams on private property when permission and an agreement to protect wetlands are provided. Chairman asked what is being done to correct the problem. Ms. Campbell stated restoring the severely eroding stream bodies gives back the capacity and wetland function.

The next order of business is a site plan review for Strickland Orthodontics.

An introductory presentation was given by Mr. David Shumer, representative of Barton & Shumer Engineering, of an orthodontic facility located south of the right-of-way of Millwood Circle and west of Alabama Highway 181, with a request to waive the installation of landscaping, irrigation and sidewalks east of Mill Lane.

Chairman asked for Commission questions or comments.

Ms. Jones commented at the preconstruction meeting for Trustmark Bank, there was a request for the placement of a sleeve under the road to allow for the installation of irrigation. The engineer and contractor agreed. The discrepancy in the alignment of the service road and the access to this site can be discussed and resolved at the time of a preconstruction meeting. In discussions with Mr. Johnson, it was determined that it is not appropriate to waive the sidewalk requirement.

Chairman reiterated the issues requiring Commission discussion and action. The engineer is requesting for the right-of-way to be forty-two feet and remain private; a waiver of the installation of sidewalks, landscape and irrigation on the east side of Mill Lane. Mr. Sandefur expressed his concern about the acceptance of a right-of-way width less than fifty feet and asked if it meets City standards. Ms. Jones stated the width of each drive way will meet those standards. Mr. Scott stated he is not in favor of waiving sidewalks or accepting a substandard right-of-way.

Chairman asked for Commission questions or comments and a motion for approval.

A Motion was made by Mr. Dwayne Smith and Seconded by Mr. Ron Scott to grant site plan approval to Strickland Orthodontics.

During discussion, Mr. Scott asked if staff was comfortable with the landscape design.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of November 20, 2014
Council Chamber, City Hall - 5:00 P.M.**

Ms. Jones stated the design provides for interior rather than perimeter landscaping as prescribed in the Ordinance and will not be consistent with the developed and future development of property. Mr. Dwayne Smith commented that the development should adhere to the Land Use Ordinance.

An Amended Motion was made by Mr. Dwayne Smith and **Seconded** by Mr. Ron Scott **to grant site plan approval to Strickland Orthodontics, contingent upon the installation of the landscaping, irrigation and sidewalks in accordance with the Land Use Ordinance. There was no discussion on the motion. The Motion carried unanimously.**

The next order of business is a preliminary plat review for Canaan Place Subdivision, Phase Two.

An introductory presentation was given by Mr. Steve Pumphrey, representative of Preble-Rish, requesting preliminary plat approval of Phase Two of Canaan Place Subdivision, a sixty-lot subdivision consisting of approximately twenty-three point three five acres located northwest of the intersection of County Road 54 and County Road 54 East. A one hundred and eighty-three lot master plan was presented, but not approved by the City of Daphne, October 2005. The City required the developer to modify Phase 1A, and that master plan was approved, December 2005. Baldwin County created the zoning district, District 15, August 2006. At that time, the property was zoned RSF-2, Single Family District, with a minimum lot size of fifteen thousand square feet. Because the master plan was approved by the City of Daphne with a minimum lot size of twelve thousand square feet, Breland Homes petitioned Baldwin County to rezone the property to RSF-3, Single Family District with the original minimum lot size requirement. The Baldwin County Commission granted the rezoning, conditioned upon this phase of the subdivision being developed in accordance with the master plan.

Chairman asked for Commission questions or comments.

Mr. Terry commented that Baldwin County has seven items listed as outstanding including a request for an approval letter from the City of Daphne. Mr. Pumphrey stated the Baldwin County and staff comments have been addressed. Ms. Jones stated with a preliminary plat, a developer cannot begin work until the outstanding Baldwin County comments have been addressed. Mr. Scott commented that he is in favor of the approach of bringing the subdivision into compliance.

Chairman opened the floor to public participation.

Ms. Marcia Willhite, 11661 County Road 54, spoke in opposition and commented that the lots along County Road 54, Lots 61, 62 & 63, should be estate size lots should be omitted and/or a sufficient buffer should be provided to shield the abutting developed lots.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of November 20, 2014
Council Chamber, City Hall - 5:00 P.M.**

Mr. Roland Kidd, 11606 County Road 54, spoke in opposition and commented that the lots along County Road 54 should be estate lots or designed in such a manner as to not direct head lights into the existing homes of Avalon Subdivision.

Chairman asked for Commission questions or comments and closed public participation.

The Commissioners discussed the concerns of the citizens and options available to protect the adjacent property: the elimination of Lots 61, 62 & 63, combining 61 & 62 into an estate lot, or the addition of a substantial buffer.

Mr. Sandefur stated those concerns should be addressed because the development of their property occurred after the plan that was approved in 2005.

Mr. Pumphrey stated that he could agree to a buffer (fence) on the property line of Lots 61, 62 & 63, but could not agree to the elimination or a combining of the lots without the permission of the developer. He reiterated that the plat is consistent with the approved master plan. Chairman commented the Commissioners can revise a master plan at any time and requested the buffer be a landscape buffer in lieu of a fence.

Ms. Jones stated in accordance with Ordinance, the Commissioners may take the following actions on the preliminary plat: grant approval and/or conditional approval, disapproval, or delay action. The plat as presented does meet the requirements of the Land Use Ordinance. The master plan pre-dated the development and did not require a public hearing.

Chairman asked for Commission questions or comments and a motion for approval.

A Motion was made by Mr. Terry to grant preliminary plat approval to Canaan Place Subdivision, Phase Two.

Motion failed, due to the lack of a second.

A Motion was made by Mr. Scott and Seconded by Mr. Montgomery to table action on the preliminary plat until the December 18, 2018 regular meeting. There was no discussion on the motion. The Motion carried. Seven members voted in the affirmative and one dissented (Mr. Terry).

The next order of business is Planning Commission Discussion - PUD.

**The City of Daphne
Planning Commission Minutes
Regular Meeting of November 20, 2014
Council Chamber, City Hall - 5:00 P.M.**

Ms. Jones referenced the Planned Unit Development new zoning district proposal provided to the Commissioners and outlined the guidelines and/or documents required for the creation of a Planned Unit Development Overlay District. She outlined the residential components and discussed considering the limitation and/or exclusion of B-2, General Business, uses.

The next order of business is public participation.

Chairman asked for public participation. No one came forward. He closed public participation.

The next order of business is the attorney's report.

Mr. Boucher stated no report.

The next order of business is commissioner's comments.

Chairman welcomed the new Planning Commission member, Tyrone Fenderson, Jr.

The next order of business is director's comments.

Ms. Jones stated the upcoming meeting dates are site preview, December 10, and regular meeting, December 18, 2014.

There being no further business, the meeting was adjourned at 6:50 p.m.

Respectfully submitted by:



Jan Vallecillo, Planning Coordinator

Approved: December 18, 2014



Larry Chason, Chairman

**CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF DECEMBER 18, 2014 REPORT
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.**

1. **CALL TO ORDER** **DATE OF REPORT: DECEMBER 19, 2014**
2. **CALL OF ROLL** **LARRY CHASON, RON SCOTT, DON TERRY, HUDSON SANDEFUR, CHARLES SMITH, AND TYRONE FENDERSON, JR.**

3. **APPROVAL OF MINUTES:**

Review of minutes for the regular meeting of November 20, 2014. (**APPROVED AS SUBMITTED**)

4. **OLD BUSINESS:**

A. **PRELIMINARY PLAT REVIEW:**

1. **File SDP14-01: (**APPROVAL, CONTINGENT UPON THE INCORPORATION OF THE ADDITIONAL LANDSCAPING AND FENCE AS SHOWN**)**

Subdivision: **Canaan Place, Phase Two**

Zoning(s): ***RSF-3, Single Family District, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction of Daphne***

Location: Northwest of the intersection of County Road 54 and County Road 54 East

Area: 23.35 Acres \pm , (60) lots

Owner(s): Breland Homes, L.L.C. - Louis W. Breland

Engineer: Preble - Rish - Steve Pumphrey

5. **NEW BUSINESS:**

A. **SUBDIVISION EXEMPTION REVIEW:**

1. **File SRP14-14: (**APPROVED**)**

Subdivision: **Veteran's Pointe**

Zoning(s): ***B-2, General Business***

Location: Northwest corner of Santa Rosa and U.S. Highway 98

Area: 1.14 Acres \pm , (2) lots

Owner: Barry L. Booth

Agent: City of Daphne - Dane Haygood



CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF DECEMBER 18, 2014 REPORT
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

B. SITE PLAN REVIEW:

1. File SP14-16: (APPROVED)

Site: Infiniti Health

Zoning(s): B-1, Local Business

Location: Southwest of the intersection of Mill Lane and Timber Circle,
Lot 2, TimberCreek Business Park

Area: 0.41 ± Acres

Owner: Infiniti Development, L.L.C. - Eric Cheung

Architect: HRG Design & Build - Jeff Hudson

Engineer: Barton & Shumer Engineering - David Shumer

2. File SP14-17:

Site: Daphne Utilities Project - Lake Forest

Zoning(s): R-3, High Density Single Family Residential

Location: 235 Ridgewood Drive, northeast of the intersection of
Ridgewood Drive and Donna Circle

Area: 0.21 ± Acres

Owner: The Utilities Board of the City of Daphne - Danny Lyndall

Engineer: Volkert Engineering - Melinda Immel

a. Planning Commission approval of a sewage pumping station/public utility facility in R-3 zone (APPROVED)

b. Site Plan Review (APPROVED)

C. PRELIMINARY/FINAL PLAT REVIEW:

1. File SDPF14-14: PUBLIC HEARING

Subdivision: Berga - Rigsby (APPROVED)

Zoning(s): RA, Rural Agricultural District, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction of Daphne

Location: Northwest of the intersection of County Road 64 and Rigsby Road

Area: 48.74 Acres ±, (3) lots

Owner(s): Frances Berga-Rigsby

Surveyor: Geo-Surveying - Jima Kountz

Engineer: Barton & Shumer Engineering - David Shumer

D. PLANNING COMMISSION DISCUSSION: PLANNED UNIT DEVELOPMENT - (FAVORABLE RECOMMENDATION TO CITY COUNCIL)

CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF DECEMBER 18, 2014 REPORT
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

6. **PUBLIC PARTICIPATION**
7. **ATTORNEY'S REPORT: Tiawasee Trace POA vs. the City of Daphne Planning Commission & City Council trial set for Thursday, January 8, 2014 in Bay Minette**
8. **COMMISSIONER'S COMMENTS**
9. **DIRECTOR'S COMMENTS:**
 - a. **Certified Alabama Planning/Zoning Official classes will be held on January 30 & 31, 2015**
 - b. **Meeting dates: Site preview, January 14, and regular meeting, January 22, 2015**
10. **ADJOURNMENT**



City of Daphne Event Permit Application

Date of Application: 6/24/2014 Permit Requested: Event/Fundraiser Parade/Run Band

Contact Information

Organization Name: APOLLO'S MYSTIC LADIES
Contact Name: LISHA KLUMPP E-mail Address: LISHAKLUMPP@YAHOO.COM
Address: 18015 BERNIE'S WAY FAIRHOPE, AL 36532
Primary Phone Number: 251-510-1638 Secondary: 251-401-8302

Event Information

Event Name: APOLLOS MYSTIC LADIES PARADE Event Date: 2/6/2015
Event Location: DAPHNE CITY HALL # Participants/Vehicles: ABOUT 40
Start Time: 6:45pm Stop Time: 8:30pm Assembly Time: 5:30pm
Route: ~~From Civic Center down Main Street-turn @College Ave. down to 6th St.-turn right on Belrose Ave.-to Main St.-turn left & back to Civic Center~~ Road Closures Requested: Yes No

Special Instructions

Approval: Internal Use Only

Date Routed: 6-27-2014
Fire Dept: [Signature]
Police Dept: [Signature]
Public Works: [Signature]
Parks & Recreation: [Signature]

For Special Event/Band Permits:

Council Member: _____
District # _____ Signature _____

For Parade/Run Permits & Use of City Grounds:

City Council: _____
Date of Approval _____

Parade/Run Permits ONLY

Fee Paid: \$ 1,750.00 N/A Waived
 Insurance Filed N/A
Route Selection: 1 2 4



City of Daphne Event Permit Application

Date of Application: 12/19/2014 Permit Requested: Event/Fundraiser Parade/Run Band

Contact Information

Organization Name: Baldwin County Martin Luther King Celebration Committee Inc
Contact Name: Willie Williams E-mail Address: williamsconsultants@hotmail.com
Address: P O Box 434 Point Clear, Alabama 36564
Primary Phone Number: 251-379-2405 Secondary: 251-928-9672

Event Information

Event Name: 29th Annual Baldwin County ML King Celebration Event Date: 01/19/2015
Event Location: Daphne City Hall to Daphne Civic Center # Participants/Vehicles: 500+
Start Time: 10:30 Am Stop Time: 11:30 A.M. Assembly Time: 10:00 A.M.
Special Requests: We will March from Daphne City Hall to Daphne Civic Center for Program after the march.
Road Closures Requested: Yes No

Special Instructions

Approval: Internal Use Only

Date Routed: 12/20/2014
Fire Dept: [Signature]
Police Dept: [Signature] 1-2-2015 Not valid unless stamped "Approved"
Public Works: [Signature] 12/22/2014
Parks & Recreation: [Signature]
Only required if event involves traffic and trucker parts

For Special Event/Band Permits:

Council Member: _____
Director Signature

For Parade/Run Permits & Use of City Grounds:

City Council: _____
Date of Approval

Parade/Run Permits ONLY

Fee Paid: \$ _____ N/A Waived
 Insurance Filed N/A
Route Selection: 1 2 3 4

CITY OF DAPHNE
RESOLUTION 2015-01

WHEREAS, a recent study by the Southeast Recycling Development Council determined that Alabama is home to more than 26 manufacturers who rely on recycled content feedstock; and

WHEREAS, these companies generate more than \$6.6 billion in annual sales and employ 10,700 Alabama citizens directly working in the manufacture of recycled content products,

WHEREAS, if Alabama cities recycled just 10% more materials each year, the potential economic impact would equate to over 1,400 new jobs.

WHEREAS, the City of Daphne seeks to better understand the opportunities and impacts of recycling in Alabama by supporting a study that includes:

- An economic impact analysis of the recycling industry in Alabama,
- A measurement of the impact the ADEM grant program has had on material recovery and how that feeds job growth, economic impact and environmental impact,
- An online mapping tool for Alabama citizens and businesses to locate nearby collection points for various materials. It will include all access points, MRFs, drop offs, non bin recycling points. The tool will include the ability for website visitors to add their special collection events. SERDC will also prepare an operation manual for site data maintenance.
- An Alabama recycling website to communicate the results of the study and other recycling information for Alabama,
- A design for intentional locations for a hub and spoke system to service the state's processing needs.

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA RESOLVES to participate with the City of Troy in a grant application to the Alabama Department of Environmental Management for funds to engage the Southeast Recycling Development Council to perform such a study with no obligation of expenditure of funds from the City of Daphne.

APPROVED AND ADOPTED this _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

RESOLUTION 2015-02

Resolution Authorizing the Mayor to Apply for a Grant for a First Responder Safe Room for Public Works through the Hazard Mitigation Grant Program (HMGP)

WHERE AS, the City of Daphne received 16.5" of rainfall for the period of April 29-30, 2014; and

WHERE AS, on May 2, 2014 affected Alabama Counties, including Baldwin County, received a Presidential Disaster Declaration - FEMA-4176-DR; and

WHERE AS, Disaster Declaration number FEMA-4176-DR made available Individual Assistance, Public Assistance and Hazard Mitigation Grant Program (HMGP) funds available; and

WHERE AS, the Hazard Mitigation Grant Program (HMGP) provides grants to states and local governments to implement long-term hazard mitigation measures after a major disaster declaration with the purpose of the HMGP is to reduce the loss of life and property due to natural disasters and to enable mitigation measures to be implemented during the immediate recovery from a disaster; and

WHERE AS, currently Public Works First Responders are housed in a non-fortified structure during hurricanes and are exposed to wind hazards during the critical preparation and first response to a wind based disasters; and

WHERE AS, the City of Daphne has been selected for Grant Funding for a safe room at Public Works through HMGP and subject to complete application submittal due January 30, 2015; and

WHERE AS, on December 1, 2014, the City Council by Unanimous Motion, authorized the Mayor to enter into agreement with EnCompass360, the firm that will develop the HMGP Grant Application for the City;

NOW THEREFORE BE IT RESOLVED by the City Council of the City of Daphne that:

- 1.) Authorize the Mayor to sign and submit the Phase 1 Hazard Mitigation Grant Application to FEMA; and
- 2.) Authorize the Mayor to execute any agreements and/or documents between all involved parties (FEMA, State EMA, County EMA, EnCompass360) associated with the Hazard Mitigation Grant for the Public Works Safe Room.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ DAY OF _____, 2015.

**CITY OF DAPHNE, ALABAMA
AN ALABAMA MUNICIPAL CORPORATION**

ATTEST:

REBECCA A. HAYES, CITY CLERK

DANE HAYGOOD, MAYOR

ORDINANCE NO. 2014-59

**FOR THE ANNEXATION OF CERTAIN PROPERTY TO THE CORPORATE
LIMITS
OF THE MUNICIPALITY OF THE CITY OF DAPHNE, ALABAMA**

**Property located West of the Estates of Tiawasee Subdivision and Southeast of the
Intersection of Park Drive and Pollard Road
Provision Investment, L.L.C.**

**BE IT ORDAINED BY CITY COUNCIL OF THE CITY OF DAPHNE,
ALABAMA, AS FOLLOWS:**

WHEREAS, the owners of the property described in Section 2 of this Ordinance have signed and filed a written petition with the City Clerk of the City of Daphne, Alabama, requesting that such property be annexed to the corporate limits of the City of Daphne, Alabama; and,

WHEREAS, all of such property is located and contained within an area contiguous to the corporate limits of the City of Daphne, Alabama and does not lie within the corporate limits or police jurisdiction of any other municipality; and,

WHEREAS, said petition contains an accurate description of the property or territory proposed to be annexed together with a map of said property showing its relationship to the corporate limits of the City of Daphne; and,

WHEREAS, said petition has been presented to the Planning Commission of the City of Daphne at a Special Called meeting on October 30, 2014 and unanimous favorable recommendation was approved for the City Council to consider said request for annexation and said property shall be zoned R-1, Low Density Single Family Residential District; and,

WHEREAS, after proper publication, a public hearing was held by the City Council on December 15, 2014 concerning the petition for annexation; and,

WHEREAS, the City Council of the City of Daphne, Alabama has determined that it is in the best interest of said City that the property described in Section 2 hereof be annexed to the corporate limits of the City of Daphne, and that all the requirements of Sections 11-42-21 through 11-42-24, Code of Alabama, 1975, as amended have been complied with by said Petitioner.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE
CITY OF DAPHNE, ALABAMA**, as follows:

LEGAL DESCRIPTION:

COMMENCE AT A CONCRETE MONUMENT AT THE SOUTHWEST CORNER OF LOT 25, THE ESTATES OF TIAWASEE, AS SHOWN BY MAP OR PLAT THEREOF RECORDED AT SLIDE 2408-B & C, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA AND RUN THENCE NORTH 03 DEGREES 20 MINUTES 40 SECONDS WEST, ALONG THE WEST LINE OF SAID LOT 25, A DISTANCE OF 273.94

FEET; THENCE RUN NORTH 03 DEGREES 19 MINUTES 55 SECONDS WEST, ALONG THE WEST LINE OF LOT 24 OF SAID ESTATES OF TIAWASEE, A DISTANCE OF 304.03 FEET TO THE SOUTHWEST CORNER OF LOT 18, THE ESTATES OF TIAWASEE; THENCE RUN NORTH 03 DEGREES 21 MINUTES 17 SECONDS WEST, ALONG THE WEST MARGIN OF THE ESTATES OF TIAWASEE, A DISTANCE OF 688.64 FEET TO A CONCRETE MONUMENT AT THE NORTHWEST CORNER OF SAID THE ESTATES OF TIAWASEE, SAID POINT BEING ON THE SOUTH MARGIN OF LAKE FOREST UNIT 12, AS SHOWN BY MAP OR PLAT THEREOF, RECORDED AT SLIDE 651-B, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA; THENCE RUN SOUTH 89 DEGREES 39 MINUTES 51 SECONDS WEST, ALONG SAID SOUTH MARGIN OF LAKE FOREST UNIT 12, A DISTANCE OF 1758.38 FEET; THENCE RUN SOUTH 00 DEGREES 05 MINUTES 45 SECONDS WEST, A DISTANCE OF 842.22 FEET TO A POINT ON THE NORTH MARGIN OF PARK DRIVE; THENCE RUN NORTH 87 DEGREES 47 MINUTES 37 SECONDS EAST, ALONG SAID NORTH MARGIN, A DISTANCE OF 41.96 FEET TO A POINT ON THE EAST MARGIN OF POLLARD ROAD; THENCE RUN SOUTH 00 DEGREES 09 MINUTES 02 SECONDS WEST, ALONG SAID EAST MARGIN, A DISTANCE OF 403.21 FEET; THENCE RUN SOUTH 89 DEGREES 40 MINUTES 21 SECONDS EAST, A DISTANCE OF 1792.72 FEET TO THE POINT OF BEGINNING. TRACT CONTAINS 51.33 ACRES, MORE OR LESS, AND LIES IN SECTION 9, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA.

SECTION 1: CONSENT TO ANNEXATION. The City Council of the City of Daphne, Alabama does by this Ordinance assent to the annexation of the property described in Section 2 of this Ordinance to the corporate limits of the City of Daphne, Alabama, and does by the adoption of this Ordinance, extend and rearrange said corporate limits to embrace and include such property.

SECTION 2: THE PROPERTY. That property requested to be annexed into the City of Daphne is described in Exhibit "A", attached hereto and made a part of this Ordinance as if fully set out herein.

SECTION 3: MAP OF PROPERTY. The property hereby annexed to the City of Daphne, Alabama, is set forth and described in Exhibit "B" and attached hereto a map of the property showing its relationship to the corporate limits of the municipality of the City of Daphne and made a part of this Ordinance.

SECTION 4: PUBLICATION. This Ordinance shall be published as required by Section 11-42-21, Code of Alabama, 1975, as amended, and the property described herein shall be annexed to the corporate limits of the City of Daphne, Alabama, upon such publication.

SECTION 5: PROBATE COURT. A description of the property described in this Ordinance shall be filed in the Office of the Judge of Probate of Baldwin County, Alabama, as required by Section 11-42-21, Code of Alabama, 1975, as amended.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA on this _____ day of _____, 2015.

Dane Haygood,
Mayor

ATTEST:

Rebecca A. Hayes,
City Clerk

EXHIBIT A

LEGAL DESCRIPTION OF THE PRESERVE AT TIAWASEE

COMMENCE AT A CONCRETE MONUMENT AT THE SOUTHWEST CORNER OF LOT 25, THE ESTATES OF TIAWASEE, AS SHOWN BY MAP OR PLAT THEREOF RECORDED AT SLIDE 2408-B & C, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA AND RUN THENCE NORTH 03 DEGREES 20 MINUTES 40 SECONDS WEST, ALONG THE WEST LINE OF SAID LOT 25, A DISTANCE OF 273.94 FEET; THENCE RUN NORTH 03 DEGREES 19 MINUTES 55 SECONDS WEST, ALONG THE WEST LINE OF LOT 24 OF SAID ESTATES OF TIAWASEE, A DISTANCE OF 304.03 FEET TO THE SOUTHWEST CORNER OF LOT 18, THE ESTATES OF TIAWASEE; THENCE RUN NORTH 03 DEGREES 21 MINUTES 17 SECONDS WEST, ALONG THE WEST MARGIN OF THE ESTATES OF TIAWASEE, A DISTANCE OF 688.64 FEET TO A CONCRETE MONUMENT AT THE NORTHWEST CORNER OF SAID THE ESTATES OF TIAWASEE, SAID POINT BEING ON THE SOUTH MARGIN OF LAKE FOREST UNIT 12, AS SHOWN BY MAP OR PLAT THEREOF, RECORDED AT SLIDE 651-B, PROBATE RECORDS, BALDWIN COUNTY, ALABAMA; THENCE RUN SOUTH 89 DEGREES 39 MINUTES 51 SECONDS WEST, ALONG SAID SOUTH MARGIN OF LAKE FOREST UNIT 12, A DISTANCE OF 1758.38 FEET; THENCE RUN SOUTH 00 DEGREES 05 MINUTES 45 SECONDS WEST, A DISTANCE OF 842.22 FEET TO A POINT ON THE NORTH MARGIN OF PARK DRIVE; THENCE RUN NORTH 87 DEGREES 47 MINUTES 37 SECONDS EAST, ALONG SAID NORTH MARGIN, A DISTANCE OF 41.96 FEET TO A POINT ON THE EAST MARGIN OF POLLARD ROAD; THENCE RUN SOUTH 00 DEGREES 09 MINUTES 02 SECONDS WEST, ALONG SAID EAST MARGIN, A DISTANCE OF 403.21 FEET; THENCE RUN SOUTH 89 DEGREES 40 MINUTES 21 SECONDS EAST, A DISTANCE OF 1792.72 FEET TO THE POINT OF BEGINNING. TRACT CONTAINS 51.33 ACRES, MORE OR LESS, AND LIES IN SECTION 9, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA.

ORDINANCE 2014-60

**ATRIP PROJECT: ROUND-A-BOUT @ COUNTY ROAD 13 & 64:
INTERGOVERNMENTAL PROJECT WITH BALDWIN COUNTY**

WHEREAS, Ordinance 2014-44 approved and adopted the Fiscal Year 2015 Budget on September 23, 2014; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2015 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2015 budget; and

WHEREAS, the Round-A-Bout at CR13 & 64 is an approved Alabama Transportation Rehabilitation and Improvement Program (ATRIP) project and grant monies are available for this project; and

WHEREAS, the City can entered into an agreement with Baldwin County for construction of a Round-A-Bout at CR13 & CR64 for 10 Construction /50% CE&I cost share of the match monies required by the grant; and

WHEREAS, the bids have been received and the cost for the City and the County is \$215,959/each; and

WHEREAS, Funds in the amount of \$43,338.50 for engineering were previously approved in Ordinance 2013-19 and paid from the 2012 Construction Fund (*total project cost \$1,777,041.65*); and

WHEREAS, the Round-A-Bout Improvements are needed for enhanced traffic flow; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that

- Funds in the amount of \$215,959 from the 2012 Construction Fund are appropriated and made a part of the Fiscal Year 2015 budget for Round-A-Bout at County Road 13 & 64
- Total remaining project cost of \$1,690,364.65 for construction/engineering of which ALDOT will reimburse 80% construction with the County and the City's share each being 10% construction & 50% CE&I (*City's portion- \$215,959 and County's portion \$215,959*); and
- The Mayor is hereby authorized to execute any documents required in order for the City of Daphne to participate in such intersection project.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this _____ day of _____, 2014.

Dane Haygood , Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE 2015-01

APPROPRIATION OF FUNDS: Fire Station #3 Renovations

WHEREAS, Ordinance 2014-44 approved and adopted the Fiscal Year 2015 Budget on September 23, 2014; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2015 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2015 budget; and

WHEREAS, certain improvements and repairs are needed at Fire Station #3 to prepare the station to be operational; and

WHEREAS, the adopted budget included an appropriation for \$200,000; and

WHEREAS, after bids were received for Station #3 Renovations the total project cost for the low bid is \$505,233; and

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that funds be transferred from the General Fund to the Capital Reserve Fund are hereby appropriated and made a part of the Fiscal Year 2015 budget in the amount of \$305,233 for the Fire Station #3 Renovations.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE 2015-02

An Ordinance Amending Ordinance 2004-52 Job Classification Schedule

WHEREAS, Ordinance 2004-52 was approved and adopted on January 3, 2005 to establish the City of Daphne Job Classification Schedule; and

WHEREAS, the City has established the need for the following new positions:

	GRADE
• IT Technician	14 / NE
• Safety Coordinator	18 / E
• Young Adult Librarian	18/E
• Marketing Coordinator	14/NE
• Deputy Public Works Director	29/E

And

WHEREAS, the City has established the need to reclassify the following existing positions;

	GRADE
• Director, Convention Visitor's Bureau and Civic Center	32/E
• Accountant, Senior	23/E
• Environmental Programs Manager	22/E

And

WHEREAS, the City has established the need to add the following classifications to the City of Daphne Job Classification Schedule:

	GRADE
• City Administrator	40/E
• Management/Business Analyst	27/E
• Communications Manager	24/E
• Communications & Marketing Officer	24/E
• Public Works Inspector	17NE
• Facilities Manager	22/E
• Community Outreach Specialist	14/NE
• Code Enforcement Senior	14/NE

And

WHEREAS, the City Council has determined that there is a need for these new positions, the existing positions reclassifications and new classifications, and;

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that the City of Daphne’s Job Classification Schedule is updated to reflect the noted new positions, existing job reclassifications and new classifications as itemized in the attached list and made a part hereof.

APPROVED AND ADOPTED by the City Council of the City of Daphne, Alabama, this _____ day of _____, 2015.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

CITY OF DAPHNE ALABAMA
JOB CLASSIFICATION LISTING-GRADE ORDER

GRADE	CODE	TITLE	FLSA	GR
2	7545	SAIL SITE DRIVER	N	2
	7550	SAIL SITE WORKER	N	2
	2568	SCHOOL CROSSING GUARD	N	2
4	0151	CUSTODIAN	N	4
	4521	GREENHOUSE ASSISTANT	N	4
5	0028	EVENTS ASSISTANT	N	5
	7533	FITNESS ASSOCIATE	N	5
	7540	SAIL SITE MANAGER	N	5
6	7532	ATHLETIC PROGRAM ASSOCIATE	N	6
	8070	LIBRARY AIDE	N	6
	0005	OFFICE ASSISTANT	N	6
	0141	PARTS TECHNICIAN	N	6
	0143	PUBLIC SERVICE WORKER	N	6
	0144	SOLID WASTE WORKER	N	6
7	0152	CUSTODIAL SUPERVISOR	N	7
8	8041	LIBRARY SERVICES TECHNICIAN	N	8
9	0010	ADMINISTRATIVE TECHNICIAN	N	9
	0030	SALES ASSISTANT	N	9
	2549	ANIMAL SHELTER TECHNICIAN	N	9

10	0015	ADMINISTRATIVE SECRETARY	N	10
	0026	EVENT SERVICES SUPERVISOR	N	10
11	1043	ACCOUNTING TECHNICIAN	N	11
	2548	ANIMAL CONTROL OFFICER	N	11
	2330	BUILDING MAINTENANCE TECHNICIAN	N	11
	2551	COMMUNICATIONS OFFICER	N	11
	2546	CORRECTIONS OFFICER	N	11
	0128	HUMAN RESOURCES TECHNICIAN	N	11
	5545	PLANNING COORDINATOR	N	11
	0142	PUBLIC SERVICE WORKER, SENIOR	N	11
	0145	SOLID WASTE WORKER, SENIOR	N	11
12	2245	CODE ENFORCEMENT OFFICER	N	12
	2030	MUNICIPAL COURT MAGISTRATE	N	12
13	0020	ADMINISTRATIVE ASSISTANT	N	13
	4040	EQUIPMENT OPERATOR	N	13
	4540	GREENHOUSE COORDINATOR	N	13
	0521	HUMAN RESOURCES ASSISTANT	N	13
	7050	MECHANIC	N	13
	6850	PERMIT TECHNICIAN	N	13
	0146	SOLID WASTE COORDINATOR	N	13
14**	1105	IT TECHNICIAN	N	14
	0123	CREW LEADER	N	14
	8075	LIBRARY SERVICES COMPUTER TECHNICIAN	N	14
	7053	MECHANIC, SENIOR	N	14
	0459	PUBLIC WORKS/EMA ASSISTANT	N	14
	0025	EXECUTIVE SECRETARY	N	14
**	2240	CODE ENFORCEMENT OFFICER, SENIOR	N	14
**	0065	COMMUNITY OUTREACH SPECIALIST	N	14
**	0056	MARKETING COORDINATOR	N	14

16	0023	ASSISTANT CITY CLERK	N	16
	0027	AUDIO-VISUAL MANAGER	N	16
	5540	GIS TECHNICIAN	N	16
	8050	LIBRARY SUPV, CIRCULATION	E	16
	8040	LIBRARY SUPV, TECHNICAL SERVICES	E	16
17	1023	ACCOUNTANT	E	17
	6840	BUILDING INSPECTOR	N	17
	2545	CHIEF CORRECTIONS OFFICER	N	17
	2550	COMMUNICATIONS SUPERVISOR	N	17
	0010	JAIL ADMINISTRATIVE TECHNICIAN	N	17
	2022	MUNICIPAL COURT ADMINISTRATOR	E	17
**	6845	PUBLIC WORKS INSPECTOR	N	17
	0050	SALES MANAGER	E	17
	6870	SITE CONTAINMENT INSPECTOR	N	17
18	2332	BUILDING MAINTENANCE SUPERVISOR	N	18
	8068	CHILDREN'S LIBRARIAN	E	18
	7023	EQUIPMENT MAINTENANCE SUPERVISOR	N	18
	4522	GROUNDS SUPERVISOR	N	18
	0450	OPERATIONS MANAGER	N	18
	7515	PARKS MAINTENANCE SUPERVISOR	N	18
	0130	PAYROLL/BENEFITS COORDINATOR	E	18
	5550	PLANNER	E	18
	4023	PUBLIC WORKS SUPERVISOR	N	18
	8045	REFERENCE LIBRARIAN	E	18
**	0135	SAFETY COORDINATOR	E	18
**	8066	YOUNG ADULT LIBRARIAN	E	18
19	7530	RECREATION PROGRAMS COORDINATOR	E	19
	0160	REGISTERED NURSE	N	19

20	7525	ATHLETIC COORDINATOR	E	20
	4024	PUBLIC WORKS SUPERVISOR, SENIOR	N	20
	1522	REVENUE OFFICER	E	20
22**	6880	ENVIRONMENTAL PROGRAMS MANAGER	E	22
	1100	INFORMATION TECHNOLOGY COORDINATOR	E	22
**	2334	FACILITIES MANAGER	E	22
23**	1022	ACCOUNTANT, SENIOR	E	23
24**	0055	COMMUNICATIONS & MARKETING OFFICER	E	24
**	0060	COMMUNICATIONS MANAGER	E	24
26	0022	CITY CLERK	E	26
27	6022	SUPERINTENDENT, PUBLIC WORKS	E	27
	5530	DEPUTY DIRECTOR, COMMUNITY DEVEL.	E	27
**	0110	MANAGEMENT/BUSINESS ANALYST	E	27
29	8020	DIRECTOR, LIBRARY	E	29
	7520	DIRECTOR, RECREATION	E	29
	0036	DIRECTOR, CIVIC CENTER	E	29
**	6024	DEPUTY DIRECTOR, PUBLIC WORKS	E	29
32**	0036	DIRECTOR, CVB & CIVIC CENTER	E	32
	1020	DEPUTY DIRECTOR, FINANCE	E	32
36	6822	BUILDING OFFICIAL	E	36
	1020	DIRECTOR, FINANCE	E	36
	0520	DIRECTOR, HUMAN RESOURCES	E	36
	5535	DIRECTOR, PLANNING	E	36

38	6019	DIRECTOR, PUBLIC WORKS	E	38
40**	0100	CITY ADMINISTRATOR	E	40

**** Job Descriptions & Pay Established or Revised, Not Council Approved Yet**

0100	CITY ADMINISTRATOR	E	40
0110	MANAGEMENT/ BUSINESS ANALYST	E	27
0036	DIRECTOR, CVB & CIVIC CENTER	E	32
0060	COMMUNICATIONS MANAGER	E	24
0055	COMMUNICATIONS & MARKETING OFFICER	E	24
8066	YOUNG ADULT LIBRARIAN	E	18
6880	ENVIRONMENTAL PROGRAMS MANAGER	E	22
1022	ACCOUNTANT, SENIOR	E	23
6845	PUBLIC WORKS INSPECTOR	N	17
1105	IT TECHNICIAN	N	14
2334	FACILITIES MANAGER	E	22
6024	DEPUTY DIRECTOR, PUBLIC WORKS	E	29
0065	COMMUNITY OUTREACH SPECIALIST	N	14
0056	MARKETING COORDINATOR	N	14
2240	CODE ENFORCEMENT OFFICER, SENIOR	N	14
0135	SAFETY COORDINATOR	E	18