



## SUBDIVISION EXEMPTION REQUEST REPLAT OF EXISTING LOT(S)

Department of Community Development  
1705 Main Street or P.O. Box 400  
Daphne, AL 36526  
(251) 621-3184 ~ Fax: (251) 621-3185

Pursuant to Article 11, Section 5 of the Land Use & Development Ordinance, the sale or exchange of lots or parcels of land or the relocation of an interior lot line between adjoining property owners *may be exempt from these regulations by the Planning Commission, provided no additional lots are created, none of the lots affected by the sale, exchange or relocation of interior lines are reduced below the minimum size requirements of the zoning district in which the division is to occur.* No existing easement shall be vacated or moved without the recommendation of the Planning Commission and the acceptance by resolution of the City Council as outlined in the applicable sections of the Land Use & Development Ordinance.

**This completed application and supplemental material must be submitted no less than sixteen calendar days before the upcoming regular meeting of the Daphne Planning Commission.**

Name of Development:	PPIN:
General Location:	Number of Lots Involved:
Legal Description:	Acres:
	In an Overlay District?
Zoning Designation:	Corporate Limits?
Owner:	Water & Sewer Available?
Address:	Contact #:
Agent:	Contact #:

We hereby assert that our request qualifies for an exemption from the Subdivision Regulations of the City of Daphne as provided in the Land Use & Development Ordinance for the following reasons: ***(check all applicable/attach evidence)***:

- Common property lines are being moved, no new parcels are to be created;
- Combining two or more lots into one, no recorded easements to be vacated;
- \*\*Common property line is being removed and adjoining easement is proposed to be vacated. ***(Vacation of Easement petition must also be submitted with this request).***

This application is complete and accurate.

Signature of Owner or Agent \_\_\_\_\_

Date \_\_\_\_\_

Office use only	Date Submitted:	Meeting Date:
File #	If Applicable VOE Petition #	Decision:

## ADDITIONAL REQUIREMENTS

- \$50 non-refundable fee, make check payable to City of Daphne
- Provide copy of plat by licensed surveyor showing the original and revised lots (displaying certifications as listed below) in the following sizes:
  - o 1-24x36;
  - o 2-8 ½ x 11; and,
  - o 12-11x17
- Agent authorization form or letter (if applicable)
- Warranty deed
- \*\*Vacation of Easement petition and related fees, etc. (if applicable)
- If located in unincorporated Baldwin County, provide copy of County approval letter

## REPLAT CERTIFICATIONS

These are to be used when preparing a plat submitted with a Subdivision Exemption Request.

- a) **SURVEYOR'S CERTIFICATE AND DESCRIPTION OF PROPERTY**
- b) **DIRECTOR OF COMMUNITY DEVELOPMENT:**

STATE OF ALABAMA)  
CITY OF DAPHNE)  
COUNTY OF BALDWIN)

On \_\_\_\_\_ the Daphne Planning Commission determined this re-plat to be exempt from the subdivision regulations of the City of Daphne in accordance with Article 11-5 of the Land Use & Development Ordinance. Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

---

Adrienne D. Jones, Director of Community Development

- c) **CERTIFICATION OF OWNERSHIP AND DEDICATION**
- d) **ACKNOWLEDGEMENT OF NOTARY PUBLIC**