

**CITY OF DAPHNE –ADMINISTRATIVE REVIEW
REQUEST 1st EXTENSION OF SITE DISTURBANCE PERMIT**

Project Name:	Date Received:	OFFICE USE ONLY
Date of Planning Commission approval:	\$100.00 Fee Received?	

Please read and complete the following information. Attach additional documentation as required herein. Any incomplete submittal will be rejected and not accepted until such time as all requirements are fulfilled. This may result in the expiration of the site disturbance permit and nullification of the permit.

(Name of Development Entity) _____ requests a one year extension of the **site disturbance permit issued by the Department of Community Development for (name of project)** _____ on _____ (date-mm/dd/yy) which is set to expire on _____(date-mm/dd/yy).

Explain the need for an extension. Details must specify problems encountered during the past 11 (eleven) months that have prevented the project’s commencement.

What measures have been identified and/or implemented to overcome the problems identified above? Provide specific response for each problem mentioned in previous answer stated above.

Any changes to contractor, owner or major participants in the project?
 ___Yes ___No . If yes, provide details:

If new owner, provide documentation of transfer of ownership. Provide name here:

Does the contractor maintain a valid business license for the City of Daphne?

Contractor’s Name:

Contractor’s City of Daphne Business License #:

Attach a copy of valid business license for said contractor.

Are state, federal and other local permits still valid, example ADEM, ALDOT, or other? If yes, submit a copy of each permit(s).
List all applicable permits here:

Project Timeline
When will site work begin for this project? Check your answer below.

Immediately after extension of this site disturbance permit					
Within 2 months		Within 4 months		Within 6 months	
Within 8 months		Within 10 months		Within 12 months	

Feel free to include other relevant information you find pertinent to this project and necessary for the city to make a decision regarding the site disturbance permit extension.

DEVELOPER'S CERTIFICATION

I, _____, on behalf of _____, hereby certify that all the above statements and the statements contained in any papers submitted herewith are true to the best of my knowledge and belief.

Printed Name:

Signature:

Date:

Contact Information: Office#

Cell Phone#

Address:

Name of Authorized Agent for Development Company:

Address:

Contact Information: Office #

Cell Phone#

Number of attachments?	Decision	Office use only
Sufficient explanation/documentation?	Extension period	
Proper signatures?	Date decision letter mailed?	