

**CITY OF DAPHNE**  
**1705 MAIN STREET, DAPHNE, ALABAMA**  
**MAY 19, 2014**  
**6:30 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL / INVOCATION /** Dr. Robert McKibben / Daphne United Methodist Church

**3. APPROVE MINUTES:**      Emergency Special Called Council meeting minutes / May 2, 2014  
                                         Council meeting minutes / May 5, 2014  
                                         Council Work Session minutes / May 12, 2014

**PRESENTATION:**    Huntingdon College / Graduating Class of 2014 / Gale Croft

**4. REPORT STANDING COMMITTEES:**

**A. FINANCE COMMITTEE - Conaway**  
Review minutes / May 12<sup>th</sup>

**1.) Ordinances:**

a.) Appropriation of Funds: Survey, Design & Letting for City Wide  
Infrastructure Projects / **Ordinance 2014-24**

**2.) Resolutions:**

- a.) Bid Award: Oil & Lubricants / Martin Energy Services LLC / **Resolution 2014-26**
- b.) Bid Award: Park Chemicals / John Deere Landscapes, Inc. / **Resolution 2014-27**
- c.) Bid Award : Janitorial Supplies / Dade Paper / **Resolution 2014-28**
- d.) Authorizing Issuance of Credit Cards: Community Development & Revenue / **Resolution 2014-25**
- e.) Enter Into a Membership with the Organization “Keep America Beautiful”  
and Create an Organizational Structure Task Group: “Keep Daphne Beautiful” (KDB) Team /  
**Resolution 2014-23**

**3.) Financial Reports:**

- Treasurers Report / April 2014
- Sales & Use Tax Collections / March 2014
- Lodging Tax Collections / March 2014

**B. BUILDINGS & PROPERTY COMMITTEE - Davis**  
Review minutes / May 5<sup>th</sup>

**C. PUBLIC SAFETY - Rudicell**

**D. CODE ENFORCEMENT/ORDINANCE COMMITTEE - Scott**  
Review minutes / May 14<sup>th</sup>

a.) Recommendation of Ordinance 2014-23 / Establishing a Policy for Events Held Within the City of Daphne

**E. PUBLIC WORKS COMMITTEE / SOLID WASTE AUTHORITY – LeJeune**  
Review minutes . / April 21<sup>st</sup>  
Review Beautification minutes / May 7<sup>th</sup>  
Review Museum minutes / April 14<sup>th</sup>  
Review Environmental Advisory Committee minutes / April 28<sup>th</sup>

**5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:**

**A. Board of Zoning Adjustments – Adrienne Jones**

**B. Downtown Redevelopment Authority – Conaway**  
Review minutes / April 23<sup>rd</sup>

- C. Industrial Development Board – Davis
- D. Library Board - Lake
- D. Planning Commission – Scott

- F. Recreation Board - LeJeune
- G. Utility Board - Fry

**6. REPORTS OF OFFICERS:**

- A. Mayors Report
- B. City Attorney’s Report
- C. Department Head Comments
- D. City Clerk Report

**7. PUBLIC PARTICIPATION:**

**8. RESOLUTIONS & ORDINANCES:**

**RESOLUTIONS:**

- a.) **Declaring Certain Property Surplus / 2 2003 Crown Vics. .... /Resolution 2014-22**
- b.) **Enter Into a Membership with the Organization “Keep America Beautiful” and Create an Organizational Structure Task Group: “Keep Daphne Beautiful” (KDB) Team. .... /Resolution 2014-23**
- c.) **Agreement with ALDOT: Project ACOA61155-ATRIP 02-05-35 / Resurfacing Windsor & Ridgewood Drive (1.226 Miles) City of Daphne – Baldwin County. .... /Resolution 2014-24**
- d.) **Authorizing Issuance of Credit Cards: Community Development & Revenue. .... /Resolution 2014-25**
- e.) **Bid Award: Oil & Lubricants / Martin Energy Services. .... /Resolution 2014-26**
- f.) **Bid Award: Park Chemicals / John Deere Landscapes. .... /Resolution 2014-27**
- g.) **Bid Award: Janitorial Supplies / Dade Paper .... /Resolution 2014-28**

**ORDINANCES:**

**2<sup>ND</sup> READ**

- a.) **Appropriation of Funds: Recreation HVAC. .... /Ordinance 2014-20**
- b.) **Cancellation of: Website Integration for Animal Shelter & Library Donation and Close the Credit Card Donation Bank Account. .... /Ordinance 2014-21**
- c.) **Appropriation of Funds: Hazard Weather / Emergency Duty Pay during the January 2014 Ice Storm. .... /Ordinance 2014-22**

**1<sup>ST</sup> READ**

- d.) **Establishing a Policy for Events Held Within the City of Daphne. .... /Ordinance 2014-23**
- e.) **Appropriating Funds: Survey, Design and Letting – City Wide  
Infrastructure Projects. .... /Ordinance 2014-24**

**9. COUNCIL COMMENTS**

**10. ADJOURN**

**CITY OF DAPHNE  
CITY COUNCIL**

**ROLL CALL**

**CITY COUNCIL:**

COUNCILWOMAN CONAWAY	PRESENT___	ABSENT___
COUNCILMAN RUDICELL	PRESENT___	ABSENT___
COUNCILMAN LAKE	PRESENT___	ABSENT___
COUNCILMAN SCOTT	PRESENT___	ABSENT___
COUNCILMAN LEJEUNE	PRESENT___	ABSENT___
COUNCILMAN DAVIS	PRESENT___	ABSENT___
COUNCIL PRESIDENT FRY	PRESENT___	ABSENT___

**MAYOR:**

MAYOR HAYGOOD	PRESENT___	ABSENT___
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**CITY CLERK:**

REBECCA HAYES	PRESENT___	ABSENT___
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**CITY ATTORNEY:**

JAY ROSS	PRESENT___	ABSENT___
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**MAY 2, 2014**  
**EMERGENCY SPECIAL CITY COUNCIL MEETING**  
**1705 MAIN STREET**  
**DAPHNE, AL**  
**6:30 P.M.**

**1. CALL TO ORDER**

Council President Fry called the meeting to order at 4:00 p.m.

**2. ROLL CALL**

**COUNCIL MEMBERS PRESENT:** John Lake Randy Fry; Ron Scott; Robin LeJeune; Joe Davis.

**ABSENT:** Tommie Conaway;

Also present: Mayor Dane Haygood; Rebecca Hayes, City Clerk; Jay Ross, City Attorney; Richard Johnson, Public Works Director; Suzanne Henson, Senior Accountant; Mike Hinson, Finance Director; Adrienne Jones, Director of Community Developmnt.

**3. ORDINANCE 2014-19 / APPROPRIATING FUNDS: EMERGENCY ROAD REPAIRS**  
**RIDGEWOOD DRIVE & CAMELLIA LANE**

**MOTION BY Councilman Lake to suspend the rules to consider Ordinance 2014-19. *Seconded by Councilman Scott.***

**ROLL CALL VOTE**

<b>Rudicell</b>	<b>Aye</b>	<b>LeJeune</b>	<b>Aye</b>
<b>Lake</b>	<b>Aye</b>	<b>Davis</b>	<b>Aye</b>
<b>Scott</b>	<b>Aye</b>	<b>Fry</b>	<b>Aye</b>

**MOTION CARRIED UNANIMOUSLY**

**MOTION BY Councilman Lake to waive the reading of Ordinance 2014-19. *Seconded by Councilman Scott.***

**AYE ALL IN FAVOR                      NAY NONE OPPOSED                      MOTION CARRIED**

**MOTION BY Councilman Lake to adopt Ordinance 2014-19. *Seconded by Councilman Scott.***

**Councilman Scott asked that Mr. Johnson give a explanation for the process, timing, selection, etc.**

Mr. Johnson gave a power point presentation showing the damage to the roads, and said that the City Hall rain gauge registered 16.5 inches. These two projects deal with roads that have been completely compromised. One is Ridgewood Drive between Sintabogue and Meadowbrook Circle. Ridgewood Drive is an urban collector, and for those that would be dependent on that stretch of road for their normal route to US 90 via Bayview Drive their detour would be significant, as well as, other issues like school bus traffic, and even Public works side with Solid Waste Management, and things of that nature. They did work with

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the on-call engineer to get a repair design, and they got it out to three qualified contractors, and gave them a very short period of time to work up a price. ASI came in with the lowest bid of \$107,924 with an alternative reduction if they go with recycled rip-rap which will save the city about \$5,000 on that project. He and the engineers are inclined to take advantage of using the recycled product and saving a little bit of money. The smaller project on Camellia Lane is a case of an old piece of infrastructure that had some compromises in its integrity, and those weaknesses were exploited by the rising waters, and they had a failure of the pipe that led to the failure of the road. This was an area that failed back during Hurricane Danny, and the solution was they added a second culvert and the second culvert is concrete, and it did fine, but the old corrugated metal was at the end of its normal life span, and this will be a replacement of that culvert. The biggest challenge was getting a contractor to even come look at it, because it was too big for the small guys and too small for the big guys, but they did get a qualified bidder to give them a price quote. They are buying the pipe under the city's contract, and luckily the new contract came in and saved the city a whole bunch of money, because under the old contract it would have been another \$40 per linear feet on that pipe, and it is his and the engineers recommendation that council execute these two emergency contracts. They did put in the Ridgewood design documents that they will have to start in the morning, if council finds it favorable to pass it, and they have to have that roadway open to traffic Monday morning. It will probably have a gravel surface instead of asphalt, and they will move off to the embankment and start the channel repairs. The failure path on that, and they were fortunate that the structure, the drainage structure, as well as, the sewer structure under Ridgewood is intact, and it is not compromised. But, basically, what happened the road did over-top at the same time the head-cut was coming up from downstream upward, and a tree or two fell in as part of the normal erosion process or the abnormal erosion process, and that cut continued to come and completely come under the road and compromise the driving surface. It is a pretty dramatic picture when you see the pictures, but it is something that has to be fixed. Repair does include hardening and armoring of that downstream condition for a good ways to ensure that if an event of this nature does occur again then the over-topping will not cause that head-cut to come into that embankment.

Councilman Scott said at some point he would like for the council to be able to look at other parts of the whole Lake Forest infrastructure, really the whole city and if there are other potentials like this then they could have some kind of proactive movement. He said he appreciated HMR's willingness to get in there and make this thing happen in a timely manner.

Councilman Rudicell said in summary you are saying the product that they are going to have in the next two or three days in addition to the asphaltting will be better than what was there prior to the storm?

Mr. Johnson said correct.

Mayor Haygood said he doesn't not know who all has seen this particular damage on Ridgewood, and to think that they could have traffic back passing over that Monday morning will be quite remarkable. He did not believe it, and it was repeated to him earlier and he talked with Mr. Johnson and sure enough it was in the specs, and if they can pull that off it will be a tremendous feat, and a tribute to the work that the Public Works department has done. He was there the other day when two of the vendors that gave quotes were at the site, and they were amazed by how much erosion had occurred there. He wanted to note that the appropriation is being made from the seven cent gas fund, and this is a restricted fund.

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They are hopeful and believe that this will be an eligible project, and will be reimbursed 75% of the cost by NRCS (*National Resources Conservation Services*). They have worked hard, and they believe, at this point in time, that this will be reimbursable.

Council President Fry said he too was skeptical when he talked with Mr. Johnson about the repair being done in two days. He does not know exactly how that is going to be accomplished. He asked if they are planning on bringing in some lights and working 24 hours, and how is the timing going to work?

Mr. Johnson said he did not want to brag on ASI over any other contractor, because there are some good contractors in the area. Not to terribly long in the past they had a cross drain at Ridgewood and Penny Lane comes in, and they put in the same specification, and they had to cut both lanes of the road, as well as, go very, very deep and they had to do it over a weekend. It was a miserable weekend for ASI, but when the sun had set on Sunday night they did have the lights out there, but when Monday morning came along people were able to drive over that spot. So they are definitely capable. Understand, the repair is not going to be completed on Monday morning. The road bed is going to be intact and open to traffic, but there is going to be a great deal of repair work to be done on the embankment beside the road, as well as, the receiving channel below. There is going to be additional drop structure, and that structure has to be built at a pre-cast yard, and he has already talked with Mr. Smith at ASI, and they are hoping they will have it on Thursday, but that is off the road and does not prevent the road from being used for the normal traffic patterns.

Council President Fry asked once that is all finished there will be more down time to finish the actual roadway surface where it will be closed for a few hours a day?

Mr. Johnson said it will be no different than what is going on in Lake Forest during construction hours Monday – Friday. They will have flagmen that will direct traffic around and have one lane at a time traffic until they repair it. A lot of the work they can conduct below grade or on an embankment or on the bottom that doesn't affect the roadway. When they get to the point where they are putting pavement down on the roadway they will have traffic diverted at that time. He thinks ASI will be able to meet their expectations, especially, in the morning and in the evening rush that the road will be available to the folks to use.

Council President Fry said he has been out there to look at the damage, and he thinks it is remarkable the job that has been done on the repaving and curbing on the entire Ridgewood Lake Forest system, and so soon after it is done to have to go in and do repair like this is tough, but it is part of it.

Councilman Davis asked if there were any utility disruptions for any of the residents, sewer, water or anything like that of which you are aware?

Mr. Johnson said not that he knows. He knows a lot of lift stations went out, but that does not prevent them from utilizing their houses. Utilities and Public Works were crossing one another's paths on a regular basis for about 12-13 hours over the 29<sup>th</sup> and 30<sup>th</sup>.

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Councilman Lake asked if they have looked at some of the homes that was flooded and see if there is something they could do in the future and address some of that, because they do not know if this will ever happen again?

Mr. Johnson said the short answer is yes. There is a fine line where the Public Works jurisdiction ends and the private property begins. They are documenting everything, because he feels strongly that there will be some public assistance that will be available to private property owners that suffered damage, and are uninsured for, and ultimately the city documenting that up front helps that citizen in his future claim to get some relief through federal funds and public assistance, etc. Mr. Johnson said they have submitted the initial damage assessment in dollars, as well as, in numbers to the local EMA and County who go to the state and eventually go to FEMA. Right now, just in public infrastructure, there is about \$800,000 worth of damages. He feels pretty strongly, and they have already been given the heads up, that they will probably be meeting with some FEMA folks Monday, so he thinks that process is going to come into play, and a lot of these issues will probably be reimbursable through that, as well as, NRCS. The good news is they went ahead and set the Ridgewood project in a 10 day cycle which is a requirement for NRCS. NRCS has money in two funds one is exingency which means emergency. He was hoping by 4:00 p.m. today to at least have word from them that they had prequalified the Ridgewood project, but he thinks it will come Monday. After the meeting with their field representative they felt it was a good candidate, as well, they looked at Edgar, Piedmont and several others which fall into non-exingency, not quite an emergency, they felt these would be good candidate for NRCS monies as well.

**Council discussed the issue at length.**

**Councilman Scott called for the question.**

**MOTION CARRIED UNANIMOUSLY**

**4. ADJOURN**

**MOTION BY Councilman Lake to adjourn. *Seconded by Councilman Scott.***

**AYE ALL IN FAVOR                      NAY NONE OPPOSED                      MOTION CARRIED**

**There being no further business to discuss the meeting adjourned at 4:37 p.m.**

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**6:30 P.M.**

Respectfully submitted by,

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Rebecca A. Hayes, City Clerk

**Certification of Presiding Officer:**

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Randy Fry, Council President

**MAY 5, 2014  
CITY COUNCIL MEETING  
BUSINESS MEETING  
1705 MAIN STREET  
DAPHNE, AL  
6:30 P.M.**

**1. CALL TO ORDER:**

There being a quorum present Council President Fry called the meeting to order at 6:32 p.m.

**2. ROLL CALL/INVOCATION/PLEDGE OF ALLEGIANCE:**

Pastor Stuart Davidson with the Eastern Shore Baptist Church gave the invocation

**COUNCIL MEMBERS PRESENT:**

Tommie Conaway; Pat Rudicell; John Lake; Randy Fry; Ron Scott; Robin LeJeune; Joe Davis.

Also present: Rebecca Hayes, City Clerk; Sarah Toulson, Assistant City Clerk; Jay Ross, City Attorney; Richard Johnson, Public Works Director; Adrienne Jones, Community Development Director; David McKelroy, Recreation Director; Tonja Young, Library Director; Mike Hinson, Finance Director; David Carpenter, Police Chief; Margaret Thigpen, Civic Center Director; Vickie Hinman, HR Director; Richard Merchant, Building Official; Dorothy Morrison, Beautification Committee and Downtown Redevelopment Authority; Larry Cooke, BZA; Al Guarisco, Village Point Foundation; Casey Zito, Downtown Redevelopment Authority; Annie Root, Daphne Art Center; Heiko Einfeld, Interim Director for Eastern Shore Chamber of Commerce.

Absent: Mayor Dane Haygood; Michael Hoyt, Municipal Judge.

**3. APPROVE MINUTES:**

**April 21, 2014 Council meeting minutes**

There were no corrections to the April 21, 2014 council meeting minutes, and stand approved as written.

**April 25, 2014 Emergency Special Called Council meeting minutes**

There were no corrections to the April 25, 2014 Emergency Special Called council meeting minutes, and stand approved as written.

**CONGRATULATIONS:** Bayside Academy Chess Team / Alabama State Champions  
Council President Fry read and presented the proclamation to Mr. Eric Nager, the Chess Team and Ms. Sally Kalaris.

**PROCLAMATION:** “National Police Week” / May 11-17, 2014

Council President Fry read and presented the proclamation to Chief Carpenter and Officer Carl Donnelly.

**PROCLAMATION:** “National Boaters Week” / May 17-23, 2014

Council President Fry read and presented the proclamation to Commander Larry Jensen with the United States coast Guard Auxillary.

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**PROCLAMATION:** “National Public Works Day” / May 18-24, 2014  
Council President Fry read and presented the proclamation to the Public Works Director Richard Johnson.

**4. REPORT OF STANDING COMMITTEES:**

***A. FINANCE COMMITTEE*** – Conaway

The minutes for the April 21<sup>st</sup> meeting are in the packet.

**Treasurers Report**

Treasurers report as of March 2014: \$17,306,059

**Sales & Use Tax Collections as of February 2014:**

\$1,051,602.29 (*Up \$18,123.71 for the February budgeted collection and \$21,905.41 year-to-date over budgeted*)

**Lodging Tax Collections**

\$49,784.71 was collected for the month of February (*which is down from 2013 - \$54,207.03*)

***B. BUILDINGS & PROPERTY COMMITTEE - Davis***

The committee met today before the council meeting, and the minutes will be in the next packet.

***C. PUBLIC SAFETY COMMITTEE*** – Rudicell

The next meeting is May 14<sup>th</sup>.

***D. CODE ENFORCEMENT/ORDINANCE COMMITTEE*** – Scott

The next meeting will be May 14<sup>th</sup> after the Public Safety meeting.

***E. PUBLIC WORKS COMMITTEE*** – LeJeune

The next meeting will be May 19<sup>th</sup>. Councilman LeJeune commended Richard Johnson and staff for the handling of the flood saying they did a great job. He invited all to attend Public Works Day May 14<sup>th</sup> at Lott Park.

**5. REPORTS OF SPECIAL BOARDS & COMMITTEES:**

***A. Board of Zoning Adjustments*** – Adrienne Jones

The April 3<sup>rd</sup> minutes are in the packet.

***B. Downtown Redevelopment Authority*** – Conaway

The April minutes will be in the next packet. The members approved the signs for Christ the King. Casey Zito, Chairman, encouraged downtown businesses to apply for one of their mini-grants.

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***C. Industrial Development Board – Davis***

The April 28<sup>th</sup> minutes are in the packet. The next meeting will be June 30<sup>th</sup>. There will not be a meeting in May. The board approved a revision of their By-Laws. He mentioned that Ford Lumber is coming into the old Harley Davidson building on Highway 90 and BBB Industries is coming into the Renaissance Center. He said these are the kind of businesses they will aggressively seek. Algae Systems is doing well, and there will be a sign at the Bayfront explaining what is going on in the bay.

***D. Library Board – Lake***

The Teen group will be doing an etiquette class at the Library.

***E. Planning Commission – Scott***

The minutes for the March 27<sup>th</sup> meeting and the staff report for the April 24<sup>th</sup> meeting are in the packet. Councilman Scott mentioned that Ford Lumber will have 30 employees. The next meeting will be the fourth Thursday of the month.

***F. Recreation Board – LeJeune***

The next meeting will be May 14<sup>th</sup> at 6:30 p.m.

***G. Utility Board – Fry***

The February 5<sup>th</sup>, February 26<sup>th</sup> and March 26<sup>th</sup> minutes are in the packet. The next meeting will be May 28<sup>th</sup> at 5:00 p.m. in the Council Chambers.

**6. REPORTS OF OFFICERS:**

***A. Mayor's Report***

No report.

***B. City Attorney's Report***

No report.

***C. Department Head Comments***

***James White—Fire Chief—*** reported there was a fire fatality in a subdivision off Highway 181.

***David McKelroy – Recreation Director*** – reported that Brown Bag by the Bay would be ongoing every Thursday from 11:30 a.m. – 1:30 p.m. This weekend Trione will host the Mobile Bay Football tournament with 141 teams. There will be 100 matches at Trione. May 18<sup>th</sup> is the last of the Sunset Series with Mobile Big Band playing.

***Vickie Hinman - HR Director*** – reported there was a part-time fitness position open.

***Richard Johnson – Public Works Director*** – spoke regarding the rain event saying they are in the process of doing a comprehensive damage report. They want to know about everything. There was a Federal Declaration and FEMA money available for those not covered by insurance.

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He will provide a damage assessment to FEMA. He asked citizens to call in with damage to they can document it.

***D. City Clerk Report – Rebecca A. Hayes***

Mrs. Hayes thanked Mrs. Jewel Lawson and her friends for the luncheon provided for the city employees as a thank you for the work the city does for the community. She has done this for a long time at least for the 14 years Mrs. Hayes has been with the city.

Council President Fry recognized Mr. Heiko Einfeld who is the interim Director of the Chamber of Commerce following Ms. Benders departure.

**7. PUBLIC PARTICIPATION**

***Mr. Willie Williams – 1513 Pollard Road*** – spoke regarding discrimination practices going on at Daphne Utilities and asked council to investigate.

***Ms. Janet Lewis – 28201 8<sup>th</sup> Avenue*** – spoke regarding what she feels is racism shown in decisions made by Daphne Utilities. She asked council to investigate the allegations of pay discrimination and Federal lawsuits and other issues going on at the Utilities. She said people are not being treated fairly or equally at the Utilities.

***Mr. Michael Elhart, Sr. – 706 Daphmont Drive*** - said he is abhorred by some things going on in the city. He asked council three questions: 1.) If you have three employees who drive a truck and all three have high school diplomas, no college why do all three receive different pay? 2.) If you have a city worker who has been employed by the City of Daphne for four years and has a high school diploma, no college, then another person is hired and been there for six months and is put over the person that has been there for four years, where is the righteousness in that? 3.) Does a supervisor employed by the City of Daphne have authority to fire an employee, and if so what is the appeal process and how long should that appeal take?

***Ms. Annie Root – Daphne Art Center - Casey Zito – Downtown Redevelopment Authority*** – mentioned to council that they are planning an event for the downtown area for June 28<sup>th</sup> a community festival which will include farmers selling their produce. This is a trial, and they want to get the restaurants involved and to give a boost to the Olde Towne District. She said this was an FYI and it would be coming before council soon for approval.

***Pastor Benny L. Richardson – 26644 County Road 54 West*** - said that it abhorred him to listen to all that is going on that is unjust with Daphne Utilities. He read Micah 6:8 and said if council did not do something to turn all this around what God has wrought in the last week will only get worse.

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**8. RESOLUTIONS & ORDINANCES:**

**RESOLUTIONS:**

- a.) Bid Award: Concrete Pipe / Design Precast &\* Pipe ...../Resolution 2014-19
- b.) Bid Award: Plastic Pipe / Ferguson Waterworks ...../Resolution 2014-20
- c.) Bid Award: Rock / Martin Marietta Materials Co. .... /Resolution 2014-21

MOTION BY Councilwoman Conaway to waive the reading of Resolutions 2014-19, 2014-20 and 2014-21 *Seconded by Councilman Davis.*

**MOTION CARRIED UNANIMOUSLY**

MOTION BY Councilwoman Conaway to adopt Resolution 2014-19, 2014-20 and 2014-21. *Seconded by Councilman Davis.*

**MOTION CARRIED UNANIMOUSLY**

**ORDINANCES:**

**2<sup>ND</sup> READ**

- a.) Revising Section 9.1, Section 9.10 and Section 10.6 of the Employee Handbook. .... /Ordinance 2014-15
- b.) Establishing a Policy for Community Grants. .... /Ordinance 2014-16

MOTION BY Councilman Scott to waive the reading of Ordinances 2014-15 and 2014-16. *Seconded by Councilman LeJeune.*

**MOTION CARRIED UNANIMOUSLY**

- a.) Revising Section 9.1, Section 9.10 and Section 10.6 of the Employee Handbook. .... /Ordinance 2014-15

MOTION BY Councilman Scott to adopt Ordinance 2014-15. *Seconded by Councilman Davis.*

**MOTION CARRIED UNANIMOUSLY**

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**b.) Establishing a Policy for Community Grants. .... /Ordinance 2014-16**

**MOTION BY Councilman Scott to adopt Ordinance 2014-16. *Seconded by Councilman Davis.***

**MOTION CARRIED UNANIMOUSLY**

**1<sup>ST</sup> READ**

- a.) Appropriation of Funds: Recreation HVAC. .... /Ordinance 2014-20**
- b.) Cancellation of: Website Integration for Animal Shelter & Library  
Donation and Close the Credit Card Donation Bank Account. .... /Ordinance 2014-21**
- c.) Appropriation of Funds: Hazard Weather / Emergency Duty Pay  
during the January 2014 Ice Storm. .... /Ordinance 2014-22**

**ORDINANCES 2014-20, 2014-21 and 2014-22 WERE MADE 1<sup>ST</sup> READ**

**9. COUNCIL COMMENTS**

*Councilwoman Conaway* said that she served as an alternate voting delegate at the Alabama League of Municipalities, and she attended some good classes, and wants to get with the Mayor regarding the budget.

*Councilman Rudicell* said that it was nice having people come out to the council meeting, and seeing the chambers filled. He said Saturday is a Blue Star day at the Battleship on May 17<sup>th</sup> where organizations come for young retired veterans who served in Desert Storm, Iraqi Freedom and Afganistan, to get involved and help other veterans. There will be booths set up with other Veterans organizations. All are invited to come to this event.

*Councilman Scott* commended Public Works and Public Safety for the response to the rain event. Occasionally he has been critical of the Mayor, he guessed they all have at one time or another, and he is sure the Mayor has been critical of him too, but the Mayor showed up big time for the rain event. He thinks the Mayor pulled an all-nighter. When you are having to talk with people who have just been flooded, and lost everything they own the Mayor said it was hard to

look at those people and see the panic in their eyes. Councilman Scott commended the Mayor for the job, and he felt that the Mayor really stepped up. He commented on situation with the Utility Board saying that he is not sure what council's role will be, but they will consult with the City Attorney and see what else they can do other than appoint the board, because they have limited ability to do anything. The Utility Board does not get paid, even though other Utility Boards do get paid, like the Park City Water Board which gets paid every time they go to a

**MAY 5, 2014  
CITY COUNCIL MEETING  
BUSINESS MEETING  
1705 MAIN STREET  
DAPHNE, AL  
6:30 P.M.**

meeting. Since they do not get paid that is not an incentive for rate increases. He understands it is tough on everybody, and they will look and see what they are capable of doing, and asked the citizens to be patient.

*Councilman Davis* paid a special tribute to the Public Works employees and Utility employees. He said it took a lot of effort and response to things for which they really had no plans. He hopes they will look at their relationship with the Utility Board, because even though they are a separate entity harmony is important, and they need to enquire where they can go as a council to what is a serious concern. He thanked the maintenance employees, the Mayor and Council where they responded, probably, faster than any of the cities around in dealing with getting roads open and dealing with the emergency situation. He asked Mr. Johnson to tell the Public Works employees how important they are to them, because they are all in this together.

*Council President Fry* said he appreciates all the city employees and Utility Board. He said they both have great employees that are certainly dedicated people that go above and beyond when called upon. They probably don't get enough appreciation. The Mayor is over hiring and firing for the city, and the General Manager of the Utilities has similar responsibilities. It is a separate entity with separate directions. They both have personnel documents that have to be filed. He encouraged citizens to contact any council member and the Mayor will make himself available. He has no problem discussing any situation all they have to do is call him. The numbers and email addresses are on the city's website. He thanked the City Clerk and Assistant City Clerk for their hard work, because they had opportunities to go above and beyond, as they have had two special called meetings in the last couple of weeks, and they had a big part to do as well getting everything together. Proper legal procedure has to be followed to call a special meeting. They had to distribute materials as well. He said the City Clerk and Assistant City Clerk have done a good job in assisting council to make sure they were on track. He also thanked his fellow council members for working together to get those issues resolved.

**10. ADJOURN:**

**MOTION BY Councilman Scott to adjourn. *Seconded by Councilman LeJeune.***

**MOTION CARRIED UNANIMOUSLY**

**THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING  
ADJOURNED AT 8:00 P.M.**

Respectfully submitted by,

Certification of Presiding Officer

\_\_\_\_\_  
Rebecca A. Hayaes  
City Clerk

\_\_\_\_\_  
Randy Fry,  
Council President

**MAY 12, 2014  
CITY COUNCIL WORK SESSION  
1705 MAIN STREET  
DAPHNE, AL  
6:30 P.M.**

**COUNCIL MEMBERS PRESENT:** Tommie Conaway Pat Rudicell; John Lake; Randy Fry; Ron Scott; Robin LeJeune; Joe Davis.

Also present: Mayor Dane Haygood; Rebecca Hayes, City Clerk; Jay Ross, City Attorney; Kevin Boucher, City Attorney; Mike Hinson, Finance Director; Richard Johnson, Public Works Director; Vickie Hinman, HR Director; Ashley Campbell, Environmental Programs Manager; Christine Ciancetta, Deputy Finance Director.

Council President Fry called the meeting to order at 6:30 p.m.

**1. UPDATE OF COMPREHENSIVE PLAN / ADRIENNE JONES**

Mrs. Jones gave a power point presentation on updating the city's comprehensive plan. She would like to implement information she gained from attending a Planning conference in Atlanta. The Planning Commission should take the lead in developing the plan. She suggested having multiple Public Hearings and community meetings for input, and attending committee meetings to get them involved in the process. She would like to start this process in June.

Consensus of Council is to support the Planning Commission in updating the Comprehensive Plan.

**2. RECREATION LOAN & REPAYMENT / COUNCILMAN LEJEUNE**

Councilman LeJeune discussed the loan to the Recreation Board from the Lodging tax and the work sheet handed out from the Finance Director, and he feels the items listed should have been maintenance by the city instead of a loan. He asked council to consider forgiveness of the \$722,000 left on the loan so that the board can start accruing money to start on the facilities.

Council discussed the issue coming to no consensus.

Councilman LeJeune also discussed two possible locations for the Recreation facilities. He asked the Mayor to recap the Trione lease. He said the property is owned by the States Trust for Public Lands and they lease it to the Board of Education and the Board of Education leases it to the city. He is trying to get the state to convey all the property to the city including an extra 15-20 acres that are at the complex. It is pending at this time with no time frame. He discussed the property on Park Drive saying there are hurdles associated with this property. There are cliffs and wetlands and a big hole to the right of the wetlands. Councilman LeJeune said it would be a huge investment any way they went with this property. He said if they can get the Trione property there is some property that can be purchased behind the church across the street. He said council needs to decide where they want to go with this project. He wants council to make the best and right decision for the city. He wants council's input on the issue. He said this will take a commitment from the city to make the recreation facilities happen, not just from the lodging tax. He would like to have the engineering report done on the cost and what needs to be done.

Consensus of council was to have more discussions on this subject.

**MAY 12, 2014  
CITY COUNCIL WORK SESSION  
1705 MAIN STREET  
DAPHNE, AL  
6:30 P.M.**

**3. ECONOMIC DEVELOPMENT / STRATEGIC PLAN / COUNCILMAN DAVIS**

Councilman Davis reported on the trip that he took with the Chamber of Commerce to Memphis and Germantown, Tennessee. Looking at these cities and how they do things showed him that they need to resurrect the Strategic Plan and look at it in a different perspective. He worked with the Mayor and Jane on a Request for Proposal (RFP) for a consultant. He handed out the proposed RFP which included a list of facilitators. He also handed out a map highlighting areas for potential growth. He outlined ways the IDB could help with scouting out companies to bring into the city.

**4. STREAMING OF COUNCIL MEETING RECORDING / MAYOR HAYGOOD**

Mayor Haygood said he would like to in the future stream the audio recording of the council meetings on the website. He said that you have live audio, archive audio, live video and archive video. He would like to explore providing that for citizens who cannot make it to the council meetings. He said it would not take a lot of money to open it up.

**5. ANYTHING ELSE DEEMED NECESSARY**

No other business to discuss.

**8. ADJOURN**

There being no further business to discuss the meeting adjourned at 8:00 p.m.

Respectfully submitted by,

Certification of Presiding Officer:

\_\_\_\_\_  
Rebecca A. Hayes  
City Clerk

\_\_\_\_\_  
Pat Rudicell  
Council President Pro tem

*Huntingdon College proudly announces  
Baldwin County's Graduating Class of 2014*

*Barbara Cook*

*Dawn Renee Hall Demko*

*Diane Michelle Felis*

*Courtney Jo Hart*

*Stella Suzanne Holland*

*Kellie Michelle Brooks Isbell*

*Steven Wayne Isbell*

*Rachel Ashley Matthews*

*Henry Andrew Parker*

*Shannon Audwin Peavy*

*Paula Chason Havard Pizzotti*

*Tracy Lashell Reed Simpson*

*Alice Noel Summers*

*Samantha Nicole Tyree*

*Karen Mae West*

*Heather Whitney Wilson*

*In honor of your outstanding achievement, the City of Daphne  
And the Huntingdon College ADCP Baldwin County Staff  
Warmly invite you to a recognition ceremony in your honor.*

*At Daphne City Hall, Monday, May 19th, 2014 at six o'clock in the evening.*

*RSVP regrets only Gale Croft 251.626.7877 [gale.croft@huntingdon.edu](mailto:gale.croft@huntingdon.edu)*

**REPORT  
OF  
STANDING COMMITTEES**

**CITY OF DAPHNE  
FINANCE COMMITTEE MINUTES  
MAY 12, 2014  
4:00 P.M.**

**I. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 4:02 p.m. Present were Chairperson Mrs. Conaway, Councilman Ron Scott, Councilman Joseph Davis, Mayor Dane Haygood, Finance Director Mike Hinson, Senior Accountant Suzâne Henson, Accounting Technician Sue Moody, and Revenue Officer Angie Phillips.

Also in attendance were Human Resource Director Vickie Hinman, Public Works Director Richard Johnson, and Civic Center Director Margaret Thigpen, and Recreation Director David McKelroy.

**I. PUBLIC PARTICIPATION**

**A. Scott Hunter, Tim James, & Matt Adams, Raymond James – Discuss Refunding Opportunities for 2003 & 2006 Warrants**

Mr. Scott Hunter introduced Mr. Tim James and Mr. Matt Adams. Mr. Hunter gave the history of Raymond James. Mr. James stated Raymond James was #1 in the country for number of Bond Issues underwritten and they will get the City the lowest interest rate. Mr. James noted Raymond James has a strong capital base. Mr. Adams reviewed the list of Alabama customers and their rate history over time. Mr. Adams reviewed the information concerning the refunding opportunities for the Series 2003 and 2006 Warrants. Mr. Adams noted there are two components in determining when to refinance: 1) Interest Rate & 2) Fees charged. Mr. Adams noted the interest rate difference will be approximately ¼% if the City refinances amount stays below \$10 million (*Bank Qualified rate*). Mr. Adams continued that all of the 2003 Warrant could be refinanced at 1.34% - \$64,947 savings and part of 2006 Warrant (*approx. 50% is eligible according to IRS rules – but only \$7,730,000 is recommended to be refinanced in order to remain under \$10 million to remain bank qualified*) at 2.55% - \$556,579 savings for an overall PV Savings of \$621,526. (*Savings listed are net of all fees & expenses*).

**B. Ken Funderburk & Ty Tyson, Merchant Capital – Discuss Refunding Opportunities for 2003 & 2006 Warrants**

Mr. Funderburk gave an overview of Merchant Capital's history and noted they had been in business for 27 years, they have an office in Georgia but most of their business is in Alabama. Mr. Funderburk reviewed their list of Alabama customers and noted that Merchant Capital had handled the City of Daphne's 1992-1993 Bond Issue. Mr. Funderburk presented a news article listing them as #1 in Alabama. Mr. Funderburk continued reviewing the City's financials and congratulating the City on doing a good job managing its debt. Mr. Funderburk stated that Standard & Poor's currently rates the City of Daphne as "AA" with a stable outlook. Mr. Tyson continued reviewing the information concerning the refunding and noted the 2003 Warrant would have a PV savings of \$74,941 with interest rates moving from 3.75% to .83% and 2006 PV Savings of \$518,821 with interest rates moving from 4.5% to 2.4%. Mr. Tyson noted there would be more savings to refund both the 2003 & 2006 at the same time with total PV Savings of \$642,157 with interest rates moving from 4.44% to 2.31% (*net of expenses*) or Savings taken at closing - \$589,252.

***Mr. Scott asked for the Finance Director to compare the presentations and make a recommendation on the refinancing options.***

### **C. Review completed FY2014 Annual Audit – CAFR, Mr. Mark Chapman, Smith, Dukes, & Buckalew**

Mr. Chapman reviewed the City's Fiscal Year 2013 Annual Audit and CAFR and noted the financial were really clean. Mr. Chapman noted that he was reporting on the audit a little later this year due to the Renaissance Center audit was not complete until the last week of April (they are a component unit reported on the City's financials) and that and the new Finance Director did not come on the job until the week prior to the end of the 2013 fiscal year. Mr. Chapman stated there is a lot to pulling the audit together and that Mrs. Kichler, Mr. Hinson, and staff worked together to prepare the audit. Mr. Chapman stated that like every other year this year they also issued an unqualified opinion. Mr. Chapman reviewed the auditor's letter and noted there were no notable conditions reported.

## **III. HUMAN RESOURCES BUSINESS**

### **A. Update on Human Resources Department Activity**

Mrs. Vickie Hinman reviewed the Human Resource Report including open position status.

<b><u>Positions</u></b>	<b><u>Status</u></b>
Recreation Program Coordinator	Pending
PT HR Technician	Pending
Recreation PSW	Promotion: 5/15/14
PT Public Service Worker	Posting: 5/9-5/23
Corrections Officer	DOH: 5/29/14
Library Computer Services Technician	Pending
Public Works Intern	Pre-employment process
Mechanical Admin. Tech.	Interviewing

**Safety Committee meeting was held on May 7, 2014.** Report of City employee injuries and property damages year-to-date was given. The Committee is currently reviewing the cost of ordering "cooling towels" for employees in Public Works for the summer.

**Next Safety Committee meeting on May 28, 2014 at 10:00 a.m.**

HR projects/meetings:

- Departmental Merit increase requests due April 30, 2014. Submitted requests are being reviewed by the Mayor.
- Currently keying in all employee evaluations.
- Employee Benefits/Wellness Fair date is August 13. Sending out notices to vendors.
- Processing Volunteer Firefighter applications
- Processing New Employee folders

Mrs. Hinman noted the Recreation Program Coordinator position was still pending and they were trying to decide if they needed to re-post the position. Mr. Scott asked what the problem was with the position. The Mayor stated they advertised the position and received some applicants and he had been discussing with the Mr. McKelroy, Recreation Director concerning what we are looking to do with this position. The Mayor stated this is really a hybrid of two positions and really those two sides are not compatible. The Mayor noted that one side is truly a marketing side of sports events (preparing banners, ect...) and the other is more onsite recreation-tournament related activities. The Mayor stated he would get with the Recreation Director and HR Director and make it happen. Mrs. Hinman noted the HR Part time Technician was still pending but after a meeting with the Mayor last week she thought she could get that position posted.

Mrs. Hinman reviewed the status of the remainder of the positions and stated that as of today the Mechanical Administrative position is in the pre-employment process. .

The merit requests have been submitted to the Mayor and he is reviewing those. Mrs. Hinman noted that they are reviewing volunteer firefighter applications and that they had to go through the same background checks as other employees. Mr. Scott continued discussing the process of City department's using interns and what a value they are to the City. Mr. Johnson discussed how valuable utilizing an intern has been in Public Works. Mr. Lake discussed the Library Computer Services Technician position and the possibility of creating a City IT Department. The Mayor noted he had started using the Library position as a backup for Rick Whitehead, IT Coordinator. The Mayor noted that the Police Department is right now consuming 80-85% of Mr. Whitehead time and that we currently have too many eggs in one basket and Mr. Whitehead is spread too thin and until we get this Library position filled it will create a liability for the City. Mrs. Conaway asked what we do if Mr. Whitehead is out? The Mayor stated that the City does have one outside consultant on retainer we can use but he agreed with Mr. Lake that we need to grow the IT department.

## **IV. CURRENT BUSINESS**

### **A. Financial Reports**

#### **1. Treasurer's Report: March, 2014**

Mr. Hinson reviewed the Treasurer's Report and noted three important numbers to pay attention to:

- Total Unrestricted Funds - \$11,657,656
- Increase from Last Year's Unrestricted Funds - \$746,100
- # of months of Unrestricted cash to cover monthly operating Expenses & Debt Service - 5.3 months

***The Treasurer's Report as of April 30, 2014 Total Unrestricted Funds - \$11,657,656 and Total City Funds - \$17,470,406 was presented and will be filed for audit.***

#### **2. Sales and Use Taxes: March, 2014**

Mr. Hinson reviewed the Sales & Use Tax Reports and Graphs (*\$1,205,342.67 was collected for March 2014*) and reviewed two important numbers to pay attention to:

- YTD Variance over Budget - \$7,185.51; +.1%
- Percent change from last year's collections .. +4.3%

#### **3. Lodging Tax Collections, March, 2014**

Mr. Hinson reviewed the Lodging Tax Collections Report and noted the collections for March 2014 were \$71,954.97 which is up from March 2013's collections - \$64,325.47.

- YTD Variance over Budget- (\$766); (.1%)
- Percentage change from last year's collection .. (1.77%)

Discussion continued on the next month's Lodging Tax collections will reflect the April 2014 rate increase (4% to 6%).

#### **5. Report: New Business Licenses – April, 2014**

Mrs. Phillips reviewed the Business Licenses Report. Mrs. Phillips noted that total business license issued YTD were down 27 from last year. Mrs. Phillips noted that 229 licenses issued for April, up 91 from April 2013 (138 licenses issued). Mrs. Phillips continued that of the 229 Business License issued, 142 were renewals, and 71

new businesses with 8 of those having a physical location in Daphne and 16 were prior year licenses. Mrs. Phillips provided a map showing each of the 8 new businesses locations for Council. Mr. Davis asked what the process was for collecting delinquent taxes. Mrs. Phillips reviewed that she is currently going through a 110 page Delinquency report which includes some cleanup work. Mr. Davis emphasized it is not fair for some customers to consistently be late and consideration should be given to getting some additional help in Revenue to clear up these delinquencies. Mr. Scott noted there is a penalty for late payments. Mr. Lake agreed the Revenue Department is short staffed. Discussion continued on the increase in businesses selling E-Cigarettes and the need to address if a policy on the usage in public areas is needed. Mrs. Thigpen stated it has become more of an issue at Civic Center events.

**6. Bills Paid Reports – April, 2014**

The Bills Paid Report was presented in the packet. Discussion continued on various charges including legal fees and Utility Board payments. Mr. Davis asked about Wal-Mart purchases verses purchasing from Sam's Club. Mr. McKelroy responded that some items he purchases for the concession stand supplies are only available at Sam's Club where some are only available from Wal-Mart.

**D. Appropriation Request: (Ordinance)**

**1. Fire Truck Purchase – H-GAC Purchasing Coop - \$659,000(used) / \$751,000(new).**

Mrs. Henson noted that Chief White could not attend the meeting but wanted her to just make the Committee members aware that the Public Safety Committee forwarded the purchase of the fire truck to the Finance Committee and that he has found a demo unit at a cost of \$659,000 versus a new unit at \$751,000 (\$92,000 savings). Mr. Johnson discussed he has had favorable experience purchasing demo unit vehicles for Public Works and noted this is an opportunity for a bargain and the demo unit might not be there for long. Chief White is researching purchasing the truck through the H-GAC cooperative agency which is approved by the State of Alabama. Mrs. Henson noted that Chief White also noted that the Fire Department planned on selling one of the older Fire Trucks. Mr. Lake asked about GSA and cooperative purchasing agencies. Mrs. Henson explained that municipalities can now purchase through state approved cooperative agencies such as GSA, H-GAC, US Communities, and ect... Mr. Scott asked didn't the City have to consider the State contract first. Mrs. Henson answered yes if the State contract is less than the cooperative purchasing agency then the item(s) must be purchased through the State contract if the City does not have a current bid contract. Mr. Rudicell made a note that if the truck was approved for purchase for FY2015 that Council did need to keep in mind that other capital request may have to be pushed back. The Mayor noted he wanted to speak with Chief White to see what all the funding options were and noted that some previous purchases had been funded by the Volunteer Fire Firefighters.

Discussion continued that the purchase request needs to come back to Finance Committee once more information is obtained.

**2. City Wide Infrastructure Projects resulting from April 29-30, 2014 Rains - \$83,508 (Survey, Design, & Letting Cost)**

(Total Projects cost-\$1,543,280 -/Less Ridgewood & Camellia \$146,522 = \$1,396,758 / City's estimated share - \$293,302)

a.	04-2014-RE3 - Lancaster Way	Preble-Rish	\$ 3,675.00
b.	04-2014-RE4 - CR13 Drainage	Volkert	\$ 14,250.00
c.	04-2014-RE5 - Gator Alley-	HMR	\$ 4,020.00
d.	04-2014-RE6 - Rolling Hill Drive	Hatch-Mott	\$48,438.00
e.	04-2014-RE7 - Piedmont Circle	Preble-Rish	\$ 7,875.00
f.	04-2014-RE8 – Edgar Circle/ Melanie Loop	HMR	\$14,250.00
	<b>Total Survey, Design &amp; Letting Cost:</b>		<b>\$92,508.00</b>

Mr. Johnson reviewed the City wide Infrastructure Projects presented and stated that he and Mrs. Ashley Campbell have been in frequent contact with NRCS and FEMA concerning eligibility for reimbursement. Mr. Johnson noted he does not have an answer yet on funding but discussions are in play. Mr. Johnson noted that funds that are eligible for reimbursement from NRCS and FEMA could take a while to be reimbursed. Mrs. Henson noted that it could take up to a year for reimbursement. The Mayor noted the fund source would need to be evaluated so a fund would not be depleted. Mr. Johnson reviewed the Rolling Hill project and that he does not recommend patching and emphasized the need to get to the root of the problem at this location. Mr. Johnson noted the Rolling Hill area is 40 years old and it needs additional evaluation. Mr. Johnson noted that any reimbursement would be for repairs so if the City improves the structure beyond a repair that cost would be the City's. Mr. Johnson noted has the City has an approved engineer fee schedule and that helps keep the engineering cost for the City consistent for these type projects.

Discussion continued on which fund the monies would come from. Mr. Hinson recommended the funds come out of the Capital Reserve Fund.

**Motion by Mr. Scott to appropriate \$92,508 from Capital Reserve Fund for the Survey, Design & Letting of the City Wide Infrastructure projects as follows:**

<b>a.</b>	04-2014-RE3 - Lancaster Way- Preble-Rish	\$ 3,675.00
<b>b.</b>	04-2014-RE4 - CR13 Drainage- Volkert	\$ 5,250.00
<b>c.</b>	04-2014-RE5 - Gator Alley- HMR	\$ 4,020.00
<b>d.</b>	04-2014-RE6 - Rolling Hill Drive-Hatch-Mott	\$48,438.00
<b>e.</b>	04-2014-RE7 - Piedmont Circle-Preble-Rish	\$ 7,875.00
<b>f.</b>	04-2014-RE8 – Edgar Circle/ Melanie Loop- HMR	\$14,250.00
<b>Total Survey, Design &amp; Letting Cost:</b>		<b>\$92,508.00</b>

**Seconded by Mr. Lake . Motion carried.**

**E. Bids: (Resolution)**

**1. 2014-I-PARKS CHEMICALS**

Mr. McKelroy submitted a recommendation to award to the low bidder John Deere Landscapes, Inc..

**2. 2014- J-OIL & LUBRICANTS**

Mr. Johnson submitted a recommendation to award to the sole bidder Martin Energy Services, LLC.

**3. 2014-K-JANITORIAL SUPPLIES**

Mr. Johnson submitted a recommendation to award to the low bidder Dade Paper.

Mr. Johnson noted all recommendation were to award to the low bidders as presented.

**Motion by Mr. Scott to recommend to Council to award the following bids per unit cost as bid:**

- 1. 2014-I-PARKS CHEMICALS – John Deere Landscapes, Inc.**
- 2. 2014-J-OIL & LUBRICANTS – Martin Energy Services, LLC**
- 3. 2014-K-JANITORIAL SUPPLIES – Dade Paper**

**Seconded by Mr. Lake. Motion carried.**

**F. Authorize the Issuance of Credit Cards: Community Development & Revenue**

Mr. Hinson stated that employees in Community Development and Revenue have had to use a City credit card from other departments for the training events they attend and sometimes it has become difficult to find a department that was not using their card at the same time. Mr. Hinson stated that each of these departments need a City credit card assigned to their department.

**Motion by Mr. Scott to recommend to Council to adopt a Resolution to issue a City credit card to the Community Development and Revenue Departments:**

- 1. Community Development**

## **2. Revenue**

***Seconded by Mr. Lake. Motion carried.***

### **G. Keep America Beautiful**

Mr. Lake made a motion to grant the membership for Keep America Beautiful as presented. There was further discussion that the application fee (one –time certification fee based on population) is \$3,000 which would be paid out of the Beautification budget line item (*FY14 Budget-\$15,000*). The Mayor noted this is a worthy organization and a good thing because it would be a coordinated effort to keep trash and litter picked up. The Mayor noted someone had brought him the document to sign and he had some questions on the budget requirements. The Mayor noted he had also met with Mrs. Morrison from the Beautification Committee to discuss his concerns. The Mayor stated that the City of Pensacola and Saraland made a donation to the organization and Mobile and Pascagoula have this function set up as a department of the City. The Mayor discussed that he just wanted to understand what the ground rules are. Mr. Davis recommended that item #5 concerning estimated operating budgets be removed from the application or re-worded. Mr. Johnson stated that the City is actually already performing the duties that Keep America Beautiful promotes so he was not sure an additional agreement is needed. Mr. Lake discussed the City is already providing this type training referred to in the application so he does not see a problem with participating. Mr. Davis emphasized again he felt #5 concerning estimated operating budgets should be removed. The Mayor stated he supported giving the organization a channel to do this project and he did not necessarily have a problem with the application but he wanted to address all the ground rules up front.

***Motion by Mr. Lake to recommend to Council to move forward with the membership with Keep America Beautiful and to adopt a Resolution authorizing the Mayor to sign any related documents.***

***Seconded by Mr. Davis. Motion carried.***

## **V. OLD BUSINESS**

**VI. ADJOURN** The meeting adjourned at 6:18 p.m.

## Suzanne Henson

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**From:** Matt Adams <Matt.Adams@RaymondJames.com>  
**Sent:** Tuesday, April 29, 2014 10:35 AM  
**To:** Mike Hinson, CPA  
**Cc:** Scott Hunter; Suzanne Henson; Tim James  
**Subject:** RE: Bond Refunding proposal

Thanks Mike! We will put something together and send it over.

We look forward to seeing you on the 12<sup>th</sup>.

Matt Adams

Public Finance  
P 205.802.4275 // W 800.753.6619  
2900 Highway 280, Suite 100  
Birmingham, AL 35223

**RAYMOND JAMES®**

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**From:** Mike Hinson, CPA [mailto:mhinson@daphneal.com]  
**Sent:** Tuesday, April 29, 2014 10:30 AM  
**To:** Matt Adams  
**Cc:** Scott Hunter; Suzanne Henson  
**Subject:** Bond Refunding proposal

I have Raymond James on the Finance Committee agenda for Monday, May 12, 4pm; Executive Conference Room, Daphne City Hall. Hope you can make it as this is our monthly meeting for May. I think they want to get 3 quotes and then get on with it.

You will need to forward to Suzanne (in my Finance Department; email contact above) a copy of your presentation that you would like included in the Committee packet.

Merchant Capital will also be presenting at the same meeting; Ken Funderburk has been our contact with them.

See you then.

Mike

**RAYMOND JAMES**



**CITY OF DAPHNE, ALABAMA**

Discussion Materials  
Confidential | May 2014

**PUBLIC FINANCE / DEBT INVESTMENT BANKING**

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**RAYMOND JAMES®**

## SECTION 1



Overview of Raymond James

**RAYMOND JAMES®**

# RAYMOND JAMES OVERVIEW

## CORPORATE HIGHLIGHTS

- Full-service securities firm founded in 1962 and public since 1983 (“RJF” on NYSE)
- Fiscal 2013 net revenue of \$4.5 billion; net income over \$367 million
- Total market capitalization of nearly \$7.5 billion; client assets under administration \$425 billion
- More than 13,900 employees
- More than 100 consecutive quarters of profitability

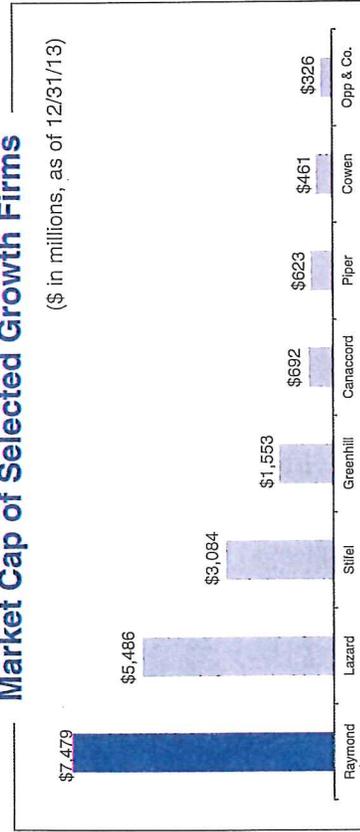
## GEOGRAPHIC PRESENCE

- Approximately 3,000 offices throughout the United States, Canada and overseas
- European operations in the United Kingdom, France, Belgium, Germany and Switzerland
- More than 20 North American and international investment banking and institutional sales offices

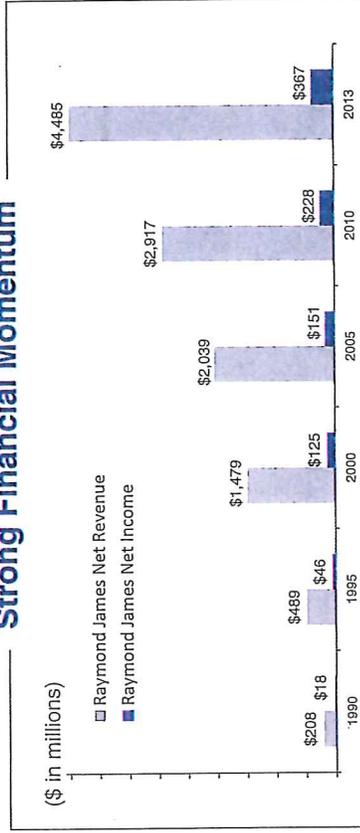
## HIGHLY-RECOGNIZED BRAND WITH NUMEROUS ACCOLADES

- “Investment Banking Firm of the Year” by *M&A Advisor* (2013)
- Ranked 2nd place among all firms in the *Wall Street Journal’s* “Best on the Street” research survey
- Ranked “Highest in Investor Satisfaction with Full Service Brokerage Firms” by J.D. Power & Associates
- Ranked in the top 5 “Most Admired Securities Companies” by *Fortune* magazine (2011 and 2012)
- “Top Full-Service Broker” in *SmartMoney’s* annual broker survey (2011)
- “Middle Market Investment Bank of the Year” by *Buyouts Magazine* (2010)

### Market Cap of Selected Growth Firms



### Strong Financial Momentum





# NATIONAL FINANCE RANKING

Raymond James Consistently Ranks in the Top 10 Nationally for Underwriting Long-Term New Issues

2011

2012

2013

## 9th Ranked Underwriter

National Municipal New Issues Full Credit To Book Runner Year End 2011			
Rank	Underwriter	Par Amount (US\$ mil)	Number of Issues
1	J P Morgan Securities LLC	37,385.6	384
2	Bank of America Merrill Lynch	35,350.6	352
3	Citi	31,949.9	329
4	Morgan Stanley	21,320.0	242
5	Goldman Sachs & Co	14,916.4	93
6	Barclays	14,228.0	119
7	RBC Capital Markets	13,773.0	533
8	Wells Fargo & Co	13,161.9	168
9	<b>Raymond James</b>	<b>12,640.9</b>	<b>696</b>
10	Stifel Nicolaus & Co Inc	8,586.8	478
11	Piper Jaffray & Co	6,881.0	508
12	Robert W Baird & Co Inc	5,538.9	607
13	Siebert Brandford Shank & Co	5,222.5	48
14	Jefferies & Company Inc	3,759.2	57
15	Loop Capital Markets	2,945.7	26

## 9th Ranked Underwriter

National Municipal New Issues Full Credit To Book Runner Year End 2012			
Rank	Underwriter	Par Amount (US\$ mil)	Number of Issues
1	Bank of America Merrill Lynch	53,008.7	462
2	J P Morgan Securities LLC	43,235.1	372
3	Citi	42,407.7	450
4	Morgan Stanley	24,207.7	259
5	RBC Capital Markets	20,886.9	631
6	Barclays	20,177.6	137
7	Wells Fargo & Co	19,395.7	259
8	Goldman Sachs & Co	18,719.5	100
9	<b>Raymond James</b>	<b>12,109.2</b>	<b>748</b>
10	Piper Jaffray & Co	9,258.4	568
11	Stifel Nicolaus & Co Inc	8,741.9	550
12	Robert W Baird & Co Inc	8,586.3	863
13	Jefferies & Company Inc	7,319.6	102
14	Siebert Brandford Shank & Co	4,649.0	36
15	Loop Capital Markets	3,127.5	36

## 10th Ranked Underwriter

National Municipal New Issues Full Credit To Book Runner Year End 2013			
Rank	Underwriter	Par Amount (US\$ mil)	Number of Issues
1	Bank of America Merrill Lynch	44,997.2	387
2	J P Morgan Securities LLC	38,497.9	343
3	Citi	36,756.9	362
4	Morgan Stanley	20,647.2	236
5	Goldman Sachs & Co	17,215.8	93
6	RBC Capital Markets	16,993.1	571
7	Wells Fargo & Co	16,982.4	214
8	Barclays	13,915.2	121
9	Piper Jaffray & Co	10,994.7	624
10	<b>Raymond James</b>	<b>10,250.1</b>	<b>496</b>
11	Stifel Nicolaus & Co Inc	8,354.1	541
12	Robert W Baird & Co Inc	8,282.3	800
13	Jefferies LLC	4,611.2	69
14	Siebert Brandford Shank & Co	3,984.8	29
15	Loop Capital Markets	3,659.3	31

Note: All historical data is pro-forma with respect to the combined firm

**RAYMOND JAMES®**

## MORE 2013 TRANSACTIONS UNDERWRITTEN THAN ANY OTHER FIRM

Rank	Firm	Number of Transactions
1	<b>Raymond James</b>	<b>1,004</b>
2	Stifel Nicolaus & Co Inc	953
3	Robert W Baird & Co Inc	914
4	RBC Capital Markets	866
5	Piper Jaffray & Co	810
6	Loop Capital Markets	781
7	Bank of America Merrill Lynch	714
8	Crews & Associates Inc	702
9	Citi	655
10	Samco Capital Markets	654
11	Morgan Stanley	636
12	J P Morgan Securities LLC	633
13	CL King & Associates	633
14	Edward D Jones & Co LP	603
15	Ross Sinclair & Associates LLC	602
16	Wells Fargo & Co	564
17	Coastal Securities	518
18	Kildare Capital Inc	517
19	Roosevelt & Cross Inc	511
20	BOSC Inc	501
21	Davenport & Company LLC	448
22	Wedbush Morgan Securities	426
23	Northland Securities	421
24	D A Davidson & Co	419
25	CastleOak Securities	393
26	Ramirez & Co Inc	390
27	Isaak Bond Investments Inc	389
28	Jefferies LLC	350
29	Vining Sparks IBG Ltd Partnership	345
30	Duncan-Williams Inc	319
31	Cronin & Co Inc	317
32	Southwest Securities	316
33	PNC Financial Services Group Inc	316
34	Bernardi Securities Inc	307
35	Barclays	300
36	Fidelity Capital Markets	298
37	George K Baum & Company Inc	290
38	Dougherty & Company LLC	284
39	Hutchinson Shockey Erley & Co	278
40	Janney Montgomery Scott LLC	271
41	UBS Securities LLC	260
42	FirstSouthwest	251
43	FTN Financial Capital Markets	246
44	Siebert Brandford Shank & Co	242
45	Sterne Agee & Leach Inc	234
46	M R Beal & Co	231
47	UMB Bank NA	222
48	Ameritas Investment Corp	222
49	Goldman Sachs & Co	210
50	City Securities Corporation	203

Source: Thomson Reuters; Reflects both senior and co-managed 2013 transactions.

**RAYMOND JAMES®**

# MORE 2013 TRANSACTIONS UNDERWRITTEN THAN ANY OTHER FIRM

Rank	Firm	Number of Transactions	Rank	Firm	Number of Transactions
1	Raymond James	1,004	26	Ramirez & Co Inc	390
2	Stifel Nicolaus & Co Inc	953	27	Isaak Bond Investments Inc	389
3	Robert W Baird & Co Inc	914	28	Jefferies LLC	350
4	RBC Capital Markets	866	29	Vining Sparks IBG Ltd Partnership	345
5	Piper Jaffray & Co	810	30	Duncan-Williams Inc	319
6	Loop Capital Markets	781	31	Cronin & Co Inc	317
7	Bank of America Merrill Lynch	714	32	Southwest Securities	316
8	Crews & Associates Inc	702	33	PNC Financial Services Group Inc	316
9	Citi	655	34	Bernardi Securities Inc	307
10	Samco Capital Markets	654	35	Barclays	300
11	Morgan Stanley	636	36	Fidelity Capital Markets	298
12	J P Morgan Securities LLC	633	37	George K Baum & Company Inc	290
13	CL King & Associates	633	38	Dougherty & Company LLC	284
14	Edward D Jones & Co LP	603	39	Hutchinson Shockey Erley & Co	278
15	Ross Sinclair & Associates LLC	602	40	Janney Montgomery Scott LLC	271
16	Wells Fargo & Co	564	41	UBS Securities LLC	260
17	Coastal Securities	518	42	FirstSouthwest	251
18	Kildare Capital Inc	517	43	FTN Financial Capital Markets	246
19	Roosevelt & Cross Inc	511	44	Siebert Brandford Shank & Co	242
20	BOSC Inc	501	45	Sterne Agee & Leach Inc	234
21	Davenport & Company LLC	448	46	M R Beal & Co	231
22	Wedbush Morgan Securities	426	47	UMB Bank NA	222
23	Northland Securities	421	48	Ameritas Investment Corp	222
24	D A Davidson & Co	419	49	Goldman Sachs & Co	210
25	CastleOak Securities	393	50	City Securities Corporation	203

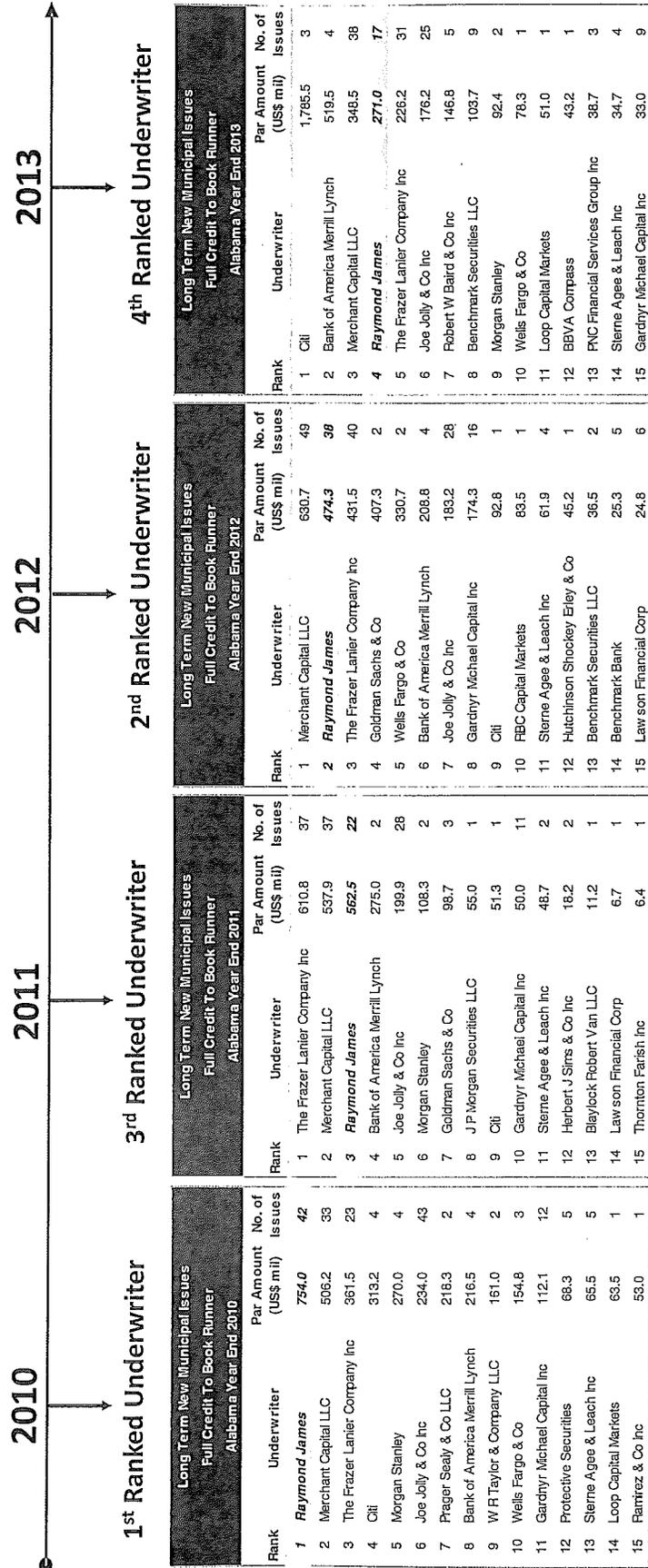
Source: Thomson Reuters; Reflects both senior and co-managed 2013 transactions.

**RAYMOND JAMES®**

# ALABAMA MUNICIPAL FINANCE RANKING

Our multiple locations allow Raymond James to have a strong retail brokerage business in the state. This retail presence is indicated by the **71,000 retail accounts and over \$10.4 billion in assets that we manage in Alabama**. With such a strong brokerage presence in the state of Alabama, Raymond James has been able to provide unmatched retail distribution to its Alabama issuers.

*Raymond James Consistently Ranks in the Top 5 for Underwriting Alabama Negotiated Long-Term New Issues*

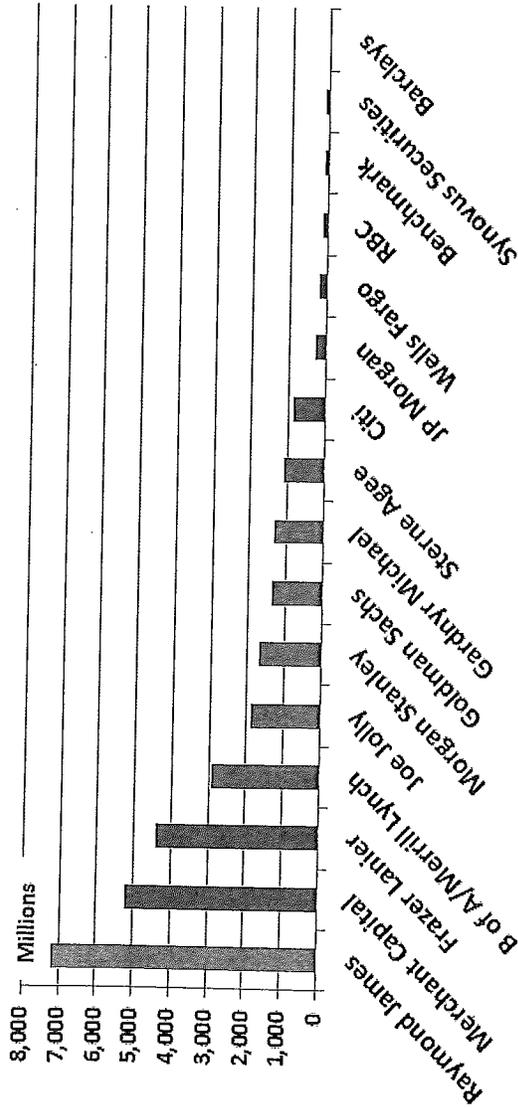


RAYMOND JAMES®

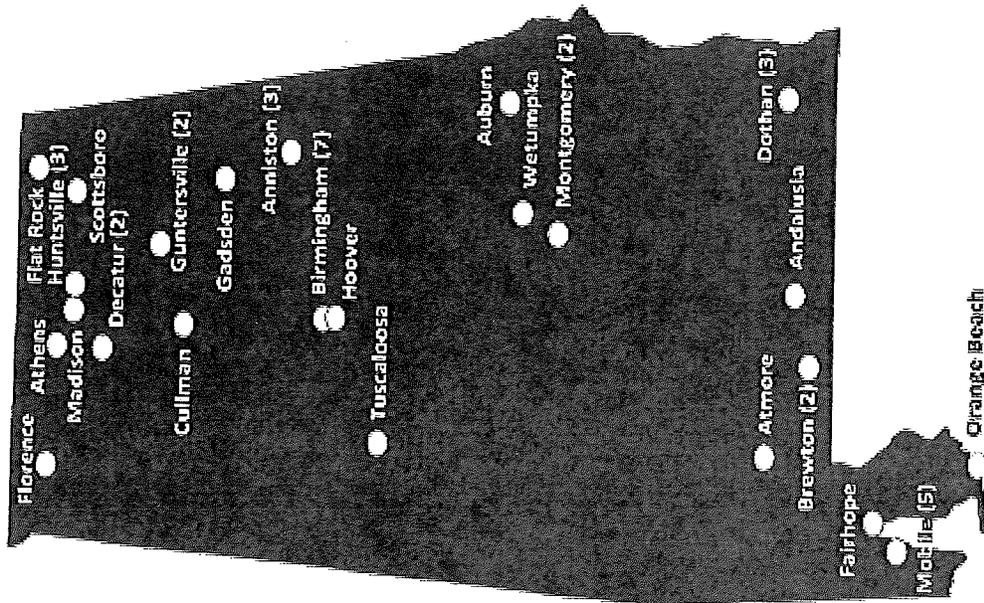
# COMMITMENT TO ALABAMA

- Raymond James commitment to Alabama is proven by:
  - 44 offices in 23 cities
  - **293 employees**
  - More than 71,000 retail accounts
  - More than \$10.4 billion under management
  - 2012 payroll of \$34 million within the state
  - Underwriting more than \$7.2 Billion in Alabama Bonds since 2003.

## Alabama Par Amount Underwritten Since 2003



## Raymond James Alabama Retail Locations

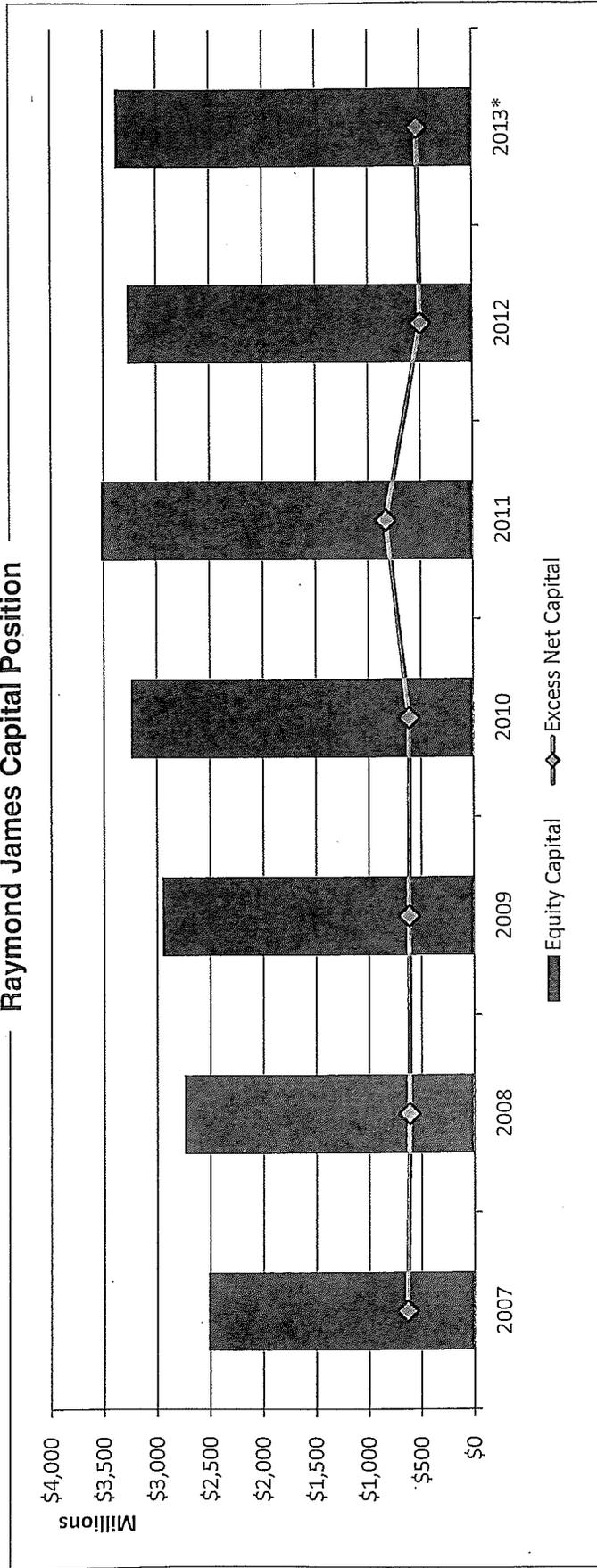


RAYMOND JAMES®

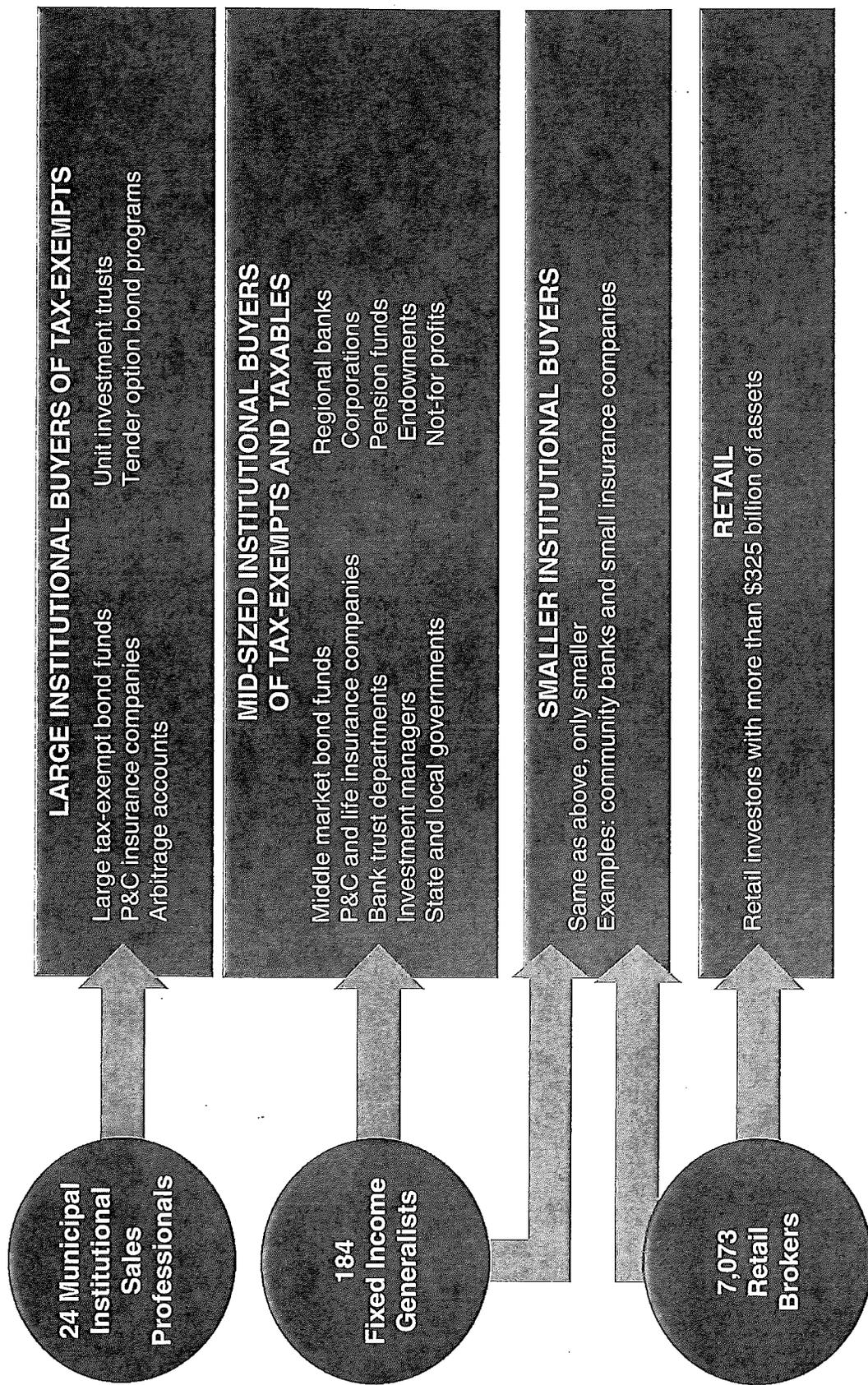
# CAPITAL

- Raymond James & Associates provides clients with the benefits of a conservative philosophy and strong capital position
  - Total Capital of \$12.7 billion
  - Equity Capital of \$3.5 billion
  - Excess Net Capital of \$372 million
  - Capacity to Underwrite \$5.3 billion

Raymond James Capital Position



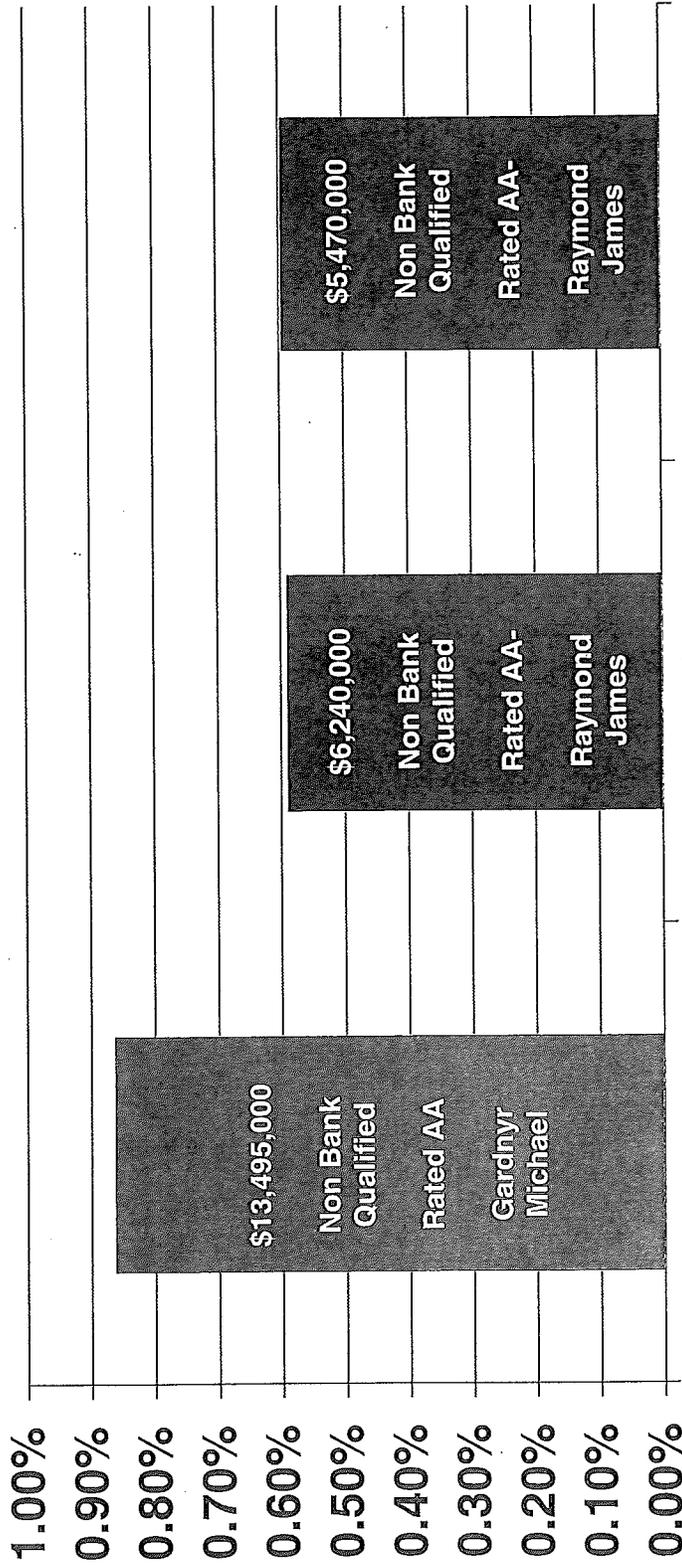
# FIXED INCOME DISTRIBUTION



RAYMOND JAMES®

# COMPARABLE ISSUES TO DAPHNE'S SERIES 2012

## Weighted Avg. Credit Spreads for Comparable Issues to the City of Daphne's 2012 Warrants



City of Daphne, Series 2012      Mobile County, Series 2012      City of Pell City, Series 2012

# ALABAMA EXPERIENCE

Sale Date	Issuer	Amount (\$ mils)	Lead Manager	Sale Date	Issuer	Amount (\$ mils)	Lead Manager
05/06/14	Limestone Co Board of Education	23.695	Raymond James	07/26/12	Moulton Water Works Board	4.485	Raymond James Morgan Keegan
05/02/14	Odenville Town Utilities Board	9.070	Raymond James	07/26/12	St Clair Co Board of Education	4.755	Raymond James Morgan Keegan
04/24/14	Cleburne Co-Alabama	1.920	Raymond James	07/26/12	St Clair Co Board of Education	9.980	Raymond James Morgan Keegan
04/22/14	Jasper City-Alabama	50.760	Raymond James	07/25/12	Mobile Co-Alabama	6.240	Raymond James Morgan Keegan
04/02/14	Pell City-Alabama	4.065	Raymond James	07/25/12	Mobile Co-Alabama	8.155	Raymond James Morgan Keegan
04/02/14	Pell City-Alabama	8.130	Raymond James	07/11/12	Scottsboro Wtrks & Gas Board	15.940	Raymond James Morgan Keegan
03/21/14	Scottsboro City-Alabama	6.015	Raymond James	06/18/12	North Marshall Utilities Board	2.105	Raymond James Morgan Keegan
03/04/14	Moody City-Alabama	8.430	Raymond James	06/11/12	Scottsboro City-Alabama	10.575	Raymond James Morgan Keegan
02/24/14	Cullman City BOE	9.850	Raymond James	05/24/12	Alabama State Board of Education	8.270	Raymond James Morgan Keegan
02/24/14	Cullman City BOE	2.700	Raymond James	05/24/12	Sardis City-Alabama	.715	Raymond James Morgan Keegan
02/10/14	Fort Payne	3.285	Raymond James	05/24/12	Sardis Water Works & Sewer Board	.870	Raymond James Morgan Keegan
02/10/14	Fort Payne	2.755	Raymond James	05/01/12	De Kalb Co-Alabama	4.020	Raymond James Morgan Keegan
01/27/14	Guin-Alabama	1.550	Raymond James	04/26/12	Odenville Town Utilities Board	5.510	Raymond James Morgan Keegan
01/27/14	Guin-Alabama	1.650	Raymond James	04/20/12	Huntsville City-Alabama	56.305	Raymond James Morgan Keegan
01/24/14	NE Alabama Wtr Svr & Fire Dt	6.135	Raymond James	04/18/12	DeKalb-Jackson Water Supply Dt	3.355	Raymond James Morgan Keegan
11/07/13	Huntsville City-Alabama	102.020	Raymond James	04/12/12	Pell City-Alabama	1.865	Raymond James Morgan Keegan
10/28/13	Marshall Co-Alabama	4.995	Raymond James	04/12/12	Pell City-Alabama	5.470	Raymond James Morgan Keegan
10/03/13	Scottsboro City-Alabama	.435	Raymond James	03/29/12	Northport City-Alabama	1.895	Morgan Keegan & Co Inc
10/03/13	Scottsboro City-Alabama	9.800	Raymond James	03/29/12	Northport City-Alabama	9.535	Morgan Keegan & Co Inc
07/19/13	DeKalb-Jackson Water Supply Dt	2.035	Raymond James	03/15/12	Moody City-Alabama	3.600	Morgan Keegan & Co Inc
06/10/13	Pike Co-Alabama	1.580	Raymond James	03/07/12	Birmingham Wtrks & Svr Board	51.710	Raymond James Morgan Keegan
05/22/13	Talladega Co BOE	4.555	Raymond James	01/26/12	Gadsden City-Alabama	3.950	Raymond James Morgan Keegan
05/22/13	Talladega Co BOE	9.930	Raymond James	01/26/12	Gadsden City-Alabama	7.605	Raymond James Morgan Keegan
05/16/13	Lincoln-Alabama	1.230	Raymond James	01/26/12	Gadsden City-Alabama	17.790	Raymond James Morgan Keegan
05/16/13	Lincoln-Alabama	1.970	Raymond James	01/24/12	Pell City-Alabama	12.830	Morgan Keegan & Co Inc
05/16/13	Lincoln-Alabama	2.495	Raymond James	01/24/12	Talladega Co-Alabama	4.270	Morgan Keegan & Co Inc
04/17/13	Birmingham Wtrks & Svr Board	94.120	Raymond James	01/11/12	Alabama State Board of Education	6.735	Morgan Keegan & Co Inc
04/09/13	Decatur City-Alabama	10.410	Raymond James	12/08/11	Moody City-Alabama	2.050	Morgan Keegan & Co Inc
04/04/13	Fort Payne Water Works Board	9.900	Raymond James	12/08/11	Moody City-Alabama	10.000	Morgan Keegan & Co Inc
03/07/13	Talladega Co-Alabama	7.435	Raymond James	11/09/11	Huntsville City-Alabama	28.285	Morgan Keegan & Co Inc
01/23/13	Springville City-Alabama	4.290	Raymond James Morgan Keegan	10/20/11	Odenville Town Utilities Board	112.695	Morgan Keegan & Co Inc
01/15/13	Moulton City-Alabama	3.135	Raymond James Morgan Keegan	10/18/11	Fort Payne City-Alabama	2.810	Morgan Keegan & Co Inc
01/15/13	North Marshall Utilities Board	1.135	Raymond James Morgan Keegan	10/06/11	Shelby Co Board of Education	6.825	Morgan Keegan & Co Inc
12/14/12	Scottsboro Indus Dev Board	7.575	Raymond James Morgan Keegan	09/15/11	De Kalb Co-Alabama	117.070	Morgan Keegan & Co Inc
12/13/12	Cullman City BOE	5.750	Raymond James Morgan Keegan	09/14/11	Opelika Utilities Board	6.170	Morgan Keegan & Co Inc
11/29/12	Scottsboro City-Alabama	8.745	Raymond James Morgan Keegan	06/07/11	Birmingham Wtrks & Svr Board	19.425	Morgan Keegan & Co Inc
11/02/12	Mountain Brook Board of Education	2.475	Raymond James Morgan Keegan	06/07/11	Sylvan Springs Town-Alabama	133.565	Morgan Keegan & Co Inc
10/30/12	Pike Co-Alabama	6.940	Raymond James Morgan Keegan	06/06/11	Northport City-Alabama	1.725	Morgan Keegan & Co Inc
10/25/12	Leeds Water Works Board	124.225	Raymond James Morgan Keegan	06/02/11	Decatur City-Alabama	9.405	Morgan Keegan & Co Inc
10/10/12	Alabama Incentives Fin Auth	6.320	Raymond James Morgan Keegan	05/26/11	Alabama State Board of Education	6.500	Morgan Keegan & Co Inc
10/02/12	Limestone Co Board of Education	25.000	Raymond James Morgan Keegan	05/24/11	Cullman Utilities Board	5.635	Morgan Keegan & Co Inc
09/26/12	Mobile Co-Alabama	6.550	Raymond James Morgan Keegan	05/23/11	Scottsboro City-Alabama	58.485	Raymond James Morgan Keegan
08/23/12	St Clair Co Public Bldg Auth	2.255	Raymond James Morgan Keegan	05/12/11	Bridgeport Utilities Board	5.230	Morgan Keegan & Co Inc
07/26/12	Moulton Water Works Board					2.265	Morgan Keegan & Co Inc

**RAYMOND JAMES®**

# ALABAMA EXPERIENCE (CONTINUED)

Sale Date	Issuer	Amount (\$ mils)	Lead Manager	Sale Date	Issuer	Amount (\$ mils)	Lead Manager
04/21/11	Blount Co Board of Education	5,720	Morgan Keegan & Co Inc	02/08/10	DeKalb-Jackson Water Supply Dt	6,765	Morgan Keegan & Co Inc
03/03/11	Andalusia Utilities Board	4,200	Morgan Keegan & Co Inc	02/01/10	Arab City-Alabama	4,035	Morgan Keegan & Co Inc
03/01/11	Opelika Utilities Board	21,555	Morgan Keegan & Co Inc	02/01/10	Harpersville Town-Alabama	1,380	Morgan Keegan & Co Inc
01/26/11	Fayetteville Water Authority	1,180	Morgan Keegan & Co Inc	12/11/09	Rainsville City-Alabama	2,175	Morgan Keegan & Co Inc
01/13/11	Tarrant City-Alabama	1,655	Morgan Keegan & Co Inc	12/09/09	Birmingham Wtrwks & Swr Board	73,890	Raymond James Morgan Keegan
12/15/10	Tuscaloosa Co BOE	10,850	Morgan Keegan & Co Inc	12/09/09	Opelika Utilities Board	21,195	Morgan Keegan & Co Inc
12/14/10	Lincoln-Alabama	2,025	Morgan Keegan & Co Inc	12/08/09	Guin-Alabama	2,605	Morgan Keegan & Co Inc
12/14/10	Lincoln-Alabama	4,005	Morgan Keegan & Co Inc	12/07/09	Tarrant City-Alabama	535	Morgan Keegan & Co Inc
12/09/10	Birmingham Airport Authority	151,705	Morgan Keegan & Co Inc	11/24/09	Birmingham Airport Authority	20,820	Morgan Keegan & Co Inc
12/08/10	Enterprise Board of Education	12,555	Morgan Keegan & Co Inc	11/24/09	Mobile City-Alabama	6,430	Morgan Keegan & Co Inc
12/08/10	Huntsville-Wadison Co Airport Au	13,485	Morgan Keegan & Co Inc	11/24/09	Mobile City-Alabama	16,765	Morgan Keegan & Co Inc
11/30/10	Alabama Water Poll Control Auth	36,850	Morgan Keegan & Co Inc	11/24/09	Mobile City-Alabama	56,380	Morgan Keegan & Co Inc
11/22/10	Chatham Industrial Dev Board	32,340	Morgan Keegan & Co Inc	11/24/09	Talladega Co-Alabama	16,965	Morgan Keegan & Co Inc
11/17/10	Birmingham City-Alabama	39,115	Morgan Keegan & Co Inc	11/17/09	Boaz City-Alabama	3,435	Morgan Keegan & Co Inc
11/10/10	Marshall Co-Alabama	5,160	Morgan Keegan & Co Inc	11/06/09	Courtland Industrial Dev Board	3,030	Morgan Keegan & Co Inc
11/10/10	St Clair Co-Alabama	11,850	Morgan Keegan & Co Inc	11/06/09	Prattville Industrial Dev Board	3,855	Morgan Keegan & Co Inc
11/10/10	Tallapoosa Co-Alabama	7,095	Morgan Keegan & Co Inc	11/06/09	Prattville Industrial Dev Board	4,000	Morgan Keegan & Co Inc
11/08/10	Scottsboro City-Alabama	6,500	Morgan Keegan & Co Inc	11/06/09	Selma Industrial Dev Board	50,000	Morgan Keegan & Co Inc
11/04/10	Birmingham Wtrwks & Swr Board	7,525	Morgan Keegan & Co Inc	10/26/09	Bibb Co Health Care Authority	8,555	Morgan Keegan & Co Inc
11/04/10	Birmingham Wtrwks & Swr Board	86,975	Morgan Keegan & Co Inc	10/26/09	Scottsboro City-Alabama	6,490	Morgan Keegan & Co Inc
10/20/10	Talladega City-Alabama	18,435	Morgan Keegan & Co Inc	10/15/09	Univ of Alabama Board of Trustees	48,060	Morgan Keegan & Co Inc
10/19/10	Tarrant City-Alabama	3,485	Morgan Keegan & Co Inc	10/15/09	Univ of Alabama Board of Trustees	135,425	Morgan Keegan & Co Inc
10/11/10	Boaz City-Alabama	4,230	Morgan Keegan & Co Inc	10/07/09	Coosa Valley Water Supply Dt Inc	32,140	Morgan Keegan & Co Inc
09/13/10	Talladega City-Alabama	2,390	Morgan Keegan & Co Inc	10/06/09	Riverside Twp-Alabama	460	Morgan Keegan & Co Inc
09/13/10	Talladega Co-Alabama	13,890	Morgan Keegan & Co Inc	10/05/09	Northport City-Alabama	14,445	Morgan Keegan & Co Inc
09/01/10	Huntsville City-Alabama	7,520	Morgan Keegan & Co Inc	08/13/09	Tarrant City-Alabama	3,660	Morgan Keegan & Co Inc
09/01/10	Huntsville City-Alabama	11,695	Morgan Keegan & Co Inc	08/12/09	Birmingham Spec Care Facs Fin Au	235,000	Morgan Keegan & Co Inc
09/01/10	Huntsville City-Alabama	62,490	Morgan Keegan & Co Inc	08/10/09	Moody City-Alabama	3,840	Morgan Keegan & Co Inc
08/13/10	Arab City-Alabama	91,535	Morgan Keegan & Co Inc	07/27/09	Albertville City-Alabama	1,525	Morgan Keegan & Co Inc
08/13/10	Arab City-Alabama	365	Morgan Keegan & Co Inc	06/18/09	Stevenson Utilities Board	3,360	Morgan Keegan & Co Inc
07/27/10	Springville City-Alabama	1,575	Morgan Keegan & Co Inc	05/20/09	Birmingham Wtrwks & Swr Board	155,065	Raymond James Morgan Keegan
07/22/10	Stevenson-Alabama	2,585	Morgan Keegan & Co Inc	04/06/09	Albertville City-Alabama	26,095	Morgan Keegan & Co Inc
07/21/10	Cherokee Co-Alabama	295	Morgan Keegan & Co Inc	03/31/09	Shelby Co Board of Education	68,050	Morgan Keegan & Co Inc
07/19/10	Bridgeport-Alabama	1,560	Morgan Keegan & Co Inc	03/25/09	Bullock Co-Alabama	1,565	Morgan Keegan & Co Inc
07/19/10	Scottsboro City-Alabama	1,880	Morgan Keegan & Co Inc	03/13/09	Morgan Co Board of Education	2,915	Morgan Keegan & Co Inc
07/12/10	Pell City-Alabama	4,145	Morgan Keegan & Co Inc	03/10/09	Prattville Industrial Dev Board	5,500	Morgan Keegan & Co Inc
06/11/10	Fayette Water Works Board	2,275	Morgan Keegan & Co Inc	02/23/09	Margaret City-Alabama	785	Morgan Keegan & Co Inc
06/02/10	Pike Co-Alabama	3,210	Morgan Keegan & Co Inc	12/17/09	Huntsville City-Alabama	151,715	Morgan Keegan & Co Inc
05/12/10	Selma Industrial Dev Board	3,855	Morgan Keegan & Co Inc	12/12/08	Tuscaloosa Ed Building Authority	10,000	Morgan Keegan & Co Inc
05/04/10	Lauderdale Co Board of Education	50,000	Morgan Keegan & Co Inc	12/11/08	Talladega City-Alabama	100,460	Morgan Keegan & Co Inc
04/19/10	Limestone Co-Alabama	3,820	Morgan Keegan & Co Inc	12/02/08	Limestone Co Board of Education	8,185	Morgan Keegan & Co Inc
02/15/10	Scottsboro Wtrwks Swr & Gas Board	11,595	Morgan Keegan & Co Inc	11/21/08	North Marshlall Utilities Board	5,450	Morgan Keegan & Co Inc
		9,925	Morgan Keegan & Co Inc	09/15/08	Talladega Co Industrial Dev Auth	2,070	Morgan Keegan & Co Inc

RAYMOND JAMES®

# ALABAMA EXPERIENCE (CONTINUED)

Sale Date	Issuer	Lead Manager	Amount (\$ mils)	State	Sale Date	Issuer	Lead Manager	Amount (\$ mils)	State
09/11/08	Odenville City-Alabama	Morgan Keegan & Co Inc	2,585	AL	02/21/07	Albertville City-Alabama	Morgan Keegan & Co Inc	23,645	AL
09/09/08	Butler Co Industrial Dev Auth	Morgan Keegan & Co Inc	3,500	AL	02/15/07	Birmingham Wrkks & Svr Board	Raymond James Morgan Keegan	325,305	AL
08/27/08	Alabama Housing Fin Authority	Raymond James Morgan Keegan	30,000	AL	02/15/07	Talladega Co Emwr Mgt Comm Dt	Morgan Keegan & Co Inc	3,395	AL
08/18/08	Univ of Alabama Board of Trustees	Morgan Keegan & Co Inc	45,425	AL	12/27/06	Greater Montgomery Educ Bldg Au	Morgan Keegan & Co Inc	16,116	AL
08/08/08	Springville City-Alabama	Morgan Keegan & Co Inc	3,295	AL	12/14/06	Birmingham City-Alabama	Morgan Keegan & Co Inc	173,585	AL
07/24/08	Mobile City-Alabama	Morgan Keegan & Co Inc	22,095	AL	11/08/06	Talladega Co BOE	Morgan Keegan & Co Inc	.605	AL
07/24/08	Mobile City-Alabama	Morgan Keegan & Co Inc	69,295	AL	11/01/06	University of Montevallo	Morgan Keegan & Co Inc	7,895	AL
07/08/08	Univ of Alabama Board of Trustees	Morgan Keegan & Co Inc	109,930	AL	10/11/06	Decatur City-Alabama	Morgan Keegan & Co Inc	16,215	AL
06/25/08	Baptist Health Care Auth	Morgan Keegan & Co Inc	31,045	AL	09/20/06	Univ of Alabama Board of Trustees	Morgan Keegan & Co Inc	245,735	AL
06/25/08	Univ of Alabama Board of Trustees	Morgan Keegan & Co Inc	109,925	AL	08/16/06	Alabama Bldg Renovation Fin Auth	Morgan Keegan & Co Inc	30,000	AL
06/20/08	University of Montevallo	Morgan Keegan & Co Inc	9,900	AL	08/16/06	St Clair Co-Alabama	Morgan Keegan & Co Inc	3,090	AL
05/05/08	Huntsville City-Alabama	Morgan Keegan & Co Inc	5,000	AL	07/25/06	North Marshall Utilities Board	Morgan Keegan & Co Inc	2,770	AL
04/24/08	Cherokee Co Board of Education	Morgan Keegan & Co Inc	43,660	AL	07/11/06	Mobile City-Alabama	Raymond James Morgan Keegan	63,410	AL
04/18/08	Leeds City-Alabama	Raymond James Morgan Keegan	9,440	AL	06/16/06	Pell City-Alabama	Morgan Keegan & Co Inc	27,505	AL
03/17/08	Prattville Ed Bldg Auth	Morgan Keegan & Co Inc	46,560	AL	06/08/06	Fayette Co Wtr Coor & Fire Prev Auth	Morgan Keegan & Co Inc	3,785	AL
02/28/08	Fayette Co Board of Education	Morgan Keegan & Co Inc	5,000	AL	06/01/06	Gadsden Spec Care Fac Fin Auth	Morgan Keegan & Co Inc	2,355	AL
02/05/08	Alabama Pub School & College Au	Morgan Keegan & Co Inc	2,300	AL	05/15/06	Albertville City-Alabama	Morgan Keegan & Co Inc	7,155	AL
01/22/08	Mobile City-Alabama	Morgan Keegan & Co Inc	49,485	AL	04/11/06	Birmingham Wrkks & Svr Board	Raymond James Morgan Keegan	90,310	AL
12/26/07	Millport Industrial Dev Auth	Raymond James Morgan Keegan	57,000	AL	03/15/06	Madison Co Board of Education	Morgan Keegan & Co Inc	16,420	AL
12/19/07	Warrior River Water Authority	Morgan Keegan & Co Inc	26,500	AL	03/08/06	Enterprise Board of Education	Morgan Keegan & Co Inc	10,000	AL
12/17/07	St Clair Co-Alabama	Morgan Keegan & Co Inc	3,330	AL	02/23/06	Chilton Water Authority	Morgan Keegan & Co Inc	4,560	AL
12/14/07	Jemison City-Alabama	Morgan Keegan & Co Inc	6,635	AL	02/17/06	Shelby Co Board of Education	Morgan Keegan & Co Inc	50,000	AL
12/10/07	Cherokee Co Board of Education	Morgan Keegan & Co Inc	2,350	AL	02/09/06	Alabama	Morgan Keegan & Co Inc	61,150	AL
12/05/07	St Clair Co Board of Education	Morgan Keegan & Co Inc	7,000	AL	01/30/06	Tuscaloosa Ed Building Authority	Morgan Keegan & Co Inc	3,620	AL
12/05/07	St Clair Co Board of Education	Morgan Keegan & Co Inc	9,230	AL	01/19/06	Haleyville Industrial Dev Board	Morgan Keegan & Co Inc	2,000	AL
12/05/07	St Clair Co Board of Education	Morgan Keegan & Co Inc	9,705	AL	12/15/05	Brundidge-Alabama	Morgan Keegan & Co Inc	7,785	AL
12/04/07	Huntsville City-Alabama	Morgan Keegan & Co Inc	13,195	AL	11/15/05	Birmingham City-Alabama	Morgan Keegan & Co Inc	28,230	AL
11/19/07	Alabama Priv Coll Univ Facs Auth	Morgan Keegan & Co Inc	11,285	AL	11/09/05	Fultondale City-Alabama	Raymond James Morgan Keegan	11,850	AL
10/15/07	Margaret City-Alabama	Morgan Keegan & Co Inc	.725	AL	10/12/05	Univ of Alabama Board of Trustees	Morgan Keegan & Co Inc	8,580	AL
10/10/07	Mountain Brook City-Alabama	Morgan Keegan & Co Inc	5,000	AL	10/06/05	Huntsville City-Alabama	Morgan Keegan & Co Inc	68,070	AL
09/20/07	Itondale City-Alabama	Raymond James Morgan Keegan	13,250	AL	09/29/05	East Brewton City-Alabama	Morgan Keegan & Co Inc	.375	AL
09/20/07	Itondale City-Alabama	Raymond James Morgan Keegan	19,000	AL	09/07/05	Alabama Public Health Care Auth	Morgan Keegan & Co Inc	57,975	AL
08/16/07	Cleburne Co Brd of Education	Morgan Keegan & Co Inc	7,225	AL	08/25/05	Leeds City-Alabama	Morgan Keegan & Co Inc	4,000	AL
08/09/07	Talladega City-Alabama	Morgan Keegan & Co Inc	4,905	AL	08/23/05	Univ of Alabama Board of Trustees	Morgan Keegan & Co Inc	60,375	AL
06/28/07	Mobile Downtown Redevel Auth	Morgan Keegan & Co Inc	6,500	AL	08/12/05	Fultondale City-Alabama	Raymond James Morgan Keegan	11,335	AL
06/12/07	Mobile Industrial Dev Board	Morgan Keegan & Co Inc	80,000	AL	08/09/05	Bibb Co-Alabama	Morgan Keegan & Co Inc	4,155	AL
05/23/07	Leeds City-Alabama	Morgan Keegan & Co Inc	2,055	AL	08/09/05	Tuscaloosa Spcl Care Fac Fin Auth	Morgan Keegan & Co Inc	19,750	AL
05/23/07	Leeds City-Alabama	Morgan Keegan & Co Inc	6,440	AL	07/26/05	St Clair Co-Alabama	Morgan Keegan & Co Inc	3,445	AL
05/23/07	Leeds City-Alabama	Morgan Keegan & Co Inc	24,300	AL	07/26/05	Tuscaloosa Spcl Care Fac Fin Auth	Morgan Keegan & Co Inc	.550	AL
05/23/07	Lincoln-Alabama	Morgan Keegan & Co Inc	4,810	AL	07/26/05	Tuscaloosa Spcl Care Fac Fin Auth	Morgan Keegan & Co Inc	30,750	AL
05/23/07	Talladega City-Alabama	Morgan Keegan & Co Inc	7,575	AL	06/09/05	Chilton Water Authority	Morgan Keegan & Co Inc	2,290	AL
05/09/07	Gulf Shores Medical Clinic Board	Morgan Keegan & Co Inc	13,400	AL	06/08/05	St Clair Co Board of Education	Morgan Keegan & Co Inc	2,180	AL
05/02/07	Huntsville City-Alabama	Morgan Keegan & Co Inc	49,030	AL	05/19/05	Morgan Co (Decatur City) BOE	Morgan Keegan & Co Inc	26,000	AL
03/07/07	Columbiana City-Alabama	Morgan Keegan & Co Inc	3,235	AL	05/06/05	Scottsboro Indus Dev Board	Morgan Keegan & Co Inc	3,150	AL

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# ALABAMA EXPERIENCE (CONTINUED)

Sale Date	Issuer	Lead Manager	Amount (\$ mils)	State	Sale Date	Issuer	Amount (\$ mils)	State	Lead Manager
04/22/05	Scottsboro City-Alabama	Morgan Keegan & Co Inc	4.655	AL	03/22/04	Baldwin Co-Alabama	12.075	AL	Morgan Keegan & Co Inc
04/12/05	Springville City-Alabama	Morgan Keegan & Co Inc	4.500	AL	02/23/04	Scottsboro City-Alabama	23.995	AL	Morgan Keegan & Co Inc
03/30/05	Cherokee Co Wtr & Swr Auth	Morgan Keegan & Co Inc	6.290	AL	01/27/04	Hueytown City-Alabama	6.390	AL	Morgan Keegan & Co Inc
03/29/05	Baldwin Co (Baldwin) BOE	Morgan Keegan & Co Inc	50.000	AL	01/23/04	Scottsboro Wtrwks Swr & Gas Board	8.030	AL	Morgan Keegan & Co Inc
03/24/05	Cherokee Co-Alabama	Morgan Keegan & Co Inc	2.100	AL	01/20/04	Vestavia Hills City-Alabama	3.285	AL	Morgan Keegan & Co Inc
03/23/05	Pritchard City Educ Bldg Auth	Morgan Keegan & Co Inc	5.800	AL	Total		\$7,848.321		
03/11/05	Moody City-Alabama	Morgan Keegan & Co Inc	4.670	AL					
03/07/05	Jemison City-Alabama	Morgan Keegan & Co Inc	1.505	AL					
03/03/05	Birmingham Public Educ Bldg Auth	Morgan Keegan & Co Inc	.110	AL					
03/03/05	Birmingham Public Educ Bldg Auth	Morgan Keegan & Co Inc	30.415	AL					
02/01/05	Jefferson Co-Alabama	Morgan Keegan & Co Inc	200.000	AL					
02/01/05	Jefferson Co-Alabama	Raymond James Morgan Keegan	200.000	AL					
02/01/05	Jefferson Co-Alabama	Raymond James Morgan Keegan	200.000	AL					
02/01/05	Tuscaloosa Co BOE	Morgan Keegan & Co Inc	8.575	AL					
01/21/05	Huntsville City-Alabama	Morgan Keegan & Co Inc	83.610	AL					
01/20/05	Moulton City-Alabama	Morgan Keegan & Co Inc	2.205	AL					
01/12/05	Hartselle Utilities Board	Morgan Keegan & Co Inc	6.895	AL					
12/20/04	Jefferson Co-Alabama	Raymond James Morgan Keegan	650.000	AL					
12/15/04	Madison Co Board of Education	Morgan Keegan & Co Inc	14.625	AL					
12/09/04	Pell City-Alabama	Morgan Keegan & Co Inc	5.825	AL					
12/09/04	Pell City-Alabama	Morgan Keegan & Co Inc	5.825	AL					
12/02/04	Union Springs Utilities Board	Morgan Keegan & Co Inc	2.140	AL					
11/22/04	Albertville City-Alabama	Morgan Keegan & Co Inc	3.595	AL					
11/22/04	Oxford City-Alabama	Morgan Keegan & Co Inc	3.595	AL					
11/15/04	Shelby Co-Alabama	Morgan Keegan & Co Inc	21.295	AL					
10/29/04	Lineville City Wtrwks & Swr Bd	Morgan Keegan & Co Inc	1.305	AL					
10/27/04	Marshall Co Board of Education	Morgan Keegan & Co Inc	6.175	AL					
10/21/04	Vestavia Hills City-Alabama	Morgan Keegan & Co Inc	1.800	AL					
09/22/04	Univ of Alabama Board of Trustees	Morgan Keegan & Co Inc	20.645	AL					
09/02/04	Univ of Alabama Board of Trustees	Morgan Keegan & Co Inc	13.885	AL					
09/02/04	Univ of Alabama Board of Trustees	Morgan Keegan & Co Inc	48.100	AL					
07/29/04	Cleburne Co-Alabama	Morgan Keegan & Co Inc	2.340	AL					
07/20/04	Buhl Elrod & Holman Water Auth	Morgan Keegan & Co Inc	1.045	AL					
07/13/04	Attalla City-Alabama	Morgan Keegan & Co Inc	2.160	AL					
07/08/04	Boaz City-Alabama	Morgan Keegan & Co Inc	1.570	AL					
07/08/04	Boaz City-Alabama	Morgan Keegan & Co Inc	13.180	AL					
06/30/04	Fayetteville Water Authority	Morgan Keegan & Co Inc	.465	AL					
06/29/04	Univ of Alabama Board of Trustees	Morgan Keegan & Co Inc	215.995	AL					
06/07/04	Albertville Indust Dev Board	Morgan Keegan & Co Inc	8.300	AL					
06/04/04	Pell City-Alabama	Morgan Keegan & Co Inc	3.820	AL					
04/14/04	Moody City-Alabama	Morgan Keegan & Co Inc	3.660	AL					
04/08/04	Birmingham Wtrwks & Swr Board	Raymond James Morgan Keegan	16.260	AL					
04/08/04	Birmingham Wtrwks & Swr Board	Raymond James Morgan Keegan	48.030	AL					
04/08/04	Walker Co Board of Education	Morgan Keegan & Co Inc	14.000	AL					
03/22/04	Baldwin Co-Alabama	Morgan Keegan & Co Inc	12.075	AL					

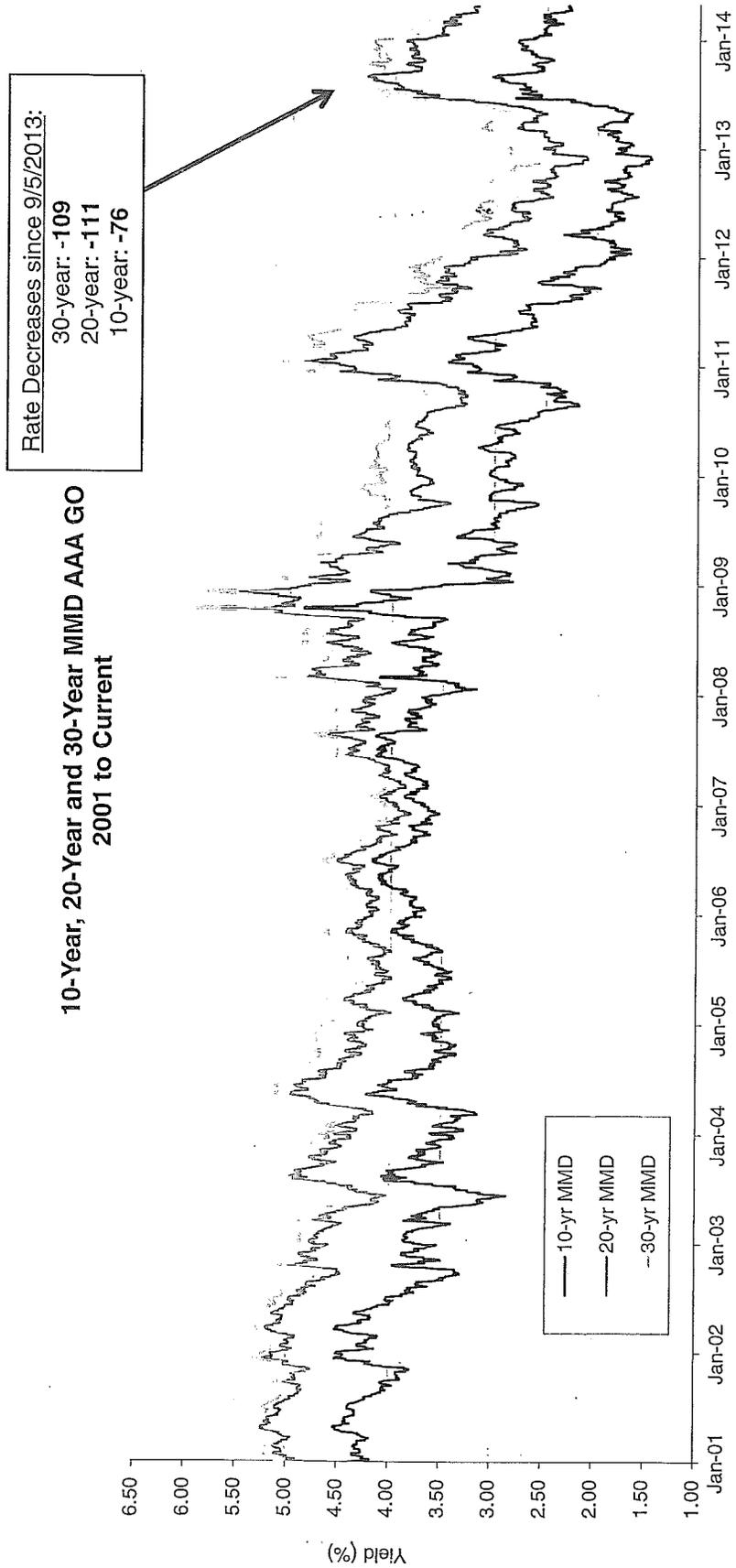
SECTION 2



Market Update

# RECENT HISTORICAL AAA-RATED GENERAL OBLIGATION TAX-EXEMPT RATES

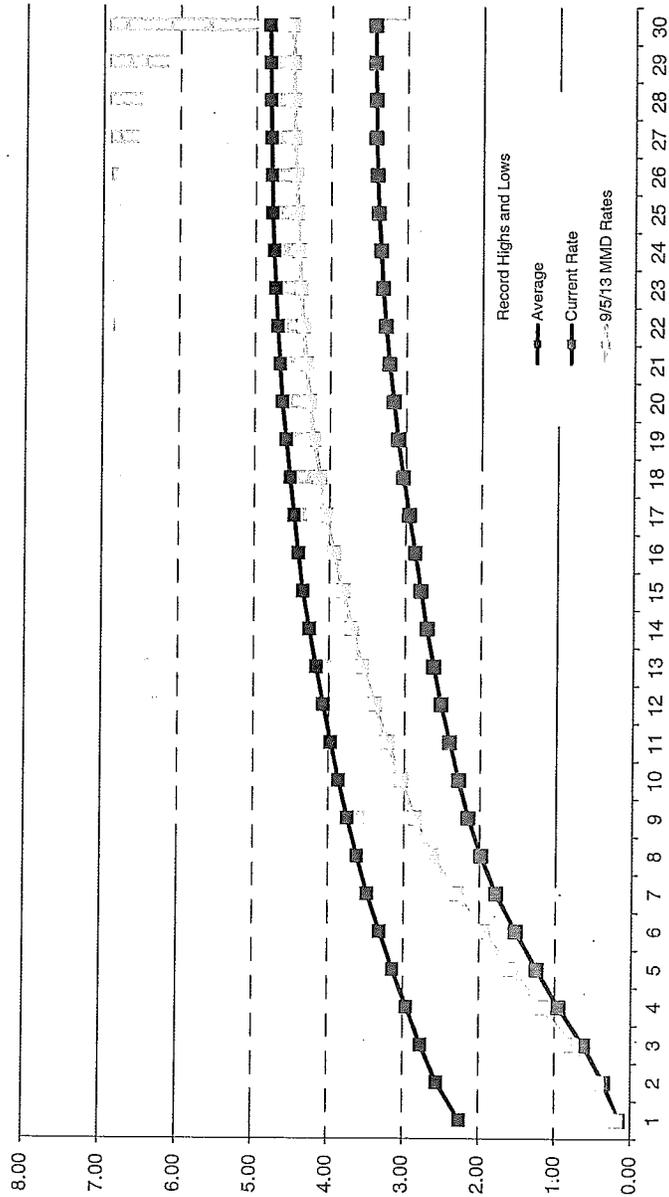
- Yields for the 10-Year, 20-Year and 30-Year maturities of AAA GO MMD briefly spiked in late 2008 as a result of the credit crisis and at the end of 2010 as a result of higher issuance, investor concerns about municipal credits, and the expiration of Build America Bonds legislation.
- Rates steadily declined from the beginning of 2011 until they reached all-time lows at the end of November 2012.
- MMD rates reached their 2013 peak on September 5, and have steadily dropped since then to their current levels.



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# HISTORICAL AAA MMD RATES

- The graph below shows the range between the record highs and lows of AAA MMD at each maturity since 1993, along with average rates over this time frame, current rates and the rates as of 9/5/2013.
- Since the beginning of September 2013, rates have steadily declined to their current levels.. The green line representing rates as of 9/5/2013 allows us to compare the current rate situation with a much different environment that occurred last fall.

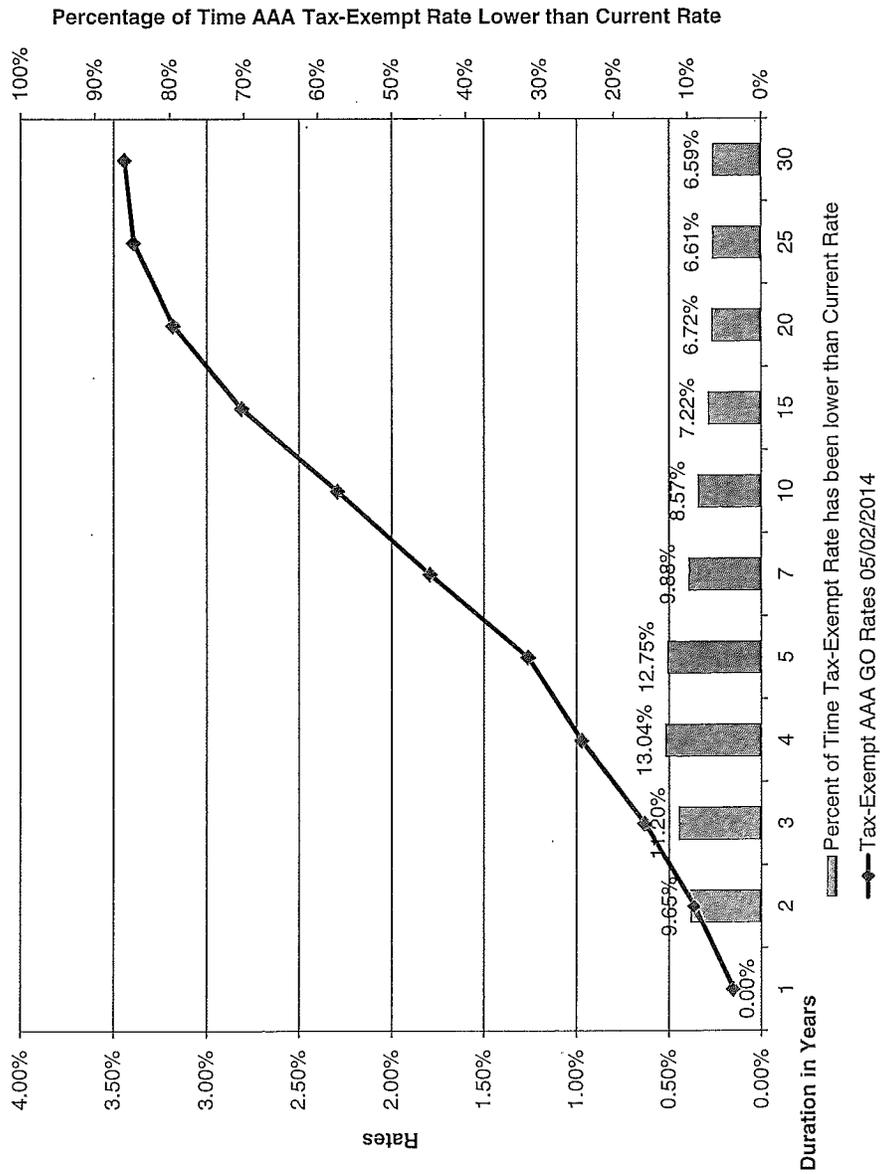


	1	5	10	15	20	25	30
Record Low	0.15	0.62	1.47	1.80	2.10	2.42	2.47
Record High	4.95	5.60	6.15	6.65	6.85	6.90	6.95
Average	2.25	3.14	3.86	4.35	4.63	4.78	4.81
Current	0.15	1.24	2.28	2.79	3.16	3.37	3.42

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# RATE HISTORY

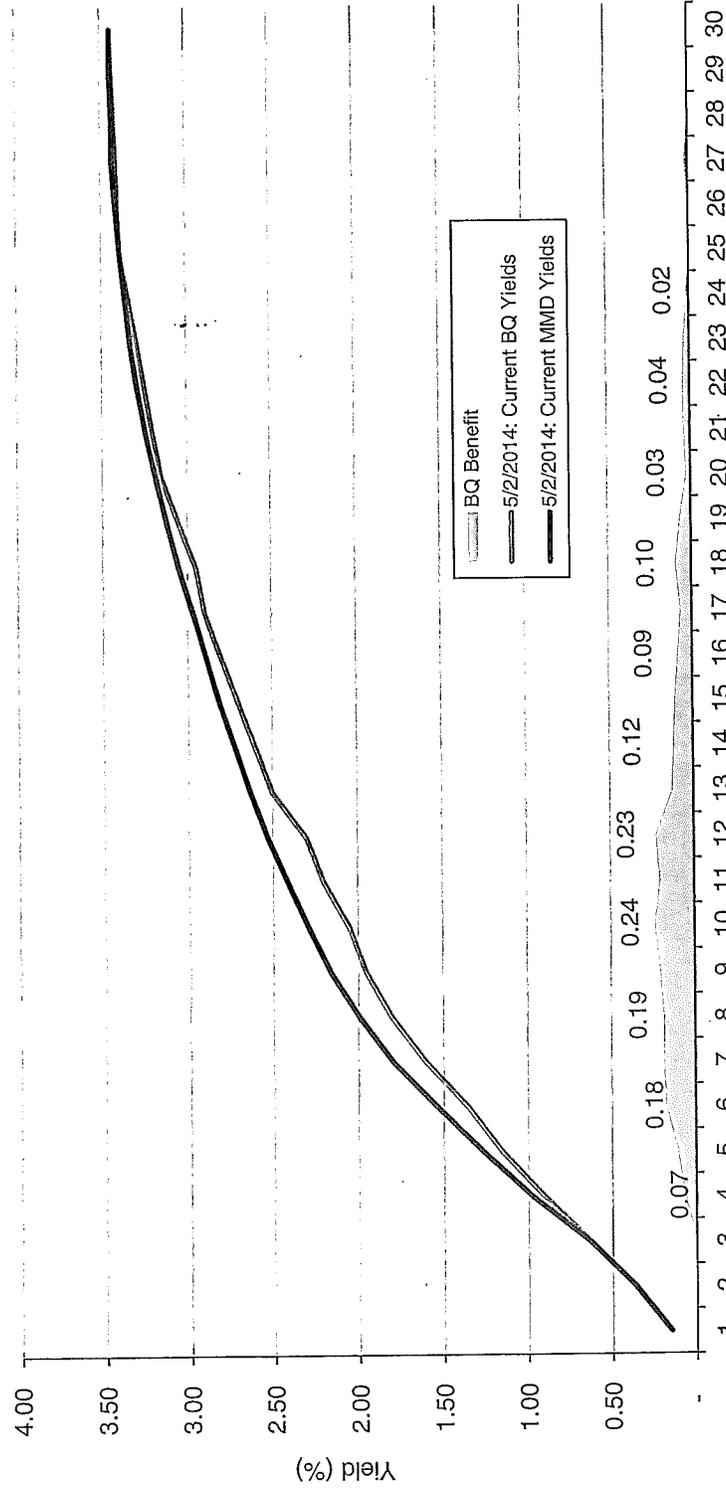
- Despite the relative steepness of the AAA MMD yield curve, absolute yields remain below historical levels.
- The graph below details the current MMD levels and the percentage of the time rates have been lower than today since 1993.



# CURRENT AAA BANK QUALIFIED CURVE VS. MMD

The current AAA BQ Yield Curve is shown below in comparison to the AAA MMD curve. The greatest benefit for BQ deals is usually seen in the 10-year to 20-year range of the curve.

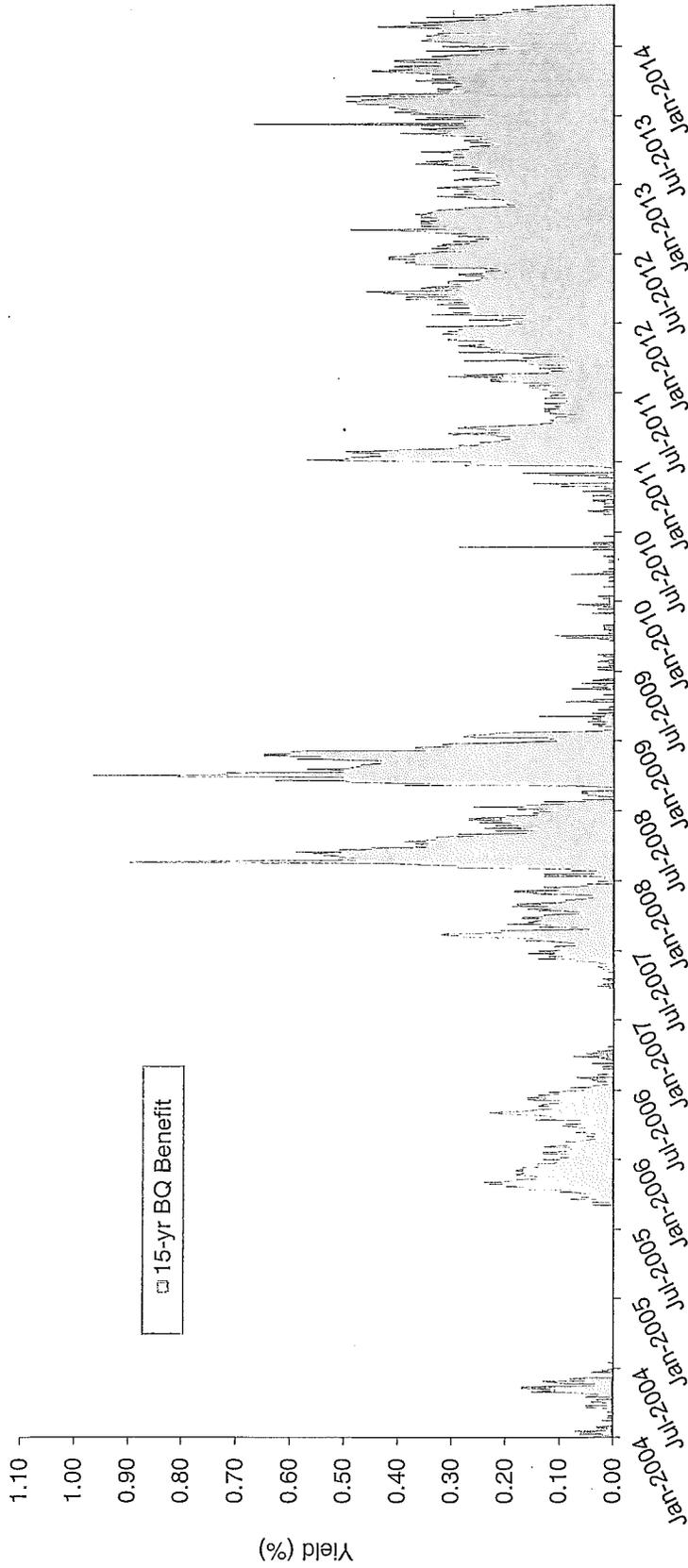
Natural AAA BQ Muni



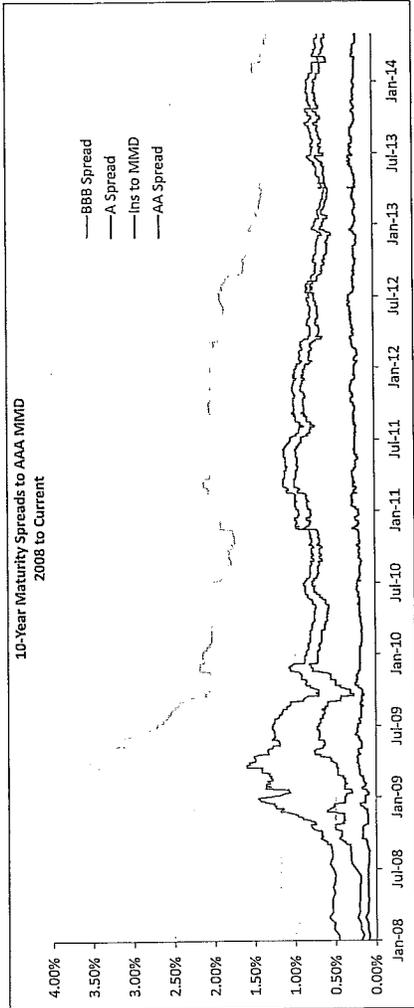
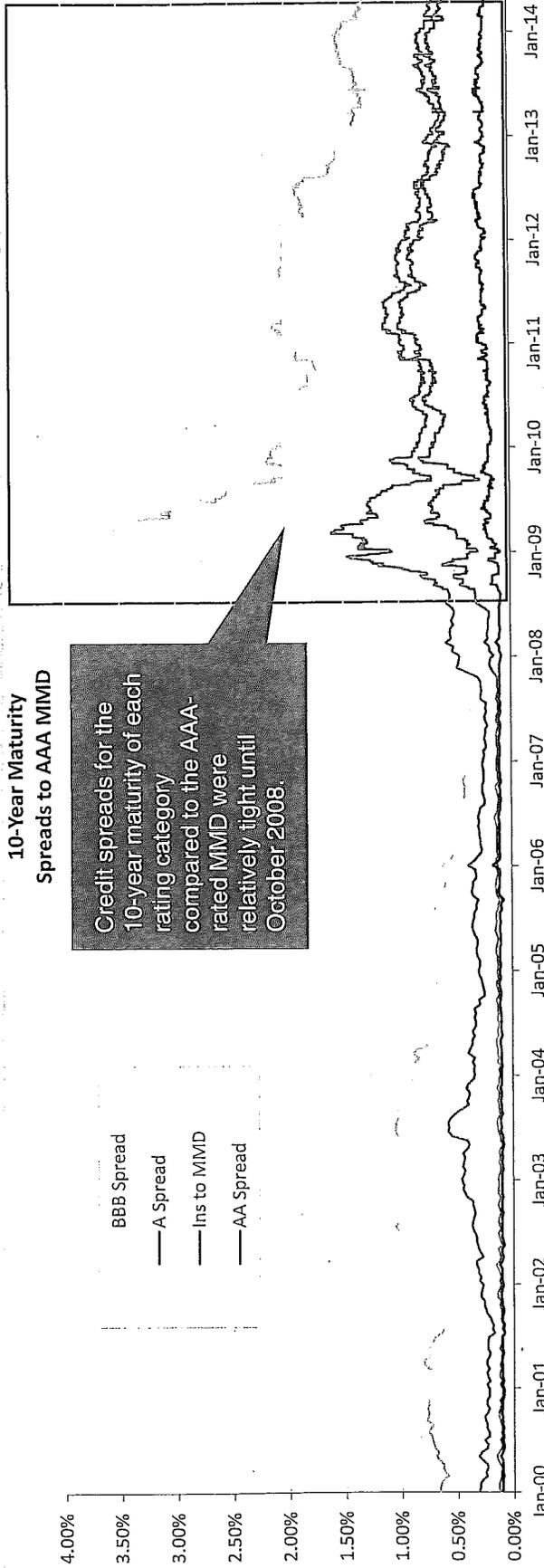
# HISTORIC 15-YR AAA BANK QUALIFIED VS. MMD

Bank qualified deals provided substantial yield benefits in the years leading up to the ARRA, when the bank qualified limit was raised to \$30 million. Due to increased supply, little advantage was seen in the 15-year rates until this limit returned to \$10 million in 2011.

**15-Year BQ Benefit over MMD  
2004 to Current**



# HISTORICAL CREDIT SPREADS TO AAA MMD



# RATE FORECAST

- The Bloomberg consensus of economists predicts that rates will rise over the next year.

Bloomberg Consensus	US Treasury	Current Rate	2014				2015		To 2015 Q2
			Q2	Q3	Q4	Q1	Q2		
2 Year		0.42%	0.51%	0.66%	0.85%	1.05%	1.24%	0.82%	
Economists Surveyed			56	56	55	53	48		
10 Year		2.59%	3.09%	3.24%	3.38%	3.49%	3.61%	1.02%	
Economists Surveyed			69	68	68	62	56		
30 Year		3.37%	3.92%	4.02%	4.14%	4.23%	4.34%	0.97%	
Economists Surveyed			50	50	49	49	42		

\*Source: Bloomberg as of May 2, 2014.

Bloomberg Consensus	Economic Indicators	Current Rate	2014				2015		To 2015 Q2
			Q2	Q3	Q4	Q1	Q2		
Real GDP		0.10%	3.00%	3.00%	3.10%	3.00%	3.00%	2.90%	
Consumer Price Index		1.40%	1.70%	1.70%	1.90%	1.90%	2.00%	0.60%	
Unemployment		6.67%	6.50%	6.40%	6.20%	6.10%	6.00%	-0.67%	
Fed Funds Target		0.25%	0.25%	0.25%	0.25%	0.25%	0.38%	0.13%	
3-month LIBOR		0.22%	0.27%	0.31%	0.37%	0.47%	0.62%	0.40%	

\*Source: Bloomberg as of May 2, 2014.

## SECTION 3



### Refunding Opportunities

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# GENERAL OBLIGATION REFUNDING OPPORTUNITIES

- The table below shows the results of a fixed rate, tax exempt refunding of the City's Series 2003 and 2006 General Obligation Warrants.
- This scenario assumes a refunding with bank qualified rates and a delivery date of September 4, 2014.
- Under current market conditions, a refunding of this issue could result in approximately \$621,526 in net present value savings, or 6.68% of the refunded par amount.
- Only about 50% of the 2006 issue can be refunded at this time, as it is not advance refundable. The numbers below reflect this calculation.

City of Daphne, AL			
Summary of Refunding Results			
<i>Series 2003 &amp; 2006 General Obligation Refunding Warrants</i>			
Ratings	<u>Aa2/ AA / --</u>		
	Series 2003	Series 2006	Total
Issue			
Total Par Amount	\$2,040,000	\$7,730,000	\$9,770,000
Old Debt Service	\$2,207,365	\$23,418,238	\$25,625,603
New Debt Service	\$2,123,142	\$22,764,765	\$24,887,907
True Interest Cost of Refunding Bonds	1.34%	2.55%	2.47%
Total Debt Service Savings Over Life of Bonds	\$84,223	\$653,473	\$737,696
Net Present Value Savings (%)	3.22%	7.64%	6.68%
Net Present Value Savings (\$)	\$64,947	\$556,579	\$621,526
Avg. Annual Savings	\$21,056	\$43,565	\$49,180
Final Maturity	4/1/2018	4/1/2029	

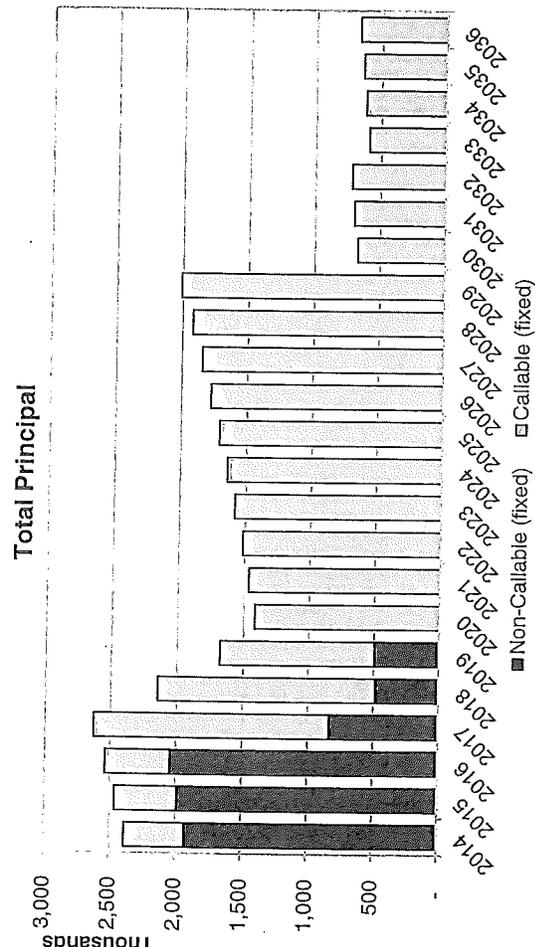
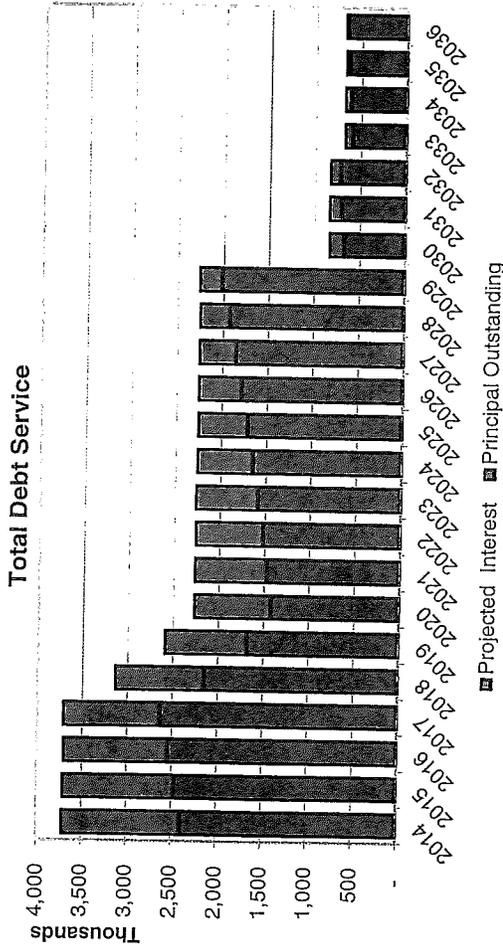
\*Assumes rates and credit spreads as of 5/8/2014 and a delivery date of 9/4/2014; savings shown are net of all fees & expenses

# REFUNDING ANALYSIS – SERIES 2003 & 2006 BONDS

- The table below displays the debt service savings provided by a combined refunding of both the Series 2003 and Series 2006 Bonds with general obligation bank qualified bonds.
- This structure would provide level savings throughout the life of each issue being refunded.

City of Daphne, AL									
Series 2003 & 2006 Refunding Bonds									
9/30 FY	Existing 2003 & 2006 D/S	Total P+I	Principal	Interest	P & I	Existing D/S	Net New D/S	Savings	
2014	-	-	-	-	-	-	(4,480)	4,480	
2015	2,486,803	660,000	148,436	808,436	1,613,113	2,421,549	65,254		
2016	2,485,403	565,000	244,950	809,950	1,610,713	2,420,663	64,740		
2017	2,488,383	1,210,000	233,650	1,443,650	981,513	2,425,163	63,220		
2018	2,283,128	1,130,000	209,450	1,339,450	880,513	2,219,963	63,165		
2019	1,734,963	625,000	186,850	811,850	881,075	1,692,925	42,038		
2020	1,414,813	490,000	168,100	658,100	715,575	1,373,675	41,138		
2021	1,416,138	505,000	153,400	658,400	716,025	1,374,425	41,713		
2022	1,414,575	520,000	138,250	658,250	715,025	1,373,275	41,300		
2023	1,415,025	530,000	122,650	652,650	717,525	1,370,175	44,850		
2024	1,413,275	545,000	106,750	651,750	716,275	1,368,025	45,250		
2025	1,414,450	565,000	90,400	655,400	716,525	1,371,925	42,525		
2026	1,413,375	635,000	73,450	708,450	660,650	1,369,100	44,275		
2027	1,415,050	655,000	54,400	709,400	661,125	1,370,525	44,525		
2028	1,414,250	560,000	34,750	594,750	775,475	1,370,225	44,025		
2029	1,415,975	575,000	17,250	592,250	778,525	1,370,775	45,200		
<b>Total:</b>	<b>\$ 25,625,603</b>	<b>\$ 9,770,000</b>	<b>\$ 1,982,736</b>	<b>\$ 11,752,736</b>	<b>\$ 13,139,650</b>	<b>\$ 24,887,907</b>	<b>\$ 737,696</b>		

# GENERAL OBLIGATION DEBT SUMMARY



Fiscal Year	Total Principal Outstanding	Total Projected Interest	Total Projected Debt Service	Total Principal Balance
9/30/2014	\$2,390,000	\$1,333,123	\$3,723,123	\$35,310,000
9/30/2015	2,465,000	1,251,523	3,716,523	32,920,000
9/30/2016	2,540,000	1,168,973	3,708,973	30,455,000
9/30/2017	2,630,000	1,083,265	3,713,265	27,915,000
9/30/2018	2,145,000	992,895	3,137,895	25,285,000
9/30/2019	1,675,000	914,870	2,589,870	23,140,000
9/30/2020	1,415,000	854,089	2,269,089	21,465,000
9/30/2021	1,465,000	803,295	2,268,295	20,050,000
9/30/2022	1,515,000	748,076	2,263,076	18,585,000
9/30/2023	1,580,000	688,133	2,268,133	17,070,000
9/30/2024	1,640,000	619,883	2,259,883	15,490,000
9/30/2025	1,705,000	553,470	2,258,470	13,850,000
9/30/2026	1,775,000	483,545	2,258,545	12,145,000
9/30/2027	1,845,000	410,801	2,255,801	10,370,000
9/30/2028	1,920,000	334,233	2,254,233	8,525,000
9/30/2029	2,010,000	253,558	2,263,558	6,605,000
9/30/2030	670,000	169,060	839,060	4,595,000
9/30/2031	700,000	143,000	843,000	3,925,000
9/30/2032	720,000	114,600	834,600	3,225,000
9/30/2033	590,000	88,400	678,400	2,505,000
9/30/2034	615,000	64,300	679,300	1,915,000
9/30/2035	635,000	39,300	674,300	1,300,000
9/30/2036	665,000	13,300	678,300	665,000
	\$35,310,000	\$13,125,629	\$48,435,629	
			Non-Callable	\$7,780,000
			Callable	\$27,530,000
			Fixed Rate	\$35,310,000

\*Not included above is the Series 2002 Limited Obligation Revenue Warrants issued on behalf of the Jubilee Square.

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APPENDIX A



Debt Profile

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Raymond James does not provide accounting, tax or legal advice; however, you should be aware that any proposed transaction could have accounting, tax, legal or other implications that should be discussed with your advisors and/or legal counsel.

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This Presentation is not a binding commitment, obligation, or undertaking of Raymond James. No obligation or liability with respect to any issuance or purchase of any Bonds or other securities described herein shall exist, nor shall any representations be deemed made, nor any reliance on any communications regarding the subject matter hereof be reasonable or justified unless and until (1) all necessary Raymond James, rating agency or other third party approvals, as applicable, shall have been obtained, including, without limitation, any required Raymond James senior management and credit committee approvals, (2) all of the terms and conditions of the documents pertaining to the subject transaction are agreed to by the parties thereto as evidenced by the execution and delivery of all such documents by all such parties, and (3) all conditions hereafter established by Raymond James for closing of the transaction have been satisfied in our sole discretion. Until execution and delivery of all such definitive agreements, all parties shall have the absolute right to amend this Presentation and/or terminate all negotiations for any reason without liability therefor.

**RAYMOND JAMES®**

## Suzanne Henson

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**From:** Tommie Conaway  
**Sent:** Friday, April 11, 2014 11:06 AM  
**To:** Suzanne Henson  
**Subject:** Fwd: from KEN FUNDERBURK

Sent from my iPad

Begin forwarded message:

**From:** Debby Wyatt <[deb.wyatt@merchantcapital.com](mailto:deb.wyatt@merchantcapital.com)>  
**Date:** April 9, 2014, 2:04:28 PM CDT  
**To:** "[councildistrict1@daphneal.com](mailto:councildistrict1@daphneal.com)" <[councildistrict1@daphneal.com](mailto:councildistrict1@daphneal.com)>  
**Subject:** from KEN FUNDERBURK

Councilwoman Conaway, Thank you so much for the discussion recently regarding financing possibilities. Please allow this memo to serve as a reminder and an acceptance of your invitation for us to attend the Finance Committee meeting the 2<sup>nd</sup> Monday in May (12<sup>th</sup>). As I explained during our conversation, Merchant Capital is the leading municipal debt underwriter in Alabama and we have an opportunity to present for consideration.

Incidentally, I was delighted to learn that you and some Councilmembers are planning to attend our dinner, in connection with the Alabama League of Municipalities function, on Sunday, May 4<sup>th</sup>. I look forward to meeting you there where we might discuss briefly the planned visit on the 12<sup>th</sup>.

**Kenneth C. Funderburk**  
Executive Vice President  
MERCHANT CAPITAL  
P O Box 241858 (36124)  
2660 EastChase Lane-4<sup>th</sup> Floor  
Montgomery, AL 36117  
334-462-5110 - cell / 334-834-5100 - office  
[kenf@merchantcapital.com](mailto:kenf@merchantcapital.com)



**Tommie Conaway**  
City Council, District 1  
[councildistrict1@daphneal.com](mailto:councildistrict1@daphneal.com)  
City of Daphne, Alabama - "The Jubilee City"  
Phone: 251-621-9000 Web: [www.daphneal.com](http://www.daphneal.com)

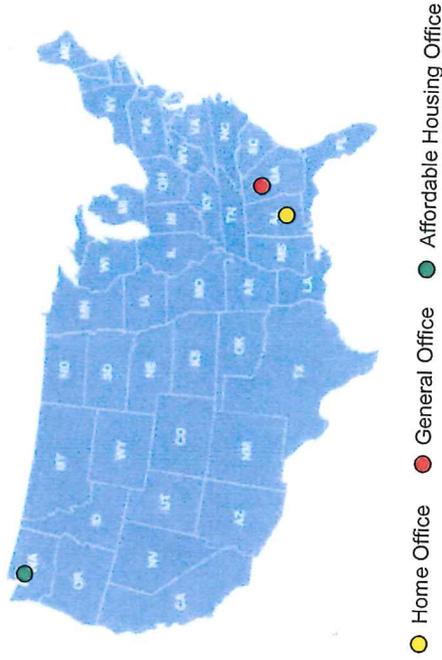
Section 1 Merchant Capital Information

## Merchant Capital History and Qualifications

- Merchant Capital is a full-service investment banking firm focused exclusively on the public finance sector. From our base in Alabama, we have opened offices in Georgia and Washington. Today, we continue to expand our offices and professional staff, currently employing 30 professionals.
- Merchant Capital is a privately owned company, and different by design. Since the firm's founding in 1987, its partners have sought to provide municipal issuers with an alternative to larger Wall Street banks.
- Our focus has always been to enhance value for clients with known, managed risk parameters. We provide clients with a wealth of experience and knowledge more critical to them today than ever.
- Some of our highlights include:

- Five out of the six founding partners remain actively engaged with the company
- We have one of the largest public finance presences in the Southeastern U.S.
- We have closed business in 40 states and Guam
- We are typically ranked as one of the top five senior managers in the Southeast region

### Merchant Capital Office Locations



## Merchant Capital has a proven and successful record in Southeast bond financings

- Merchant Capital consistently sells more municipal negotiated new issues every year than any other investment banking firm in Alabama.
- In 2013, Merchant Capital sole managed 104 financings totaling over \$1.24 billion. As noted in the chart below, in 2013, Merchant Capital served as senior manager on \$1.2 billion of municipal bond issues – almost six times that of our closest competitor – just last year.
- Among Alabama headquartered firms, Merchant Capital has ranked 1<sup>st</sup> in the number of negotiated issues senior-managed every year for the past eighteen years.
- During the past five years, we have underwritten or advised on over 473 transactions totaling almost \$6.6 billion in par amount.

Merchant Capital is the number one Alabama based senior manager of negotiated municipal bond issues in 2013			
National Ranking	Managing Underwriter	Par (\$ mil)	Issues Banked
25	Merchant Capital, LLC	\$1,188.3	98
55	The Frazer Lanier Company	236.2	33
63	Joe Jolly & Co. Inc.	176.2	25
89	Sterne. Agee & Leach. Inc.	67.8	9
115	Thornton Farish, Inc.	10.6	2
117	W.R. Taylor & Company LLC	6.8	3

Source: Thomson Reuters

- (1) Ranked by number of issues underwritten with full credit given to senior manager  
 (2) Southeast includes: AL,AR,FL,GA,KY,MS,NC,SC,TN and VA

Merchant Capital is the number one Alabama based senior manager of negotiated municipal bond issues for the past 20 years (1994 - 2013)			
National Ranking	Managing Underwriter	Par (\$ mil)	Issues Banked
1	Merchant Capital, LLC	\$19,528.3	1,490
2	The Frazer Lanier Company	5,963.0	544
4	Joe Jolly & Co.	3,166.3	559
3	Sterne. Agee & Leach. Inc.	3,163.0	182
5	Thornton Farish, Inc.	2,715.0	149
6	Blount Parrish Roton, Inc.	1,473.3	153
7	W.R. Taylor & Company	1,084.6	100
8	Compass Bank	484.7	57
9	Regions (formerly AmSouth)	302.6	48
10	Protective Securities	50.4	4

**MERCHANT CAPITAL**  
LLC

## Background, Availability, Experience and Qualifications of Personnel

### Mr. Kenneth C. Funderburk

Executive Vice President

Lakeview Center | Suite 400  
2660 EastChase Lane  
Montgomery, AL 36117  
(334) 834-5100

ken.funderburk@merchantcapital.com

- Mr. Funderburk is a licensed securities professional with more than two decades of experience in municipal finance.
- Mr. Funderburk has provided debt analysis and debt restructuring alternatives for a broad range of municipal entities and is experienced in representing clients before rating agencies, bond insurers, and other financial institutions and investors.
- Mr. Funderburk received an Economics Degree from Auburn University. He is also a graduate of the Economic Development Institute at the University of Oklahoma and a graduate of the Institute for Management at the University of Georgia.
- Mr. Funderburk is a partner of Merchant Capital and is responsible for project management and business development for the firm. He works closely with developers and various municipal officials in structuring a wide variety of debt offerings.

### Mr. Fred W. "Ty" Tyson, Jr.

Assistant Vice President

Lakeview Center | Suite 400  
2660 EastChase Lane  
Montgomery, AL 36117  
(334) 834-5100

ty.tyson@merchantcapital.com

- Mr. Tyson joined Merchant Capital in March 2010 as a Bond Trader to assist in the sale of municipal bond financings.
- Prior to Merchant Capital, Mr. Tyson worked for a private construction company that completed an extensive variety of public/private projects, many for public building authorities and boards of education across the Southeast.
- Mr. Tyson is a licensed securities professional and is a graduate of the University of Alabama.

## Selected Merchant Capital Experience in Alabama

 Daphne <i>The Jubilee City</i> \$6,630,000 City of Daphne 1992-1993	 ELBERTA \$1,670,000 Town of Elberta 2012	 \$116,150,000 City of Orange Beach 2001-2012	 \$3,615,000 City of Foley 2009	 City of Gulf Shores \$81,735,000 City of Gulf Shores 2002-2012
 \$1,320,000 Town of Summerdale 2012	 \$32,535,000 City of Andalusia 2009-2011	 \$3,600,000 City of Saraland 2007	 \$7,875,000 Mobile County 2013	 \$9,260,000 Clarke-Mobile Counties Gas District 2012
 \$11,075,000 State Board of Education Faulkner State Community College 2005	 \$163,965,000 University of South Alabama 2004-2008	 \$91,260,000 Samford University 2001-2008	 \$1,136,250,000 Auburn University 1993-2012	 \$149,645,000 PowerSouth Energy Cooperative 2010-2011

NOTE: The above represents select issuers to which the Merchant Capital team has provided investment banking services

Selected Merchant Capital Experience in Alabama

 <p>\$4,500,000 City of Chickasaw 2013</p>	 <p>\$125,930,000 City of Orange Beach 2001-2013</p>	 <p>\$81,735,000 City of Gulf Shores 2002-2012</p>	 <p>\$1,136,250,000 Auburn University 1993-2012</p>	 <p>\$32,380,000 City of Tuscaloosa 2012</p>
 <p>\$175,765,000 Montgomery County 1999-2010</p>	 <p>\$137,180,000 Troy University 1996-2009</p>	 <p>\$134,290,000 City of Hoover 1999-2013</p>	 <p>\$32,535,000 City of Andalusia 2009-2011</p>	 <p>\$1,825,000 Limestone County 2009</p>
 <p>\$186,750,000 City of Montgomery 2001-2013</p>	 <p>\$158,210,000 Montgomery Water Works &amp; Sewer Board 1996-2012</p>	 <p>\$204,595,000 Mobile County 1999-2013</p>	 <p>\$158,795,000 City of Opelika 1998-2012</p>	 <p>\$33,285,000 City of Millbrook 1998-2011</p>

NOTE: The above represents select issuers to which the Merchant Capital team has provided investment banking services

## Montgomery Advertiser

A GANNETT COMPANY

January 21, 2014

### Merchant Capital No. 1 investment bank by issue volume for 20 years

By Brad Harper  
bharper1@gannett.com

The state's most prodigious bond issuer has reached another milestone.

Montgomery-based Merchant Capital, which manages municipal bonds and other funds, has been named Alabama's No. 1 investment bank by issue volume for the 20th consecutive year by national tracking company Thomson Reuters.

Last year alone, it managed 98 bond issues worth a total of nearly \$1.2 billion for municipal issues such as water and sewer work and industrial development. Its 2013 total was good enough for No. 2 in the Southeast in the public finance category.

Merchant Capital also led the nation in multi-family housing projects.

"We are grateful for the confidence (clients) continue to place in our team, and Merchant Capital looks forward to serving municipal and corporate customers across the Southeast in 2014 and beyond," Chairman Thomas Harris said.

The honor comes a year after the company celebrated its 25th anniversary.

In 2012, it handled 115 bond issues worth a total of \$1.57 billion. Its clients over the past two years have included the city of Montgomery, the city of Wetumpka, the city of Prattville, Autauga County, Auburn Montgomery and Alabama State; along with many more entities here and across the nation.

Some of its recent business has come from municipalities refinancing those bonds through Merchant Capital to save public dollars as interest rates fell. The city of Montgomery did just that in late 2011, saving \$8 million.

Company officials said other cities and counties across the state and nation were rushing to do the same last year before the rates rise again.

Harris said Merchant Capital also has prided itself on its role in economic development, which falls in line with the goals of many of its clients. In particular, he said the Montgomery area has "a passionate, pro-business political leadership" that shares a vision of development and progress.

"Several of us (at Merchant Capital) have come from economic development backgrounds before we got into banking, and we find that skill set is helpful in working with cities and counties around the region," he said.

Since its inception in 1987 the firm has managed over \$40 billion in municipal, industrial and housing bonds. Merchant Capital's corporate headquarters is in Montgomery, but it also has offices in Atlanta and on the West Coast.

Thomson Reuters is an independent New York-based company tracking bond issues nationwide and publishes rankings annually.

### Additional Facts

National ranks

Here's where state investment banks land in the U.S. rankings, by the dollar amount of issues in 2013:

No. 25: Merchant Capital LLC, \$1.18 billion in issues in 2013

No. 65: The Frazer Lanier Company, \$236,200

No. 63: Joe Jolly & Co. Inc., \$176,200

No. 89: Sterne, Agee & Leach Inc., \$67,800

No. 115: Thornton Farish Inc., \$10,600

No. 117: W.R. Taylor & Co. LLC, \$6,800

Thomson Reuters

Section 2 City of Daphne Financial Snapshot

MERCHANT CAPITAL  
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Section 2 City of Daphne Financial Snapshot

MERCHANT CAPITAL  
LLC

## City Income Statement (General Fund)

<u>Revenues</u>	2008	2009	2010	2011	2012
Taxes	18,089,770	18,282,348	18,169,080	18,758,584	19,402,587
Licenses & Permits	2,348,757	1,913,500	1,733,817	1,840,438	1,864,731
Intergovernmental	195,574	270,176	220,397	199,113	242,715
Grants	314,111	327,265	419,052	568,652	317,517
Fees & Charges	350,858	336,712	428,922	417,976	430,403
Interest	305,893	78,083	57,386	231,257	184,046
Fines & Forfeitures	371,702	438,638	401,835	432,640	362,904
Miscellaneous	80,958	157,212	259,457	230,416	102,160
<b>Total Revenues</b>	<b>22,057,623</b>	<b>21,803,934</b>	<b>21,689,946</b>	<b>22,679,076</b>	<b>22,907,063</b>
<b>Expenditures</b>					
General Government	3,124,837	3,299,148	2,948,180	3,564,427	3,207,054
Public Safety	8,192,973	8,520,819	8,416,326	8,423,661	8,770,883
Public Works	3,508,471	3,489,283	3,217,519	3,352,724	3,722,333
Parks & Recreation	1,943,232	1,868,435	1,787,634	1,817,955	1,843,509
Capital Outlay	1,012,752	703,052	1,731,491	1,372,415	1,444,968
<b>Total Expenditures</b>	<b>17,782,265</b>	<b>17,880,737</b>	<b>18,101,150</b>	<b>18,531,182</b>	<b>18,988,747</b>
<b>Other Financing Sources (Uses)</b>					
Debt and Capital Lease Proceeds		146,678	506,969		
Transfers to Other Funds	-3,396,804	-3,530,570	-3,708,196	-5,436,162	-4,790,153
Transfers from Other Funds	83,204	6,799			
<b>Total Other Financing</b>	<b>-3,313,600</b>	<b>-3,377,093</b>	<b>-3,201,227</b>	<b>-5,436,162</b>	<b>-4,790,153</b>
<b>Excess (Deficit)</b>	<b>961,756</b>	<b>546,105</b>	<b>387,568</b>	<b>-1,288,267</b>	<b>-871,837</b>
<b>Fund Balance</b>					
Beginning	10,050,583	10,510,392	11,226,993	12,087,464	10,965,329
Transfers to Equity of Other Funds	-501,947	170,496	472,903	166,131	-146,634
<b>Ending Fund Balance</b>	<b>10,510,392</b>	<b>11,226,993</b>	<b>12,087,464</b>	<b>10,965,329</b>	<b>9,946,858</b>
<b>% of Fund Balance to Expenditures</b>	<b>59.11%</b>	<b>62.79%</b>	<b>66.78%</b>	<b>59.17%</b>	<b>52.38%</b>

S&P considers % of  
Fund Balance to  
Expenditures of Greater  
than 15% **Very Strong**

## Existing Debt Service

Period Ending	Series 2002 Limited Obligation		Series 2003 General Obligation		Series 2006 General Obligation		Series 2010 General Obligation		Series 2012 General Obligation		TOTAL	
	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest	Principal	Interest
9/30/2014			\$460,000	\$94,415	\$1,140,000	\$796,388	\$340,000	\$34,188	\$450,000	\$409,633	\$2,390,000	\$1,334,623
9/30/2015		Current Amount	475,000	76,015	1,185,000	750,788	345,000	25,688	460,000	400,566	2,465,000	1,253,056
9/30/2016		Outstanding as of	495,000	57,015	1,230,000	703,388	350,000	18,788	465,000	391,333	2,540,000	1,170,523
9/30/2017		September 30, 2012 was	515,000	39,195	1,280,000	654,188	365,000	10,038	470,000	381,608	2,630,000	1,085,028
9/30/2018		\$4,736,116.	530,000	20,140	1,130,000	602,988			485,000	371,324	2,145,000	994,452
9/30/2019					1,180,000	554,963			495,000	361,558	1,675,000	916,520
9/30/2020					910,000	504,813			505,000	351,170	1,415,000	855,983
9/30/2021					950,000	466,138			515,000	339,303	1,465,000	805,441
9/30/2022					990,000	424,575			525,000	325,908	1,515,000	750,483
9/30/2023					1,035,000	380,025			545,000	310,833	1,580,000	690,858
9/30/2024					1,085,000	328,275			555,000	294,383	1,640,000	622,658
9/30/2025					1,135,000	279,450			570,000	277,108	1,705,000	556,558
9/30/2026					1,185,000	228,375			590,000	258,366	1,775,000	486,741
9/30/2027					1,240,000	175,050			605,000	239,028	1,845,000	414,078
9/30/2028					1,295,000	119,250			625,000	218,628	1,920,000	337,878
9/30/2029					1,355,000	60,975			655,000	196,403	2,010,000	257,378
9/30/2030									670,000	173,080	670,000	173,080
9/30/2031									700,000	147,667	700,000	147,667
9/30/2032									720,000	119,400	720,000	119,400
9/30/2033									590,000	92,333	590,000	92,333
9/30/2034									615,000	68,400	615,000	68,400
9/30/2035									635,000	43,533	635,000	43,533
9/30/2036									665,000	17,733	665,000	17,733
											\$35,310,000	\$13,194,401

Purpose: Conduit Debt Obligation Refund Series 1993 GO & Series 1995 GO Refund Series 1999 GO & New Money for Capital Improvements Refund Series 2007 GO Refund Series 2002 GO, Series 2006 Limited Obligation, & New Money for Roads and Improvements

Daphne will retire 56% of its General Obligation debt in 10 years.

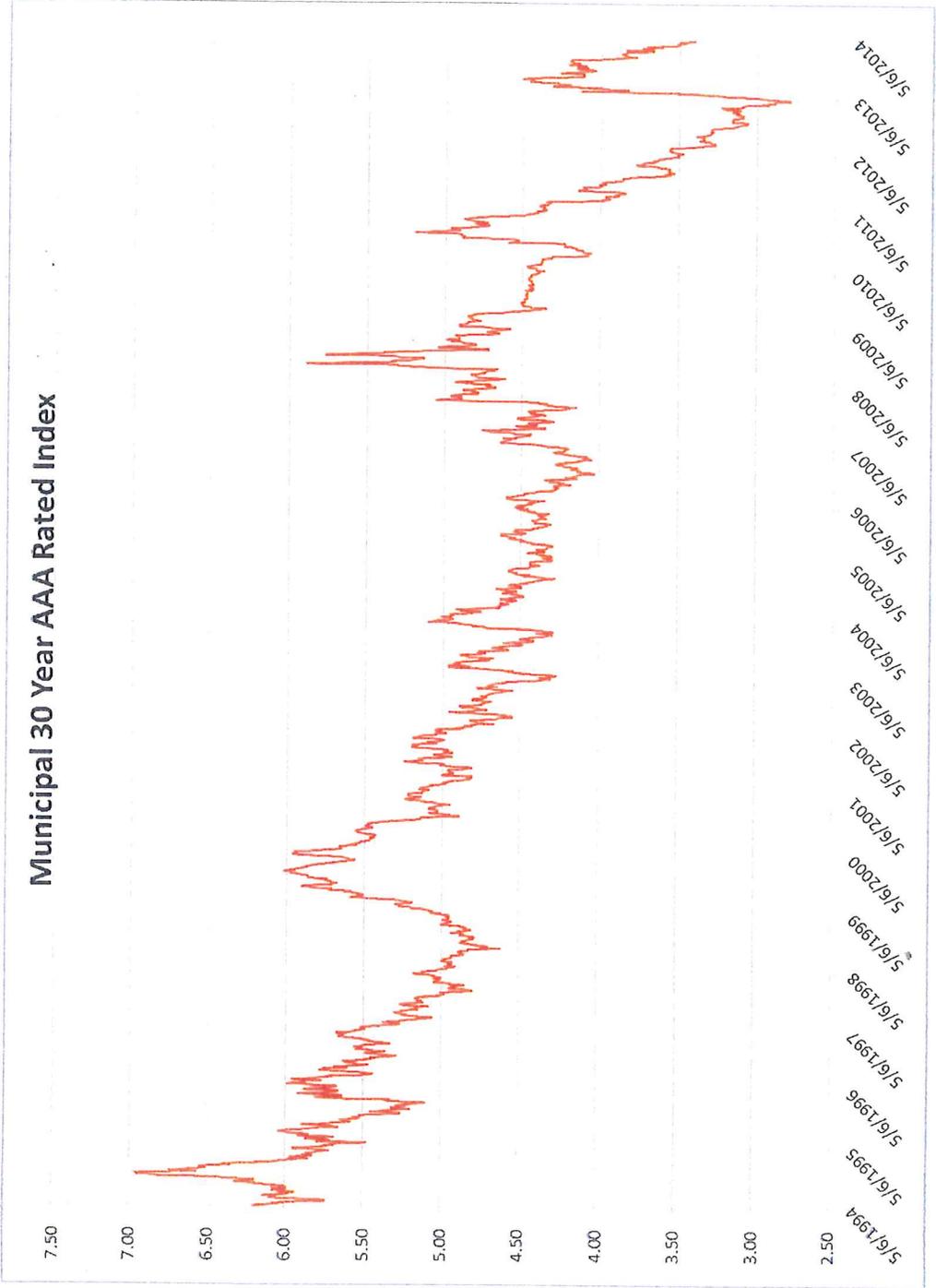
## Standard & Poor's Currently Rates the City at 'AA' with a 'Stable' Outlook

The rating reflects S&P's view of the city's:

- Strong wealth and income levels
- Very Strong financial position
- Historically, financial operations and results have been very strong, reflecting the city's conservative fiscal practices and budgeting.
- Standard & Poor's deems Daphne's management practices "good" under its Financial Management Assessment methodology, indicating practices exist in most areas, though not all might be formalized or regularly monitored by governance officials.
- The stable outlook reflects our expectation that continued sound budgetary practices will ensure that sufficient revenues are available for the operations of the city, capital projects, and debt repayment. As long as the city maintains a strong fund balance position, it is unlikely that the rating could be lowered in the near future. Continued commercial and residential growth and diversification may eventually lead to a higher rating.

Source: Standard & Poor's

Interest Rates Remain Near Historic Lows



# The City of Daphne, Alabama

## Proposed Debt Service--Series 2014 Bonds Refunding of the Series 2003 G.O. Warrants

### Assumptions:

Market Rates Assume AA Rated, BQ Bonds  
Savings are net of estimated expenses  
Fill Solution--Savings Taken as Cash at Closing

### Sources:

Par Amount	\$2,585,000
Net Premium	\$65,774
	\$2,650,774

### Uses:

Escrow	2,514,340
Costs of Issuance	76,850
Cash at Closing	59,585
	\$2,650,774

### Bond Debt Service:

		Existing Series 2003	
Period Ending	Principal	Interest	Debt Service
1 9/30/2014	\$460,000	\$47,208	\$507,208
2 9/30/2015	475,000	76,015	551,015
3 9/30/2016	495,000	57,015	552,015
4 9/30/2017	515,000	39,195	554,195
5 9/30/2018	530,000	20,140	550,140
	\$2,475,000	\$239,573	\$2,714,573

Existing Average Coupon

3.75%

		Proposed Series 2014			
Period Ending	Principal	Interest	Debt Service	Savings	PV Savings
1 9/30/2014	\$495,000	\$8,617	\$503,617	\$3,591	\$3,586
2 9/30/2015	505,000	41,800	546,800	4,215	4,245
3 9/30/2016	520,000	31,700	551,700	315	361
4 9/30/2017	530,000	21,300	551,300	2,895	2,856
5 9/30/2018	535,000	10,700	545,700	4,440	4,308
	\$2,585,000	\$114,117	\$2,699,117	\$15,456	\$15,356
				<i>Savings taken as cash at closing</i>	
				Total PV Savings	
				\$74,941	

Percentage savings of refunded bonds

3.03%

True Interest Cost

0.83%

# The City of Daphne, Alabama

## Proposed Debt Service--Series 2014 Bonds

Refunding of the Series 2006 G.O. Warrants

### Assumptions:

Market Rates Assume AA Rated, BQ Bonds

Savings are net of estimated expenses

Fill Solution--Savings Taken as Cash at Closing

### Sources:

Par Amount	\$8,540,000
Net Premium	\$3,728
	\$8,543,728

### Uses:

Escrow	7,920,135
Costs of Issuance	137,900
Cash at Closing	485,692
	\$8,543,728

### Bond Debt Service:

Period Ending	Existing Series 2006			Proposed Series 2014			PV Savings	
	Principal	Interest	Debt Service	Principal	Interest	Debt Service		
1 9/30/2015	\$0	\$323,994	\$323,994	\$160,000	\$160,700	\$320,700	\$4,379	
2 9/30/2016	0	323,994	323,994	130,000	189,640	319,640	4,939	
3 9/30/2017	640,000	323,994	963,994	775,000	187,040	962,040	2,594	
4 9/30/2018	565,000	298,394	863,394	690,000	171,540	861,540	2,387	
5 9/30/2019	590,000	274,381	864,381	705,000	157,740	862,740	2,086	
6 9/30/2020	455,000	249,306	704,306	560,000	143,640	703,640	1,131	
7 9/30/2021	425,000	229,969	654,969	515,000	135,240	650,240	4,500	
8 9/30/2022	495,000	211,375	706,375	580,000	126,228	706,228	546	
9 9/30/2023	515,000	189,100	704,100	585,000	114,628	699,628	3,984	
10 9/30/2024	540,000	163,350	703,350	600,000	101,465	701,465	1,784	
11 9/30/2025	560,000	139,050	699,050	610,000	87,665	697,665	1,308	
12 9/30/2026	590,000	113,850	703,850	630,000	72,415	702,415	1,269	
13 9/30/2027	620,000	87,300	707,300	650,000	56,035	706,035	1,069	
14 9/30/2028	645,000	59,400	704,400	665,000	38,485	703,485	748	
15 9/30/2029	675,000	30,375	705,375	685,000	19,865	704,865	402	
	\$7,315,000	\$3,017,831	\$10,332,831	\$8,540,000	\$1,762,325	\$10,302,325	\$33,129	
	<i>Savings taken as cash at closing</i>						\$30,506	\$485,692
	<b>Total PV Savings</b>							<b>\$518,821</b>

Existing Average Coupon	4.49%
Percentage savings of refunded bonds	7.09%
True Interest Cost	2.40%

**Proposed Debt Service--Series 2014 Bonds**  
 Refunding of the Series 2003 & 2006 G.O. Warrants

**Assumptions:**

Market Rates Assume AA Rated, BQ Bonds  
 Savings are net of estimated expenses

**Fill Solution--Savings Taken as Cash at Closing**

**Sources:**

Par Amount \$9,995,000  
 Net Premium \$165,689  
 \$10,160,689

**Uses:**

Escrow 9,418,987  
 Costs of Issuance 152,450  
 Cash at Closing 589,252  
 \$10,160,689

**Bond Debt Service:**

Period Ending	Combined Existing Series 2003 & 2006			Proposed Series 2014			PV Savings
	Principal	Interest	Debt Service	Principal	Interest	Debt Service	
1 9/30/2014	\$0	\$38,008	\$38,008	\$25,000	\$8,683	\$33,683	\$4,324
2 9/30/2015	475,000	379,609	854,609	630,000	217,800	847,800	6,809
3 9/30/2016	495,000	360,609	855,609	615,000	238,440	853,440	2,169
4 9/30/2017	645,000	342,789	987,789	755,000	226,140	981,140	6,649
5 9/30/2018	1,095,000	318,534	1,413,534	1,205,000	203,490	1,408,490	5,044
6 9/30/2019	590,000	274,381	864,381	695,000	167,340	862,340	2,041
7 9/30/2020	455,000	249,306	704,306	555,000	146,490	701,490	2,816
8 9/30/2021	425,000	229,969	654,969	515,000	135,390	650,390	4,579
9 9/30/2022	495,000	211,375	706,375	575,000	126,378	701,378	4,998
10 9/30/2023	515,000	189,100	704,100	585,000	114,878	699,878	4,223
11 9/30/2024	540,000	163,350	703,350	600,000	101,423	701,423	1,928
12 9/30/2025	560,000	139,050	699,050	610,000	87,323	697,323	1,728
13 9/30/2026	590,000	113,850	703,850	630,000	72,073	702,073	1,778
14 9/30/2027	620,000	87,300	707,300	650,000	55,693	705,693	1,608
15 9/30/2028	645,000	59,400	704,400	665,000	38,143	703,143	1,258
16 9/30/2029	675,000	30,375	705,375	685,000	19,523	704,523	853
	\$8,820,000	\$3,187,004	\$12,007,004	\$9,995,000	\$1,959,203	\$11,954,203	\$52,800
				<i>Savings taken as cash at closing</i>			\$589,252
				<b>Total PV Savings</b>			<b>\$642,157</b>

Existing Average Coupon 4.44%

Percentage savings of refunded bonds 7.28%  
 True Interest Cost 2.31%

**Dane Haygood**  
Mayor

**Vickie Hinman**  
Human Resources Director



*The Jubilee City*

**Sherree Hilburn**  
Payroll and Benefits Coordinator

**Sandi Cushway**  
Human Resources Assistant

May 8, 2014

**HUMAN RESOURCES DEPARTMENT**  
**ACTIVITY REPORT**

**Positions**

Recreation Program Coordinator  
PT HR Technician  
Recreation PSW  
PT Public Service Worker  
Corrections Officer  
Library Computer Services Technician  
Public Works Intern  
Mechanical Admin. Tech.

**Status**

Pending  
Pending  
Promotion: 5/15/14  
Posting: 5/9-5/23  
DOH: 5/29/14  
Pending  
Pre-employment process  
Interviewing

**Safety Committee meeting was held on May 7, 2014.** Report of City employee injuries and property damages year-to-date was given. The Committee is currently reviewing the cost of ordering “cooling towels” for employees in Public Works for the summer.

**Next Safety Committee meeting on May 28, 2014 at 10:00 a.m.**

HR projects/meetings:

- Departmental Merit increase requests due April 30, 2014. Submitted requests are being reviewed by the Mayor.
- Currently keying in all employee evaluations.
- Employee Benefits/Wellness Fair date is August 13. Sending out notices to vendors.
- Processing Volunteer Firefighter applications
- Processing New Employee folders

Human Resources Department  
P.O. Box 400 Daphne, Alabama 36526  
Phone: (251) 621-3075 • Fax: (251) 621-4506

# SALES & USE TAXES

May 19, 2014 Council

## ACTUAL COLLECTIONS

## FY 2014 BUDGET vs ACTUAL

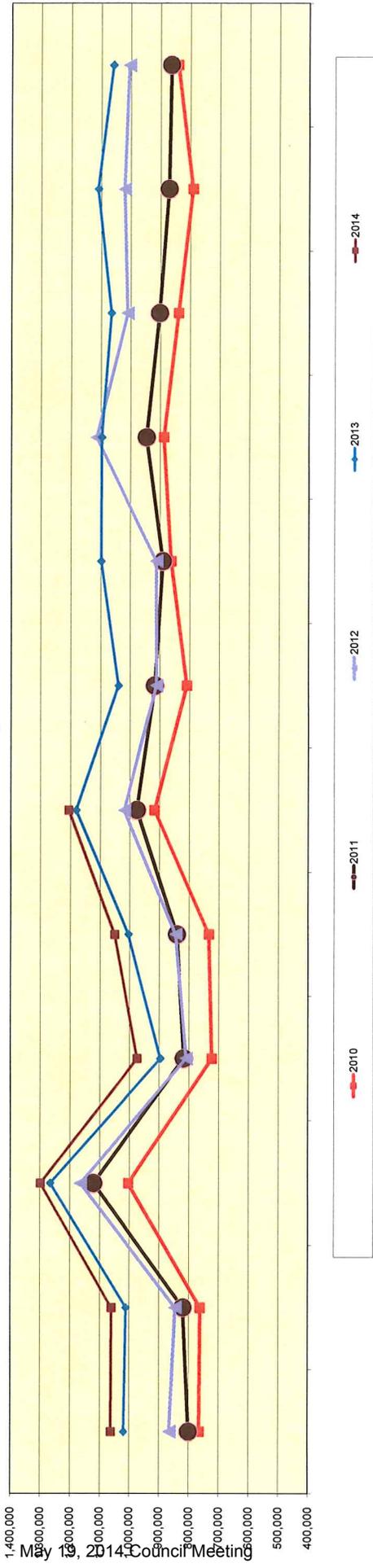
Month	7/8 Year												Budget	Monthly Variance	YTD Variance	% of Budget
	2010	2011	2012	2013	2014	Sparklines										
October	764,641.13	800,512.03	864,727.27	1,019,065.37	1,062,861.14							1,031,207	31,654.56	31,654.56	3.1%	
November	761,955.37	819,834.09	845,342.45	1,011,813.96	1,061,121.86							1,028,397	32,725.11	64,379.67	3.2%	
December	1,004,037.20	1,121,383.45	1,165,135.62	1,266,051.50	1,299,075.20							1,364,761	(65,685.73)	(1,306.06)	-4.8%	
January	723,504.28	817,230.14	809,785.59	895,717.19	974,224.69							969,137	5,087.76	3,781.70	0.5%	
February	733,335.60	840,768.01	845,101.34	1,004,349.50	1,051,602.29							1,033,479	18,123.71	21,905.41	1.8%	
March	916,657.55	976,181.39	1,018,721.43	1,181,007.55	1,205,342.67							1,220,063	(14,719.90)	7,185.51	-1.2%	
April	809,588.73	916,536.59	911,438.60	1,039,769.87								1,101,677				
May	862,254.54	889,945.33	911,839.30	1,098,548.05								1,114,196				
June	887,262.68	946,206.78	1,114,149.53	1,097,507.32								1,213,130				
July	839,192.33	902,457.24	1,010,193.08	1,065,215.02								1,143,981				
August	790,713.80	871,437.04	1,021,267.76	1,110,126.44								1,153,572				
September	841,035.40	863,630.36	1,004,661.04	1,058,958.43								1,125,482				
<b>Totals</b>	<b>9,934,178.61</b>	<b>10,766,122.45</b>	<b>11,522,363.01</b>	<b>12,848,130.20</b>	<b>6,654,227.85</b>							<b>13,499,081</b>	<b>7,185.51</b>		<b>0.1%</b>	

Budgeted Dollar Increase FY13 vs FY14	650,951
Budgeted Percent Increase FY13 vs FY14	5.1%

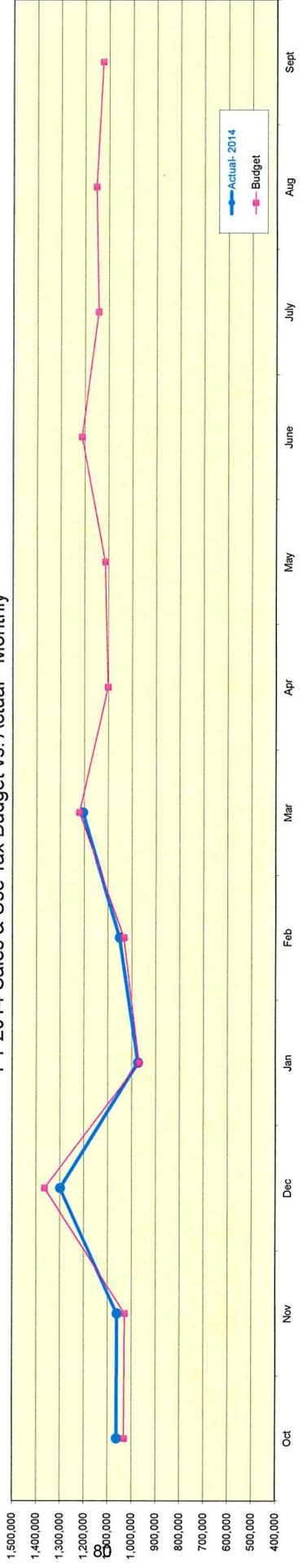
## Fiscal Year Changes Year Over Year

Month	\$ Change												Annual % Change		
	2010-2011	2011-2012	2012-2013	2013-2014	2014	6/7 Year Sparklines									
October	35,870.90	64,215.24	154,338.10	43,795.77								4.7%	8.0%	17.8%	4.3%
November	57,878.72	25,508.36	166,471.51	49,307.90								7.6%	3.1%	19.7%	4.9%
December	117,346.25	43,752.17	100,915.88	33,023.70								11.7%	3.9%	8.7%	2.6%
January	93,725.86	(7,444.55)	85,931.60	78,507.50								13.0%	-0.9%	10.6%	8.8%
February	107,432.41	4,333.33	159,248.16	47,252.79								14.6%	0.5%	18.8%	4.7%
March	59,523.84	42,940.04	162,286.12	24,335.12								6.5%	4.4%	15.9%	
April	106,947.86	(5,097.99)	128,331.27									13.2%	-0.6%	14.1%	
May	27,690.79	21,893.97	186,708.75									3.2%	2.5%	20.5%	
June	58,944.10	167,942.75	(16,642.21)									6.6%	17.7%	-1.5%	
July	63,264.91	107,735.84	55,021.94									7.5%	11.9%	5.4%	
August	80,723.24	149,830.72	88,858.68									10.2%	17.2%	8.7%	
September	22,594.96	141,030.68	54,297.39									2.7%	16.3%	5.4%	
<b>Annual \$ Change</b>	<b>831,943.84</b>	<b>756,240.56</b>	<b>1,325,767.19</b>	<b>276,222.78</b>								<b>8.4%</b>	<b>7.0%</b>	<b>11.5%</b>	<b>4.3%</b>

### Sales & Use Tax Comparisons



### FY 2014 Sales & Use Tax Budget vs. Actual - Monthly

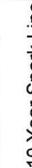


### FY 2014 Sales & Use Tax Budget vs. Actual - YTD



## MONTHLY LODGING TAX COLLECTIONS

### ACTUAL COLLECTIONS

	FY 10	FY 11	FY 12	FY 13	FY 14	10 Year Spark Line
October	39,405.56	56,001.39	52,002.53	51,578.40	48,382.05	
November	33,763.37	48,329.73	47,568.08	43,459.48	43,912.92	
December	31,571.38	47,210.56	42,279.22	40,495.14	39,122.53	
January	42,883.70	49,006.12	41,917.34	47,548.01	43,198.04	
February	46,998.32	43,052.68	47,346.50	54,207.03	49,784.71	
March	52,771.52	67,422.43	70,058.33	64,325.47	71,954.97	
April	41,531.05	48,487.83	51,939.06	47,434.55		
May	66,820.96	57,880.48	54,740.45	68,448.49		
June	79,822.84	67,544.77	69,822.91	71,090.69		
July	91,906.47	76,631.86	79,417.80	94,310.47		
August	63,323.58	52,820.33	50,417.73	52,427.99		
September	52,662.79	45,216.75	46,968.89	45,148.35		
<b>Total</b>	<b>643,461.54</b>	<b>659,604.93</b>	<b>654,478.84</b>	<b>680,474.07</b>	<b>296,355.22</b>	

Ord 1997-28 adopted December 8, 1997 incr levy from 3% to 4%.

### FY 2014 BUDGET vs. ACTUAL

	Budget	Monthly Variance	YTD Variance	% of Budget
October	50,915.78	(2,533.73)	(2,533.73)	-4.98%
November	44,297.04	(384.12)	(2,917.85)	-0.87%
December	41,338.02	(2,215.49)	(5,133.34)	-5.36%
January	46,404.03	(3,205.99)	(8,339.34)	-6.91%
February	49,026.58	758.13	(7,581.20)	1.55%
March	65,139.77	6,815.20	(766.00)	10.46%
April	48,460.57			
May	63,428.65			
June	73,763.60			
July	87,577.05			
August	56,033.71			
September	48,615.19			
<b>Total</b>	<b>675,000.00</b>	<b>(766.00)</b>		<b>-0.11%</b>

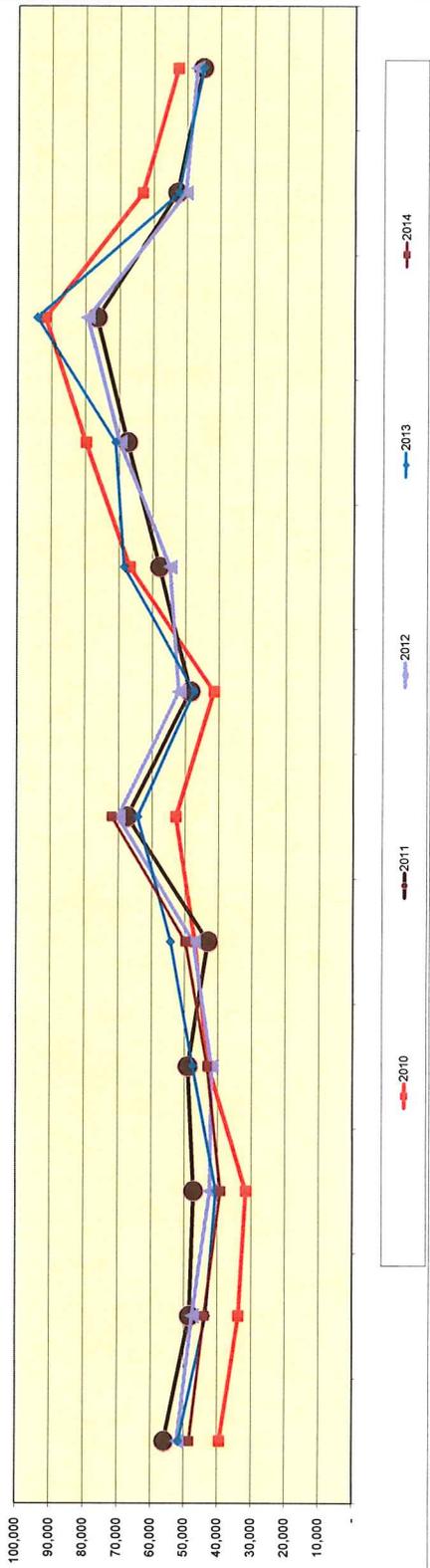
### CHANGE IN DOLLARS

	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	9 Year Spark Line
October	(7,137.64)	16,595.83	(3,998.86)	(424.13)	(3,196.35)	
November	(6,415.32)	14,566.36	(761.65)	(4,108.60)	453.44	
December	(6,573.31)	15,639.18	(4,931.34)	(1,784.08)	(1,372.61)	
January	3,177.66	6,122.42	(7,088.78)	5,630.67	(4,349.97)	
February	299.31	(3,945.64)	4,293.82	6,860.53	(4,422.32)	
March	(459.33)	14,650.91	2,635.90	(5,732.86)	7,629.50	
April	(2,746.70)	6,956.78	3,451.23	(4,504.51)		
May	23,527.22	(8,940.48)	(3,140.03)	13,708.04		
June	23,328.73	(12,278.07)	2,278.14	1,267.78		
July	31,286.69	(15,274.61)	2,785.94	14,892.67		
August	18,686.76	(10,503.25)	(2,402.60)	2,010.26		
September	17,232.17	(7,446.04)	1,752.14	(1,820.54)		
<b>Total</b>	<b>94,206.24</b>	<b>16,143.39</b>	<b>(5,126.09)</b>	<b>25,995.23</b>	<b>(5,258.31)</b>	

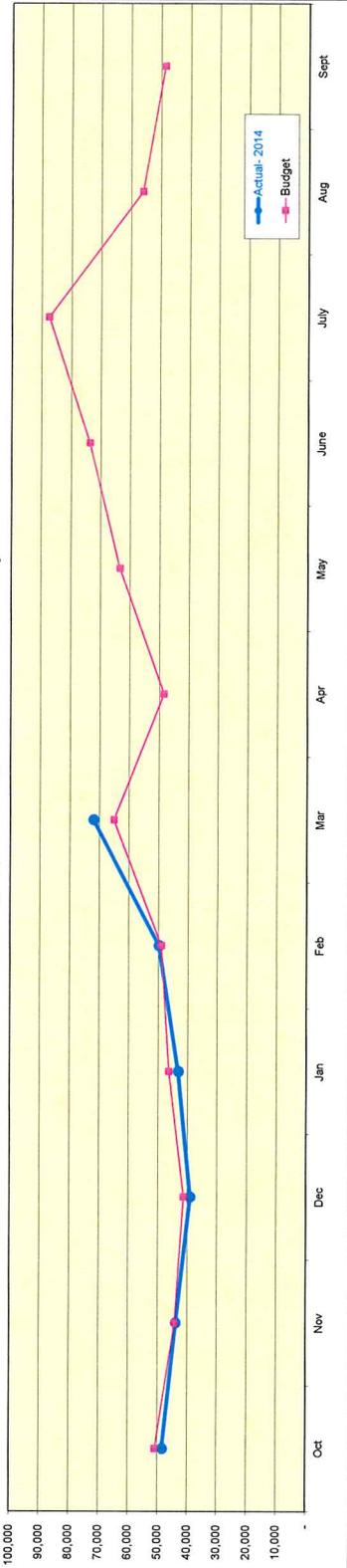
### CHANGE IN PERCENTAGE

	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014	9 Year Spark Line
October	-18.11%	29.63%	-7.69%	-0.82%	-6.61%	
November	-19.00%	30.14%	-1.60%	-9.45%	1.03%	
December	-20.82%	33.13%	-11.66%	-4.41%	-3.51%	
January	7.41%	12.49%	-16.91%	11.84%	-10.07%	
February	0.64%	-9.16%	9.07%	12.66%	-8.88%	
March	-0.87%	21.73%	3.76%	-8.91%	10.60%	
April	-6.61%	14.35%	6.64%	-9.50%		
May	35.21%	-15.45%	-5.74%	20.03%		
June	29.23%	-18.18%	3.26%	1.78%		
July	34.04%	-19.93%	3.51%	15.79%		
August	29.51%	-19.88%	-4.77%	3.83%		
September	32.72%	-16.47%	3.73%	-4.03%		
<b>% Change</b>	<b>14.64%</b>	<b>2.45%</b>	<b>-0.78%</b>	<b>3.82%</b>	<b>-1.77%</b>	

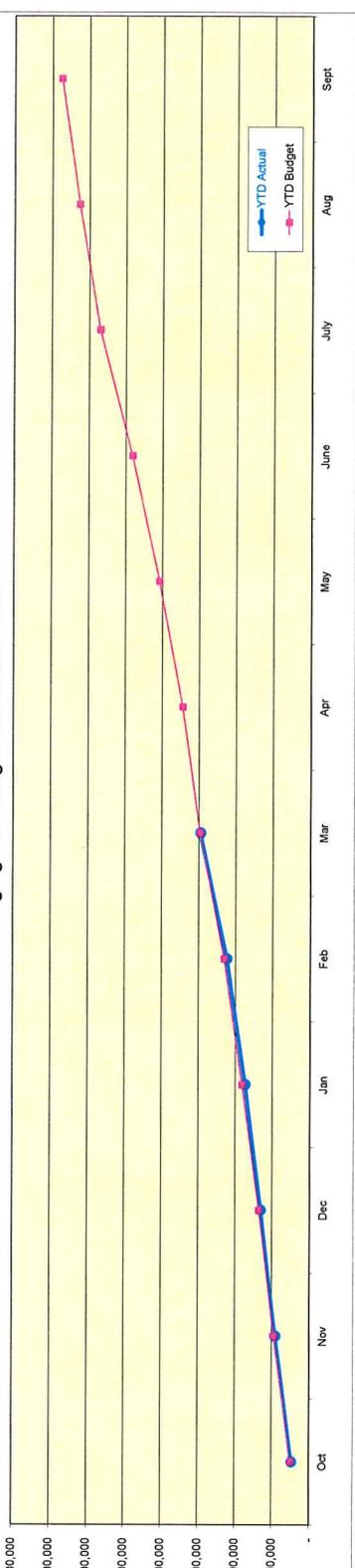
Lodging Tax Comparisons Year over Year



FY 2014 Lodging Tax Budget vs. Actual - Monthly



FY 2014 Lodging Tax Budget vs. Actual - YTD



# BUSINESS LICENSE ACTIVITY - APRIL 2014

NEW BUSINESS LICENSES (BY TYPE)		
NAICS	ACTIVITY	QTY
11	Agriculture, Forestry, Fishing and Hunting	
21	Mining, Quarrying, and Oil & Gas Extraction	
22	Utilities	
23	Construction	17
31-33	Manufacturing	3
42	Wholesale Trade	1
44-45	Retail Trade	7
48-49	Transportation and Warehousing	6
51	Information	6
52	Finance and Insurance	4
53	Real Estate, and Rental & Leasing	3
54	Professional, Scientific, and Technical Services	5
55	Management of Companies & Enterprises	
56	Administrative, Support, Waste Mgmt, and Remediation Services	7
61	Educational Services	1
62	Health Care and Social Assistance	3
71	Arts, Entertainment, and Recreation	
72	Accommodation and Food Services	2
81	Other Services (not elsewhere specified, such as personal care)	6
<b>TOTAL NEW BUSINESS LICENSES (BY TYPE)</b>		<b>71</b>

NEW BUSINESS LICENSES (BY LOCATION)	
<b>Daphne (physical location)*</b>	<b>8</b>
Daphne (no physical location)	14
Baldwin County	14
Mobile County	15
In State (not including Baldwin/Mobile counties)	3
Out of State	17
<b>TOTAL NEW BUSINESS LICENSES (BY LOCATION)</b>	<b>71</b>

*NEW BUSINESSES LOCATED IN DAPHNE		
NAICS	NAME & ADDRESS	
42	Ecoview America 6483 Van Buren St, Ste 202	1
45	Blooming Deals 2001 US HWY 98, Ste A	1
45	Vapor Hut LLC 28600 US HWY 98, Ste J	1
52	Primary Residential Mortgage Inc 1203 US HWY 98, Unit 1B	1
53	ARC Light LLC 29000 US HWY 98, A301	1
54	Castaneda Planzer LLC One Timber Way, Ste 200	1
62	Dr. Joseph R Jones 29653 Anchor Cross Blvd	1
62	Dr. Laura Thompson 27961 US HWY 98, Ste 20	1
<b>*TOTAL NEW BUSINESSES LOCATED IN DAPHNE</b>		<b>8</b>

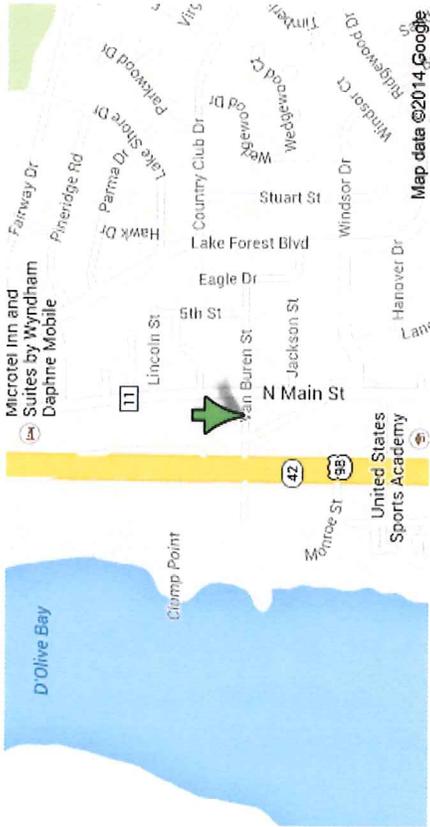
CLOSED BUSINESSES LOCATED IN DAPHNE		
NAICS	NAME & ADDRESS	
<b>TOTAL CLOSED BUSINESSES LOCATED IN DAPHNE</b>		<b>0</b>

NET GAIN/-LOSS BUSINESSES LOCATED IN DAPHNE	
	<b>8</b>

BUSINESS LICENSE COUNT through 04/30/2014	
Issued THIS MONTH:	
NEW Licenses	71
RENEWAL Licenses	142
PRIOR YEAR Licenses	16
<b>Total Issued THIS MONTH</b>	<b>229</b>
Total Issued THIS MONTH - PREVIOUS YEAR	138
<b>Net Gain/-Loss Current VS Previous Yr MONTH</b>	<b>91</b>
<b>Total Issued YTD 2014</b>	<b>3,512</b>
Total Issued in 2013	3,539
<b>Net Gain/-Loss Current VS Previous Yr YTD</b>	<b>-27</b>

**NEW BUSINESS LICENSES IN DAPHNE  
APRIL 2014**

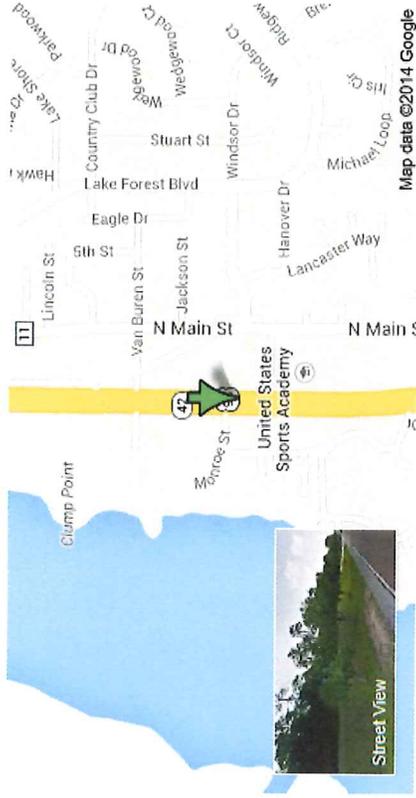
**Ecoview America**



6483 Van Buren St #202 Daphne, AL 36526

Map data ©2014 Google

**Vapor Hut**



28600 U.S. 98 Daphne, AL 36526

Map data ©2014 Google

[Get directions](#)

**Blooming Deals**



2001 U.S. 98 Daphne, AL 36526

Map data ©2014 Google

[Get directions](#)

**Primary Residential Mortgage, Inc.**

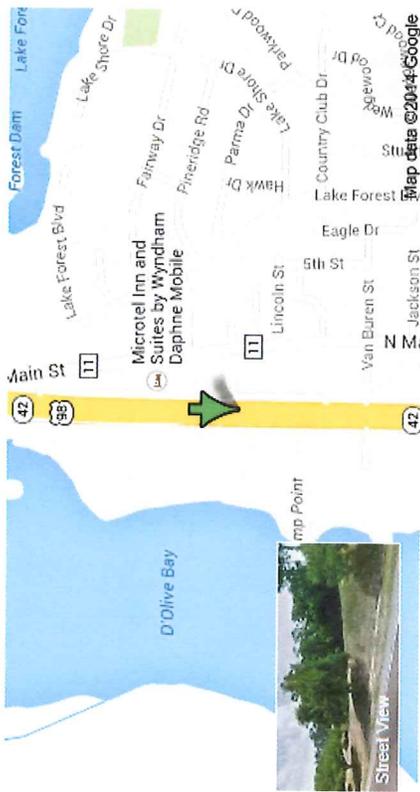


1203 U.S. 98 #1b Daphne, AL 36526

Map data ©2014 Google

**NEW BUSINESS LICENSES IN DAPHNE  
APRIL 2014**

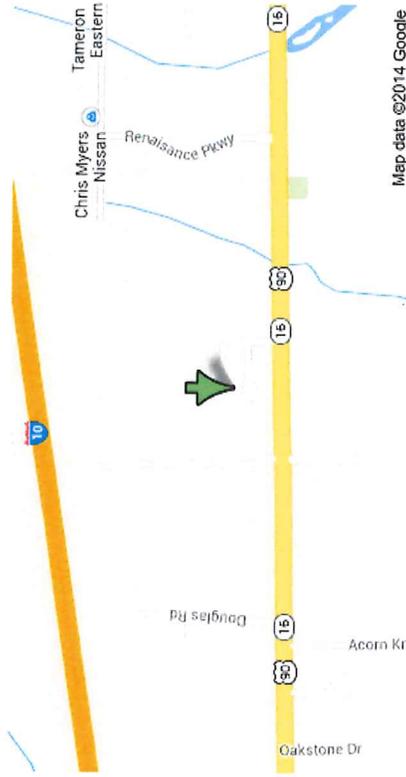
**ARC Light LLC**



29000 U.S. 98 Daphne, AL 36526

[Get directions](#)

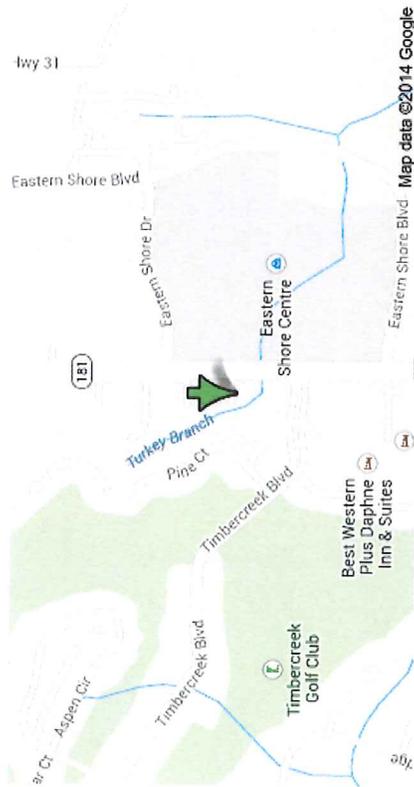
**Dr. Joseph Jones**



29653 Anchor Cross Blvd Daphne, AL 36526

[Get directions](#)

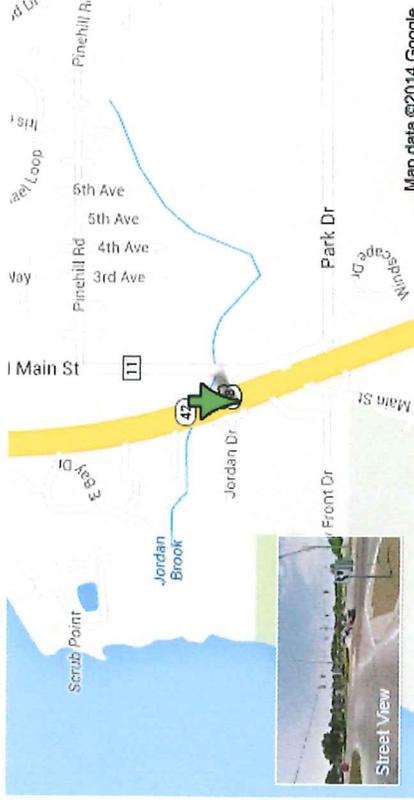
**Castaneda Planzer LLC**



1 Timber Way #200 Spanish Fort, AL 36527

[Get directions](#)

**Dr. Laura Thompson**



27961 U.S. 98 Daphne, AL 36526

[Get directions](#)

**APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Minutes from February 12, 2014 were approved. Councilman Fry made the motion and Councilman LeJeune seconded the motion, motion passed.

**POLICE DEPARTMENT**

A. **New Business** – Lt.Yelding presented the stats for January and February 2014. Councilman Scott asked were we in communication with BARC? Yelding stated he met with Mr. Davis, talked to and went to Mobile with them and told them we couldn't enter into an agreement with them. He told them they would have to come before Buildings and Properties Committee and talk a little more about the partnership. Yelding thinks they would be more beneficial to a larger city like Mobile, not Daphne. BARC wants a building and we'll be responsible for maintaining it. Our existing shelter is in desperate need of repair or replacement. Councilman Scott asked didn't we already have ties to The Haven? They are a no kill shelter already. He asked is it possible to improve our existing facilities and use volunteers to exercise the animals? Yelding stated we are serving a dual purpose: animal control/adoptions. The Haven has taken 106 animals for adoption vs BARC's 12. Councilman Scott stated he just wanted to know where we stood. The mayor said BARC has never really submitted a proposal (details). Councilman Fry asked if we were to improve on our existing facility what would that take. Yelding said that we are a growing community so we have a growing animal population. Councilman Fry asked him to get together two or three main upgrades that the existing animal shelter needs.

B.

**FIRE DEPARTMENT**

A: **New Business** –Chief White went over his stats for January and February 2014. Chief stated that the property loss figure on the monthly report was incorrect. He mentioned the ladder truck that was to be purchased in 2015 to lower ISO ratings in District 4. He found a demo and started the process. Its one year old, has 14,000 miles, for \$659,000 which would be saving \$95,000. To buy it new would cost \$751,000. Chief White talked to Mike Hinson and the first note would not be due until next year. White asked if he could continue the process and dialogue with them and save approximately \$100,000. Councilman Scott said "yes". Christine Ciancetti stated she would put together an amortization schedule. Councilman Fry said we need bids. He told Chief White to get all figures together. Chief said that when the new truck is purchased, they will sell an older rescue truck for around \$50,000. Councilman Fry made a motion to pursue the fire truck purchase, and Councilman LeJeune seconded the motion. Motion passed.

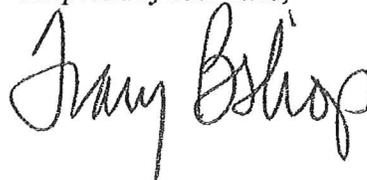
*used \$659,000  
New \$751,000*

**OTHER BUSINESS:**

**ADJOURN**

There being no further business to discuss, Councilman Fry made a motion to adjourn the meeting at 5:35 p.m. Councilman LeJeune seconded. The next meeting will be Wednesday, May 14, 2014 at 4:30 p.m. at City Hall Council Chambers.

Respectfully submitted,



Suzanne Henson

Fire Truck Purchase

**Subject:** FW: City of Daphne - Fire Truck purchase

Demo - \$659,000  
New - \$751,000

**From:** Chief White [mailto:jwhite@daphnefire.org]  
**Sent:** Thursday, April 24, 2014 6:23 AM  
**To:** Suzanne Henson  
**Subject:** RE: City of Daphne - Fire Truck purchase

Thanks Suzanne, the truck is a demo that qualifies as new, it will be presented to Finance.

---

**From:** Suzanne Henson [mailto:shenson@daphneal.com]  
**Sent:** Wednesday, April 23, 2014 3:18 PM  
**To:** Chief White (jwhite@daphnefire.org)  
**Cc:** Meredith Campbell (mmccampbell@daphnefire.org); Kenny Hanak; Joey Holasz (jholasz@gmail.com); Mike Hinson, CPA  
**Subject:** FW: City of Daphne - Fire Truck purchase

Chief  
Please see the response below. H-GAC request you send your quote directly to Mr. Ronnie Barnes ([Ronnie.barnes@h-gac.com](mailto:Ronnie.barnes@h-gac.com)) for them to verify the item qualifies under the H-GAC program. Once you receive the confirmation back then you will need to attach that confirmation to your Purchase Requisition as backup.

Is this purchase coming to Finance to request an appropriation? Or are there other funding options available?

---

**From:** Barnes, Ronnie [mailto:ronnie.barnes@h-gac.com]  
**Sent:** Wednesday, April 23, 2014 1:21 PM  
**To:** Suzanne Henson  
**Cc:** Guerrero, Rick; Palmer, Jackie; James, Lawanda  
**Subject:** RE: City of Daphne - Fire Truck purchase

Please find attached executed ILC. If you have received pricing from our contractor you can 1) send it to us for review prior to issuing your purchase order or 2) if you are satisfied with the pricing you have received, you can issue your purchase order to our contractor and provide us with copies of pricing worksheet and the PO.

I am assuming the used vehicle is a demo unit and can be titled as new otherwise it would not be eligible for purchase through our program. Our contract is only for the purchase of new vehicles.

Please let me know if we can assist further.

Ronnie O. Barnes  
Program Manager, Cooperative Purchasing  
HGACBuy  
713-499-6665

---

**From:** Suzanne Henson [mailto:shenson@daphneal.com]  
**Sent:** Wednesday, April 23, 2014 11:55 AM  
**To:** Guerrero, Rick  
**Cc:** Barnes, Ronnie  
**Subject:** City of Daphne - Fire Truck purchase

Mr. Guerrero / Barnes

The City of Daphne Fire Chief has asked me to contact G-GAC to see what the City needs to do to purchase a Fire Truck from the H-GAC Coop? The Fire Dept has requested to purchase a new or used Fire Truck. Chief James White has had some communication with an H-GAC and has found a used fire truck for \$659,000 and a new truck for \$751,000. Would you please confirm our previous application was received (see attached) and what our next step is to move forward with the potential purchase of the fire truck?

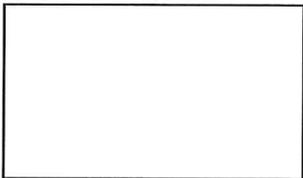
Thank you

**From:** Suzanne Henson  
**Sent:** Wednesday, February 05, 2014 4:40 PM  
**To:** 'Rick.Guerrero@h-gac.com'  
**Subject:** City of Daphne, AL application

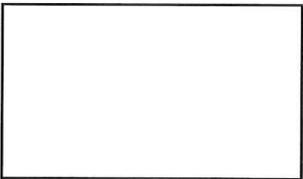
Mr. Guerrero

Please see the attached application for the City of Daphne, AL. I have also sent a hard copy in the mail in case you needed the original signed copy.

Please let me know when the City of Daphne is set up or if you need any additional information.  
thanks



**Suzanne Henson**  
**Senior Accountant**  
shenson@daphneal.com  
City of Daphne, Alabama - "The Jubilee City"  
Phone: 251-621-9000 Web: www.daphneal.com



**Suzanne Henson**  
**Senior Accountant**  
shenson@daphneal.com  
City of Daphne, Alabama - "The Jubilee City"  
Phone: 251-621-9000 Web: www.daphneal.com



State of Alabama  
Department of  
**Examiners of Public Accounts**

Telephone (334) 242-9200  
FAX (334) 242-1775

Ronald L. Jones  
Chief Examiner

Mailing Address:  
P.O. Box 302251  
Montgomery, AL 36130-2251

Location:  
Gordon Persons Building  
50 North Ripley Street, Room 3201  
Montgomery, AL 36104-3833

October 18, 2013

To: Alabama Municipalities  
Alabama County Commissions  
Alabama City and County Boards of Education  
Alabama Community College System  
Other Entities subject to the *Code of Alabama 1975*, Section 41-16-50

In accordance with the *Code of Alabama 1975*, Section 41-16-51 and the *Code of Alabama 1975*, Section 16-13B-2, we have reviewed the competitive bidding process used by the Houston-Galveston Area Council ("H-GAC"), a national governmental purchasing cooperative, for the contracts awarded as of the date of this letter. We noted no matters we felt were contrary to proper purchasing procedures or routine governmental procurement practices. These contracts were awarded by H-GAC, which is a governmental entity, based on competitive bid requirements of the State of Texas.

Based on our review, we approve the competitive bidding process used by H-GAC through November 30, 2015.

However, to ensure your entity's compliance with the Alabama Competitive Bid Law, you will need to verify whether or not the goods are either not at the time available on the state purchasing program or are available at a price equal to or less than that on the state purchasing program. Also, your entity will need to verify that the purchase is made through a participating Alabama vendor holding an Alabama business license if such a vendor exists.

**Note – This approval does not apply to State Public Four-Year Universities within the State of Alabama.**

Sincerely,

RONALD L. JONES  
Chief Examiner

RLJ/jh

## Suzanne Henson

---

**From:** Richard D. Johnson, P.E.  
**Sent:** Thursday, May 08, 2014 8:46 AM  
**To:** Mike Hinson, CPA; Mike Hinson, CPA; Suzanne Henson  
**Cc:** Denise Penry; Rebecca A. Hayes; Sarah Toulson; Dane Haygood; Jane Ellis; Tommie Conaway; Tommie Conaway (district1council@daphneal.com); tiflea@aol.com  
**Subject:** Request for Finance Committee Meeting 05-12-2015  
**Attachments:** Exhibit A - Disaster Project Priority List 04-29-2014 Rain Event.pdf; ORDINANCE 2014 With Exhibit A.pdf; ORDINANCE 2014.docx; SUMMARY 4176-DR.pdf



Mr. Hinson:

For the Finance Committee Meeting subject to the Mayor's approval.

At this time we are still waiting response from NRCS, word is that that the Edgar/Melanie and Piedmont are qualifiers and Ridgewood will be if FEMA doesn't apply, it will however qualify and they will be the reimbursing agency at 80% vs. 75%.

All the others should be cover under the FEMA Declaration (4176-DR-AL) except Rolling Hill:

PUBLIC ASSISTANCE (Assistance for emergency work and the repair or replacement of disaster-damaged facilities):

Baldwin, Jefferson, Lee, Limestone, and Mobile Counties for debris removal and emergency protective measures (Categories A and B), including direct federal assistance, under the Public Assistance program.

Understand, that at this time FEMA only will pay for the repair or replacement of disaster-damaged facilities. It will not, at this time, pay for improvements or upgrades. All the projects listed (outside of the two watershed/stream channel projects and Rolling Hill) are repair or replacement projects.

Edgar/Melanie and Piedmont will be watershed/channel restoration and armoring projects and will fall under the scope of NRCS. Rolling Hill is a all-inclusive improvement project. There is several areas of damage – asphalt delamination, roadbed saturation, surface buckling, inlet box failures, conduit failures, outfall damage, etc... A repair job would just be spending money covering failing, poorly designed and installed 40 year old infrastructure. I believe we can get the repair cost reimbursement to apply to the improvement project and there may be opportunity for mitigation money.

Yours,

RDJ

**Richard D. Johnson, P.E.**

Exhibit "A"

City of Daphne Repair Projects Associated With the 04-29-2014 Rain Event

Order	Project	Construction	Engineering				Estimated Projected Total Cost	Project Status	Estimated Completion Date	Cost Sharing*		
			Firm Assigned	Survey & Design	Testing	CE&I				FEMA	NRCS	City
1	Project 04-2014-RE1 - Ridgewood Drive Westbound between Sintabouge and Meadowbrook Circles - Roadway washed out - Restoration and Outfall/Channel Armoring	\$102,824.00	HMR	\$6,000.00	\$4,000.00	\$9,000.00	Under Construction - 25% Complete	May 13, 2014	\$97,459.20	\$77,118.00	\$44,706.00	
2	Project 04-2014-RE2 - Canal Bank Failure - Roadway washed out due to culvert being compromised - Work includes replacing 60" CMP with new 60" RCP, saw cutting existing HW, grade, base and pavement. Sidewalk replacement.	\$24,698.00	In House	\$0.00	\$0.00	\$0.00	Under Construction	By May 15, 2014	\$19,758.40	\$0.00	\$4,939.60	
3	Project 04-2014-RE3 - Lancaster Way - Road overtopped - DS headwall lost, overbank scour, retaining wall compromised on private property - Work to include inlet and outlet repair, new headwall, embankment repair and sloped paving	\$35,000.00	Preble-Rish	\$3,675.00	\$787.50	\$4,462.50	Proposed	By June 6, 2014	\$35,140.00	\$0.00	\$8,785.00	
4	Project 04-2014-RE4 - CR13 Drainage (Between US Hwy 90 and Whispering Pines) - Work to include rebuilding of paved flumes/ditches, inlets, outfalls and scour repairs/stabilization	\$150,000.00	Volkert	\$14,250.00	\$5,250.00	\$17,250.00	Proposed	By July 31, 2014	\$149,400.00	\$0.00	\$37,350.00	
5	Project 04-2014-RE5 - Gator Alley Pedestrian Bridge West - Work to include repair and replacement of wooden boardwalk on west side of US Hwy 98 including repairs and structural improvement to existing boardwalk on north side of D'Olive	\$100,000.00	HMR	\$4,020.00	\$0.00	\$12,750.00	Proposed	By August 15, 2014	\$93,416.00	\$0.00	\$23,354.00	
6	Project 04-2014-RE6 - Rolling Hill Drive (South) - Work involves drainage and roadway improvements (Redesign and Rebuilding) of 3200 linear feet of the southern portion of roadway system	\$625,000.00	Hatch Mott MacDonald	\$48,437.50	\$25,000.00	\$59,375.00	Proposed	By December 31, 2014	\$606,250.00	\$0.00	\$151,562.50	
7	Project 04-2014-RE7 - Piedmont Circle - Outfall Channel Failure - Work to include channel and embankment restoration, inlet/outfall restoration, channel drop structures	\$75,000.00	Preble-Rish	\$7,875.00	\$1,687.50	\$9,562.50	Proposed	By September 30, 2014	\$0.00	\$70,593.75	\$23,531.25	
8	Project 04-2014-RE8 - Edgar Circle/Melanie Loop - Outfall Channel Failure (large failure area) - Work to include channel and embankment restoration, inlet/outfall restoration, channel drop structures	\$150,000.00	HMR	\$14,250.00	\$3,375.00	\$17,250.00	Proposed	By September 30, 2014	\$0.00	\$138,656.25	\$46,218.75	
9	Project 04-2014-RE9 - Sportsplex Parking Lot - Work to include repairing parking lot to as designed condition	\$12,500.00	In House	\$0.00	\$0.00	\$0.00	Proposed	By June 30, 2014	\$10,000.00	\$0.00	\$2,500.00	
TOTALS:		\$1,275,022.00		\$98,507.50	\$40,100.00	\$129,650.00			\$1,011,423.60	\$286,368.00	\$342,947.10	

**Funds Already Appropriated - Ordinance 2014-19**

Ord 2014-19 ~~6,000.00~~  
 92,507.50

# Declared: May 2, 2014

## SUMMARY

STATE: Alabama

NUMBER: FEMA-4176-DR

INCIDENT: Severe Storms, Tornadoes, Straight-line Winds, and Flooding

INCIDENT PERIOD: April 28, 2014, and continuing

DATE REQUESTED BY GOVERNOR: April 29, 2014

DATE OF AMENDED REQUEST: May 1, 2014

FEDERAL COORDINATING OFFICER: Albert Lewis  
National FCO Program

### DESIGNATIONS AND TYPES OF ASSISTANCE:

#### INDIVIDUAL ASSISTANCE (Assistance to individuals and households):

Baldwin, Jefferson, Lee, and Limestone Counties.

#### PUBLIC ASSISTANCE (Assistance for emergency work and the repair or replacement of disaster-damaged facilities):

Baldwin, Jefferson, Lee, Limestone, and Mobile Counties for debris removal and emergency protective measures (Categories A and B), including direct federal assistance, under the Public Assistance program.

#### HAZARD MITIGATION GRANT PROGRAM (Assistance for actions taken to prevent or reduce long term risk to life and property from natural hazards):

All counties in the State of Alabama are eligible to apply for assistance under the Hazard Mitigation Grant Program.

OTHER: Additional designations may be made at a later date if requested by the state and warranted by the results of further damage assessments.

**Dane Haygood**  
Mayor

**David McKelroy**  
Parks & Recreation  
Director



**Chris Bradford**  
Parks Maintenance Supervisor

**Mary Jensen**  
Seniors Program Coordinator

**Charlie McDavid**  
Athletic Coordinator

## MEMO

TO: Suzanne Henson, Finance

FROM: David McKelroy, Parks & Recreation Director

DATE: May 7, 2014

RE: Bid 2014-I - Parks Chemicals

---

It is my recommendation that we continue the contact with John Deere Landscape. John Deere has provided excellent service and product. Located in Daphne on Public Works Road is a tremendous asset for our needs..

**CITY OF DAPHNE**  
**BID OPENING MINUTES BID DOCUMENT NO: 2014-I-PARKS CHEMICALS**  
**April 24, 2014**  
**11:30 A.M.**

Those present were as follows:

- Ms. Suzanne Henson Sr. Accountant
- Mrs. Denise Penny PW Accountant
- Mr. Eric Seals Mechanical Supervisor

17 bid invitations were mailed/picked up/e-mailed, 2 sealed bids were received.  
 Ms. Penny opened the bids presented and the bids were read aloud as follows:

PRODUCT	UNIT	EST QTY	AGRIUM ADVANCED TECHNOLOGIES / Alternate products bid details listed on bid submittal		AGRIUM ADVANCED TECHNOLOGIES		JOHN DEERE LANDSCAPES / Alternate products bid details listed on bid submittal		JOHN DEERE LANDSCAPES
			UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	
<b>Fertilizer</b>									
18-0-18 50%PPSCU	50 pound	15	\$ 22.50	\$ 337.50	\$ 22.41	\$ 336.15			
18-24-12 50%MOP	50 pound	1	\$ 18.97	\$ 18.97	\$ 22.64	\$ 22.64			
21-3-21 TCRN 65%	50 pound	119	\$ 21.72	\$ 2,584.68	\$ 23.83	\$ 2,835.77			
21-0-0 Ammonium Sulfate	50 pound	1	\$ 15.67	\$ 15.67	\$ 16.17	\$ 16.17			
24-2-11 40% PPSCU 6FE	50 pound	104	\$ 20.50	\$ 2,132.00	\$ 19.30	\$ 2,007.20			
33-0-17Sprayable	50 pound	1	\$ 21.50	\$ 21.50	\$ 22.77	\$ 22.77			
Pre-M 25-2-5 (Herbicide: Pre-emerge with fertilizer)	50 pound	1	\$ 20.38	\$ 20.38	\$ 21.33	\$ 21.33			
Pre-m 0-0-8 (Herbicide: Pre-emerge with fertilizer)	50 pound	1	\$ 10.50	\$ 10.50	\$ 17.48	\$ 17.48			
18-1-8	50 pound	1	\$ 16.00	\$ 16.00	\$ 37.21	\$ 37.21			
18-2-18 Bio Solids	50 POUND	1	\$ -	\$ -		\$ -			
14-4-14	50 pound	1	\$ 19.85	\$ 19.85	\$ 28.20	\$ 28.20			
		<b>TOTAL</b>	\$ <b>187.59</b>	\$ <b>5,177.05</b>	\$ <b>231.34</b>	\$ <b>5,344.92</b>			
<b>Insecticide</b>									
Dylox	30 pound	1	\$ 35.70	\$ 35.70	\$ 43.14	\$ 43.14			
Lesco Fate	1 pound	1	\$ 10.08	\$ 10.08	\$ 6.41	\$ 6.41			
Lesco Fate	10 pound	1	\$ 84.60	\$ 84.60	\$ 64.06	\$ 64.06			
Talstar Flowable	1 gallon	1	\$ 35.11	\$ 35.11	\$ 37.18	\$ 37.18			
Top Choice	50 pound	48	\$ 125.00	\$ 6,000.00	\$ 137.50	\$ 6,600.00			
Varsity Ant Bait	12 pound	1	\$ -	\$ -	\$ -	\$ -			
Orthene T&O	WSP packets	1	\$ -	\$ -	\$ -	\$ -			
Orthene T&O	1 pound	1	\$ -	\$ -	\$ -	\$ -			
Merit 75 WP	2 oz	1	\$ 28.08	\$ 28.08	\$ 30.90	\$ 30.90			
Sevin	2.5 gallons	1	\$ 85.00	\$ 85.00	\$ 102.74	\$ 102.74			
		<b>TOTAL</b>	\$ <b>403.57</b>	\$ <b>6,278.57</b>	\$ <b>421.93</b>	\$ <b>6,884.43</b>			
<b>Herbicide</b>									
Revolver	87 OZ	1	\$ 540.00	\$ 540.00	\$ 540.00	\$ 540.00			
Monument	5 X 5 packets	8	\$ 240.00	\$ 1,920.00	\$ 240.00	\$ 1,920.00			
Simazine	2.5 gallon	1	\$ 47.00	\$ 47.00	\$ 50.55	\$ 50.55			
Drive 75DF	1 pound	1	\$ 32.89	\$ 32.89	\$ 34.92	\$ 34.92			

PRODUCT	UNIT	EST QTY	AGRIUM ADVANCED TECHNOLOGIES / Alternates products bid submitted		AGRIUM ADVANCED TECHNOLOGIES		JOHN DEERE LANDSCAPES / Alternates products bid submitted		JOHN DEERE LANDSCAPES	
			UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED	UNIT PRICE	EXTENDED
Sedgehammer	1.33 ounce	1	\$ 75.46	\$ 75.46	\$ 64.96	\$ 64.96	\$ 64.96	\$ 64.96	\$ 64.96	\$ 64.96
Manage	1.3 ounce	1	\$ -	\$ -						
Manor	2 ounce	1	\$ 36.00	\$ 36.00	\$ 19.83	\$ 19.83	\$ 19.83	\$ 19.83	\$ 19.83	\$ 19.83
Momentum Premium	2.5 gallon	1	\$ -	\$ -						
MSMA 6.6	2.5 gallon	4	\$ 64.08	\$ 256.32	\$ 66.93	\$ 267.72	\$ 66.93	\$ 267.72	\$ 267.72	\$ 267.72
Prosecutor Pro	2.5 gallon	10	\$ 45.00	\$ 450.00	\$ 48.79	\$ 487.90	\$ 48.79	\$ 487.90	\$ 487.90	\$ 487.90
Weed Plex	1 gallon	1	\$ -	\$ -						
Reward	1 gallon	1	\$ 92.13	\$ 92.13	\$ 96.81	\$ 96.81	\$ 96.81	\$ 96.81	\$ 96.81	\$ 96.81
Scythe	2.5 gallon	1	\$ 107.40	\$ 107.40	\$ 136.92	\$ 136.92	\$ 136.92	\$ 136.92	\$ 136.92	\$ 136.92
Snapshot	50 pound	1	\$ 83.00	\$ 83.00	\$ 82.22	\$ 82.22	\$ 82.22	\$ 82.22	\$ 82.22	\$ 82.22
Three Way Selective	2.5 gallon	1	\$ 56.00	\$ 56.00	\$ 70.27	\$ 70.27	\$ 70.27	\$ 70.27	\$ 70.27	\$ 70.27
Sethoxydim	1 gallon	1	\$ 105.15	\$ 105.15	\$ 131.39	\$ 131.39	\$ 131.39	\$ 131.39	\$ 131.39	\$ 131.39
Quick Silver	8 ounces	1	\$ 120.00	\$ 120.00	\$ 134.40	\$ 134.40	\$ 134.40	\$ 134.40	\$ 134.40	\$ 134.40
Basegran	1 gallon	1	\$ 108.49	\$ 108.49	\$ 145.72	\$ 145.72	\$ 145.72	\$ 145.72	\$ 145.72	\$ 145.72
Vantage	1 gallon	1	\$ -	\$ -						
Image Herbicide	11.43oz	1	\$ 83.00	\$ 83.00	\$ 107.64	\$ 107.64	\$ 107.64	\$ 107.64	\$ 107.64	\$ 107.64
Dismiss	16 ounce	1	\$ 156.00	\$ 156.00	\$ 195.01	\$ 195.01	\$ 195.01	\$ 195.01	\$ 195.01	\$ 195.01
Certainty	1.25 ounce	1	\$ 73.00	\$ 73.00	\$ 70.49	\$ 70.49	\$ 70.49	\$ 70.49	\$ 70.49	\$ 70.49
			\$ 2,064.60	\$ 4,341.84	\$ 2,238.85	\$ 4,564.75	\$ 2,238.85	\$ 4,564.75	\$ 2,238.85	\$ 4,564.75
<b>TOTAL</b>										
<b>Fungicide</b>										
Banol	1 gallon	1	\$ 326.64	\$ 326.64	\$ 427.70	\$ 427.70	\$ 427.70	\$ 427.70	\$ 427.70	\$ 427.70
T-Storm	2.5 gallon	1	\$ 185.00	\$ 185.00	\$ 166.75	\$ 166.75	\$ 166.75	\$ 166.75	\$ 166.75	\$ 166.75
Mancozeb	12 pound	1	\$ 57.00	\$ 57.00	\$ 57.03	\$ 57.03	\$ 57.03	\$ 57.03	\$ 57.03	\$ 57.03
Heritage	1 pound	1	\$ 317.00	\$ 317.00	\$ 317.00	\$ 317.00	\$ 317.00	\$ 317.00	\$ 317.00	\$ 317.00
Manicure Ultrex	5 pound	1	\$ 40.00	\$ 40.00	\$ 41.13	\$ 41.13	\$ 41.13	\$ 41.13	\$ 41.13	\$ 41.13
Subdue	1 gallon	1	\$ 380.00	\$ 380.00	\$ 510.00	\$ 510.00	\$ 510.00	\$ 510.00	\$ 510.00	\$ 510.00
			\$ 1,305.64	\$ 1,305.64	\$ 1,519.61	\$ 1,519.61	\$ 1,519.61	\$ 1,519.61	\$ 1,519.61	\$ 1,519.61
<b>TOTAL</b>										
<b>Miscellaneous</b>										
Double Eagle Blend Rye Grass Seed	50 pound	1	\$ 65.00	\$ 65.00	\$ 75.46	\$ 75.46	\$ 75.46	\$ 75.46	\$ 75.46	\$ 75.46
Pro-Choice Soil Master	50 pound	560	\$ 7.75	\$ 4,340.00	\$ 7.25	\$ 4,060.00	\$ 7.25	\$ 4,060.00	\$ 7.25	\$ 4,060.00
ProChoice Quick Dry	50 pound	240	\$ 7.75	\$ 1,860.00	\$ 7.00	\$ 1,680.00	\$ 7.00	\$ 1,680.00	\$ 7.00	\$ 1,680.00
Pro Max	2 pound	1	\$ -	\$ -						
Regi-Max	2.5 gallon	1	\$ 450.00	\$ 450.00	\$ 363.79	\$ 363.79	\$ 363.79	\$ 363.79	\$ 363.79	\$ 363.79
Spreader Sticker, Non-ionic	2.5 gallon	1	\$ 59.60	\$ 59.60	\$ 52.68	\$ 52.68	\$ 52.68	\$ 52.68	\$ 52.68	\$ 52.68
Tracker Dye	1 quart (soluble packets)	1	\$ 69.10	\$ 69.10	\$ 45.47	\$ 45.47	\$ 45.47	\$ 45.47	\$ 45.47	\$ 45.47
Bolster	2.5 gallon	1	\$ -	\$ -						
Chelated Iron Liquid	2.5 gallon	1	\$ 34.00	\$ 34.00	\$ 20.60	\$ 20.60	\$ 20.60	\$ 20.60	\$ 20.60	\$ 20.60
Dolomitic Lime (pelletized)	50 pound	1	\$ 4.50	\$ 4.50	\$ 5.05	\$ 5.05	\$ 5.05	\$ 5.05	\$ 5.05	\$ 5.05
Wasp & Hornet Spray	17.5 ounce can	1	\$ -	\$ -						
Recede	1 pint	1	\$ 14.75	\$ 14.75	\$ 4.21	\$ 4.21	\$ 4.21	\$ 4.21	\$ 4.21	\$ 4.21
Lesco Green	2.5 gallon	1	\$ 75.00	\$ 75.00	\$ 76.71	\$ 76.71	\$ 76.71	\$ 76.71	\$ 76.71	\$ 76.71
Recede Antifoam	1 gallon	1	\$ 35.00	\$ 35.00	\$ 33.68	\$ 33.68	\$ 33.68	\$ 33.68	\$ 33.68	\$ 33.68
Rye Grass Seed Perennial - Eagle Blend	50 pounds	7	\$ 64.00	\$ 448.00	\$ 61.51	\$ 430.57	\$ 61.51	\$ 430.57	\$ 61.51	\$ 430.57
Ecogentral Moisture Manager	2.5 gallon	1	\$ 144.00	\$ 144.00	\$ 90.39	\$ 90.39	\$ 90.39	\$ 90.39	\$ 90.39	\$ 90.39
Athletic Field Marking Chalk	50 lb	1	\$ 4.50	\$ 4.50	\$ 4.21	\$ 4.21	\$ 4.21	\$ 4.21	\$ 4.21	\$ 4.21
			\$ 1,034.95	\$ 7,603.45	\$ 848.01	\$ 6,942.82	\$ 848.01	\$ 6,942.82	\$ 848.01	\$ 6,942.82
<b>TOTAL</b>										

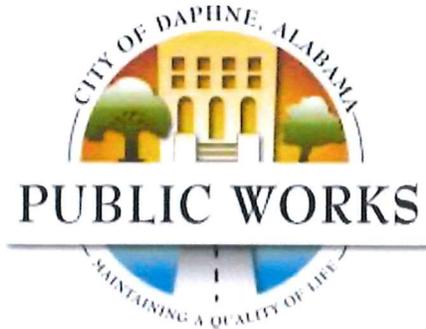


Dane Haygood  
Mayor

Rebecca Hayes  
City Clerk

Mike Hinson  
Finance Director/Treasurer

Richard Johnson  
Director of Public Works



Tommy Conaway  
District 1

Pat Rudicell  
District 2

John L. Lake  
District 3

Randy Fry  
District 4

Ronald Scott  
District 5

Robin LeJeune  
District 6

Joe Davis III  
District 7

To: Suzanne Henson  
Senior Accountant

From: Richard Johnson  
Public Works Director

Date: May 7, 2014

Re: 2014-J-OIL & LUBRICANTS

The Finance Department and Public Works sent out requests for bids for Janitorial Supplies. Eleven bids were sent out, one bid was received from Martin Energy.

I recommend to Finance Committee that we award the City of Daphne BID 2014-J-Oil & Lubricants to Martin Energy.

Please contact me if should you have any questions regarding this bid award.

RDJ/mth

CC: Eric Seals – Mechanic Supervisor

**CITY OF DAPHNE**  
**BID: 2014-J-OIL & LUBRICANTS**

April 24, 2014  
 11:30 A.M.

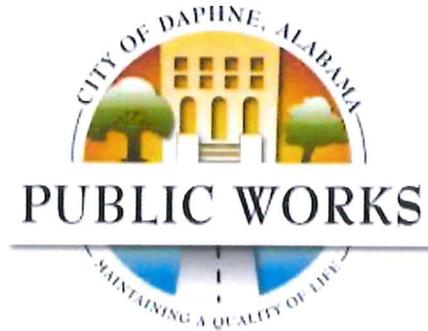
Ms. Suzanne Henson      Senior Accountant  
 Mr. Eric Seals          Mechanical Supervisor  
 Mrs. Denise Penry      PW Accountant

11 bid invitations were mailed/picked up, 1 sealed bids were received.  
 Ms. Denise Penry opened the bids presented and the bids were read aloud as follows:

<i>Items highlighted if adjusted for case quantity comparison</i>			Martin Energy Services	Comments
Product Description	Quantity/Case	Unit		
SUPREME 5W-20	Case of 12 - 1	Qts	33.98	
SUPREME SYNTHETIC 10 W40	Case of 6 - 1	Qts	48.16	Castrol Edge
DELO 400 MULTIGRADE 15W40	Case of 12 - 1	Qts	41.36	Delo LE 15W40
DELO 400 MULTIGRADE 15 W40	Case - 6 - 1	Gal	41.36	Delo LE 15W40
Havoline syn. ATF Multi-vehicle	Case of 12 - 1	Qts	64.62	
Havoline ATF+4	Case of 12 - 1	Qts	59.00	
1000 THF	5 Gallon Pail		49.80	
RYKON OIL AWISO 68	5 Gallon Pail		53.70	Rando Hb68
RYKON OIL ISO 46	5 Gallon Pail		53.70	Rando Hb46
RYKON ISO 32	5 Gallon Pail		53.10	Rando Hb32
GEAR SAE 80W-90	5 Gallon Pail		60.42	
GEAR LUBRICANT	Case of 12 - 1.8 lb Bottles		46.88	
Dexos Synthetic 5W-30	Case of 6 - 1 qt Bottles		19.67	
Syngard Fleet 0w-40	Case of 12 - 1 qt Bottles		44.21	
Delo Grease EP2	4-10/14 oz.		110.41	
Delo Grease EP2	1/35 Bucket		106.21	

  
**Suzanne Henson, Sr. Accountant**

Dane Haygood  
Mayor  
  
Rebecca Hayes  
City Clerk  
  
Mike Hinson  
Finance Director/Treasurer  
  
Richard Johnson  
Director of Public Works



Tommy Conaway  
District 1  
  
Pat Rudicell  
District 2  
  
John L. Lake  
District 3  
  
Randy Fry  
District 4  
  
Ronald Scott  
District 5  
  
Robin LeJeune  
District 6  
  
Joe Davis III  
District 7

To: Suzanne Henson  
Senior Accountant

From: Richard Johnson  
Public Works Director

A handwritten signature in blue ink that reads 'Richard Johnson'.

Date: May 5, 2014

Re: 2014-K-JANITORIAL SUPPLIES

The Finance Department and Public Works sent out requests for bids for Janitorial Supplies. Five bids were received:

GCIS - \$32,347.11  
Supreme Paper & Chemical - \$24,500.72  
Mobile Janitorial & Paper - \$18,642.38  
Dade Paper - \$15,263.74  
Bay Paper Co. - \$12,895.65\*

*\*Bay Paper did not bid on 53 items – they did not meet the 80%, so they do not meet the bid requirements.*

Therefore, two low bidders are Dade Paper and Mobile Janitorial & Paper.

I recommend to Finance Committee that we award the City of Daphne BID 2014–K– Janitorial Supplies to Dade Paper.

Please contact me if should you have any questions regarding this bid award.

RDJ/mth

CC: Frank Barnett – Bldg Maintenance Supervisor

PRODUCT DESCRIPTION		UNIT	EST PURCH QTY	DADE PAPER		MOBILE JANITORIAL & PAPER		BAY PAPER		GCIS SUPPLY CO CO		SUPREME PAPER SUPPLY	
PRODUCT DESCRIPTION		UNIT	EST PURCH QTY	UNIT PRICE	EXTENDED COST	UNIT PRICE	EXTENDED COST	UNIT PRICE	EXTENDED COST	UNIT PRICE	EXTENDED COST	UNIT PRICE	EXTENDED COST
<b>CITY OF DAPHNE</b>													
<b>BID OPENING MINUTES BID DOCUMENT NO: 2014-K-JANITORIAL SUPPLIES</b>													
35 bid invitations were mailed/picked up/e-mailed; 5 sealed bids were received.													
Ms. Penny opened the bids presented and the bids were read aloud as follows:													
<b>PAPER PRODUCTS</b>													
<b>PAPER PRODUCTS</b>													
Toilet Tissue Procter & Gamble Charmin Double Roll - White 2-ply/340 shts	48/case	15	27.08	406.20	29.90	442.50	30.18	452.70	32.40	486.00	15.98	239.70	
Toilet Tissue Kimberly Clark Cottonelle - White 2-ply/400 sheets	96/case	42	27.08	1,137.36	29.90	1,239.00	-	-	62.00	2,604.00	39.10	1,642.20	
Toilet Tissue Kimberly Clark Jr. Jumbo - White 2-ply/1000'	12/case	104	15.98	1,661.92	23.70	2,464.80	-	-	45.40	4,721.60	41.48	4,313.92	
Toilet Tissue Jr 2 Ply 9" - #DP-JR19-GS	case	1	15.98	15.98	20.50	20.50	22.43	22.43	17.30	17.30	20.89	20.89	
Towel White Prop 800 Ft 6 RL - #BW-7804-CS	case	1	-	-	-	-	39.99	39.99	27.20	27.20	40.89	40.89	
Universal White M-Fold 9.5 X 9.125	4000/case	1	16.24	16.24	20.80	20.80	20.88	20.88	22.30	22.30	18.25	18.25	
Tork Universal Natural Roll Towel	12/550' case	1	17.13	17.13	19.30	19.30	17.98	17.98	34.15	34.15	19.90	19.90	
Roll Towel - Ft James	12/550' case	1	17.13	17.13	19.30	19.30	17.98	17.98	25.85	25.85	19.90	19.90	
Jr. Jumbo Dispenser (2 Roll)	Each	1	-	-	15.00	15.00	26.99	26.99	31.00	31.00	-	-	
2 Ply White Tissues Marcell	30/100 case	1	16.05	16.05	16.38	16.38	-	-	20.50	20.50	15.25	15.25	
Facial Tissue Kimberly Clark Kleenex Boutique - White 2-ply/85 shts	30/case	1	19.26	19.26	-	-	-	-	74.10	74.10	41.63	41.63	
Facial Tissue Marcell Fluff Out - White 2-ply/100 sheets	30/case	1	16.05	16.05	16.38	16.38	16.85	16.85	20.50	20.50	15.25	15.25	
Roll Towel Kimberly Clark Premiere - White 1-ply/75 sheets	20/case	59	19.99	1,179.41	-	-	-	-	68.50	4,041.50	27.74	1,636.66	
Roll Towel Procter & Gamble Bounty - White 2-ply/64 sheets	30/case	1	19.99	19.99	22.99	22.99	-	-	69.00	69.00	19.25	19.25	
Roll Towel - White 2-ply/90 sheets	30/case	1	19.99	19.99	22.99	22.99	20.14	20.14	19.00	19.00	19.25	19.25	
Roll Towel Kimberly Clark Wypall L30	30/case	1	35.40	35.40	-	-	49.99	49.99	57.20	57.20	37.85	37.85	
Hardwood Roll Towel - Natural 8" x 350'	12/case	1	17.13	17.13	19.30	19.30	17.98	17.98	19.95	19.95	19.90	19.90	
Hardwood Roll Towel Dispenser	Each	1	-	-	-	-	39.99	39.99	43.20	43.20	-	-	
Multi-fold Paper Towel - White/250 sheets 9.125" x 9.5"	16/case	21	16.24	341.04	20.80	436.80	20.88	438.48	21.10	443.10	18.25	383.25	
VICTORIA BAY H/H Towel 2-ply White	30/65/case	1	19.99	19.99	22.99	22.99	20.14	20.14	19.40	19.40	19.25	19.25	
VICTORIA BAY Facial Tissue 2-ply White	30/100/case	1	16.05	16.05	16.38	16.38	16.85	16.85	17.75	17.75	15.25	15.25	
VICTORIA BAY TISSUE 2 PLY	96/500/case	1	27.08	27.08	31.90	31.90	28.99	28.99	38.85	38.85	29.49	29.49	
VICTORIA BAY Jr 2 Ply Bath Tissue	12/1000/case	1	15.98	15.98	23.70	23.70	22.43	22.43	27.70	27.70	20.89	20.89	
VICTORIA BAY Centerpull 2 Ply Towel 3960 ft	6960/case	1	17.56	17.56	19.90	19.90	-	-	27.72	27.72	23.24	23.24	
KLEENEX Cottonelle Toilet Tissue Ind Wrapped 505 RI	69RU/case	1	27.08	27.08	-	-	-	-	22.15	22.15	39.10	39.10	
Multi-fold Paper Towel Dispenser	Each	1	-	-	19.00	19.00	17.99	17.99	24.40	24.40	-	-	
Centerpull Towels - White 2-ply/600'	6/case	136	17.56	2,388.16	19.90	2,706.40	23.33	3,172.88	20.70	2,815.20	23.24	3,160.64	
Centerpull Towel Dispenser	Each	1	-	-	10.00	10.00	25.99	25.99	32.60	32.60	-	-	
Cup 2.5M / Cs. L10N25 Lid	25/100	1	61.00	61.00	65.00	65.00	-	-	76.10	76.10	38.52	38.52	
White Polypropylene Forks 1M/GS	1000	1	8.56	8.56	9.50	9.50	9.25	9.25	8.25	8.25	10.90	10.90	
Towel - Universal Natural Roll	12/550'	1	17.13	17.13	19.30	19.30	19.99	19.99	19.95	19.95	19.90	19.90	
Napkin - Beverage	4,000/case	1	12.67	12.67	15.00	15.00	14.37	14.37	13.45	13.45	13.50	13.50	
Napkin - Lunch/Dinner	1,000/case	1	25.43	25.43	31.72	31.72	37.18	37.18	38.55	38.55	32.49	32.49	
Cup Plastic Sweetheart Clarity - Clear 10 oz.	1,000/case	9	58.17	523.53	65.00	585.00	-	-	76.00	684.00	54.36	489.24	
Cup Plastic Sweetheart Clarity - Clear 12 oz.	1,000/case	1	26.06	26.06	36.00	36.00	-	-	64.40	64.40	38.95	38.95	
Cup Plastic Sweetheart Clarity - Clear 16 oz.	1,000/case	1	36.10	36.10	37.80	37.80	-	-	70.90	70.90	55.39	55.39	
Cup Foam Sweetheart Thin Walled/Super Insulating Trophy 8 oz.	1,000/case	1	17.02	17.02	-	-	-	-	76.40	76.40	27.94	27.94	
Cup Foam Sweetheart Thin Walled/Super Insulating Trophy 12 oz.	1,000/case	1	24.13	24.13	-	-	-	-	99.06	99.06	33.92	33.92	
Cup Paper (Hot Beverage) Sweetheart - 12 oz.	1,000/case	1	24.13	24.13	-	-	-	-	85.40	85.40	69.94	69.94	
Cup Paper Portion 1 oz.	5,000/case	1	43.46	43.46	25.65	25.65	44.60	44.60	61.00	61.00	49.20	49.20	

PRODUCT DESCRIPTION	UNIT	EST PURCH QTY	MOBILE JANITORIAL & SUPPLY										TOTAL SUPPLIES	
			DADE PAPER	DADE PAPER	MOBILE JANITORIAL & PAPER	MOBILE JANITORIAL & PAPER	BAY PAPER	BAY PAPER	GCIS SUPPLY CO CO	GCIS SUPPLY CO CO	SUPREME PAPER SUPPLY	SUPREME PAPER SUPPLY		
Bid will be evaluated using estimated purchase quantities														
Cup Paper Portion 2 oz.	5,000/case	1	55.01	55.01	33.22	33.22	56.39	56.39	82.60	82.60	82.60	82.60	60.49	60.49
Fork Plastic Extra Heavy - Clear	1,000/case	21	13.98	293.58	682.50	682.50	31.08	652.68	74.05	1,555.05	1,555.05	26.24	551.04	551.04
Spoon Plastic Extra Heavy - Clear	1,000/case	1	13.98	13.98	32.50	32.50	31.08	31.08	77.75	77.75	77.75	27.48	27.48	27.48
Knife Plastic Extra Heavy - Clear	1,000/case	1	13.98	13.98	32.50	32.50	31.08	31.08	77.75	77.75	77.75	29.69	29.69	29.69
Fork Plastic Extra Heavy - White Wrapped	1,000/case	1	19.65	19.65	36.50	36.50	-	-	62.15	62.15	62.15	38.97	38.97	38.97
Spoon Plastic Extra Heavy - White Wrapped	1,000/case	1	19.65	19.65	36.50	36.50	-	-	62.15	62.15	62.15	38.97	38.97	38.97
Dart 8oz Foam Cup	40/25 case	1	17.02	17.02	20.00	20.00	17.67	17.67	23.10	23.10	23.10	17.79	17.79	17.79
CONEX 10oz Trans Plastic Cup Lid 2.5M/CS	25/100 case	1	58.17	58.17	-	-	89.80	89.80	39.45	39.45	39.45	38.52	38.52	38.52
Fork White Med Weight Polyprop.	1000/case	1	8.56	8.56	9.80	9.80	9.25	9.25	13.50	13.50	13.50	10.90	10.90	10.90
Fork Wrapped White Med Weight Polyprop.	1000/case	1	19.65	19.65	12.00	12.00	15.27	15.27	13.65	13.65	13.65	16.96	16.96	16.96
Plate Foam 3 Compartment 10 1/2"	500/case	1	26.39	26.39	29.40	29.40	28.14	28.14	27.50	27.50	27.50	45.43	45.43	45.43
Plate Foam 6"	1,000/case	1	15.74	15.74	18.75	18.75	18.38	18.38	20.20	20.20	20.20	19.24	19.24	19.24
Plate Foam 9"	500/case	1	16.12	16.12	16.60	16.60	19.14	19.14	18.22	18.22	18.22	19.24	19.24	19.24
Plate Plastic 6"	1,000/case	1	27.30	27.30	34.40	34.40	31.44	31.44	38.50	38.50	38.50	29.45	29.45	29.45
Plate Plastic 9"	500/case	1	28.39	28.39	34.40	34.40	31.44	31.44	35.55	35.55	35.55	29.95	29.95	29.95
Table Skirting Pleated Plastic Self-Adhesive - White	25/case	1	-	-	-	-	-	-	-	-	-	-	-	-
Aluminum Foil Heavy Duty Reynolds 18" x 500'	Each	1	32.95	32.95	25.55	25.55	23.97	23.97	34.75	34.75	34.75	24.49	24.49	24.49
Plastic Wrap Reynolds 18" x 2000'	Each	1	14.57	14.57	15.55	15.55	14.56	14.56	22.72	22.72	22.72	13.98	13.98	13.98
Ziploc Storage Bags - Quart	500/box	1	14.00	14.00	32.22	32.22	23.36	23.36	32.60	32.60	32.60	28.98	28.98	28.98
Ziploc Storage Bags - Gallon	250/box	1	26.01	26.01	26.60	26.60	43.19	43.19	26.82	26.82	26.82	24.64	24.64	24.64
<b>TOTAL PAPER PRODUCTS</b>			<b>8,988.12</b>	<b>8,988.12</b>	<b>9,580.27</b>	<b>9,580.27</b>	<b>5,749.88</b>	<b>5,749.88</b>	<b>19,364.69</b>	<b>19,364.69</b>	<b>19,364.69</b>	<b>13,757.90</b>	<b>13,757.90</b>	<b>13,757.90</b>
<b>SUPPLIES</b>														
Broom Standard Janitor, 24 lb. Corn	Each	10	5.74	57.40	5.90	59.00	8.19	81.90	9.45	94.50	94.50	8.40	84.00	84.00
Gloves Latex w/Powder - Med., Lg., X-Lg.	100/box	14	3.41	47.74	3.87	54.18	4.51	63.14	48.80	683.20	683.20	35.69	499.66	499.66
Gloves Latex Powder Free - Med., Lg., X-Lg.	100/box	9	3.77	33.93	4.75	42.75	5.66	50.94	5.90	52.20	52.20	40.99	388.91	388.91
Gloves Poly Food Service - Med., Lg., X-Lg.	100/box	1	1.82	1.82	1.00	1.00	1.99	1.99	5.96	5.96	5.96	14.49	14.49	14.49
Gloves Nitrile - Med., Lg., X-Lg.	100/box	1	4.82	4.82	4.97	4.97	5.33	5.33	8.30	8.30	8.30	54.69	54.69	54.69
VIC BAY LG Powder Free Latex Glove	10/100/case	1	37.74	37.74	47.50	47.50	56.66	56.66	9.15	9.15	9.15	40.99	40.99	40.99
VIC BAY XLG Powder Free Latex Glove	10/100/case	1	34.12	34.12	38.70	38.70	45.10	45.10	8.88	8.88	8.88	35.69	35.69	35.69
VIC BAY LG Powder Latex Glove	10/100/case	1	34.12	34.12	38.70	38.70	45.10	45.10	9.25	9.25	9.25	40.99	40.99	40.99
VIC BAY XLG Powder Latex Glove	10/100/case	1	37.74	37.74	47.50	47.50	56.66	56.66	8.80	8.80	8.80	40.99	40.99	40.99
Large Poly Gloves Disposable	10/100/CTN	1	34.77	34.77	10.00	10.00	7.99	7.99	74.55	74.55	74.55	14.49	14.49	14.49
Mop Head Cotton - Quick Change Saddle Head	Each	1	5.00	5.00	9.00	9.00	-	-	13.60	13.60	13.60	8.90	8.90	8.90
Mop Head Cotton - Quick Change Saddle - 24 oz.	12/case	1	2.06	2.06	25.29	25.29	-	-	89.00	89.00	89.00	36.42	36.42	36.42
Wet Floor Sign	Each	1	8.93	8.93	9.00	9.00	8.85	8.85	12.90	12.90	12.90	8.89	8.89	8.89
Black 12" Floor Stripper Pads	6/case	1	7.06	7.06	8.00	8.00	-	-	8.85	8.85	8.85	15.99	15.99	15.99
Red 12" Floor Stripper Pads	6/case	1	9.13	9.13	8.00	8.00	-	-	8.75	8.75	8.75	15.99	15.99	15.99
Blue 12" Floor Stripper Pads	6/case	1	8.00	8.00	8.00	8.00	-	-	19.95	19.95	19.95	15.99	15.99	15.99
White 12" Floor Stripper Pads	6/case	1	12.37	12.37	8.00	8.00	-	-	8.75	8.75	8.75	15.99	15.99	15.99
20" Black Stripper Pads	6/case	1	13.61	13.61	15.80	15.80	17.59	17.59	19.00	19.00	19.00	19.00	19.00	19.00
White Carpet Bonnet (20")	2/cr	1	22.39	22.39	28.00	28.00	-	-	30.70	30.70	30.70	21.25	21.25	21.25
Bulldozer All Purpose Cleaner Dispenser	12/cr	1	25.79	25.79	-	-	-	-	49.30	49.30	49.30	29.29	29.29	29.29
Dust Mop Cloths Treatment	12/case	1	36.70	36.70	37.00	37.00	-	-	41.95	41.95	41.95	42.11	42.11	42.11
Dust Mop Cloths All Sizes	12/case	1	-	-	-	-	-	-	-	-	-	89.90	89.90	89.90
Revive Floor Cleaner Dispenser 32 oz.	6/case	1	21.55	21.55	-	-	-	-	166.30	166.30	166.30	189.90	189.90	189.90
Vectra Floor Stripper Dispenser 1 gal	4/case	1	-	-	-	-	-	-	112.10	112.10	112.10	234.87	234.87	234.87
Heavy Duty Carpet Pre-Spray Dispenser 1 gal	4/case	1	-	-	-	-	-	-	42.20	42.20	42.20	177.89	177.89	177.89
GF Forward General Purpose Cleaner Dispenser 1.5L	2/case	1	-	-	-	-	-	-	80.85	80.85	80.85	156.77	156.77	156.77
<b>TOTAL SUPPLIES</b>			<b>526.53</b>	<b>526.53</b>	<b>547.83</b>	<b>547.83</b>	<b>497.91</b>	<b>497.91</b>	<b>1,670.14</b>	<b>1,670.14</b>	<b>1,670.14</b>	<b>2,309.74</b>	<b>2,309.74</b>	<b>2,309.74</b>

PRODUCT DESCRIPTION	UNIT	EST PURCH QTY	WEIGHTED FOR COMPARISON	MOBILE JANITORIAL & PAPER										TOTAL TOILETRIES	
				DADE PAPER	DADE PAPER	MOBILE JANITORIAL & PAPER	MOBILE JANITORIAL & PAPER	BAY PAPER	BAY PAPER	GCS SUPPLY CO CO	GCS SUPPLY CO CO	SUPREME PAPER SUPPLY	SUPREME PAPER SUPPLY		
Sanitary Napkin Gards Feminine Pads - Regular	250/case	1	16.46	16.46	42.10	42.10	35.60	35.60	42.20	42.20	35.49	35.49			
Tampoon Tampax w/Cardboard Applicator - Regular	500/case	1	61.83	61.83	69.00	69.00	63.50	63.50	65.32	65.32	68.25	68.25			
Toothpaste w/ Fluoride Crest .85 oz.	240/case	1	-	-	26.00	26.00	-	-	68.90	68.90	20.64	20.64			
Toothbrush Standard Individual Wrapped	144/case	1	-	-	47.00	47.00	-	-	52.90	52.90	16.50	16.50			
Hair and Body Shampoo - 1000 ml.	10/case	25	43.22	1,080.50	51.20	1,280.00	38.99	974.75	59.95	1,498.75	35.93	898.25			
Dispenser for Hair and Body Shampoo	Each	1	-	-	6.00	6.00	-	-	10.95	10.95	-	-			
Blood & Body Fluid Cleanup Kit	6/case	1	-	-	20.00	20.00	28.20	28.20	109.45	109.45	-	-			
<b>TOTAL TOILETRIES</b>			<b>\$</b>	<b>1,158.79</b>	<b>\$</b>	<b>1,490.10</b>	<b>\$</b>	<b>1,102.05</b>	<b>\$</b>	<b>1,848.47</b>	<b>\$</b>	<b>1,039.13</b>			
<b>CLEANERS/DEODORIZERS</b>															
Absorbing Agent/Deodorizer - 16 oz. Lemon	6/case	1	58.00	58.00	32.10	32.10	42.78	42.78	50.80	50.80	34.77	34.77			
All Purpose Cleaner Pine-Sol Lemon Scent - 144 oz.	3/case	1	11.91	11.91	31.25	31.25	22.72	22.72	27.52	27.52	21.90	21.90			
Bathroom Cleaner Lysol 94201 - Heavy Duty Disinfectant	Gallon	1	25.76	25.76	-	-	67.28	67.28	65.15	65.15	58.40	58.40			
Bleach Industrial Ultra Chlorox - Gallon	6/case	8	8.11	64.88	13.00	104.00	17.60	140.80	22.80	182.40	32.25	258.00			
Brass Polish/Cleaner Wipes 36/box	6/case	1	-	-	-	-	-	-	77.50	77.50	-	-			
Cleaner Fantastik Liquid Spray Bottle - 32 oz.	12/case	16	25.79	412.64	28.76	460.16	23.32	376.32	42.95	687.20	47.49	759.84			
Clorox Cleanup Spray Bottle - 32 oz.	12/case	24	31.17	748.08	37.90	909.60	27.04	648.96	34.10	818.40	44.75	1,074.00			
Clorox Disinfecting Wipes	12/case	1	30.00	30.00	55.00	55.00	31.50	31.50	32.85	32.85	32.49	32.49			
Deodorizer Metered Aerosol Cans (All Scents) - 7 oz.	12/case	1	34.98	34.98	30.80	30.80	34.69	34.69	43.70	43.70	39.75	39.75			
Dishwashing Liquid	Gallon	1	32.06	32.06	11.15	11.15	34.40	34.40	44.87	44.87	29.90	29.90			
Dishwashing Liquid Dawn - 50 oz.	6/case	5	36.10	180.50	41.25	206.25	37.35	186.75	39.00	193.00	36.90	184.50			
Dishwashing Liquid Joy - 12.6 oz.	24/case	1	-	-	33.00	33.00	35.18	35.18	38.00	38.00	36.74	36.74			
Dishwasher Powder Cascade 34034 - 85 oz.	6/case	1	46.35	46.35	53.75	53.75	-	-	50.15	50.15	46.25	46.25			
Hand Soap Liquid Antibacterial 7.5 oz. Pump	12/case	1	23.12	23.12	29.50	29.50	27.84	27.84	29.60	29.60	37.87	37.87			
Hand Soap Liquid - Gallon	Gallon	1	25.99	25.99	11.50	11.50	22.88	22.88	20.30	20.30	21.49	21.49			
Hand Sanitizer Purell 8 oz.	12/case	1	34.83	34.83	47.50	47.50	35.58	35.58	46.60	46.60	50.95	50.95			
Hand Soap Foaming 1,000 ml.	4/case	1	44.30	44.30	45.57	45.57	37.70	37.70	44.20	44.20	46.70	46.70			
Boxed Almond Hand Soap	12/case	1	-	-	30.50	30.50	31.86	31.86	-	-	-	-			
Foaming Soap Dispenser	Each	1	-	-	6.00	6.00	-	-	12.15	12.15	-	-			
Hand Cleaner Heavy Duty Lime w/commmeal 2.00 ml.	4/case	1	-	-	-	-	42.65	42.65	82.10	82.10	82.90	82.90			
Hand Cleaner Dispenser	Each	1	-	-	-	-	-	-	15.85	15.85	-	-			
Laundry Detergent - 50 lb. Container	Each	1	26.83	26.83	20.00	20.00	19.63	19.63	19.06	19.06	19.97	19.97			
Stainless Steel Polish/Cleaner Aerosol Cans - Twinkle 17 oz.	12/case	1	32.34	32.34	31.00	31.00	41.80	41.80	86.05	86.05	39.90	39.90			
Toilet Bowl Deodorizer w/Hanger	12/case	1	11.99	11.99	8.00	8.00	-	-	16.85	16.85	14.99	14.99			
Urinal Screen Deodorizer	12/case	1	7.99	7.99	21.90	21.90	-	-	19.85	19.85	13.99	13.99			
Window Cleaner w/sprayer 32 oz.	12/case	1	20.21	20.21	29.80	29.80	18.45	18.45	60.20	60.20	23.90	23.90			
Window Cleaner Windex Outdoor w/Hose Attachment 32 oz.	6/case	1	-	-	-	-	-	-	-	-	-	-			
Metered Spray Dispenser	Each	1	12.94	12.94	23.00	23.00	-	-	24.15	24.15	27.90	27.90			
Bravo Floor Stripper	5 Gall	1	34.15	34.15	66.50	66.50	45.60	45.60	76.85	76.85	57.49	57.49			
Capri Lemon Cleaner	4 gal/case	1	36.79	36.79	45.48	45.48	22.72	22.72	59.50	59.50	33.90	33.90			
Alpha HP (J-flil)	1/2.5L per case	1	-	-	-	-	-	-	92.05	92.05	-	-			
Degreaser	4 gal/case	1	22.15	22.15	32.00	32.00	27.95	27.95	24.10	24.10	24.85	24.85			
Wright's Brass Cleaner	12/case	1	20.49	20.49	-	-	-	-	21.20	21.20	23.74	23.74			
Banner Drain Cleaner	12/case	1	41.44	41.44	34.00	34.00	44.80	44.80	62.88	62.88	27.23	27.23			
Heavy Duty Carpet Pre-Spray	4/1 gallon	1	-	-	33.90	33.90	-	-	42.20	42.20	33.49	33.49			
Damp Mop Neutral Disinfectant	1	1	21.55	21.55	45.48	45.48	49.80	49.80	211.20	211.20	44.49	44.49			
GoJo Dermaspro Foam Soap 800 ml for Dispenser	6/case	1	-	-	-	-	37.70	37.70	42.40	42.40	-	-			
Clorox Clean Up with Bleach	9/25oz/Case	1	31.17	31.17	37.90	37.90	27.04	27.04	34.07	34.07	37.80	37.80			
Clorox Disinfect Wipes Surface Cleaner	12/25/CASE	1	30.00	30.00	55.00	55.00	31.50	31.50	32.85	32.85	32.49	32.49			
Bleach	6/1 GAL	1	8.11	8.11	10.80	10.80	9.33	9.33	10.55	10.55	9.95	9.95			
Purcell Hand Sanitizer W/ Moisturizer Pump	12/8oz/Case	1	34.83	34.83	47.50	47.50	-	-	46.60	46.60	50.95	50.95			
Lather & Klean Hair & Body Shampoo	12/800ml/Case	1	43.22	43.22	42.60	42.60	38.99	38.99	84.77	84.77	36.90	36.90			

PRODUCT DESCRIPTION	UNIT	EST PURCH QTY	WEIGHTED FOR COMPARISON	DADE PAPER	DADE PAPER	MOBILE JANITORIAL & PAPER	MOBILE JANITORIAL & PAPER	BAY PAPER	BAY PAPER	GCS SUPPLY CO. CO	GCS SUPPLY CO. CO	SUPREME PAPER SUPPLY	SUPREME PAPER SUPPLY
Aerosol Meter Exotic - #CH-5178-CS	/case	1				30.80	30.80			37.32	37.32	39.75	39.75
Degreaser SC-200 4-1gal HD - #SP-2200-GL-CS	/case	1				54.52	54.52	27.95	27.95	41.07	41.07	24.85	24.85
Bowl Brush White Tampico - #WIL-507017-ea	Each	1	1.78	1.78	1.78	2.50	2.50			3.35	3.35	2.00	2.00
Consume 4-1gal - #SP-3097-GL-CS	/case	1				48.80	48.80	44.80	44.80	46.90	46.90	37.44	37.44
Purell Form (for machine) - #1905-02	Each	1	55.68	55.68	55.68	42.00	42.00			62.45	62.45		
Aerosol Disinfectant - #CH-433-4101-CS	/case	1	27.44	27.44	27.44	33.96	33.96	39.99	39.99	25.20	25.20	42.74	42.74
ShineLine Emulsifier Plus 1-5 (floor stripper) - SP-0084-PL-PL	Each	1	34.15	34.15	34.15	66.50	66.50	46.86	46.86	53.90	53.90	57.49	57.49
Vinyl Gloves -IM-8608 XL	/box	1	2.86	2.86	2.86	2.86	2.86	38.23	38.23	33.55	33.55	26.28	26.28
Urinal Screens-Scented M.J.#1493	Each	1	11.79	11.79	11.79	2.19	2.19	9.73	9.73	18.25	18.25	13.99	13.99
Urinal Mats M.J.#1525	Each	1	32.56	32.56	32.56	11.60	11.60	40.51	40.51	39.95	39.95	8.95	8.95
<b>TOTAL CLEANERS/DEODORIZERS</b>			<b>\$ 2,375.05</b>			<b>\$ 2,978.02</b>		<b>\$ 2,483.27</b>		<b>\$ 3,994.66</b>		<b>\$ 3,643.67</b>	
<b>TRASH BAGS/SUPPLIES</b>													
Trash Liner 12 x 17 - 6 mic. 4 Gal. Natural	1000/case	1				18.00	18.00					19.59	19.59
Trash Liner 20 x 22 - 6 mic. 7 Gal. Natural	1000/case	1	24.60	24.60	24.60	26.42	26.42	22.93	22.93	32.88	32.88	19.59	19.59
Trash Liner 15 x 9 x 23 - 9 mil. 10 Gal. Black	1000/case	10	21.60	216.00	216.00			29.80	298.00	30.55	305.50	22.20	222.00
Trash Liner 33 x 39 - 1.3 mil. 30 Gal. Black	100/case	4	10.72	42.88	42.88	15.00	60.00	11.89	47.56	21.70	86.80	31.24	124.96
Trash Liner 33 x 39 - 9 mil. 30 Gal. Black	100/case	1	18.27	18.27	18.27	15.00	15.00	29.43	29.43	31.50	31.50	10.97	10.97
Trash Liner 40 x 46 - 1.3 mil. 45 Gal. Black	100/case	1	22.12	22.12	22.12	24.60	24.60	17.30	17.30	31.45	31.45	15.14	15.14
Trash Liner 40 x 46 - 9 mil. 45 Gal. Black	100/case	15	12.38	185.70	185.70	16.00	240.00	12.41	186.15	28.00	420.00	13.89	208.35
Trash Liner 36 x 60 - 1.3 mil. 65 Gal. Black	100/case	5				21.25	106.25	21.53	107.65	35.05	175.25	20.29	101.45
Trash Liner 23 x 10 x 40 - 1.5 mil. Grey	200/case	1				15.00	15.00	52.79	52.79			31.24	31.24
Trash Liner 38 x 60 - 2 mil. 65 Gal. Grey	100/case	64	24.06	1,539.84	1,539.84	28.75	1,840.00	34.35	2,198.40	47.00	3,008.00	29.99	1,919.36
Trash Liner 15 x 9 x 32 - 1.3 mil. 30 Gal. White	100/case	1										22.78	22.78
Trash Liner 23 x 17 x 47 - 1.3 mil. 45 Gal. White	100/case	63				24.60	1,549.80			19.45	1,225.35	14.76	929.88
Trash Liner 22 x 14 x 58 - 3 mil. 65 Gal. Clear	100/case	1										23.15	23.15
Poly Bag 1.75 mil. 10 x 8 x 24	500/case	1	53.09	53.09	53.09	71.00	71.00	64.10	64.10	37.65	37.65	32.40	32.40
24x23 Black 35MIL Can Liner	1000 case	1	21.46	21.46	21.46	19.22	19.22			17.10	17.10	14.00	14.00
40x46 1.5mil Black Can Liner	100 case	1	26.44	26.44	26.44	24.60	24.60	17.30	17.30	28.55	28.55	19.97	19.97
38x58 Black XX Tough Liner	100 case	1	24.06	24.06	24.06	21.25	21.25	34.35	34.35	45.60	45.60	30.99	30.99
38x58 1.2mil Black Can Liner 55 gal	100 case	1	26.41	26.41	26.41	21.25	21.25	21.53	21.53	30.62	30.62	20.24	20.24
33x39 Black 1.2mil Can Liner	100 case	1	18.54	18.54	18.54	15.00	15.00	11.89	11.89	18.00	18.00	31.24	31.24
40x46 White X-Heavy Liner	425 case	1	12.38	12.38	12.38	22.21	22.21	15.58	15.58	19.40	19.40	14.76	14.76
<b>TOTAL TRASH BAGS/SUPPLIES</b>			<b>\$ 2,231.79</b>			<b>\$ 4,089.60</b>		<b>\$ 3,124.96</b>		<b>\$ 5,513.65</b>		<b>\$ 3,812.06</b>	
<b>GRAND TOTAL</b>			<b>15,280.28</b>			<b>18,685.88</b>		<b>12,958.07</b>		<b>32,391.61</b>		<b>24,562.50</b>	
165 items x 80%=132 items must be bid on								<b>Do Not Bid</b>					
165 items x 20%= 33 items								<b>80%</b>					
								<b>(53 not bid)</b>					

**RESOLUTION 2014-**

**A Resolution Authorizing Issuance of  
Credit Cards: Community Development & Revenue**

**WHEREAS**, Resolution 1996-45 adopted July 15, 1996, authorized the issuance of a City of Daphne credit card to certain department heads; and

**WHEREAS**, the City of Daphne now deems it necessary to authorize the issuance of an additional credit card to the Community Development & Revenue for training and travel.

**NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Daphne** that Section 1 of Resolution 1996-45 is hereby amended to include Community Development & Revenue. All other provisions of Resolution 1996-45 remain in full force and effect.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.**

\_\_\_\_\_  
**Dane Haygood, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca Hayes, City Clerk**

(May's Mtg)

**Suzanne Henson**

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**From:** Mike Hinson, CPA  
**Sent:** Wednesday, April 23, 2014 9:13 AM  
**To:** Suzanne Henson  
**Subject:** Can we get Adrienne a credit card?

Not before her trip, but she is entitled to one under current rules, I think.

She is taking Richard Merchants card this trip.

Mike Hinson CPA

[<http://www.daphneal.com/wp-content/uploads/2013/10/CODemailsignature.png>]  
Mike Hinson, CPA  
Finance Director  
[mhinson@daphneal.com](mailto:mhinson@daphneal.com)  
City of Daphne, Alabama - "The Jubilee City"  
Phone: 251-621-9000 Web: [www.daphneal.com](http://www.daphneal.com)

## Suzanne Henson

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**Subject:** FW: Keep America Beautiful

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**From:** Tommie Conaway  
**Sent:** Friday, May 09, 2014 9:12 AM  
**To:** Suzanne Henson  
**Subject:** Re: Keep America Beautiful

Add the "Keep America Beautiful " information to the agenda.

Thanks,  
T. Conaway

On May 9, 2014, at 8:53 AM, "Suzanne Henson" <[shenson@daphneal.com](mailto:shenson@daphneal.com)> wrote:

Mrs. Conaway

Would you like for me to include the Keep America Beautiful info in the Finance packet for further discussion?

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**From:** Richard D. Johnson, P.E.  
**Sent:** Friday, May 09, 2014 7:26 AM  
**To:** Randy Fry; Suzanne Henson  
**Cc:** Denise Penry; Rebecca A. Hayes; Tommie Conaway; Dorothy Morrison  
**Subject:** RE: Keep America Beautiful

Not to muddle the issue any further – Please see attached.

The Mayor had some reasonable concerns about the cost and make up of having Daphne become a Keep America Beautiful affiliate. So we have drafted a set of proposed bylaws that hopefully addresses those concerns. Key provisions:

*Section 1. MEMBERSHIP - The KDB shall consist of no fewer than 6 and no more than 10 voting members who shall be residents, elected officials or employees of the City of Daphne. All voting members shall be appointed by the City Council for terms of two (2) years. – This gives the City absolute oversight on who serves on the committee.*

*Section 2. COORDINATOR - The Coordinator is the Public Works Director, or his designee, to serve as staff liaison to the KDB.*

*Section 3. OFFICERS - The KDB officers shall include a Chairman and Vice-Chairman (The Secretary shall be provided from the Public Works Administrative Staff and a Treasurer is not required as the KDB neither owns nor manages any assets.) The voting members of the KDB shall elect these officers each calendar year during the month of October.*

*Section 1. OPERATIONAL EXPENSES – The KDB shall be operated as a subcommittee of the Daphne Beautification Committee (DBC) and will not be allocated any funds from the City of Daphne, nor shall they have any authority to request any allocation now or in the future from the City of Daphne. Day to day operational expenses (phone and computer access, copy reproduction, postage, stationary, envelopes, meeting space, etc...) shall be provided for and accommodated in the normal yearly operating budget of the Public Works Department. Initial and annual affiliation dues and any unique expenses for Projects, Outreach or Education shall come from funding allocated to and approved to be spent by the DBC. Any such funding motion shall require the approval of the Coordinator and Mayor. – This clearly limits the expense side of the equation and places oversight for expenditures related to KDB.*

*Section 2. VOLUNTEER RELATED EXPENSES – From time to time Volunteers associated with KDB may be required or desire to participate in regional and national training and conferences. The cost associated with participation (fees, travel, lodging, meals, etc...) in such Training and Conferences shall be wholly the responsibility of the Volunteer to bear and will be considered non-reimbursable by the City*

of Daphne. – This defines the financial relationship of volunteers involved in regional and national activities of KAB/KDB.

If the bylaws cover the concerns, all that is needed to move forward is the signature of the Mayor on the affiliate application and the approval of the check request for the initial affiliate fee to be expensed out of the Daphne Beautification Committee budget (FY14). Also a Council Resolution would be needed concurring with the bylaws and the KDB Committee Member recommendation of:

1. Denise Penry – CE
2. Michele Hanson - CE
3. Dwayne Coley - CE
4. Dorothy Morrison - VOL
5. Patrick Rudicell - EO
6. Selena Vaughn - VOL
7. Rebecca Trosclair - VOL
8. Richard Johnson – CE

VOL – Volunteer

CE – City Employee

EO – Elected Official

Yours, RDJ

**Richard D. Johnson, P.E. Public Works Director**  
**26435 Public Works Road Daphne, AL 36526**

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**From:** Randy Fry

**Sent:** Thursday, May 08, 2014 9:00 PM

**To:** Suzanne Henson

**Cc:** Denise Penry; Richard D. Johnson, P.E.; Rebecca A. Hayes; Randy Fry; Tommie Conaway

**Subject:** Re: Keep America Beautiful

It sounds good to me if all agree. Please confirm if it is ok with Councilwoman Conaway. I know she has other items on the agenda. Thanks

Randy Fry

Daphne City Council

District 4

On May 8, 2014, at 5:13 PM, "Suzanne Henson" <[shenson@daphneal.com](mailto:shenson@daphneal.com)> wrote:

Thanks for the info Denise

No additional monies need to be appropriated then - It looks like the process is already rolling.

Becky - Randy – See Denise's response below. I can put this item on the Finance agenda if you think it needs to be discussed at Finance. Please advise – I will be preparing the agenda in the morning.

thanks

-----Original Message-----

From: Denise Penry

Sent: Thursday, May 08, 2014 4:28 PM

To: Suzanne Henson

Cc: Richard D. Johnson, P.E.

Subject: RE: Keep America Beautiful

Suzanne,

I have attached the application for affiliation. There is a one-time fee of \$3,000 that the Beautification Committee is going to pay for out of their budget. We have already submitted a check request. No monies are being requested.

In order for us to join Keep America Beautiful, we need the following:

1. Application signed by the Mayor or Chief Elected Official 2. Request for check approved by the Mayor and processed

FYI-

\* The annual fee for membership is \$150 and will come from Beautification's budget

\* #5 on the application states " Estimated operating budgets vary from \$1,000 to \$750,000". These are costs we already pay and no new funding will be required. i.e.

Director, recycling program, litter program, etc.

Let me know if you need anything else,Denise

-----Original Message-----

From: Suzanne Henson

Sent: Thursday, May 08, 2014 4:01 PM

To: Denise Penry

Cc: Richard D. Johnson, P.E.

Subject: FW: Keep America Beautiful

Denise

Do you have any information I can put in the Finance packet? Not sure if Keep America Beautiful is asking for monies.. all I have is e-mail from Randy Fry that Becky forwarded to me??

-----Original Message-----

From: Rebecca A. Hayes

Denise may have some info

-----Original Message-----

From: Suzanne Henson

Sent: Thursday, May 08, 2014 2:46 PM

To: Rebecca A. Hayes

Subject: FW: Keep America Beautiful

Hey-Did you find any backup? Or maybe work session minutes I could have as backup??

-----Original Message-----

From: Rebecca A. Hayes

Sent: Wednesday, May 07, 2014 1:16 PM

To: Suzanne Henson

Subject: FW: Keep America Beautiful

*Heads up*

-----Original Message-----

From: Randy Fry

Sent: Wednesday, May 07, 2014 12:00 PM

To: Tommie Conaway; Dane Haygood; Rebecca A. Hayes; Sarah Toulson; Richard D. Johnson, P.E.; Pat

Rudicell; John Lake; Ron Scott; Robin LeJeune; Joe Davis

Subject: Keep America Beautiful

Since no one has responded to my request on this I suggest it be on the finance committee agenda for Monday. I also suggest Richard Johnson be out contact point for the organization. Please forward the application to the appropriate council and committee members for action. Thanks

Randy Fry Daphne City Council District 4

**- PROPOSED DRAFT –  
BYLAWS FOR THE  
KEEP DAPHNE BEAUTIFUL  
OF  
THE CITY OF DAPHNE**

**Article I NAME**

This organization shall be known as the Keep Daphne Beautiful (KDB) a subcommittee of the Daphne Beautification Committee (DBC) of City of Daphne.

**Article II PURPOSE**

Section 1. **KDB** - The purpose of the KDB is to act in an advisory capacity to the City of Daphne City Council through the Daphne Beautification and Public Works Committee on matters affecting the quality of the local aesthetic and to promote litter prevention, effective beautification, waste management and recycling strategies. The KDB shall also promote efforts that increase public awareness of the impact of litter on City of Daphne and it shall sponsor and participate in City of Daphne litter removal and public awareness projects.

Section 2. **AFFILIATE** - The KDB as a certified affiliate of “Keep America Beautiful”, a non-profit organization, supports the Keep America Beautiful mission of educating individuals about litter prevention and ways to reduce, reuse, recycle, and properly manage waste materials, thereby creating a healthier, safer, and more livable community environment.

Section 3. **OUTREACH and EDUCATION** - The KDB shall conduct outreach and education on its programs and projects as “Keep Daphne Beautiful”

**Article III ORGANIZATION**

Section 1. **MEMBERSHIP** - The KDB shall consist of no fewer than 6 and no more than 10 voting members who shall be residents, elected officials or employees of the City of Daphne. All voting members shall be appointed by the City Council for terms of two (2) years. Any member missing more than four (4) consecutive meetings without reasonable excuse shall, at the discretion of the Chairman, be dropped from membership.

Section 2. **COORDINATOR** - The Coordinator is the Public Works Director, or his designee, to serve as staff liaison to the KDB.

Section 3. **OFFICERS** - The KDB officers shall include a Chairman and Vice-Chairman (The Secretary shall be provided from the Public Works Administrative Staff and a Treasurer is not required as the KDB neither owns nor manages any assets.) The voting members of the KDB shall elect these officers each calendar year during the month of October.

**Article IV DUTIES OF OFFICERS**

Section 1. **CHAIRMAN**-the Chairman and the Coordinator shall set the agenda for KDB meetings. The Chairman shall preside over all KDB meetings and shall appoint all special/called committee chairmen, if special/called committees are needed to conduct the activities and

business of the KDB. The Chairman shall report from time to time to the City of Daphne Public Works Committee directly or through the Chairperson of the Daphne Beautification Committee.

Section 2. **VICE-CHAIRMAN**-The Vice-Chairman shall act in the absence of the Chairman. If the Chairman becomes unable to serve during his term, the Vice-Chairman shall assume his responsibilities for the unexpired term.

Section 3. **SECRETARY**-The Secretary shall take minutes and distribute the document to the members prior to the next meeting.

Section 4. **DUPLICATION OF JOB FUNCTIONS**-Because the number of voting members of the KDB may be small, the positions of Coordinator and Secretary may be held by the same person.

#### **Article V OPERATIONS**

Section 1. **OPERATIONAL EXPENSES** – The KDB shall be operated as a subcommittee of the Daphne Beautification Committee (DBC) and will not be allocated any funds from the City of Daphne, nor shall they have any authority to request any allocation now or in the future from the City of Daphne. Day to day operational expenses (phone and computer access, copy reproduction, postage, stationary, envelopes, meeting space, etc...) shall be provided for and accommodated in the normal yearly operating budget of the Public Works Department. Initial and annual affiliation dues and any unique expenses for Projects, Outreach or Education shall come from funding allocated to and approved to be spent by the DBC. Any such funding motion shall require the approval of the Coordinator and Mayor.

Section 2. **VOLUNTEER RELATED EXPENSES** – From time to time Volunteers associated with KDB may be required or desire to participate in regional and national training and conferences. The cost associated with participation (fees, travel, lodging, meals, etc...) in such Training and Conferences shall be wholly the responsibility of the Volunteer to bear and will be considered non-reimbursable by the City of Daphne.

Section 3. **CITY EMPLOYEE(S) RELATED EXPENSES** – From time to time City employees associated with KDB may be required or desire to participate in regional and national training and conferences. The cost associated with participation (fees, travel, lodging, meals, etc...) in such Training and Conferences shall be approved by the Coordinator and are to be paid for out of the employees City Department Training/Conference/Travel Operational Budget. These Training/Travel expenses shall be available prior to approval and be compliant with City Travel Policy.

#### **Article VI QUORUM**

Three (3) or more of the voting members in good standing shall constitute a quorum for the transaction of KDB business. Quorums for separate committees shall be as decided at their first meeting.

**Article VII MEETINGS**

The KDB shall hold regularly scheduled meetings as a subset of the DBC Meeting at a cycle specified by the Chairman and voting members. These meetings shall be public and interested citizens of City of Daphne are encouraged to attend.

**Article VIII AMENDMENTS**

The bylaws of the KDB shall be reviewed every two (2) years by an appointed committee. Proposed changes shall be brought before the KDB and may be accepted by a majority of the voting members at a quorum meeting. A copy of the proposed amendments shall be provided to all voting members and the Chairman at least one week prior to the meeting at which the vote is scheduled. Amendments to these bylaws shall become effective upon such acceptance.

## ***AFFILIATION INFORMATION***

What is Keep America Beautiful's formula for success? Since 1953, our organization has provided a replicable framework for community education and hands-on stewardship that reduces litter and encourages recycling, promotes grassroots volunteerism, and makes sustainable improvement possible for communities of all sizes. Affiliates have built upon this behavior change framework to create innovative, locally-focused programs that address the specific needs of their diverse geographies and populations. Using the fundamentals of our time-tested approach, our affiliates are reaching deep into their communities to effect meaningful, positive changes.

### **WHY BE AN AFFILIATE**

Keep America Beautiful invites affiliates to share why affiliation is valuable. We have listed the top reasons provided by our affiliates

- Self determination
- National Network
- National credibility
- Training
- Tools and Programs
- Grants

### **Affiliation Process**

KAB has two options for affiliation. A community may form an affiliate with no current organization or form through migration from an existing organization.

**Application:** In both cases the process starts with forming a Team, obtaining a letter of support from the highest elected official for the jurisdiction interested in affiliation, securing the initial affiliation fee and submitting the application included in this packet.

**Training:** In both cases the community is required to participate in training offered locally by KAB National Trainers. Two trainings are required:

- Community Training includes an overview of KAB and its behavioral-based change process to dealing with community improvement issues. Trainers provide instructions to a Community Team on conducting the Community Appearance Index and Focus Area Survey to gather facts about your community.
- Affiliation Training is conducted after the completion of the benchmarking tools and includes a more extensive discussion of the behavioral-based change process, how to implement KAB programs and a strategic planning and goal setting for the new affiliate board.

### **Application Fee:**

Population	One-Time Certification Fee
0 – 7,500	\$ 1,000
7,501 - 15,000	\$ 2,000
15,001 - 50,000	\$ 3,000
50,001+	\$ 4,000
Migration	\$1,000*

\*Existing organization may qualify to submit an application using the migration process. Please contact KAB for details. Please check [www.kab.org](http://www.kab.org) or call 203.659.3032 to determine if your state

has a State KAB Affiliate prior to submitting application as they may offer assistance with the application process.

The one-time fee listed above supports the initial development of a new Keep America Beautiful affiliate including:

- Training your Team including travel expenses for the KAB Trainer to your community
- Training materials, including manuals, step-by-step instructions on developing your local organization, and other resources to assist in initial affiliate development
- Mentoring and support by KAB Trainer throughout the process
- Training of new Board by KAB Trainer (after Team has submitted complete Affiliate Report) including travel expenses for KAB Trainer to return to your community
- Conducting affiliate planning and goal setting session to develop an action plan for the first year
- Training for the executive director
- KAB Trainers participation in the Affiliation Ceremony
- Education training books and resource materials
- The first year's annual network service fee.

**Annual Affiliate Fee** (due one year after Affiliation Ceremony)

<b>Population</b>	<b>Fee</b>
0 - 7,500	\$ 50
7,501 - 15,000	\$ 100
15,001 - 30,000	\$ 150
30,001 - 50,000	\$ 200
50,001 - 75,000	\$ 250
75,001 - 150,000	\$ 300
150,001 - 500,000	\$ 350
500,000 - 1 million	\$ 400
Over 1 million	\$ 500

**AFFILIATE APPLICATION**

1. Applicant:

Community/City/Town/County/Parish Name:	City of Daphne
Population:	22,109
Person requesting Affiliation (Name, Title):	Mayor Dane Haygood
Mailing address:	P O Box 400
City, State, Zip:	Daphne, AL 36526
Phone:	251-621-9000
Email Address:	<a href="mailto:mayor@daphneal.com">mayor@daphneal.com</a>

2. Community Team:

Team Leader (Name, Title):	Richard D. Johnson, P. E., PW Director
Shipping Address:	26435 Public Works Rd
City, State, Zip:	Daphne, AL 36526
Phone:	251-621-3182
Mobile Phone:	251-379-1305
Email Address:	<a href="mailto:rjohnson@daphneal.com">rjohnson@daphneal.com</a>

Team Member (typically 6-9)	Mailing Address	Phone/Email
1. Denise Penry	26435 Public Works Rd Daphne, AL 36526	251-621-3182 <a href="mailto:dpenry@daphneal.com">dpenry@daphneal.com</a>
2. Michele Hanson	26435 Public Works Rd Daphne, AL 36526	251-621-3182 <a href="mailto:mthanson@daphneal.com">mthanson@daphneal.com</a>
3. Dwayne Coley	26435 Public Works Rd Daphne, AL 36526	251-621-3182 <a href="mailto:dcoley@daphneal.com">dcoley@daphneal.com</a>
4. Dorothy Morrison	26435 Public Works Rd Daphne, AL 36526	251-621-0831 <a href="mailto:granauntdd@mchsi.com">granauntdd@mchsi.com</a>
5. Patrick Rudicell	Post Office Box 400 Daphne, AL 36526	251-621-9000 <a href="mailto:Councildistrict2@daphneal.com">Councildistrict2@daphneal.com</a>
6. Selena Vaughn	26435 Public Works Rd Daphne, AL 36526	251-605-6243 <a href="mailto:selenacvaughn@att.net">selenacvaughn@att.net</a>
7. Rebecca Trosclair	26435 Public Works Rd Daphne, AL 36526	251-621-3296 <a href="mailto:daphne2garden@hotmail.com">daphne2garden@hotmail.com</a>
8.		
9.		

3. Please list any existing community improvement organizations (i.e. beautification committee, solid waste planning board, recycling committee, conservation organization, etc.).

Organization Name	By Whom	Date Contacted
Daphne Beautification Committee	Richard Johnson	02/05/14
Public Works Committee	Richard Johnson	02/17/14

4. The Team will need assistance from local authorities responsible for litter, solid waste, and beautification. The Team will need to obtain map(s) and compile statistical information. Please list contacts (such as Public Works/Sanitation, Park, Planning, Engineering, or Community Services) who have been contacted about the intent to establish a KAB affiliate.

Name	Title	Who Contacted
Richard Johnson	Public Works Director	Richard Johnson

5. Estimated operating budgets vary from \$1,000 to \$750,000. Communities are urged to meet these needs through donations of goods and services. Provide potential source(s), which may provide cash or in-kind contributions e.g. city government in-kind or business donation.

NEED	POTENTIAL SOURCE
Executive Director: Salary and Benefits	City of Daphne funding
Office space and furniture	City of Daphne funding
Telephone/DSL/Internet Access	City of Daphne funding
Office equipment i.e. computer, fax, copier	City of Daphne funding
Printing	City of Daphne funding
Postage	City of Daphne funding
Expenses for Training Workshops and Affiliation Ceremony (food, printing invitations)	City of Daphne funding
Travel expenses: 6 hours of training required annually to maintain Good Standing after affiliation (may be provided by KAB, state affiliate, or other source and can be Webinars at not travel cost).	City of Daphne funding

Complete application includes this form, a **letter of endorsement from the chief elected official** (Mayor, Council President, etc.), and application fee based on population. **Make check payable to Keep America Beautiful.** Fee is non-refundable once Community Training Workshop is scheduled. Cancellation of the Training Workshop requires notification at least 5 business days in advance. Cancellation without notification will require a \$500 fee to re-schedule. If de-activated\*, re-training may be done within 3 years for a fee of \$500 plus travel costs for KAB Trainer. We understand the responsibility to assist the Team in obtaining the cooperation of government, business and civic sectors to complete the Affiliation process including monthly reporting for a period of typically 4 to 6 months. We understand we must complete affiliation requirements within one year of Community Training Workshop or potentially be de-activated. We understand we must use the name Keep "Community" Beautiful as the name of our organization.

\_\_\_\_\_  
Signature (person requesting certification)

\_\_\_\_\_  
Date

Keep America Beautiful, Inc.  
Affiliate Services Department  
1010 Washington Blvd.  
Stamford, CT 06901

For further information:  
Grace Keegan Massinello  
Director, Affiliate Communications  
Telephone: 203.659.3032  
Email: gmassinello@kab.org

## INSTRUCTION FOR APPLICATION

As part of the application we request that the applicant identify a group of community representatives to assist in the process to form the affiliate.

### ***Team Leader***

Each Team must have a Team Leader. The Team Leader must be a good manager and a results-oriented leader. The Team Leader will:

- Hold Team members accountable for assigned tasks,
- Supervise arrangements for Team meetings, and
- Submit monthly progress reports to KAB and State Leader (if applicable).

### **Team**

The Team shall consist of:

- 6-9 members (an entire existing board/committee may serve as members)
- members serve on one of 3 task groups for 4-6 months following initial training
- representatives from business, government and civic sectors
- individuals knowledgeable in the following areas:
  - business and organizational administration and governance
  - financial management
  - city/county government
  - geography of the community
  - existing litter prevention, beautification and community greening and/or waste reduction recycling efforts

Each team member must commit to attend training a 4 hour Training Workshop (1.5 hours for a qualifying organization using the migration affiliation). The Team members will be assigned tasks at the end of training and shall agree to accomplish assigned tasks within the 4-6 months necessary for certification. The following profiles are provided to assist you in identifying people to serve on Team.

### **Team: Organizational Structure Task Group\***

Team members will be responsible for creating the organizational structure and administration in order to ensure the long-term success for the affiliate. Affiliates are typically either formed as part of a government entity or form as a non-profit. KAB provides templates for all documents. Team will be responsible for:

#### Governance Documents

- Draft documents and submit to Team and/or government for approval e.g.
  - Articles of Incorporation and Bylaws (if applicable nonprofit corporation)
  - Resolution/Executive Order/Ordinance (if applicable government entity)

#### Identity

- Mission Statement
- Logo Design

#### Administration

- Determine board member responsibilities
- Member recruitment
- Executive Director job description
- Design one year operational budget

\*A qualifying organization using the migration affiliation process will submit all applicable documents from the list above.

**Team: Community Appearance Index – Litter Index Task Group**

Team members will be responsible for overseeing the completion of the Litter Index. The Litter Index is a visual assessment of your community.

**Litter Index Tasks:**

- Prepare local scoring map
- Enlist 3-6 volunteers to perform the Litter Index
- Conduct Index and compile data

**Team: Focus Area Survey Task Group**

Team members will be responsible for completing the Focus Area Survey, a fact-gathering document that examines current educational programs relating to litter prevention, beautification and community greening, and waste reduction and recycling, existing ordinances and enforcement practices, and available resources and tools. City or county governmental representatives are especially suited for this area of work.

**Focus Area Survey Tasks:**

- Identify relevant resources in government agencies, businesses and civic organizations
- Complete and compile survey

The last two task groups will be asked to work together to complete observations about what was learned from the Community Appearance Index - Litter Index and Focus Area Survey and may provide recommendations. The Observations and Recommendations, if provided, will be used in the Affiliation Training Workshop.

**Buildings & Property Committee Meeting**  
**Monday, May 5, 2014**  
**5:30 PM**  
**Daphne City Hall- Executive Conference Room**

**Committee Minutes**

**Present:** Councilman Joe Davis; Councilman Randy Fry; Margaret Thigpen, Civic Center Director; Sarah Toulson (Recording Secretary); Mike Hinson, Finance Director; Richard Johnson, Public Works Director; Richard Merchant, Building Official; Jay Ross, City Attorney; Suzanne Henson, Senior Accountant; Frank Barnett, Maintenance Supervisor; Al Guarisco, Village Point Foundation.

**Absent:** Councilman Pat Rudicell, Rick Whitehead, Frank Barnett

**The meeting brought to order at 5:30 pm by Chairman Joe Davis.**

**1. Approval of Minutes:** April 7, 2014

<p><b>Motion</b> by Mr. Fry to adopt the April 7, 2014 minutes as written. Seconded by Mr. Rudicell. <b>Motion carried unanimously.</b></p>
-------------------------------------------------------------------------------------------------------------------------------------------------

**2. Civic Center & Bayfront report (April):** Margaret Thigpen

Margaret Thigpen distributed and discussed her April report. April 2014 revenue totaled \$19,720.50, an increase from April 2013 levels. Year to Date revenues stood at \$115,258.50, above figures listed for FY2013. Additionally, Ms. Thigpen reported total deposits for April stood at \$9,682.00, and that the Civic Center has seen 11 events during April, for a total of 15 days used, not including setup days.

Ms. Thigpen then turned to Bayfront Pavilion, reporting revenues for April totaling \$8,619.00, above April 2013 levels, and year-to-date revenues totaling \$41,672.00, an increase from 2013 numbers. Additionally, Ms. Thigpen reported total deposits for April stood at \$4,894.00, and that Bayfront Pavilion has seen 13 events during April, for a total of 13 days used, not including setup days.

Ms. Thigpen listed a number of recently passed and upcoming events scheduled at the Civic Center which are listed on her report herein.

In addition, she reported that the rental HVAC chiller at the Civic Center had been installed and was running properly, and that the Civic Center staff had continued spring cleaning efforts.

**3. Civic Center Roof Leak Update**

Ms. Thigpen handed out a diagram showing the locations of roof leakage at the Civic Center. Richard Johnson stated that the repairs could be done under an established state contract for an amount already budgeted.

**4. Building inspection monthly reports (April):** Richard Merchant

Richard Merchant reviewed the building report information submitted to the committee, pointing out that 108 permits were filed during April, with 14 new residential starts. Total job cost was \$3,520,197.75 with permit fees totaling \$29,722.00.

**5. Replacement of HVAC Units for Recreation Building:** Richard Johnson

Mr. Richard Johnson informed the committee that the City Council would be seeing the ordinance to handle this issue as a first read at tonight's City Council meeting.

**6. Bayfront Property:** Al Guarisco

Al Guarisco reported that there had been some road washout at the Village Point Park Preserve. Richard Johnson gave the following updates on improvements previously considered by the committee:

- Lightning rod for Jackson's Oak: Mr. Johnson is currently looking into the costs and requirements.
- Game cameras for Village Point cemetery: Public Works staff are currently working on obtaining game cameras for the cemetery.

**8. Tower Lease Agreement with Verizon Wireless:** Jay Ross

Mr. Ross explained the terms of the proposed agreement, which is included in the committee's packet. The committee discussed the matter extensively, questioning the specifications of the agreement, including whether or not the lease amount was a number comparable to other area leased towers.

The committee postponed further consideration until additional information could be provided

**9. Algae Systems Information Dissemination**

Chairman Davis informed the committee that he had been in contact with Algae Systems, and would like to see about determining a method for providing publically available information on the Algae Systems project north of Bayfront Park.

The committee recommended a kiosk be constructed away from the Pavilion.

**10. Insurance Oversight**

Chairman Davis asked the committee to consider how the City could ensure that its interests are properly insured. Mr. Fry recommended that the committee refresh its memory about the coverage the City currently has and see what gaps in coverage need to be addressed. Mr. Fry volunteered to assist in this process.

## **11. Other Business**

Chairman Davis mentioned that the proposed memorial policy was currently under development and would be ready for discussion in June. Mr. Davis also mentioned that BARC's representatives would be joining the committee in June to discuss a potential partnership.

### Surplus Resolution

Ms. Suzanne Henson shared a Resolution to Declare Certain Property Surplus with the committee, which included two Ford Crown Victorias.

**Motion:** Mr. Fry moved to favorably recommend both Resolutions to Declare Certain Personal Property Surplus and Authorize the Mayor to Dispose of Such Property to the City Council for approval, and was seconded by Mr. Davis.

**The Motion carried unanimously.**

**With no further business to discuss, the meeting was adjourned at 6:22, motion by Mr. Rudicell and seconded by Mr. Fry.**

**Code Enforcement / Ordinance Committee**

*Wednesday, May 14, 2014*

*1705 Main Street*

*Daphne, AL*

*5:30 p.m.*

*Councilman Ron Scott, Chairman  
Councilman Robin LeJeune*

*Councilman Pat Rudicell  
Councilman Randy Fry*

**I. CALL TO ORDER / ROLL CALL:**

There being a quorum present Chairman Scott called the meeting to order at 5:35 p.m.

**MEMBERS PRESENT:** Ron Scott; Randy Fry; Robin LeJeune; Pat Rudicell.

Also present: Rebecca Hayes, City Clerk, recording secretary; Kevin Boucher, Attorney; Mike Hinson, Finance Director; Angie Phillips, Revenue Officer

**II. APPROVE MINUTES / April 9, 2014**

There were no corrections to the April 9, 2014 minutes, and stand approved as written.

**III. PUBLIC PARTICIPATION**

No one spoke.

**IV. ORDINANCE REVIEW**

**a.) Proposed Ordinance Establishing a Policy for Events Held within the City of Daphne**

The committee approved the revisions made at last months meeting.

**MOTION BY Councilman Rudicell to recommend the proposed Ordinance Establishing a Policy for Events Held within the City of Daphne to the council for approval. Seconded by Councilman LeJeune .**

**MOTION CARRIED UNANIMOUSLY**

**b.) E-CIGARETTES**

Councilman Scott said this is a problem at the Civic Center.

The committee discussed the issue, and felt they should be banned indoors at all city facilities.

Consensus of the committee was to have an ordinance prepared for the next meeting banning e-

cigarettes indoors at all city facilities. Kevin will prepare the ordinance and have it at the next meeting

**V. OTHER BUSINESS**

Councilman Scott requested that an ordinance requiring house numbers on houses be on next months agenda.

**VIII. NEXT MEETING**

The next meeting will be June 11, 2014

**IX. ADJOURN**

There being no further business to discuss the meeting adjourned at 6:00 p.m.

Respectfully submitted

Rebecca A. Hayes,  
Recording Secretary

**I. CALL TO ORDER**

Meeting was called to order at 5:35 p.m.

**Committee Members Present:** Robin LeJeune (Chairman), Councilman John Lake, Councilman Ron Scott, Councilwoman Tommie Conaway; Richard D. Johnson-Public Works Director, Dorothy Morrison-Daphne Beautification Committee, and Michele T. Hanson, PWC secretary.

**Others Present:** Mike Hinson-Finance Director, Randy Davis, Councilman Joe Davis.

**II. PUBLIC PARTICIPATION & CORRESPONDENCE**

**A. Work Request Report** - The report for March 2014 was reviewed.

**B. Vehicle/Equipment Maintenance Report** – The report for March 2014 was reviewed. Richard reported that the non-routine vehicle maintenance for mowing and grounds was swapping a bed from one truck to another.

**C. Correspondence** – Richard reported that the 3 Circle Church had a group that reached out to us and wanted to volunteer and even in bad weather, they came out and done a lot of work in our parks. We sent them a thank you letter and look forward to them coming again next year.

**D. Public Participation** –

**III. OLD BUSINESS**

**A. Minutes** – The minutes from the March 17, 2014 meeting were reviewed and approved. **Motion by Tommie Conaway, Seconded by John Lake** to approve the minutes with corrections. **Motion carried.**

**B. Mosquito Report** – Mosquito spraying will start next month.

**C. Street Sweeper Reports** – GEO Tracker has been sent back to Adapco for repairs and reformatting.

**IV. NEW BUSINESS**

**A. 3 Circle Church Thank you letter** – Discussed earlier under Correspondence.

**V. DIRECTOR’S REPORT**

**A.** Richard discussed several projects that would be starting soon. Lake Forest Phase 4 was due to let in May and to start in July; North Main Street to let in June and to start in August; Gator Alley appraisal should be done by April 30<sup>th</sup>, then will be sent to ADLOT.

**VI. DAPHNE SOLID WASTE DISPOSAL AUTHORITY**

**A. Monthly Equipment Use Report** - The report for March 2014 was reviewed.

**B. Monthly Recycle Tonnage Report (Tonnage Comparison)** – The report for March 2014 was reviewed. Richard commented that we have had another good month, tonnage was up over last year. We’re at 34.67 % of goal, working hard to attain it.

**C. Solid Waste New Customer Report** - The report for March 2014 was reviewed. March is another banner month for adding new customers; We had 17 new residential and 1 commercial.

**D. 2014-2024 Baldwin County Solid Waste Plan & Resolution of Support** – Baldwin County is working to update their strategic solid waste plan, something that has to be done every 10 years. They have asked the City for a resolution stating our participation in the plan, which is in our best interest at this time. We have a right to leave at any time and develop our own plan. We asked for 2 things to be added to this plan: the C&D permitting for Tallent Lane and the right to pursue the development of a transfer station. We have submitted our first permitting of our Tallent Lane facility; the Baldwin County Commission serves as the board for the Solid Waste Authority for the county and the first step to pursue an ADEM permit is called siting

approval, which has been submitted per their requirements; we've gotten all of our certifications, from State lands, Fish & Wildlife, Army Corp of Engineers for the County Work Session, then the request will go to SARPC for their approval.

**VII. MUSEUM COMMITTEE**

- A. Minutes from March 10, 2014 meeting were reviewed.

**VIII. BEAUTIFICATION COMMITTEE**

- A. Minutes from April 2, 2014 meeting were reviewed. Dorothy commented that Patriot's Point is progressing, Crape Myrtles are looking better on 98, still working on approval for the Keep Daphne Beautiful campaign and there is still sand on the 98 bridge @ Gator Alley.

**IX. ENVIRONMENTAL ADVISORY COMMITTEE**

- A. Minutes from the March 24, 2014 meeting were reviewed.

**X. ENGINEER'S REPORT**

- A. HMR –  
B. Hatch Mott MacDonald –  
C. Jade Consulting -

**XI. FUTURE BUSINESS**

- A. Next Meeting for May 19, 2014.

**XII. ADJOURNMENT**

- Meeting adjourned @ 6:20 p.m.



CITY OF DAPHNE  
PO Box 400  
DAPHNE, AL 36526

Daphne Beautification Committee Minutes  
May 7, 2014

Attending: Selena Vaughn, Dana Sawyer, Michelle Hanson, Walter Gray, Pat Rudicell, Margie Bellue, Tomasina Werner, Rebecca Troclair, Elaine Maximee, Christine Ciancetta, Dwayne Coley, Denise Penry, and Dorothy Morrison

District 1

Dorothy Morrison,  
Chair  
Walter Gray

A-Gator Alley- the damage to the bridges is being assessed and repairs will begin as soon as possible....the rest of the project is on track.....

District 4

Selena Vaughn  
Dana Sawyer

B-Patriot's Point .....was miraculously finished as the Master Gardner's arrived..... still awaiting the logo for the front .....A motion was passed to have the same logo on the back side/ facing the parking lot with the words Patriot's Point printed as well.....

District 5

David Dueitt  
Rebecca Troclair

C-Balance \$8,872.32 with \$3,000 still being held for the Keep Daphne Beautiful expenses.....we were reminded that we need to spend our money by Sept or lose it. We voted to purchase several Christmas decoration for the 2015 season... totaling \$750 and for the Court Yard clean up totaling \$500.

District 6

Elaine Maxime  
Hollie LeJeune

D-Top Ten List

- ◇ We were told by Dwayne that Wal-Mart would be taking care of the vines in the trees on Hwy 98 in front of their store .....
- ◇ The trees on the I-10 curve from Hwy 98 are a mess. Dwayne said the Mayor said take them out.....Can we get something done
- ◇ Dirt from snow stores in Jan still on bridges on Hwy 98/Gator Alley Bridge- 3 months
- ◇ Weeds/grass growing on the 98/110 underpass again.....
- ◇ I-10/181 exit needs attention Major entrance to town is unattractive- needs edging, pick up trash, etc.
- ◇ Master Plan for Malfunction Junction
- ◇ Daphne Ave/64 improvement to city land in front of the shopping center
- ◇ Island on 64 at 98 waiting for the Mayor
- ◇ Redesign entrances
- ◇ Randall Ave corner improvement

City Liaisons

Marjorie Bellue  
Richard Johnson  
Dwayne Coley  
David McKelroy  
Denise Penry  
Michele Hanson  
Christine Ciancetta

E-In Richard's absence, Denise showed picture of the damage many areas suffered.....we are all grateful it was no worse .....Public Works Day is Wed, the 14<sup>th</sup>

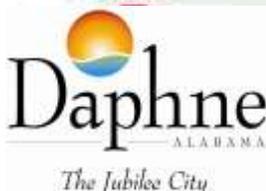
F-Marjorie will order light bulbs when they are available..... then we will have an early Christmas Lighting Party[ Install new bulbs in the decorations]

G-The Tennis court need more work and the Crape Myrtles will be ordered....the ones we had have been planted in other places.....we do have a list that was created several years ago with location that were waiting for Crape Myrtles.....

H-Hwy 181 plantings no progress.....

I-DRA is having the planter boxes replanted for the summer with red, white and blue plants.....The boxes are very popular and another Boy Scout is interested in recreating the project.....

J-Bird House Brochure is moving along with now capable creator, paper purchased, drawing in the works.....



K-American Flag Display...we should have 400 this summer.....we have been asked to have some flags on the east side of Hwy 98.....Hwy 64, the Traffic Circle, Park Road, Pollard Rd, requests have come for citizens for decoration on both sides of town ... perhaps on 64 to 181 to start....

There was much regret expressed that Daphne was not doing a Memorial Day Service...The Beautification Committee will try to encourage the Mayor and Council to have a Memorial Service at Patriot's Point in 2015.....Planned far in advance.

L-Endowment Fund – no action has been taken waiting for the Attorney.....

M-Mayor's comments- The Mayor was not able to attend.....

N- Next month time will be spent making plans for Arbor Day in Feb including time changes, selection for different trees, number of trees, where to plant the trees, publicity i.e. use of the message boards.....only 3 can be used we need to get that ordinance changed temporarily

Councilman Rudicell suggestion that the Beautification Committee get information about plans for beautifying the parks system, there is a lot of money to be spend and we would like to create some of the plans that will take us forward .....We have professional landscaper, Master Gardner's, and volunteer that have many years experience in designing beautiful areas for the City.....

Explanation-Also included in the packets were picture that showed the need for weed removal at Centennial Park and the need for planting around the quadrant of the Daphne Statue Fountain where the plaque was placed....

Thank you for your time and commitment to the Daphne Beautification Committee.....

D.....

## DAPHNE MUSEUM MINUTES

APRIL 14, 2014

**ATTENDEES:** Ken Balme, Mickey Boykin, Helen Baroco, Penny Taylor, Zadia Pace, Betty Baker, Arva Brown, Jeanne Nelson, Camilla Butler, Al Guarisco, Scott Berry, Lee Swetman, Michele Hanson (Publics Works). Guests: Cathy Hamilton, Marguerite Carlisle, and EASTER BUNNY!

**CALL TO ORDER:** The meeting was called to order by President, Ken Balme, followed by recitation of the Pledge of Allegiance.

**MINUTES:** The minutes of both the regular meeting and special called meeting for docent training of March 10, 2014, were approved as presented.

**TREASURER'S REPORT:** The treasurer's report for period 03-01-14 thru 03-31-14 showed a beginning balance of \$6,128.60 with credits totaling \$80.00 and debits totaling \$76.53 for an ending balance of \$6,132.07. Petty cash on hand: \$22.93. The report was accepted as presented.

Helen further reported that she had received the long-awaited grant check in the amount of \$500.00. The approval of the grant requires a \$500 match, which will be in the form of "in kind" work. Ken calculated this amount would be at \$8.00 per hour with no specified time of completion. He has placed preliminary orders for storage equipment that will be needed.

**VOLUNTEER ASSIGNMENTS/SCHEDULES:** Museum will be closed Saturday and Sunday, April 19 and 20<sup>th</sup>, for Easter holiday. Jeanne remarked that her usual day would be Sunday, May 11<sup>th</sup>, Mother's Day, and that she would like to change with someone. Zadia volunteered.

### **COMMITTEE REPORTS:**

- **Telephone:** Camilla reported that Doris would need a ride, but thought her daughter would bring her.
- **Exhibits/Events:** Penny reported on the upcoming exhibit of the boats carved by Boyd Nelson. Discussed having an open house for the exhibit. Decision made to have the event on Sunday, May 18, from 2:00 – 4:00 p.m. Penny plans to interview Boyd for publicity purposes. She also plans to put together a photo album of the exhibit and present it to Boyd. Jeanne announced she may bring two light houses for the exhibit.
- **Publicity:** Publicity will be generated for the boat exhibit.
- **Cemetery:** No report.
- **Special Tours:** Lucy announced that she and Emily will be conducting a tour for the Daphne United Methodist children on July 22. She remarked she had no luck in attempts to contact anyone with the home schooled program.
- **Archives:** No report.

### **UNFINISHED/OLD BUSINESS:**

- **Daphne Pottery Access:** Ken announced that Mayor Haygood was supposed to attend the meeting. He said that he had had discussed the issue with both the Mayor and the city attorney.
- **Grant Application Update:** See Treasurer's report. Ken announced he had sent a revised budget.
- **WiFi:** Problems continue.

- **Daphne Normal School Records:** Ken has not yet visited the archives of the University of West Alabama.
- **Reenactment:** Cancelled.
- **Museum Week:** Ken wants the museum open from 10:00 a.m. to 7:00 p.m. each day for a week to tie in with the Daphne Art Center's pop-up outdoor art show at City Hall in June. No date set; no further discussion.

**NEW BUSINESS:**

- **Old Tyme Country Festival:** Festival is sponsored by the Baldwin County Department of Archives and History and is scheduled for Saturday, April 19<sup>th</sup> at Bicentennial Park. Ken announced that he had completed an Application for Participation for the museum. If anyone would like to volunteer, they will be setting up a booth on Friday.
- **Impact 100:** Impact 100 is a non-profit organization comprised of women with a desire to make a difference in the lives of others and to make Baldwin County a better place to live. There are other Impact 100 organizations throughout the U.S. Impact Baldwin County was founded in 2008. Each year they fund grants by pooling the \$1,000 donation made by each member. They award money to non-profits in the areas of arts & culture, education, environment, preservation & recreation, family, and health and wellness. This year, Impact 100 Baldwin County will award four grants of "\$92,000 each. Ken has sent them a Letter of Intent to apply for a grant. The grant proposal outlines areas where grant money would be applied; e.g., capital improvements (insulation of walls and ceiling); acquiring access to Daphne Pottery; and refurbishing displays. Grant applications are due on May 9 and if proposal is accepted, a site visit will be made. The announcement of finalists will be made in September. Representatives of finalist organizations will make a short presentation at annual meeting.
- **Other comments/initiatives:** None

**ANNOUNCEMENTS:**

- Jeanne announced that her teacher's group (Kappa Kappa Iota) wants to hold their March 2015 meeting at the Museum.
- Next regular meeting will be on May 12 at the museum.

**ADJOURNMENT:** There being no further business, Helen moved to adjourn; Scott seconded; meeting adjourned.

Respectfully submitted

Mickey Boykin, Secretary

## Meeting Minutes

Monday, April 28, 2014 - 4:00 PM

City of Daphne - Environmental Advisory Committee

Daphne City Hall – Executive Boardroom

**MEMBERS PRESENT:** Bret Webb, Carl Pinyerd, Art Hosey, Chester McConnell, John Peterson, Richard Johnson, Ashley Campbell and Michele T. Hanson.

**Guest:** Mike Shelton

### CALL TO ORDER

Bret Webb called the meeting to order at 4:06 p.m.

### APPROVAL OF MINUTES:

**Motion by Chester McConnell, seconded by John Peterson** to approve the March 24, 2014 minutes with corrections. Motion carried. Minutes were adopted.

#### 1) Presentation by Mike Shelton, Weeks Bay Coastal Training Program Coordinator.

Mr. Shelton presented the committee with information regarding the Coastal Community Resilience Index. He has also made this presentation to the City Council. Several community leaders, representing the city, met to discuss different scenarios of storms and how to prepare Daphne for this event. The committee discussed at length the six elements of the tool; which are Critical Infrastructure & facilities, Transportation Issues, Community Plan & Agreements, Mitigation Measures, Business Plans and Social Systems. The summary is attached for your review. The results are an ongoing research. The City of Daphne turned in a medium/high rating, getting a more formalize agreement with mutual aid systems and ecumenical groups. Become more involved with the local emergency planning committee through EMA, get a current response plan from Thomas Hospital, coordinate training for employees, directors, council & committee members, create incentives for residents to improve resilience , explore multi-lingual education opportunities.

#### 2) EAC By-laws

Richard stated that the by-laws were not established or adopted. He recommends that we create some by-laws and will research the organizational meeting minutes and try to find what was discussed. We do know that the meeting date was established as the 4<sup>th</sup> Monday of the month. He recommends that we do adopt a set of by-laws and make them as simple as possible. He will ask the city clerk to research other committee's by-laws as a starting point. Bret will send all the information he has.

### UPDATE ON PROJECTS:

#### 1. D'Olive Watershed

Mobile Bay Estuary has signed contracts with NFWF and that has initiated the 6.7 million dollar grant and NEP has hired a consultant to work with them to design the projects. The first set of projects will be in Spanish Fort & Daphne which includes Joes Branch. Thompson Engineering will be doing this phase and has primary field work and are in the early stages of design. This is a true habitat & wetland restoration.

#### 2. Alligator Alley

We did get released from ALDOT to start the property acquisition. We are having the appraisal done and hopefully that will be back the first part of May. We know we have a willing seller if the price is right. We are hopeful that we can advertise for bid in June and begin work in August.

#### 3. Forever Wild

We have a Forever Wild nomination that was submitted by Village Point for 100 acres on D'Olive Bay for the purchase and preservation. Village Point is requesting a resolution of support from the City Council. We are in the process of writing that resolution to be sent to Building and Property Committee first and then to the Council. In June, there is a meeting in Guntersville to discuss the projects to award the funds to, we are not in the top 3, but are still on the short list. Selena Vaughn will be attending that meeting and take the resolution with her and hopefully move us up the list.

## Meeting Minutes

Monday, April 28, 2014 - 4:00 PM

City of Daphne - Environmental Advisory Committee

Daphne City Hall – Executive Boardroom

### 4. Future LID Workshop

There is a big emphasis on Low Impact Development and the NEP wants to see city's with impaired watersheds to not just promote LID, but require it. We want to educate local consultants regarding this, so once the Gator Alley project is started, Dr. Brantley wants to have a one day workshop to educate. We will have more training in the fall as well.

Auburn has a workshop on Bio-Retention and the use of it in the LID Handbook. I will send to Michele to email to everyone.

Our annual ADEM audit was done and we are compliant. We did not have our Construction Best Management Ordinance in place at the time of the audit however it has since been completed and adopted.

### NEW BUSINESS:

No new business was discussed. There was discussion on recruiting new members for the committee. Richard stated that all we need is a resume and that they are a Daphne resident. Richard thanked those who attended the Volunteer Breakfast for coming out.

**Next Meeting:** *There will be no meeting in May due to the Memorial Day Holiday.*

**ADJOURN:** Motion by Carl Pinyerd, Seconded by John Peterson to adjourn. Meeting adjourned at 4:58 pm.

**REPORT  
OF  
SPECIAL BOARDS**

**DOWNTOWN REDEVELOPMENT AUTHORITY  
1705 MAIN STREET, DAPHNE, AL  
April 23, 2014**

COMMITTEE MINUTES

**Members Present:** Council Member Tommie Conaway, Dorothy Morrison, Debbie Strahley, Kennard Balme, Casey Zito, Doug Bailey, Patricia Vanderpool, Dayna Oldham

**Also Present:** Sarah Toulson (Recording Secretary); Christine Ciancetta, Deputy Finance Director; Annie Root, Daphne Art Center; Stephanie Greenwood, Christ the King; Patricia Earst, Daphne Art Center

*Casey Zito called the meeting to order at 5:40 pm*

**1. Approval of Minutes:**

**Motion:** to approve the minutes from the February 19, 2014 meeting. **Moved by Dorothy Morrison, second by Debbie Strahley.**

**Carried unanimously.**

**2. Christ the King Signage Request**

Stephanie Greenwood of Christ the King presented information regarding a request to erect street signs to better direct visitors to the church and school.

**Motion:** to approve of the signage request presented by Christ the King. **Moved by Dayna Oldham, second by Dorothy Morrison.**

**Carried unanimously.**

**3. Guest:** Annie Root, Daphne Art Center

Ms. Annie Root discussed the DAC's possible relocation to a building on Main Street, and an update on the Pop Up Art Show the DAC is planning. The informal date for the event was set to be June 28<sup>th</sup>.

**4. Treasurer's report**

Chairwoman Zito reported that the DRA currently had \$112,896.88 on hand, after all approved expenses cleared.

**Motion:** to approve the Treasurer's Report as given. **Moved by Dorothy Morrison, second by Kennard Balme.**

**Carried unanimously.**

## **5. Beautification Report**

Dorothy Morrison reported that she had located possible flowers to be planted in the white flower boxes scattered throughout downtown. She stated that the color scheme would tie in with the landscaping at Patriots' Point. She also mentioned that the committee was still attempting to formally establish a "Keep Daphne Beautiful" committee.

## **6. DRA Website**

The committee members discussed the upcoming DRA website. Mr. Kennard Balme suggested that the DRA follow the model shown by the website [www.fairhopemERCHANTS.com](http://www.fairhopemERCHANTS.com).

Other improvements mentioned included the need to have working links and removing the area history from the home page.

## **7. Other business discussed**

### Maps

Mr. Balme mentioned that he would check with members of the Olde Towne Development Association to see about printing more of the Olde Towne maps.

### DRA Logo

The committee briefly discussed the development of a logo for the DRA, possibly to include a crab or other defining feature of downtown, such as an oak tree.

***Next meeting: May 28th at 5:30 pm.***

***The meeting was adjourned at 7:00 pm.***

**REPORT  
OF  
OFFICERS**

**RESOLUTIONS**  
**&**  
**ORDINANCES**

## RESOLUTION 2014 - 22

### A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY

**WHEREAS**, the Department Heads of the City of Daphne have determined that the items listed below are no longer required for public or municipal purposes; and

**WHEREAS**, the items listed below are recommended for disposal.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and City Council of the City of Daphne that

1- The property listed below is hereby declared to be surplus property, and

DEPT	EQ/VEH#	DESCRIPTION	VIN
Det	203	2003 FORD CROWN VIC	2FAFP71W93X183802
Det	303	2003 FORD CROWN VIC	2FAFP71W03X183803

2- The Mayor is authorized to advertise and accept bids through Govdeals.com as contracted for the sale of such personal property, and

3- The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the General Fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder.

**ADOPTED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA**, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Dane Haygood, Mayor

**ATTEST:**

\_\_\_\_\_  
Rebecca A. Hayes, City Clerk

**RESOLUTION 2014-23**

**Enter Into a Membership with the Organization: “Keep America Beautiful” and Create an Organizational Structure Task Group: “Keep Daphne Beautiful” (KDB) Team**

**WHEREAS**, the City Council of the City of Daphne recognizes the health, safety, and welfare benefits derived by the citizens of Daphne through the affiliation with agencies such as Keep America Beautiful; and

**WHEREAS**, the City of Daphne has made appropriations for Beautification projects in its Fiscal 2014 Budget (\$15,000) for the benefit of creating a healthier, safer, and more livable community environment; and

**WHEREAS**, a one-time application fee (*based on population*) of \$3,000 will would be paid out of the Beautification budget line item; and

**WHEREAS**, a Keep Daphne Beautiful (KDB) Team will be created to serve as an Organizational Structure Task Group: and

**WHEREAS**, the KDB will have established bylaws as set by the City of Daphne with an established purpose to act in an advisory capacity to the City of Daphne Council through the Beautification and Public Works Committee on matters affecting the quality of the local aesthetic and to promote effective beautification, waste management and recycling strategies.

**WHEREAS**, the KDB shall also promote efforts that increase public awareness of the impact of litter on City of Daphne and it shall sponsor and participate in City of Daphne litter removal and public awareness projects.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and City Council of the City of Daphne that the Mayor is hereby authorized to execute the agreements necessary for the City to become a member and participate in the regional and national organization program “Keep America Beautiful”.

**APPROVED AND ADOPTED** by the City Council of the City of Daphne, Alabama, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

---

**Dane Haygood, Mayor**

**ATTEST:**

---

**Rebecca Hayes, City Clerk**

## **BYLAWS FOR THE KEEP DAPHNE BEAUTIFUL OF THE CITY OF DAPHNE**

### **Article I NAME**

This organization shall be known as the Keep Daphne Beautiful (KDB) an Organizational Structure Task Group Team of the Daphne Beautification Committee (DBC) of City of Daphne.

### **Article II PURPOSE**

Section 1. **KDB** - The purpose of the KDB is to act in an advisory capacity to the City of Daphne City Council through the Daphne Beautification and Public Works Committee on matters affecting the quality of the local aesthetic and to promote litter prevention, effective beautification, waste management and recycling strategies. The KDB shall also promote efforts that increase public awareness of the impact of litter on City of Daphne and it shall sponsor and participate in City of Daphne litter removal and public awareness projects.

Section 2. **AFFILIATE** - The KDB as a certified affiliate of “Keep America Beautiful”, a non-profit organization, supports the Keep America Beautiful mission of educating individuals about litter prevention and ways to reduce, reuse, recycle, and properly manage waste materials, thereby creating a healthier, safer, and more livable community environment.

Section 3. **OUTREACH and EDUCATION** - The KDB shall conduct outreach and education on its programs and projects as “Keep Daphne Beautiful”

### **Article III ORGANIZATION**

Section 1. **MEMBERSHIP** - The KDB shall consist of no fewer than 6 and no more than 10 voting members who shall be residents, elected officials or employees of the City of Daphne. All voting members shall be appointed by the City Council for terms of two (2) years. Any member missing more than four (4) consecutive meetings without reasonable excuse shall, at the discretion of the Chairman, be dropped from membership.

Section 2. **COORDINATOR** - The Coordinator is the Public Works Director, or his designee, to serve as staff liaison to the KDB.

Section 3. **OFFICERS** - The KDB officers shall include a Chairman and Vice-Chairman (The Secretary shall be provided from the Public Works Administrative Staff and a Treasurer is not required as the KDB neither owns nor manages any assets.) The voting members of the KDB shall elect these officers each calendar year during the month of October.

### **Article IV DUTIES OF OFFICERS**

Section 1. **CHAIRMAN**-the Chairman and the Coordinator shall set the agenda for KDB meetings. The Chairman shall preside over all KDB meetings and shall appoint all special/called committee chairmen, if special/called committees are needed to conduct the activities and

business of the KDB. The Chairman shall report from time to time to the City of Daphne Public Works Committee directly or through the Chairperson of the Daphne Beautification Committee.

Section 2. **VICE-CHAIRMAN**-The Vice-Chairman shall act in the absence of the Chairman. If the Chairman becomes unable to serve during his term, the Vice-Chairman shall assume his responsibilities for the unexpired term.

Section 3. **SECRETARY**-The Secretary shall take minutes and distribute the document to the members prior to the next meeting.

Section 4. **DUPLICATION OF JOB FUNCTIONS**-Because the number of voting members of the KDB may be small, the positions of Coordinator and Secretary may be held by the same person.

#### **Article V OPERATIONS**

Section 1. **OPERATIONAL EXPENSES** – The KDB will report to the Daphne Beautification Committee (DBC) and will not be allocated any funds from the City of Daphne, nor shall they have any authority to request any allocation now or in the future from the City of Daphne. Day to day operational expenses (phone and computer access, copy reproduction, postage, stationary, envelopes, meeting space, etc...) shall be provided for and accommodated in the normal yearly operating budget of the Public Works Department. Initial and annual affiliation dues and any unique expenses for Projects, Outreach or Education shall come from funding allocated to and approved to be spent by the DBC. Any such funding motion shall require the approval of the Coordinator and Mayor.

Section 2. **VOLUNTEER RELATED EXPENSES** – From time to time Volunteers associated with KDB may be required or desire to participate in regional and national training and conferences. The cost associated with participation (fees, travel, lodging, meals, etc...) in such Training and Conferences shall be wholly the responsibility of the Volunteer to bear and will be considered non-reimbursable by the City of Daphne.

Section 3. **CITY EMPLOYEE(S) RELATED EXPENSES** – From time to time City employees associated with KDB may be required or desire to participate in regional and national training and conferences. The cost associated with participation (fees, travel, lodging, meals, etc...) in such Training and Conferences shall be approved by the Coordinator and are to be paid for out of the employees City Department Training/Conference/Travel Operational Budget. These Training/Travel expenses shall be available prior to approval and be compliant with City Travel Policy.

#### **Article VI QUORUM**

Three (3) or more of the voting members in good standing shall constitute a quorum for the transaction of KDB business. Quorums for separate committees shall be as decided at their first meeting.

## **Article VII MEETINGS**

The KDB shall hold regularly scheduled meetings as a subset of the DBC Meeting at a cycle specified by the Chairman and voting members. These meetings shall be public and interested citizens of City of Daphne are encouraged to attend.

## **Article VIII AMENDMENTS**

The bylaws of the KDB shall be reviewed every two (2) years by an appointed committee. Proposed changes shall be brought before the KDB and may be accepted by a majority of the voting members at a quorum meeting. A copy of the proposed amendments shall be provided to all voting members and the Chairman at least one week prior to the meeting at which the vote is scheduled. Amendments to these bylaws shall become effective.

**KEEP AMERICA  
BEAUTIFUL**

## ***AFFILIATION INFORMATION***

What is Keep America Beautiful's formula for success? Since 1953, our organization has provided a replicable framework for community education and hands-on stewardship that reduces litter and encourages recycling, promotes grassroots volunteerism, and makes sustainable improvement possible for communities of all sizes. Affiliates have built upon this behavior change framework to create innovative, locally-focused programs that address the specific needs of their diverse geographies and populations. Using the fundamentals of our time-tested approach, our affiliates are reaching deep into their communities to effect meaningful, positive changes.

### **WHY BE AN AFFILIATE**

Keep America Beautiful invites affiliates to share why affiliation is valuable. We have listed the top reasons provided by our affiliates

- Self determination
- National Network
- National credibility
- Training
- Tools and Programs
- Grants

### **Affiliation Process**

KAB has two options for affiliation. A community may form an affiliate with no current organization or form through migration from an existing organization.

**Application:** In both cases the process starts with forming a Team, obtaining a letter of support from the highest elected official for the jurisdiction interested in affiliation, securing the initial affiliation fee and submitting the application included in this packet.

**Training:** In both cases the community is required to participate in training offered locally by KAB National Trainers. Two trainings are required:

- Community Training includes an overview of KAB and its behavioral-based change process to dealing with community improvement issues. Trainers provide instructions to a Community Team on conducting the Community Appearance Index and Focus Area Survey to gather facts about your community.

- Affiliation Training is conducted after the completion of the benchmarking tools and includes a more extensive discussion of the behavioral-based change process, how to implement KAB programs and a strategic planning and goal setting for the new affiliate board.

**Application Fee:**

Population	One-Time Certification Fee
0 – 7,500	\$ 1,000
7,501 - 15,000	\$ 2,000
15,001 - 50,000	\$ 3,000
50,001+	\$ 4,000
Migration	\$1,000*

\*Existing organization may qualify to submit an application using the migration process. Please contact KAB for details. Please check [www.kab.org](http://www.kab.org) or call 203.659.3032 to determine if your state has a State KAB Affiliate prior to submitting application as they may offer assistance with the application process.

The one-time fee listed above supports the initial development of a new Keep America Beautiful affiliate including:

- Training your Team including travel expenses for the KAB Trainer to your community
- Training materials, including manuals, step-by-step instructions on developing your local organization, and other resources to assist in initial affiliate development
- Mentoring and support by KAB Trainer throughout the process
- Training of new Board by KAB Trainer (after Team has submitted complete Affiliate Report) including travel expenses for KAB Trainer to return to your community
- Conducting affiliate planning and goal setting session to develop an action plan for the first year
- Training for the executive director
- KAB Trainers participation in the Affiliation Ceremony
- Education training books and resource materials
- The first year’s annual network service fee.

**Annual Affiliate Fee** (due one year after Affiliation Ceremony)

Population	Fee
0 - 7,500	\$ 50
7,501 - 15,000	\$ 100
15,001 - 30,000	\$ 150
30,001 - 50,000	\$ 200
50,001 - 75,000	\$ 250
75,001 - 150,000	\$ 300
150,001 - 500,000	\$ 350
500,000 - 1 million	\$ 400
Over 1 million	\$ 500

# AFFILIATE APPLICATION

1. Applicant:

Community/City/Town/County/Parish Name:	City of Daphne
Population:	22,109
Person requesting Affiliation (Name, Title):	Mayor Dane Haygood
Mailing address:	P O Box 400
City, State, Zip:	Daphne, AL 36526
Phone:	251-621-9000
Email Address:	<a href="mailto:mayor@daphneal.com">mayor@daphneal.com</a>

2. Community Team:

Team Leader (Name, Title):	Richard D. Johnson, P. E., PW Director
Shipping Address:	26435 Public Works Rd
City, State, Zip:	Daphne, AL 36526
Phone:	251-621-3182
Mobile Phone:	251-379-1305
Email Address:	<a href="mailto:rjohnson@daphneal.com">rjohnson@daphneal.com</a>

Team Member (typically 6-9)	Mailing Address	Phone/Email
1. Denise Penry	26435 Public Works Rd Daphne, AL 36526	251-621-3182 <a href="mailto:dpenry@daphneal.com">dpenry@daphneal.com</a>
2. Michele Hanson	26435 Public Works Rd Daphne, AL 36526	251-621-3182 <a href="mailto:mthanson@daphneal.com">mthanson@daphneal.com</a>
3. Dwayne Coley	26435 Public Works Rd Daphne, AL 36526	251-621-3182 <a href="mailto:dcoley@daphneal.com">dcoley@daphneal.com</a>
4. Dorothy Morrison	26435 Public Works Rd Daphne, AL 36526	251-621-0831 <a href="mailto:granauntdd@mchsi.com">granauntdd@mchsi.com</a>
5. Patrick Rudicell	Post Office Box 400 Daphne, AL 36526	251-621-9000 <a href="mailto:Councildistrict2@daphneal.com">Councildistrict2@daphneal.com</a>
6. Selena Vaughn	26435 Public Works Rd Daphne, AL 36526	251-605-6243 <a href="mailto:selenacvaughn@att.net">selenacvaughn@att.net</a>
7. Rebecca Trosclair	26435 Public Works Rd Daphne, AL 36526	251-621-3296 <a href="mailto:daphne2garden@hotmail.com">daphne2garden@hotmail.com</a>
8.		
9.		

3. Please list any existing community improvement organizations (i.e. beautification committee, solid waste planning board, recycling committee, conservation organization, etc.).

Organization Name	By Whom	Date Contacted
Daphne Beautification Committee	Richard Johnson	02/05/14
Public Works Committee	Richard Johnson	02/17/14

4. The Team will need assistance from local authorities responsible for litter, solid waste, and beautification. The Team will need to obtain map(s) and compile statistical information. Please list contacts (such as Public Works/Sanitation, Park, Planning, Engineering, or Community Services) who have been contacted about the intent to establish a KAB affiliate.

Name	Title	Who Contacted
Richard Johnson	Public Works Director	Richard Johnson

5. Estimated operating budgets vary from \$1,000 to \$750,000. Communities are urged to meet these needs through donations of goods and services. Provide potential source(s), which may provide cash or in-kind contributions e.g. city government in-kind or business donation.

NEED	POTENTIAL SOURCE
Executive Director: Salary and Benefits	City of Daphne funding
Office space and furniture	City of Daphne funding
Telephone/DSL/Internet Access	City of Daphne funding
Office equipment i.e. computer, fax, copier	City of Daphne funding
Printing	City of Daphne funding
Postage	City of Daphne funding
Expenses for Training Workshops and Affiliation Ceremony (food, printing invitations)	City of Daphne funding
Travel expenses: 6 hours of training required annually to maintain Good Standing after affiliation (may be provided by KAB, state affiliate, or other source and can be Webinars at not travel cost).	City of Daphne funding

Complete application includes this form, a **letter of endorsement from the chief elected official** (Mayor, Council President, etc.), and application fee based on population. **Make check payable to Keep America Beautiful.** Fee is non-refundable once Community Training Workshop is scheduled. Cancellation of the Training Workshop requires notification at least 5 business days in advance. Cancellation without notification will require a \$500 fee to re-schedule. If de-activated\*, re-training may be done within 3 years for a fee of \$500 plus travel costs for KAB Trainer. We understand the responsibility to assist the Team in obtaining the cooperation of government, business and civic sectors to complete the Affiliation process including monthly reporting for a period of typically 4 to 6 months. We understand we must complete affiliation requirements within one year of Community Training Workshop or potentially be de-activated. We understand we must use the name Keep "Community" Beautiful as the name of our organization.

\_\_\_\_\_  
Signature (person requesting certification)

\_\_\_\_\_  
Date

Keep America Beautiful, Inc.  
Affiliate Services Department  
1010 Washington Blvd.  
Stamford, CT 06901

For further information:  
Grace Keegan Massinello  
Director, Affiliate Communications  
Telephone: 203.659.3032  
Email: gmassinello@kab.org

## INSTRUCTION FOR APPLICATION

As part of the application we request that the applicant identify a group of community representatives to assist in the process to form the affiliate.

### ***Team Leader***

Each Team must have a Team Leader. The Team Leader must be a good manager and a results-oriented leader. The Team Leader will:

- Hold Team members accountable for assigned tasks,
- Supervise arrangements for Team meetings, and
- Submit monthly progress reports to KAB and State Leader (if applicable).

### **Team**

The Team shall consist of:

- 6-9 members (an entire existing board/committee may serve as members)
- members serve on one of 3 task groups for 4-6 months following initial training
- representatives from business, government and civic sectors
- individuals knowledgeable in the following areas:
  - business and organizational administration and governance
  - financial management
  - city/county government
  - geography of the community
  - existing litter prevention, beautification and community greening and/or waste reduction recycling efforts

Each team member must commit to attend training a 4 hour Training Workshop (1.5 hours for a qualifying organization using the migration affiliation). The Team members will be assigned tasks at the end of training and shall agree to accomplish assigned tasks within the 4-6 months necessary for certification. The following profiles are provided to assist you in identifying people to serve on Team.

### **Team: Organizational Structure Task Group\***

Team members will be responsible for creating the organizational structure and administration in order to ensure the long-term success for the affiliate. Affiliates are typically either formed as part of a government entity or form as a non-profit. KAB provides templates for all documents. Team will be responsible for:

#### Governance Documents

- Draft documents and submit to Team and/or government for approval e.g.
  - Articles of Incorporation and Bylaws (if applicable nonprofit corporation)
  - Resolution/Executive Order/Ordinance (if applicable government entity)

#### Identity

- Mission Statement
- Logo Design

#### Administration

- Determine board member responsibilities
- Member recruitment
- Executive Director job description
- Design one year operational budget

\*A qualifying organization using the migration affiliation process will submit all applicable documents from the list above.

**Team: Community Appearance Index – Litter Index Task Group**

Team members will be responsible for overseeing the completion of the Litter Index. The Litter Index is a visual assessment of your community.

**Litter Index Tasks:**

- Prepare local scoring map
- Enlist 3-6 volunteers to perform the Litter Index
- Conduct Index and compile data

**Team: Focus Area Survey Task Group**

Team members will be responsible for completing the Focus Area Survey, a fact-gathering document that examines current educational programs relating to litter prevention, beautification and community greening, and waste reduction and recycling, existing ordinances and enforcement practices, and available resources and tools. City or county governmental representatives are especially suited for this area of work.

**Focus Area Survey Tasks:**

- Identify relevant resources in government agencies, businesses and civic organizations
- Complete and compile survey

The last two task groups will be asked to work together to complete observations about what was learned from the Community Appearance Index - Litter Index and Focus Area Survey and may provide recommendations. The Observations and Recommendations, if provided, will be used in the Affiliation Training Workshop.

**CITY OF DAPHNE  
RESOLUTION 2014-24**

**AGREEMENT: ALDOT**

**Project: ACOA61155-ATRP (001), ATRIP 02-05-35 - Resurfacing Windsor &  
Ridgewood Drive (1.226 Miles) City of Daphne - Baldwin County**

**BE IT RESOLVED, by the City Council of the City of Daphne, Alabama as follows:**

1. That the City of Daphne, Alabama enter into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation for:

The resurfacing on Windsor Drive and Ridgewood Drive from North Main Street to Bayview Drive Length – 1.226 miles  
Project# ACOA61155-ATRP (001), ATRIP# 02-05-35

Which Agreement is before this Council;

2. That the Agreement be executed in the name of the City, by its Mayor, for and on its behalf; and
3. That the agreement be attested by the City Clerk and the seal of the City be affixed thereto.

**BE IT FURTHER RESOLVED**, that upon the completion of the execution of the Agreement by all parties that a copy of such Agreement be kept on file by the City Clerk, Finance Director and Public Works Director.

**ADOPTED AND APPROVED** this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Dane Haygood, Mayor

**ATTEST:**

\_\_\_\_\_  
Rebecca A. Hayes, City Clerk

I, the undersigned qualified and acting clerk of the City of Daphne, Alabama, do hereby certify that the above and foregoing is a true copy of a Resolution passed and adopted by the City Council of the City of Daphne at a regular meeting of such Council held on the \_\_\_\_ day of \_\_\_\_\_, 2014, and that such resolution is on file in the City Clerk's office.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
Rebecca A. Hayes, City Clerk



# ALABAMA DEPARTMENT OF TRANSPORTATION

Bureau of Innovative Programs

1409 Coliseum Boulevard

Administrative Building, Room 110

Montgomery, Alabama 36110

Telephone: 334-353-6234 / Fax: 334-353-6550

www.dot.state.al.us



Robert Bentley  
Governor

John R. Cooper  
Transportation Director

May 8, 2014

The Honorable Dane Haygood  
Mayor, City of Daphne  
PO Box 400  
Daphne, Alabama 36526

**RE: ACOA61155-ATRP (001)  
ATRIP 02-05-35  
Baldwin County  
City of Daphne**

Dear Mayor Haygood:

Attached is the original Agreement between the Alabama Department of Transportation and the City of Daphne covering the listed project's financing costs for construction.

Please complete and return this agreement as soon as possible with all **signatures** and **seals** to minimize delay of further approval and distribution. Upon approval of all parties, a properly executed copy of this Agreement will be sent to you for your information and file.

- **PLEASE DO NOT EXECUTE THE FAXED COPY OF THE AGREEMENT!**

Sincerely,

Edward N. Austin, P.E.  
Innovative Programs Engineer

ENA:mk

Attachment(s)

cc: Vince Calametti, P.E. (SW Region Engineer)  
Clay McBrien, P.E. (Ms. Melva Bradford)  
File

**AGREEMENT  
FOR  
ALABAMA TRANSPORTATION REHABILITATION AND IMPROVEMENT PROGRAM  
(ATRIP) PROJECT**

**BETWEEN THE STATE OF ALABAMA  
AND  
THE CITY OF DAPHNE, ALABAMA**

This agreement is made and entered into by and between the State of Alabama, (acting by and through the Alabama Department of Transportation), hereinafter referred to as the STATE; and the City of Daphne (FEIN 63-0478139), hereinafter referred to as the CITY; in cooperation with the United States Department of Transportation, the Federal Highway Administration, hereinafter referred to as the FHWA:

**WITNESSETH**

WHEREAS, the STATE and the CITY desire to cooperate in the resurfacing on Windsor Drive and Ridgewood Drive from North Main Street to Bayview Drive. Length – 1.226 miles  
Project# ACOA61155-ATRP (001), ATRIP# 02-05-35

**NOW THEREFORE**, the parties hereto, for, and in consideration of the premises stated herein do hereby mutually promise, stipulate, and agree as follows:

- (1) The CITY will acquire any additional right-of-way, if needed, for the PROJECT at no cost to the STATE or this PROJECT.
- (2) The CITY or its representative, if applicable to the PROJECT, agree to adjust and/or relocate all utilities on the PROJECT without cost to the STATE or this PROJECT.
- (3) The CITY or its representative, will provide the required surveys, complete the plans and perform all other preliminary engineering duties for the PROJECT at no cost to the STATE or this PROJECT. The CITY will be responsible for submitting all required environmental documents to the STATE and obtaining approval prior to right-of-way acquisition or submittal of final plan assembly to the STATE. The plans will be subject to the approval of the STATE and the PROJECT will be constructed in accordance with the plans approved by the STATE and the terms of this agreement.
- (4) If necessary, the CITY will file an Alabama Department of Environmental Management (ADEM) National Pollutant Discharge Elimination System (NPDES) Notice of Registration (NOR) (Code Chapter 335-6-12) for the PROJECT. The CITY and the contractor will be responsible for compliance with the permit and the STATE will have no obligation regarding the permit. The CITY will furnish the STATE (Division or Region) a copy of the permit prior to any work being performed by the contractor.

- (5) The CITY will furnish all construction engineering for the PROJECT with CITY forces or with a consultant selected and approved by the STATE as part of the PROJECT cost. The cost of construction engineering and inspection shall be included as part of the construction cost for the PROJECT and will be paid from funds provided herein.
- (6) The STATE will furnish the necessary inspection and testing of materials with STATE forces when needed as part of the PROJECT cost. The cost of inspection and testing of materials shall be included as part of the construction cost for the PROJECT and will be paid from funds provided herein.
- (7) The CITY will comply with the Alabama Department of Transportation Standard Specifications for Highway Construction (latest edition) on the PROJECT and will ensure that alignment and grades on this PROJECT meet the standards of the Alabama Department of Transportation and that the PROJECT will be constructed in accordance with the approved plans.
- (8) The PROJECT will be administered by the STATE and all cost will be financed, when eligible for Federal participation, on the basis of eighty (80) percent Federal ATRIP funds and twenty (20) percent CITY funds, unless otherwise noted below. Any Federal aid non-participating costs shall be borne by the CITY at one hundred (100) percent.
- (9) Funding for this agreement is subject to the availability of Federal ATRIP funds at the time of authorization. The STATE will not be liable for Federal ATRIP funds in any amount. It is understood that the amounts stated below are estimates only. Any shortfall in funding or overrun in construction costs shall be borne by the CITY from Federal ATRIP funds, if available, and from CITY funds. In the event of an under-run in construction costs, the amount of Federal ATRIP funds will be the amount stated below, or eighty (80) percent of eligible costs, whichever is less.
- (10) The estimated cost of construction of this PROJECT will be provided from the funds outlined as follows:

Federal ATRIP Funds	\$ 1,476,344.00
CITY Funds	\$ <u>369,086.00</u>
Total (Including E & I)	\$ 1,845,430.00
- (11) The STATE will be responsible for advertisement and receipt of bids, and the award of the contract. Following the receipt of bids and prior to the award of the contract, the STATE will invoice the CITY for its prorata share of the estimated cost (if applicable) as reflected by the bid of the successful bidder plus E & I, and the CITY will pay this amount to the STATE no later than 30 days after the date bids are opened. Payment must be received prior to award of the contract.
- (12) A final audit will be made of all PROJECT records after completion of the PROJECT and a copy will be furnished to the Alabama Department of Examiners of Public Accounts, in accordance with Act. 1994, No. 94-414. A final financial settlement will be made between the parties as reflected by the final audit and this agreement.

- (13) The CITY will submit reimbursement invoices for the work performed under the terms of this agreement to the STATE within six (6) months after the completion and acceptance of the PROJECT. Any invoices submitted after this six (6) month period will not be eligible for payment.
- (14) Upon completion and acceptance of the work by the STATE, the CITY will assume full responsibility for maintenance of that part of the improvements which are not a part of the Alabama Highway Maintenance System. Upon completion and acceptance of the work by the STATE, the CITY will maintain the PROJECT in satisfactory condition in accordance with the requirements of the Alabama Department of Transportation.
- (15) It is agreed that the terms and commitments contained in this agreement shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment Number 26. It is further agreed that if any provision of this agreement shall contravene any statute or Constitutional provision or amendment, either now in effect or which may, during the course of this agreement, be enacted, then the conflicting provision in this agreement shall be deemed null and void.
- (16) The CITY will be responsible at all times for all of the work performed under this agreement and, the CITY will protect, defend, indemnify, and hold harmless the State of Alabama, the Alabama Department of Transportation, the officials, officers, and employees, in both their official and individual capacities, and their agents and/or assigns, from and against any and all action, damages, claims, loss, liabilities, attorney's fees or expense whatsoever or any amount paid in compromise thereof arising out of or connected with the work performed under this agreement.
- (17) By entering into this agreement, the CITY is not an agent of the STATE, its officers, employees, agents, or assigns. The CITY is an independent entity from the STATE and nothing in this agreement creates an agency relationship between the parties.
- (18) Each party will provide, without cost to the other, information available from its records that will facilitate the performance of the work.
- (19) Nothing will be construed under the terms of this agreement by the STATE or the CITY that will cause any conflict with Section 23-1-63, Code of Alabama (7/24<sup>th</sup> law).
- (20) The CITY will be obligated for the payment of damages occasioned to private property, public utilities or the general public, caused by the legal liability (in accordance with Alabama and/or Federal law) of the CITY, its agents, servants, employees or facilities.
- (21) Exhibits M and N are attached and hereby made a part of this agreement.
- (22) This agreement is made and expressly executed in the names of the parties hereto by their respective officers, officials or other persons who are authorized to execute it, and it is deemed by the parties to be an agreement or contract under seal.

- (23) The terms of this agreement may be modified by supplemental agreement duly executed by the parties hereto.
- (24) This agreement may be terminated by either party upon the delivery of a thirty (30) day notice termination.

**IN WITNESS WHEREOF**, the parties hereto cause this agreement to be executed by those officers, officials, and persons thereunto duly authorized, and the agreement is deemed to be dated and to be effective on the date stated hereinafter as the date of the approval of the Governor of Alabama.

**SEAL**

**ATTEST:**

CITY OF DAPHNE, ALABAMA

\_\_\_\_\_  
City Clerk (Signature)

BY: \_\_\_\_\_  
Mayor (Signature)  
City of Daphne

\_\_\_\_\_  
Print Name of Clerk

\_\_\_\_\_  
Print Name of Mayor

**RECOMMENDED FOR APPROVAL:**

**STATE OF ALABAMA  
ACTING BY AND THROUGH THE  
ALABAMA DEPARTMENT OF  
TRANSPORTATION**

\_\_\_\_\_  
Innovative Programs Engineer  
Edward N. Austin, P.E.

\_\_\_\_\_  
Chief Engineer  
Ronald L. Baldwin, P.E.

**APPROVED AS TO FORM:**

\_\_\_\_\_  
Chief Counsel  
Jim R. Ippolito, Jr.

\_\_\_\_\_  
Transportation Director  
John R. Cooper

**THE WITHIN AND FOREGOING AGREEMENT IS HEREBY APPROVED ON  
THE \_\_\_\_\_ DAY OF \_\_\_\_\_, 20 \_\_\_\_\_.**

\_\_\_\_\_  
**GOVERNOR OF ALABAMA  
ROBERT BENTLEY**

**CERTIFICATION**

This certification is applicable to the instrument to which it is attached whether attached directly or indirectly with other attachments to such instrument.

The prospective participant/recipient, by causing the signing of and the submission of this Federal contract, grant, loan, cooperative agreement, or other instrument as might be applicable under Section 1352, Title 31, U. S. Code, and the person signing same for and on behalf of the prospective participant/recipient each respectively certify that to the best of the knowledge and belief of the prospective participant or recipient and of the person signing for and on behalf of the prospective participant/recipient, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the prospective participant/recipient or the person signing on behalf of the participant/recipient as mentioned above, to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any Federal agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, or other instrument as might be applicable under Section 1352, Title 31, U. S. Code, the prospective participant/recipient shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U. S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

The prospective participant/recipient also agrees by submitting this Federal contract, grant, loan, cooperative agreement, or other instrument as might be applicable under Section 1352, Title 31, U. S. Code, that the prospective participant/recipient shall require that the language of this certification be included in all lower tier subcontracts, which exceed \$100,000 and that all such subrecipients shall certify and disclose accordingly.

**EXHIBIT N**

**FUNDS SHALL NOT BE CONSTITUTED AS A DEBT**

It is agreed that the terms and commitments contained herein shall not be constituted as a debt of the State of Alabama in violation of Article 11, Section 213 of the Constitution of Alabama, 1901, as amended by Amendment Number 26. It is further agreed that if any provision of this agreement shall contravene any statute or Constitutional provision of amendment, either now in effect or which may, during the course of this agreement, be enacted, then the conflicting provision in the agreement shall be deemed null and void.

**TERMINATION DUE TO INSUFFICIENT FUNDS**

If the agreement term is to exceed more than one fiscal year, then said agreement is subject to termination in the event that funds should not be appropriated for the continued payment of the agreement in subsequent fiscal years.

In the event of proration of the fund from which payment under this agreement is to be made, agreement will be subject to termination.

**ADR CLAUSE**

For any and all disputes arising under the terms of this contract, the parties hereto agree, in compliance with the recommendations of the Governor and Attorney General, when considering settlement of such disputes, to utilize appropriate forms of non-binding alternative dispute resolution including, but not limited to, mediation by and through the Attorney General Office of Administrative Hearings or where appropriate, private mediators.

**AMENDED ALABAMA IMMIGRATION LAW:**

By signing this contract, the contracting parties affirm, for the duration of the agreement, that they will not violate federal immigration law or knowingly employ, hire for employment, or continue to employ an unauthorized alien within the State of Alabama. Furthermore, a contracting party found to be in violation of this provision shall be deemed in breach of the agreement and shall be responsible for all damages resulting therefrom.

**RESOLUTION NUMBER \_\_\_\_\_**

**BE IT RESOLVED**, by the City Council of the City of Daphne, Alabama as follows:

1. That the City enters into an agreement with the State of Alabama, acting by and through the Alabama Department of Transportation for:

The resurfacing on Windsor Drive and Ridgewood Drive from North Main Street to Bayview Drive. Length – 1.226 miles  
Project# ACOA61155-ATRP (001), ATRIP# 02-05-35

2. That the agreement be executed in the name of the City, by its Mayor, for and on its behalf.
3. That the agreement be attested by the City Clerk and the seal of the City affixed thereto.

**BE IT FURTHER RESOLVED**, that upon the completion of the execution of the agreement by all parties, that a copy of such agreement be kept on file by the City Clerk.

Passed, adopted and approved this \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

**ATTESTED:**

\_\_\_\_\_  
City Clerk

\_\_\_\_\_  
Mayor, City of Daphne

I, the undersigned qualified and acting clerk of the City of Daphne, Alabama, do hereby certify that the above and foregoing is a true copy of a resolution passed and adopted by the City Council of the City named therein, at a regular meeting of such Council held on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_, and that such resolution is on file in the City Clerk's office.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the official seal of the City on the \_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_.

\_\_\_\_\_  
City Clerk

**SEAL**

**RESOLUTION 2014-25**

**A Resolution Authorizing Issuance of  
Credit Cards: Community Development & Revenue**

**WHEREAS**, Resolution 1996-45 adopted July 15, 1996, authorized the issuance of a City of Daphne credit card to certain department heads; and

**WHEREAS**, the City of Daphne now deems it necessary to authorize the issuance of an additional credit card to the Community Development & Revenue for training and travel.

**NOW, THEREFORE BE IT RESOLVED by the Mayor and City Council of the City of Daphne** that Section 1 of Resolution 1996-45 is hereby amended to include Community Development & Revenue. All other provisions of Resolution 1996-45 remain in full force and effect.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.**

\_\_\_\_\_  
**Dane Haygood, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca Hayes, City Clerk**

# RESOLUTION NO. 2014-26

## 2014-J-OIL & LUBRICANTS

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the OIL & LUBRICANTS will exceed this amount; and

**WHEREAS**, Staff has reviewed the bids for the OIL & LUBRICANTS and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the OIL & LUBRICANTS be awarded to Martin Energy Services, LLC..

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of Martin Energy Services, LLC. for unit cost listed as attached herein and made a part hereof for BID SPECIFICATION NO. 2014-J-OIL & LUBRICANTS.

Product Description	Quantity/Case Unit	Martin Energy Services
SUPREME 5W-20	Case of 12 - 1 Qts	33.98
CASTROL EDGE SYNTHETIC 10 W40	Case of 6 - 1 Qts	48.16
DELO 15W40	Case of 12 - 1 Qts	41.36
DELO 15 W40	Case - 6 - 1Gal	41.36
Havoline syn. ATF Multi-vehicle	Case of 12 - 1 Qts	64.62
Havoline ATF+4	Case of 12 - 1 Qts	59.00
1000 THF	5 Gallon Pail	49.80
Rando Hb 68	5 Gallon Pail	53.70
Rando Bb 46	5 Gallon Pail	53.70
Rando Hb 32	5 Gallon Pail	53.10
GEAR SAE 80W-90	5 Gallon Pail	60.42
GEAR LUBRICANT	Case of 12 - 1.8 lb Bottles	46.88
Dexos Synthetic 5W-30	Case of 6 - 1 qt Bottles	19.67
Syngard Fleet 0w-40	Case of 12 - 1 qt Bottles	44.21
Delo Grease EP2	4-10/14 oz.	110.41
Delo Grease EP2	1/35 Bucket	106.21

**ADOPTED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS \_\_\_day of \_\_\_\_\_, 2014.**

\_\_\_\_\_  
**Dane Haygood, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca A. Hayes, City Clerk**

**RESOLUTION NO. 2014-27  
2014-I-PARK CHEMICALS**

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the PARK CHEMICALS will exceed this amount; and

**WHEREAS**, Staff has reviewed the bids for the PARK CHEMICALS and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the PARK CHEMICALS be awarded to John Deere Landscapes, Inc..

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of John Deere Landscapes, Inc. for unit cost listed as attached herein and made a part hereof for BID SPECIFICATION NO. 2014-I-PARK CHEMICALS.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS \_\_\_\_\_ day of \_\_\_\_\_, 2014**

\_\_\_\_\_  
**Dane Haygood, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca A. Hayes, City Clerk**

**RESOLUTION NO. 2014-28  
2014-K-JANITORIAL SUPPLIES**

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the JANITORIAL SUPPLIES will exceed this amount; and

**WHEREAS**, Staff has reviewed the bids for the JANITORIAL SUPPLIES and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the JANITORIAL SUPPLIES be awarded to Dade Paper.

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of Dade Paper for unit cost as bid herein and made a part hereof for BID SPECIFICATION NO. 2014-K-JANITORIAL SUPPLIES.

**ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS \_\_\_\_\_ day of \_\_\_\_\_, 2014.**

\_\_\_\_\_  
**Dane Haygood, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca A. Hayes, City Clerk**

**ORDINANCE 2014-20**

**Recreation HVAC Upgrade**

**WHEREAS**, Ordinance 2013-50 approved and adopted the Fiscal Year 2014 Budget on September 23, 2013; and

**WHEREAS**, subsequent to the adoption of the Fiscal Year 2014 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2014 budget; and

**WHEREAS**, monies were appropriated in the amount of \$14,000 in the FY2014 Budget to purchase a new Air Conditioner for the Recreation Facility; and

**WHEREAS**, after a recent evaluation of the HVAC system it was found that additional upgrades in the amount of \$21,625 are needed to keep the HVAC system functional for Recreational activities.

**NOW, THEREFORE**, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that funds in the amount of \$21,625 from the General Fund are hereby appropriated and made a part of the Fiscal Year 2014 budget for a Recreation HVAC Upgrade total project cost of \$35,625.

**APPROVED AND ADOPTED** by the Mayor and City Council of the City of Daphne, Alabama, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
**Dane Haygood. , Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca A. Hayes, City Clerk**

**CITY OF DAPHNE**

**ORDINANCE 2014-21**

**CANCELLATION OF: WEBSITE INTEGRATION FOR ANIMAL  
SHELTER & LIBRARY DONATIONS AND CLOSE CREDIT CARD  
DONATION BANK ACCOUNT**

**WHEREAS**, Ordinance 2012-37 was approved and adopted on June 6, 2012 to appropriate \$1,970 set up websites for acceptance of donation via credit card and a special bank account was set up for these collections; and

**WHEREAS**, \$500 was transferred from the General Fund to open the new bank account; and

**WHEREAS**, subsequent to the setup of this online donation process and the setup of the bank account no donations have been received; and

**WHEREAS**, fees in the amount of \$523 have been charged for this website integration link in addition to the \$1,970 set up fee; and

**WHEREAS**, the City Council has determined it to be in the best interest of the City to close this website integration and bank account; and

**NOW, THEREFORE, BE IT ORDAINED** by the City Council of Daphne, Alabama that the website integration for online donations be removed and the Credit Card Donation bank account be closed.

**APPROVED AND ADOPTED BY THE MAYOR & CITY COUNCIL OF THE CITY OF  
DAPHNE, ALABAMA, THIS \_\_\_\_\_ DAY OF \_\_\_\_\_, 2014.**

\_\_\_\_\_  
**DANE HAYGOOD,  
MAYOR**

**ATTEST:**

\_\_\_\_\_  
**REBECCA A. HAYES,  
CITY CLERK**

**ORDINANCE 2014-22**

**An Ordinance Appropriating Funds for Hazardous Weather / Emergency Duty Pay during the January 2014 Ice Storm**

**WHEREAS**, Ordinance 2013-50 approved and adopted the Fiscal Year 2014 Budget on September 23, 2013; and

**WHEREAS**, subsequent to the adoption of the Fiscal Year 2014 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2014 budget; and

**WHEREAS**, an ice storm in January created a hazardous weather situation and safety issues for citizens and businesses in the City of Daphne; and

**WHEREAS**, this ice storm required certain City personnel to respond to the emergency situation creating an additional personnel cost of \$37,788; and

**WHEREAS**, the City Council of the City of Daphne has approved Ordinance 2014-15 which revised Sections 9.1, 9.10 and 10.6 of the City of Daphne Employee Handbook addressing hazardous weather / emergency duty pay for non-exempt employees; and

**WHEREAS**, this policy will be applied retroactively to Public Safety employees pay affected by the January 2014 ice storms requiring an estimated additional appropriation amount of \$17,212.

**NOW, THEREFORE**, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that the Fiscal Year 2014 Budget is hereby amended to include a total General Fund appropriation not to exceed \$55,000 (PPD 2-12-14-\$37,788 + \$17,212) for the purpose of retroactive pay for employees affected by the January 2014 ice storms.

**APPROVED AND ADOPTED** by the Mayor and City Council of the City of Daphne, Alabama, this \_\_\_\_\_ day of \_\_\_\_\_, 2014.

\_\_\_\_\_  
**Dane Haygood, Mayor**

**ATTEST:**

\_\_\_\_\_  
**Rebecca A. Hayes, City Clerk**

**CITY OF DAPHNE**

**ORDINANCE NO. 2014-23**

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**AN ORDINANCE ESTABLISHING A POLICY  
FOR EVENTS HELD WITHIN THE CITY OF DAPHNE**

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**WHEREAS**, the City Council of the City of Daphne has determined that it is in the public interest to provide access to city-maintained roads for the purpose of holding parades, races, and other special events; and,

**WHEREAS**, to ensure that City resources are properly utilized, and to ensure the safety of participants for these events, the Council sees a need to provide for a process or procedure for the administration of parades, races, and other events requiring City assistance; and,

**WHEREAS**, Ordinance 1968-7 is repealed in its entirety and replaced with the following.

**NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA:**

**SECTION 1. DEFINITIONS**

Unless the context clearly indicates a different meaning, the words, terms and phrases used in this Ordinance shall have the following respective meanings:

"City" shall mean the City of Daphne in the State of Alabama.

"Complete application form" shall mean a properly filled out application and all supporting documents.

"Person" shall mean any person, entity, firm, corporation, partnership, association, administrator, trustee, or other fiduciary.

"Race" shall mean any long distance running event, which may but not necessarily be timed, that requires closure of City roads for the safety of participants.

"Band" shall mean a band, DJ, radio, CD player or any means to produce music outside.

"Special Event" is any event, including but not limited to parades, races, use of bands, pastry sales or picketing, that significantly impacts the use of streets, roads, or other public place in the City.

“Parade” is any formal public procession, march, ceremony, show, exhibition, pageant, or a group of persons or vehicles containing persons moving forward in an orderly, ceremonious, or solemn procession, or any similar display in or upon any street, park or other public place in the City.

“Permit” is a permit as required by this Ordinance.

“Person” is any person, firm, partnership, association, corporation, company, or organization of any kind.

“City Council” is the City Council of the City of Daphne.

“Street” is any part of a public right-of-way in the City, including, but not limited to, that part known as a sidewalk.

## **SECTION 2. APPLICATION PROCESS**

1. The City will create an approved Special Events Application Form. The current version of the Special Events Application Form is herein attached as an example but is not the definitive form. The form may be altered periodically by the City Council or its designee. This Form will be the only manner in which a request for City approval of all special events to include parades, races, use of bands, doughnut sales or picketing will be entertained.

2. If a permit is issued, said permit will exempt the Special Event from Ordinance 2012-35, popularly known as the Noise Ordinance.

3. Application forms will be available upon request from the City Clerk’s office or online at [www.daphneal.com](http://www.daphneal.com).

4. No person shall engage in, participate in, aid, form or start any Special Event, unless a permit shall have been obtained from the City Council.

5. This Ordinance shall not apply to:

- a. Funeral processions;
- b. Students going to and from school classes or participating in educational activities, provided such conduct is under the immediate direction and supervision of the proper school authorities;
- c. Any governmental agency acting within the scope of its functions.

## **SECTION 3. APPLICATION SUBMISSION DEADLINES**

1. Applicants may not submit a permit for an event earlier than one (1) year before its scheduled date of occurrence.

2. Persons seeking to have their permit approved in a timely manner should complete their application form and submit it to the City Clerk's Office no later than as described below:

- a. For events requesting closure of City roads, or with over 200 expected participants, a completed application form must be submitted no later than sixty (60) days before the event date.
- b. For any other events requesting use of City grounds, a completed application form must be submitted no later than thirty (30) days before the event date.
- c. All other permits must be submitted no later than fifteen (15) days before the event date.

3. The City Council, where good cause is shown therefore, shall have the authority to consider any application hereunder which is filed less than ten (10) days before the date such parade is proposed to be conducted.

#### **SECTION 4. PERMIT APPROVAL PROCESS**

The City Council shall issue a permit as provided for hereunder when, from a consideration of the application and from such other information as may otherwise be obtained, they find that:

1. All Special Event permits have been approved by the Fire Chief and Police Chief, or their designees.
2. All Special Event permits related to band, parade and race permits, or which may impede the flow of traffic, have been approved by the Public Works Director or his designee.
3. All Special Event permits to include activity at or around any City park or other recreational facility has been approved by the Parks and Recreation Director or his designee.
4. The conduct of the Special Event will not require the diversion of so great a number of police officers of the City to properly police the line of movement and the areas contiguous thereto as to prevent reasonable police protection of the City.
5. The conduct of such Special Event will not require the diversion of so great a number of ambulances as to prevent reasonable ambulance services to portions of the City.
6. The concentration of persons, animals and vehicles at assembly points of the Special Event will not unduly interfere with proper fire and police protection of, or ambulance service to, areas contiguous to such assembly areas.

7. The conduct of such Special Event will not interfere with the movement of firefighting equipment in route to a fire.
8. The conduct of the Special Event is not reasonably likely to cause injury to persons or property, to provoke disorderly conduct or create a disturbance.
9. If the Special Event is a parade, it is scheduled to move from its point of origin to its point of termination expeditiously and without unreasonable delays en route. The parade will not substantially interrupt the safe and orderly movement of other traffic continuous to its route
10. The Special Event is not to be held for the sole purpose of advertising any product, goods or event, and is not designed to be held purely for private profit.

#### **SECTION 5. DESIGNATED ROUTES AND TIMES FOR SPECIAL EVENTS**

1. In addition to completing an application form as noted in Section three above, applicants requesting the closure of City roads for events including parades and races will be required to specify a route for their event. Applicants are limited to selecting among the provided pre-approved, certified routes.
2. Races may only be held on Saturdays, with set up beginning no earlier than 7 a.m. and ending no later than noon. Roads must be cleared by 10 a.m.
3. Mardi Gras events must be held in accordance with the provisions of [Ordinances 2003-17 and 2005-03].
4. The number of races requiring road closures within one calendar year shall be limited to eight (8). This number shall not include events associated with national holidays, weekday runs or walks associated with the normal operation of public and private schools, Mardi Gras parades and any parade organized by a school within the limits of the City of Daphne.
5. The City Council shall act upon the application for a Special Event permit within a reasonable time but no later than thirty (30) days after the filing thereof. If the City Council fails to act within those thirty days, the application is deemed denied. If the City Council disapproves the application, the City Clerk shall mail to the applicant within six (6) days after the date upon which the Council acted, a notice of the City Council action, stating the reasons for denial of the permit.

#### **SECTION 6. CITY LISTED AS EVENT SPONSOR**

1. All events requesting road closures or use of City grounds shall be required to list the City as an event sponsor on any advertising or merchandise (including but not limited

to t-shirts, flyers, signs, and newspaper advertisements). Listing may include use of the City logo if deemed necessary by the City Council or its designee.>`

2. Permittee shall comply with all permit directions and conditions and will follow all applicable laws and ordinances.

4. The parade chairman or other person leading such activity shall carry the Special Event permit upon his person during the conduct of the Special Event.

#### **SECTION 7. PUBLIC CONDUCT DURING SPECIAL EVENT**

1. No person shall unreasonably hamper, obstruct, impede, or interfere with any Special Event or Special Event assembly or with any person, vehicle or animal participant or used in a Special Event. The permit language may put reasonable restrictions as to the conduct of the Special Event including but not limited to location and timing.

2. No driver of a vehicle, street car or trackless trolley shall drive between the vehicles or persons comprising a parade when such vehicles or persons are in motion and are conspicuously designated as a parade.

3. The City Council shall have the authority to prohibit or restrict the parking of vehicles along the highway or part thereof constituting a part of the Special Event. The City Council may cause the Police Chief to post signs to such affect and it shall be unlawful for any person to park or leave unattended any vehicle in violation thereof.

#### **SECTION 8. PENALTIES**

Any person or persons or association of persons, violating any of the provisions of the foregoing sections, shall be guilty of a misdemeanor and on conviction shall be punished by a fine of not less than \$25 nor more than the maximum allowed by law and may also be sentenced to imprisonment or hard labor for not exceeding six (6) months.

#### **SECTION 9. RIGHT TO CANCEL/REVOCAION OF PERMIT**

1. The City of Daphne reserves the right to cancel or postpone events for any reason deemed necessary by the City Council.

2. The City Council shall have the authority to revoke a parade permit issued hereunder upon failure of the applicants or participants to comply with the standards for issuance and the provisions herein set forth and such authority may be delegated to the officer or such other person designated by the City Council to supervise said parade.

**SECTION 10. FEES**

1. There are no fees for special events but donations to the City to offset costs may be accepted.

2. Refunds for donation associated with an Special Event permit are authorized only if written notice of cancellation is given to the City Clerk's office no later than 3:00 p.m. on the day before the event is scheduled to occur.

**SECTION 11. APPROVED PERMITS**

1. Within six (6) business days of approval, the applicant will be notified and a copy of the permit shall be supplied to them. All approved permits shall additionally be submitted to any appropriate City departments for adequate notification.

**SECTION 12. SEVERABILITY**

If any section, subsection, clause, provision or part of this Ordinance shall be held to be invalid or unconstitutional in a court of competent jurisdiction, such holding or holding shall not affect any other section, subsection, clause, provision or part of this Ordinance which is in itself and of itself valid and constitutional.

**SECTION 13. EFFECTIVE DATE**

This Ordinance shall take effect and be in force from and after the date of its approval by the City Council of the City of Daphne and publication as required by law.

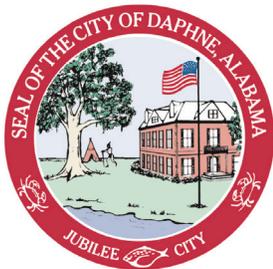
**ADOPTED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA ON THIS THE \_\_\_\_ DAY OF \_\_\_\_\_, 2014.**

**CITY OF DAPHNE**

\_\_\_\_\_  
**DANE HAYGOOD, MAYOR**

**ATTEST:**

\_\_\_\_\_  
**REBECCA A. HAYES, CITY CLERK**



# City of Daphne Event Permit Application

Date of Application: \_\_\_\_\_ Permit Requested:  Event/Fundraiser  Parade/Run  Band

## Contact Information

Organization Name: \_\_\_\_\_

Contact Name: \_\_\_\_\_ E-mail Address: \_\_\_\_\_

Address: \_\_\_\_\_  
Street / P.O. Box City/State/Zip Code

Primary Phone Number: \_\_\_\_\_ Secondary: \_\_\_\_\_

## Event Information

Event Name: \_\_\_\_\_ Event Date: \_\_\_\_\_

Event Location: \_\_\_\_\_ # Participants/Vehicles: \_\_\_\_\_

Start Time: \_\_\_\_\_ Stop Time: \_\_\_\_\_ Assembly Time: \_\_\_\_\_  
Parades/Runs Only

Special Requests: \_\_\_\_\_

\_\_\_\_\_ Road Closures Requested:  Yes  No

## Special Instructions

## Approval: Internal Use Only

Date Routed: \_\_\_\_\_

Fire Dept: \_\_\_\_\_

Police Dept: \_\_\_\_\_

Public Works: \_\_\_\_\_

Parks & Recreation: \_\_\_\_\_  
Only required if event interrupts traffic near Daphne parks

Not valid unless stamped "Approved"

### **For Special Event/Band Permits:**

Council Member: \_\_\_\_\_  
District # Signature

### **Parade/Run Permits ONLY**

Fee Paid: \$ \_\_\_\_\_  N/A  Waived

### **For Parade/Run Permits & Use of City Grounds:**

Insurance Filed  N/A

City Council: \_\_\_\_\_  
Date of Approval

Route Selection:  1  2  3  4

**ORDINANCE 2014-24**

**Appropriating Funds for Survey, Design and Letting – City-Wide Infrastructure Projects**

**WHEREAS**, Ordinance 2013-50 approved and adopted the Fiscal Year 2014 Budget on September 23, 2013; and

**WHEREAS**, subsequent to the adoption of the Fiscal Year 2014 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2014 budget; and

**WHEREAS**, the City of Daphne received 16.5" of rainfall for the period of April 29-30, 2014; and

**WHEREAS**, as a result of such heavy rains, many streets and their drainage systems located within the City of Daphne sustained severe damage and require repairs in order to prevent further damage to the City's infrastructure; and

**WHEREAS**, the City of Daphne will be making application with the NRCS (Natural Resources Conservation Service) and FEMA (Federal Emergency Management Agency) for partial and/or full reimbursement of expenses incurred for such public infrastructure repairs as described below; and

**WHEREAS**, it is necessary to complete engineering design in a timely manner and solicit bids/quotes from qualified contractors at the same time reimbursable funding is being determined by the NRCS and FEMA.

**NOW, THEREFORE, BE IT ORDAINED**, that:

1. The City Council of the City of Daphne deems these projects key to the recovery efforts associated with this rain event and the repair of these public infrastructures is necessary to preserve the health, safety, and convenience of the public.
2. Fiscal Year 2014 Budget is hereby amended to include an appropriation in the amount of \$83,508.00 from Capital Reserve Fund for design and letting to the below described qualified engineers and repair projects (attached as exhibit "A"):

Project	Engineer	Survey, Design & Letting
a. 04-2014-RE3 - Lancaster Way	Preble-Rish	\$ 3,675.00
b. 04-2014-RE4 - CR13 Drainage	Volkert	\$ 14,250.00
c. 04-2014-RE5 - Gator Alley-	HMR	\$ 4,020.00
d. 04-2014-RE6 - Rolling Hill Drive	Hatch-Mott	\$48,438.00
e. 04-2014-RE7 - Piedmont Circle	Preble-Rish	\$ 7,875.00
f. 04-2014-RE8 – Edgar Circle/ Melanie Loop	HMR	\$14,250.00
<b>Total Survey, Design &amp; Letting Cost:</b>		<b>\$92,508.00</b>

3. The Mayor is hereby authorized to make application with the NRCS and FEMA for the reimbursement of such funds and to sign and execute all documents associated with the described projects.

**APPROVED AND ADOPTED** by the City Council of the City of Daphne, Alabama, this 19<sup>th</sup> day of May, 2014.

\_\_\_\_\_  
Dane Haygood, Mayor

**Attest:**

\_\_\_\_\_  
Rebecca A. Hayes, City Clerk