

CITY COUNCIL BUSINESS MEETING AGENDA
1705 MAIN STREET, DAPHNE, AL
MARCH 18, 2013
6:30 P.M.

1. CALL TO ORDER

**2. ROLL CALL / INVOCATION / Reverend Charles Jackson / Macedonia Missionary Baptist Church
PLEDGE OF ALLEGIANCE**

- 3. APPROVE MINUTES:** Council meeting minutes / March 4, 2013
Special Called Council meeting minutes / March 5, 2013
Council Work Session minutes / March 11, 2013

PRESENTATION: Olde Towne Map / Olde Towne Daphne West / Downtown Redevelopment Authority

PUBLIC HEARING: Zoning Amendment: Lynne R. Brown
Location: Northwest of the intersection of 6th Street & Dryer Avenue
Present Zoning: R-2, Medium Density Single Family Residential District
Requested Zoning: R-6, Garden or Patio Home District
Recommendation: Favorable

4. REPORT STANDING COMMITTEES:

A. FINANCE COMMITTEE / Conaway

Review minutes / March 11th

1.) Ordinances:

- a.) Appropriation of Funds: Profit Drive Extension: Additional Appropriation / **Ordinance 2013-15**
- b.) Appropriation of Funds: Road Striping & Marking Projects / **Ordinance 2013-16**
- c.) Lodging Tax Fund Appropriation: Pedestrian Bridge @D'Olive Creek West / **Ordinance 2013-17**
- d.) Designating Signatories on Various Accounts of the City of Daphne / **Ordinance 2013-18**
- e.) Intergovernmental Service Agreement with Baldwin County / Round-a-bout @ County Road 13 & County Road 64 / **Ordinance 2013-19**

2.) Resolutions:

- a.) Bid Award: 2013-C-ADECA Pedestrian Bridge @D'Olive Creek West / Asphalt Services, Inc. / **Resolution 2013-15**
- b.) Bid Award: 2013-F-ConcreteMaterial / Ready Mix USA, LLC / **Resolution 2013-16**
- c.) Bid Award: 2013-G-Asphalt / Mobile Asphalt Company, LLC / **Resolution 2013-17**
- d.) Bid Award: 2013-H-Plastic Pipe / Vellano Brothers, Inc. / **Resolution 2013-18**
- e.) Bid Award: 2013-I-Rock Material / Martin Marietta Aggregates / **Resolution 2013-19**
- f.) Bid Award: 2013-J-Office Supplies / Gulf Coast Office Products / **Resolution 2013-20**
- g.) Bid Award: 2013-K-PD/LiveScan Fingerprint System / Afix Technologies, Inc. / **Resolution 2013-21**
- h.) Bid Award: L-Recycled Rock Material / Asphalt Services / **Resolution 2013-22**

- 3.) a.) Motion for the Mayor & Finance Director to negotiate with Gardnyr Michael Capital (Pfil Hunt) for the refunding of the 2003 & 2006 Bond Issues, and use Hand Arendall for Bond Counsel, and report back to Finance Committee
- b.) Motion to increase the Daily Meal Allowance (current rate of \$51/day) and to adjust annually with the IRS Regional Rate according to the location of training.

4.) Financial Reports:

- a.) Treasurers Report / February 28, 2013
- b.) Sales & Use Tax Collections / January 31, 2013
- c.) Lodging Tax Collections / January 31, 2013
- d.) Available Capital Funds / February 28, 2013

B. BUILDINGS & PROPERTY COMMITTEE- Davis

- Review minutes / February 4th
- Review minutes / March 4th

C. PUBLIC SAFETY - Rudicell

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE - Fry

- Review minutes / March 13th

E. PUBLIC WORKS COMMITTEE / SOLID WASTE AUTHORITY - LeJeune

- Review minutes / February 18th

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. Board of Zoning Adjustments – Adrienne Jones

B. Downtown Redevelopment Authority - Conaway

- Review minutes / February 27th

C. Industrial Development Board – Davis

- Review minutes / February 25th

D. Library Board - Lake

E. Planning Commission – Scott

- Review minutes / January 31st

F. Recreation Board - LeJeune

G. Utility Board - Fry

6. REPORTS OF OFFICERS:

A. Mayors Report

B. City Attorney’s Report

C. Department Head Comments

- City Clerk Report:** Parade Permit / Citrin Safety Foundation / 5K and 1 Mile Fun Run / October 19, 2013
- Parade Permit / Bayside Medical Missions / 5K & 1 Mile Fun Run / September 21, 2013
- AL League of Municipalities Annual Convention Voting Delegate / May 20, 2013

7. PUBLIC PARTICIPATION:

8. RESOLUTIONS & ORDINANCES:

RESOLUTIONS:

- a.) Declaring Certain Property Surplus / 2003 Crown Vic. /Resolution 2013-14

- b.) Bid Award: 2013-C-ADECA Pedestrian Bridge @D'Olive Creek West / Asphalt Services, Inc. /Resolution 2013-15
- c.) Bid Award: 2013-F-ConcreteMaterial / Ready Mix USA, LLC. /Resolution 2013-16
- d.) Bid Award: 2013-G-Asphalt / Mobile Asphalt Company, LLC. /Resolution 2013-17
- e.) Bid Award: 2013-H-Plastic Pipe / Vellano Brothers, Inc. /Resolution 2013-18
- f.) Bid Award: 2013-I-Rock Material / Martin Marietta Aggregates. /Resolution 2013-19
- g.) Bid Award: 2013-J-Office Supplies / Gulf Coast Office Products. /Resolution 2013-20
- h.) Bid Award: 2013-K-PD/LiveScan Fingerprint System / Afix Technologies, Inc. /Resolution 2013-21
- i.) Bid Award: L-Recycled Rock Material / Asphalt Services. /Resolution 2013-22

ORDINANCES:

- a.) Amend Land Use & Development Ordinance / Appendix O, Impact Development & Green Infrastructure. /Ordinance 2013-12

1ST READ

- b.) Zoning Amendment: Lynne R. Brown / R-2, Medium Density Single Family Residential District to R06, Garden or patio Home District. /Ordinance 2013-14
- c.) Appropriation of Funds: Profit Drive Extension: Additional Appropriation. Ordinance 2013-15
- d.) Appropriation of Funds: Road Striping & Marking Projects. /Ordinance 2013-16
- e.) Lodging Tax Fund Appropriation: ADECA Pedestrian Bridge @D'Olive Creek West/. /Ordinance 2013-17
- f.) Designating Signatories on Various Accounts of the City of Daphne. /Ordinance 2013-18
- g.) Intergovernmental Service Agreement with Baldwin County / Round-a-bout @ County Road 13 & County Road 64 /Ordinance 2013-19

9. COUNCIL COMMENTS

10. ADJOURN

ROLL CALL
APPROVE MINUTES

**MARCH 4, 2013
CITY COUNCIL MEETING
BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

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1. CALL TO ORDER

Council President Scott called the meeting to order at 6:32 p.m.

2. ROLL CALL/INVOCATION/PLEDGE OF ALLEGIANCE

Reverend Samford Turner Executive Presbyter: Presbytery of South Alabama gave the invocation.

COUNCIL MEMBERS PRESENT: Tommie Conaway; Pat Rudicell; John Lake Randy Fry; Ron Scott; Robin LeJeune; Joe Davis, III.

Also present: Mayor Haygood; Rebecca Hayes, Interim City Clerk; Jay Ross, City Attorney; Adrienne Jones, Planning Director; David Carpenter, Police Chief; James White, Fire Chief; David McKelroy, Recreation Director; Richard Johnson, Public Works Director; Vickie Hinman, Human Resource Director; Margaret Thigpen, Civic Center Director; Richard Merchant, Building Official; Tonja Young, Library Director; Suzanne Henson, Senior Accountant; Rick Whitehead, IT; Larry Cooke, BZA; Philip Durant, BZA; Bob Segalla, Utility Board; Willie Robison, BZA; Joe Lemoine, Planning Commission; Douglas Dugat, Recreation Board; Al Guarisco, Village Point Foundation; Pfil Hunt, Gardyner Michael Capital.

Absent: Kim Briley, Finance Director.

SWEARING IN: Joe Davis, III / Judge James H. Reid

Judge Reid swore in Councilman Davis with his wife Norma holding the Bible.

Councilman Davis took his seat on council.

3. APPROVE MINUTES: FEBRUARY 18, 2013 COUNCIL MEETING & FEBRUARY 25, 2013 SPECIAL CALEED COUNCIL MEETING MINUTES

There were no corrections to the February 18, 2013 Council Meeting minutes or the February 25, 2013 Special Called Council meeting minutes, and they stand as approved.

4. REPORT OF STANDING COMMITTEES:

A. FINANCE COMMITTEE – Conaway

The next meeting will be Monday at 4:00 p.m.

B. Buildings and Property Committee – Fry

They are working on wireless access to the Daphne Museum. The new Civic Center website is up, and revenues are up. They are adding a flag pole at Patriots Point to represent the Merchant Marines. Mr. Davis will be on the committee starting with the next meeting.

C. PUBLIC SAFETY COMMITTEE – Rudicell

The minutes for the February 13th meeting are in the packet. There is citizens from District 2 and District 5 that will be at the next meeting with concerns.

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE – Fry

There is an ordinance on the agenda amending the Animal Control Ordinance. The fines for Noisy Animals have been amended to strengthen the ordinance a little bit. They want to be proactive instead of reactive. The fines have been amended to 1st Offense \$100, 2nd Offense \$250 and 3rd Offense \$500 and court appearance. The next meeting will be March 13th. Mr. Ross stated that he will have an ordinance that combines all the amendments to the ordinance into one for the work session.

E. PUBLIC WORKS COMMITTEE/SOLID WASTE AUTHORITY – LeJeune

Nomination for the Environmental Advisory Board: R. Elliot Riser

MOTION BY Councilman LeJeune to appoint Mr. R. Elliot Riser to the Environmental Advisory Board. *Seconded by Councilman Lake.*

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. Board of Zoning Adjustments – Jones

No meeting for March.

B. Downtown Redevelopment Authority – Conaway

The January 19th minutes are in the packet. The meeting day has changed from the fourth Monday of the month to the fourth Wednesday of the month.

C. Industrial Development Board – Davis

The board met February 25th and granted a tax abatement for Algae Systems. The next meeting will be the fourth Monday of the month. Mr. Davis will be the council liaison for the board from now on.

D. Library Board – Lake

Mr. Lake reported that Daphne had the highest usage of any Library in the county. On March 7th the WWII Series will start again being held at City Hall in the council chambers starting at 6:00 p.m. on Thursday evening.

E. Planning Commission – Scott

Council President Scott reported that the commission met last Thursday where they had several subdivision submissions Dunmore and The Retreat at Tiawasee. The Retreat at Tiawasee will be coming back to council for annexation. The Land Use Ordinance says that if Daphne supplies the

water they have to annex into the city. They will be coming with an R-2 recommendation. The minutes will be in the next packet.

F. Recreation Board - LeJeune

The board met, and Councilman LeJeune thanked Mr. Johnson and the Mayor for coming. They had a good discussion on putting in a regulation tennis court at the new recreation property.

G. Utility Board – Fry

The January 30th minutes are in the packet. The February minutes will be in the next packet. The next meeting will be March 27th at 5:00 p.m.

6. REPORTS OF THE OFFICERS:

A. Mayor's Report

No report.

B. City Attorney's Report

There is a matter that needs to be discussed in Executive Session regarding the Lamar Advertising lawsuit sometime in the future.

C. Department Head Comments

Tonja Young – Library Director – reported that on March 7th there will be a teen writing workshop, and a workshop for smaller children.

David McKelroy – Recreation Director – reported that spring sports have started, and the Daphne High School Girls Softball Tournament will be Saturday. The McGill Toolen Soccer Tournament is March 17th, and the first of the Sunset Series will be at Bayfront Park Sunday from 5:00 p.m. – 6:30 p.m., and the Easter Egg Hunt is March 23rd at Lott Park.

Margaret Thigpen – Civic Center Director – reported that the Baldwin County Homebuilders wrapped up their show, and it was a success, and they will be back next year. Their new website is almost complete, and March 19th is the Baldwin Pops, and April 22 and 23 the Mobile Bottle Collectors will be at the Civic Center.

Richard Johnson – Public Works Director - reported a road closing on Saturday March 9th at Marekesh and Ridgewood.

Vickie Hinman – Human Resources Director – reported that they will be holding the Employee Service Awards on Wednesday, March 13th at 11:30 a.m., and invited council to attend.

Adrienne Jones – Planning Director – reported the UNA training session will be March 8th and 9th.

7. PUBLIC PARTICIPATION

Mr. Kevin Spriggs – Business Owner in Daphne – spoke regarding the modification of the Land Use Ordinance with Low Impact Development. He said it is Agenda 21 driven. He urged council to vote against it, and to look at existing drainage.

Mr. Bill Moore 171 Lakeview Loop – spoke regarding support for the amendment to the Animal Control Ordinance.

Mr. Douglas Dugat – Sehoj Subdivision – spoke regarding the city’s webpage not working. He said the council e-mail was not working. He also spoke regarding having public participation at every meeting.

Ms. Kayla Warner - 1315 Warren Drive – spoke regarding the Lupus Walk being held March 16th and invited the public and council to come out and join in the walk.

Mr. R.J. Lemcool – 128 Wild Oak Drive – spoke in support of the amendment to the Animal Control ordinance.

Mr. Scott Hunter – Sunset Villas – made comments supporting Mr. Joe Davis as councilman for the city.

8. RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS

RESOLUTIONS:

a.) Declaring Certain Property Surplus / 22 60” Round Tables. /Resolution 2013-13

MOTION BY Councilwoman Conaway to <u>waive the reading</u> of Resolutions 2013-13. <i>Seconded by Councilman Lake.</i>				
AYE	ALL IN FAVOR	NAY	NONE OPPOSED	MOTION CARRIED

MOTION BY Councilwoman Conaway to <u>adopt</u> Resolution 2013-13. <i>Seconded by Councilman Fry.</i>				
AYE	ALL IN FAVOR	NAY	NONE OPPOSED	MOTION CARRIED

ORDINANCES

2ND READ

- a.) Revisions to Zoning Map/Ordinance 2013-11
- b.) Amend Land Use & Development Ordinance / Appendix O, Impact Development & Green Infrastructure/Ordinance 2013-12

1ST READ

- c.) Amend Ordinance 2010-56 Concerning Animal Control / Schedule of Fines/Ordinance 2013-13

MOTION BY Councilman Fry to waive the reading of Ordinances 2013-11, 2013-12. *Seconded by Councilman LeJeune.*

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

MOTION BY Councilman LeJeune to adopt Ordinance 2013-11. *Seconded by Councilman Lake.*

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

ORDINANCE 2013-12 FAILS FOR LACK OF A MOTION

MOTION BY Councilman Lake to suspend the rules to consider Ordinance 2013-13. *Seconded by Councilman LeJeune.*

ROLL CALL VOTE

Conaway	Aye	LeJeune	Aye
Rudicell	Aye	Davis	Aye
Lake	Aye	Scott	Aye
Fry	Aye		

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

MOTION BY Councilman Lake to waive the reading of Ordinance 2013-13. Seconded by Councilman Fry.

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

MOTION BY Councilman Lake to adopt Ordinance 2013-13. Seconded by Councilman Fry.

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

9. COUNCIL COMMENTS

Councilman Rudicell said that they are in the beginning phase of organizing the Memorial Day Celebration, and if anyone has any ideas to please contact the Mayor's assistant Jane Ellis. They are looking forward to making it a good recognition ceremony for the ones lost this year.

Councilman Lake said that he is going to research Agenda 21 because he has never heard of it before.

Councilman Fry said that the e-mail does not work either together or on an individual basis. He congratulated Mr. Davis, and welcomed him to the council.

Councilman LeJeune said that the Beautification Committee meeting is Wednesday March 6th at Public Works.

Councilman Davis said that he is honored and humbled for the opportunity to serve, and make the city better than it is. He has been here six (6) years, and has fallen in love with Daphne. He recognizes it is we and not me, and he will consider not only his district, but also the we part of it in his decisions.

Council President Scott congratulated Mr. Davis on being appointed to represent District 7, and said that he has some big shoes to fill, the Mayor. He said he was shocked that there was not a motion to amend the Land Use Ordinance which came with a favorable recommendation from the Planning Commission. The ordinance is voluntary there was nothing mandatory in it. Mrs. Campbell will have to come and give them a lesson on the stresses the city is being put under by the Alabama Department of Environmental Management, and by the EPA itself, and the city's responsibility of monitoring the bay for certain turbidity and other things. This ordinance is a result of a grant by the MNEP. He wants to bring it back up at another meeting, meanwhile, they will educate themselves regarding the ordinance.

Mayor Haygood welcomed Councilman Davis, and said he will do a wonderful job. He had the opportunity to attend events with the youth of the area, and as Mr. Scott mentioned the IB Program and the Home Stretch breakfast they attended, and they had some standouts in that group. There were some 21 seniors in the class, and he was very impressed with their ability to interact with a room full of adults,

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and their education aspirations as well. This past Saturday was the S.E.E.D.S. 5K and 1 Mile Fun Run here at City Hall, and there were over 1,500 people signed up, and it was a great event. He complimented Mrs. D'Olievera, in particular, for putting on that event. There is a couple of Boy Scouts in the audience, and he thanked them for coming. He also thanked Kayla for speaking in front of the group tonight. He asked citizens if they see youth doing something right to let them know about it, and to continue to stay involved.

10. ADJOURN

MOTION BY Councilman Lake to adjourn. *Seconded by Councilman Fry.*

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

**THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED
AT 7:30 P.M.**

Respectfully submitted by,

Rebecca A. Hayes,
City Clerk

Certification of Presiding Officer:

Ron Scott,
Council President

**MARCH 5, 2013
SPECIAL CITY COUNCIL MEETING
1705 MAIN STREET
DAPHNE, AL
6:00 P.M.**

1. CALL TO ORDER

Council President Scott called the meeting to order at 6:00 p.m.

2. ROLL CALL/INVOCATION

Councilman Lake gave the invocation.

COUNCIL MEMBERS PRESENT: Tommie Conaway; Pat Rudicell; John Lake; Randy Fry; Ron Scott; Robin LeJeune; Joe Davis, III.

Also present: Mayor Haygood; Rebecca Hayes, Interim City Clerk Jay Ross, Attorney; Richard Johnson, Public Works Director; Rick Whitehead, IT; Michele Hanson, HR Admin Tech; Willie Robison, BZA; Larry Cooke, BZA.

3. CITY CLERK INTERVIEWS

Council interviewed as follows:

- 6:00 P.M. REBECCA A. HAYES**
- 6:20 P.M. CANDACE ANTINARELLA**
- 7:40 P.M. WAYNE DYESS**
- 8:00 P.M. NATALIE KENT**
- 8:20 P.M. BRUCE STONE**
- 8:40 P.M. BRIAN UNDERWOOD**

After interviews concluded council discussed the pay range for the selected candidate. The candidates were given a list of the Grade 26 salary range with the 20 steps, and they chose the salary they would like to receive. Council discussed offering the pay that the candidate circled within the scale up to Step 18. If the person chosen declines the salary then the job will be offered to the candidate that comes in second.

MOTION BY Councilman Fry to offer up to a maximum of Grade 26 Step 18 on the city's current pay scale, and potentially less depending on who the ultimate candidate is that council selects, and will accept the job. Seconded by Councilwoman Conaway.

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

Council President Scott disclosed to the candidates that the highest salary for the position of City Clerk is Grade 26 Step 18. The candidate selected will be offered the job pending passing a background check and drug test as city policy states on any new hire, which would not apply to Mrs. Hayes since she is already an employee, and offered the salary the person selected, and if the person selected decided they were not happy with the salary then council would go to the person that came in second.

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**VOTE FOR CITY CLERK POSITION
 ROUND 1**

NAME	VOTES	TOTAL
Antinarella, Candace	LeJeune, Rudicell, Conaway	3
Dyess, Wayne	Davis, Fry, Scott	3
Hayes, Rebecca	Davis, LeJeune, Fry, Lake, Conaway, Scott	6
Kent, Natalie	Lake	1
Stone, Bruce		0
Underwood, Brian	Rudicell	1

TIE BREAKER VOTE BETWEEN CANDACE ANTINARELLA AND WAYNE DYESS

**VOTE FOR CITY CLERK POSITION
 ROUND 2**

NAME	VOTES	TOTAL
Antinarella, Candace	Conaway, Rudicell, Lake, LeJeune	4
Dyess, Wayne	Fry, Davis, Scott	3

Mrs. Candace Antinarella will be a candidate with Mrs. Rebecca Hayes for the next round of votes.

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**VOTE FOR CITY CLERK POSITION
 ROUND 3**

NAME	VOTES	TOTAL
Antinarella, Candace	Rudicell	1
Hayes, Rebecca	Davis, LeJeune, Fry, Lake, Conaway, Scott	3

Mrs. Rebecca Hayes is the new City Clerk for the City of Daphne.

4. COUNCIL COMMENTS

Councilwoman Conaway thanked all the applicants, and congratulated Mrs. Hayes on her appointment.

Councilman Rudicell congratulated Mrs. Hayes on her appointment.

Councilman Lake thanked all the candidates, and said there were 68 applicants, and they were the top of the cut. He asked the candidates to stay involved and look to the city for options. He congratulated Mrs. Hayes, and said he was happy for her.

Councilman Fry thanked the candidates for coming out, and that they were a great group of people. He congratulated Mrs. Hayes on her appointment, and said that they expected her to earn it that going to an appointed position is a little bit different, and they are looking forward to working with her in the position of City Clerk, and he wished her the best.

Councilman LeJeune thanked the candidates and congratulated Mrs. Hayes on her appointment.

Councilman Davis thanked the candidates and appreciated their interest in the city. The way the candidates presented themselves during the interviews spoke highly of them. He said what else can he say but thank you Mrs. Hayes very much.

Council President Scott congratulated Mrs. Hayes, and said that they have had a close working relationship for the last eight (8) plus years, and has always found her to be extremely reliable and he knows in her new capacity, once they get her some help, they will be in really good shape.

Mayor Haygood congratulated Mrs. Hayes, and thanked all the candidates who spent their time here tonight, and they did a wonderful job. He said that Council had certainly made a good decision, and he

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looks forward to working with Mrs. Hayes in her new capacity, and as Mr. Scott alluded to they will have an opening they will be advertising soon.

5. ADJOURN

MOTION BY Councilman Davis to adjourn. Seconded by Councilwoman Conaway.

Seconded by Councilman .

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

There being no further business to discuss the meeting adjourned at 8:30 p.m.

Respectfully submitted by,

Rebecca A. Hayes, City Clerk

Certification of Presiding Officer:

Ron Scott, Council President

MARCH 11, 2013
CITY COUNCIL WORK SESSION
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.

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COUNCIL MEMBERS PRESENT: Tommie Conaway; Pat Rudicell; John Lake; Randy Fry; Ron Scott; Robin LeJeune.

ABSENT: John Lake; Robin LeJeune.

Also present: Mayor Dane Haygood; Rebecca Hayes, City Clerk; Scott Hetrick, Attorney; Richard Johnson, Public Works Director; Adrienne Jones, Director of Community Development; Ashley Campbell, Environmental Programs Manager; Joe Lemoine, Planning Commission; Douglas Dugat, Recreation Board; Roberta Swann, Mobile National Estuary Programs;

Absent: Jay Ross, City Attorney.

Council President Scott called the meeting to order at 6:30 p.m.

1. LOW IMPACT DEVELOPMENT ORDINANCE / ORDINANCE 2013-12 / ASHLEY CAMPBELL; ADRIENNE JONES; RICHARD JOHNSON; ROBERTA SWANN:

Mr. Johnson reported that he, Ashley Campbell and Adrienne Jones attended a Webinar this past week at South Alabama, and it was put on by the Society of Civil Engineers, and it was not ideals or methodology in Low Impact Development (LID), but about the proper way to go about bringing these methodologies into ordinances, cities and counties and so forth. The first thing they said was you have to educate, educate, outreach, educate, explain, make it clear, make it understandable, educate, outreach...you get the picture. He thinks in the process they failed the city council by knowing they knew what it was all about, and making the assumption that council was comfortable with what it was all about, and that was a failure on their part. First of all what is this addendum or appendix to be added to the Land Use Ordinance, it is simply a development tool to be added to the tool box, an additional tool in the tool box that a developer can choose to use. It is really that simple, but he does want to reiterate that since this, is in effect, an ordinance, and it becomes law of the land in what they are asking council to consider he revisited what the purpose of the ordinance is. The purpose of this section is to provide a guide for development wherein the ecological impact to the environment are minimized through the appropriate design, landscaping, erosion control, stormwater management and proper planning. The intent of the City of Daphne is to protect valuable natural resources, the natural environment and the quality of life for all its citizens. In order to preserve the integrity, the stability and the value of the land the city encourages, and that word is very important in this ordinance, encourages the use of innovative LEED-certified, which stands for Leadership in Energy and Environment Design, and/or other "green" practices in development design. Where such methods/practices are proposed for a development said practices shall be designed in accordance with Appendix O. So what this is saying is when a developer comes to the city and wants to incorporate low impact development methodologies they have given a referencing guideline for what is allowed or what is the specifications of those methodologies. To understand, the most important thing is that businesses are already doing these methodologies, but they have no way to evaluate or compare them to a standard or a specification. For example, let's go to Appendix O, which is referred to, the first item listed is bioretention. The new Popeye's restaurant is using Bioretention in its design, now the city didn't have a standard which to judge it from so they had to do research, look at it to make sure it was reasonable. 2.) Rainwater Harvesting – there is a brand new office building

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right here over on Trione Street that has a cistern under the court yard, and are using it to water the flower beds there. They have no methodology in which to evaluate to judge whether it meets the standard. 3.) Constructed Stormwater wetlands - the new Fire Stone Tire Center which will be in the location of the old Kia dealership is going to build constructed wetlands to not only collect, but to treat their stormwater runoff. 6.) Level Spreaders – the Eastern Shore Neurology Center which is a new doctor’s office right there on Yancey Branch used this technology to solve a drainage problem they were dealing with, and by maximizing native plants and minimizing sod. They have gone through a program at May Day Park to plant native plants to reduce the landscape requirements and maintenance, as well as, part of the wetland restoration at Bayfront they have planted native plants back there with the goal of not having to touch that area, and let it do its thing. 4.) Permeable and Porous pavement – They applied that technology at May Day Park in the parking lot. 8.) Swales and Dry Swales – The new adoration Chapel at Christ the King managed their stormwater runoff by a dry swale system. So, basically, what they are asking for or presenting to council is that the market is already out there, corporations and businesses have already adopted LEED and LID technologies and methodologies. The city needs to have a mechanism in which to allow those, because if they look at the current ordinance, Popeye’s proposal really does not meet the city’s ordinance, but the ordinance does not address bioretention, it does not make accommodations for it. So as opposed to saying that they are going to set this new set of standards and requirements, yes they are, but it is to accommodate what the market is already saying that they want. Probably the only methodology that he does not think they will ever see is a green roof, because, frankly, the rainfall in Baldwin County, and the climate that is here a green roof would probably not work, but they put it in the ordinance in case somebody shows up and wants to have one, then they will have the specifications. The key thing here is that there is no hidden agenda, it is putting a tool in the tool box. It is not compulsory, meaning that they don’t require a developer to do this, it is only if a developer proposed to do it then they have a set of specifications. Now he knows, and he hates to even address this, because some folks have brought up that the state has passed laws saying that the city can’t pass local laws that violate or address a UN paper that is out there. Understand, when you go to Appendix O the first four items refer back to a document that is produced by the State of Alabama. They are only replicating or referring back to a state designed document for Low Impact Development. So if they are referring back to a state designed standard, and the state says there is a law that says they can’t then that is between the state and themselves. That is a document that the state has developed, and it is called the Low Impact Development Guide Book, and they just referenced it as part of the tools in the tool box.

Council President Scott said that there is a state document that states you cannot adopt any Agenda 21 item that Mr. Johnson referred to as a UN document. It says without due process, so in their words the state law says that you cannot take something without due process. It is not countermounting its own regulations. He said he hopes Mr. Johnson will tell council how they got to this point, and why they are recommending this as part of the watershed, the Thompson agreement, D’Olive, as well as, projects where they are required to do certain things.

Mr. Johnson said understand, the City of Daphne maintains a MS4 Classification Permit for all the ultimate discharges to the streams and to the bays, and part of the maintenance of that permit is that that permit gives them credits for adding to the city’s Land Use Ordinance that allows for alternative

methodologies to handle, process and treat stormwater runoff. One of the best things about everything described in Appendix O, understand, traditional designs is – we deal with stormwater at the end of the pipe, when it is flowing out of the developed site, well LID technology starts treating that water at the source from the rooftop or in the yard or lawn or parking lot to bioretention, swales and things of that nature, as opposed to waiting till it gets to the end of the pipe and trying to figure a good solution for the problem. So it is just a set of tools in that tool box. The city stated in the MS4 permit that the city would bring this and make an attempt to incorporate it into the city's development ordinance, and also the city received a grant to cover the cost of this process to get to the point where they are, and of course, it is a reimbursable grant. If the council chooses not to enact this ordinance the city does not get the \$20,000 reimbursed back to the city. So it would be a \$20,000 decision not to proceed. He knows it is difficult when a previous council sets a course of action and approves them to go out for a grant to do something, and now there is a new council and maybe a different mindset or decision process, but he thinks, in full disclosure, this council needs to understand there is a financial consequence, and they have spent the money, now they would get reimbursed for it, but that is a consideration too. There is nothing being forced on developers, and the reality of it is in the past year they have seen four to five developers come to them and say they want to use these methodologies. They did not say the city would like you to use them, they came to them and said we want to use them is it allowable, and they have had to say yes, but they had to make it work. That is as simple as it really is. The ordinance states the purpose, and it says when a developed chooses to use such methodologies they have a reference manual or an appendix to go by for compliance so that when Ashley looks at it, and he looks at it, it is yes you have met these methodologies, and these performance standards specified for these different things.

Council President Scott asked Ms. Swann to bring everyone up to date on the handout she gave them earlier.

Ms. Swann said about four years ago they were having significant sediment issues running into D'Olive Bay, and if you have seen D'Olive Bay you will see how much it has filled in over the years. They started out by looking at where all the sediment was coming from, and they asked the Geological Survey of Alabama to come in and do a sediment study. They did that sediment study, and they identified where some of the major sources of sediment was coming from throughout the D'Olive Watershed. They entered into a contract with Thompson Engineering to undertake a Comprehensive Watershed Management Plan. That plan cost \$125,000. That is a watershed management unlike any that they had ever taken in the Mobile Bay area before, but because they felt that the issues in the D'Olive Watershed were so severe they really needed professional engineers to come in and tell them where the problems were, and how they could correct them. Over the course of a year they engaged several different stake holder groups including the Department of Conservation and Natural Resources, the State Lands Division, the Department of Environmental Management, the Department of Transportation, AT&T, Baldwin County and the cities of Spanish Fort and Daphne, the Clean Water Partnership, the Geological Survey, the Lake Forest Improvement Committee, the Lake Forest Property Owners Association, Malbis Properties, MNEP, Natural Resources Conservation Services, Tonsmiere Properties, The Corp of Engineers, the Fish and Wildlife Services and Congressman Jo Bonner. They brought all these different stake holders together to work through 1.) Identifying where the major problems were, 2.) What did they need to

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do comprehensively to restore the D'Olive Watershed, which if you look at the map on the front page it encompasses quite a bit of the City of Daphne. What they found was that in this area experiences on average about 5½ feet of hard rain in the Coastal Mobile Bay area, and it is a hard rain, it is not like Seattle where it is a mist, in this area it is big heavy rain drops which cause a lot of impact when they reach the ground. Also, in the northeast quadrant of Mobile Bay, Daphne and the Spanish Fort area there is highly erodible soil, it is very sandy, very soft, and there is very high steep slopes. So when you combine that with the erodible soils and the steep slopes you get erosion. When you start to convert the land from its natural habitat to develop areas, and you increase the amount of hard surfaces that don't allow the water to seep through the ground, you have a lot of stormwater runoff and the volume and velocity of stormwater runoff increases every time you build a roof, lay a sidewalk, lay a driveway, any type of surface that would inhibit the water's ability to be naturally absorbed into the land. That is what has happened in the City of Daphne which has experienced wonderful growth, but there is a couple of consequences of that and that is the increased volume and velocity of stormwater, and that is what this plan addresses, how they can manage that. What she needs to tell them about is, this did not happen overnight, and it isn't any one particular development that caused it, but it is a cumulative impact over time. So when the D'Olive Watershed began developing, storm water runoff was not an issue, because you had enough natural surface to absorb that water, but now the watershed is 38% hard area or impervious surface so there is nowhere for that stormwater to go, and what it is doing is running through all of the creeks and tributaries, and causing massive erosion. Not just in Daphne, but also in the City of Spanish Fort and sometimes what is happening in Spanish Fort is impacting the City of Daphne, and the city does not have any ability to do anything about it, because it is outside their jurisdiction boundary. The Watershed Management Plan looked to recommend how the cities of Spanish Fort and Daphne and areas of Baldwin County that is involved, and how they could all work together as a Watershed Unit to manage the watershed as a whole, to manage the watershed from a top head waters of these streams and tributaries all the way down to the bay, and it is not just about restoring those creeks and streams. It is about how you manage the land and the waterways into the future. She thinks that is what this Low Impact Development issue is about. You have to change the way you manage. They are not saying no growth, they are saying you have to be cognizant of how that growth impacts the natural environment, and if the city wants to maintain that natural environment, you just have to tweak the way it is managed so that the city can have the best of both worlds. The map Mr. Scott was referring to on Page 8....

Council President Scott said it was not the map he was referring to, it was the first steps, and the very first one of those is to adopt a set of management measures through local ordinances or resolutions and permitting that would ensure future development is conducted to minimize further alterations of the watershed hydrology, and this is the city's attempt at fulfilling that first part. To implement everything that Thompson recommended is a multi-million dollar fix. They will not be able to do it all at once, but they have made some baby steps and Joe's Branch participation is one of which they started, and some of the worst pictures here are from Joe's Branch. That was a very much impaired stream, and they are making some major improvements. They are step pooling.

Ms. Swann said that was about a year ago. Once they had the Watershed Management Plan in place they had an opportunity, there was such severe erosion in Joe's Branch at Highway 31 where

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ALDOT was planning to do a roadway expansion project, they actually engaged Spanish Fort and ALDOT, and the City of Daphne offered Ashley's services, Westminster Village, because they owned the property that the tributary ran through, and they asked ALDOT if they would consider taking the money that they would typically use to hard armor that area and use it to undertake a project that would actually do in-stream stormwater management while also adding back some ecological function to the tributary. They applied for a grant through ADEM through their Section 319 program. It was a \$650,000 grant. ALDOT agreed to give them \$200,000 as a match to that project. They received the grant. They received all the 319 money that ADEM had available in that year, because they had recognized the severity of the problem that they were struggling with down here. They got the grant. They implemented a regenerative step pool system which, basically, filled in what looked like a canyon, back to a normal creek bed profile. They have put in temporary vegetation, and they will put the permanent vegetation in in the spring, and the project will be complete. Part of that project was also restoring the wetlands downstream of that tributary. That tributary is in itself depositing 100,000 tons of sediment into D'Olive Bay annually. So correcting that one problem will reduce the amount of sediment flushing into D'Olive Bay significantly. That will be a huge improvement for the protection of the City of Daphne's environmental management. The Low Impact Development Ordinance that council is considering right now... the City of Daphne is in the lead in this Watershed Management Plan implementation, and the City of Spanish Fort is looking to what the City of Daphne is doing so that they can replicate what the city is doing. So they have a coordinated plan as a way of crossing that Geo-Political boundary. Instead of crossing it they have both cities having the same ordinance, again so that they have the same management ongoing throughout the watershed. They have to be creative. It cost a lot of money. They are trying to call as much attention to the D'Olive Watershed as possible, but she wants to reiterate restoration alone is not enough it is how they manage the land and water into the future, and that is what this is all about.

Council President Scott asked Ms. Swann if she was familiar with the MS4 Permitting problem that the City of Mobile has had, and the fines and potential fines.

Ms. Swann said it is a little different over there than it is here. Over there it is to do with primarily trash. Yes, the city has hired an engineering firm that ADEM feels has not been aggressive enough or assertive enough in undertaking actions to correct some of the stormwater challenges that the city faces, and it has got to a point where the citizens were so irate they went to ADEM, and ADEM did file suit on the City of Mobile for un-attainment of their stormwater permit requirements. So MNEP are in the process of undertaking another Comprehensive Watershed Management Plan for the Three Mile Creek area to help them with that challenge.

Councilman Rudicell asked what detrimental effect would it have on the City of Daphne if they adopted this ordinance and the City of Spanish Fort did not for some reason.

Ms. Swann said it would not be good. She will be honest, they are working very hard with Spanish Fort right now, and they have demonstrated ongoing commitment to the plan. They are a little behind Daphne. They are a younger city, but they have shown to her and Ashley their appreciation for the City of Daphne allowing Ashley to help with the situation in Spanish Fort. They don't have the same management capacity or historical experience of dealing with these issues, but they

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absolutely recognize that it is more challenging for them than it is for Daphne, because they are the ones with the eroding gulleys, eroding tributaries and they are very much hamstrung on how to deal with it so they are dependent on MNEP for applying for grants and bringing in whatever resources they can to get a handle on it. There are some cases that they won't ever be able to apply for grants. So this is a very, very serious problem in the City of Spanish Fort right now. They have verbally committed to passing it.

Councilman Rudicell said so in her opinion it would be a big impact if Daphne took the next step, and they did not, and it would impact the results. That is what he was looking for.

Ms. Swan said it would not impact all the results. If you would look at the map two of the main tributaries run through Daphne so council's actions would have a positive impact on Daphne.

Council President Scott said Spanish Fort has also had some stabilization problems in addition to streams. The bluffs up there that has been sliding down the hill, and they have has some houses in danger. He does know that they are sensitive to this.

Councilwoman Conaway asked if they had received the grant and spent the money.

Mrs. Jones said that they have paid Jay's Consultant Services each month. They will request reimbursement once everything is finalized.

Council President Scott said that council did approve applying for the grant.

Councilwoman Conaway asked if there was a deadline in which to adopt the ordinance.

Mrs. Jones said yes the deadline is at the end of the month. They had from September to the end of March to have it done.

Councilman Davis said in talking with citizens one of the things they had on their minds is if this is done at a site and then later this site is sold to someone else to what extent does it follow the land, and is that difficult to change, and he knows this is not something Mr. Johnson will have a specific answer for, but how would he help him answer a citizen.

Mr. Johnson said the key thing, and understand, is that the city's development ordinance really only applies to commercial sites and a new subdivision development. It does not apply to an individual residential lot. One of the things the city's ordinance already requires is whether it is a soft engineering, they refer to LID as soft, or if it is hard. There is a requirement in the current ordinance, there is a chain of ownership, meaning that these infrastructures that deal with stormwater have a perpetual chain of ownership and maintenance responsibility, and they do that, basically, with a contract that ties it to a person, entity, a number, or name, and then it is transferable, but they are kept in the loop if it goes from a POA or if Jubilee Square sells to this development group or whatever, that is how they do it. The responsibility is the same whether it is a low impact development methodology or good old fashioned retention pond.

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Councilwoman Conaway said these are only guidelines right?

Mr. Johnson said basically, if a developer chooses to use low impact then these are the specifications for how they evaluate their proposal. So it is a standard the city will go buy, and the developer will have them for their engineer to look at and say ok I have to meet these requirements if I use this type of bioretention. It is that simple. It is no different if you are going to build a traditional system, and it says you have to use concrete pipe from the road, well, you have to use concrete pipe from the road. It is just standards that they are going to go by.

Councilman Rudicell said they are trying to get businesses to come to Daphne and buy existing businesses that are on hard property. Is this going to impact them now or in the next few years.

Mr. Johnson said there is always opportunity to retrofit an existing developed site, but more than likely, this ordinance is pretty advantageous to redevelopment already, because, basically, it is interpreted that if you are not introducing any new and impervious surface you are grandfathered in as far as drainage goes, unless there is some pre-existing condition that has to be addressed. In essence the city's ordinance already kind of incentivizes redeveloping the site as opposed to going to raw land, because if you have to meet the brand new, where if you are redeveloping, like Publix is a good example, they did not introduce one more square foot of hard surface, they may have rearranged parking.

Councilman Rudicell said that is what he was looking for. He would like to keep as much green space as possible. In the near future if this is implemented he asked Mr. Johnson if sees hiring any type of employee, and what type of employee would be hired to enforce this ordinance to make sure this mechanism works.

Mr. Johnson said there is the trinity of environmental, engineering and Community Development, and they have the responsibility to review applications for each area of their expertise. He may have to look at something new, but it is replacing something old. So the review time is the same as always, going out to the site and everything else is going to be the same. It is just different methodology. There is no more staff requested. He looks at it like this: If the goal is to have lunch, which is the analogy for the development, and if you go to the restaurant you can choose to get meatloaf and two vegetables or go eat the salad bar. At the end of the day the salad bar can be your lunch or the meat and two vegetables. It is just the developer choosing which route they are going to go. That is all it is. In the end the development is accomplished, but just two different routes to get there.

Council President Scott gave this scenario: The city had an opportunity to bring in a well-known retailer, and there was some questions about the particular piece of property that had two wetlands, an impaired watershed that was some excuses that turned that particular developer away. If the city had something like this, and the developer knew that he had a challenging piece of property isn't it likely the Planning Commission would look more favorably with something of this type.

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Mr. Johnson said especially where there is already an impaired wetlands and you are going to increase the wetlands, but you are doing it in an engineered way not only to handle the sotrmwater, but to also clean and treat it before its final discharge to the tributary down stream, absolutely. One of the things they learned last week was one of the biggest issues is that retail developers only need the maximum parking place during the months between Thanksgiving and Christmas, and if there is some incentive that they could have where they could have a grassed overflow parking fort that time of the year, and that is less expensive to them, less curbing and pavement, maybe these would give incentives to introduce different methodologies to handle their overflow when they don't need it, and they are mowing it and it is green space on their property. So, yes there would be avenues. To a lot of corporations today that is part of their marketing. They want to advertise that they do things in a green way, because there is a customer base out there that will think more highly and pay more for their products because they are that way.

Council President Scott said on that particular site plan, even though he does not think the city's ordinance requires it, he thinks the Planning Commission put a lot of pressure on them to put in an oil separator based upon where they were going to make their deliveries, underground or something, and they were concerned about those trucks coming in and dropping oil, and then that oil going straight to the Lake Forest Lake and D'Olive Creek.

Mr. Johnson said that is right they had to install a truck well in the back for deliveries, and that well is a recessed well, and so they did add a sump and oil and grit separator so that anything coming out of that sump was treated, and they were willing to do that. They realized that was good business.

Councilman Fry wanted to clarify where Mr. Johnson talked about a development like Jubilee not needing as many parking spaces. He said there is nothing stopping a developer from coming in now and using more green space for parking as opposed to a pavement or whatever. They are just not going to get this LEED-certification. What is the issue on that?

Mr. Johnson said technically there is, because right now they have a hard matrix in the Land Use ordinance that says if its this type of use, and its this type of business, and its this many square feet you have to have this many paved parking spaces.

Councilman Fry said they have to be paved.

Mr. Johnson said yes. So that is what he is saying right now they are already experiencing. He will never forget with the Tonsmiere development of the next phase of Summer Oaks. His opening line in his review was "There is nothing typical about this development", and it wasn't, because they wanted to introduce low impact development, and the city has no accommodations for it. Basically, the Planning Commission had to give them a waiver, because what they wanted to do was non-traditional. They were putting cisterns in the ground to collect the rain water, they were trying to percolate that rain water back into the ground. They wanted to leave every tree up except exactly where they were going to put the residential units, and they wanted to minimize hard space, paving, and things of that nature, and the city does not have accommodations, it is old school development standards that says it shall be this, this, this and this. So right now what they are doing is with these

new developments that want to use these methodologies they are taking them one at a time and they do not really have a standard or a measure to judge them by.

Councilman Fry said your recommendation is this is the best way to do that as opposed to some other change of the guidelines the city currently has.

Mr. Johnson said again this set of regulations is not going to inspire any developer to do anything different than what they had already planed to do, but what it will do is accommodate those that desire this methodology, and give them a standard with which to judge their methodology.

Council President Scott said this body will make this decision, but the city has a nine person Planning Commission, and this was vetted by the Planning Commission over a number of months, and it was a unanimous recommendation to the council to approve this ordinance. He thinks the fact that there was not a motion shows the fact that they had not done a good job of at least educating folks as to what it was all about.

Consensus of council was to put Ordinance 2013-12, Low Impact Development, on the March 18th agenda.

2. RULES OF PROCEDURE

Council considered the rules of procedure for council meetings section by section. The recommended changes are as follows:

Section II

Strike the last sentence regarding agenda items

Section V

Move Department Heads Report before the Mayors Report
Add City Clerk Report after City Attorney Report

Section VI

Add work session in the second line after items to be placed on the agenda must be turned in by 5:00 p.m. on the Wednesday before the council meeting and *work session* to the City Clerk...

Section VIII

Separate public participation rule from presentation rule

Section XIV

Add to the third sentence where it says: If the majority of the council shall vote in favor of the Motion for executive session the body shall *upon certification of the city attorney that the reason for entering into executive session is legal according to the Open Meetings Act.*

Section XVII

That the rules of the Council may be temporarily suspended by unanimous roll call vote of all members present.

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Section XXI

The city attorney will check to see if the City Engineer is required under state code to attend council meetings.

Department Heads will stay at the meeting when they have agenda items.

Section XXIII

Get opinion from the city attorney as to which Roberts Rules of Order to go by.

Section XXV

Delete in its entirety *(All motions that come from committees must still be seconded.)*

3. UPDATE ON HIGHWAY 64 AND COUNTY ROAD 13 ROUNDABOUT / RICHARD JOHNSON

Mr. Johnson gave an update on this project using a power point presentation. He said the county is taking the lead on this project.

4. ADJOURN

There being no further business to discuss the meeting adjourned at 8:21 p.m.

Respectfully submitted by,

Rebecca A. Hayes,
City Clerk

Certification of Presiding Officer:

Ron Scott,
Council President

**PUBLIC HEARING
FOR COUNCIL MEETING
MARCH 18, 2013**

TO CONSIDER:

REZONING AMEDNMENT: LYNNE R. BROWN

Location:	Northwest of the intersection of 6 th Street and Dryer Avenue
Present Zoning:	R-2, Medium Density Single Family Residential District
Requested Zoning:	R-6, (G), Garden or Patio Home District
Recommendation:	Favorable

To: Office of the City Clerk
From: Adrienne D. Jones,
Director of Community Development
Subject: Lynne R. Brown
Zoning Amendment Review
Date: February 4, 2013

MEMORANDUM

PRESENT ZONING: R-2, Medium Density Single Family Residential

PROPOSED ZONING: R-6 (G), Garden or Patio Home District

LOCATION: Northwest of the intersection of 6th Street and Dryer Avenue

RECOMMENDATION: At the Thursday, January 31, 2013, regular meeting of the Daphne Planning Commission, six members were present and the motion to set forth an favorable recommendation carried.

Attached please find the appropriate documentation and action of the Daphne Planning Commission.

Upon receipt of said documentation, please prepare an ordinance for placement on the City Council agenda of Monday, February 18, 2013 to set the public hearing for Monday, March 18, 2013.

Thank you,
ADJ/jv

cc: file

attachment(s)

1. Community Development Report
2. Petition
3. Legal description
4. Adjacent property owners' list
5. Map of property - Sketch
6. Conceptual Master Plan

Planning Commission



Zoning Amendment Review
Lynne R. Brown
Lots 15 & 16 Dryers Subdivision

COMMUNITY DEVELOPMENT

ZONING AMENDMENT REVIEW

Lots 15 & 16 Dryers Subdivision

Owner: Lynne R. Brown

Existing Conditions: 0.33 acre site with single family residence on site

Existing Zoning: R-2, Medium Density Single Family Residential

Proposed Zoning: R-6(G) Garden or Patio Home District

Community Development Commentary—Recommend Approval: Olde Towne Daphne is a unique combination of residential, institutional and commercial land uses. Many properties are zoned R-1 or R-2; however some are zoned R-4, High Density Single Family Residential. There are even instances where property is zone M-U, Mixed Use, a zone district exclusive to the Olde Towne Daphne Overlay. R-6(G) is the new zoning designation that substitutes the old R-4, High Density Single Family residential district.

The minimum lot size for R-6(G) is 5,000 square feet. Aside from zoning, this and many other properties in the immediate area are lots that were recorded as early as 1926. Many of the earlier lots were only 5,000 sq. ft. in area, 50-ft x 100-ft, the same as R-6(G). Many areas in Daphne were assigned zoning designations that may be inconsistent with the existing conditions of the site. This is demonstrated by the recent influx of subdivision re-plat requests in this area—Simmons, Powell, Trione—to establish lot sizes more compatible with the zoning designation by combining substandard lots of record, and also demonstrated by the accompanying requests for variances in either setbacks or area.

The petitioner proposes to rezone the subject property from R-2 (assigned to the area in the 80s) to R-6(G). Included herein are the zoning exhibits, the original 1926 Dryer Subdivision plat, and other drawings of conceptual plans to remove the existing residence and to redevelop the site. According to the zoning amendment application, "...we are pur[suing] this zoning change in order to facilitate the construction of three (3) quintessential American family homes at a density appropriate to preserving the character of Old[e] Towne Daphne."

Is this spot zoning? No. Spot zoning should have been called "negative impact zoning." The term infers that a zoning district would create a spot that, once developed, will likely have a significant and negative impact on the surrounding area. In my humble opinion, spot zoning is an instance where two non-harmonious zones are juxtaposed, that without a doubt, would infringe upon the rights of the existing community to enjoy the same or similar levels of comfort and convenience. If the primary uses of the subject property and its neighboring uses generate the same levels of traffic, noise, comfort, and convenience, then such juxtaposition is not spot zoning. An instance where the primary uses of a parcel creates externalities that are not common to the existing location, such as significantly increased traffic, noise, with the added

inconvenience and discomfort, which would be an instance of spot zoning. *At any rate, this proposal is not an instance of spot zoning, just introduction of a new zoning to the single family residential neighborhood.*

Surrounding Zonings/Uses:

North - R-2, Medium Density Single Family, lot and house

South across Dryer Avenue - R-2, Medium Density Single Family, lot—Daphne Baptist Church

East across 6th Street - R-2, Medium Density Single Family, lot and house

West - R-2, Medium Density Single Family zoned lot and house

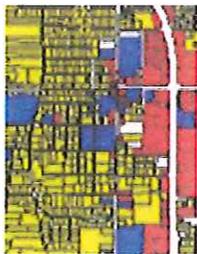
Existing Utility Service Providers:

Sewer & Gas-Daphne Utilities

Electric-Riviera Utilities

City Service Providers would not be affected by rezoning the subject property.

Comprehensive Plan



The current Comprehensive Plan shows the subject property as residential. Garden or Patio home zoning would be consistent with the Plan.

Adjoining property owner notices have been distributed, a zoning notification sign has been posted, and the notice for a public hearing for this petition has been properly advertised in the Courier in accordance with applicable sections of the Code of Alabama.

THE CITY OF DAPHNE
PLANNING DEPARTMENT
APPLICATION FOR ZONING AMENDMENT

Application Number: 213-01 Date Plat Submitted: Dec. 31, 2012

Date Presented: Jan 31, 2013

Name of Owner: Lynne R. Brown

Address: P.O. Box 314, Daphne, AL 36520 Telephone # 626-7184
(Street or P.O. Box) (City) (State) (Zip Code)

Name of Authorized Agent, if other than owner: n/a

Address: n/a Telephone # n/a
(Street or P.O. Box) (City) (State) (Zip Code)

Subdivision: Dryers Subdivision

Lot(s): 15 + 16 Unit n/a Block 3

Two (2) copies of legal description of the subject property.

Two (2) copies of subdivision plat or site plan drawn to scale, (28" x 36").

List of the names and mailing addresses for the adjacent property owners (Date Submitted: 12/31/12).

Meeting Dates:

Planning Commission: Jan. 31, 2013

City Council: _____

Reason(s) for requesting the Zoning Amendment:

We are pursuing this zoning change in order to facilitate the construction of three (3) quinessential American family homes at a density appropriate to preserving the character of Old Towne Daphne.
Lynne Brown

SIGNATURE OF OWNER OR AUTHORIZED REPRESENTATIVE

(Application for a Zoning Amendment information shall be that of the owner of the subject property).

APPLICATION FOR ZONING AMENDMENT

STATE OF ALABAMA)
COUNTY OF BALDWIN)
CITY OF DAPHNE)

This is to certify that I (we) the undersigned am the owner(s) of said property and do hereby request the City of Daphne to grant a Zoning Amendment for said property for the reasons outlined herein:

1) Description of property for which amendment is requested:

- a) Address 423 Dryer Avenue
Daphne, AL 36524
- b) Name of Subdivision Dryers Subdivision
- c) Lot numbers involved in change 15 + 14
- d) Total acreage of change 0.33
- e) Recorded in Map Book 1 Page 98
- f) Owned in whole by the undersigned? yes. Lynne R. Brown
- g) If owned in part, name(s) of co-owner(s):
n/a

2) Zoning change requested:

- a) Present classification of property R-2
- b) Reclassification desired R-6(C)
- c) Character of neighborhood Residential

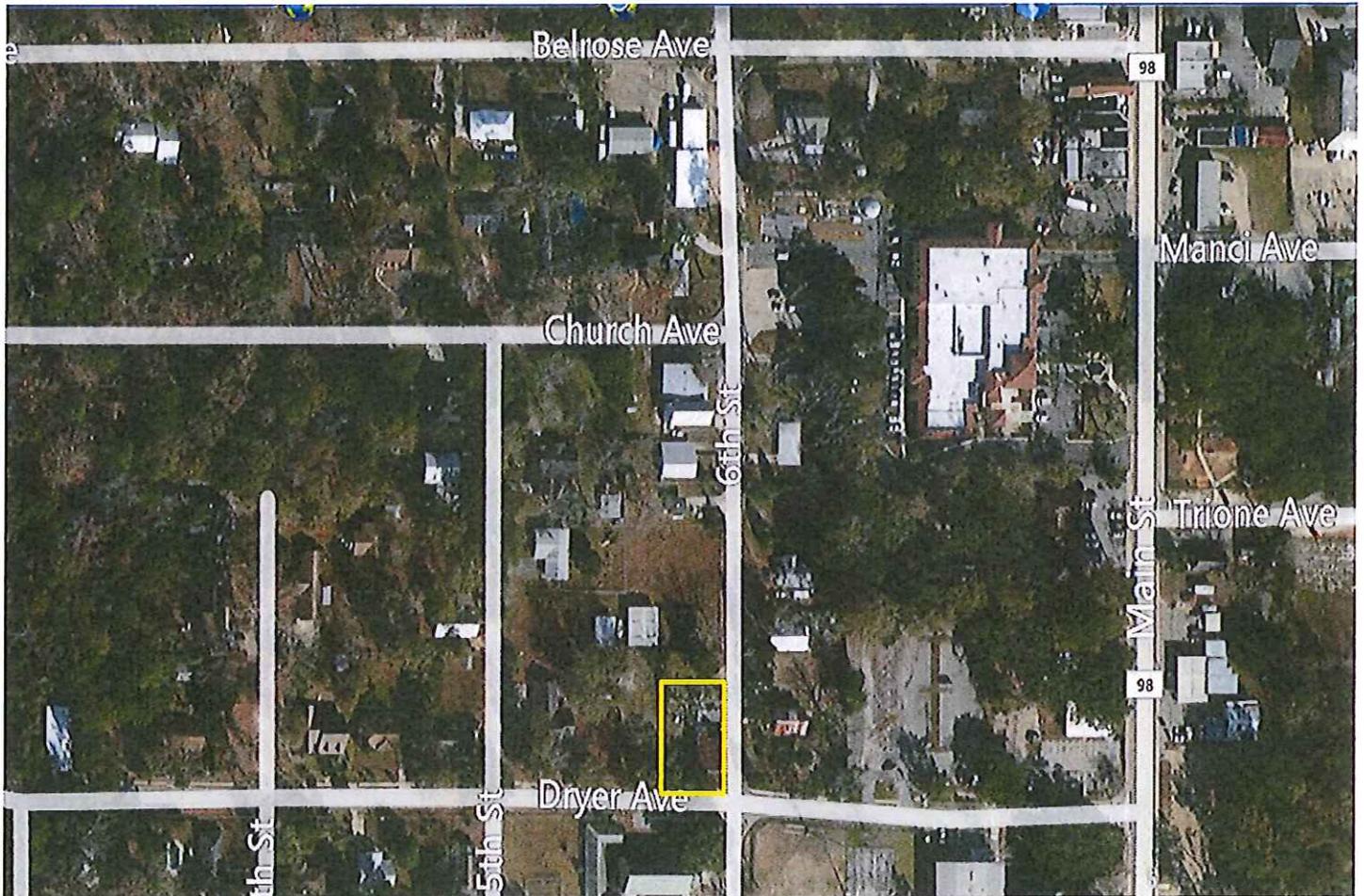
3) Certifications:

- a) Owner's Name Lynne R. Brown
- b) Address P.O. Box 314
- c) Telephone Number 626-7184
- d) Date 12/12/12

Lynne Brown
Signature of Property Owner

Signature of Property Owner

Lynne Brown Zoning Amendment Location



Lynne R. Brown Zoning Petition

Exhibit A

LEGAL DESCRIPTION

**95'(S) X 150' LOTS 15 AND 16 IN BLK 3 DRYER SUB MB1 PG 98
AND SLIDE 51-A CITY OF DAPHNE GR SEC 41-T5S-R2E (VL – SURVIVORS HIP)**

SHEET NO.:

PROJECT NO. 101234

PLANNING COMMISSION

DATE 12/11/2012

ESSENTIAL

DATE

REVISION

NO.

DATE

BY

DATE

BY

DATE

BY

DATE

BY

DATE

BY

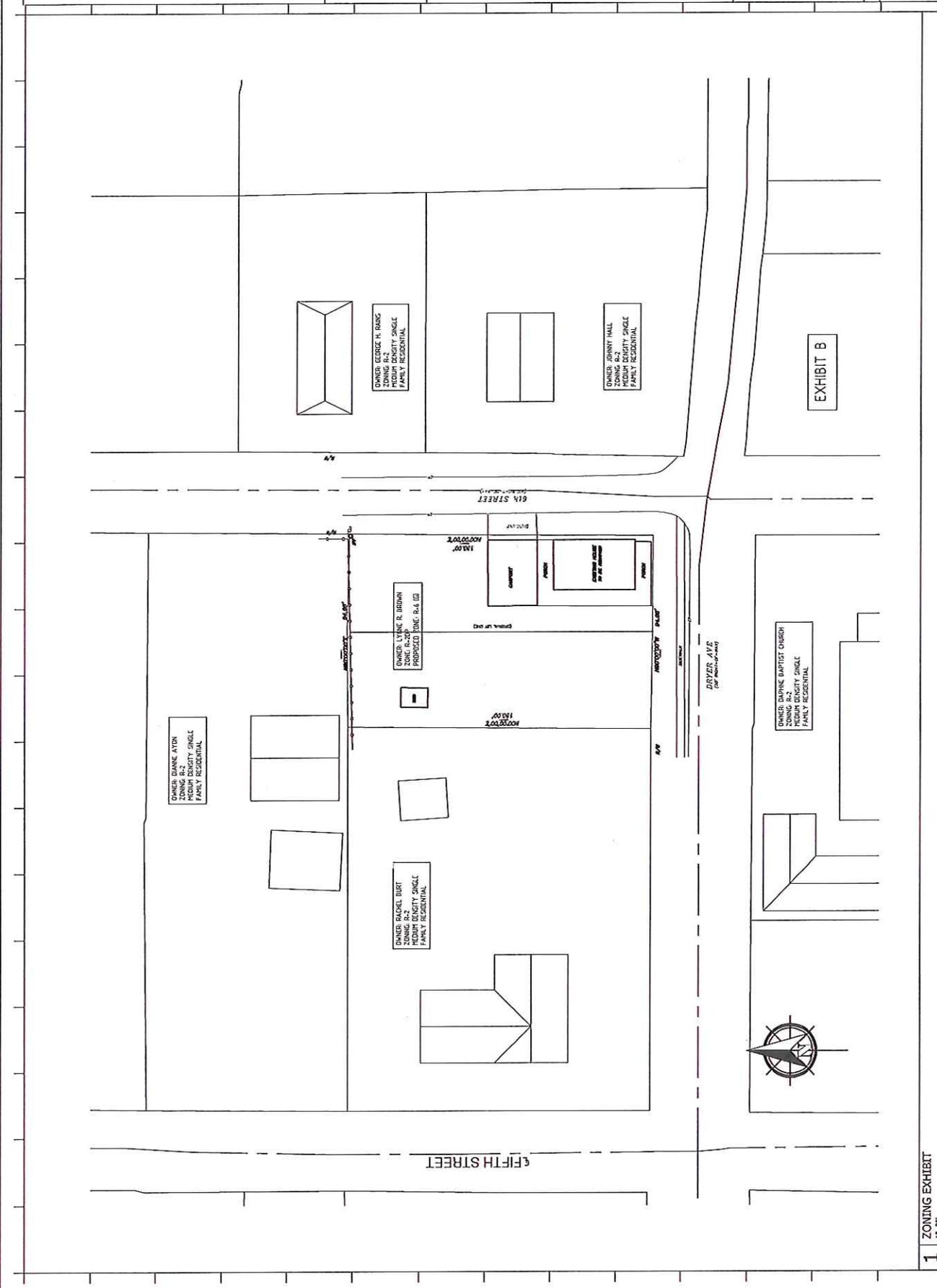
DATE

BY

DIRECTOR'S COPY

633 Dyer Avenue Daphne, AL 36526

THE COTTAGES AT SIXTH AND DYER



SURVEY SERVICES

P.O. BOX 970
MAGNOLIA SPRINGS, AL 36555

PH. 251-971-2986 FAX: 251-971-2987

I, LAURENCE H. ZANDER, DO HEREBY STATE THAT THIS SURVEY AND DRAWING, TO THE BEST OF MY KNOWLEDGE AND BELIEF, HAVE BEEN COMPLETED IN ACCORDANCE WITH THE MINIMUM TECHNICAL STANDARDS FOR THE PRACTICE OF LAND SURVEYING IN THE STATE OF ALABAMA.

LAURENCE H. ZANDER
Jan. 14, 2013
ALABAMA P.L.S. NO. 25647



(not valid without original signature)

OWNER N/F: LYNNE R BROWN

SURVEY REQUESTED BY: HAYMES S. SNEDEKER
P.O. BOX 130
DAPHNE, AL 36526

PROJECT NO.: 121833
DWN. BY: LHZ
FIELD WORK: 12-28-12
DATED: 01-14-13
TYPE OF SURVEY: BOUNDARY

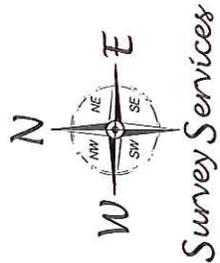
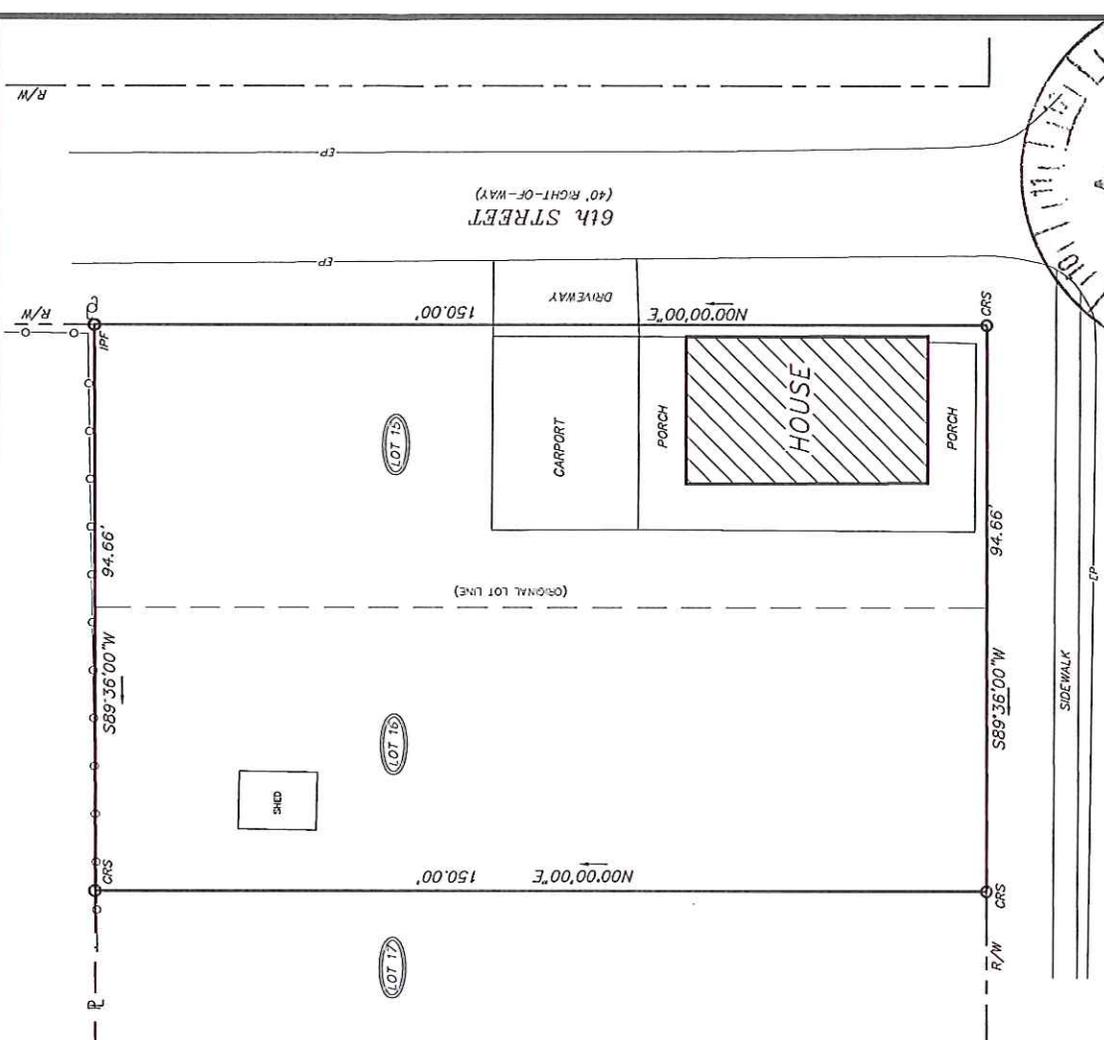
STATE: ALABAMA COUNTY: BALDWIN
GRANT SECTION: 41 TOWNSHIP: 5 SOUTH RANGE: 2 EAST
PARCEL #: 43-04-41-0-005-072.001
SUBDIVISION: DRYER
SLIDE: 51-A
LOT: 15 & 16, BLOCK 3
ADDRESS: 623 DRYER AVE., DAPHNE, AL 36526

36

SURVEYOR NOTES

- THE FIELD DATA UPON WHICH THIS PLAT IS BASED, EXCEEDS SECOND ORDER CLASS I PRECISION AS DETERMINED BY THE AMERICAN CONGRESS ON SURVEY AND MAPPING.
- THE DATA SHOWN ON THIS MAP INDICATING ACTUAL PROPERTY LINES HAS BEEN CALCULATED FOR A CLOSURE AND IS FOUND TO HAVE A CLOSURE PRECISION OF GREATER THAN ONE FOOT IN 100,000.
- THE LINEAR AND ANGULAR MEASUREMENTS NECESSARY FOR THIS SURVEY WERE OBTAINED IN THE FIELD WITH A SPECTRA PRECISION FOCUS 30 ROBOTIC TOTAL STATION.
- THE BASIS OF THE BEARINGS AND NORTH ARROW OF THIS PLAT ARE ASSUMED AND BASED ON THE EAST PROPERTY LINE BEING NORTH 00°00'00" EAST.
- ALL LINEAR DISTANCES SHOWN ON THIS PLAT ARE HORIZONTAL AND ARE MEASURED AND RECORDED UNLESS OTHERWISE NOTED.
- THIS LAND LIES WITHIN ZONE "N" PER GRAPHIC LOCATION AS DESIGNATED BY THE NATIONAL EMERGENCY MANAGEMENT AGENCY COMMUNITY PLAN NO. 0100320632 L, BALDWIN CO. ALABAMA REVISED MAP DATED JULY 17, 2007.
- THIS PLAT IS SUBJECT TO ALL RESTRICTIONS, ENCUMBRANCES AND EASEMENTS WHICH MAY OR MAY NOT BE OF RECORD.
- THERE WAS NO ATTEMPT TO DETERMINE THE EXISTENCE, LOCATION OR EXTENT OF UTILITIES OR SUB SURFACE FEATURES.
- NO TITLE SEARCH, OR ABSTRACT WAS FURNISHED TO NOR PERFORMED BY THIS FIRM FOR THE SUBJECT PROPERTY. SUCH A SEARCH OR ABSTRACT COULD AFFECT THE BOUNDARIES OF SAID PROPERTY.
- SOURCE OF INFORMATION USED IN PREPARATION OF THIS PLAT: MAP BOOK 1, PAGE 98 (SLIDE 51-A).

- LEGEND**
- CRS CAPPED REBAR SET (LIC # CA-700)
 - CRF CRIMPED REBAR FOUND
 - IPF IRON PIPE FOUND
 - RBF REBAR FOUND
 - PCC POINT OF COMMENCEMENT
 - PDB POINT OF BEGINNING
 - R/W RIGHT-OF-WAY
 - EP EDGE OF PAVEMENT
 - UP UTILITY POLE

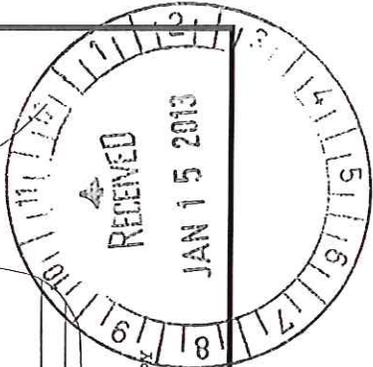


PROPERTY DESCRIPTION

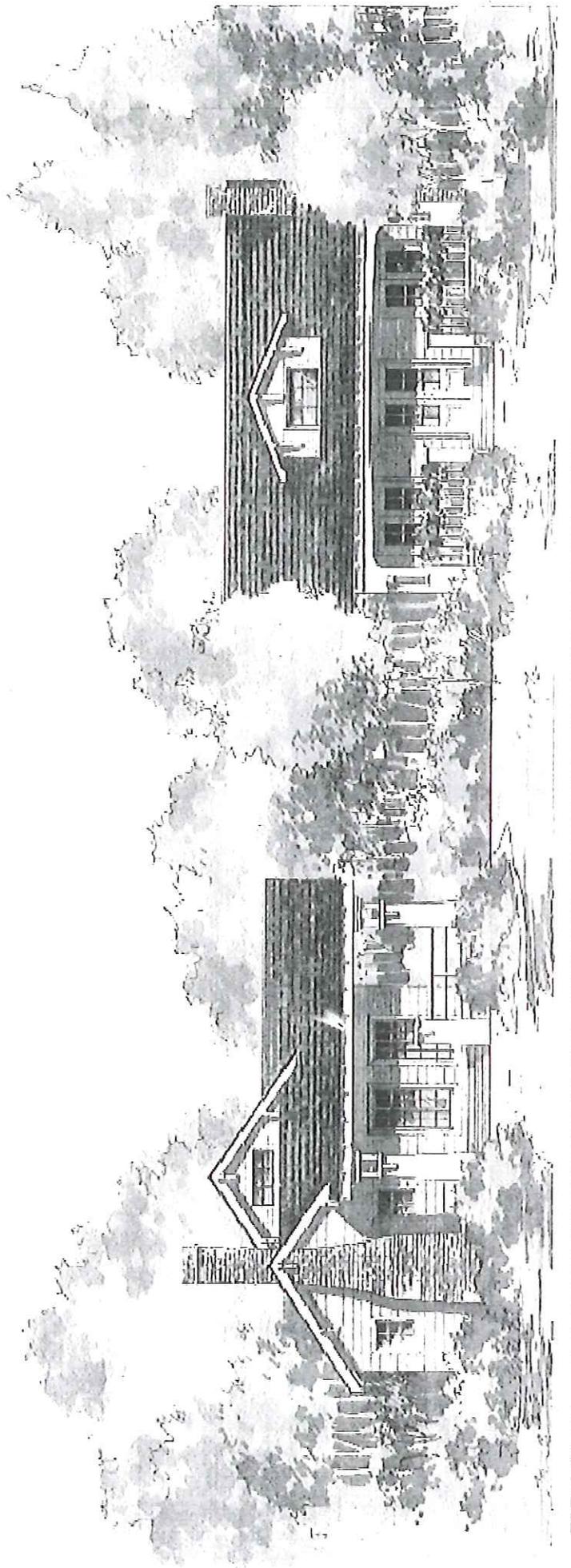
LOTS 15 AND 16, IN BLOCK 3 DRYER SUBDIVISION, ACCORDING TO THE PLAT THEREOF RECORDED IN MAP BOOK 1, PAGE 98 AND OF SLIDE 51-A OF THE RECORDS IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA.

DRYER AVE
(50' RIGHT-OF-WAY)

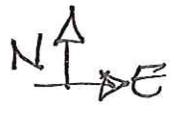
DIRECTOR'S COPY



Lynne R. Brown Zoning Petition
Additional Drawings of Conceptual Development Plans



© 1900



SHEET NO.:

PROJECT NO.: MEL201

DESCRIPTION:

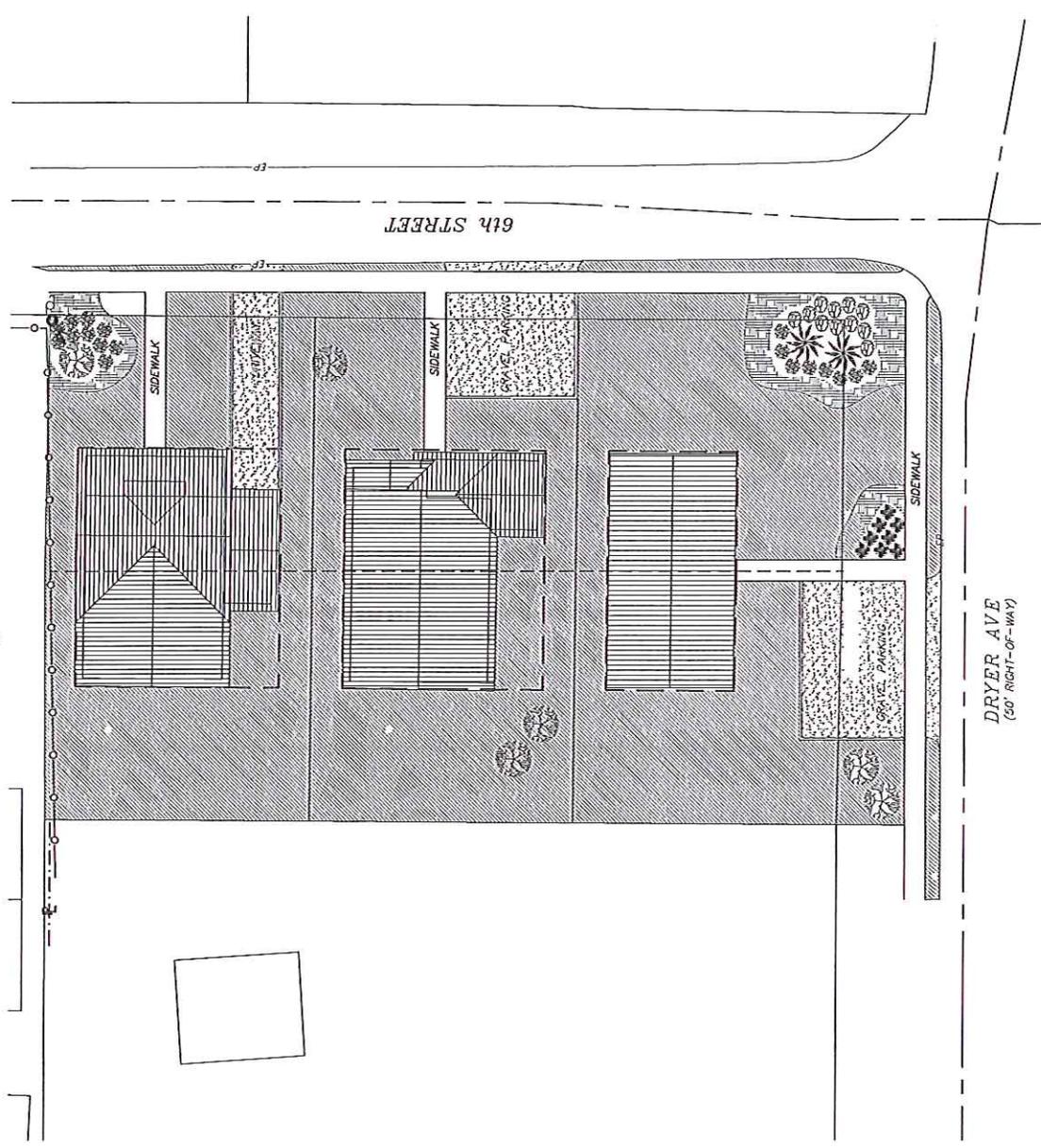
PLANNING COMMISSION DATE: 12/9/2012

DATE:

SUBMITTAL:

THE COTTAGES AT SIXTH AND DRYER
623 Dryer Avenue Daphne, AL 36526
DIRECTOR'S COPY

CONCEPTUAL PLAN



51 H

98

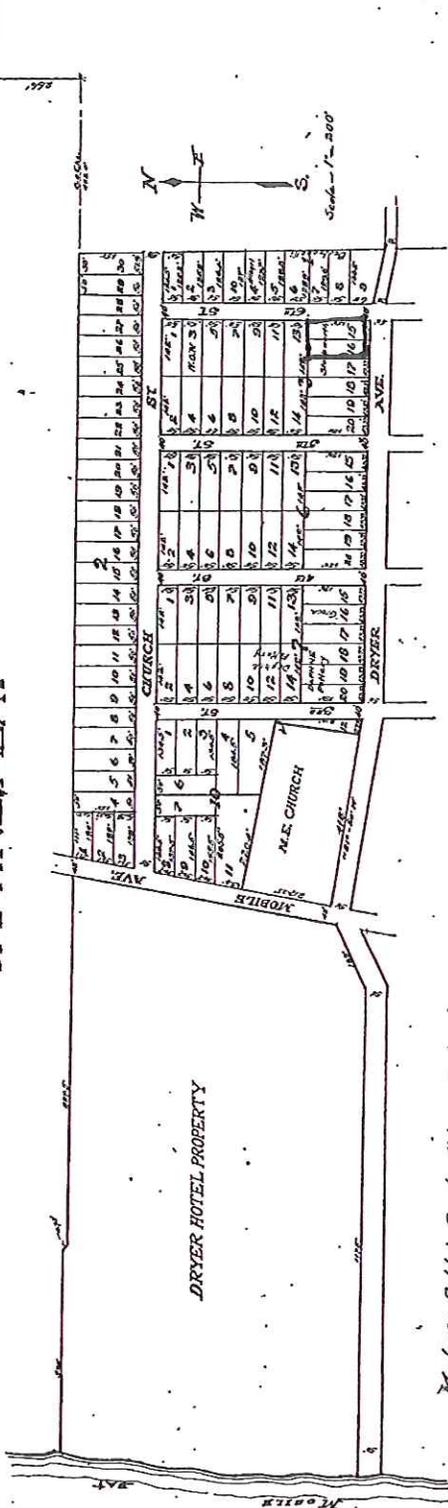
DRYER SUBDIVISION

MAP OF PROPERTY BELONGING TO

MRS EFFIE DRYER

SITUATED AT

DAPHNE, ALA.



Montrose, Baldwin County, Alabama, Sept 22nd 1926.
 I, H.M. Graham, Surveyor, hereby certify that this plat
 belonging to Mrs. Effie Dryer, her survey and subdivision of lands
 division, was made at the instance, and under the
 direction, of the owner, and that the relation of this
 land to the Government Survey is shown, the land
 represented lying in Section 19, T55S, R2E, Bold-
 win Co, Ala.

Witness my hand this twenty-second day of Sept, 1926.
 H.M. Graham
 Surveyor & Draftsman.

Daphne, Ala. Sept 23, 1926.
 I, Effie Dryer, owner of the lands as being shown
 do hereby accept this plat as correctly representing
 the survey and subdivision, by H.M. Graham, Sur-
 veyor, of said lands lying in Section 19, T55S, R2E, E.
 Baldwin County, Alabama.

Mrs. Effie Dryer,
 Owner.

State of Alabama, Baldwin County
 I, B.L. Randall, a Notary Public, in and for said State
 and County do hereby certify that Mrs. Effie Dryer, whose
 name is signed to the foregoing acceptance, and who is
 known to me, acknowledged before me on this day that
 being informed of the contents of the said acceptance,
 she executed the same voluntarily on the day that
 the same bears date.
 Given under my hand and seal, this 23
 day of Sept, 1926

B.L. Randall
 Notary Public
 Baldwin County, Alabama

Filed in office of Judge of Probate
 Oct 5th 1926

Rec. Cox. 117 1926

M.D. Stapleton,

Judge of Probate

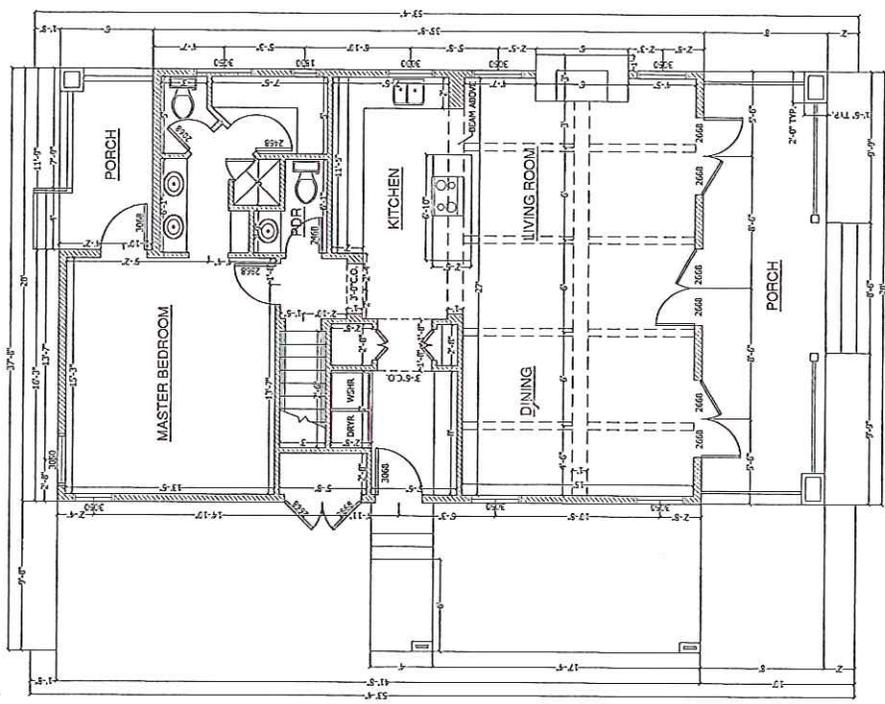
THE COTTAGES AT SIXTH AND DRYER

623 Dryer Avenue Daphne, AL 36526
MID BAY VENTURES
713 BELROSE AVE
DAPHNE, AL 36526

REVISION	DATE
PLANNING COMMISSION	1/21/2012
PROJECT NO. 10811201	
SHEET NUMBER	

A1.0

Original



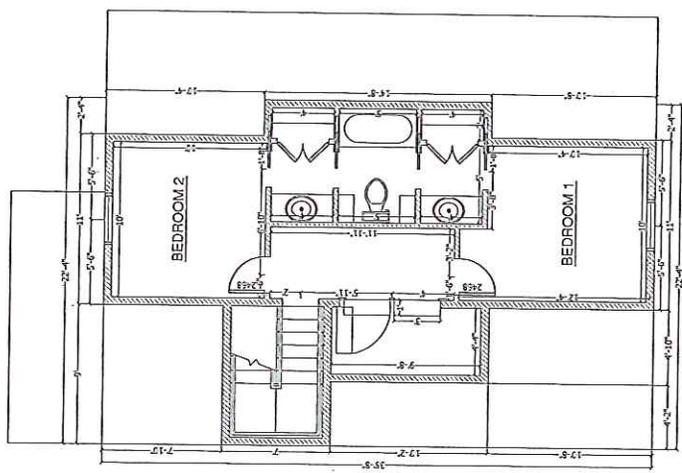
1 LEVEL ONE FLOOR PLAN
SCALE: 3/8"=1'

FE ASSIN	DATE
DESCRIPTION	12/31/2012
PLAN'S CHECK REVISION	

623 Dyer Avenue Daphne, AL 36526
 MID BAY VENTURES
 713 BELROSE AVE
 DAPHNE, AL 36526

THE COTTAGES AT SIXTH AND DYER

Original



NA
 JE

1 LEVEL TWO FLOOR PLAN
 SCALE: 1/8"=1'

**CITY OF DAPHNE, ALABAMA
ORDINANCE NO. 2013-**

**Ordinance to Rezone Property Located
Northwest of the intersection of 6th Street and Dryer Avenue**

WHEREAS, Lynne R. Brown, as the owner of certain real property located within the City of Daphne, Alabama, has requested that said property be rezoned from R-2, Medium Density Single Family Residential District to R-6 (G), Garden or Patio Home District; and,

WHEREAS, said real property is northwest of the intersection of 6th Street and Dryer Avenue, and more particularly described as follows:

DESCRIPTION OF PROPERTY TO BE REZONED FROM R-2 TO R-6 (G):

LEGAL DESCRIPTION

LOTS 15 AND 16, BLOCK 3, DRYER SUBDIVISION, AS SHOWN BY PLAT THEREOF RECORDED IN THE PROBATE RECORDS, BALDWIN COUNTY, ALABAMA IN MAP BOOK 1, PAGE 98 AND SLIDE 51-A, CITY OF DAPHNE, SECTION 41-TOWNSHIP, 5 SOUTH, RANGE 2 EAST. CONTAINING 0.33 ACRES MORE OR LESS.

WHEREAS, at the City of Daphne Planning Commission meeting on January 31, 2013 the Commission considered said request and set forth a favorable recommendation to the City Council of the City of Daphne that said property be rezoned; and,

WHEREAS, due notice of said proposed rezoning has been provided to the public as required by law through publication and open display at the Daphne Public Library and City Hall, a public hearing was held before the City Council on March 18, 2013; and,

WHEREAS, the City Council of the City of Daphne after due consideration and upon consideration of the recommendation of the Planning Commission, and the public hearing, decided to amend the zoning request from R-2, Medium Density Single Family Residential District to R-6 (G), Garden or Patio Home District, and deemed that said application for rezoning of the above described real property is proper and in the best interest of the health, safety and welfare of the citizens of the City of Daphne, Alabama.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, as follows

SECTION I: ZONING

That above described real property is hereby rezoned from R-2, Medium Density Single Family Residential District to R-6 (G), Garden or Patio Home District, and that the zoning ordinance and zoning map be amended to reflect the said zoning change.

SECTION III: REPEALER.

All other City Ordinances or parts thereof in conflict with the provisions of this Ordinance, in so far as they conflict, are hereby repealed.

SECTION IV: SEVERABILITY.

The provisions of this Ordinance are severable. If any provision, section, paragraph, sentence, or part thereof shall be held unconstitutional or invalid, such decision shall not affect or impair the remainder of said Ordinance, it being the legislative intent to ordain and enact each provision, section, paragraph, sentence, and part thereof separately and independently of each other.

SECTION V: EFFECTIVE DATE.

This Ordinance shall take effect and be in force from and after the date of its approval by the City Council of the City of Daphne and after publication as required by law.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2013.

Dane Haygood,
Mayor

ATTEST:

Rebecca A. Hayes, Interim City Clerk

**REPORT
OF
STANDING COMMITTEES**

**CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
MARCH 11, 2013
4:00 P.M.**

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:00 pm. Present were Chairperson Mrs. Conaway, Councilman Ron Scott, Councilman Joseph Davis, Finance Director Kim Briley, Deputy Finance Director Christine Ciancetta, Senior Accountant Suzâne Henson and Accounting Technician Sue Moody.

Also in attendance were Human Resource Director Vickie Hinman, Public Works Director Richard Johnson, Civic Center Director Margaret Thigpen, Recreation Director David McKelroy..

II. PUBLIC PARTICIPATION

Mr. Pfil Hunt discussed financing the 2003 and 2006 Bond Issues since they are just now approaching legal eligibility to refinance as of May 1, 2013. He noted it would take about six weeks to prepare the refinancing paperwork for the two bond issues. Mr. Hunt noted that the Government Finance Officers Association (GFOA) recommendation is for there to be a 3% or greater present value savings threshold before refinancing should be considered. Mr. Hunt stated that the refinancing option presented has a 4.231% savings and therefore the GFOA guidelines have been met. Discussion was made concerning Hand Arendall being the City's bond counsel. Ms. Briley noted the refinancing information will come back before Council for a final decision.

Councilman Scott discussed that a few years ago Mr. Hunt, Mrs. Briley, and the then current Mayor traveled to New York to discuss the City's Bond rating. Councilman Scott also noted the purpose of refinancing these two bonds was for overall savings and not new debt as had been the case in the previous bond issue.

Motion by Mr. Scott for the Mayor & Finance Director to negotiate with Gardnyr Michael Capital for the refunding of the 2003 & 2006 Bond Issues and for Hand Arendall to serve as Bond Counsel. Seconded by Mr. Davis. Motion carries.

Mr. Kevin Spriggs commented he was pleased to hear that this bond refinancing would be for the purpose of savings and not issuing new debt.

III. HUMAN RESOURCES BUSINESS

A. Update on Human Resources Department Activity

Mrs. Vickie Hinman reviewed the Human Resource Report including open position status.

<u>Positions</u>	<u>Status</u>
Sales Manager	DOH: 2/21/2013
City Clerk	Promotion: 3/6/2013
PSW (2) (Grounds)	DOH: 2/28/2013
GIS Technician	Interviewing
Fire Fighter	Physical agility test
Police Officer	(98) Applications

Mr. Scott asked why the Assistant City Clerk position was not listed. Mrs. Hinman noted that opening just happened and the report had previously been sent. Discussion continued on that Assistant City Clerk position is being reviewed by Archer for reclassification. Mr. Scott commented that an Assistant City Clerk's qualifications should be compatible to the City Clerk's in the job description so that the assistant could obtain the same training and certification to become eligible to move into the City Clerk position should this position become open. Mr. Scott discussed that consideration should be given when hiring assistant positions like the Assistant City Clerk or the Deputy Finance Director that they could one day move into the Director's position. Mrs. Hinman asked Mr. Scott for clarification on whether he wanted the Assistant City Clerk to be the same grade as the Deputy Finance Director (*Grade 32*)? Mr. Scott stated that if the position is intended to be an admin position then it needs to be called Administrative Assistant (*Grade 13*) but if the position is called Assistant City Clerk (*currently Grade 13*) then the position needs to be reclassified to reflect the position and title.

Loss Control Representative from AMIC came and he and the HR Benefits/Payroll Coordinator visited several of the City facilities where he checked for safety hazards. Marjorie Bellue, Public Works employee, received the State Public Health certification required for spraying mosquitoes.

Other Human Resources' projects or meetings:

- Conference calls/training with Kronos regarding new server and upgrades.
- Reviewing Personnel Handbook
- March 6, 2013 – Blue Cross Blue Shield Health Care Reform Lunch & Learn
- March 13 – Service Awards Luncheon
- March 20 – New Employee Orientation
- New Online Training/Safety
- Relay for Life – TV Raffle

IV. CURRENT BUSINESS

A. Financial Reports

1. Treasurer's Report: February 28, 2013

The Treasurer's Report totaling \$ 20,593,622.45 was presented by Mrs. Conaway. Mrs. Briley noted 2006 Debt Service account balance of \$105,352.55 will be transferred to Debt Service account for next month so the account can be closed out.

Motion by Councilman Scott to accept the Treasurer's Report as of February 28, 2013, in the amount of \$ 20,593,622.45. Seconded by Councilman Davis. Motion carried.

2. Sales and Use Taxes: January 31, 2013

Mrs. Briley noted the taxes were increasing but at a slower pace. Mrs. Briley stated that the Eastern Shore Park debt is now a General obligation. Mr. Scott noted that the County was up in Sales Tax collections. *Note: Revenue Software program was down for a week last month and the Sales Tax Collections graphs were updated to reflect the corrected collections: \$895,717.19.*

3. Lodging Tax Collections, January 31, 2013

Mrs. Briley noted that Lodging Tax Revenues collections for January 2013 were \$47,548.01. Mrs. Briley noted that this year's collections were up \$5,630.67 from last year's collections for the same period.

4. Available Capital Funds, February 28, 2013

Ms. Briley reviewed the Available Capital Funds Report: Total available \$2,856,104 including all of Four Cent, Seven Cent and Capital Reserve. Mr. Scott discussed that there are guidelines set for balances that a City should maintain in reserves and noted the City currently has approximately a four month reserve.

5. Report: New Business Licenses – February 2013

Mrs. Conaway reviewed the New Business Licenses Report showing 44 new businesses and 1 closed business.

6. Bills Paid Reports – February 2013

Mrs. Conaway asked if anyone had any questions on the Bills Paid Report. Mrs. Henson noted that anyone with questions could e-mail her later if needed.

B. Appropriation Requests: (Ordinance)

Four Cent Gas Tax Fund

1. Profit Drive Extension: Correction for previous appropriations - \$86,291

Mrs. Briley explained that Ordinance 2012-31 approved \$106,445 for engineering for two (2) projects: Profit Drive \$20,154 and \$86,291 for Lake Forest Phase II. When Ordinance 2012-66 was approved for the balance of engineering and construction cost for Profit Drive the full \$106,445 was applied and therefore additional monies in the amount of \$86,291 are need to be appropriated to this project. Mrs.

Briley noted monies are available in Four Cent Gas Tax Fund for this appropriation and noted that this additional appropriation was reflected in the Finance Statement Previously reviewed.

Motion by Councilman Scott to appropriate \$86,291 for additional appropriation needed for Profit Drive Extension project. Seconded by Councilman Davis. Motion carried.

Seven Cent Gas Tax Fund

1. Road Striping – FY2013 - \$9,903

Mrs. Briley noted striping is an approved use of Seven Cent Gas Tax Fund and monies are available. Mr. Johnson Reviewed the list of roads where striping is needed.

Motion by Councilman Scott to appropriate \$9,903 for Road Striping –FY2013. Seconded by Councilman Davis. Motion carried.

Lodging Tax Fund

1. Pedestrian Bridge @ D'Olive Creek West: Total Project \$94,659 / City's Match-\$ 24,132

Mr. Johnson reviewed the D'Olive Creek Pedestrian Bridge project and noted that monies are available from a grant through ADECA. Ms. Briley noted \$10,500 Lodging Tax monies were previously appropriated through Ordinance 2011-53 for design and environmental permitting so only \$6,500 would be needed for the balance of the engineering fees. Mr. Johnson noted that the grant will pay \$70,527 with the City's match being \$24,132 (\$6,500 eng + \$17,632 const).

Motion by Councilman Scott to Appropriate \$24,132 for the Pedestrian Bridge @ D'Olive Creek West: Total Project \$94,659/City's Match \$24,132 and to authorize the Mayor to execute all agreements necessary for the project. Seconded by Councilman Davis. Motion carried.

C. Bids: (Resolution)

1. 2013-C-ADECA PEDESTRIAN BRIDGE @ D'OLIVE CREEK WEST

Motion by Councilman Scott to adopt a resolution to award the ADECA PEDESTRIAN BRIDGE @ D'OLIVE CREEK WEST bid to Asphalt Services, Inc.in the amount of \$88,159.30 and to authorize the Mayor to execute all agreements necessary for the project. Seconded by Councilman Davis. Motion carried.

Ms. Henson reviewed the Public Works bids listed below and noted they are all annual bids for items used in daily operations for the City. Ms. Henson noted that department recommendations were included in the packet recommending the low bidder on all and the bids and on Asphalt Material recommendation was for the lowest bidder for the City's purchasing history for items most purchased.

- 2. 2013-F-CONCRETE MATERIAL**
- 3. 2013-G-ASPHALT**
- 4. 2013-H-PLASTIC PIPE**
- 5. 2013-I-ROCK MATERIAL**
- 6. 2013-L-RECYCLED ROCK MATERIAL**

Motion by Councilman Scott to adopt a resolution to award the following bids per unit cost as bid:

2013-F-CONCRETE MATERIAL -	Ready Mix USA	\$86.00/CY/delivered
2013-G-ASPHALT	Mobile Asphalt	Unit Cost as Bid
2013-H-PLASTIC PIPE	Vellano Bros Inc	Unit Cost as Bid
2013-I-ROCK MATERIAL	Martin Marietta Mats Co	Unit Cost as Bid
2013-L-RECYCLED ROCK MATERIAL -	Asphalt Services Inc	Unit Cost as Bid

Seconded by Councilman Davis. Motion carried.

7. 2013-J-OFFICE SUPPLIES

Ms. Henson reviewed the office supply bid. Ms. Henson noted that all departments in the City use this bid and the recommendation is to award to the low bidder Gulf Coast Office Products, Inc. (GCOP). Ms. Henson noted that Office Depot also bid and they submitted their TCPN contract prices (*TCPN is one of the new cooperative purchasing contracts that the State has approved purchasing from in lieu of bidding*). Ms. Henson also noted that on the Office Depot bid the cost would only remain constant from April to April for specified items with Ink & Toner changing quarterly and paper fluctuating with market cost. Ms. Henson noted that City departments have been pleased with GCOP's service over the previous years they have served the City and noted that GCOP also gives a 30% discount on non-bid items listed in their catalogue.

Motion by Councilman Scott to adopt a resolution to award the OFFICE SUPPLY bid to Gulf Coast Office Products, Inc. (GCOP) for unit costs bid. Seconded by Councilman Davis. Motion carried.

8. 2013-K-PD/LIVESCAN FINGERPRINT SYSTEM

Ms. Henson noted she had been working with Lt. Yelding on this bid for the Police Department. Ms. Henson noted that there had been some operational and interface issues with some previous equipment of this type and Lt. Yelding was looking for a company that could provide the equipment with an interface that worked with the product. The recommendation for award was for the low bidder, Afix Technologies, Inc. which provide their own interface software. (*Monies are available for this purchase from the 2003 Corrections/Court Revenue Fund*).

Motion by Councilman Scott to adopt a resolution to award the PD/LIVESCAN FINGERPRINT SYSTEM to Afix Technologies, Inc. in the amount of \$31,500. Seconded by Councilman Davis. Motion carried.

D. . Approve Mayor as Signatory (*Ordinance*)

Ms. Briley noted this is just a housekeeping item. Ms. Henson noted that since the previous ordinance stated the name of the Mayor for signatory authority and not just the position that a new Ordinance needed to be adopted to authorize the new Mayor, Dane Haygood, as signatory.

Motion by Councilman Scott to recommend Council adopt an Ordinance to approve the Signatories for the City's accounts. Seconded by Councilman Davis. Motion carried.

F. Discuss Increasing Daily Meal Allowance to match IRS rate (*Motion*)

Ms. Henson noted that the current Daily Meal Allowance was set back in 2003 and the IRS rate has increased since then. Ms. Briley noted that the City procedure for reimbursing mileage is based upon the mileage rate set by the IRS. Councilman Scott recommended to set the Daily Allowance rate to follow the City's regional IRS rate so the rate would automatically increase when the IRS rate increases.

Motion by Councilman Scott to recommend Council to increase the Daily Meal Allowance (current rate of \$51/day) and adjust annually with the IRS Regional Rate according to the location of training. Seconded by Councilman Davis. Motion carried.

**G. Intergovernmental Service Agreement with Baldwin County Commission: Round—
A-Bout at CR13 & 64 (Resolution)**

Mr. Johnson briefly reviewed the agreement presented between the County and the City for the ATRIP Project: Round-A Bout at County Roads 13 & 64. Mr. Johnson presented information showing the estimated total project cost is \$1,411,677 with the City and County estimated match being \$335,838.50/each. Mr. Johnson noted that engineering cost share of \$43,338.50 needs to be appropriated to move the project forward. Mrs. Briley noted the funding for the \$43,338.50 will come from 2012 Construction Fund.

Motion by Councilman Davis to recommend Council adopt an ordinance to appropriate \$43,338.50 from the 2012 Construction Fund for the City's match for engineering for the Round-A-bout at CR13 & CR64. Seconded by Councilman Scott. Motion carried.

V. OLD BUSINESS

No old business was discussed.

VI. ADJOURN

The meeting adjourned at 4:55p.m..

Suzanne Henson

Subject: FW: Daphne, AL Series 2003 & 2006 REF

From: Kim Briley [mailto:financedirector@daphneal.com]
Sent: Tuesday, March 05, 2013 1:21 PM
To: 'Pfilip Hunt'; 'Kimberly Briley'
Cc: financesenioraccountant@daphneal.com
Subject: RE: Daphne, AL Series 2003 & 2006 REF

Pfil,
Let's go to Finance Committee next Monday at 4:00.

Kimberly Briley, CPA
Finance Director

From: Pfilip Hunt [mailto:phunt@gmcbonds.com]
Sent: Monday, March 04, 2013 2:10 PM
To: Kimberly Briley (kibriley@bellsouth.net); Kimberly Briley (financedirector@daphneal.com)
Subject: FW: Daphne, AL Series 2003 & 2006 REF

Hi Kim.

Attached for your review are the latest updated refunding numbers for the 2003 and 2006 refundings on a Non-BQ basis. Savings are over 3% PV for both of them. Aggregate savings on both are 4.2% PV with approx. \$513,000 gross savings.

Please let me know if you are ready to start discussing these. May 1 becomes the current refunding call date and we are now less than 60 days away. I look forward to speaking with you at your convenience.

Pfil

Pfilip G. Hunt, Jr., President
Gardnyr Michael Capital
11 North Water Street, Suite 15265
Mobile, AL 36602
(251) 342-6384 Wk / (251) 591-0905 Cell / (251) 445-4537 Fax

From: David Williams
Sent: Monday, March 04, 2013 1:56 PM
To: Pfilip Hunt
Subject: Daphne, AL Series 2003 & 2006 REF

Run @ AA NBQ

David Williams
Gardnyr Michael Capital, Inc.
Office: 251-342-6384 / Direct: 251-445-1571 / Cell: 251-599-4753 / Email: dwilliams@gmcbonds.com

City of Daphne, Alabama

Series 2013

Refunds Series 2003 & Series 2006 New Money Portion

(Non Bank-Qualified)

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
04/01/2014	1,426,400.42	1,426,400.42	1,473,361.89	46,961.47
04/01/2015	1,430,805.50	1,430,805.50	1,475,408.76	44,603.26
04/01/2016	1,422,230.50	1,422,230.50	1,468,908.76	46,678.26
04/01/2017	1,431,083.00	1,431,083.00	1,471,898.76	40,815.76
04/01/2018	1,332,761.50	1,332,761.50	1,378,861.26	46,099.76
04/01/2019	1,323,145.50	1,323,145.50	1,371,101.26	47,955.76
04/01/2020	650,903.50	650,903.50	677,018.76	26,115.26
04/01/2021	657,080.50	657,080.50	678,531.26	21,450.76
04/01/2022	656,843.00	656,843.00	678,625.00	21,782.00
04/01/2023	655,287.00	655,287.00	677,250.00	21,963.00
04/01/2024	652,588.50	652,588.50	677,500.00	24,911.50
04/01/2025	654,268.50	654,268.50	679,100.00	24,831.50
04/01/2026	654,961.50	654,961.50	679,575.00	24,613.50
04/01/2027	654,049.50	654,049.50	678,925.00	24,875.50
04/01/2028	652,069.50	652,069.50	677,150.00	25,080.50
04/01/2029	654,050.00	654,050.00	679,250.00	25,200.00
Total	\$14,908,527.92	\$14,908,527.92	\$15,422,465.71	\$513,937.79

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	490,733.49
Net PV Cashflow Savings @ 2.377%(AIC)	490,733.49
Contingency or Rounding Amount	4,753.38
Net Present Value Benefit	\$495,486.87
Net PV Benefit / \$11,710,000 Refunded Principal	4.231%
Net PV Benefit / \$12,945,000 Refunding Principal	3.828%

Refunding Bond Information

Refunding Dated Date	6/01/2013
Refunding Delivery Date	6/01/2013

City of Daphne, Alabama

Series 2013

Refunds Series 2003 & Series 2006 New Money Portion

(Non Bank-Qualified)

Total Issue Sources And Uses

Dated 06/01/2013 | Delivered 06/01/2013

	Series 2006	Series 2003	Issue Summary
Sources Of Funds			
Par Amount of Bonds	\$9,930,000.00	\$3,015,000.00	\$12,945,000.00
Total Sources	\$9,930,000.00	\$3,015,000.00	\$12,945,000.00
Uses Of Funds			
Total Underwriter's Discount (0.895%)	88,873.50	26,984.25	115,857.75
Costs of Issuance	42,190.03	12,809.97	55,000.00
Deposit to Current Refunding Fund	9,795,675.51	2,973,713.36	12,769,388.87
Rounding Amount	3,260.96	1,492.42	4,753.38
Total Uses	\$9,930,000.00	\$3,015,000.00	\$12,945,000.00

City of Daphne, Alabama

Series 2013

Refunds Series 2003 & Series 2006 New Money Portion

(Non Bank-Qualified)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
04/01/2014	1,250,000.00	0.470%	176,400.42	1,426,400.42
04/01/2015	1,225,000.00	0.700%	205,805.50	1,430,805.50
04/01/2016	1,225,000.00	0.910%	197,230.50	1,422,230.50
04/01/2017	1,245,000.00	1.070%	186,083.00	1,431,083.00
04/01/2018	1,160,000.00	1.260%	172,761.50	1,332,761.50
04/01/2019	1,165,000.00	1.480%	158,145.50	1,323,145.50
04/01/2020	510,000.00	1.730%	140,903.50	650,903.50
04/01/2021	525,000.00	1.950%	132,080.50	657,080.50
04/01/2022	535,000.00	2.160%	121,843.00	656,843.00
04/01/2023	545,000.00	2.330%	110,287.00	655,287.00
04/01/2024	555,000.00	2.400%	97,588.50	652,588.50
04/01/2025	570,000.00	2.510%	84,268.50	654,268.50
04/01/2026	585,000.00	2.720%	69,961.50	654,961.50
04/01/2027	600,000.00	2.830%	54,049.50	654,049.50
04/01/2028	615,000.00	2.930%	37,069.50	652,069.50
04/01/2029	635,000.00	3.000%	19,050.00	654,050.00
Total	\$12,945,000.00	-	\$1,963,527.92	\$14,908,527.92

Yield Statistics

Bond Year Dollars	\$89,357.50
Average Life	6.903 Years
Average Coupon	2.1973846%
Net Interest Cost (NIC)	2.3270410%
True Interest Cost (TIC)	2.3083619%
Bond Yield for Arbitrage Purposes	2.1646255%
All Inclusive Cost (AIC)	2.3773171%
IRS Form 8038	
Net Interest Cost	2.1973846%
Weighted Average Maturity	6.903 Years

City of Daphne, Alabama

Series 2006 New Money Partial Refunding

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
04/01/2014	901,652.92	901,652.92	926,993.76	25,340.84
04/01/2015	908,458.50	908,458.50	930,193.76	21,735.26
04/01/2016	903,348.50	903,348.50	927,393.76	24,045.26
04/01/2017	906,705.50	906,705.50	928,793.76	22,088.26
04/01/2018	808,787.50	808,787.50	834,193.76	25,406.26
04/01/2019	805,597.50	805,597.50	831,031.26	25,433.76
04/01/2020	650,903.50	650,903.50	677,018.76	26,115.26
04/01/2021	657,080.50	657,080.50	678,531.26	21,450.76
04/01/2022	656,843.00	656,843.00	678,625.00	21,782.00
04/01/2023	655,287.00	655,287.00	677,250.00	21,963.00
04/01/2024	652,588.50	652,588.50	677,500.00	24,911.50
04/01/2025	654,268.50	654,268.50	679,100.00	24,831.50
04/01/2026	654,961.50	654,961.50	679,575.00	24,613.50
04/01/2027	654,049.50	654,049.50	678,925.00	24,875.50
04/01/2028	652,069.50	652,069.50	677,150.00	25,080.50
04/01/2029	654,050.00	654,050.00	679,250.00	25,200.00
Total	\$11,776,651.92	\$11,776,651.92	\$12,161,525.08	\$384,873.16

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	323,230.11
Net PV Cashflow Savings @ 2.488%(AIC)	323,230.11
Contingency or Rounding Amount	3,260.96
Net Present Value Benefit	\$326,491.07
Net PV Benefit / \$8,790,000 Refunded Principal	3.714%
Net PV Benefit / \$9,930,000 Refunding Principal	3.288%

Refunding Bond Information

Refunding Dated Date	6/01/2013
Refunding Delivery Date	6/01/2013

City of Daphne, Alabama

Series 2003 Refunding

Debt Service Comparison

Date	Total P+I	Net New D/S	Old Net D/S	Savings
04/01/2014	524,747.50	524,747.50	546,368.13	21,620.63
04/01/2015	522,347.00	522,347.00	545,215.00	22,868.00
04/01/2016	518,882.00	518,882.00	541,515.00	22,633.00
04/01/2017	524,377.50	524,377.50	543,105.00	18,727.50
04/01/2018	523,974.00	523,974.00	544,667.50	20,693.50
04/01/2019	517,548.00	517,548.00	540,070.00	22,522.00
Total	\$3,131,876.00	\$3,131,876.00	\$3,260,940.63	\$129,064.63

PV Analysis Summary (Net to Net)

Gross PV Debt Service Savings	153,427.68
Net PV Cashflow Savings @ 1.562%(AIC)	153,427.68
Contingency or Rounding Amount	1,492.42
Net Present Value Benefit	\$154,920.10
Net PV Benefit / \$2,920,000 Refunded Principal	5.305%
Net PV Benefit / \$3,015,000 Refunding Principal	5.138%

Refunding Bond Information

Refunding Dated Date	6/01/2013
Refunding Delivery Date	6/01/2013

Dane Haygood
Mayor
Vickie Hinman
Human Resources Director



Sherree Hilburn
Payroll and Benefits Coordinator

Michele Hanson
Human Resources Assistant

The Jubilee City

March 6, 2013

HUMAN RESOURCES DEPARTMENT
ACTIVITY REPORT

Positions

Status

Sales Manager	DOH: 2/21/2013
City Clerk	Promotion: 3/6/2013
PSW (2) (Grounds)	DOH: 2/28/2013
GIS Technician	Interviewing
Fire Fighter	Physical agility test
Police Officer	(98) Applications

Safety Committee Meeting: On February 20, Human Resources had a meeting with the Loss Control Representative from AMIC. Afterwards, he and the HR Benefits/Payroll Coordinator visited several of the City facilities where he checked for safety hazards. Marjorie Bellue, Public Works employee, received the State Public Health certification required for spraying mosquitoes. Safety Committee was informed the need for the removal of cats from Public Works.

Other Human Resources' projects or meetings:

- Conference calls/training with Kronos regarding new server and upgrades.
- Reviewing Personnel Handbook
- March 6, 2013 – Blue Cross Blue Shield Health Care Reform Lunch & Learn
- March 13 – Service Awards Luncheon
- March 20 – New Employee Orientation
- New Online Training/Safety
- Relay for Life – TV Raffle

TREASURER'S REPORT

As of February 28, 2013

TO: FINANCE COMMITTEE

FROM: KIMBERLY BRILEY, FINANCE DIRECTOR/TREASURER

<u>ACCT TITLE</u>	<u>BANK</u>	<u>BALANCE</u>
GENERAL FUND & ENTERPRISE FUNDS		
MMA ACCT	COMPASS	\$8,420,466.49
OPERATING ACCT	COMPASS	(\$438,723.73)
PAYROLL ACCT	COMPASS	\$0.00
CREDIT CARD DONATION ACCT	COMPASS	\$443.64
(\$500 transf frm GF to open acct)		<u>\$7,982,186.40</u>
INVESTMENT FUND	RAYMOND JAMES	\$5,219,662.71
	(investment \$4,828,875.15)	
AGENCY FUNDS		
MUNICIPAL COURT	COMPASS	\$414,230.38
SPECIAL REVENUE FUNDS		
SAIL SITE	PNC BANK	\$5,152.56
4 CENT GAS TAX	PNC BANK	\$349,215.07
7 CENT GAS TAX	PNC BANK	\$365,267.08
		<u>\$719,634.71</u>
CAPITAL PROJECT FUNDS		
CAPITAL RESERVE	WELLS FARGO	\$1,020,180.19
2012 CONSTRUCTION	REGIONS	\$53,972.41
2012 CONSTRUCTION INVESTMENT ACCT	RAYMOND JAMES	\$2,192,069.62
		<u>\$3,266,222.22</u>
DEBT SERVICE FUNDS		
DEBT SERVICE	WELLS FARGO	\$2,886,333.48
2006 DEBT SERVICE	PNC	\$105,352.55
		<u>\$2,991,686.03</u>
		<u>\$20,593,622.45</u>

PRIOR YEAR BALANCE:

February 28, 2012

59

\$20,976,966.01

SALES & USE TAXES

FY 2013 BUDGET/ACTUAL COMPARISONS

	ACTUAL COLLECTIONS												FY 2013 BUDGET/ACTUAL COMPARISONS				
	2007	2008	2009	2010	2011	2012	2012 Eastern Shore Park		2013	2013 Eastern Shore Park		Actual 2013	Budget	Monthly Variance	YTD Variance	% of Budget	
October	944,542.36	867,190.18	806,503.85	764,641.13	800,512.03	864,721.27	-	919,399.50	99,665.87	1,019,065.37	925,163	93,902.37	93,902.37	10.15%			
November	918,837.95	915,890.97	801,075.91	761,955.37	819,834.09	845,342.45	-	910,116.86	101,697.10	1,011,813.96	924,116	87,697.76	181,600.13	9.49%			
December	1,182,584.39	1,120,005.09	1,078,330.45	1,004,037.20	1,121,383.45	1,165,135.62	-	1,141,639.06	124,412.44	1,266,051.50	1,252,860	13,191.55	194,791.68	1.05%			
January	914,876.33	822,020.87	755,541.41	723,504.28	817,230.14	808,785.59	-	803,032.70	92,684.49	895,717.19	864,947	770.52	195,562.20	0.09%			
February	877,975.60	865,625.83	748,620.87	733,335.60	840,768.01	845,101.34	-	-	-	921,098	921,098	-	-	0.00%			
March	1,071,596.38	988,616.04	863,535.78	809,588.73	916,536.59	911,438.60	-	-	-	1,108,559	1,108,559	-	-	0.00%			
April	960,140.54	963,691.85	823,173.33	862,254.54	889,945.33	911,839.30	-	-	-	1,004,237	1,004,237	-	-	0.00%			
May	1,021,498.14	957,167.20	823,099.81	862,254.54	889,945.33	911,839.30	-	-	-	1,014,317	1,014,317	-	-	0.00%			
June	1,066,433.92	987,274.15	868,309.52	887,262.68	946,206.78	995,894.44	118,255.09	-	-	1,122,289	1,122,289	-	-	0.00%			
July	993,216.66	888,690.34	808,113.93	839,192.33	902,457.24	898,566.91	111,626.17	-	-	1,047,748	1,047,748	-	-	0.00%			
August	954,421.57	964,626.26	831,994.35	790,713.80	871,437.04	909,570.34	111,687.42	-	-	1,021,696	1,021,696	-	-	0.00%			
September	965,107.35	918,551.15	825,257.74	841,035.40	863,630.36	898,557.39	106,103.65	-	-	1,031,560	1,031,560	-	-	0.00%			
Totals	11,871,233.19	11,279,349.93	10,039,546.95	9,934,176.61	10,766,122.45	11,074,680.68	447,682.33	3,774,188.12	418,459.90	4,192,648.02	12,268,590	195,562.20	195,562.20				

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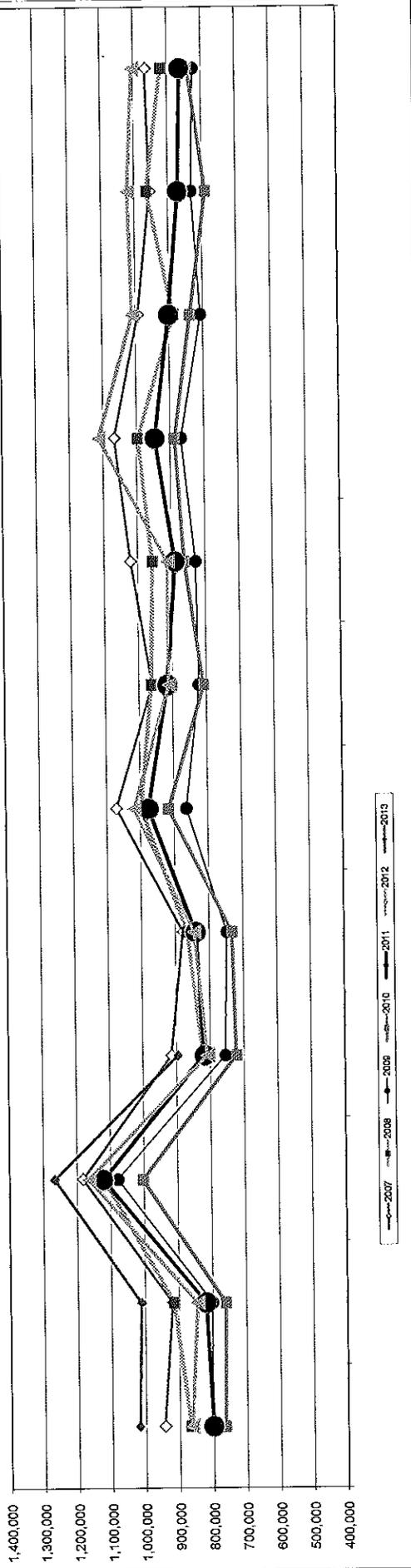
FISCAL YEAR COMPARISONS

	FISCAL YEAR COMPARISONS																
	2007-2008	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013	2007-2008		2008-2009		2009-2010		2010-2011		2011-2012		2012-2013
October	(77,852.18)	(60,886.33)	(41,862.72)	35,870.90	64,215.24	154,338.10	-8.19%	-7.00%	-5.19%	4.69%	8.02%	8.02%	3.11%	17.85%			
November	(2,946.98)	(114,815.06)	(39,120.54)	57,878.72	25,508.36	168,471.51	-0.32%	-12.54%	-4.88%	7.60%	3.11%	7.60%	3.11%	19.69%			
December	(62,579.30)	(41,674.64)	(74,293.25)	117,946.25	43,752.17	100,915.88	-5.29%	-3.72%	-6.89%	11.69%	3.90%	11.69%	3.90%	8.66%			
January	(92,855.46)	(66,479.46)	(32,037.13)	93,725.86	(7,444.55)	85,931.60	-10.15%	-8.09%	-4.24%	12.95%	0.52%	12.95%	-0.91%	10.61%			
February	(12,348.77)	(117,004.96)	(15,285.27)	107,432.41	4,333.33	-	-10.15%	-8.09%	-2.04%	14.65%	0.52%	14.65%	0.52%				
March	(72,982.34)	(135,080.26)	53,121.77	58,523.84	42,540.04	-	-6.81%	-13.52%	6.15%	6.49%	4.36%	6.49%	4.36%				
April	(3,551.31)	(140,518.52)	(13,584.60)	106,947.86	(5,097.99)	-	0.37%	-14.58%	-1.65%	13.21%	2.46%	13.21%	2.46%				
May	(64,330.94)	(128,067.39)	33,154.73	27,690.79	21,893.97	-	-6.30%	-13.36%	4.00%	3.21%	2.46%	3.21%	2.46%				
June	(69,159.77)	(128,864.63)	18,953.16	58,944.10	167,942.75	-	-10.52%	-12.93%	2.18%	6.64%	17.75%	6.64%	17.75%				
July	(104,526.32)	(80,576.41)	31,078.40	63,264.91	107,736.84	-	-10.52%	-9.07%	3.85%	7.54%	11.94%	7.54%	11.94%				
August	10,204.69	(132,641.91)	(41,270.55)	148,830.72	149,723.24	-	1.07%	-13.75%	-4.96%	10.21%	17.19%	10.21%	17.19%				
September	(46,556.20)	(93,293.41)	15,777.66	22,594.96	141,030.68	-	-4.82%	-10.16%	1.91%	2.69%	16.33%	2.69%	16.33%				
Annual \$ Change	(591,883.26)	(1,239,802.98)	(105,366.34)	831,943.84	756,240.56	507,657.09	-4.99%	-10.99%	-1.05%	8.37%	7.02%	8.37%	7.02%	4.58%			

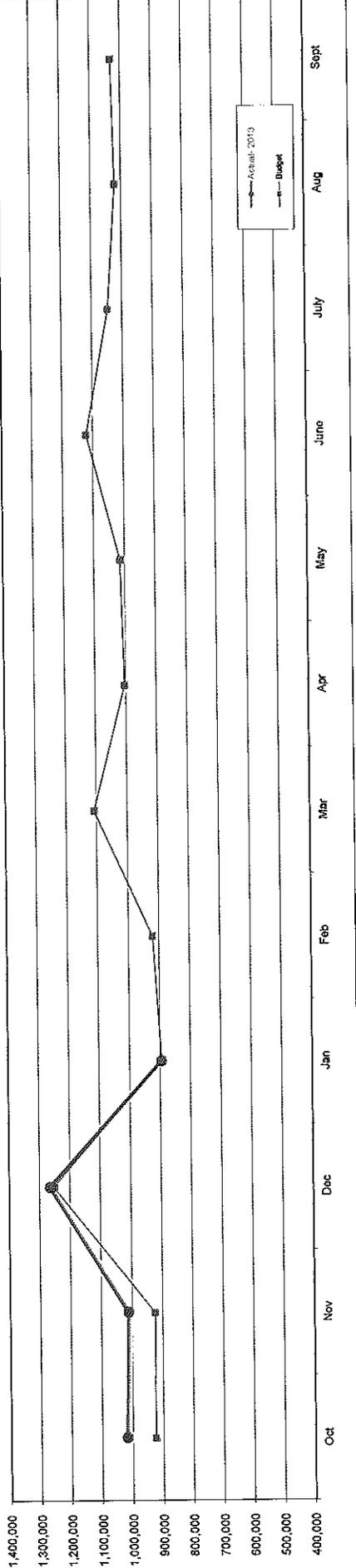
TOTAL collections: FY 12	11,522,363
TOTAL est. bdgt coll: FY 13	12,268,590
Budgeted Dollar Variance 12 & 13	746,227
Budgeted Percent Variance 12&13	6.45%

TOTAL collections thru: 1-31-13	4,192,648
Budgeted thru: 1-31-13	3,997,086
Actual Coll < Budget, 1-31-13	195,562
% Over/(Under) Budget, 1-31-13	4.89%

Sales & Use Tax Comparisons



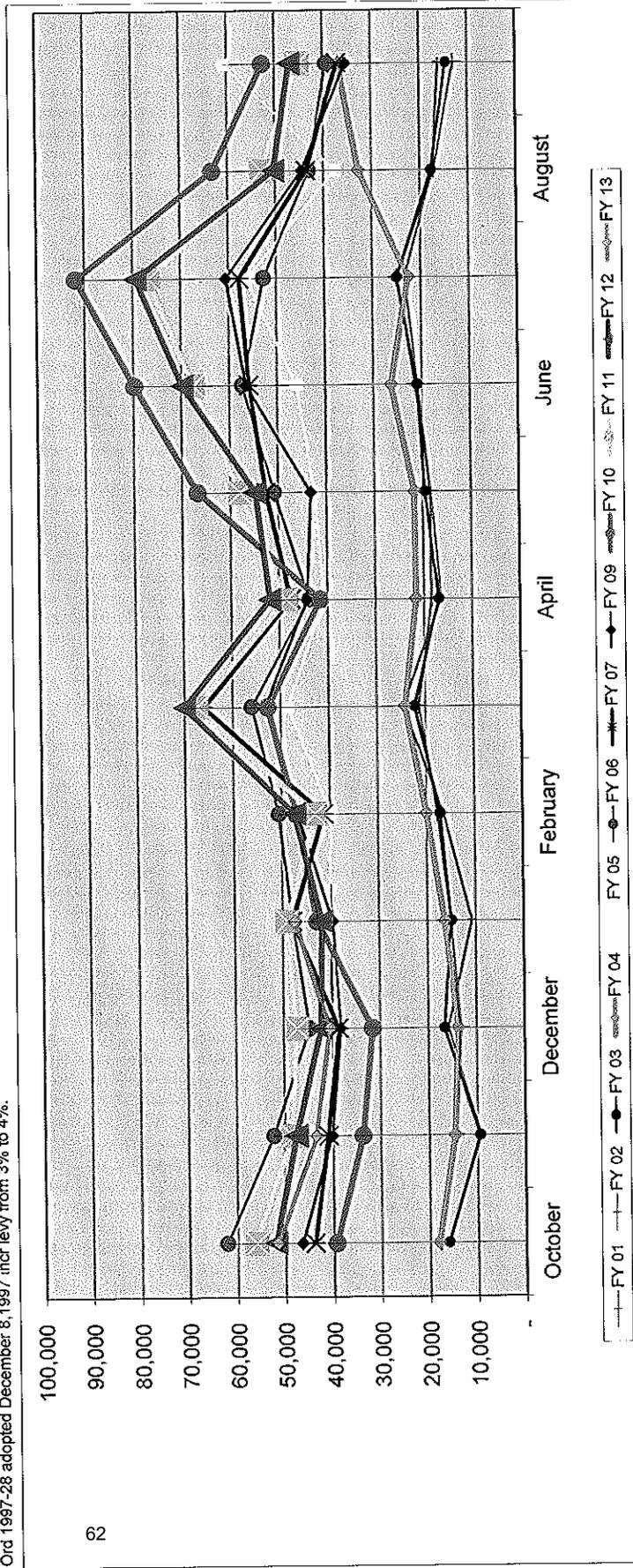
Fiscal 2013 Sales & Use Tax Budget vs. Actual Comparison



Monthly Lodging Tax Collections

	FY 02	FY 03	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	FY 10	FY 11	FY 12	FY 13
	17,757.16	16,103.81	18,110.90	53,490.95	62,191.49	43,874.01	46,360.47	46,543.20	39,405.56	56,001.39	52,002.53	51,578.40
	14,346.00	9,488.82	14,652.46	43,652.17	52,326.23	41,028.15	42,599.84	40,178.69	33,763.37	48,329.73	47,568.08	43,459.48
	13,257.40	16,693.64	13,940.92	38,197.96	44,694.55	38,605.47	31,081.14	38,144.69	31,571.38	47,210.56	42,279.22	40,495.14
	15,150.55	15,089.26	16,416.20	40,334.81	48,014.80	48,012.19	45,607.80	39,706.04	42,883.70	49,006.12	41,917.34	47,548.01
	17,680.30	17,174.37	19,952.91	39,797.68	50,684.11	41,381.78	47,340.33	46,699.01	46,998.32	43,052.68	47,346.50	
	21,371.61	22,248.25	24,206.01	48,474.92	56,076.62	66,060.49	53,123.15	53,230.85	52,771.52	67,422.43	70,058.33	
	18,354.06	16,974.57	21,626.29	40,666.33	43,813.91	47,594.84	46,736.02	44,277.75	41,531.05	48,487.83	51,939.06	
	18,526.24	19,610.83	21,785.09	42,479.97	50,871.74	52,564.61	46,145.12	43,293.74	66,820.96	57,880.48	54,740.45	
	21,322.07	21,031.35	26,336.81	46,037.59	57,338.25	55,924.22	64,626.19	56,494.11	79,822.84	67,544.77	69,822.91	
	25,013.71	25,026.81	22,654.15	56,266.23	52,752.31	57,842.80	62,035.23	60,619.78	91,906.47	76,631.86	79,417.80	
	17,223.03	17,749.12	32,788.35	37,501.21	43,139.77	43,701.41	55,792.89	44,636.82	63,323.58	52,820.33	50,417.73	
	12,997.60	14,563.86	36,847.13	60,635.33	39,398.90	37,180.99	49,698.91	35,430.62	52,662.79	45,216.75	46,968.89	
	212,999.73	211,754.69	269,317.22	547,535.15	601,302.68	573,770.96	591,147.09	549,255.30	643,461.54	659,604.93	654,478.84	183,081.03

Ord 1997-28 adopted December 8, 1997 incr levy from 3% to 4%.



FY 2013 Budget
650,000
% Budget Collected,
1/31/2013
28%

Available Capital Funds, as of 2-28-13

	<u>4 Cent Gas Tax</u>	<u>7 Cent Gas Tax</u>	<u>Capital Reserve</u>	<u>Total</u>
Estimated Annual Revenues	53,750	68,950	185,000	307,700
Unreserved Fund Balance, 9-30-2012	316,768	333,822	936,853	1,587,444
Pending FY 13 Grant & Other Reimbursements	-	-	232,855	232,855
Revenues, FY 13: 2-28-13	17,315	22,151	14	39,481
Expended FY 13: 2-28-13	(35,386)	-	(254,552)	(289,938)
New Appropriations, FY 13	(86,291)	-	(74,305)	(160,596)
Unreserved Fund Balance, 2-28-13	212,406	355,973	840,866	1,409,245
	<u>General Fund</u>			
	9-30-12 Unresd	9,946,859		
	Fnd Bal to Retain	(8,500,000)		1,446,859

Available for Capital Appropriation 2,856,104

NEW BUSINESSES

January-13

CITY LIMITS		CONTRACTORS	
RETAILERS		TKR	1
GOOD EATS VENDING	1	BAYWASH PRESSURE CLEANING	1
COASTAL HEALTHY VENDING	1	ERIC'S LAWN CARE	1
WAFFLE HOUSE #1981	1	WENZEL TRIM	1
ALL OTHER		GENNY EXTERIORS	1
MAGIC ON MAIN ST	1	LAGNIAPPE LANDSCAPES	1
IDevice PRO	1	DAVID SATTERWHITE CONSTRUCTION	1
AGENCY ONE REALTY GROUP	1	MEDINA MASONRY	1
ROBERT FLEMING	1	HOWARD SERVICES	1
USELL DAPHNE	1	RICHMONDS RESTORATIONS	1
GO PLAY PETS	1	ARMSTRONG ELECTRIC	1
BOOS NAVARRE, LLC	1	SERVICE EXPERTS HEATING	1
MARK ROBINSON	1	MYERS HVAC & PLUMBING	1
MICHELLE NELSON	1	MIDDLE BAY SERVICES	1
STEPHEN COPELAND	1	ALLBRAD LAWN CARE	1
TOTAL CITY LIMITS	13	EULER HERMES NORTH AMERICA	1
		TOTAL CONTRACTORS	16
OUTSIDE CITY LIMITS		INSURANCE	
MERCK SHARP & DOHME	1	ATLANTIC SPECIALTY INSURANCE CO	1
BAKER METAL WORKS & SUPPLY	1	TIME INSURANCE CO	1
SOUTH MISSISSIPPI BUSINESS MACHINES	1	PLAZA INSURANCE CO	1
EASY REST	1	TOTAL INSURANCE	3
VOLVO RENTS	1		
ED BOURGEOIS	1	TOTAL NEW BUSINESSES IN DAPHNE	44
BAILEYS ENTERTAINMENT	1	CLOSED BUSINESSES IN DAPHNE	
WILLIAM WILSON	1	EATERN SHORE HARLEY-DAVIDSON	1
RUMO MILL BAND	1	TOTAL CLOSED BUSINESSES IN DAPHNE	1
STARLINE MUSIC	1		
THE GAME MACHINE	1		
THE FIRE PRO	1		
TOTAL OUTSIDE CITY LIMITS	12		

* Need Additional Appropriation
of \$86,291 For Profit Drive

ORDINANCE 2012 - 66

Profit Drive Extension

WHEREAS, Ordinance 2012-58 approved and adopted the Fiscal Year 2013 Budget on October 1, 2012; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2013 budget, the City Council has determined that certain Four Cent Gas Tax appropriations are required and should be approved and made a part of the Fiscal Year 2013 budget; and

WHEREAS, Four Cent Gas Tax Funds may be used for resurfacing, restoration, and construction of roads within a municipality; and

WHEREAS, the Profit Drive Extension project meets this definition; and

* **WHEREAS**, \$ ^{20,154 - 86,291 was for LF Phase II} 106,445 was previously budgeted for such project; and

WHEREAS, bids were obtained and the total project cost, including engineering and inspections, is estimated to be \$ 271,845.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that an appropriation in the amount of \$ 165,400 (\$ 271,845 total cost-\$ 106,445 already appropriated) is hereby approved from the Four Cent Gas Tax Fund and made a part of the Fiscal Year 2013 budget for the Profit Drive Extension project.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this 3rd day of December, 2012.

Bailey Yelding, Jr.
Bailey Yelding, Jr., Mayor

ATTEST:

Rebecca A. Hayes
Rebecca A. Hayes, Interim City Clerk

Ord. 2012-31 : 20,154 Profit
86,291 Lake Forest
106,445 Ph II

CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
NOVEMBER 13, 2012
4:00 P.M.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:01 p.m. Present were Chairman Tommie Conaway, Councilman Ron Scott, Councilman Dane Haygood, Mayor Bailey Yelding, Jr., Finance Director Kim Briley, Deputy Director Christine Ciancetta, Senior Accountant Suzanne Henson and Accounting Technician Sue Moody.

Mr. Richard Johnson, Public Works Director arrived at 4:11 p.m. and Mr. John Lake, Councilman at 4:16 p.m..

Also in attendance were Human Resources Director Vickie Hinman, Civic Center Director Margaret Thigpen, Library Director Tonya Young, Revenue Director Heather Gywnn and Fire Chief James White.

A. Financial Reports

1. Treasurer's Report: October 31, 2012
The Treasurer's Report totaling \$18,412,777.21 was presented by Ms. Briley.

Motion by Mr. Scott to accept the Treasurer's Report as of October 31, 2012, in the amount of \$18,412,777.21. Seconded by Mr. Haygood. Motion carried.

2. Sales and Use Taxes: September 31, 2012
The Sales and Use Tax reports were presented by Ms. Briley and discussion was made that there was a change in the detail format showing a breakout for Eastern Shore Park collections. Ms. Briley noted that due to the refunding of the 2006 Special Tax Fund the collections that were previously pledged for Debt Service will now be included in the General Fund collections. Discussion was made that the \$3 million from the 2012 Bond issue that was designated for road projects has been moved to an investment account until draws are required for payments. Ms. Briley also noted that \$2.3 million is already obligated out of this \$3 million for approved future road projects.

Sales and Use Tax Collected for September 2012 - \$1,004,661
Sales and Use Tax Budgeted for September 2012 - \$ 899,386
Over Budget (for September) - \$ 105,275

YTD Budget Collections Variance – Over Budget - \$577,928

3. Lodging Tax Collections, September 30, 2012
The Lodging Tax Collections report shows \$49,968.89 collected for September 2012. Mrs. Briley noted Lodging Tax collections were down from what was budgeted but only slightly. Discussions continued on the breakdown on the allocation of revenues. Ms. Briley noted she had submitted that previously and would submit that again.

4. Report: New Business Licenses – October 2012
The list of new businesses, and businesses closed, in October was included in the packet.

5. Bills Paid Reports – October 2012
The Bills Paid Report was included in Packet #2.
Ms. Henson noted that there were two packets due to the continuing closeout of FY2012 and ongoing operations for FY2013.

B. Bids

1. 2012-A-Profit Drive Extension
Mr. Johnson reviewed the Profit Drive Extension project and noted the recommendation is for the low bidder, John G. Walton Construction Co. in the amount of \$240,344.34 (total project cost - \$271,844.34 including engineering/testing). Discussion continued that \$106,445 was previously appropriated for this project and that an additional \$165,400 was needed.

Motion by Mr. Scott to recommend Council adopt a resolution awarding the following bid: 2013-A-Profit Drive Extension to John G. Walton Construction Company in the amount of \$240,344.34. Seconded by Mr. Haygood. Motion carried.

2. 2013-B-Library Carpet Replacement:

ORDINANCE 2012-31

**PROFIT DRIVE EXTENTION & LAKE FOREST: RIDGEWOOD DRIVE-PHASE II:
APPROPRIATION OF DESIGN AND ENGINEERING FUNDS**

WHERE AS, Ordinance 2011-81 approved and adopted the Fiscal Year 2012 Budget on November 21, 2011; and

WHERE AS, subsequent to the adoption of the Fiscal Year 2012 Budget, the City Council has determined that certain appropriations are required and should be approved and made part of the Fiscal Year 2012 Budget; and

WHERE AS, the Profit Drive Extension – Profit Drive to Johnson Road (0.275 miles) and Lake Forest: Ridgewood Drive Phase II (1.2 miles) projects need to go out for bid; and

WHERE AS, Design and engineering services in the amount of \$106,445 are required to prepare these projects for bid:

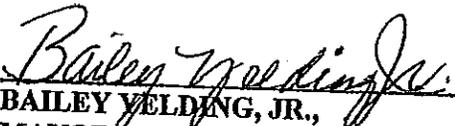
✱	• Profit Drive Extension	\$ 20,154	564838-595689
	• <u>Lake Forest: Ridgewood Drive-Phase II</u>	<u>\$ 86,291</u>	564838-595682
	TOTAL	\$106,445	

WHERE AS, the City Council has determined it to be in the best interest of the City to obtain bids for these projects by unanimously passing a motion during the March 19, 2012 City Council Meeting authorizing the City to go out for bid on all Fiscal Year 2012 proposed City of Daphne Street Improvement Projects.

NOW, THEREFORE, BE IT ORDAINED by the City Council (the "Council") of Daphne, Alabama (the "City"), that funds in the amount of \$106,445 from the Capital Reserve Fund are hereby appropriated and made a part of the Fiscal Year 2012 Budget for the design and engineering services for the Profit Drive Extension and the Lake Forest: Ridgewood Drive-Phase II projects.

APPROVED AND ADOPTED BY THE MAYOR & CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS 7TH DAY OF MAY, 2012.


CATHY S. BARNETTE,
COUNCIL PRESIDENT


BAILEY YELDING, JR.,
MAYOR, CITY OF DAPHNE

ATTEST:

DAVID L. COHEN,
CITY CLERK, MMC

ORDINANCE 2013-

Fiscal 2013 Road Striping & Marking Projects

WHEREAS, Ordinance 2012-58 approved and adopted the Fiscal Year 2013 Budget on October 1, 2012; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2013 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2013 budget; and

WHEREAS, the City has received a cost estimate from Baldwin County for striping and marking of several roads and highways located within the City of Daphne; and

WHEREAS, road striping and marking are essential for the maintenance of the following (+9.12 miles):

Schedule of Road Striping				
Road Name	Begin	End	Total Length (ft)	Multilane (y/n)
Maxwell Ave	Captain O'Neal	Main St	2975	No
Deer Ave	End	Main St	3350	No
Captain O'Neal	Deer Ave	College Ave	3860	No
Old County Rd	College Ave	Santa Rosa Ave	5210	No
Santa Rosa Ave	Old County Rd	US Hwy 98	1330	Yes
Lea Ave	Old County Rd	Main St	1780	No
Magnolia Ave	Old County Rd	Main St	1790	No
Belrose Ave	End	Main St	3040	No
Van Ave	Main St	US Hwy 98	1400	Yes
Johnson Rd	Main St	US Hwy 98	1370	No
Pollard Rd	CR64	Park Dr	9610	No
Sehoy Entrance	CR13	Claiborne Cir	910	Yes (at entrance)
North Main St	US Hwy 98	Jubilee Blvd	9765	Yes
Old Spanish Trail	US Hwy 98	Whispering Pines	1710	No
Total Roadway Length (ft):			48,100	9.12 miles

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that an appropriation in the amount of \$ 9,903 from the Seven Cent Gas Tax Fund is hereby approved for the striping and marking of the above listed road projects. Furthermore, if funds are remaining after the above listed roads and highways are striped and marked, additional areas within the City of Daphne may be completed.

The Mayor is hereby authorized to execute any and all agreements required by the Baldwin County Commission to execute the work described herein.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this _____ day of _____, 2013.

Dane Haygood, Mayor

ATTEST:

Rebecca Hayes, Interim City Clerk

Suzanne Henson

From: Kim Briley <financedirector@daphneal.com>
Sent: Monday, February 25, 2013 9:12 AM
To: financesenioraccountant@daphneal.com
Cc: directorpw@daphneal.com
Subject: FW: County Striping and Marking
Attachments: City of Daphne Striping 2013 Cost Estimate.xls (27.0 KB); Copy of City of Daphne Striping 2013 Cost Estimate.pdf; Mayors Letter to the BCC 01-17-2013.pdf; Fiscal 2013 Road Striping Draft Ordinance.docx

Suzanne,

Please review the attached ordinance with funding to be from the 7Cent gas tax fund. This will need to go to the next Finance Committee meeting.

\$9,903 - Appropriation Request

Kimberly Briley, CPA
Finance Director

City of Daphne
1705 Main Street / P. O. Box 400
Daphne, AL 36526
Phone: 251-625-2000 / Fax: 251-625-2001
Web Site: DaphneAl.com

The information in this message is confidential and may be legally privileged. It is intended solely for the addressee. Access to this message by anyone else is unauthorized. If you are not the intended recipient, any disclosure, copying, or distribution of the message, or any action or omission taken by you in reliance on it, is prohibited and may be unlawful. Please immediately contact the sender if you have received this message in error. Thank you.

From: Richard Johnson [mailto:directorpw@daphneal.com]
Sent: Friday, February 22, 2013 2:50 PM
To: Kim Briley; financesenioraccountant@daphneal.com
Cc: Becky Hayes; Melvin McCarley
Subject: County Striping and Marking

Mrs. Briley:

As discussed at the staff meeting. For the March Finance Committee. I used the language from the last Ordinance – feel free to edit.

Thanks,

RDJ

Richard D. Johnson, P.E.
Public Works Director
26435 Public Works Road
Daphne, AL 36526

Phone: (251) 621-3182

Suzanne Henson

From: Troy A. Smith <TSMITH@baldwincountyal.gov>
Sent: Friday, February 22, 2013 1:57 PM
To: Richard Johnson; Melvin McCarley
Cc: Frank Lundy
Subject: City of Daphne Striping 2013 Cost Estimate.xls
Attachments: City of Daphne Striping 2013 Cost Estimate.xls

Richard,

Attached is the cost estimate for the labor and equipment for the Mayor and City Council to review. Let me know when the City is ready to proceed with a resolution or ordinance. After that is completed we can get this request to a Road and Bridge meeting for the Commission to review. Thanks!!

Troy

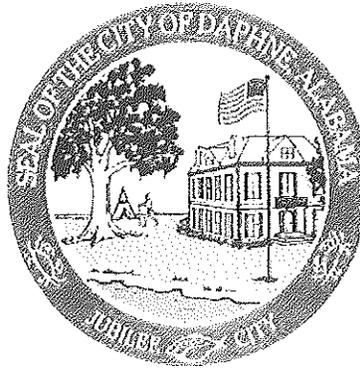
BAILEY YELDING, JR.
MAYOR

REBECCA HAYES
INTERIM CITY CLERK

KIMBERLY M. BRILEY
FINANCE DIRECTOR/TREASURER

DAVID CARPENTER II
CHIEF OF POLICE

JAMES "BO" WHITE
FIRE CHIEF



COUNCIL MEMBERS
TOMMIE B. CONAWAY
DISTRICT 1
PAT RUDICELL
DISTRICT 2
JOHN LAKE
DISTRICT 3
RANDY FRY
DISTRICT 4
RON SCOTT
DISTRICT 5
ROBIN LEJEUNE
DISTRICT 6
DANE HAYGOOD
DISTRICT 7

January 17, 2013

Baldwin County Commission
Honorable Tucker Dorsey, Chairman
312 Courthouse Square, Suite 12
Bay Minette, Alabama 36507

Re: City of Daphne - Pavement Striping and Marking

Dear Commissioner Dorsey:

I respectfully ask the Commission to consider granting this request for County Highway Department to prepare a cost estimate for pavement striping and marking for the attached roads within the City of Daphne.

Upon receipt of the cost estimate City Staff will present the estimate to all applicable Committees and the full City Council for appropriation and execution of the required Intergovernmental Service Agreement. Upon approval of funding, I will request the County to proceed with the work. If the County Staff have any questions or need additional information they can contact Richard Johnson, Public Works Director at (251) 621-3182.

Baldwin County Commission has been a stalwart supporter of the City in such past endeavors and I thank you in advance for your continuing support of the City of Daphne.

Yours,

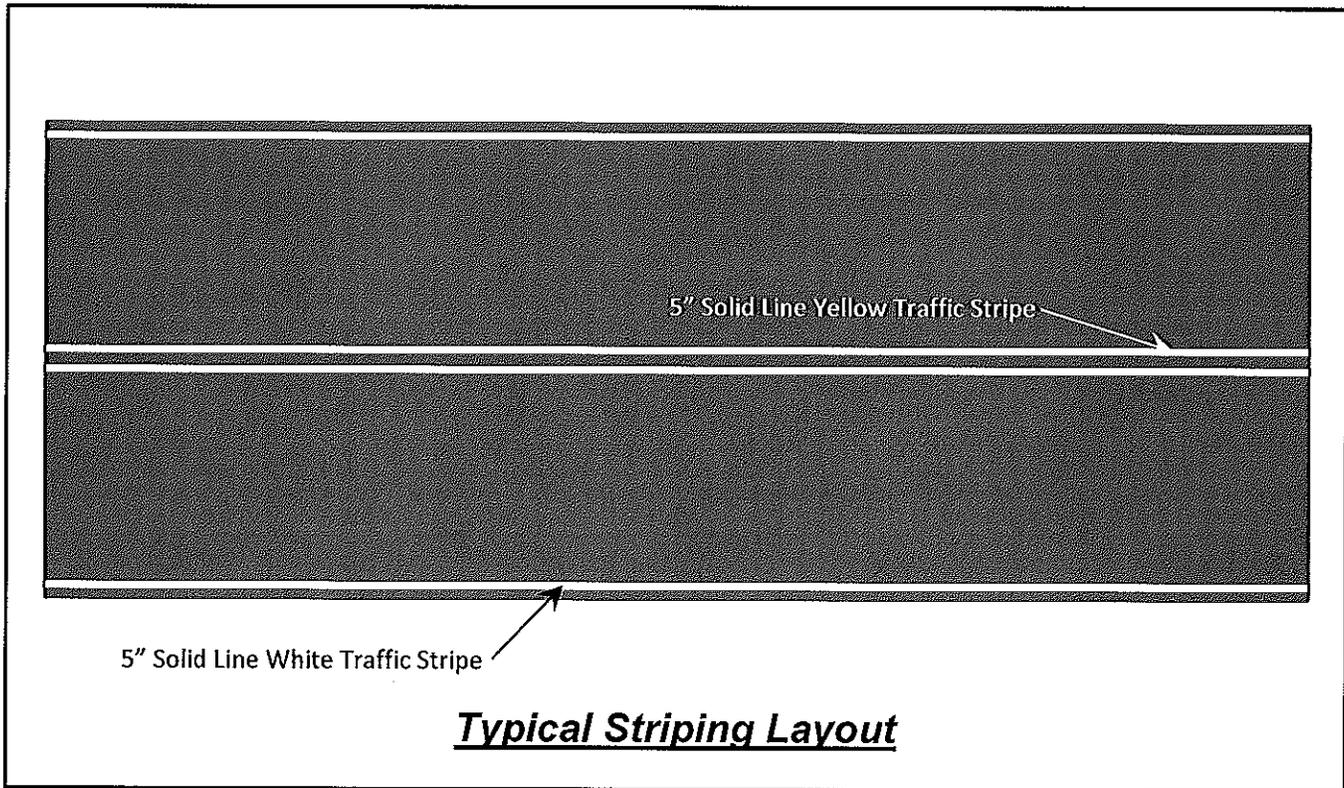
Bailey Yelding, Jr., Mayor

Attachments: Striping Specifications
Road Listings

Cc: Cal Markert, PE; County Engineer
Richard D. Johnson, PE; Public Works Director
File

1705 MAIN STREET • P.O. BOX 400 • DAPHNE, ALABAMA 36526
PHONE (251) 621-9000 • FAX: (251) 621-8624 • www.daphneal.com

City of Daphne – Pavement and Striping Typical Details and Specifications



NOTES:

1. Traffic Stripe shall be Class 1, Type A (Paint, Reflective)
2. Traffic Marking shall be Class 1, Type A (Paint, Reflective)
3. Striping and Marking shall match existing layout on pavement
4. In locations that existing striping/marking is non-apparent it shall conform to MUTCD/ALDOT specifications

Schedule of Road Striping				
Road Name	Begin	End	Total Length (ft)	Multilane (y/n)
Maxwell Ave	Captain O'Neal	Main St	2975	No
Deer Ave	End	Main St	3350	No
Captain O'Neal	Deer Ave	College Ave	3860	No
Old County Rd	College Ave	Santa Rosa Ave	5210	No
Santa Rosa Ave	Old County Rd	US Hwy 98	1330	Yes
Lea Ave	Old County Rd	Main St	1780	No
Magnolia Ave	Old County Rd	Main St	1790	No
Belrose Ave	End	Main St	3040	No
Van Ave	Main St	US Hwy 98	1400	Yes
Johnson Rd	Main St	US Hwy 98	1370	No
Pollard Rd	CR64	Park Dr	9610	No
Sehoy Entrance	CR13	Claiborne Cir	910	Yes (at entrance)
North Main St	US Hwy 98	Jubilee Blvd	9765	Yes
Old Spanish Trail	US Hwy 98	Whispering Pines	1710	No
Total Roadway Length (ft):			48,100	9.12 miles

Baldwin County Highway Department Estimate Sheet

Area: - 200

DATE: 2/7/2013

Requested By: City Of Daphne

Sponsored By: City Of Daphne

LOCATION: Striping various roads within the city limits of Daphne totaling 9.12 linear road miles

Scope of Work:

Striping of roads

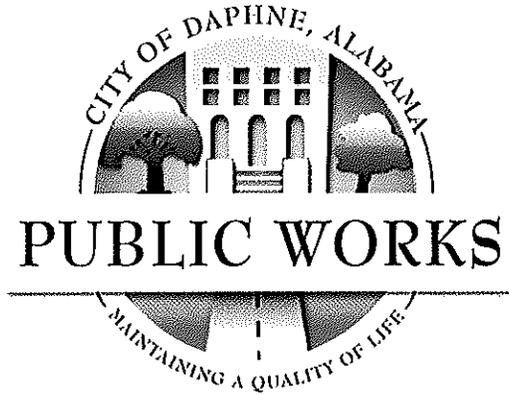
ITEM	DESCRIPTION	UNITS	QUANTITY	UNIT COST	SUBTOTAL
Equipment	Road Striping	Hours	60.00	\$92.00	\$5,520.00
Labor	Road Striping	Hours	60.00	\$73.05	\$4,383.00
TOTAL	Equipment and Labor				\$9,903.00

Dane Haygood
Mayor

Rebecca Hayes
City Clerk

Kimberly Briley
Finance Director/Treasurer

Richard D. Johnson, P.E.
Director of Public Works



Tommie Conaway
District 1

Pat Rudicell
District 2

John L. Lake
District 3

Randy Fry
District 4

Ronald Scott
District 5

Robin LeJeune
District 6

Joe Davis III
District 7

Memorandum

To: Councilwoman Tommie Conaway; Chairman, Finance Committee

Thru: The Honorable Mayor Dane Haygood

From: Richard D. Johnson, P.E.; Public Works Director 

CC: Finance; HMR – Jaye Robertson, PE; Clerk; File

Date: March 7, 2013

Re: Project 2013-C-ADECA Pedestrian Bridge @ D'Olive Creek West - New Boardwalk/Sidewalk Construction

Mr. Mayor:

Based upon the bid tabulations provided by the Project Engineer, HMR Engineers, on March 5, 2013, it is my recommendation to award the Contract to **Asphalt Services, Inc. (ASI)** for the proposed construction of the Boardwalk/Sidewalk at D'Olive Creek (Gator Alley). They are the qualifying low bidder.

I further recommend the following appropriations from Lodging Tax be made:

• Construction Cost – Boardwalk/Sidewalk:	\$ 88,159.30*
*Note: 80% reimbursable through ADECA Grant (Grant: \$70,527.44 Match: 17,631.86)	
• Construction Engineering Inspection (Remaining Lump Sum):	\$ 6,500.00**
**Total Engineering, Permitting, & CE&I (Lump Sum HMR): \$17,000.00 - Ordinance 2011-53 appropriated \$10,500.00	
Total Project:	\$ 94,659.30
Actual Project Cost:	\$ 24,131.86

Yours,

RDJ



HUTCHINSON, MOORE & RAUCH, LLC

One St. Louis Street, Suite 1001
Mobile, Alabama 36602

Telephone: (251) 345-1841
Fax: (251) 345-1843

March 7, 2013

Mayor Dane Haygood
City of Daphne
Post Office Box 400
Daphne, AL 36526

RE: Bid Document No.: 2013-C-ADECA Pedestrian Bridge @ D'Olive Creek West

Dear Mayor Haygood:

Enclosed is the Tabulation of Bids received March 5, 2013 for the subject project.

We recommend that you award the Contract to Asphalt Services, Inc. at their submitted lowest bid of \$88,159.30.

Sincerely,

HUTCHINSON, MOORE & RAUCH, LLC

A handwritten signature in black ink, appearing to read 'Tim Lawley', written over a horizontal line.

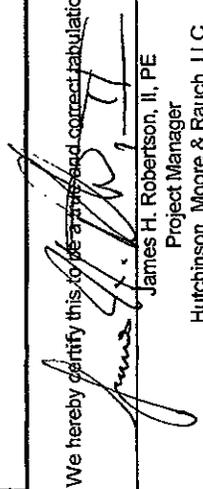
Timothy D. Lawley, P.E.
Project Manager

blg
D260013667113.014

**CITY OF DAPHNE
 BID DOCUMENT NO.: 2013-C-ADECA PEDESTRIAN BRIDGE @ D'OLIVE CREEK WEST
 MARCH 5, 2013**

ITEM#	DESCRIPTION	UNIT	QTY	BIDDER #1 SC Stagner Contracting		BIDDER #2 Asphalt Services, Inc.		BIDDER #3 East Coast Contracting		BIDDER #4 Peavy Construction	
				UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT	UNIT PRICE	AMOUNT
1	CLEARING AND GRUBBING (20 1-A)	LS	1	\$ 420.00	\$ 2,000.00	\$ 412.81	\$ 2,000.00		\$ 5,000.00		\$ 2,000.00
2	TIMBER BRIDGE (INCLUDING ALL TIMBER, HARDWARE, ANCHORS, ETC.) (509-D)	LF	180	\$	\$ 75,600.00	\$	\$ 74,305.80	\$ 583.00	\$ 104,940.00	\$	\$ 119,700.00
3	MOBILIZATION (600-A)	LS	1		\$ 3,000.00		\$ 3,000.00		\$ 15,000.00		\$ 23,000.00
4	CONCRETE SIDEWALK, 4" THICK (INCLUDES FOOTER) (618-A)	SY	6	\$ 180.00	\$ 1,080.00	\$ 100.00	\$ 600.00	\$ 100.00	\$ 600.00	\$ 100.00	\$ 600.00
5	SOLID SOD (654-A)	SY	25	\$ 14.00	\$ 350.00	\$ 10.00	\$ 250.00	\$ 8.00	\$ 200.00	\$ 10.00	\$ 250.00
6	SILT FENCE (665-J)	LF	50	\$ 5.00	\$ 250.00	\$ 10.00	\$ 500.00	\$ 8.00	\$ 400.00	\$ 10.00	\$ 500.00
7	TURBIDITY CURTAIN (665-L)	LF	150	\$ 15.00	\$ 2,250.00	\$ 50.00	\$ 7,500.00	\$ 13.00	\$ 1,950.00	\$ 20.00	\$ 3,000.00
8	PROJECT SIGN (SEE APPENDIX III FOR SPECIFICATIONS)	EA	1	\$ 1,950.00	\$ 1,950.00	\$ 3.50	\$ 3.50	\$ 798.00	\$ 798.00	\$ 1,250.00	\$ 1,250.00
				TOTAL AMOUNT BID		\$ 86,480.00		\$ 128,888.00		\$ 150,300.00	
						**\$8,666.80					

We hereby certify this to be a true and correct tabulation on the above named project.


 James H. Robertson, II, PE
 Project Manager
 Hutchinson, Moore & Rauch, LLC

* Addendum No. 1 changed Unit to EA and Qty to 1; this item was bid as 150 LF.

Suzanne Henson

From: Dane Haygood <mayor@daphneal.com>
Sent: Friday, March 08, 2013 8:35 AM
To: Richard Johnson
Cc: Jaye Robertson; Kim Briley; financesenioraccountant@daphneal.com; financedeputydirector@daphneal.com; Becky Hayes; Jane Ellis; Denise Penry; Tim Lawley; Barbara@Hmrengineers.com
Subject: Re: For Finance Committee - Project 2013-C-ADECA Pedestrian Bridge @ D'Olive Creek West - New Boardwalk/Sidewalk Construction

Thx. Lets move forward with ASI

Sent from my iPad

On Mar 7, 2013, at 5:06 PM, Richard Johnson <directorpw@daphneal.com> wrote:

<image002.gif>

Mr. Mayor:

As discussed. I as well briefed Suzanne on the reason for the revision.

Thanks,

RDJ

Richard D. Johnson, P.E.
Public Works Director
26435 Public Works Road
Daphne, AL 36526

Phone: (251) 621-3182
Fax: (251) 621-3189
Cell: (251) 379-1305

directorpw@daphneal.com

From: Richard Johnson [<mailto:directorpw@daphneal.com>]

Sent: Wednesday, March 06, 2013 3:40 PM

To: Mayor Dane Hagood (mayor@daphneal.com)

Cc: Jaye Robertson (jaye@hmrengineers.com); Kim Briley (financedirector@daphneal.com); financesenioraccountant@daphneal.com; financedeputydirector@daphneal.com; Becky Hayes (cityclerkassist@daphneal.com); Jane Ellis (mayorassist@daphneal.com); Denise Penry (pwaccountant@daphneal.com)

Subject: For Finance Committee - Project 2013-C-ADECA Pedestrian Bridge @ D'Olive Creek West - New Boardwalk/Sidewalk Construction

Mr. Mayor:

Per your approval.

RDJ

Richard D. Johnson, P.E.



STATE OF ALABAMA

State Licensing Board for General Contractors
2525 Fairlane Drive, Montgomery, AL 36116
334-272-5030

S C STAGNER CONTRACTING, Inc is hereby ordered to **CEASE AND DESIST**
all further work on the project located at DODD CREEK WEST
DAPHNE, ALABAMA **IMMEDIATELY.**

S C STAGNER CONTRACTING, INC. is in violation of section 34-8-1
through 34-8-10, Alabama Code 1975, as amended. Specifically,
BIDDING OUTSIDE CLASSIFICATION

This matter will be presented to the Board at the next meeting at 9:00 a.m. on the
10th day of APRIL, 2013 at 2525 Fairlane Drive, Montgomery, AL 36116
for a determination of any fine or other action that will be taken against you for
this violation. You may appear before the Board and present any information
regarding this matter at that time.

[Signature]
Investigator

3-7-2013
Date

I have received a copy of this Cease and Desist Order on behalf of
S C STAGNER CONTRACTING, INC.
On this the 7th day of MARCH, 2013

Signature

Print name & title

ORDINANCE 2011-53

Lodging Tax Appropriation: Pedestrian Bridge @ D'Olive Creek Engineering Design Fee & Environmental Permit

WHEREAS, Ordinance 2010-71 approved and adopted the Fiscal Year 2011 Budget on December 20, 2010; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2011 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2011 budget; and

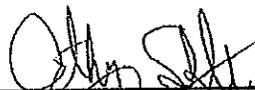
WHEREAS, Lodging Tax funds may be used for the purchase, development, and maintenance of waterfront property; and

WHEREAS, it has been determined that a pedestrian bridge is needed at D'Olive Creek; and

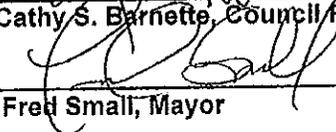
WHEREAS, the bridge will start at Hampton Inn and tie the Creek into the existing boardwalk.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that the Fiscal Year 2011 Budget is hereby amended to include an additional Lodging Tax appropriation in the amount of **\$10,500** for 1) the environmental permitting of the Pedestrian Bridge @ D'Olive Creek - not to exceed \$2,000; and 2) \$8,500 for Engineering Design.

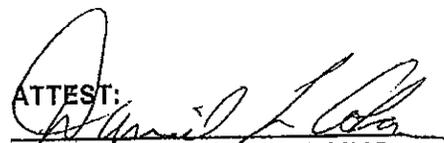
APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this 5th day of July, 2011.



Cathy S. Barnette, Council President



Fred Small, Mayor

ATTEST:


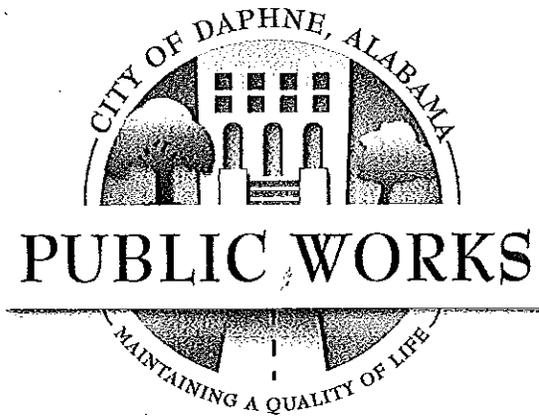
David L. Cohen, City Clerk MMC

Dane Haygood
Mayor

Vacant
City Clerk

Kimberly Briley
Finance Director/Treasurer

Richard Johnson, P. E.
Director of Public Works



Tommie Conaway
District 1

Pat Rudicell
District 2

John L. Lake
District 3

Randy Fry
District 4

Ronald Scott
District 5

Robin Lejeune
District 6

Joseph Davis, III
District 7

To: Kim Briley, Finance Director
Suzanne Henson, Senior Accountant

From: Richard Johnson, P. E., Public Works Director

A handwritten signature in black ink, appearing to be "R. Johnson", written over the "From:" line.

Date: February 28, 2013

Re: Concrete Material Bid Document 2013-F

Bids were sent out for the purchase of Concrete Material. These purchases will be made sporadically though the year for the Street Department.

No bids were received and we contacted our current vendor, Ready Mix USA, LLC to negotiate. We were able to negotiate a price lower than our current bid. We would like to recommend Ready Mix USA LLC. Please see attached cost sheet.

Please call me if you have any questions.

Negotiated Bid

Negotiated Bid

CONCRETE MATERIAL
BID DOCUMENT # 2010-P-CONCRETE MATERIAL
2013-I
BID COST SHEET

A. Type 1 - Mix "A", Minimum PSI strength at 28 days 3,000 Lbs. concrete.

0 - 5 Cubic Yards \$ 86.00 Per Cubic Yard *

Over 5 Cubic Yards \$ 86.00 Per Cubic Yard

*Minimum load fee of \$60 per load assessed for loads less than 6 CY.

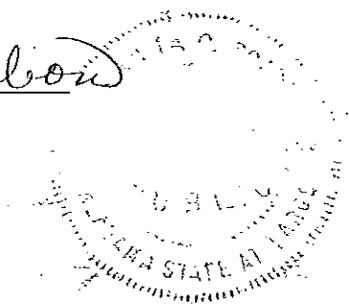
ALL DELIVERY COST SHOULD BE INCLUDED IN
THE PER CUBIC YARD PRICE.

THE BIDDER ACKNOWLEDGES WITH THE SUBMISSION OF A BID THAT HE/SHE HAS REVIEWED THE TERMS AND CONDITIONS OF THIS BID AND ACCEPTS THEM. BID SHEETS MUST BE SIGNED BY COMPANY OWNER OR AUTHORIZED PERSONNEL AND NOTARIZED.

COMPANY NAME Ready Mix USA, LLC
ADDRESS 21551 Doc McDuffie Rd
Foley, AL 36535
FEDERAL ID# _____
PHONE NUMBER 800-239-3879
FAX NUMBER 251-943-7644
E-MAIL ADDRESS Johnk@ready mix USA.com
John R. Knight
AUTHORIZED SIGNATURE
John R. Knight
PRINT NAME

Sworn to and subscribed before me this 28th day of February 2013.
2013.

Arjuanita C. Scarborough
Notary Public



Suzanne Henson

From: Suzanne Henson <financesenioraccountant@daphneal.com>
Sent: Wednesday, February 27, 2013 6:19 PM
To: 'Melvin McCarley'; Denise Penry (pwaccountant@daphneal.com); Richard Johnson (directorpw@daphneal.com)
Subject: FW: Bid Document #2013-H Concrete Material

Richard / Melvin / Denise

Mr. Wood from Reynolds Ready Mix called me and explained that he thought the bid opening was the 28th not the 27th. I explained that someone at Public Works would be considering obtaining a negotiated contract since bid law allows a negotiated contract if there are no bidders. Please review Mr. Wood's submittal for consideration of a negotiated contract. You would submit a recommendation letter just the same as you do in a regular bid process.. **you just need to note there were no bidders and this is a negotiated contract.** Let me know if you choose to recommend a negotiated contract or rebid. Remember if the cost amounts attached are not competitive .. you may negotiate.
thanks

Suzanne Henson
Senior Accountant

City of Daphne
1705 Main Street / P. O. Box 400
Daphne, AL 36526
Phone: 251-621-9000 X121 / Fax: 251-626-3008
Web Site: DaphneAl.com

-----Original Message-----

From: Russ Wood [mailto:RussW@readymixusa.com]
Sent: Wednesday, February 27, 2013 3:37 PM
To: financesenioraccountant@daphneal.com
Cc: John Knight; Michelle Stancliff
Subject: Bid Document #2013-H Concrete Material

Suzanne,

I am very sorry for the delay in our bid document, I take full responsibility for the miss interrupting of date due. The date of Feb 28, 2013 was logged in as due date and I advised everyone here of the date, when actual was the 27th at 11:30 which was in the 2nd attachment from your e-mail. Thank you for the opportunity to submit the bid/quote as a negotiated contract consideration- knowing that there is no guarantee, we look forward to possibly continuing the services to the city of Daphne as we have done for many years, as you can see our price has not gone up and we continue the same price as last year if given the opportunity.

Thank You

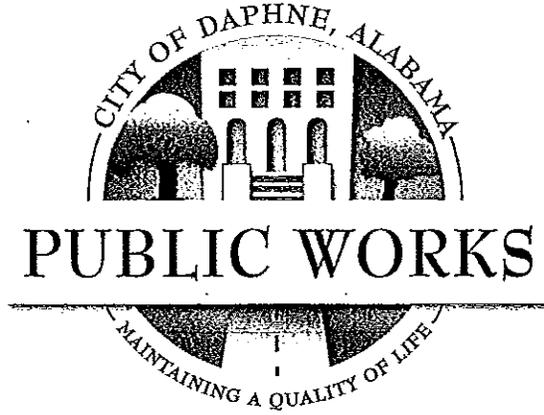
Russ Wood
Sales Manager
Reynolds Ready Mix, USA
251-943-2985 office
251-978-7257 cell
russw@readymixusa.com

Dane Haygood
Mayor

Vacant
City Clerk

Kimberly Briley
Finance Director/Treasurer

Richard Johnson, P. E.
Director of Public Works



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To: Kim Briley, Finance Director
Suzanne Henson, Senior Accountant

From: Richard Johnson, P. E., Public Works Director

A handwritten signature in black ink, appearing to be "RJ", written over the "From:" line.

Date: February 28, 2013

Re: Asphalt Material Bid Document 2013-G

Bids were sent out for the purchase of Asphalt Material. These purchases will be made sporadically though the year for the Street Department.

A total of 2 bids were received and we would like to recommend Mobile Asphalt Company LLC. They were the overall lowest bidder for our purchasing history. Please see attached spreadsheet.

Please call me if you have any questions.

CITY OF DAPHNE - BID OPENING MINUTES
BID DOCUMENT NO: 2013 - ASPHALT
FEB 27, 2013 @ 11:30 A.M.

Those present were as follows:

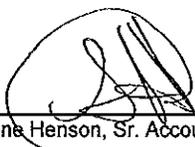
Mr. Melvin McCarley	PW Superintendent
Ms. Denise Penry	PW Accountant
Ms. Suzanne Henson	Sr. Accountant

3 bid invitations were mailed, 2 sealed bids were received.
Melvin McCarley opened the bids presented and the bids were read aloud as follows:

Type	Qty	Hosea O. Weaver & Sons Inc Amount	Mobile Asphalt Company LLC Amount	Diff
327-Mix 1, furnished	ton	\$47.00	\$52.00	(\$5.00)
327-Mix 1, furnished & delivered	ton	\$52.00	\$55.75	(\$3.75)
327-Mix 2, furnished	ton	\$47.00	\$52.00	(\$5.00)
327-Mix 2, furnished & delivered	ton	\$52.00	\$55.75	(\$3.75)
414-Mix 1, furnished	ton	\$47.00	\$52.00	(\$5.00)
414-Mix 1, furnished & delivered	ton	\$52.00	\$55.75	(\$3.75)
414-Mix 2, furnished	ton	\$52.00	\$52.00	\$0.00
414-Mix 2, furnished & delivered	ton	\$57.00	\$55.75	\$1.25
416-Mix 1, furnished	ton	\$54.00	\$55.00	(\$1.00)
416-Mix 1, furnished & delivered	ton	\$59.00	\$58.75	\$0.25
416-Mix 2, furnished	ton	\$53.00	\$55.00	(\$2.00)
416-Mix 2, furnished & delivered	ton	\$58.00	\$58.75	(\$0.75)
424-A, furnished	ton	\$52.00	\$55.00	(\$3.00)
424-A, furnished & delivered	ton	\$57.00	\$58.75	(\$1.75)
424-B, furnished	ton	NO BID	\$52.00	
424-B, furnished & delivered	ton	NO BID	\$55.75	
424-C; furnished	ton	\$47.00	\$52.00	(\$5.00)
424-C, furnished & delivered	ton	\$52.00	\$55.75	(\$3.75)
Asphalt Cold Patch, 35 lb bag	ea	\$50.00	\$15.00	\$35.00
TOTAL		\$888.00	\$1,002.75 895.00	

FY12 Purchases

Asphalt Cold Patch, 35 lb bag- Each	140	\$7,000.00	\$2,100.00	\$4,900.00
416-Mix 2, furnished - Ton	151.7	\$8,040.10	\$8,343.50	(\$303.40)
424-A, furnished & delivered- Ton	1494	\$85,158.00	\$87,772.50	(\$2,614.50)

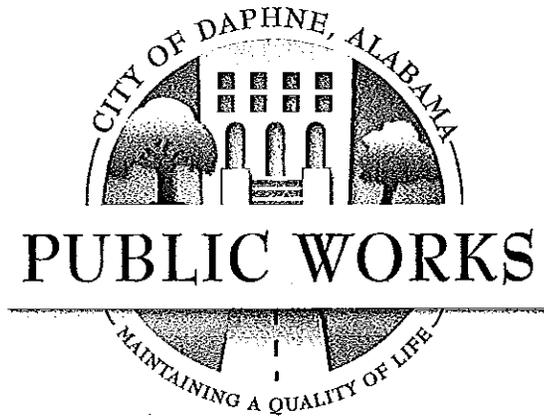

 Suzanne Henson, Sr. Accountant

Dane Haygood
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To: Kim Briley, Finance Director
Suzanne Henson, Senior Accountant

From: Richard Johnson, P. E., Public Works Director

A handwritten signature in black ink, appearing to read "R. Johnson", is written over the "From:" line.

Date: February 28, 2013

Re: Plastic Pipe Bid Document 2013-H

Bids were sent out for the purchase of Plastic Pipe. These purchases will be made sporadically though the year for drainage and driveway purposes.

A total of 4 bids were received and we would like to recommend Vellano Bros. Inc. They were the lowest bidder for the plastic pipe. Please see attached spreadsheet.

Please call me if you have any questions.

CITY OF DAPHNE-BID OPENING MINUTES

BID DOCUMENT NO: 2013-H-PLASTIC PIPE

February 27, 2013 @ 11:30 A.M.

Those present were as follows:

Ms. Suzanne Henson
Melvin McCarley
Denise Penry

Sr. Accountant
Public Works Superintendent
Public Works Accountant

9 bid invitations were sent out, 4 sealed bids were received.

Melvin McCarley opened the bids presented and the bids were read aloud as follows:

	Ferguson Waterworks	Circle Pipe	Vellano Bros, Inc	Consolidated Pipe
Size	Amount	Amount	Amount	Amount
4"	\$0.88	\$1.03	\$0.44	\$0.95
6"	\$1.98	\$2.31	\$2.73	\$2.13
8"	\$3.10	\$3.58	\$3.65	\$3.33
10"	\$4.17	\$4.82	\$4.82	\$4.47
12"	\$4.93	\$5.32	\$4.93	\$5.28
15"	\$6.36	\$6.87	\$6.13	\$6.82
18"	\$8.61	\$9.30	\$7.69	\$9.23
24"	\$14.52	\$15.69	\$13.40	\$15.57
30"	\$21.33	\$23.05	\$19.09	\$22.87
36"	\$26.28	\$28.40	\$25.73	\$28.18
42"	\$34.22	\$36.98	\$33.60	\$36.69
48"	\$41.89	\$45.27	\$43.46	\$44.92
60"	\$77.00	\$83.73	\$75.76	\$84.58
TOTAL	\$245.27	\$266.35	\$241.43	\$265.02



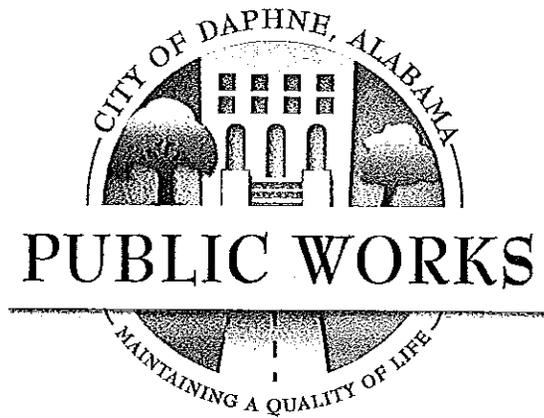
Suzanne Henson, Sr. Accountant

Dane Haygood
Mayor

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District 7

To: Kim Briley, Finance Director
Suzanne Henson, Senior Accountant

From: Richard Johnson, P. E., Public Works Director

Date: February 28, 2013

Re: Rock Material Bid Document 2013-I

Bids were sent out for the purchase of Rock Material. These purchases will be made sporadically though the year for the Street Department.

A total of 3 bids were received and we would like to recommend Martin Marietta Materials Co. They were the lowest bidder for the rock material. Please see attached spreadsheet.

Please call me if you have any questions.

CITY OF DAPHNE
BID OPENING MINUTES
BID DOCUMENT NO: 2013-I-ROCK
February 27, 2013
11:30 A.M. @ CITY HALL

Those present were as follows:

Ms. Suzanne Henson	Sr. Accountant
Melvin McCarley	PW Director
Denise Penry	PW Accountant

9 bid invitations were mailed, 3 sealed bids were received.

Melvin McCarley opened the bids presented and the bids were read aloud as follows:

<u>VENDOR</u>	<u>COST PER TON</u>
<u>Martin Marietta Materials</u>	Crushed Aggregate 825-A 29.25
	Crushed Aggregate 825-B 28.85
	#57 Limestone 29.85
	#78 Pea Gravel 29.85
	Rip Rap – Class I 41.75
	Rip Rap – Class II <u>41.75</u>
	\$171.45
 <u>Vulcan Materials</u>	 Crushed Aggregate 825-A 33.53
	Crushed Aggregate 825-B 28.06
	#57 Limestone 33.53
	#78 Pea Gravel -----
	Rip Rap – Class I 41.51
	Rip Rap – Class II <u>41.51</u>
	\$178.14
 <u>Asphalt Services</u>	 Crushed Aggregate 825-A 37.50
	Crushed Aggregate 825-B 29.25
	#57 Limestone 39.50
	#78 Pea Gravel 28.00
	Rip Rap – Class I 53.80
	Rip Rap – Class II <u>53.80</u>
	\$213.85



Suzanne Henson, Sr. Accountant

CITY OF DAPHNE

INTERNAL MEMO

DATE: FEBRUARY 28, 2013

TO: KIM BRILEY, FINANCE DIRECTOR & FINANCE COMMITTEE

RE: 2013-J-OFFICE SUPPLIES

FROM: SUZANNE HENSON, SENIOR ACCOUNTANT



I recommend the Office Supply bid be awarded to the low bidder, Gulf Coast Office Products (GCOP). GCOP had the lowest extended unit cost.

Office Depot's bid, which also reflected TCPN pricing, was much higher and their bid submittal noted that there would be cost changes for the following items:

- *Core List Items - would change annually every April*
- *Toner - would change quarterly*
- *Paper – cost would fluctuate with the market*

CITY OF DAPHNE
BID: 2013-J-OFFICE SUPPLIES

February 27, 2013
 11:30 A.M.

Those present were as follows:
 Ms. Suzanne Henson , Sr. Accountant
 Ms. Denise Penny, PW Accountant
 Mr. Melvin McCarley, PW Superintendent
 10 _bid invitations were mailed/picked up , 2_ sealed bids were received.

Melvin McCarley opened the bids presented and the bids were read aloud as follows:

	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHAS ED	GCOP		OFFICE DEPOT	
						UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
1	BINDING CONES / COVERS								
2	BINDING CONES, GBC 5/8", ALL COLORS GBC-4090046	GBC-4090046	25 PER BOX	PER BOX	1	4.99	4.99	5.63	5.63
3	BINDING CONES, GBC 1/2", ALL COLORS GBC-4090034	GBC-4090034	25 PER BOX	PER BOX	1	1.99	1.99	3.99	3.99
4	BINDING CONES, GBC 1/4", ALL COLORS GBC-4090010	GBC-4090010	25 PER BOX	PER BOX	1	0.69	0.69	2.19	2.19
5	BINDING CONES, GBC 3/4", ALL COLORS GBC-4090052	GBC-4090052	25 PER BOX	PER BOX	1	1.69	1.69	4.03	4.03
6	BINDING COVERS, CLEAR PLASTIC GBC-2001036	GBC-2001036	25 PER PKG	PER PKG	1	2.42	2.42	6.57	6.57
7, 9									
8	BINDERS								
9	BINDER, RING 1" CAP, ALL COLORS UNV-31401	UNV-31401	EACH	EACH	10	1.09	10.90	0.98	9.80
10	BINDER, RING 1 1/2" CAP, ALL COLORS UNV-33401	UNV-33401	EACH	EACH	10	1.49	14.90	2.86	28.60
11	BINDER, RING 2" CAP, ALL COLORS UNV-34401	UNV-34401	EACH	EACH	10	1.89	18.90	2.87	28.70
12	BINDER, RING 3" CAP, ALL COLORS UNV-35411	UNV-35411	EACH	EACH	10	2.60	26.00	8.41	84.10
13	BINDER, D-RING 4" CAP, ALL COLORS UNV-20706	UNV-20706	EACH	EACH	10	4.96	49.60	11.19	111.90
14	BINDER, 5" CAP D RING, ALL COLORS WLJ-36450B	WLJ-36450B	EACH	EACH	10	8.99	89.90	19.36	193.60
15	BINDER, DATA 9 1/2 X 11 ,WJ149511 WLJC.. ALL COLORS	WJ149511	EACH	EACH	10	NB		5.64	
16	REPORT COVER, PRESSBOARD UNV-80571727379-ALL COLORS	UNV-80571727379	25 PER BOX	EACH BO	10	14.75	147.50	46.73	467.30
17	REPORT COVERS W/TANG FASTENERS SMD-87154 ALL COLORS+A6 SMD-87154		25 PER BOX	EACH BO	10	3.10	31.00	14.03	140.30
18									
19									
20	VIEW BINDERS WITH INSIDE POCKETS (White or Black)								
21	VIEW BINDER, RING 1" CAP, ALL COLORS UNV-20961	UNV-20961	EACH	EACH	40	1.29	51.60	1.80	72.00
22	VIEW BINDER, RING 1 1/2" CAP, ALL COLORS UNV-20962	UNV-20962	EACH	EACH	40	1.64	65.60	1.56	62.40
23	VIEW BINDER, RING 2" CAP, ALL COLORS UNV-20981	UNV-20981	EACH	EACH	40	2.29	91.60	3.32	132.80
24	VIEW BINDER, RING 3" CAP, ALL COLORS UNV-20991	UNV-20991	EACH	EACH	20	2.49	49.80	4.77	95.40
25									
26	ENVELOPES								
27	ENVELOPES, #10 WINDOW UNV-35211	UNV-35211	500 PER BOX	PER BOX	5	7.99	39.95	11.12	55.60
28	ENVELOPES, #10 NO WINDOW UNV-35210	UNV-35210	500 PER BOX	PER BOX	5	7.09	35.45	7.88	39.40
29	ENVELOPES, INTEROFFICE 10 X 13 UNV-63568	UNV-63568	100 PER BOX	PER BOX	5	11.99	59.95	10.94	54.70
30	ENVELOPES, CLASP, 5 X 7 1/2 QUA37835	QUA37835	100 PER BOX	PER BOX	5	5.99	29.95	31.79	158.95

LIST	EST QTY PURCHAS ED	LST COST PER	UNITS	PRODUCT #	DESCRIPTION	GCOP		OFFICE DEPOT	
						UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
31		PER BOX	100 PER BOX	QUA37855	ENVELOPES, CLASP, 6 X 9 KFT 28# QUA37855	5.19	25.95	4.91	24.55
32		PER BOX	100 PER BOX	QUA37863	ENVELOPES, CLASP, 6.5 X 9.5 QUA37863	5.29	26.45	6.31	31.55
33		PER BOX	100 PER BOX	QUA37893	ENVELOPES, CLASP, 9 1/2 X 12 1/2 QUA37893	5.49	27.45	8.34	41.70
34		PER BOX	100 PER BOX	QUA37897	ENVELOPES, CLASP, 10 X 13 QUA37897	7.69	38.45	5.47	27.35
35		PER BOX	100 PER BOX	QUA37910	ENVELOPES, CLASP, 12 X 15 1/2 QUA37910	10.95	54.75	9.53	47.65
36		PER BOX	250 PER BOX	UNV-44104	ENVELOPES, CATALOG WHITE, 9 X 12 UNV-44104	10.99	54.95	26.29	131.45
37		PER BOX	100 PER BOX	QUA-41488	ENVELOPES, CAT 9 X 12, WE 24# QUA-41488	8.99	44.95	11.20	56.00
39		PER BOX	100 PER BOX	QUA-50562	ENVELOPES, COIN, #5-1/2, 26# QUA-50562	13.99	69.95	2.00	10.00
40									
41					GEM CLIPS/ BINDER CLIPS				
42		PER BOX	100 PER BOX	UNV-72210	GEM CLIPS, REGULAR UNV-72210	0.20	2.00	0.05	0.50
43		PER BOX	100 PER BOX	UNV-72220	GEM CLIPS, JUMBO UNV-72220	0.69	6.90	0.15	1.50
44		PER BOX	12 PER BOX	UNV-10200	BINDER CLIPS, SMALL UNV-10200	0.49	4.90	0.09	0.90
45		PER BOX	12 PER BOX	UNV-10210	BINDER CLIPS, MED UNV-10210	0.99	9.90	0.23	2.30
46		PER BOX	12 PER BOX	UNV-10220	BINDER CLIPS, LRG UNV-10220	2.19	21.90	0.85	6.50
47									
48					HIGHLIGHTERS				
49		PER BOX	12 PER BOX		HIGHLIGHTER PEN, SANFORD MAJOR ACCENT,	2.89			
50		PER BOX	1	FAB64326	ALL COLORS & FLUORESCENT FAB64326	2.89	2.89	1.94	1.94
51		PER BOX	12 PER BOX	UNV-08851	HIGHLIGHTER PEN, UNV-08851 POCKET SIZE	2.89	28.90	6.94	69.40
52					ALL COLORS & FLUORESCENT				
53		PER BOX	12 PER BOX		HIGHLIGHTER PEN, BIC BRITELINER BIC-BL11-ALL COLORS	3.69	184.50	2.40	120.00
54		PER PACK	6 PACK	AVE-23565	HIGHLIGHTER, MIXED COLORS AVE-23565	0.99	19.80	1.26	25.20
55		PER BOX	12 PER BOX	FAB-64324	HIGHLIGHTER, EBERHARD FABER, FLUOR YELL FAB-64324	2.19	109.50	1.94	97.00
56									
57					FILE FOLDERS / JACKETS / POCKETS				
58		PER BOX	100 PER BOX	UNV-72500	FILE JACKETS, FLAT, LEGAL UNV-72500	8.95	89.50	37.11	371.10
59		PER BOX	25 PER BOX	UNV-15161	FILE POCKETS, 3 1/2" EXPANSION, LEGAL, UNV-15161	11.29	112.90	26.89	268.90
60		PER BOX	25 PER BOX	UNV-74300	FILE POCKETS, 1 1/2" EXPANSION, LTR UNV-74300	7.19	71.90	14.27	142.70
61		PER BOX	25 PER BOX	UNV-15343	FILE POCKETS, 3 1/2" EXPANSION, LTR UNV-15343	7.29	72.90	12.79	127.90
62		PER BOX	100 PER BOX	SMD24109	FILE FOLDERS, END TAB, LETTER, NO ET 150L SMD24109	14.29	714.50	18.81	940.50
63		PER BOX	100 PER BOX	SMD24100	FILE FOLDERS, END TAB, LETTER STR CUT SHF SMD24100	14.79	739.50	16.44	822.00
64		PER BOX	25 PER BOX	SMD-75124	FILE FOLDERS, END TAB, LTR, EXPANDABLE SMD-75124	29.00	1,450.00	37.29	1,864.50
65		PER BOX	25 PER BOX	SMD75114	FILE FOLDERS, END TAB, LETTER EXP SMD75114	19.99	999.50	29.99	1,499.50
		PER BOX	50 PER BOX	SMD 74805	FILE FOLDERS, 3 1/2" EXP	29.80	29.80	77.00	77.00
		PER BOX	25 PER BOX	SMD 74224	FILE FOLDERS 3 1/2" EXP LEGAL	29.99	29.99	26.89	26.89
66		PER BOX	100 PER BOX	SMD2-150L/SMD10310	FILE FOLDERS, STRAIGHT CUT TAB, LTR, SMD2-150L/SMD10310	8.99	89.90	13.39	133.90
67		PER BOX	100 PER BOX	UNV-12113	FILE FOLDERS, LETTER, 1/3 CUT UNV-12113	6.99	69.90	5.18	51.80
68		PER BOX	100 PER BOX	UNV-15113	FILE FOLDERS, LEGAL, 1/3 CUT UNV-15113	7.00	70.00	8.22	82.20
69		PER BOX	100 PER BOX	UNV-10521	FILE FOLDERS, LEGAL, COLOR, 1/3 CUT UNV-10521	6.99	69.90	22.46	224.60
70		PER BOX	100 PER BOX	UNV-10501	FILE FOLDERS, LETTER, COLOR, 1/3 CUT UNV-10501	6.99	69.90	13.92	139.20

ITEM #	DESCRIPTION	PRODUCT #	UNITS	LIST COST	EST QTY PURCHAS ED	GCOP		OFFICE DEPOT	
						UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
71	FILE FOLDERS, PLI-TABS, LETTER, SMD-24109	SMD-24109	100 PER BOX	PER BOX	10	14.29	142.90	18.81	188.10
72	FILE FOLDERS, LETTER RED PRESSBOARD -UNV10315	UNV10315	EACH	EACH	10	1.69	16.90	2.49	24.90
73	FILE FOLDERS, INTERIOR LEGAL, ESS-43501 ALL COLORS	ESS-43501	100 PER BOX	PER BOX	10	1.99	19.90	46.69	466.90
74	FILE FOLDERS, SMD 17043-BLUE	SMD 17043	100 PER BOX	PER BOX	10	6.29	62.90	22.46	224.60
75	FILE FOLDERS, SMD 17743-RED	SMD 17743	100 PER BOX	PER BOX	10	6.29	62.90	22.46	224.60
76	FILE FOLDERS, UNV 16162-GREEN	UNV 16162	100 PER BOX	PER BOX	10	6.29	62.90	16.98	169.80
77	FILE FOLDERS, CENTER TAB, UNV 15122	UNV 15122	100 PER BOX	PER BOX	10	6.22	62.20	18.89	188.90
78	FILE FOLDERS, SMD 15332	SMD 15332	100 PER BOX	PER BOX	10	6.79	67.90	18.89	188.90
79	FILE FOLDERS, END TAB, SMD-27134	SMD-27134	100 PER BOX	PER BOX	10	13.20	132.00	41.09	410.90
80	FOLDER, LEGAL, 2 DIV, W/FASTENER, ACC16046, ALL COLORS	ACC16046	10 PER BOX	PER BOX	10	12.99	129.90	40.85	408.50
81	FILE JACKET, PERSONNEL RECORD, MANLIA, 1 1/2		25 PER PK	PER PK	5	4.29	-	-	-
82	DOUBLE TOP, QUALITY PARK QUA-69998	QUA-69998	100 PER BOX	PER BOX	1	4.29	4.29	20.61	20.61
83	FILE JACKET, 1", PERSONNEL RECORD, MANLIA,		100 PER BOX	PER BOX	5	49.99	-	-	-
84	DOUBLE TOP, QUALITY PARK 69-999	69-999	1		1	49.99	49.99	55.85	55.85
85	FILE JACKET, 2", DOUBLE TOP, MANLIA, SMD-76560	SMD-76560	50 PER PK	PER PK	5	9.99	9.99	33.24	166.20
86	FILE FOLDER, MEDICAL RECORD FILES, QUA 69-994	QUA 69-994	20 PER BOX	PER BOX	5	NB	-	43.99	-
87									
88	FILE FASTENERS								
89	FILE FASTENER , TWO PIECE, 2 X 2 3/4, UNV81002	UNV81002	50 PER BOX	BOX	5	0.89	-	3.17	-
90	FILE FASTENER, TWO PIECE, 1 X 2 3/4, OIC-99851	OIC-99851	50 PER BOX	BOX	5	0.42	2.10	2.81	14.05
91	FILE FASTENER, PRONG BASE ONLY, 1 X 2 3/4, OIC-99853	OIC-99853	100 PER BOX	BOX	5	0.42	2.10	3.48	17.40
92	FILE FASTENER, PRONG BASE ONLY, 2 X 2 3/4, UNV81012	UNV81012	100 PER BOX	BOX	5	1.00	5.00	0.75	3.75
93									
94	HANGING FILES								
95	HANGING FILES, 1/5 CUT, UNV-14215 STANDARD, LEGAL	UNV-14215	25 PER BOX	PER BOX	20	6.29	-	5.57	111.40
96	HANGING FILES, 1/5 CUT, UNV-14216/1718-ALL COLOR, LEGAL	UNV-14216/1718	25 PER BOX	PER BOX	20	7.29	145.80	14.99	299.80
97	HANGING FILES, 1/5 CUT, UNV-14115 STANDARD, LETTER	UNV-14115	25 PER BOX	PER BOX	20	5.99	119.80	4.18	83.60
98	HANGING FILES, 1/5 CUT, UNV-14116 COLOR, LETTER	UNV-14116	25 PER BOX	PER BOX	10	6.99	69.90	11.49	114.90
99	HANGING FILES, 1/5 CUT, STANDARD, LEGAL, UNV-14152	UNV-14152	25 PER BOX	PER BOX	20	6.29	125.80	25.13	502.60
100	2" BOX BOTTOM, PENDAFLEX 4153X2	4153X2	1		1	6.29	6.29	25.13	25.13
101	HANGING FILES, 1 3/4" BOX BOTTOM SMD-64318	SMD-64318	25 PER BOX	PER BOX	5	24.20	121.00	144.99	724.95
102	HANGING FILES, 3" BOX BOTTOM SMD-64320	SMD-64320	10 PER BOX	PER BOX	5	14.20	71.00	33.99	169.95
103	HANGING FILES, LEGAL OXFORD ESS-93502/45 ALL COLORS	ESS-93502/45	25 PER BOX	PER BOX	5	21.99	109.95	14.99	74.95
104									
105									
106	INDEX TABS								
107	INDEX, RING BINDER, 5- 2" TABS, COLOR UNV20830	UNV20830	5 TABS PER SET	PER SET	10	0.22	2.20	0.19	1.90
108	INDEX, RING BINDER, 5-2" TABS, CLEAR, SPR #21351 BSN #2001 SPR 21351	UNV-20840	8 TABS PER SET	PER SET	1	0.22	0.22	0.28	0.28
109	INDEX, RING BINDER, 8 TAB COLOR UNV-20840	UNV-20840	8 TABS PER SET	PER SET	5	0.24	1.20	0.45	2.25
109	INDEX, RING BINDER, 8 TAB CLEAR UNV-20841	UNV-20841	8 TABS PER SET	PER SET	5	0.24	1.20	0.28	1.40
110	INDEX, RING BINDER, MONTHLY UNV-95110	UNV-95110	6 TABS PER SET PER SET	PER SET	5	1.09	5.45	1.74	8.70

ITEM #	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHAS ED	GCOP		OFFICE DEPOT	
						UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
111	TAB INSERTS-AVE 16241 2" CLEAR W/PRINTABLE LABEL	AVE-16241			1	4.99	4.99	4.45	4.45
112	LABELS								
113	LABELS, INKJET, MACO ML3025 1X2 5/8, WHITE	MACO ML3025	25 SHEETS/ BOX	PER BOX	5	2.69	13.45	0.11	0.55
114	LABELS, INKJET, AVERY 8660 1X2 5/8, CLEAR	AVERY 8660	750 PER BOX	PER BOX	5	9.99	49.95	16.21	81.05
115	LABELS, INKJET, AVERY 8662 1 1/3 X 4, CLEAR	AVERY 8662	350 PER BOX	PER BOX	5	9.99	49.95	16.21	81.05
116	LABELS, INKJET, AVERY 8663 2 X 4, CLEAR	AVERY 8663	250 PER BOX	PER BOX	5	6.79	33.95	16.21	81.05
117	LABELS, AVE MAILING	AVERY 8163			1	2.29	2.29	6.88	6.88
118	LABELS, LASER, AVERY 6879	AVERY 6879	300 PER PK	PER PK	5	4.42	22.10	16.67	83.35
119	LABELS, FILE FOLDER AVE-8366	AVE-8366			5	13.99	69.95	13.11	65.55
120	LABELS, FILING AVE 5366 (1500)	AVE 5366	1500 PER PK	PER PK	1	19.99	19.99	37.79	37.79
121	LABELS, AVE 5261	AVE 5261			1	3.19	3.19	7.08	7.08
122	LABELS, COPIER/ADDRESS, MACO M5351	MACO M5351	3300 PER BOX	PER BOX	5	2.99	14.95	18.81	94.05
123	LABELS, FILE FOLDER, COLOR, MACO FFL1	MACO FFL1	248 PER BOX	PER BOX	5	0.62	3.10	1.53	7.65
124	LABELS, COMPUTER, 7/16 X 3 1/2, AVE 4027	AVE 4027	5000 PER BOX	PER BOX	20	0.99	19.80	26.22	524.40
125	LABELS, CLEAR LASER, 1 X 2 5/8, MACO ML4000	MACO ML4000	1500 PER BOX	PER BOX	5	7.29	36.45	30.91	154.55
126	LABELS, LASER FILE FOLDER WHITE MACO MLF-F3	MACO MLF-F3	1500 PER BOX	PER BOX	5	0.62	3.10	26.28	131.40
127	LABELS, LASER FILE FOLDER AVE-5261	AVE-5261	500 PER PK	PER PK	5	6.99	34.95	7.08	35.40
128	LABELS, LASER PRINTER 750 LABELS UNV-80101	UNV-80101	750 PER PK	PER PACK	5	2.19	10.95	1.43	7.15
129	LABELS, DOT MATRIX, 1 7/16X4, WHITE AVE30721	AVE30721	5000 PER BOX	PER BOX	5	6.19	30.95	33.89	169.45
130	LABEL, DOT MATRIX, 15/16 X 3, WHITE AVE30720	AVE30720	5000 PER BOX	PER BOX	5	4.20	21.00	25.89	129.45
131	KROY LABEL TAPE, KRY... ALL COLORS		CARTRIDGE	EACH	10	6.19		NA	
132	TAPE CARTRIDGE BRT-TZ-131 ONLY	BRT-TZ-131 ONLY	EACH	EACH	5	11.99	59.95	9.66	48.30
133	TAPE CARTRIDGE BRT-TZ-231 ONLY	BRT-TZ-231 ONLY	EACH	EACH	5	11.99	59.95	8.87	44.35
134	LABELING SYSTEM SMEAD VIEWABLES 100 REFILL SUPP 6491 SMD 64910	6491 SMD 64910			1	24.99	24.99	16.31	16.31
135	LABELING SYSTEM SMEAD VIEWABLES 160 LABELS 64915 SMD 64915	SMD 64915			1	3.69	3.69	9.58	9.58
136	LABELING SYS SMEAD VIEWABLES 100 CLEAR LABEL PROTECTORS 67600	67600			1	1.99	1.99	3.21	3.21
137									
138									
139	NOTEPADS/ COLUMNAR PADS								
140	COLUMNAR PAD, 4 COLUMN, WLJ G7504	WLJ G7504	EACH	EACH	10			3.60	3.60
141	COLUMNAR PAD, 6 COLUMN, WLJ G7206	WLJ G7206	EACH	EACH	10			3.60	3.60
142	FAX NOTE W/DISP 1 1/2 X2 (MMMC311F)	MMMC311F	EACH	EACH	10			NA	
143	FAX NOTE REFILL 1 1/2 X 2 (MMMR7673)	MMMR7673	6 PADS/PKG	PER PKG	20			NA	
144	SCRATCH PADS, 4 X 6 UNV-35614	UNV-35614	12 PADS/ PKG	PER PACK	5	2.19	10.95	3.52	17.60
145	SCRATCH PADS, 5 X 8 UNV-35615	UNV-35615	12 PADS/ PKG	PER PACK	5	3.19	15.95	6.96	34.80
146	STENO PADS, UNV-76620	UNV-76620	EACH	EACH	10	1.09	10.90	0.56	5.60
147	LEGAL PAD, LEGAL, ALL COLOR RIV BRAND CANARY & WHITE		12 PADS/ PKG	PER PACK	10	9.99	99.90	12.18	121.80
148	LEGAL PAD, LETTER, ALL COLOR RIV BRAND CANARY & WHITE		12 PADS/ PKG	PER PACK	10	8.99	89.90	7.32	73.20
149	LEGAL PAD, JR., ALL COLOR RIV BRAND CANARY & WHITE		12 PADS/ PKG	PER PACK	10	6.99	69.90	6.46	64.60

ITEM #	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHAS ED	GCOP		OFFICE DEPOT	
						UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
150									
151	PAPER								
152	PAPER, MINUTE BOOK WEY 8528	WEY 8528		PER CART	3	8.99	26.97	60.28	180.84
153	PARCHMENT PAPER, 25% COTTON 24 #		500 PER REAM	PER REAM	5	10.90	54.50	13.22	66.10
154	PAPER, PREMIUM, 24 LB 90+ BRIGHTNESS, WHITE HAM-104604	HAM-104604	500 PER REAM	REAM	50	4.99	249.50	5.72	286.00
155	PAPER, LASERJET, 32LB 98+ BRIGHTNESS, WHITE HPU1132	HPU1132	500 PER REAM	REAM	10	6.00	60.00	11.74	117.40
156	PAPER, BOND, W20 WORLD BOND	W20	500 PER REAM	PER REAM	10	6.19		NA	
157	PAPER, MATTE COATED, 8 1/2X11, HEWS1634Y 24 LB 90+BR	HEWS1634Y	200 PER REAM	REAM	5	3.19	15.95	20.48	102.40
158	PAPER, GLOSSY, HP PREM INKJET, HPC3836A	HPC3836A	REAM	REAM	5	3.22	16.10	215.90	1,079.50
159	PAPER, COPY, 8 1/2 X 11, 20 LB		10 REAMS/CASE	PER CASE	200	32.00	6,400.00	36.12	7,224.00
160	PAPER, NAVIGATOR PLATINUM OFFICE MULTIPURPOSE PAPER SNANPL11245R		5 REAMS/CASE	PER CASE	1	34.95	34.95	30.25	30.25
161	PAPER, COPY, 8 1/2 X 11, 20 LB, XEROX ONLY	XEROX ONLY	10 REAMS/CASE	PER CASE	20	32.25	645.00	40.11	802.20
162	PAPER, COMPUTER, 9 1/2 X 11, 20 LB - NO PERF, UNV-15802	UNV-15802	PER CARTON	PER CART	1	21.99	21.99	23.65	23.65
163	PAPER, COMPUTER, 9 1/2 X 11, 20 LB - PERF, UNV-15807	UNV-15807	PER CARTON	PER CART	1	18.99	18.99	26.82	26.82
164	ALL PAPER IS 8 1/2 X 11 UNLESS OTHERWISE SPECIFIED				1				
165									
166									
167	PENS / PENCILS/ ERASERS/MARKERS								
168	PEN, PILOT, EXPLORER PIL35363	PIL35363	12 PER BOX	PER BOX	5	NB		7.34	
169	PEN, RUBL, P700, GELINK, FN,BK PIL-38000 SERIES 38610	PIL-38000-38610	12 PER BOX	PER BOX	20	11.99	239.80	12.00	240.00
170	PEN, RUBL, P500, GELINK, XFN, PIL-38000 SERIES 38600	PIL-38000-38600	12 PER BOX	PER BOX	20	11.99	239.80	12.00	240.00
171	PEN, RUBL, HYBRID GELGRP, VL PEN-K116-A	PEN-K116-A	12 PER BOX	PER BOX	10	NB		12.89	
172	PEN, REFILL, F/HYBRID FINE BLK PEN-KF6-A	PEN-KF6-A	EACH	EACH	20	0.22	4.40	1.29	25.80
173	PEN, PENTEL, RSVF PEN-BK90-ALL COLORS	BK90-ALL COLORS	12 PER BOX	EACH BO	5	3.19	15.95	4.90	24.50
174	PEN, BIC ROLLER BALL, RM 11, ALL BIC REM11BK	BIC REM11BK	12 PER BOX	PER BOX	5	NB		7.34	
175	PEN, BIC, SOFTFEEL BIC 13101	BIC 13101	12 PER BOX	PER BOX	5	NB		3.99	
176	PEN, ROUNDSTIC, MEDIUM UNV-27410	UNV-27410	12 PER BOX	PER BOX	5	0.79	3.95	0.40	2.00
177	PEN, UNIBALL, DELUXE SAN60052	SAN60052	12 PER BOX	PER BOX	5	12.00	60.00	21.00	105.00
178	PEN, UNIBALL, ONYX UNV-29010	UNV-29010	12 PER BOX	PER BOX	5	1.99	9.95	7.99	39.95
179	PEN, UNIBALL, MICRO, ALL COLORS SAN60101	SAN60101	12 PER BOX	PER BOX	20	4.14	82.80	8.00	160.00
180	PEN, UNIBALL, METAL ROLLER MICRO ALL COLORS SAN60151	SAN60151	12 PER BOX	PER BOX	5	4.14	20.70	8.00	40.00
181	PEN, UNI BALL VISION FINE BLACK	SAN 60126	12 PER BOX	PER BOX	1	7.19	7.19	12.94	12.94
182	PEN, UNIBALL, ONYX, MICRO - ALL COLORS SAN-60040	SAN-60040	12 PER BOX	PER BOX	5	2.59	13.45	7.34	36.70
183	PEN, UNIBALL, GRIP MICRO-ALL COLORS SAN-60704	SAN-60704	12 PER BOX	PER BOX	5	6.49	32.45	14.07	70.35
184	PEN, PAPERMATE STICK, ALL PAP33611/33711/33811	PAP33611/33711/33811	12 PER BOX	PER BOX	5	1.19	5.95	0.83	4.15
185	PEN, FLEXGRIP, ALL UNV-15610	UNV-15610	12 PER BOX	PER BOX	5	1.59	8.45	1.10	5.50
186	PEN, PAPERMATE DYNAGRIP RETRACTABLE, 87301	87301	EACH	EACH	5	NB		0.32	
187	PEN, FLAIR, ALL FAB-61011	FAB-61011	12 PER BOX	PER BOX	5	NB		6.85	
188	PEN, PILOT G2-05 SERIES PIL-31002/006-ALL COLORS	PIL-31002/006	12 PER BOX	PER BOX	5	12.99	64.95	13.53	67.65
189	PEN, PILOT PRECISE, V-5, V-7, ALL PIL35334	PIL35334	12 PER BOX	PER BOX	5	14.99	74.95	12.27	61.35
190	PEN, PILOT PRECISE GEL ROLLERBALL BLUE	PIL38611	12 PER BOX	PER BOX	1	14.99	14.99	12.00	12.00

ITEM #	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHAS ED	GCOP		OFFICE DEPOT	
						UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
191	PEN, PILOT PRECISE GEL ROLLERBALL BLACK	PIL38610	12 PER BOX	PER BOX	1	14.99	14.99	12.00	12.00
192	PEN, PILOT PRECISE GEL ROLLERBALL RED	PIL38612	12 PER BOX	PER BOX	1	14.99	14.99	12.00	12.00
193	PEN, PILOT EASY TOUCH RETRACTABLE PENCIL	PIL32210	12 PER BOX	PER BOX	5	8.99	44.95	11.24	56.20
194	PEN, PENTEL ENERGEL ALL COLORS BLN15BP4A	17259	12 PER BOX	PER BOX	1	NB		26.99	
195	PEN, BIC CLICKSTICK MED ALL COLORS	BLN15BP4A	17259	PER BOX	1			4.76	4.76
196	PEN, BIC CLICKSTICK MED BLACK				1			4.76	4.76
197	PEN, CORRECTION, LIQUID PAPER, LP562-01	LP562-01	EACH	EACH	5	0.29	1.45	1.52	7.60
198	PEN, GEL ROLLERS, MEDIUM, BLU/BLK/RED PENK105A	PENK105A	12 PER BOX	PER BOX	10	MB		5.63	
199	PEN, CORRECTION, PENTEL, LIQ PAPER PEN UNV75510	UNV75510	EACH	EACH	5	NB		1.74	
200	PENTAL CLASSIC DELUXE, MECHANICAL PENCIL PENS55	PENS55	EACH	EACH	5			0.29	1.45
201	PENCILS, #2 UNV-55400	UNV-55400	12 PER BOX	PER BOX	5		0.42	0.29	1.45
202	PENCIL LEAD, MECHANICAL, 5MM PENC505-HB	PENC505-HB	12 PER BOX	PER BOX	5		0.64	0.27	1.35
203	ERASER, PANTEL CLICK PEN-ZE21B	PEN-ZE21B	12 TUBES/ BOX	PER BOX	5		2.90	1.03	5.15
204	ERASER REFILL, PANTEL CLICK PEN-ZER-2	PEN-ZER-2	EACH	EACH	5	NB		0.91	
205	MARKER, MARKSALOT, LRT, BLK, UNV-07051	UNV-07051	2 PER PACK	PER PACK	5		0.49	0.90	4.50
206	MARKER, PERMANENT KING SIZE SAN-150001	SAN-150001	EACH	EACH	5		0.29	0.23	1.15
207	MARKER, SHARPIE, FINE PT- SAN-30001 ALL COLORS	SAN-30001	EACH	EACH	5		0.69	0.66	3.30
208	MARKER, SHARPIE, X-FINE, RD SAN-35002	SAN-35002	12 PER BOX	PER BOX	5		8.99	5.09	25.45
209	MARKER, SHARPIE, X-FINE, RD SAN-35002	SAN-35002	EACH	EACH	5		0.75	0.67	3.35
210	MARKER, DRY ERASE - 8 COLORS SAN-80078	SAN-80078	8 PER BOX	PER BOX	5		3.99	5.24	26.20
211	MARKER, DRY ERASE SAN-81850	SAN-81850	50 PER DISP	PER DISPI	5		4.99	5.37	26.85
212	CLEANER, DRY ERASE SAN-81803B	SAN-81803B	EACH	EACH BOT	5		1.89	1.28	6.40
213	MARKER, SHARPIE, ULTRAFIN, BK SAN-37001	BK SAN-37001	EACH	EACH	5		0.75	0.64	3.20
214	POST-IT NOTES / FLAG POST-IT								
215	POST-IT NOTES, 4X6, ALL COLORS MMM660BE	MMM660BE	12 PADS/ PKG	PER PAD	20		0.67	28.49	569.80
216	POST-IT NOTES, 3 X 3 ALL COLORS UNV-35668	UNV-35668	12 PADS/ PKG	PER PACK	20		2.19	2.78	55.60
217	POST-IT NOTES, 2 X 3, ALL COLORS MMM6569	MMM6569	12 PADS/ PKG	PER PACK	20		1.39	NA	
218	POST-IT NOTES, 1 1/2 X 2 ALL COLORS MMM6539	MMM6539	12 PADS/ PKG	PER PACK	20		1.06	3.86	77.20
219	POST-IT NOTES, 3 X 3 NEON 654-5PK	654-5PK	12 PADS/ PKG	PER PACK	10		2.69	11.24	112.40
220	POST-IT NOTES, 2 X 3, NEON MMM656-AN	MMM656-AN	12 PADS/ PKG	PER PACK	10		2.62	11.24	112.40
221	POST-IT NOTES 3 X 5 ALL COLORS		12 PADS/ PKG	PER PACK	1		4.69	17.11	17.11
222	POST-IT NOTE PAD X-LGE RULED 4 X 4 MMM-675-YL	MMM-675-YL	12 PADS/ PKG	PER PACK	20		2.19	4.89	97.80
223	POST-IT NOTES, 1 1/2 X 2 NEON MMM653-AN	MMM653-AN	12 PADS/ PKG	PER PACK	10		2.40	5.76	57.60
224	FLAG, TAPE, POST-IT, OE 50EA, MMM-680-4 ALL COLORS	MMM-680-4	PACKAGE	PER PACK	10		3.70	3.43	34.30
225	FLAG, TAPE, POST-IT, YW 50EA, MMM-680-5 ALL COLORS	MMM-680-5	PACKAGE	PER PACK	10		3.70	4.05	40.50
226	POST-IT ARROW FLAG-PLEASE SIGN- MMM-684-RDISH	MMM-684-RDISH	80 PER DISP	PER DISP	10		1.99	3.02	30.20
227	POST-IT MESSAGE FLAGS-SIGN HERE-MMM680-9	MMM680-9			1		3.70	4.64	4.64
228									
229									
230	PRINTER/ FAX / OFFICE EQUIPMENT SUPPLIES / CARTRIDGES (if item is no longer available please list - NA or Special Order- SO in Comment Section)								
231	CARTRIDGE, CANON BJC 200 / 210 CNM-BC02	CNM-BC02	EACH	EACH - BL	3		2.09	29.39	88.17

ITEM #	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHAS ED	GCOP		OFFICE DEPOT	
						UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
232	CNMBC-05	CNMBC-05				2.19		NA	
233	CARTRIDGE,HP DSKJET/HP820/890/722C/C-1823 HEW51645A	HEW51645A	EACH	/	3	2.12	21.20	27.21	272.10
234	HEW51641A	HEW51641A	EACH		10	1.99	19.90	35.17	351.70
235	HEW C-1823D	HEW C-1823D	EACH		1	1.62	1.62	32.06	32.06
236	CARTRIDGE, HP 672C HEW51629A	HEW51629A	EACH	/	10	1.33	13.30	25.73	257.30
237	HEW51649A	HEW51649A	EACH		10	1.39	13.90	29.02	290.20
238	CARTRIDGE, HP R40/R60 C-1823D	C-1823D	EACH		10	1.62	16.20	32.06	320.60
239	CARTRIDGE, HP 692C HEW51629A	HEW51629A	EACH		3	1.33	3.99	25.73	77.19
240	CARTRIDGE, CANON B540 FAX (PD) CNM BX3	CNM BX3	EACH		5	1.44	7.20	22.99	114.95
241	CARTRIDGE, CANNON FAX /MODEL #8740- BC21-E	BC21-E	EACH		5	1.39	6.95	5.40	27.00
242	CARTRIDGE, EPSON C60 PRINTER, BLK #T028 ONLY	BLK #T028 ONLY	EACH		5	6.99	34.95	34.09	170.45
243	CARTRIDGE, EPSON C60 PRINTER, COLOR #T029 ONLY	COLOR #T029 ONLY	EACH		5	6.99	34.95	34.09	170.45
244	CARTRIDGE, EPSON 740 PRINTER, COLOR #S020191 ONLY	COLOR #S020191 ONLY	EACH		5	6.79			
245	CARTRIDGE, EPSON 740 PRINTER, BLK #S020189 ONLY	BLK #S020189 ONLY	EACH		5	2.60			
246	CARTRIDGE, EPSON-T0321/22/23/24	TO321/22/23/24	EACH		5	2.60	13.00	30.13	150.65
247	CARTRIDGE, LEXMARK T522-12A6835	T522-12A6835	EACH		5	44.00	220.00	330.83	1,654.15
248	CARTRIDGE, EPS-TOO8201 ONLY	EPS-TOO8201 ONLY	EACH		3	2.99	8.97	17.42	52.26
249	CARTRIDGE, EPS-TOO7201 ONLY	EPS-TOO7201 ONLY	EACH		5	2.69	13.45	21.39	106.95
250	CARTRIDGE, EPSON LX300 NUK-BM152	NUK-BM152	EACH		5	0.62	3.10	5.29	26.45
251	CARTRIDGE, BROTHER 2800 SERIES FAX #BRT-TN250 ONLY	BRT-TN250 ONLY	EACH		5	11.99	59.95	27.08	135.40
252	CARTRIDGE, BROTHER 1270 FAX, PC201 (PW) NUK-B398	NUK-B398	EACH		5	2.62	13.10	11.21	56.05
253	CARTRIDGE, HEWLETT PACKARD DESKJET 932C, HP C6678D-HP 516 HP C6678D-HP 516A/EACH	HP C6678D-HP 516 HP C6678D-HP 516A/EACH	EACH		5	34.95	174.75	27.21	136.05
254	CARTRIDGE, HP DESKJET 640C-HP C6614D	HP C6614D	EACH		5				
255	CARTRIDGE, PRINT HP C6614D, BLK	C6614D, BLK	EACH		5				
256	CARTRIDGE, PRINT HEW C5010A HP ONLY	HEW C5010A HP ON EACH	EACH		5				
257	CARTRIDGE, PRINT HEW C5011A HP ONLY	HEW C5011A HP ON EACH	EACH		5				
258	CARTRIDGE, HP LASERJET 1100 - HP C4092A	HP C4092A	EACH		5	11.60	58.00	56.38	281.90
259	CARTRIDGE, HP 4500 PRINTER- C4191A/92A/93A/94A	C4191A/92A/93A/94A	EACH		10	49.00	490.00	107.99	1,079.90
260	CARTRIDGE, HP OFFICEJET - HPC5011A-C5010A	HPC5011A-C5010A	EACH		5			24.71	
261	CARTRIDGE, HP 98-BLACK HP 6310	HP 98-BLACK	EACH		1	2.99	2.99	20.91	20.91
262	CARTRIDGE, HP 95-COLOR HP 6310	HP 95-COLOR	EACH		1	2.19	2.19	25.00	25.00
263	CARTRIDGE LASERJET , Q5949	Q5949	EACH		1	29.99	29.99	73.88	73.88
264	CARTRIDGE, HP LASER JET 2550-Q3960A-BLK HP ONLY	Q3960A-BLK	EACH		1	99.00	99.00	86.81	86.81
265	Q3962A-YELLOW/Q3961A-BLUE/Q3963A-MAGEN Q3961A/Q3962A/Q3963A	Q3961A/Q3962A/Q3963A	EACH		1	36.00	36.00	104.72	104.72
266	CARTRIDGE, HP14 C5011DN BLACK	C5011DN BLACK	EACH		1	1.99	1.99	18.52	18.52
267	C5010D TRI-COLOR	C5010D TRI-COLOR	EACH		1	1.99	1.99	24.71	24.71
268	CARTRIDGE, HP 7210 ALL-IN-ONE/HP C8767WN (96) BLACK HP C8767WN (96) BLACK	HP C8767WN (96) BLACK	EACH		1	32.99	32.99	31.90	31.90
269	C9363WN (97) TRI COLOR	C9363WN (97) TRI COLOR	EACH		1	39.95	39.95	34.41	34.41
270	CARTRIDGE, HP 88 HEW C9386AN/C9387AN/C9388AN	HEW C9386AN/C9387AN/C9388AN	EACH		1	15.95	15.95	13.27	13.27
271	CARTRIDGE, HP XL HEW C9396AN/XL BLACK	C9396AN BLK	EACH		1	39.95	39.95	39.10	39.10
272	CARTRIDGE, HP88 HEW CC606FN COMBO PACK	HEW CC606FN COMBO PACK	EACH		1	46.95	46.95	43.95	43.95

DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHAS ED	GCOP UNIT COST	GCOP EXTENDED COST	OFFICE DEPOT UNIT COST	OFFICE DEPOT EXTENDED COST
273 CARTRIDGE, HP 02 HEW C8721WN BLACK		EACH		1	19.99	19.99	18.64	18.64
274 CARTRIDGE, HP 02 HEW C8771WN/8772/8773/8774/8775				1	12.99	12.99	9.10	9.10
275 CARTRIDGE, HP 02 HEW CC604FN COMBO PACK				1	54.95	54.95	46.28	46.28
276 CARTRIDGE, CANON 5 CNMPG15BK BLACK				1	0.89	0.89	13.20	13.20
277 CARTRIDGE, CANON 5 CNMCL18BK BLACK				1	0.89	0.89	NA	NA
278 CARTRIDGE, CANON 8 CNMCL18C/18Y/18M				1	0.99	0.99	NA	NA
279 CARTRIDGE, CANON 8 CNMCL184PK COMBO PACK				1	0.99	0.99	NA	NA
280 CARTRIDGE, HP LASER JET HEW Q2613A BLACK				1	19.80	19.80	73.09	73.09
281 CARTRIDGE, HP 3005 Q7551A 51A	Q7551A	EACH		1	31.95	31.95	121.76	121.76
282 CARTRIDGE, HP 2025 BLACK AND ALL COLORS HP ONLY				1			NA	NA
283 CARTRIDGE, HP 8600 BLACK AND ALL COLORS HP ONLY				1			NA	NA
284								
285 RECEIPTS								
286 RECEIPTS, MONEY 2 PART, RED 8C806 8L806	8C806 8L806	EACH		5	4.29	4.29	NA	NA
287 RECEIPT, WCROTC	WCROTC	EACH		1	4.60	4.60	NA	NA
288 RECEIPTS, LEDGER, 10 X 6 5/8, WLOTC	WLOTC	EACH		1	3.10	3.10	NA	NA
289								
290 RIBBONS-CALCULATOR/PRINTER/TYPewriter								
291 RIBBON, CALCULATOR, NUK BR80C	NUK BR80C	6 PER BOX	EACH	5	1.02	5.10	1.26	6.30
292 RIBBON, IBM WHEELWRITER, NUK B192	NUK B192	6 PER BOX	EACH	5	1.09	5.45	10.49	52.45
293 RIBBON, LIFT OFF, IBM WHEELWRITER, NUK 192LT	NUK 192LT	6 PER BOX	EACH	5	1.16	5.80	6.79	33.95
294 RIBBON, BROTHER AX, EM SERIES, NUK B199	NUK B199	EACH	EACH	5	1.05	5.25	4.32	21.60
295 RIBBON, OKIDATA ML 390/391, NUK BM249	NUK BM249	6 PER BOX	EACH	1	2.05	2.05	12.49	12.49
296 RIBBON, OKIDATA NYL, MICRO 162, BLK, BM188	BLK, BM188	EACH	EACH	1	1.32	1.32	2.97	2.97
297 RIBBON, PANASONIC KX-P3696, PANASONIC ONLY PANKXP170	PANKXP170	EACH	EACH	5	1.96	9.80	11.69	58.45
298 RIBBON, CANON AP SERIES, B168 NUKB168	NUKB168	6 PER BOX	EACH	5	1.40	7.00	5.89	29.45
299 FAX RIBBON, TONER BROTHER 770 BRT-PC-302RF	BRT-PC-302RF	2 PER BOX	EACH BO	1	4.19	4.19	30.15	30.15
300 CORRECTING TAPE, SMITH CORONA "A" SERIES 12120	A' SERIES 12120	EACH	EACH	5			NA	NA
301 CORRECTING TAPE, LEXMARK, LEX-1337765	LEX-1337765	EACH	EACH	5	1.04	5.20	6.79	33.95
302								
303								
304								
305 TONER (If toner is no longer available please list - NA or Special Order - SO in Comment Section)								
306 TONER, HP LASER JET 11P PLUS VER-90993	VER-90993	EACH	EACH	3			NA	NA
307 TONER, HP LASER JET SERIES II NUK-LT72R	NUK-LT72R	EACH	EACH	3			NA	NA
308 TONER, HP LASERJET 6P/6PSE, HP C3903A VER-99172	VER-99172	EACH	EACH	3	6.29	18.87	95.51	286.53
309 TONER, HP LASERJET 4000 (PD) 92298A VER-90890	VER-90890	EACH	EACH	10	1.80	18.00	49.99	499.90
310 HP HEWC4127X	HP HEWC4127X	EACH	EACH	5	19.99	99.95	142.50	712.50
311 HP 51649G-COLOR CART	HP 51649G	EACH	EACH	5			29.02	145.10
312 HP C6614D-BLACK CART	HP C6614D	EACH	EACH	5	2.99	14.95	36.62	183.10
313 TONER, HP LASERJET 6L (PD) 3906A VER93474	VER93474	EACH	EACH	5	12.80	64.00	74.78	373.90

DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHAS ED	GCOP		OFFICE DEPOT	
					UNIT COST	EXTENDED COST	UNIT COST	EXTENDED COST
314 TONER, HP 940/G85 C6578d	C6578d	EACH	EACH	5	34.95	174.75	28.67	143.35
315								
316 TONER, HP DESKJET 845C HEW-C6615DN BLK	HEW-C6615DN BLK	EACH	EACH	5	2.19	10.95	26.13	130.65
317 TONER, HP DESKJET 845C HEW-C6625AN COLOR	HEW-C6625AN COLF	EACH	EACH	5	2.29	11.45	29.90	149.00
318 TONER, HP 4100 SERIES, HEW C8061X HP ONLY	HEW C8061X	EACH	EACH	20	39.00	780.00	127.51	2,550.20
319 TONER, HP LASERJET, C7115A	C7115A	EACH	EACH	5	16.95	84.75	58.60	293.00
320 TONER, HP 2550 SERIES, HP ONLY		EACH	EACH	4	89.00	356.00	86.81	347.24
321 TONER, HP LASERJET 2100, C4096A / HP2200	C4096A	EACH	EACH	20	29.99	599.80	93.84	1,876.80
322 TONER, HP LASERJET 1100, C4092A	C4092A	EACH	EACH	5	29.99	149.95	56.38	281.90
323 TONER, BROTHER FAX 900 NUKB390	NUKB390	EACH	EACH	5	6.29	31.45	26.46	132.30
324 TONER, FAX/PRINTER SHR-UX22BC SHR-UX27CC	SHR-UX22BC	EACH	EACH	5	1.69			
325								
326 TONER, MAGICOLOR, BLK 1710471-001	SHR-UX27CC	EACH	EACH	1	1.99			
327 TONER, MAGICOLOR, YELLOW 1710471-002	BLK 1710471-001	EACH	EACH	10	19.80			
328 TONER, MAGICOLOR MAGENTA 1710471-003	YELW 1710471-002	EACH	EACH	10	16.20			
329 TONER, MAGICOLOR CYAN 1710471-004	1710471-003	EACH	EACH	10	16.20			
330 TONER, HP5500-C9730A	1710471-004	EACH	EACH	10	16.20			
331 BLUE-C9731A MAGENTA-C9733A YELLOW-C9732A	1710471-004	EACH	EACH	1	32.00	32.00	216.79	216.79
332 TONER, HP DSKJET 450 HPC4192A	C9731A/C9732A/C9733A	EACH	EACH	1			304.00	304.00
333 C4193A-C4194A-C4195A	HPC4192A	EACH	EACH	1			124.00	124.00
334 TONER, MICR CC364ARMPCC HP 4515	C4193A/4194A/4195A	EACH	EACH	1			148.99	148.99
335							303.04	303.04
336								
337 STORAGE BOXES								
338 STORAGE BOXES, LETTER/LEGAL, UNV-95223	UNV-95223	12 PER CARTON	PER CART	5			12.88	12.88
339 STORAGE BOXES, PER-03315	PER-03315	EACH	EACH	5			4.03	4.03
340 STORAGE BOXES, LEGAL, ECONO, UNV-95221	UNV-95221	EACH	EACH	5			3.22	3.22
341 STORAGE BOXES, LETTER, TIE CLOSE, UNV-75120	UNV-75120	EACH	EACH	5			4.54	4.54
342 STORAGE BOXES, LEGAL, TIE CLOSE, UNV-75130	UNV-75130	EACH	EACH	5			4.54	4.54
343								
344 TABBIES								
345 LETTERS A-Z 91020 SERIES LAMINATED LETTERS								
346 71120 SERIES 71121 TABBIES ONLY	71121	PER PK	PER PK	5				
347 71020 SERIES 91121 TABBIES ONLY	91121	PER ROLL	PER ROLL	5				
348 PLAIN LETTERS SAME PRICE								
349								
350 NUMBERS 0-9								
351 NUMBERS 0-9 91000 SERIES 91100 TABBIES ONLY	91100 TABBIES ONL	PER BOX	PER RL	5				
352 YEARS 70280 SERIES 70200 TABBIES ONLY	70200 TABBIES ONL	PER BOX	PER RL	5				
353 MONTHS 70230 SERIES 70231 TABBIES ONLY	70231 TABBIES ONL	PER BOX	PER PK	1				
354								

DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHASED	GCOP UNIT COST	GCOP EXTENDED COST	OFFICE DEPOT UNIT COST	OFFICE DEPOT EXTENDED COST
TAPE- SCOTCH-MIMM / CASSETTES / DATA CARTRIDGES.....								
355 TAPE, 3/4" MAGIC, MMM 810 (ONLY) MMM6200341296	MMM6200341296	EACH	PER ROLL	10			0.61	
356 TAPE, MAILING, MMM SUPER STRENGTH UNV91000	UNV91000	EACH	PER ROLL	5			1.57	
357 TAPE, WRITE ON, 3/4 X 36 YD UNV-83436	UNV-83436	ROLL	ROLL	20			1.11	
358 TAPE, VHS, 6 HOUR UNV-02120	UNV-02120	EACH	EACH	1			7.95	
359 CASSETTE, MIRCO DICTATING, 60 MIN UNV-02460	UNV-02460	EACH	EACH	5			1.79	
360 CASSETTE, MIRCO DICTATING, 90 MIN SON-40237	SON-40237	EACH	EACH	5			NA	
361 CASSETTE, STANDARD DICTATING, 120 MIN SON43132	SON43132	EACH	EACH	10			3.99	
362 CASSETTE, STANTARD DICTATING, 90 MIN SON 43131	SON 43131	EACH	EACH	10			NA	
363 DATA CARTRIDGE MMM DC6250 (ONLY) IMN46157	IMN46157	EACH	EACH	5			NA	
364 DATA CARTRIDGE - TRAVAN, TR-5, 20 GB ONLY IMN12023	IMN12023	EACH	EACH	5			NA	
365 DATA CARTRIDGE - TRAVAN, 8GB ONLY IMN12115	IMN12115	EACH	EACH	5			44.29	
366								
367								
368								
369								
MISCELLANEOUS								
370 ADDING MACHINE ROLLS PMC08677 UNV-35710	UNV-35710	100 ROLLS/ CTN	PER CASE	5			52.58	
371 AIR DUSTERS (CANNED AIR)				1				
372 BATTERIES - AA DUR-MN1500B4Z	DUR-MN1500B4Z	PKG 4	PKG 4	5				
373 BATTERIES-AA DURACELL		PKG 12		1				
374 BATTERIES - AAA DURACELL		PKG 12		1				
375 BATTERIES - AAA DUR-MN2400B4	DUR-MN2400B4	PKG 4	PKG 4	5				
376 BATTERIES, RECHARGEABLE RAY-NM724-2	RAY-NM724-2	PKG 2	PKG 2	5				
377 BATTERIES-C DUR-MN1400V8	DUR-MN1400V8	PKG 8	PKG 8	5				
378 BATTERIES-C DURACELL		PKG 12		1				
379 BATTERIES-D DURACELL		PKG 12		1				
380 BATTERIES - 9V DURACELL		PKG 12		1				
381 BATTERIES-9 VOLT DUR-MN1604V4	DUR-MN1604V4	PKG 4	PKG 4	5			10.92	
382 BATTERIES-9 VOLT EVE-522FP	EVE-522FP	PKG 4	PKG 4	5			3.99	
383 CALENDAR, BOOKSTYLE, 3.5 X 6, AAG-E717-50	AAG-E717-50	EACH	EACH	5			0.90	
384 CORRECTION, LIQUID PAPER BRAND ONLY, PAP-56401-32	PAP-56401-32	EACH	EACH	5			1.99	
385 CORRECTION TAPE TWO PACK, UNV-75602	UNV-75602	PACK	EACH PAC	5			3.99	
386 CORRECTION TAPE DISPENSER, TOMBO 68665	TOMBO 68665	EACH	EACH	5			2.99	
387 CORRECTION TAPE REFILL, TOMBO 65666	TOMBO 65666	EACH	EACH	5			10.39	
388 DISKETTES 3.5" DS HD (MMM), FORMATTED UNV-00350	UNV-00350	10 PER BOX	PER BOX	5			2.20	
389 FINGERTIP MOISTENER, 1 OZ. NON-SKIP BACK LEE10400	LEE10400	EACH	EACH	5			2.46	
390 INDEX CARDS, 5 X 8 AMP23305	AMP23305	100 PER PKG	PER PKG	5			0.07	
391 LAMINATING SHEETS, UNV 84622	UNV 84622	EACH	EACH	5			210.99	
392 MINUTE BOOK OUTFIT, 11 X 8 1/2, WJ0395-11 ONLY	WJ0395-11 ONLY	EACH	EACH	5			3.42	
393 MINUTE BOOK REFILL, 11 X 8 1/2, WLJ901-10	WLJ901-10	5 PACKS/ BOX	PER BOX	5			2.61	
394 RUBBER BANDS, 1 LB (ALL SIZES) UNV-00119	UNV-00119	BOX	PER BOX	5				

DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHASED	GCOP UNIT COST	GCOP EXTENDED COST	OFFICE DEPOT		
							UNIT COST	EXTENDED COST	
396 RUBBER BANDS, 1/4 LB (ALL SIZES) UNV-00419	UNV-00419	BOX	PER BOX	5		-	0.87		
397 SHEET PROTECTORS, HEAVY WEIGHT UNV-21128	UNV-21128	50 PER BOX	PER BOX	5		-	2.13		
398 STAPLE REMOVER, ACC 76004 UNV-00700	UNV-00700	EACH	EACH	5		-	0.24		
399 STAPLES, STANDARD UNV-79000	UNV-79000	5000 PER BOX	PER BOX	10		-	0.25		
400 STAPLES, HEAVY DUTY SWINGLINE 113 STRONGARM SW179392	SW179392	5000 PER BOX	PER BOX	5		-	5.57		
401 STAPLES, OPTIMA PREMIUM	SW135556	3750 PER BOX	PER BOX	1		-	3.75		
402 TELEPHONE MESSAGE BOOK, UNV-48005	UNV-48005	EACH	EACH	5		-	4.01		
403 MAILING TUBES (24" X 2 1/2") QUA-46013	QUA-46013	25 PER BOX	PER BOX	5		-	47.39		
TOTAL								44,241.93	
							80% BID	21,951.34	
LIST DISCOUNT % ALLOWED ON REMAINDER OF ITEMS IN CATALOG THAT IS NOT LISTED ABOVE - (IF DISCOUNT IS NOT A STRAIGHT % FOR ALL ITEMS THEN LIST % BY PRODUCT CATEGORIES APPLICABLE) :							30% minimum off items in Catalog / & item cost listed will remain constant for one year with option to extend for 2 more years		
							% Not Given - stated "Deep Discounts given on core list" Cost are only constant from April to March Annually / Copier Paper cost escalate with Market cost / Toner/Ink Cartridges change quarterly		

MEMORANDUM

TO: SUZANNE HENSON
FROM: CHIEF DAVID CARPENTER *DC.*
DATE: FEBRUARY 26, 2013
RE: FINGERPRINT SYSTEM BID

I WOULD LIKE FOR THE BID ON THE LIVESCAN FINGERPRINT SYSTEM TO BE AWARDED TO AFIX TECHNOLOGIES. DATAWORKS PLUS CANNOT IMPORT FINGERPRINTS FROM OTHER AGENCIES. THEY WOULD HAVE TO PAY A THIRD PARTY TO DO THIS TASK AND THEN PASS THE COST ALONG TO US.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT ME.

CITY OF DAPHNE

**BID OPENING MINUTES
2013-K-PD/LIVESCAN FINGERPRINT SYSTEM
SEPTEMBER 2, 2008
11:30 A.M.
CITY HALL**

Those present were as follows:

*Ms. Suzanne Henson
Ms. Kim Shaw*

*Sr. Accountant
Office Assistant/Receptionist*

*2 bid invitations were mailed/picked up , 2 sealed bids were received.
Kim Shaw opened the bid presented and the bid was read aloud as follows:*

VENDOR

AMOUNT

Afix Technologies, Inc.

\$31,500

(Annual Support - \$3,240)

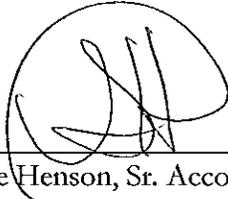
**Complied with Bid Specification – City only has to work with one company for complete software functionality)*

DataWorks Plus LLC

\$32,298

(Annual Support - \$2,100)

**Requires 3rd Party for Interface Software – City would have to work with two different companies for complete software functionality required*



Suzanne Henson, Sr. Accountant

Dane Haygood
Mayor

Vacant
City Clerk

Kimberly Briley
Finance Director/Treasurer

Richard Johnson, P. E.
Director of Public Works



Tommie Conaway
District 1

Pat Rudicell
District 2

John L. Lake
District 3

Randy Fry
District 4

Ronald Scott
District 5

Robin Lejeune
District 6

Joseph Davis, III
District 7

To: Kim Briley, Finance Director
Suzanne Henson, Senior Accountant

From: Richard Johnson, P. E., Public Works Director

Date: February 28, 2013

Re: Recycled Rock Material Bid Document 2013-L

Bids were sent out for the purchase of Recycled Rock Material. These purchases will be made sporadically though the year for the Street Department.

A total of 1 bid was received and we would like to recommend Asphalt Services, Inc. Although they were the only bidder, their prices are in line with market value. Please see attached spreadsheet.

Please call me if you have any questions.

**RECYCLED ROCK MATERIAL BID
2013-L**

Asphalt Services
Inc.

Notes

Size Equivalence	Amount Per Ton	
CCA 825-Type A	DNE	
CCA 825-Type B	\$20.75	
RC Rip Rap- Class 1	\$35.00	Special Order
RC Rip Rap- Class 2	\$35.00	Special Order
RC Rip Rap- Class 3	DNE	
RC Rip Rap- Class 4	DNE	
RC Rip Rap- Class 5	DNE	
TOTAL	\$90.75	

ORDINANCE NO. 2013-

An Ordinance setting forth the authorization of certain City Officials as designated signatories on various accounts of the City of Daphne, Alabama.

BE IT ORDAINED BY THE CITY COUNCIL OF DAPHNE, ALABAMA AS FOLLOWS:

SECTION 1: The following Officers of the City of Daphne, Alabama, be and hereby are officially designated as the appropriate and authorized signatories on the various City accounts of the City of Daphne, Alabama:

Mayor	Dane Haygood
Treasurer/Finance Director	Kimberly Briley
Councilmember	John L. Lake
Councilmember	Pat Rudicell

SECTION 2: All checks, drafts, and all other financial transfers shall be signed by two (2) of the above-designated signatories.

SECTION 3: Any ordinance or resolution previously adopted which in any way conflicts with this Ordinance is hereby deemed repealed in its entirety with the exclusion of Resolution 2007-67 which prescribes signatories for the Confiscated Funds account.

SECTION 4: The provisions of this Ordinance are severable. If any part of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, such declaration shall not affect the remaining parts.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE,
THIS _____ day of _____, 2013.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

Suzanne Henson

Subject:

FW: Daily Meal Allowance

From: Kim Briley
Sent: Tuesday, March 05, 2013 6:43 PM
To: Suzanne Henson
Subject: Re: Daily Meal Allowance

I think we will be good with the \$ 51. Yes let's get this to the fin comm

Sent from my iPhone

On Mar 5, 2013, at 6:36 PM, "Suzanne Henson" <financesenioraccountant@daphneal.com> wrote:

Kim

See attached .. looks like the #35 was set by motion. Shall I include this in the March Finance packet for consideration for increase. It looks like the new rate is \$51/day - see the GSA page below

.....

If an employer uses the high-low method for an employee, it must use that method for all travel by the employee for the entire year. Note that the rates for certain high-cost areas are only seasonal in nature. This includes resort areas like Vail, Colorado, and Martha's Vineyard, Massachusetts.

For purposes of the high-low method, the per diem rates for the government's 2013 fiscal year are \$242 for travel to any high-cost location, and \$163 for travel to any other location within the continental United States. Notice 2012-63 also lists high-cost locations that have a federal per diem rate of \$202 or more. The per diem rates for meals and incidental expenses only are \$65 for travel to any high-cost location, and \$51 for travel to any other location within the continental United States.

In 2011, the IRS announced that it intended to discontinue the high-low method, but reversed itself after strong objections from the business community. But now it says it will update the list of high-cost areas only when needed (IRS Revenue Procedure 2011-47). There are no changes in this year's list.

<image001.png>

Per Diem Locality				Computing Maximum Rate		
State	Key City ²	County and/or Other Defined Location ^{3,4}	Effective Dates	Maximum Lodging Rate	M&IE Rate	Maximum Per Diem Rate
AL	Birmingham	Jefferson, Shelby	All year	\$ 86	\$56	\$142
	Gulf Shores	Baldwin	1/1 - 5/31	100	51	151
			6/1 - 7/31	117	51	168
			8/1 - 12/31	100	51	151
	Huntsville	Madison, Limestone	All year	87	51	138
Mobile	Mobile	All year	94	51	145	
Montgomery/Prattville	Montgomery/Autauga	All year	80	51	131	

Table 4. (Effective October 1, 2011 – September 30, 2012) (Continued) Hi cost areas



U.S. General Services Administration

FY 2013 Per Diem Rates for ZIP 36526

(October 2012 - September 2013)

Cities not appearing below may be located within a county for which rates are listed.

To determine what county a city is located in, visit the [National Association of Counties \(NACO\) website \(a non-federal website\)](#).

The following rates apply for 36526														
Primary Destination* (1)	County (2, 3)	Max lodging by Month (excluding taxes)												Meals & Inc. Exp.**
		2012			2013									
		Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	
Gulf Shores	Baldwin	100	100	100	100	100	100	100	100	117	117	100	100	51

* NOTE: Traveler reimbursement is based on the location of the work activities and not the accommodations, unless lodging is not available at the work activity, the

** Meals and Incidental Expenses, see [Breakdown of M&IE Expenses](#) for important information on first and last days of travel.

Last Reviewed 2013-02-08



U.S. General Services Administration

Meals and Incidental Expenses (M&IE) Breakdown

The following table is provided for federal employees who need to deduct provided meals from their daily meals and incidental expense (M&IE) allowance. Refer to [Section 301-11.18 of the Federal Travel Regulation](#) for specific guidance on deducting these amounts from your per diem reimbursement claims for meals furnished to you by the government. Other organizations may have different rules that apply for their employees; please check with your organization for more assistance.

The table lists the six M&IE tiers in the lower 48 continental United States (currently ranging from \$46 to \$71). If you need to deduct a meal amount, first determine the location where you will be working while on official travel. You can look up the location-specific information at www.gsa.gov/perdiem. The M&IE rate for your location will be one of the six tiers listed on this table. Find the corresponding amount on the first line of the table (M&IE Total) and then look below for each specific meal deduction amount.

The table also lists the portion of the M&IE rate that is provided for incidental expenses (currently \$5 for all tiers), as well as the amount federal employees receive for the first and last calendar day of travel. The first and last calendar day of travel is calculated at 75 percent.

M&IE Total	\$46	\$51	\$56	\$61	\$66	\$71
Continental Breakfast/ Breakfast	\$7	\$8	\$9	\$10	\$11	\$12
Lunch	\$11	\$12	\$13	\$15	\$16	\$18
Dinner	\$23	\$26	\$29	\$31	\$34	\$36
Incidentals	\$5	\$5	\$5	\$5	\$5	\$5
First & Last Day of Travel	\$34.50	\$38.25	\$42	\$45.75	\$49.50	\$53.25

The shortcut to this page is www.gsa.gov/mie.

Last Reviewed 2013-02-06

**MARCH 17, 2003
CITY OF DAPHNE, AL
CITY COUNCIL MEETING
6:00 PM**

Mr. Gwin discussed the Finance Committees recommendation to increase the Employee Prepaid Daily Travel Allowance from \$25.00 to \$35.00. The practical reason behind this is in this time we live it cost more that \$25.00 a day to eat. Survey's were presented from several other municipalities in Alabama and the average of all those were roughly \$34.00. The recommendation from the Finance Committee is that the city increase the employee daily allowance from \$25.00 to \$35.00.

MOTION BY Mr. Gwin to increase the Employee Daily Prepaid Travel Allowance from \$25.00 to \$35.00. *Seconded by Mr. Johnston.*

AYE ALL IN FAVOR

NAY NONE OPPOSED

MOTION CARRIED

Mr. Gwin introduced Mr. Johnny Henderson with South Trust Securities to give a presentation of what they have to offer regarding the refunding of the 1993 and 1995 Warrants. He said refinancing these warrants would save the city over a quarter of a million dollars. If the city extended the 1993 and 1995 warrants for 15 years they could reduce payments by extending them out, and have a net savings of abut \$17,000 a month for the first 10 -12 years. If you go 20 years you would achieve about \$24,000 a month savings. He took all the debt the city owes and looked to see what they could do with that. He said the city could reduce debt payments to approximately, if you levelize the debt, to 1.6 million dollars. He said the city is now paying in the first year, right now, until 2012 a little over two (2) million dollars. The city could reduce payments by approximately a half million dollars a year for the next 12 or 13 years. He said they looked to see what they could do if the city kept payments basically the same. How much additional money could you borrow? The city could borrow approximately six (6) million dollars. The cities payments now are a little over two (2) million dollars, borrow an additional six (6) million dollars, refunding what portions could be refunded, the cities payments would be approximately \$1,975,000. He said they could look at any scenario the city wants them to. The long and short of the 1993 and 1995 warrants is, the city could save a quarter of a million dollars by doing those. He thinks it is imperative that this action be taken. That savings could go away. He said interest rates could go down, he could not say, but he, himself, would not be willing to risk a quarter of a million dollars chasing another \$2,000 or \$5,000.

Mr. Johnston recommended to Mr. Gwin that they have a special Finance Committee meeting with Mr. Henderson to thoroughly discuss this issue.

Mr. Gwin said he agrees, with the window of opportunity open the Council needs to act on this. He said the Committee would meet and note all questions needing answers and then call Mr. Henderson to set up a meeting.

Mr. Gwin discussed the Treasurers Report ending January 31, 2003. Balance of \$8,219,683.20 reflects

Suzanne Henson

From: Richard Johnson <directorpw@daphneal.com>
Sent: Friday, March 08, 2013 11:44 AM
To: Kim Briley; financesenioraccountant@daphneal.com
Cc: Councilman Scott
Subject: Finance Agenda
Attachments: Round-A-Bout at CR 13 and 64.pdf; INTERGOVERNMENTAL SERVICE AGREEMENT - City of Daphne 03-08-2013.pdf

Kim and Suzanne:

I have been coordinating with the County to keep this ATRIP grant moving forward. I met with the County this week and President Scott is allowing me to update the Council at the Work Session. I have attached a PDF of the project overview. The most important order of business is the attached ISA. Can you review the draft and can it be up for discussion at the FC so that if the Council President desires it can have 1st Read on March 18th.

Thanks,

RDJ

Richard D. Johnson, P.E.
Public Works Director
26435 Public Works Road
Daphne, AL 36526

Phone: (251) 621-3182
Fax: (251) 621-3189
Cell: (251) 379-1305

directorpw@daphneal.com

INTERGOVERNMENTAL SERVICE AGREEMENT

This Intergovernmental Service Agreement (“Agreement”) is entered into by and between the Baldwin County Commission (hereinafter “County”) and the City of Daphne, Alabama (hereinafter “City”), as follows:

RECITALS

Whereas, County is the duly formed governing body in and for Baldwin County, Alabama, and City is an incorporated municipality of the State of Alabama; and

Whereas, County and City are authorized under Alabama law to control, manage, supervise, regulate, repair, maintain, and improve (hereinafter collectively “control”) certain public roads inside their respective jurisdictions; and

Whereas, County and City acknowledge and agree County maintains County Road 64 East from County Road 13 and city maintains County Road 64 West from County Road 13 and maintains County Road 13 south from County Road 64, and maintains County Road 13 North from County Road 64; and

Whereas, County has been approved by the Alabama Department of Transportation for an Alabama Transportation Rehabilitation and Improvement Program (ATRIP) grant that will help fund a Roundabout at County Road 64 and County Road 13; and

Whereas, County has requested that the City assist the County in its efforts to fund the preliminary engineering and matching costs for a Roundabout at County Road 64 and County Road 13 ATRIP project; and

Whereas, City agrees in FY 2013 to pay the County 50% of matching cost for preliminary engineering, and 50% of any overruns and/or unknowns associated with preliminary engineering, Preliminary estimates set matching cost at \$43,338.00 for a Roundabout at County Road 64 and County Road 13 ATRIP project; and

Whereas, City agrees in FY 2014 to pay the County 50% of matching construction cost and construction engineering & inspection, utilities, and right-of-way acquisition cost, and 50% of any overruns during construction. Preliminary estimates set matching cost at \$335,839.00, for a Roundabout at County Road 64 and County Road 13 ATRIP project; and

Whereas, City agrees to accept maintenance of Country Road 64 from County Road 13 east to AL Hwy 181 (approximately 1.00 miles); and

Whereas, County and City now wish to enter into this Agreement to provide for their joint cooperation to fund the preliminary engineering and matching costs for a Roundabout at County Road 64 and County Road 13 ATRIP project.

NOW, THEREFORE, in consideration of the premises and the mutual covenants contained herein, the sufficiency of which being hereby acknowledged, County and City do hereby agree as follows:

1. **Recitals:** The recitals set out above are incorporated into this Agreement, as though the same were set out in full in this paragraph.

2. **Purpose:** The parties acknowledge and agree that the purpose of this Agreement is to fund the preliminary engineering and matching costs for the County Road 4 East ATRIP project.
3. **City Remains Owner of Right-of-Way:** The City, at all times including during the effective term of this Agreement and thereafter, shall retain exclusive responsibility for and control over County Road 64 and County Road 13. The County obtains no rights, responsibilities or control for the subject road and rights-of-way as a result of the duties and/or obligations contained anywhere herein either during or following the effective term of this Agreement.
4. **No Joint Ownership of Property:** The parties acknowledge and agree that they will not jointly acquire, own, or otherwise come into joint or common possession of any property as a result of or in relation to this Agreement.
5. **Financing and Budgeting:** Each party shall be responsible for financing the obligations undertaken by that party hereunder, and shall not be responsible for financing, or in any other manner contributing to the actual costs or expenses of the obligations undertaken by the other party unless expressly identified herein.
6. **Approval and Effective Date:** This Agreement shall become effective upon the date of full execution by both parties ("Effective Date").
7. **Term:** The term of this Agreement shall be for twenty-four (24) months from its Effective Date. This document may be amended only upon written approval by the Parties hereto, and any such amendment shall be approved by the same method by which this original Agreement has been approved by the Parties.
8. **Services to be Performed by County (the Project):**
 - A. Comply with all necessary local, State and Federal rules, regulations and laws applicable to this Agreement and the ATRIP grant.
 - B. Construct the improvements in accordance with the ATRIP grant.
9. **Services to be Performed by City:**
 - A. Assist the County by funding \$ 335,839.00 for a Roundabout at County Road 64 and County Road 13 ATRIP project; and
 - B. Accept maintenance of County Road 64 from County Road 13 east to AL Hwy 181 (approximately 1.00 miles)
10. **Termination and Notice:** Notwithstanding the foregoing, either party may terminate this Agreement, with or without cause, upon written notice to the other party. A party's said notice shall be deemed effective, and the Agreement deemed terminated, thirty (30) days after the date such notice is mailed by certified mail to the other party. In the event of termination by either party, the City shall be responsible for all actual costs incurred by the County through the date of receipt of the requisite termination notice. All notices provided for herein shall be sent as follows:

To City: City of Daphne
P.O. Box 400
Daphne, Alabama 36526

To County: Baldwin County Commission
312 Courthouse Square, Suite 12
Bay Minette, Alabama 36507

11. **Indemnity:** City accepts the improvement, work, property, product, funds and services of the County as a result of the Project in its "WHERE IS", "AS IS", condition and acknowledges that the County has made no representation or warranty to City as to, and has no obligation for the condition of the improvements, work, property, product, funds and services of the County. However, nothing contained herein shall prevent either party from good faith performance of the services to be performed under the terms of this agreement including without limitation the remediation or correction of any work or services performed by either party hereunder. City assumes the risk of any latent or patent defects or problems that are or may be contained in the improvements, work, property, product, funds and services of the County or City. City agrees that the County shall not be liable for any injury, loss or damage on account of any such defects or problems. City for itself and City Representatives waive and release the County from any claims for injury to persons or damage to the personal property by reason of the condition of the improvements, work, property, product, funds and services of the County or otherwise.

Furthermore, City shall defend, indemnify, and hold County harmless from and against all demands, actions, and claims of any description whatsoever, for property damage, personal injury (including death), actions in trespass, and all other claimed loss, injury or damage, including, but not limited to, attorneys' fees and costs, arising out of, relating to, or resulting from any and all acts or omissions in relation to the obligations hereunder.

The above provisions contained in this section 11 shall not apply to any private contractor or subcontractor performing improvements or work on behalf of the County and, to the extent not exclusive of the County, the City shall be entitled to the benefit of all warranties, representations and legal or equitable rights available to it, or available to the County, under Alabama law or pursuant to the terms of all agreements between such private contractor or subcontractor and the County.

All guarantees, duties, representations, assurances, without limitation, contained within this Agreement shall survive and exist beyond the date of termination or expiration of this Agreement, and time, or the lapse thereof, shall not be used for, or argued as a defense for the City, against the same.

Nothing contained herein shall be construed to limit or modify the laws of Alabama as the same may apply to the County or City or in any way diminish any immunity, absolute or qualified, to which the County and City are otherwise entitled by law.

12. **Entire Agreement:** This Agreement represents the entire and integrated agreement between County and City and supersedes all prior negotiations, representations, or agreements, either

written or oral. This Agreement may be amended only by written instrument signed by the parties.

13. **Both Parties Contributed Equally to the Agreement.** This Agreement shall not be construed more strictly against one party than against the other merely by virtue of the fact that it may have been prepared by counsel for one of the parties, it being recognized that both County and City have contributed substantially and materially to the preparation of this Agreement.
14. **Failure to Strictly Enforce Performance:** The failure of either party to insist upon the strict performance of any of the terms, covenants, agreements and conditions of this Agreement shall not constitute a default or be construed as a waiver or relinquishment of the right of a party to thereafter enforce any such term, covenant, agreement, or condition, but the same shall continue in full force and effect.
15. **Assignment:** Neither this Agreement nor any interest herein shall be assigned, transferred or otherwise encumbered without a prior written agreement providing for such assignment, transfer, or other encumbrance, signed by the parties.
16. **Choice of Law:** The parties acknowledge and agree that this Agreement shall in all respects be governed by the laws of the state of Alabama, including without limitation all issues relating to capacity, formation, interpretation, and available remedies, without regard to Alabama conflict of law principles.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date of full execution below.

COUNTY:
BALDWIN COUNTY

ATTEST:

BY: _____ /
J. Tucker Dorsey /Date
Chairman

_____/_____
David A. Z. Brewer /Date
County Administrator

CITY:
THE CITY OF DAPHNE

BY: _____ /
Dane Haygood
Mayor /Date

4 of 5

State of Alabama)
County of Baldwin)

I, the undersigned, a Notary Public in and for said County, in said State, hereby certify that J. TUCKER DORSEY, as Chairman of the Baldwin County Commission, and DAVID A. Z. BREWER, County Administrator of the Baldwin County Commission, are signed to the foregoing instrument and who are known to me, acknowledged before me on this day that, being informed of the contents of the Agreement, they, as such officers and with full authority, executed the same voluntarily for and as the act of said Baldwin County Commission.

Given under my hand and official seal, this the ____ day of _____, 2013.

Notary Public
My Commission Expires: _____

State of Alabama)
County of _____)

I, the undersigned, a Notary Public in and for said County, in said State, hereby certify that, _____, whose name as _____ of the City of Daphne, is signed to the foregoing instrument and who is known to me, acknowledged before me on this day that, being informed of the contents of the Agreement, he, as such officer and with full authority, executed the same voluntarily for and as the act of said City of Daphne.

Given under my hand and official seal, this the ____ day of _____, 2013.

Notary Public
My Commission Expires: _____

The City of Daphne and Baldwin County Commission

Intersection Improvements at County Roads 13 and 64





Second Round ATRIP

- Alabama Transportation Rehabilitation and Improvement Program (ATRIP).
- ATRIP is an ALDOT administered federal aid highway program that funds up to 80% of the construction of important roadway projects.
- The City of Daphne partnered with Baldwin County in the Fall of 2012 to apply for an ATRIP Grant for the improvement of the Intersection of County Roads 13 and 64.
- The North, South, and East Approaches are in the City and the West approach is in Baldwin County.
- The Grant was applied for with the intention of building a Round-A-Bout in lieu of a Signalized Intersection.

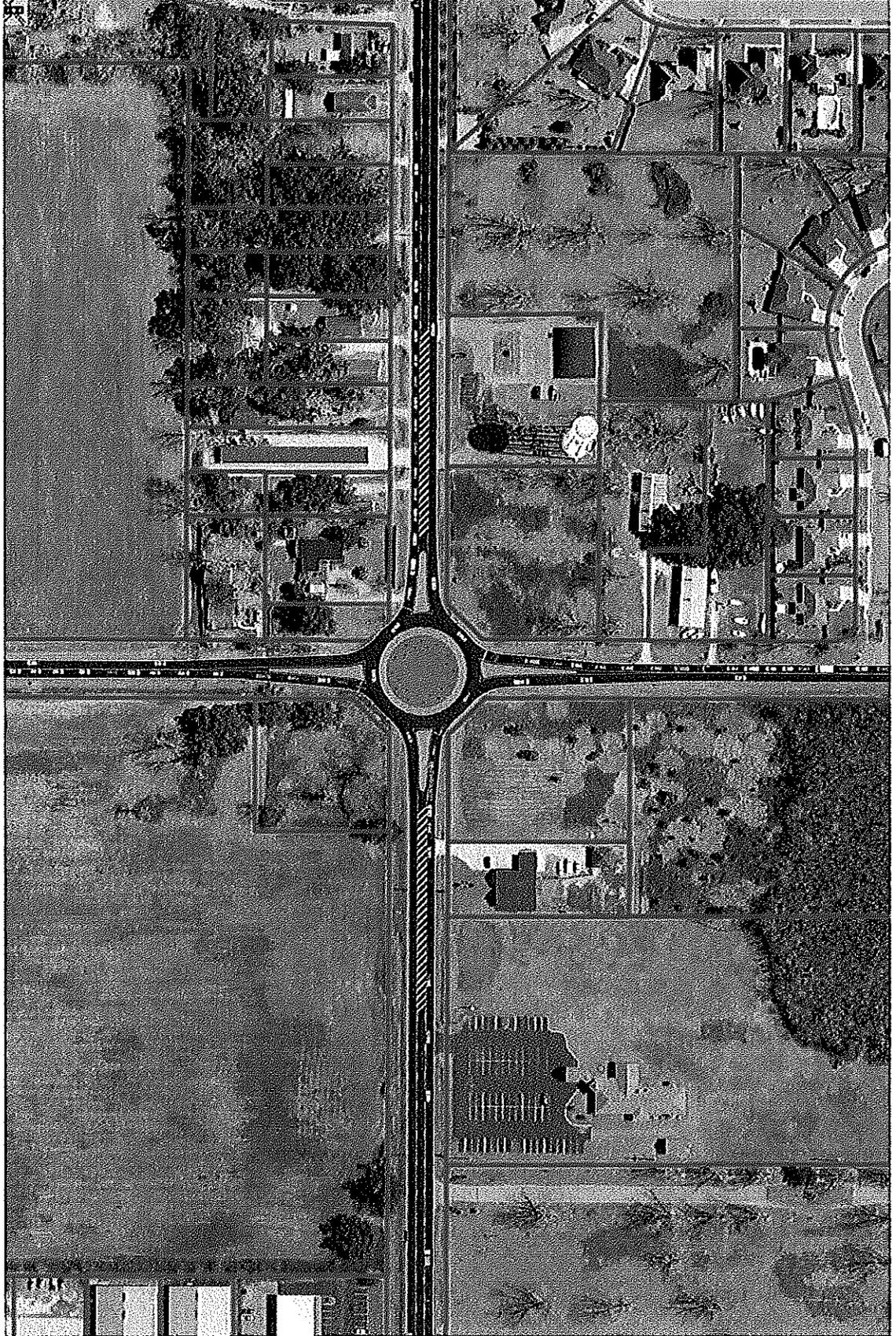
Existing Conditions at CR 13 & 64



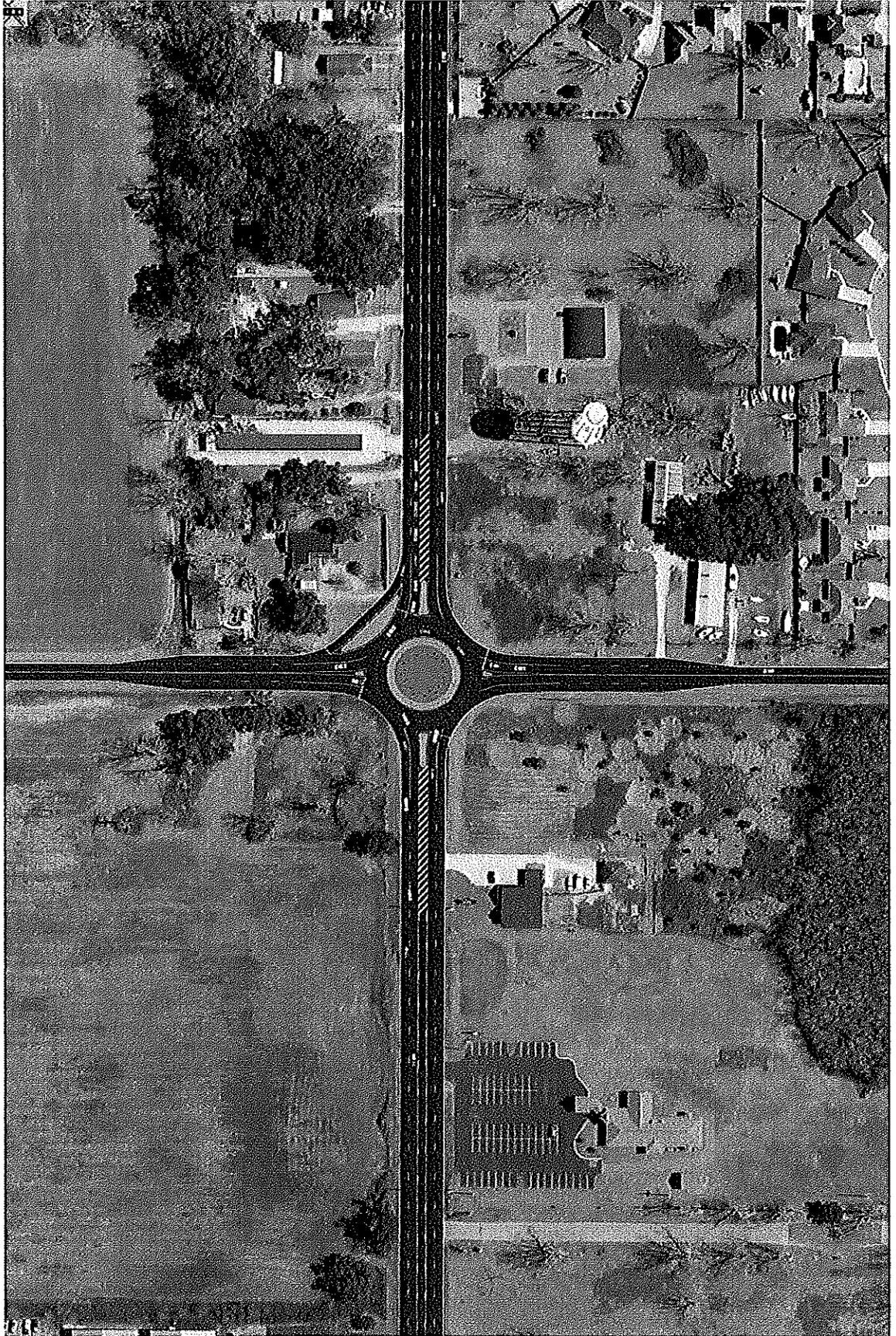
Intersection with Signalization



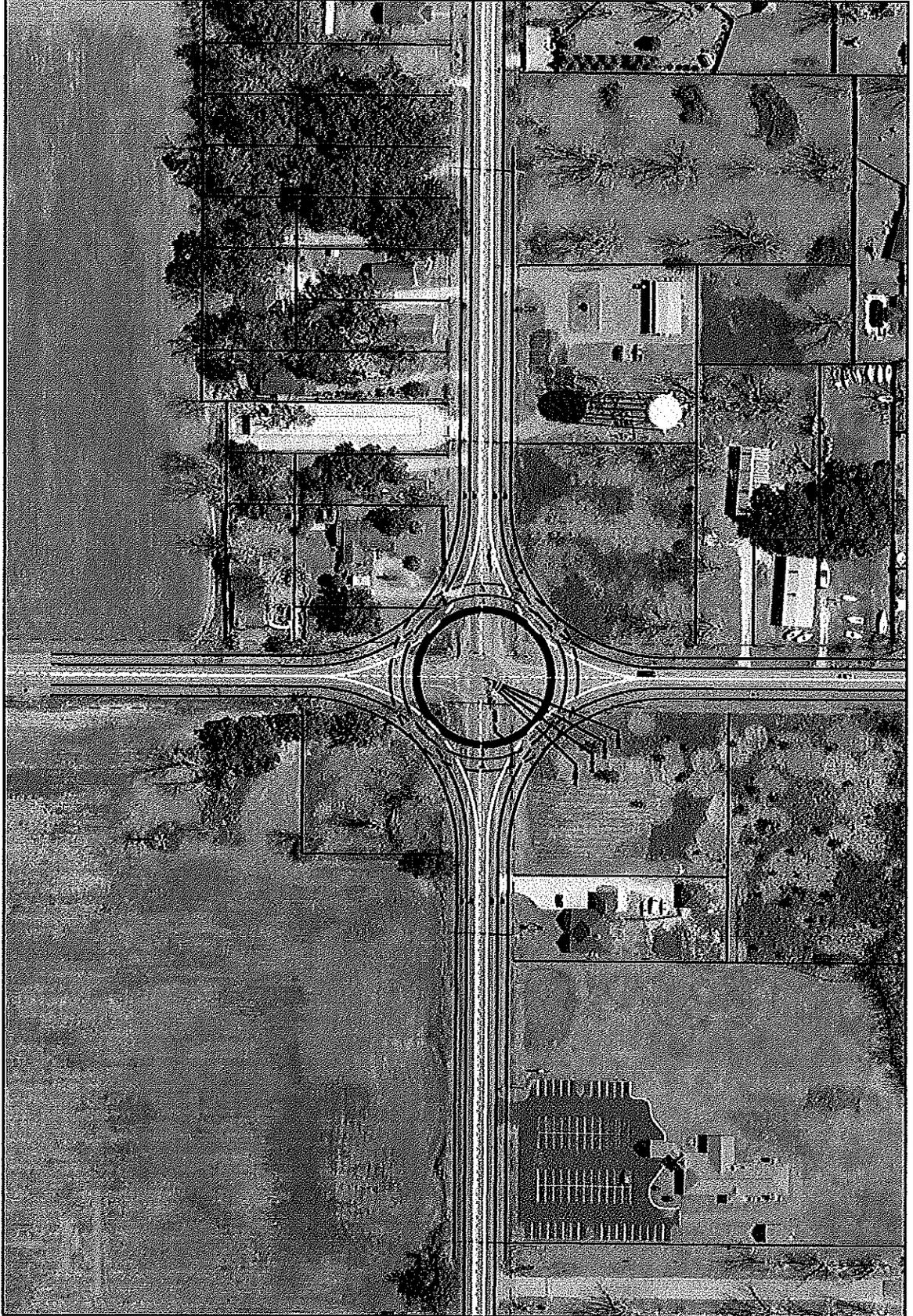
With a Single Lane Round-A-Bout



With a Two Lane Round-A-Bout



Conceptual Design





Preliminary Cost Estimates

- Survey, Engineering, and Design (Prele-Rish): \$86,677.00
- R.O.W. Acquisition: \$400,000.00
- Utility Relocation: \$250,000.00
- Construction: \$587,000.00
- Construction Engineering & Inspection: \$88,000.00
- Project Total: \$1,411,677.00

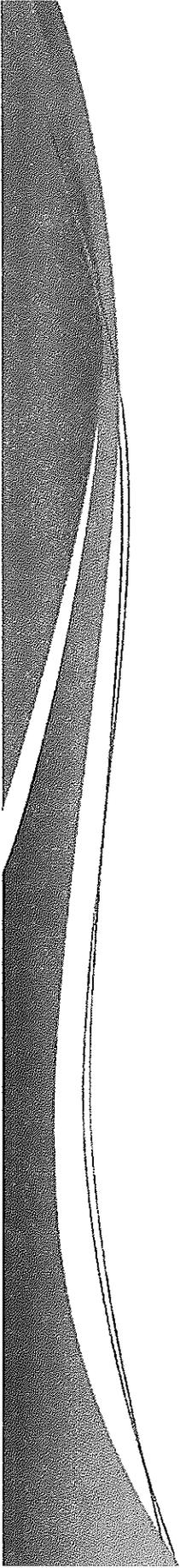
Preliminary Cost Sharing

Activity	Cost	City	County	Grand/ALDOT
Survey, Engineering & Design	\$86,677.00	\$43,338.50	\$43,338.50	\$0.00
R.O.W. Acquisition	\$400,000.00	\$100,000.00	\$100,000.00	\$200,000.00
Utility Relocation	\$250,000.00	\$125,000.00	\$125,000.00	\$0.00
Construction	\$587,000.00	\$58,700.00	\$58,700.00	\$469,600.00
CE&I	\$88,000.00	\$8,800.00	\$8,800.00	\$70,400.00
Totals	\$1,411,677.00	\$335,838.50	\$335,838.50	\$740,000.00



Project Timeline & Action Items

- 13 Month Schedule – April 2014 Letting Date
- City must enter into a Intergovernmental Service Agreement with Baldwin County Commission – March 18th (1st Read); April 1st (2nd Read)
- Includes \$43,338.50 appropriation for preliminary Survey, Engineering & Design



Questions?

Buildings & Property Committee Meeting
Monday, February 4, 2013 5:30 PM
Daphne City Hall

Committee

Councilman Dane Haygood
Councilman Randy Fry
Councilman Pat Rudicell
Richard Merchant, Building Official
Frank Barnett, Maintenance Supervisor
Margaret Thigpen, Civic Center Director
Rick Whitehead, IT Coordinator

Committee Minutes (Summary)

Present: John Lake, Frank Barnett, Dane Haygood, Randy Fry, Jane Ellis, Pat Rudicell, Richard Johnson, Margaret Thigpen, Rick Whitehead

- A.) Minutes from January Meeting: Motion made to approve minutes from January Meeting.** Approved.
- B.) Merchant Marine Flag:** Letter was presented with a request that the city place a Merchant Marine Flag at Patriots Park along with the other military flags. Richard Johnson said he would get a quote and present to Beautification Committee. Jane will notify Mr. Nelson, who made the request that we would move forward with this request.
- C.) Civic Center** – Margaret presented her monthly revenue reports. There was some discussion on the cooling issues at the civic center. She also reported that she had offered someone the Sales Manager position.
- D.) Building Inspection** – Reporting 157 permits for the month for a total of \$2M with approximately \$28,000 in fees for the city. We have Popeye’s coming to Daphne and Horton Builders are doubling the size of their office complex.
- E.) Building Maintenance** – Discussion on the Nicholson roof looking at both options. It is a matter of determining what the building will be used for. Several groups have been interested in using/leasing the facility. Randy Fry suggested that we look at leasing options whether it is recreation department, civic center or third party.

MOTION MADE to go to Finance with expenses as related to City Hall and Nicholson Center as a capital item.

Buildings & Property Committee Meeting
Monday, March 4, 2013 5:30 PM
Daphne City Hall

Committee

Councilman Joe Davis, Chair
Councilman Randy Fry
Councilman Pat Rudicell
Richard Merchant, Building Official
Frank Barnett, Maintenance Supervisor
Margaret Thigpen, Civic Center Director
Rick Whitehead, IT Coordinator

Committee Minutes (Summary)

Present: Mayor Dane Haygood, Frank Barnett, Councilman Randy Fry, Jane Ellis, Councilman Pat Rudicell, Richard Johnson, Margaret Thigpen, Rick Whitehead, David McKelroy, Council President Ron Scott, Councilman Joe Davis, Richard Merchant, Ken Balme

- A.) Minutes from February Meeting:** Randy Fry called the meeting to order. Councilman Joe Davis will be serving as Chair effective with the next meeting. **Motion made to approve minutes from February Meeting.** Approved.
- B.) BRAG:** Annie Root had requested an opportunity to report on the activities and projects the group has been working on. She was unable to attend.
- C.) DAPHNE MUSEUM:** Ken Balme requested again that the committee consider providing internet connection for the Museum for many reasons he discussed. Having access to a data base and resources on site, visitors, volunteers, education tool with school children, etc. Mayor Haygood mentioned that perhaps the Museum could piggyback to the city's wireless connection. He has asked the vendor to do a site survey and let him know if there would be charges if any. If the services are donated or the money is available there will be no need to come back before the committee.
Ken also asked that the Museum be given more exposure and visibility on the city's website. Jane will make the adjustments.
- D.) 2003 Ford Crown Vic – Pat Rudicell made a motion that the committee send to council for approval to surplus this vehicle.**
- E.) Civic Center –** Margaret presented her monthly revenue reports. The revenues are up from last year for civic center and down a bit with Bayfront. She made the point that as the economy has improved people are able to afford having their event at the civic

center. But Bayfront continues to be popular. Bonnie Bryant, the new Sales Manager, comes to the City from Ashbury Hotel in Mobile and has a client base for special events as well as the business community utilizing the facilities during the week. Margaret reported that the Home Builders Show went well and they were pleased. Sunset Series at Bayfront for March and April, Ballroom Dance and the Council Retreat at Bayfront coming up this month.

Speaking of Bayfront there was continued discussion of the gravel parking area and how it is not good for female guests with heels. It would be nice to have it paved. Ron Scott raised the question if there were any grants available for paving? Richard Johnson noted that it would be expense to do and the payback would be slow. David McKelroy commented that the paving not only helps with events at the facility but that area is also used heavily for kayaking, fishing, etc. Perhaps money from the lodging tax could be used.

Client Refund Requests - Eula Davis requested a refund based on an illness in the family kept her from having her event. She was aware and did sign a contract that says the customer will forfeit deposits if event is canceled with 6 months prior to the event. After discussion of options, perhaps reviewing existing ordinance, etc. the Mayor recommended that we refund Ms. Davis half of her deposit of \$380 which would be \$190. **A motion was made that we refund Ms. Davis \$190 – seconded – motion approved.** Another refund request was considered for Ms. Reynolds. She cancelled her event 2 days after the booked it due to family situation. This event had not been on the books long enough to have the cancellation affect future bookings. **Motion was made for a full refund of \$280.**

F.) Building Inspection – Reporting 83 permits for the month for a total of \$3M with approximately \$19,000 in fees for the city.

G.) Building Maintenance – Continued discussion of placing the Marine Merchant Flag at Patriots Point. The cost would be \$1380 – time frame of 2-3 weeks. Randy Fry did inquire about local vendors. There is one in Mobile but we ordered all the others through this company and in order to keep it the same this was recommended. **Motion was made to approve the purchase and to move forward.**

H.) Pending Business - Richard Johnson reported that a property map would be forthcoming. Frank Barnett has been authorized to get hard quotes on the roof for Nicholson Center and will go out for bid on the part of city hall.

Ordinance Committee
Wednesday, March 13, 2013
1705 Main Street
Daphne, AL
5:30 p.m.

Councilman Randy Fry, Chairman
Councilman Ron Scott
Councilman Robin LeJeune
Councilman Pat Rudicell

I. CALL TO ORDER/ROLL CALL

Chairman Fry called the meeting to order at 5:30 p.m.

MEMBERS PRESENT: Randy Fry, Chairman; Ron Scott.

Absent: Pat Rudicell; Robin LeJeune.

Also present: Rebecca Hayes, recording secretary; Chief Carpenter; Captain Scott Taylor; Carol Barrett, Kelly Urban, Lynn Cook.

There was not a quorum present.

The members present listened to citizens regarding the Animal Control ordinance and what constitutes a noisy animal, and the adult entertainment and tattoo moratorium and amendments to ordinance 2003-09 the Public Indecency ordinance. They heard from the Code Enforcement officer regarding amending the lighting ordinance.

Kyle Navarro, representing Mr. Ross, will review the ordinances and make recommendations at the next meeting

The meeting adjourned at 6:30 p.m.

Respectfully submitted

Code Enforcement / Ordinance Committee

I. CALL TO ORDER

The February meeting of the Public Works Committee was called to order at 5:00 PM

Present:

Councilwoman Tommie Conaway, Councilman John Lake, Councilman Ron Scott, Councilman Robin LeJeune (Chairman), Richard D. Johnson-Director Public Works, Sandra Cushway-Administrative Assistant Public Works Scott Hutchinson-HMR Engineers, Dorothy Morrison-Daphne Beautification Committee, Randy Davis-Volkert, and Al Guarisco-Resident.

II. PUBLIC PARTICIPATION & CORRESPONDENCE

- A. Work Request Report for January 2013 was reviewed. No Comments.
- B. Vehicle/Equipment Maintenance Reports for January 2013 were reviewed – Councilman LeJeune questioned the non-routine Fire and Police totals. Richard responded that they were not scheduled maintenance and that Mowing included a 4-Wheel Drive tractor that had to be rebuilt which cost \$3,695.
- C. Public Participation – Selena Vaughn spoke about the benefits of an amphitheater at Village Pointe. She showed plans and drawings of the proposed Amphitheater and has applied for grants to cover related engineering costs. She has several estimates ranging from \$1.7 million to \$4.8 million. The plans include tiered grassy areas which would be contoured into the bluff. No formal seating. Would be possible to use the bond from the Lodging Tax. Ashley would need to be involved since it includes some wetlands. Need to look at purchasing the Marino property. Richard stated that there are two properties involved and that the Utilities Department has usage of one of them. It would operate under the Civic Center. Ms. Thigpen has the capabilities to offer and arrange events. There was further discussion regarding the feasibility of development on the bluff, how many people it would need to accommodate, security and funding. These items all need to be resolved before the committee can proceed with any further discussion.
- D. Correspondence – None

III. OLD BUSINESS

- A. Minutes from January 22, 2013 Meeting were reviewed and accepted as written. Motion by Councilman Scott to accept minutes. Motion seconded by Councilwoman Conaway.
- B. Mosquito Report – no report submitted or reviewed. (not currently in spraying season)
- C. Street Sweeper Reports for January 2013 were reviewed.

IV. NEW BUSINESS

- A. None

V. DIRECTOR'S REPORT

- A. Public Works FY2013 Capital Equipment Needs/Requests to Present to Finance Committee. The automated garbage truck has been delivered and is in service. Mowers are on order and expected to arrive within one month. The committee reviewed the Public Works priorities for capital purchase. MPO is requesting traffic studies and our current equipment is obsolete and not repairable. Requesting a sweeper attachment. A broom with a scoop bucket that will enable the sweeper to pick up road millings. The engine was just replaced on unit 1005 which cost \$12K. The Finance Committee has already approved the Mechanical Maintenance service truck.

VI. DAPHNE SOLID WASTE DISPOSAL AUTHORITY

- A. Monthly Equipment Use Report for January 2013 was reviewed.
- B. Monthly Recycle Tonnage Report (Tonnage Comparison) for January 2013 was reviewed. 100 lbs. of glass was hauled off. Did not have to pay tonnage or tipping fee. Richard stated that Public Works would like to purchase a glass crusher which would enable the department to produce their own sand. It would be a recyclable resource.
- C. Solid Waste New Customer Report for December 2012 was reviewed. Ten new residential customers in the City this past month. So far, 62 new residents this fiscal year with many more new homes currently under construction.

VII. MUSEUM COMMITTEE

- A. No Committee meeting this month. (Committee meetings will be held every other month)

VIII. BEAUTIFICATION COMMITTEE

- A. Minutes for February 6, 2013 Meeting were reviewed. Dorothy reported that she is still working with downtown businesses to get parking lots paved while the grant money is still available. The city looked great over the holidays. The Martin birdhouses are up and waiting for the Martins to arrive. The Arbor Day Proclamation goes before the council tonight. The Arbor Day free tree giveaway is tomorrow from 7:00 AM until 10:00 AM or until we run out of trees. Councilman Scott questioned what the plan is for the location where all the Junipers were removed. Richard reported that invasive plants created the need to remove the Junipers and that Selena is working with the Grounds Department to ensure that when the plantings are completed, that they match on each side of the I-10 exits.

IX. ENVIRONMENTAL ADVISORY COMMITTEE

- A. January 28, 2013 Meeting Minutes were reviewed. The committee is getting involved in helping community development rework the tree ordinance. Mr. Elliott Reiser has been nominated to join the Committee.

X. ENGINEER'S REPORT

- A. HMR gave updates on the following city-wide projects:
 - i. Sport Complex – near completion; grading and paving
 - ii. Lake Forest Boulevards, Phase II – Traffic moving through construction areas too fast. Contractor needs to manage traffic flow.
 - iii. Lake Forest Boulevards, Phase III
- B. Volkert – no additional reports.

XI. FUTURE BUSINESS

- A. Next Meeting for March 18, 2013 was announced

XII. ADJOURNMENT

Meeting adjourned at approximately 6:05 PM

**REPORT
OF
SPECIAL BOARDS**

**DOWNTOWN REDEVELOPMENT AUTHORITY
1705 MAIN STREET
DAPHNE, AL
FEBRUARY 27, 2013 5:30 P.M.**

1. CALL TO ORDER/ROLL CALL

Casey Zito called the meeting to order at 5:40 p.m..

Members Present: Casey Zito; Ken Balme; Dorothy Morrison; Patricia Vanderpool; Doug Bailey; Ronald Nero.

Absent: Dayna Oldham; Mary Beth Mantiplay.

Also Present: Rebecca Hayes, Recording Secretary; Councilman Rudicell; Karen Nady; Mayor Haygood.

2. APPROVE MINUTES / JANUARY 19, 2013

MOTION BY Doug Bailey to approve the January 19, 2013 meeting minutes. Seconded by Ronald Nero.

ALL IN FAVOR

NONE OPPOSED

MOTION CARRIED

3. TREASURERS REPORT

The bank balance a ending January, 2012 is \$85,197.07

4. BEAUTIFICATION REPORT

Dorothy reported that they will start planting on the curve in front of the hotels on North Main Street. The next meeting is next Wednesday morning. Ashley Campbell has a grant for Gator Alley, and they are waiting for her to get things together to proceed with planting.

5. OLD BUSINESS

a.) Plaque

Dorothy received a quote from Bay Images of \$852 plus 9½% tax, and \$100 for the rock.

MOTION BY Doug Bailey to authorize Dorothy Morrison to order the plaque. Any funds above and beyond the money in the old fountain account Downtown Redevelopment will fund. Seconded by Ken Balme.

AYE ALL IN FAVOR

NAY NONE OPPOSED

MOTION CARRIED

**DOWNTOWN REDEVELOPMENT AUTHORITY
1705 MAIN STREET
DAPHNE, AL
FEBRUARY 27, 2013 5:30 P.M.**

b.) Olde Towne Map

Karen Nady, Olde Towne Daphne West, said the map will be ready Thursday or Friday. The members discussed when to present the map to the council, and they agreed on March 18th where they will present a signed copy to the Mayor.

The members will decide later where to put the maps for distribution, and how many to keep in inventory.

c.) Planters Downtown

Some businesses have agreed to have the planters in front of their businesses. Doug Bailey will contact the Boy Scouts to see if someone will do the planters as a project.

d.) Mini-Grants

The Authority has paid two (2) grants, Olde Towne Daphne West and Uncorked Wines. For the record the House of Beauty, Elizabeth Wright, has withdrawn her application, because the price kept going up, and she did not think she could afford to have it done. It is the same for Larry Chason and DeCuba. Doug mentioned that they may want to contact the folks paving Macedonia Baptist Church parking lot they may can give them a deal.

e.) Website

The website is under construction.

6. NEW BUSINESS

a.) Christmas Committee

Rebecca Hayes discussed with the members the newly formed Christmas Committee. They met last week to discuss making the Christmas Parade a bigger event for the Olde Towne District. She mentioned to the committee that DRA would be very interested in getting involved since they have discussed in the past doing something to increase traffic downtown, and that they could help fund some of the cost. Members will attend the next Christmas Committee meeting which is March 8th at 9:00 in the Mayors conference room.

b.) Ceiling of Lights

Dorothy Morrison had a book of the different lights for the Christmas season. She said the cost for the ceiling of lights to be in front of City Hall would be \$10,000.

**DOWNTOWN REDEVELOPMENT AUTHORITY
1705 MAIN STREET
DAPHNE, AL
FEBRUARY 27, 2013 5:30 P.M.**

7. NEXT MEETING

The next meeting will be March 27th at 5:30 p.m.

There being no further business to discuss the meeting adjourned at 7:00 p.m.

Respectfully Submitted,
Downtown Redevelopment Authority

**FEBRUARY 25, 2013
CITY OF DAPHNE, AL
INDUSTRIAL DEVELOPMENT BOARD MEETING
1705 MAIN STREET, DAPHNE, AL
6:00 P.M.**

1. CALL TO ORDER/ROLL CALL

The meeting was called to order at 6:05 p.m.

MEMBERS PRESENT –Toni Fassbender; Dennis Kearney, III; John R. Cox; Doug Bailey; Pokey Miller.

Absent Excused: Dan Romanchuk;

Absent Not Excused: Angela Mayer

Also present – Dane Haygood; Rebecca Hayes, Recording Secretary; Joe Davis; Rob McElroy, Daphne Utilities; Lee Johnson, BCEDA; Kevin Jones, Algae Systems, LLC; Kenneth Kirkland, Algae Systems, LLC; Stephen Jones, Algae Systems, LLC;.

2. APPROVE MINUTES / NOVEMBER 13, 2012 & JANUARY 28, 2013

Motion by Dennis Kearney to approve the November 13, 2012 meeting minutes. Seconded by Pokey Miller.

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

Motion by Dennis Kearney to approve the January 28, 2013 meeting minutes. Seconded by John Cox.

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

3. OLD BUSINESS

The members discussed tax abatements for Algae Systems, LLC.

Motion by Dennis Kearny to abate the sales and use tax and property tax for Algae Systems, LLC. Seconded by John Cox.

AYE Bailey, Cox, Kearney ABSTAIN Fassbender MOTION CARRIED

**FEBRUARY 25, 2013
CITY OF DAPHNE, AL
INDUSTRIAL DEVELOPMENT BOARD MEETING
1705 MAIN STREET, DAPHNE, AL
6:00 P.M.**

4. TREASURERS REPORT

**Motion by Doug Bailey to accept the Treasurers Report in the amount of \$255,371.08.
Seconded by Dennis Kearney.**

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

5. NEW BUSINESS

A.) Letter of recommendation for Mr. Joe Davis for District 7 council seat

**Motion by Dennis Kearney to approve the letter of recommending Mr. Joe Davis for
District 7 council seat. Seconded by Doug Bailey.**

AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED

B.) Alabama Sales Tax Savings with Abatements

Members discussed the information.

C.) Project Keystone

Toni discussed the letter she sent from the board to Lee Lawson in support of project Keystone.

6. OTHER BUSINESS

None

6. ADJOURN

MOTION BY Dennis Kearney to adjourn. Seconded by John Cox.

ALL IN FAVOR NONED OPPOSED MOTION CARRIED

**THERE BEING NO FURTHER BUSINESS TO DISCUSS THE MEETING ADJOUNED AT
7:30 P.M.**

Approved:

Toni Fassbender, Chairman

THE CITY OF DAPHNE.
PLANNING COMMISSION MINUTES
REGULAR MEETING OF JANUARY 31, 2013
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

CALL TO ORDER

The number of members present constitutes a quorum. The regular meeting of the City of Daphne Planning Commission was called to order at 5:00 p.m.

CALL OF ROLL:

Members Present:

Joe Lemoine
Dan Gibson
Don Terry, Secretary
Ed Kirby, Chairman
Larry Chason, Vice Chairman
Ron Scott, Councilman

Members Absent:

Chief James "Bo" White
Charles Smith

Staff Present:

Adrienne Jones, Director of Community Development
Jan Vallecillo (Dickson), Planning Coordinator
Misty Gray, Attorney
Richard Johnson, Public Works Director

Staff Absent:

Jay Ross, Attorney
Ashley Campbell, Environmental Programs Manager
Britton Bonner, Attorney

Others Absent:

Rob McElroy, General Manager/Utilities Board of the City of Daphne
Danny Lyndall, Operations Manager/Utilities Board of the City of Daphne
Rex Rentz, Code Enforcement Officer/Utilities Board of the City of Daphne

The first order of business is the call to order.

Chairman: Please let the record reflect that Mr. Smith and Chief White are not present.

The next order of business is the approval of the minutes.

APPROVAL OF MINUTES:

The minutes of the December 20, 2012 regular meeting were considered for approval.

THE CITY OF DAPHNE
PLANNING COMMISSION MINUTES
REGULAR MEETING OF JANUARY 31, 2013
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

Chairman: A copy of the minutes was furnished to us previously. Do any of the Commissioners have any questions or comments? If there are no additions, deletions, or corrections at this time, the Chair will entertain a motion.

A **Motion** was made by Mr. Lemoine and **Seconded** by Mr. Terry to **approve the minutes of the December 20, 2012 regular meeting. The Motion carried unanimously.**

NEW BUSINESS:

The next order of business is site plan review for Mattress Firm.

SITE PLAN REVIEW:

File SP13-01:

Site: Mattress Firm

Zoning(s): B-2, General Business

Location: Southwest of the Alabama Highway 181 and Crossover Lane, Parcel 4A, TimberCreek Commercial Subdivision, Phase Two, North Quadrangle, Resubdivision of Lot 4

Area: 1.56 Acres ±

Owner: Nick Stratus

Agent: Vallas Realty, Inc. - John Vallas

Engineer: Clark, Geer & Latham - Tommy Latham

An introductory presentation was given by Mr. Tommy Latham, representing Clark, Geer & Latham. This will be a single lot development with sixteen parking spaces which may be subdivided in the future. With the extension of the parking lot to the north is a steep slope which will require a large amount of fill which is outlined on our erosion and sediment control plan. I will be happy to answer any questions you may have.

Chairman: Do any of the Commissioners have any questions or comments? What will be the construction access to this lot?

Mr. Latham: We have made application to the Alabama Department of Transportation for a temporary access for a construction entrance which will be remediated after construction.

Chairman: I asked because with that amount of fill there were concerns expressed regarding damage to the existing street, tracking, and dust.

Mr. Terry: Do you have an ok letter from Mr. Campbell?

Mr. Latham: Her concerns have been addressed.

Ms. Jones: There is a request to waive the sidewalk requirement. Also, Mr. Latham, do you have an approval letter from the architectural review committee?

THE CITY OF DAPHNE
PLANNING COMMISSION MINUTES
REGULAR MEETING OF JANUARY 31, 2013
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

Mr. Latham: No. We are currently addressing their comments regarding the parapet wall, signage, and dumpster detail. We have to revise the plan and resubmit it to them.

Ms. Jones: We will need a copy of that as well.

Chairman: Do any of the Commissioners have any further questions or comments? If there is no objection, the Chair will entertain a motion.

A **Motion** was made by Mr. Scott and **Seconded** by Mr. Gibson **to approve the site plan for Mattress Firm and to waive the sidewalk requirement along Woodrow Lane. The Motion carried unanimously.**

The next order of business is site plan review for Rettig Auto Body Shop & Towing.

File SP13-02: (APPROVAL OF SITE PLAN AND PLANNING COMMISSION APPROVAL OF AUTOMOBILE BODY REPAIR AND TOWING)

Site: Rettig Auto Body Shop & Towing

Zoning(s): B-2, General Business

Location: Southwest of the intersection of Frederick and Renaissance Boulevard, Lot 7, Renaissance Center Subdivision, Phase 1a, Lots 1-7, and Phase 2a, Lot 1

Area: 1.30 Acres ±

Owner: Fred Rettig

Engineer: Driven Engineering - Matt Bean

An introductory presentation was given by Mr. Fred Rettig, the owner, and Matt Bean, representing Driven Engineering. I was given information that Mr. Ogletree is the contact person for the Renaissance Improvement District in the Renaissance Center Subdivision, but I have not contacted him.

Chairman: Do any of the Commissioners have any questions or comments?

Mr. Scott: I wanted to say for the record that I may have had what is considered ex-parte communication today. I visited Mr. Rettig's facility in Mobile and took some pictures.

Mr. Rettig: We have revised the plans to make the northeast and southeast side of the building stucco. Also, there will be a six-foot wooden privacy fence with stucco columns in order to mimic the building design.

Mr. Chason: For the record, how many wrecked cars would you have on your site at one time?

Mr. Rettig: I really cannot answer that question because I do not know. I would need twenty-five in order to be successful.

THE CITY OF DAPHNE
PLANNING COMMISSION MINUTES
REGULAR MEETING OF JANUARY 31, 2013
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

Mr. Chason: I will evaluate the aesthetics of the project and comment on it later. I am concerned about the commercial businesses in the subdivision. I know you have letters from the ones you plan to do business with. With the type of business you plan to move forward with you could possibly aesthetically negatively impact other business in the development. You need to do everything in your power to maintain the facility.

Mr. Rettig: I chose to come to Daphne. I am a man of my word, and we are going to have a great location.

Chairman: Do any of the Commissioners have any further questions or comments? If there is no objection, the Chair will entertain a motion.

A Motion was made by Mr. Terry and Seconded by Mr. Lemoine to approve the site plan for Rettig Auto Body Shop to include the revised landscape plan. The Motion carried unanimously.

A Motion was made by Mr. Scott and Seconded by Mr. Terry to grant Planning Commission approval to the Rettig Auto Body Shop to allow towing. The Motion carried unanimously.

The next order of business is preliminary/final plat review for Webb FLP Subdivision.

PRELIMINARY/FINAL PLAT REVIEW:

File SDPF13-01:

Subdivision: Webb FLP

Present Zoning: B-2, General Business

Location: On the west side of U. S. Highway 98, north of Van Avenue

Area: 8.76 Acres ±, (2) lot

Owner: Webb Family Limited Partnership - Scottie Webb

Engineer: Preble-Rish - Steve Pumphrey

An introductory presentation was given by Mr. Steve Pumphrey, representing Preble-Rish. I think we have addressed all of the comments. I will be happy to answer any questions you may have.

Chairman: Do any of the Commissioners have any questions or comments?

Mr. Terry: Weren't we supposed to have a master plan presented?

Mr. Chason: No. I asked that a note be placed on the plat stating that there will be no further subdividing without the presentation of a master plan.

Chairman: Do any of the Commissioners have any questions or comments? He opened the floor to public participation. With no adjacent property owners present, he closed public participation.

THE CITY OF DAPHNE
PLANNING COMMISSION MINUTES
REGULAR MEETING OF JANUARY 31, 2013
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

Chairman: Do any of the Commissioners have any further questions or comments? If there is no objection, the Chair will entertain a motion.

A Motion was made by Mr. Chason and **Seconded** by Mr. Terry **to approve the preliminary/final for Webb FLP Subdivision, contingent upon a note being placed on the plat stating that no further subdividing will be allowed without the presentation of a master plan. The Motion carried unanimously.**

The next order of business is a zoning amendment review for Lynne R. Brown.

PETITIONS:

ZONING AMENDMENT:

File Z13-01: Lynne R. Brown

Present Zoning: R-2, Medium Density Single Family Residential

Proposed Zoning: R-6 (G), Garden or Patio Home District

Location: Northwest of the intersection of 6th and Dryer Avenue
Area: 0.33 Acres ±
Owner(s): Lynne R. Brown
Engineer: Courtney Brett Architecture - Courtney Casburn Brett

An introductory presentation was given by Ms. Courtney Brett, representing Courtney Brett Architecture. This proposal is a request for a rezoning northwest of the intersection of 6th Street and Dryer Avenue from R-2, Medium Density Single Family Residential, to R-6 (G), Garden or Patio Home District. This will allow a development with smaller lot sizes. I will be happy to answer any questions you may have.

Chairman: Do any of the Commissioners have any questions or comments? He opened the floor to public participation.

Ms. McMahan: My name is Diane McMahan. I walk by this house every day. I was wondering what will be happening here?

Chairman: The request is to rezone the property and to subdivide the lot into three patio home lots.

Ms. McMahan: Will the existing home be torn down?

Ms. Brett: Yes. There will be three lots for single family residences and not rentals.

THE CITY OF DAPHNE
PLANNING COMMISSION MINUTES
REGULAR MEETING OF JANUARY 31, 2013
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

Mr. Scott: It will be single family residential or rental homes.

Chairman: That is not something we can control. He closed public participation. Do any of the Commissioners have any further questions or comments? If there is no objection, the Chair will entertain a motion.

A Motion was made by Mr. Chason and **Seconded** by Mr. Terry **for an affirmative recommendation by the Planning Commission to the City Council of Daphne for the zoning amendment for Lynne R. Brown. The Motion carried unanimously.**

The next order of business is a proposed revision to Ordinance 2011-54, the Land Use and Development Ordinance, Article 33, Sign Provisions.

ADMINISTRATIVE PRESENTATION:

Ms. Jones: I would like to set a special meeting to discuss the proposed changes to the Sign Provisions regarding A-frame Signs and Temporary Promotional Banners for Thursday, February 7, 2013.

Mr. Scott: The City Council would like to address the issue of A-frame signs and banners. Our present proposal expires in one hundred and eighty days. It is not our priority to address any other portion of the Sign Ordinance with regard to nonconforming signs, electronic billboards or the Baldwin County lawsuit with Lamar Signs regarding billboards in the extraterritorial planning jurisdiction.

Chairman: Just to say that two of the nonconforming signs and not all of the five or six signs still remaining is wrong.

A Motion was made by Mr. Scott and **Seconded** by Mr. Terry **to set a Special Meeting for Thursday, February 7, 2013 at 4:00 p.m. to discuss A-frame Signs and Temporary Promotional Banners. The Motion carried unanimously.**

The next order of business is public participation.

PUBLIC PARTICIPATION:

Chairman: Is there anyone here that would like to address the Commission?

No public participation.

The next order of business is the attorney's report.

ATTORNEY'S REPORT:

Ms. Gray: No report.

THE CITY OF DAPHNE
PLANNING COMMISSION MINUTES
REGULAR MEETING OF JANUARY 31, 2013
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

The next order of business is commissioner comments.

COMMISSIONER'S COMMENTS:

Mr. Chason: In regard to the approval of the Rettig Auto Body Shop and Towing site plan, I know we do not enforce covenants, but in this case Mr. Rettig is aware that in the restrictive covenants and in the warranty deed this type of business is prohibited in the Renaissance Subdivision. The property owners' association is the one who is responsible for enforcing the covenants. I know Mr. Rettig wish to proceed and has letters from his neighbors with whom he will do business, but I think he should have been concerned about his investment and considered getting a legal opinion.

The next order of business is director's comments.

DIRECTOR'S COMMENTS:

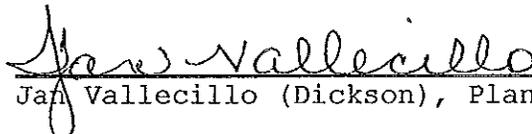
No comment.

ADJOURNMENT:

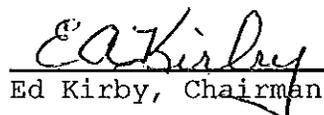
Chairman: Do any of the Commissioners have any questions or comments? If there is no objection, the Chair will entertain a motion to adjourn.

There being no further business, the meeting was adjourned at 5:39 p.m.

Respectfully submitted by:


Jan Vallecillo (Dickson), Planning Coordinator

APPROVED: February 28, 2013


Ed Kirby, Chairman



CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF FEBRUARY 28, 2013 **REPORT**
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

1. **CALL TO ORDER** **DATE OF REPORT: MARCH 4, 2013**
2. **CALL OF ROLL** **ED KIRBY, RON SCOTT, DON TERRY, DAN GIBSON,
LARRY CHASON, JOE LEMOINE, CHIEF WHITE AND
CHARLES SMITH**
3. **APPROVAL OF MINUTES:**

Review of minutes for the regular meeting of January 31, 2013 (APPROVED AS SUBMITTED)
4. **NEW BUSINESS:**

A. SITE PLAN REVIEW:

1. **File SP13-03: (APPROVED)**

Site: **Popeyes Fast Food Restaurant**

Zoning(s): **B-2, General Business**

Location: On the west side of U. S. Highway 98, north of Van Avenue
Area: 0.74 Acres ±
Owner: Webb Family Limited Partnership - Scottie Webb
Developer: Daphne Properties, L.L.C. - Byron Evans
Engineer: Jade Consulting - Trey Jinright

B. FINAL PLAT REVIEW:

1. **File SDF13-01: (APPROVED)**

Subdivision: **Caroline Woods, Phase 2B**

Present Zoning: **R-4, High Density Single Family Residential**

Location: Northeast of the intersection of Parker Lane and Whispering Pines
Road, North of Madison Place Subdivision and West of Daphne
Commercial Park, Phase Two
Area: 3.98 Acres ±, (16) lots
Owner: Plan B Investments, L.L.C. - Jacob Cunningham
Engineer: Preble-Rish - Steve Pumphrey or Jason Estes

CITY OF DAPHNE
PLANNING COMMISSION AGENDA
REGULAR MEETING OF FEBRUARY 28, 2013 REPORT
COUNCIL CHAMBERS, CITY HALL - 5:00 P.M.

2. **File SDF13-02: (APPROVED)**

Subdivision: Dunmore, Phase Two, Part C, Phase II

Present Zoning: R-2, Medium Density Single Family Residential, and R-3, High Density Single Family Residential

Location: On the East side of Alabama Highway 181 and Dunmore Drive

Area: 25.01 Acres ±, (58) lots

Owner: Hearthstone Multi-Asset Entity - Steve Mathison, Vice President

Engineer: Rester & Coleman Engineers - Daryl Russell

C. PRELIMINARY PLAT REVIEW:

1. **File SDP13-01: (APPROVAL, SUBJECT TO THE SUBMISSION AND PROCESSING OF AN APPLICATION FOR ANNEXATION WITH REZONING TO R-2, MEDIUM DENSITY SINGLE FAMILY RESIDENTIAL). e.g., OUTCOME OF CITY COUNCIL PROCESS DOES NOT SUPERCEDE PRELIMINARY PLAT APPROVAL.**

Subdivision: The Retreat at Tiawasee

Present Zoning: RSF-2, Single Family District, Baldwin County District 15, in the Extraterritorial Planning Jurisdiction of Daphne

Location: South of the intersection of Cowles Crossing and North Lamhatty Lane

Area: 27.48 Acres ±, (48) lots

Owner: GCOF Retreat at Tiawasee, L.L.C. - Nathan Cox

Engineer: Preble-Rish - Steve Pumphrey or Jason Estes

D. ADMINISTRATIVE PRESENTATION:

Presentation to be given by Richard Johnson, Public Works Director, regarding the Daphne Road Evaluation Report Fiscal Year 2013 and Eastern Shore Metropolitan Planning Organization update. (INFORMATIONAL PURPOSES ONLY-NO ACTION TAKEN)

- 5. **PUBLIC PARTICIPATION**
- 6. **ATTORNEY'S REPORT**
- 7. **COMMISSIONER'S COMMENTS**
- 8. **DIRECTOR'S COMMENTS:**

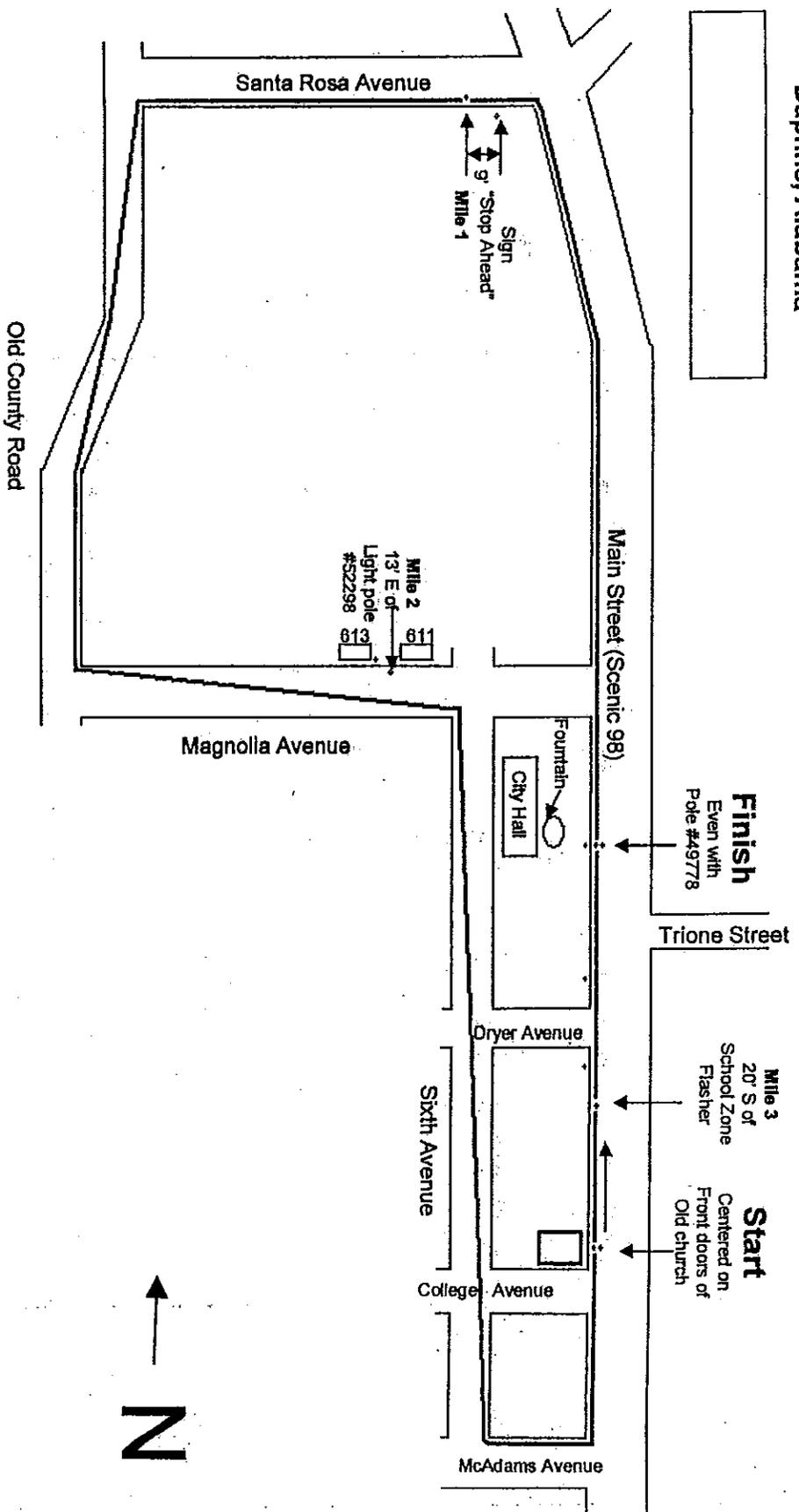
- a) **University of North Alabama training classes are set for March 8th and 9th.**
- b) **Mayor Haygood is going to appointment a representative to the Planning Commission in his place soon. He has narrowed it down to two people.**
- c) **Need appropriation of funding from City Council in order to update the Comprehensive Plan**

**REPORT
OF
OFFICERS**

**CITY OF DAPHNE
PARADE PERMIT**

ORGANIZATION:	<i>Citrin Safety Foundation</i>
CONTACT PERSON:	<i>Pam Winstead pamwinstead@gmail.com</i>
ADDRESS:	<i>P.O. Box 2187 Daphne, AL 36526</i>
PHONE NUMBER (HOME):	<i>968-5478</i>
PHONE NUMBER (BUSINESS):	<i>621-3000</i>
CELL NUMBER:	<i>978-8130</i>
TYPE OF PARADE:	<i>5K and 1 Mile Fun Run</i>
DATE OF PARADE:	<i>October 19, 2013 / Saturday</i>
ROUTE TO BE TRAVELED:	<i>See Attached Map</i>
APPROXIMATE # OF PEOPLE & CARS:	<i>400</i>
START TIME:	<i>8:00 a.m.</i>
STOP TIME:	<i>11:00 a.m.</i>
ASSEMBLY AREA/STREET:	<i>City Hall / Citrin Law Firm Parking Lot</i>
ASSEMBLY TIME:	<i>6:30 a.m.</i>
SPECIAL INSTRUCTIONS:	
DATE APPLIED:	<i>March 1, 2013</i>
APPROVAL	
POLICE: Chief David Carpenter	<i>David Carpenter</i>
FIRE: Chief James White	<i>James White</i>
PUBLIC WORKS: Richard Johnson	<i>Richard Johnson</i>
RECREATION : David McKelroy	<i>David McKelroy</i>
CITY COUNCIL APPROVAL: 3-18-13	
SPECIAL INSTRUCTIONS:	
DATE ROUTED:	<i>March 1, 2013</i>
NOTIFICATION	

5 MILE Run
 Citrin Safety Foundation
 Daphne, Alabama



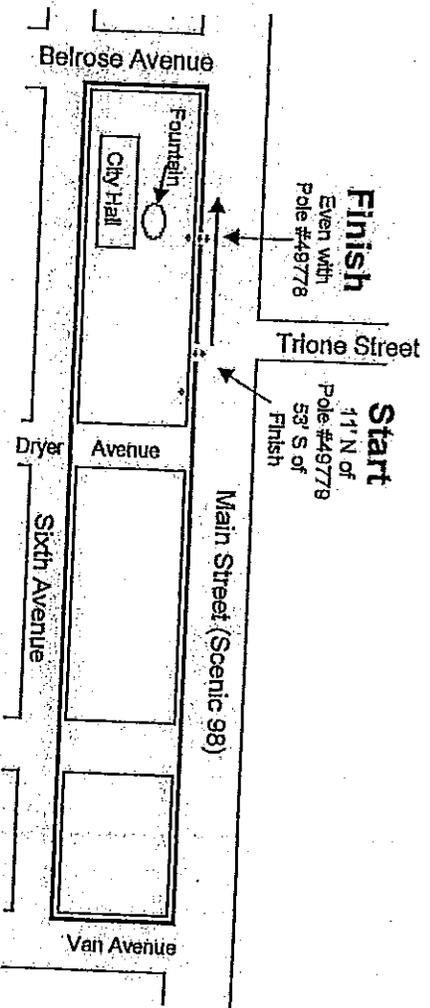
Paul

No Diagrams to Scale

Splits: Marked with green paint.
 Locations are given explicitly on map.
 Start and Finish marked with
 green paint

Measured by Jon Bowie (Daphne, AL 251-209-0887)
 jnbowie@gmail.com
 17 January 2010
 Calibrated on AL08007JD
 Race contact: Denise D'Oliveira (251-605-8777)

1 Mile
Daphne, Alabama



No Diagrams to Scale

Splines: Marked with green paint.
Locations are given explicitly on map.
**Start and Finish marked with
green paint**

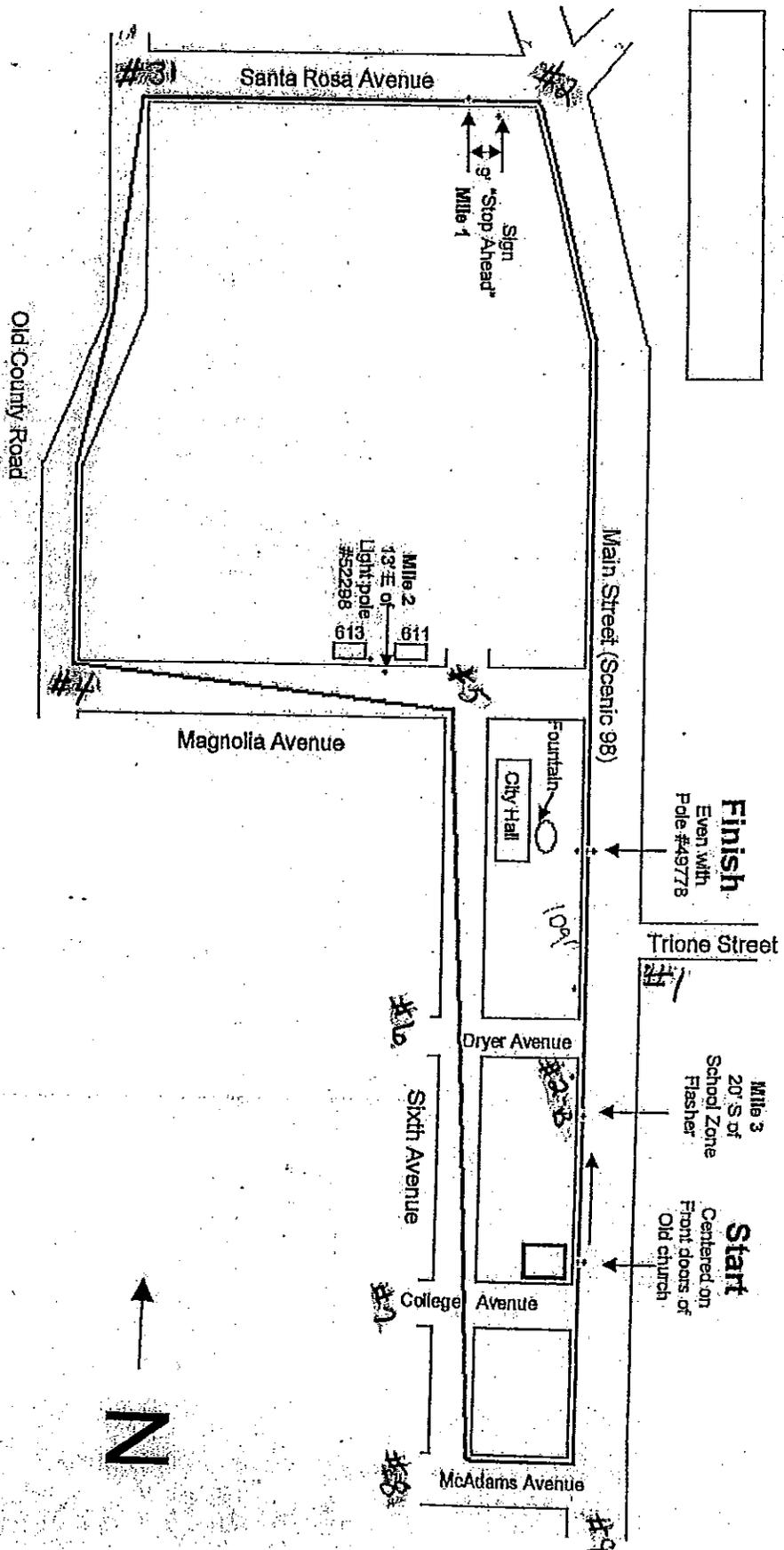
Measured by Jon Bowie (Daphne, AL 251-209-0887)
jnbowie@gmail.com
17 January 2010
Calibrated on AL08007JD
Race contact: Denise D'Oliveira (251-605-8777)

CITY OF DAPHNE PARADE PERMIT

ORGANIZATION:	<i>Bayside Medical Missions</i>
CONTACT PERSON:	<i>Flor Fellers</i>
ADDRESS:	<i>19195 Scenic Highway 98 Fairhope, AL 36532</i>
PHONE NUMBER (HOME):	<i>928-1929</i>
PHONE NUMBER (BUSINESS):	<i>928-4248</i>
CELL NUMBER:	
E-MAIL ADDRESS:	
TYPE OF PARADE:	<i>5K & 1 Mile Fun Run</i>
DATE OF PARADE:	<i>September 21, 2013</i>
ROUTE TO BE TRAVELED:	<i>See Attached Map</i>
APPROXIMATE # OF PEOPLE & CARS:	<i>400 200</i>
START TIME:	<i>8:00 a.m.</i>
STOP TIME:	<i>12:00 Noon</i>
ASSEMBLY AREA/STREET:	<i>City Hall</i>
ASSEMBLY TIME:	<i>5:45 a.m.</i>
SPECIAL INSTRUCTIONS:	<i>Each year Melvin helps hang the banner. There are 2 police cars, front and back, as well as the needed people. Same as last 5 years.</i>
DATE APPLIED:	<i>March 1, 2013</i>
APPROVAL	
POLICE: Chief David Carpenter	<i>[Signature]</i>
FIRE: Chief James White	<i>[Signature]</i>
PUBLIC WORKS: Richard Johnson	<i>[Signature]</i>
RECREATION: David McKelroy	<i>[Signature]</i>
CITY COUNCIL APPROVAL: <i>3-18-13</i>	
SPECIAL INSTRUCTIONS:	
DATE ROUTED:	<i>March 1, 2013</i>
NOTIFICATION	

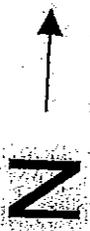
Bayside Medical Missions 5K Run

Daphne, Alabama



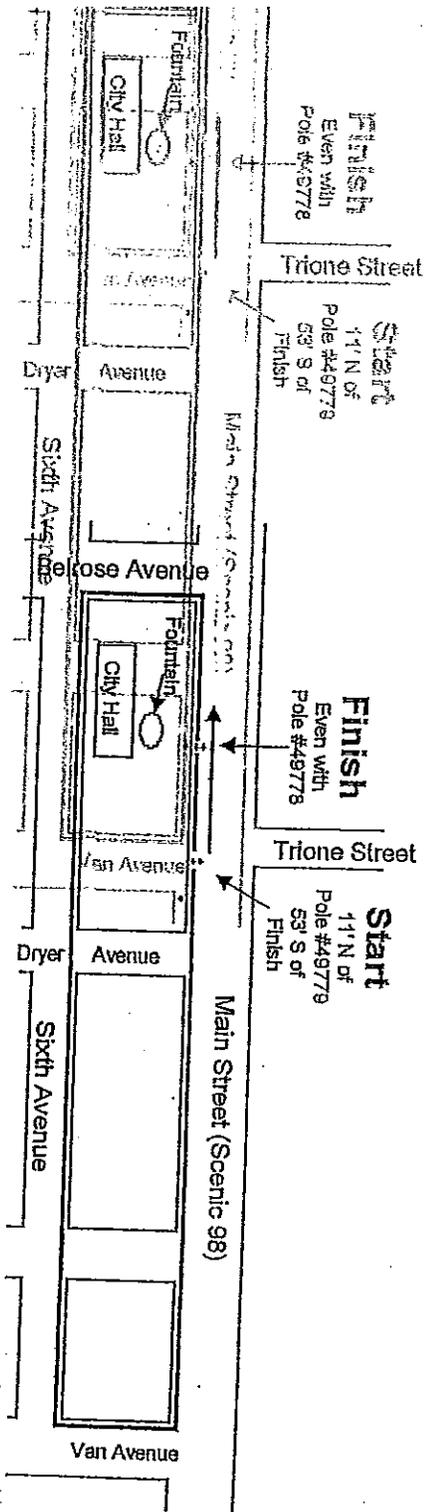
No Diagrams to Scale

Splits: Marked with green paint.
 Locations are given explicitly on map.
 Start and Finish marked with green paint



Measured by Jon Bowle (Daphne, AL 251-209-0887)
 jnbowle@gmail.com
 17 January 2010
 Calibrated on AL08007JD
 Race contact: Denise D'Oliveira (251-505-8777)

Bayside Medical Missions 1 Mile Fun Run
Daphne, Alabama



No Diagrams to Scale

Splines: Marked with green paint.
 Locations are given explicitly on map.

Start and Finish marked with
 green paint

No Diagrams to Scale

Splines: Marked with green paint.
 Locations are given explicitly on map.

Measured by Jon Bowie (Daphne, AL 251-209-0887)
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 17 January 2010
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ALABAMA LEAGUE OF MUNICIPALITIES

P.O. Box 1270 • 535 ADAMS AVENUE • MONTGOMERY, AL 36102
334-262-2566 • FAX 334-263-0200
WWW.ALALM.ORG

KEN SMITH
Executive Director

MAYOR DAVID BRADFORD, MUSCLE SHOALS
President

March 8, 2013

COPY

TO: All Mayors and Clerks
FROM: Ken Smith 
Executive Director
SUBJECT: Voting Delegate, Annual Convention Business Meeting
ENCLOSURE: Voting Delegate Designation Form

The Annual Convention of the Alabama League of Municipalities will be held on May 18 – 21, 2013, in Montgomery, at the Renaissance Montgomery Hotel & Spa at the Convention Center. **The Annual Business Session will be held at 3:45 p.m. on Monday afternoon, May 20, 2013.**

The League Constitution contains the following provision pertaining to voting powers at the Annual Convention Business Session:

"Each member municipality shall have one vote in the Convention proceedings of the League, such vote to be cast by the delegate authorized by the governing body of such town or city. The League shall send to the mayor of each member municipality a form to be used by the municipal governing body to designate the municipality's voting delegate, first alternate voting delegate and second alternate voting delegate. In order for the municipality to be eligible to cast its vote during convention proceedings, the official delegate designation form must be returned to the League Headquarters not later than fifteen (15) days prior to the first day of the Annual Convention."

In accordance with the League Constitution, a copy of the official Voting Delegate Authorization Form, which should be used by your municipal governing body to designate the official voting delegate and alternates eligible to cast the municipality's vote during the business session of the convention, is being sent to each mayor. An additional copy is being sent to each clerk, but **only one completed form** should be returned by each League member municipality.

Please complete the enclosed form and returned to the League by May 3 so that your municipality will be eligible to cast its vote at the Convention.

We look forward to seeing a good delegation from your municipality in Montgomery.

tl

Serving Alabama's municipalities since 1935.

VOTING DELEGATE AUTHORIZATION FORM

COPY

This form must be returned to
**THE ALABAMA LEAGUE OF MUNICIPALITIES NO LATER THAN
May 3, 2013**, in order for the municipality named below to be eligible to have its
designee cast a vote at the **Official Business Session of the League on
Monday afternoon, May 20, 2013, at 3:45 p.m.**

The following person(s) is authorized to cast the municipality's vote at the business session of the Annual Convention of the Alabama League of Municipalities on May 20, 2013.

Please print the requested information.

Voting Delegate:

Name/Title

**1st Alternate
Voting Delegate:**

Name/Title
(To vote only in absence of Voting Delegate)

**2nd Alternate
Voting Delegate:**

Name/Title
(To vote only in absence of Voting Delegate & 1st Alternate)

IMPORTANT NOTICE

*THE LEAGUE CONSTITUTION REQUIRES THAT VOTING DELEGATES
AND ALTERNATES BE ELECTED MUNICIPAL OFFICIALS.*

Completed by:

(Please Print)

Title:

City/Town:

Date:

Return complete form to:

Alabama League of Municipalities, P. O. Box 1270, Montgomery, AL 36102

**or by FAX:
(334) 263-0200**

RESOLUTIONS

&

ORDINANCES

RESOLUTION 2013 - 14

A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY

WHEREAS, the Department Heads of the City of Daphne have determined that the items listed below are no longer required for public or municipal purposes; and

WHEREAS, the items listed below are recommended for disposal.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Daphne that

- 1- The property listed below is hereby declared to be surplus property, and

DEPT	TAG/VEH#	DESCRIPTION	VIN
Patrol	4030	2003 FORD CROWN VIC	2FAFP71W23X183804

- 2- The Mayor is authorized to advertise and accept bids through Govdeals.com as contracted for the sale of such personal property, and

- 3- The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the General Fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder.

ADOPTED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, this _____ day of _____, 2013.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

**RESOLUTION 2013-15
2013-C- ADECA PEDESTRIAN BRIDGE @ D'OLIVE CREEK WEST**

WHEREAS, the City of Daphne is required under section 39-1-1(E) of the Code of Alabama to secure competitive bids for public works contracts in excess of \$ 50,000; and

WHEREAS, the City of Daphne acknowledges that ADECA PEDESTRIAN BRIDGE @ D'OLIVE CREEK WEST will exceed \$50,000; and

WHEREAS, the City of Daphne did receive and review bids for the ADECA PEDESTRIAN BRIDGE @ D'OLIVE CREEK WEST and has determined that the bid as presented is reasonable; and

WHEREAS, ADECA grant monies are available for 80% of the construction cost for the Pedestrian Bridge @ D'Olive Creek West project with the City paying 100% of design, engineering, and permitting costs; and

WHEREAS, staff recommends the bid for ADECA PEDESTRIAN BRIDGE @ D'OLIVE CREEK WEST be awarded to Asphalt Services, Inc..

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, hereby accept the bid from Asphalt Services, Inc. in the amount of \$88,159.30 as specified in BID SPECIFICATION NO. 2013-C-ADECA PEDESTRIAN BRIDGE @ D'OLIVE CREEK WEST with 80% of the construction cost (\$70,528) to be reimbursed to the City from ADECA.

APPROVED AND ADOPTED by the City Council of the City of Daphne, Alabama, this day of _____, 2013.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

**RESOLUTION NO. 2013-16
2013-F-CONCRETE MATERIAL**

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the CONCRETE MATERIAL will exceed this amount; and

WHEREAS, No bids were received and therefore can be negotiated; and

WHEREAS, Staff has reviewed the negotiated bid for the CONCRETE MATERIAL and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the bid for the CONCRETE MATERIAL be awarded to Ready Mix USA, LLC.

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, hereby accept the negotiated bid of Ready Mix USA, LLC for unit cost as follows:

0 - 5 C.Y. - \$ 86.00/C.Y. (Delivered)
Over 5 C.Y.- \$ 86.00/C.Y. (Delivered)

as specified in BID SPECIFICATION NO. 2013-F-CONCRETE MATERIAL.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2013.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

**RESOLUTION NO. 2013-17
2013-G-ASPHALT**

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the ASPHALT will exceed this amount; and

WHEREAS, Staff has reviewed the bids for the ASPHALT and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the bid for the ASPHALT be awarded to Mobile Asphalt Company LLC

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, hereby accept the bid of Mobile Asphalt Company LLC for unit cost as follows:

Type	Qty	Amount
327-Mix 1, furnished	ton	\$52.00
327-Mix 1, furnished & delivered	ton	\$55.75
327-Mix 2, furnished	ton	\$52.00
327-Mix 2, furnished & delivered	ton	\$55.75
414-Mix 1, furnished	ton	\$52.00
414-Mix 1, furnished & delivered	ton	\$55.75
414-Mix 2, furnished	ton	\$52.00
414-Mix 2, furnished & delivered	ton	\$55.75
416-Mix 1, furnished	ton	\$55.00
416-Mix 1, furnished & delivered	ton	\$58.75
416-Mix 2, furnished	ton	\$55.00
416-Mix 2, furnished & delivered	ton	\$58.75
424-A, furnished	ton	\$55.00
424-A, furnished & delivered	ton	\$58.75
424-B, furnished	ton	\$52.00
424-B, furnished & delivered	ton	\$55.75
424-C, furnished	ton	\$52.00
424-C, furnished & delivered	ton	\$55.75
Asphalt Cold Patch, 35 lb bag	ea	\$15.00

as specified in BID SPECIFICATION NO. 2013-G-ASPHALT.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2013.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

**RESOLUTION NO. 2013-18
2013-H-PLASTIC PIPE**

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the PLASTIC PIPE will exceed this amount; and

WHEREAS, Staff has reviewed the bids for the PLASTIC PIPE and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the bid for the PLASTIC PIPE be awarded to Vellano Brothers, Inc..

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, hereby accept the bid of Vellano Brothers, Inc. for unit cost listed in BID SPECIFICATION NO. 2013-H-PLASTIC PIPE.

Size " / 20ft Pipe	Amount
4"	\$0.44
6"	\$2.73
8"	\$3.65
10"	\$4.82
12"	\$4.93
15"	\$6.13
18"	\$7.69
24"	\$13.40
30"	\$19.09
36"	\$25.73
42"	\$33.60
48"	\$43.46
60"	\$75.76

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2013

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

RESOLUTION NO. 2013-19
2013-I-ROCK MATERIAL

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the ROCK MATERIAL will exceed this amount; and

WHEREAS, Staff has reviewed the bids for the ROCK MATERIAL and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the bid for the ROCK MATERIAL be awarded to Martin Marietta Aggregates.

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, hereby accept the bid of Martin Marietta Aggregates for unit cost (delivered) as follows:

Crushed Aggregate 825-A	29.25
Crushed Aggregate 825-B	28.85
#57 Limestone	29.85
#78 Pea Gravel	29.85
Rip Rap – Class I	41.75
Rip Rap – Class II	41.75

as specified in BID SPECIFICATION NO. 2013-I-ROCK MATERIAL.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2013.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

RESOLUTION NO. 2013-20
2013-J-OFFICE SUPPLIES

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the OFFICE SUPPLIES will exceed this amount; and

WHEREAS, Staff has reviewed the bids for the OFFICE SUPPLIES and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the bid for the OFFICE SUPPLIES be awarded to Gulf Coast office Products.

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, hereby accept the bid of Gulf Coast office Products for unit cost as bid herein and made a part hereof for BID SPECIFICATION NO. 2013-J-OFFICE SUPPLIES.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2013

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

Good

CITY OF DAPHNE

BID: 2013-J-OFFICE SUPPLIES

SUBMITT TWO (2) COPIES OF BID SUBMITTAL (One Original & One Copy Is Acceptable)

IF ITEM DESCRIPTION CHANGES ARE NEEDED: ONLY MAKE CHANGES IN THE COMMENT COLUMN

	DESCRIPTION - DO NOTMAKE DESCRIPTION CHANGES IN THIS COLUMN - MAKE CHANGES IN THE COMMENT COLUMN	PRODUCT # - DO NOTMAKE CHANGES IN THIS COLUMN - MAKE CHANGES IN THE COMMENT COLUMN	UNITS	LIST COST PER:	COMMENTS	EST QTY PURCHASED	UNIT COST	EXTENDED COST
1	BINDING CONES / COVERS							
2	BINDING CONES, GBC 5/8", ALL COLORS GBC-4090046	GBC-4090046	25 PER BOX	PER BOX		1	4.99	4.99
3	BINDING CONES, GBC 1/2", ALL COLORS GBC-4090034	GBC-4090034	25 PER BOX	PER BOX		1	1.99	1.99
4	BINDING CONES, GBC1/4", ALL COLORS GBC-4090010	GBC-4090010	25 PER BOX	PER BOX		1	0.69	0.69
5	BINDING CONES, GBC3/4", ALL COLORS GBC-4090052	GBC-4090052	25 PER BOX	PER BOX		1	1.69	1.69
6	BINDING COVERS, CLEAR PLASTIC GBC-2001036	GBC-2001036	25 PER PKG	PER PKG		1	2.42	2.42
7								
8	BINDERS							
9	BINDER, RING 1" CAP, ALL COLORS UNV-31401	UNV-31401	EACH	EACH	SPR03301	10	1.09	10.90
10	BINDER, RING 1 1/2" CAP, ALL COLORS UNV-33401	UNV-33401	EACH	EACH		10	1.49	14.90
11	BINDER, RING 2" CAP, ALL COLORS UNV-34401	UNV-34401	EACH	EACH		10	1.89	18.90
12	BINDER, RING 3" CAP, ALL COLORS UNV-35411	UNV-35411	EACH	EACH		10	2.60	26.00
13	BINDER, D-RING 4" CAP, ALL COLORS UNV-20706	UNV-20706	EACH	EACH		10	4.96	49.60
14	BINDER, 5" CAP D RING, ALL COLORS WLLJ-38450B	WLLJ-38450B	EACH	EACH		10	8.99	89.90
15	BINDER, DATA 9 1/2 X 11, WJ149511 WLLJ. ALL COLORS	WJ149511	EACH	EACH	DISCONTINUED	10	NB	NB
16	REPORT COVER, PRESSBOARD UNV-80571727379-ALL COLORS	UNV-80571727379	25 PER BOX	EACH BOX		10	14.75	147.50
17	REPORT COVERS W/TANG FASTENERS SMD-87154 ALL COLORS+Ad	SMD-87154	25 PER BOX	EACH BOX		10	3.10	31.00
18								
19								
20	VIEW BINDERS WITH INSIDE POCKETS (White or Black)							
21	VIEW BINDER, RING 1" CAP, ALL COLORS UNV-20961	UNV-20961	EACH	EACH		40	1.29	51.60
22	VIEW BINDER, RING 1 1/2" CAP, ALL COLORS UNV-20962	UNV-20962	EACH	EACH		40	1.64	65.60
23	VIEW BINDER, RING 2" CAP, ALL COLORS UNV-20981	UNV-20981	EACH	EACH		40	2.29	91.60
24	VIEW BINDER, RING 3" CAP, ALL COLORS UNV-20991	UNV-20991	EACH	EACH		20	2.49	49.80
25								
26	ENVELOPES							
27	ENVELOPES, #10 WINDOW UNV-35211	UNV-35211	500 PER BOX	PER BOX	QUA90120	5	7.99	39.95
28	ENVELOPES, #10 NO WINDOW UNV-35210	UNV-35210	500 PER BOX	PER BOX	BSN42250	5	7.09	35.45
29	ENVELOPES, INTEROFFICE 10 X 13 UNV-63568	UNV-63568	100 PER BOX	PER BOX	WEVCO880	5	11.99	59.95
30	ENVELOPES, CLASP 5 X 7 1/2 QUA37835	QUA37835	100 PER BOX	PER BOX	SPR01345	5	5.99	29.95
31	ENVELOPES, CLASP 6 X 9 KFT 28# QUA37855	QUA37855	100 PER BOX	PER BOX		5	5.19	25.95
32	ENVELOPES, CLASP, 6.5 X 9.5 QUA37863	QUA37863	100 PER BOX	PER BOX		5	5.29	26.45
33	ENVELOPES, CLASP, 9 1/2 X 12 1/2 QUA37893	QUA37893	100 PER BOX	PER BOX		5	5.49	27.45

34	ENVELOPES, CLASP, 10 X 13 QUA37897	QUA37897	100 PER BOX	PER BOX		5	7.69	38.45
35	ENVELOPES, CLASP, 12 X 15 1/2 QUA37910	QUA37910	100 PER BOX	PER BOX		5	10.95	54.75
36	ENVELOPES, CATALOG WHITE, 9 X 12 UNV-44104	UNV-44104	250 PER BOX	PER BOX	SPR09824	5	10.99	54.95
37	ENVELOPES, CAT 9 X 12, WE 24# QUA-41488	QUA-41488	100 PER BOX	PER BOX		5	8.99	44.95
38	ENVELOPES, COIN, #5-1/2, 28# QUA-50562	QUA-50562	100 PER BOX	PER BOX	SPR01361	5	13.99	69.95
39								
40	GEM CLIPS/ BINDER CLIPS							
41	GEM CLIPS, REGULAR UNV-72210	UNV-72210	100 PER BOX	PER BOX	SPR85001	10	0.20	2.00
42	GEM CLIPS, JUMBO UNV-72220	UNV-72220	100 PER BOX	PER BOX	SPR85009	10	0.69	6.90
43	BINDER CLIPS, SMALL UNV-10200	UNV-10200	12 PER BOX	PER BOX	BSN36550	10	0.49	4.90
44	BINDER CLIPS, MED UNV-10210	UNV-10210	12 PER BOX	PER BOX	BSN36551	10	0.99	9.90
45	BINDER CLIPS, LRG UNV-10220	UNV-10220	12 PER BOX	PER BOX	BSN36552	10	2.19	21.90
46								
47	HIGHLIGHTERS							
48	HIGHLIGHTER PEN, SANFORD MAJOR ACCENT,		12 PER BOX	PER BOX	ITA3618182/83/84/85	10	2.89	28.90
49	ALL COLORS & FLUORESCENT FAB64326	FAB64326				1	2.89	2.89
50	HIGHLIGHTER PEN, UNV-08851 POCKET SIZE	UNV-08851	12 PER BOX	PER BOX	ITA36181	10	2.89	28.90
51	ALL COLORS & FLUORESCENT					1		
52	HIGHLIGHTER PEN, BIG BRITELINER BIG-BL11-ALL COLORS	BL11-ALL COLORS	12 PER BOX	PER BOX		50	3.69	184.50
53	HIGHLIGHTER, MIXED COLORS AVE-23565	AVE-23565	6 PACK	PER PACK		20	0.99	19.80
54	HIGHLIGHTER, EBERHARD FABER, FLUOR YELL FAB-64324	FAB-64324	12 PER BOX	PER BOX		50	2.19	109.50
55								
56	FILE FOLDERS / JACKETS / POCKETS							
57	FILE JACKETS, FLAT, LEGAL UNV-72500	UNV-72500	100 PER BOX	PER BOX	SPRSP24930	10	8.95	89.50
58	FILE POCKETS, 31/2 EXPANSION, LEGAL, UNV-15161	UNV-15161	25 PER BOX	PER BOX	SPR95005	10	11.29	112.90
59	FILE POCKETS, 1 1/2" EXPANSION, LTR UNV-74300	UNV-74300	25 PER BOX	PER BOX	SPRSP2491	10	7.19	71.90
60	FILE POCKETS, 3 1/2" EXPANSION, LTR UNV-15343	UNV-15343	25 PER BOX	PER BOX	SPR95002	10	7.29	72.90
61	FILE FOLDERS, END TAB, LETTER, NO ET 150L SMD24109	SMD24109	100 PER BOX	PER BOX		50	14.29	714.50
62	FILE FOLDERS, END TAB, LETTER STR CUT SHF SMD24100	SMD24100	100 PER BOX	PER BOX		50	14.79	739.50
63	FILE FOLDERS, END TAB, LTR,EXPANDABLE SMD-75124	SMD-75124	25 PER BOX	PER BOX		50	29.00	1,450.00
64	FILE FOLDERS, END TAB, LETTER EXP SMD75114	SMD75114	25 PER BOX	PER BOX		50	19.99	999.50
65	FILE FOLDERS, 3 1/2" EXP	SMD 74805	50 PER BOX	PER BOX		1	29.80	29.80
66	FILE FOLDERS 3 1/2" EXP LEGAL	SMD 74224	25 PER BOX	PER BOX		1	29.99	29.99
67	FILE FOLDERS, STRAIGHT CUT TAB, LTR,SMD2-150L/SMD10310	SMD2-150L/SMD10310	100 PER BOX	PER BOX		10	8.99	89.90
68	FILE FOLDERS, LETTER 1/3 CUT UNV-12113	UNV-12113	100 PER BOX	PER BOX	BSN17525	10	6.99	69.90
69	FILE FOLDERS, LEGAL, 1/3 CUT UNV-15113	UNV-15113	100 PER BOX	PER BOX	BSN17526	10	7.00	70.00
70	FILE FOLDERS, LEGAL, COLOR, 1/3 CUT UNV-10521	UNV-10521	100 PER BOX	PER BOX		10	6.99	69.90
71	FILE FOLDERS, LETTER, COLOR, 1/3 CUT UNV-10501	UNV-10501	100 PER BOX	PER BOX		10	6.99	69.90
72	FILE FOLDERS, PUL-TABS, LETTER SMD-24109	SMD-24109	100 PER BOX	PER BOX		10	14.29	142.90
73	FILE FOLDERS, LETTER RED PRESSBOARD -UNV10315	UNV10315		EACH		10	1.69	16.90
74	FILE FOLDERS, INTERIOR LEGAL, ESS-43501 ALL COLORS	ESS-43501	100 PER BOX	PER BOX		10	1.99	19.90
75	FILE FOLDERS, SMD 17043-BLUE	SMD 17043	100 PER BOX	PER BOX		10	6.29	62.90
76	FILE FOLDERS, SMD 17743-RED	SMD 17743	100 PER BOX	PER BOX		10	6.29	62.90

77	FILE FOLDERS, UNV 16162-GREEN	UNV 16162	100 PER BOX	PER BOX		10	6.29	62.90
78	FILE FOLDERS, CENTER TAB, UNV 15122	UNV 15122	100 PER BOX	PER BOX		10	6.22	62.20
79	FILE FOLDERS, SMD 15332	SMD 15332	100 PER BOX	PER BOX		10	6.79	67.90
80	FILE FOLDERS, END TAB, SMD-27134	SMD-27134	100 PER BOX	PER BOX		10	13.20	132.00
81	FOLDER, LEGAL, 2 DIV, W/FASTENER, ACC16046, ALL COLORS	ACC16046	10 PER BOX	PER BOX		10	12.99	129.90
82	FILE JACKET, PERSONNEL RECORD, MANILA, 1 1/2		25 PER PK	PER PK		5	4.29	21.45
83	DOUBLE TOP, QUALITY PARK QUA-69998	QUA-69998		PER PK		1	4.29	4.29
84	FILE JACKET, 1", PERSONNEL RECORD, MANILA,		100 PER BOX	PER BOX		5	48.99	249.95
85	DOUBLE TOP, QUALITY PARK 69-999	69-999				1	49.99	249.95
86	FILE JACKET, 2", DOUBLE TOP, MANILA, SMD-76560	SMD-76560	50 PER PK	PER PK	SPRRB21	5	9.99	49.95
87	FILE FOLDER, MEDICAL RECORD FILES, QUA 69-994	QUA 69-994	20 PER BOX	PER BOX	DISCONTINUED	5		NB
88								NB
89	FILE FASTENERS							
90	FILE FASTENER, TWO PIECE, 2 X 2 3/4, UNV81002	UNV81002	50 PER BOX	BOX	SPRR20	5	0.89	4.45
91	FILE FASTENER, TWO PIECE, 1 X 2 3/4, OIC-99851	OIC-99851	50 PER BOX	BOX		5	0.42	2.10
92	FILE FASTENER, PRONG BASE ONLY, 1 X 2 3/4, OIC-99853	OIC-99853	100 PER BOX	BOX		5	0.42	2.10
93	FILE FASTENER, PRONG BASE ONLY, 2 X 2 3/4, UNV81012	UNV81012	100 PER BOX	BOX		5	1.00	5.00
94								
95	HANGING FILES							
96	HANGING FILES, 1/5 CUT, UNV-14215 STANDARD, LEGAL	UNV-14215	25 PER BOX	PER BOX	BSN43570	20	6.29	125.80
97	HANGING FILES, 1/5 CUT, UNV-14216/17/18-ALL COLOR, LEGAL	UNV-14216/17/18	25 PER BOX	PER BOX		20	7.29	145.80
98	HANGING FILES, 1/5 CUT, UNV-14115 STANDARD, LETTER	UNV-14115	25 PER BOX	PER BOX		20	5.99	119.80
99	HANGING FILES, 1/5 CUT, UNV-14116 COLOR, LETTER	UNV-14116	25 PER BOX	PER BOX		10	6.99	69.90
100	HANGING FILES, 1/5 CUT, STANDARD, LEGAL, UNV-14152	UNV-14152	25 PER BOX	PER BOX		20	6.29	125.80
101	2" BOX BOTTOM, PENDAFLEX 4153X2	4153X2			SPRSP53X215	1	6.29	6.29
102	HANGING FILES, 1 3/4" BOX BOTTOM SMD-64318	SMD-64318	25 PER BOX	PER BOX		5	24.20	121.00
103	HANGING FILES, 3" BOX BOTTOM SMD-64320	SMD-64320	10 PER BOX	PER BOX		5	14.20	71.00
104	HANGING FILES, LEGAL OXFORD ESS-93502/45 ALL COLORS	ESS-93502/45	25 PER BOX	PER BOX		5	81.632	109.95
105								
106								
107	INDEX TABS							
108	INDEX, RING BINDER, 5-2" TABS, COLOR UNV20830	UNV20830	5 TABS PER SET	PER SET		10	0.22	2.20
109	INDEX, RING BINDER, 5-2" TABS CLEAR, SPR 21351 BSN #200	SPR 21351		PER SET		1	0.22	0.22
110	INDEX, RING BINDER, 8 TAB COLOR UNV-20840	UNV-20840	8 TABS PER SET	PER SET	SPRR21380	5	0.24	1.20
111	INDEX, RING BINDER, 8 TAB CLEAR UNV-20841	UNV-20841	8 TABS PER SET	PER SET	SPRR21381	5	0.24	1.20
112	INDEX, RING BINDER, MONTHLY UNV-95110	UNV-95110	6 TABS PER SET PER SET	PER SET	SPR01807	5	1.09	5.45
113	TAB INSERTS-AVE 16241 2" CLEAR W/PRINTABLE LABEL	AVE-16241				1	4.99	4.99
114								
115								
116	LABELS							
117	LABELS, INKJET, MACO ML3025 1X2 5/8, WHITE	MACO ML3025	25 SHEETS/ BOX	PER BOX	AVE30610	5	2.69	13.45
118	LABELS, INKJET, AVERY 8660 1X2 5/8, CLEAR	AVERY 8660	750 PER BOX	PER BOX		5	9.99	49.95
119	LABELS, INKJET, AVERY 8662 1 1/3 X 4, CLEAR	AVERY 8662	350 PER BOX	PER BOX		5	9.99	49.95

120	LABELS, INKJET, AVERY 8663 2 X 4, CLEAR	AVERY 8663	250 PER BOX	PER BOX	AVE05200	5	6.79	33.95
121	LABELS, AVE MAILING	AVERY 8163			AVE30728	1	2.29	2.29
122	LABELS, LASER, AVERY 6879	AVERY 6879	300 PER PK	PER PK		5	4.42	22.10
123	LABELS, FILE FOLDER AVE-8366	AVE-8366	1500 PER PK	PER PK		5	13.99	69.95
124	LABELS, FILING AVE 5366 (1500)	AVE 5366	1500 PER PK	PER PK		1	19.99	19.99
125	LABELS, AVE 5261	AVE 5261	3300 PER BOX	PER BOX		5	2.99	14.95
126	LABELS, COPIER/ADDRESS, MACO M5351	MACO M5351	248 PER BOX	PER BOX		5	0.62	3.10
127	LABELS, FILE FOLDER, COLOR, MACO FFL1	AVE 4027	5000 PER BOX	PER BOX		20	0.99	19.80
128	LABELS, CLEAR LASER, 1 X 2 5/16, MACO ML4000	MACO ML4000	1500 PER BOX	PER BOX		5	7.29	36.45
129	LABELS, LASER FILE FOLDER WHITE MACO ML-F-3	MACO ML-F-3	1500 PER BOX	PER BOX		5	0.62	3.10
130	LABELS, LASER FILE FOLDER AVE-5261	UNV-80101	750 PER PK	PER PACK		5	2.19	10.95
131	LABELS, DOT MATRIX, 1 7/16 X 3, WHITE AVE30721	AVE30721	5000 PER BOX	PER BOX		5	6.19	30.95
132	LABEL, DOT MATRIX, 15/16 X 3, WHITE AVE30720	AVE30720	5000 PER BOX	PER BOX		5	4.20	21.00
133	KROY LABEL TAPE, KRY... ALL COLORS		CARTRIDGE	EACH	KRY2227501	10	6.19	61.90
134	TAPE CARTRIDGE BRT-1Z-131 ONLY	BRT-1Z-131 ONLY	EACH	EACH	TZ1E131	5	11.99	59.95
135	TAPE CARTRIDGE BRT-1Z-231 ONLY	BRT-1Z-231 ONLY	EACH	EACH	TZE231	5	11.99	59.95
136	LABELING SYSTEM SMEAD VIEWABLES 100 REFILL SUPP 6491	SMD 6491	6491			1	24.99	24.99
137	LABELING SYSTEM SMEAD VIEWABLES 160 LABELS 64915	SMD 64915				1	3.69	3.69
138	LABELING SYS SMEAD VIEWABLES 100 CLEAR LABEL PROTECTORS. 67600					1	1.99	1.99
139								
140								
141								
142								
143	NOTEPADS/ COLUMNAR PADS							
144	COLUMNAR PAD, 4 COLUMN, W/LJ G7504	W/LJ G7504	EACH	EACH	DISCONTINUED	10	NB	NB
145	COLUMNAR PAD, 6 COLUMN, W/LJ G7206	W/LJ G7206	EACH	EACH	DISCONTINUED	10	NB	NB
146	FAX NOTE W/DISP 1 1/2 X2 (MMMR311F)	MMMR311F	EACH	EACH	DISCONTINUED	10	NB	NB
147	FAX NOTE REFILL 1 1/2 X 2 (MMMR7673)	MMMR7673	6 PADS/PKG	PER PKG	DISCONTINUED	20	NB	NB
148	SCRATCH PADS, 4 X 6 UNV-35614	UNV-35614	12 PADS/ PKG	PER PACK	SPR46SP	5	2.19	10.95
149	SCRATCH PADS, 5 X 8 UNV-35615	UNV-35615	12 PADS/ PKG	PER PACK	SPR56SP	5	3.19	15.95
150	STENO PADS, UNV-76620	UNV-76620	EACH	EACH	BSN90650	10	1.09	10.90
151	LEGAL PAD, LEGAL, ALL COLOR RIV BRAND CANARY & WHITE		12 PADS/ PKG	PER PACK	SPR2014W/2014	10	9.99	99.90
152	LEGAL PAD, LETTER, ALL COLOR RIV BRAND CANARY & WHITE		12 PADS/ PKG	PER PACK	SPR2011W/2011	10	8.99	89.90
153	LEGAL PAD, JR., ALL COLOR RIV BRAND CANARY & WHITE		12 PADS/ PKG	PER PACK	SPRW/2058/2058	10	6.99	69.90
154						1		
155	PAPER					1		
156	PAPER, MINUTE BOOK WEY 8528	WEY 8528		PER CART	ELI45003	3	8.99	26.97
157	PARCHMENT PAPER, 25% COTTON 24 #		500 PER REAM	PER REAM	112QCERT	5	10.90	54.50
158	PAPER, PREMIUM, 24 LB 90+ BRIGHTNESS, WHITE HAM-104604	HAM-104604	500 PER REAM	REAM		50	4.99	6.00
159	PAPER, LASERJET, 32LB 98+ BRIGHTNESS, WHITE HPU1132	HPU1132	500 PER REAM	REAM	113100	10	6.00	60.00
160	PAPER, BOND, W20 WORLD BOND	W20	500 PER REAM	PER REAM		10	6.19	61.90
161	PAPER, MATTE COATED, 8 1/2 X 11, HEW51634Y 24 LB 90+BR	HEW51634Y	200 PER REAM	REAM	105050	5	3.19	15.95
162	PAPER, GLOSSY, HP PREM INKJET, HFC3836A	HFC3836A	REAM	REAM	Q1785A	5	3.22	16.10

163	PAPER, COPY, 8 1/2 X 11, 20 LB		10 REAMS/CASE	PER CASE	GEP999705	200	32.00		6,400.00
164	PAPER, NAVIGATOR PLATINUM OFFICE MULTIPURPOSE PAPER	SNANPL11245R	5 REAMS/CASE	PER CASE		1	34.95		34.95
165	PAPER, COPY, 8 1/2 X 11, 20 LB, XEROX ONLY	XEROX ONLY	10 REAMS/CASE	PER CASE		20	32.25		645.00
166	PAPER, COMPUTER, 9 1/2 X 11, 20 LB - NO PERF, UNV-15802	UNV-15802	PER CARTON	PER CARTON		1	21.99		21.99
167	PAPER, COMPUTER, 9 1/2 X 11, 20 LB - PERF, UNV-15807	UNV-15807	PER CARTON	PER CARTON		1	18.99		18.99
168	ALL PAPER IS 8 1/2 X 11 UNLESS OTHERWISE SPECIFIED								
169									
170									
171	PENS / PENCILS/ ERASERS/MARKERS								
172	PEN, PILOT, EXPLORER PIL35363	PIL35363	12 PER BOX	PER BOX	DISCONTINUED	5	NB		NB
173	PEN, RLBL, P700, GELINK, FN, BK PIL-38000 SERIES 38610	PIL-38000-38610	12 PER BOX	PER BOX	SPR50603	20	11.99		239.80
174	PEN, RLBL, P500, GELINK, XFN, PIL-38000 SERIES 38600	PIL-38000-38600	12 PER BOX	PER BOX		20	11.99		239.80
175	PEN, RLBL, HYBRID GEL GRP, VL, PEN-K116-A	PEN-K116-A	12 PER BOX	PER BOX	DISCONTINUED	10	NB		NB
176	PEN, REFILL, F/HYBRID FINE BLK PEN-KF6-A	PEN-KF6-A	EACH	EACH		20	0.22		4.40
177	PEN, PENTEL, RSV/P PEN-BK90-ALL COLORS	BK90-ALL COLORS	12 PER BOX	EACH BOX		5	3.19		15.95
178	PEN, BIC ROLLER BALL, RM 11, ALL BIC REM11BK	BIC REM11BK	12 PER BOX	PER BOX	DISCONTINUED	5	NB		NB
179	PEN, BIC, SOFTFEEL, BIC 13101	BIC 13101	12 PER BOX	PER BOX	DISCONTINUED	5	NB		NB
180	PEN, ROUNDSTIC, MEDIUM UNV-27410	UNV-27410	12 PER BOX	PER BOX		5	0.79		3.95
181	PEN, UNIBALL, DELUXE SAN60052	SAN60052	12 PER BOX	PER BOX		5	12.00		60.00
182	PEN, UNIBALL, ONYX UNV-29010	UNV-29010	12 PER BOX	PER BOX		5	1.99		9.95
183	PEN, UNIBALL, MICRO, ALL COLORS SAN60101	SAN60101	12 PER BOX	PER BOX		20	4.14		82.80
184	PEN, UNIBALL, METAL ROLLER MICRO ALL COLORS SAN60151	SAN60151	12 PER BOX	PER BOX		5	4.14		20.70
185	PEN, UNI BALL VISION FINE BLACK	SAN 60126	12 PER BOX	PER BOX		1	7.19		7.19
186	PEN, UNIBALL, ONYX, MICRO - ALL COLORS SAN-60040	SAN-60040	12 PER BOX	PER BOX		5	2.69		13.45
187	PEN, UNIBALL, GRIP MICRO-ALL COLORS SAN-60704	SAN-60704	12 PER BOX	PER BOX		5	6.49		32.45
188	PEN, PAPERMATE STICK, ALL PAP33611/33711/33811	PAP33611/33711/33811	12 PER BOX	PER BOX		5	1.19		5.95
189	PEN, FLEXGRIP, ALL UNV-15610	UNV-15610	12 PER BOX	PER BOX	TTA70063	5	1.69		8.45
190	PEN, PAPERMATE DYNAGRIP RETRACTABLE 87301	87301	EACH	EACH	DISCONTINUED	5	NB		NB
191	PEN, FLAIR, ALL FAB-61011	FAB-61011	12 PER BOX	PER BOX	DISCONTINUED	5	NB		NB
192	PEN, PILOT G2-05 SERIES PIL-31002/006-ALL COLORS	PIL-31002/006	12 PER BOX	PER BOX		5	12.99		64.95
193	PEN, PILOT PRECISE, V-5, V-7, ALL PIL35334	PIL35333	12 PER BOX	PER BOX		5	14.99		74.95
194	PEN, PILOT PRECISE GEL ROLLERBALL BLUE	PIL38611	12 PER BOX	PER BOX		1	14.99		14.99
195	PEN, PILOT PRECISE GEL ROLLERBALL BLACK	PIL38610	12 PER BOX	PER BOX		1	14.99		14.99
196	PEN, PILOT PRECISE GEL ROLLERBALL RED	PIL38612	12 PER BOX	PER BOX		1	14.99		14.99
197	PEN, PILOT EASY TOUCH RETRACTABLE PIL32210	PIL32210	12 PER BOX	PER BOX		5	8.99		44.95
198	PEN, PENTEL ENERGEL ALL COLORS BLN158P4A 17259	BLN158P4A 17259			DISCONTINUED	1	NB		NB
199	PEN, BIC CLICKSTICK MED ALL COLORS				BICCSM11BE	1	2.09		2.09
200	PEN, BIC CLICKSTICK MED BLACK				BICCSM11BK	1	2.09		2.09
201	PEN, CORRECTION, LIQUID PAPER, LP562-01	LP562-01	EACH	EACH	PAP5620115	5	0.29		1.45
202	PEN, GEL ROLLERS, MEDIUM, BLU/BLK/RED PENK105A	PENK105A	12 PER BOX	PER BOX	DISCONTINUED	10	NB		NB
203	PEN, CORRECTION, PENTEL, LIQ PAPER PEN UNV75510	UNV75510	EACH	EACH	DISCONTINUED	5	NB		NB
204	PENTAL CLASSIC DELUXE, MECHANICAL PENCIL, PENS55	PENS55	EACH	EACH		5	0.42		2.10
205	PENCILS, #2, UNV-55400	UNV-55400	12 PER BOX	PER BOX	SPR70215	5	0.64		3.20

206	PENCIL LEAD, MECHANICAL, 5MM PENC505-HB	PENC505-HB	12 TUBES/ BOX	PER BOX		5		2.90	14.50
207	ERASER, PANTREL CLICK PEN-ZE21B	PEN-ZE21B	EACH	EACH	DISCONTINUED	5	NB		
208	ERASER REFILL, PANTREL CLICK PEN-ZER-2	PEN-ZER-2	2 PER PACK	PER PACK		5		0.49	2.45
209	MARKER, MARKSALOT, LRT, BLK, UNV-07051	UNV-07051	EACH	EACH		5		0.29	1.45
210	MARKER, PERMANENT KING SIZE SAN-150001	SAN-150001	EACH	EACH		5		0.69	3.45
211	MARKER, SHARPIE, FINE PT. SAN-30001 ALL COLORS	SAN-30001	12 PER BOX	PER BOX		5		8.99	44.95
212	MARKER, SHARPIE, X-FINE, RD SAN-35002	SAN-35002	EACH	EACH		5		0.75	3.75
213	MARKER, DRY ERASE - 8 COLORS SAN-80078	SAN-80078	8 PER BOX	PER BOX		5		3.99	19.95
214	DRY ERASE SURFACE TOWELETTES SAN-81850	SAN-81850	50 PER DISP	PER DISPENSER		5		4.99	24.95
215	CLEANER, DRY ERASE SAN-81803B	SAN-81803B	EACH	EACH BOTTLE		5		1.89	9.45
216	MARKER, SHARPIE, ULTRAFN, BK SAN-37001	BK SAN-37001	EACH	EACH		5		0.75	3.75
217									
218	POST-IT NOTES / FLAG POST-IT								
219	POST-IT NOTES, 4X6, ALL COLORS MMM680BE	MMM680BE	12 PADS/ PKG	PER PAD		20		0.67	13.40
220	POST-IT NOTES, 3 X 3 ALL COLORS UNV-35668	UNV-35668	12 PADS/ PKG	PER PACKAGE		20		2.19	43.80
221	POST-IT NOTES, 2 X 3, ALL COLORS MMM6569	MMM6569	12 PADS/ PKG	PER PACKAGE		20		1.39	27.80
222	POST-IT NOTES, 1 1/2 X 2 ALL COLORS MMM6539	MMM6539	12 PADS/ PKG	PER PACKAGE		20		1.06	21.20
223	POST-IT NOTES, 3 X 3 NEON 654-5PK	654-5PK	12 PADS/ PKG	PER PACKAGE		10		2.69	26.90
224	POST-IT NOTES, 2 X 3, NEON MMM656-AN	MMM656-AN	12 PADS/ PKG	PER PACKAGE		10		2.62	26.20
225	POST IT NOTES 3 X 5 ALL COLORS					1		4.69	4.69
226	POST-IT NOTE PAD XLGE RULED 4 X 4 MMM-675-YL	MMM-675-YL	12 PADS/ PKG	PER PACKAGE		20		2.19	43.80
227	POST-IT NOTES, 1 1/2 X 2 NEON MMM653-AN	MMM653-AN	12 PADS/ PKG	PER PACKAGE		10		2.40	24.00
228	FLAG, TAPE, POST-IT, OE 50EA, MMM-680-4 ALL COLORS	MMM-680-4	PACKAGE	PER PACKAGE		10		3.70	37.00
229	FLAG, TAPE, POST-IT, YW 50EA, MMM-680-5 ALL COLORS	MMM-680-5	PACKAGE	PER PACKAGE		10		3.70	37.00
230	POST-IT ARROW FLAG-PLEASE SIGN- MMM-684-RDSH	MMM-684-RDSH	80 PER DISP	PER DISP		10		1.99	19.90
231	POST-IT MESSAGE FLAGS-SIGN HERE-MMM680-9	MMM680-9				1		3.70	3.70
232									
233									
234	PRINTER/ FAX / OFFICE EQUIPMENT SUPPLIES / CARTRIDGES (if item is no longer available please list - NA or Special Order- SO in Comment Section)								
235	CARTRIDGE, CANON BJC 200 / 210 CNM-BC02	CNM-BC02	EACH /	EACH - BLACK		3		2.09	6.27
236	CNMBC-05	CNMBC-05	EACH /	EACH - COLOR		3		2.19	6.57
237	CARTRIDGE, HP DSKJET/HP820/890722C/C-1823 HEW51645A	HEW51645A	EACH /	EACH - BLACK		10		2.12	21.20
238	HEW51641A	HEW51641A	EACH /	EACH - COLOR		10		1.99	19.90
239	HEW-C-1823D	HEW-C-1823D				1		1.62	1.62
240	CARTRIDGE, HP 672C HEW51629A	HEW51629A	EACH /	EACH - BLACK		10		1.33	13.30
241	HEW51649A	HEW51649A	EACH /	EACH - COLOR		10		1.39	13.90
242	CARTRIDGE, HP R40/R60 C1823D	C1823D	EACH	EACH-COLOR		10		1.62	16.20
243	CARTRIDGE, HP 692C HEW51629A	HEW51629A	EACH	EACH - BLACK		3		1.33	3.99
244	CARTRIDGE, CANON B540 FAX (PD) CNM BX3	CNM BX3	EACH	EACH		5		1.44	7.20
245	CARTRIDGE, CANNON FAX /MODEL #8740- BC21-E	BC21-E	EACH	EACH		5		1.39	6.95
246	CARTRIDGE, EPSON C60 PRINTER, BLK #T028 ONLY	BLK #T028 ONLY	EACH	EACH		5		6.99	34.95
247	CARTRIDGE, EPSON C60 PRINTER, COLOR #T029 ONLY	COLOR #T029 ONLY	EACH	EACH		5		6.99	34.95
248	CARTRIDGE, EPSON 740 PRINTER, COLOR #S020191 ONLY	COLOR #S020191 ONLY	EACH	EACH		5		6.79	33.95

249	CARTRIDGE, EPSON 740 PRINTER, BLK #S020189 ONLY	BLK #S020189 ONLY	EACH	EACH	5	2.60		13.00
250	CARTRIDGE, EPSON-TO321/22/23/24	TO321/22/23/24	EACH	EACH	5	2.60		13.00
251	CARTRIDGE, LEXMARK T522-12A6835	T522-12A6835	EACH	EACH	5	44.00		220.00
252	CARTRIDGE, EPS-TOO8201 ONLY	EPS-TOO8201 ONLY	EACH	EACH	3	2.99		8.97
253	CARTRIDGE, EPS-TOO7201 ONLY	EPS-TOO7201 ONLY	EACH	EACH	5	2.69		13.45
254	CARTRIDGE, EPSON LX300 NUK-BM152	NUK-BM152	EACH	EACH-BLACK	5	0.62		3.10
255	CARTRIDGE, BROTHER 2800 SERIES FAX #BRT-TN250 ONLY	BRT-TN250 ONLY	EACH	EACH	5	11.99		59.95
256	CATRIDGE, BROTHER 1270 FAX, PC201 (PW) NUK-B398	NUK-B398	EACH	EACH	5	2.62		13.10
257	CARTRIDGE, HEWLETT PACKARD DESKJET 932C, HP C6578D-HP 5164	HP C6578D-HP 5164	EACH	TRI-COLOR	5	34.95		174.75
258	CARTRIDGE, HP DESKJET 640C-HP C8614D	HP C8614D	EACH	EACH	5	2.29		11.45
259	CARTRIDGE, PRINT HP C6614D, BLK	C6614D, BLK	EACH	BLACK	5	2.29		11.45
260	CARTRIDGE, PRINT HEW C5010A HP ONLY	HEW C5010A HP ON	EACH	TRI-COLOR, DISCONTINUED	5		NB	
261	CARTRIDGE, PRINT HEW C5011A HP ONLY	HEW C5011A HP ON	EACH	DISCONTINUED	5		NB	
262	CARTRIDGE, HP LASERJET 1100 -HP C4092A	HP C4092A	EACH	EACH	5	11.60		58.00
263	CARTRIDGE, HP 4500 PRINTER- C4191A/92A/93A/94A	C4191A/92A/93A/94A	EACH	EACH	10	49.00		490.00
264	CARTRIDGE, HP OFFICEJET - HPC5011A-C5010A	HPC5011A-C5010A	EACH	DISCONTINUED	5		NB	
265	CARTRIDGE, HP 98 -BLACK HP 6310	HP 98 -BLACK	EACH	EACH	1	2.99		2.99
266	CARTRIDGE, HP 95-COLOR HP 6310	HP 95-COLOR	EACH	EACH	1	2.19		2.19
267	CARTRIDGE LASERJET_Q5949	Q5949	EACH	EACH	1	29.99		29.99
268	CARTRIDGE, HP LASER JET 2550-Q3960A-BLK HP ONLY	Q3960A-BLK	EACH	EACH	1	99.00		99.00
269	Q3962A-YELLOW/Q3961A-BLUE/Q3963A-MAGEN	Q3961A/Q3962A/Q3963A	EACH	EACH	1	36.00		36.00
270	CARTRIDGE, HP14 C5011DN BLACK	C5011DN BLACK	EACH	EACH	1	1.99		1.99
271	C5010D TRI-COLOR	C5010D TRI-COLOR	EACH	EACH	1	1.99		1.99
272	CARTRIDGE, HP 7210 ALL-IN-ONE/HP C8767WN (96) BLACK HP	C8767WN (96)	EACH	BLACK	1	32.99		32.99
273		C9363WN (97) TRI COLOR	EACH	EACH	1	39.95		39.95
274	CARTRIDGE, HP 88 HEW C9386AN/C9387AN/C9388AN		EACH	EACH	1	15.95		15.95
275	CARTRIDGE, HP XL HEW C9396AN/XL BLACK	C9396AN BLK	EACH	EACH	1	39.95		39.95
276	CARTRIDGE, HP88 HEW CC806FN COMBO PACK		EACH	EACH	1	46.95		46.95
277	CARTRIDGE, HP 02 HEW C8721WN BLACK		EACH	EACH	1	19.99		19.99
278	CARTRIDGE, HP 02 HEW C8771WN/8772/8773/8774/8775		EACH	EACH	1	12.99		12.99
279	CARTRIDGE, HP 02 HEW CC604FN COMBO PACK		EACH	EACH	1	54.95		54.95
280	CARTRIDGE, CANON 5 CNM/G-15BK BLACK		EACH	EACH	1	0.89		0.89
281	CARTRIDGE, CANON 5 CNMCL18BK BLACK		EACH	EACH	1	0.89		0.89
282	CARTRIDGE, CANON 8 CNMCL18C/18Y/18M		EACH	EACH	1	0.99		0.99
283	CARTRIDGE, CANON 8 CNMCL184PK COMBO PACK		EACH	EACH	1	0.99		0.99
284	CARTRIDGE, HP LASER JET HEW Q2613A BLACK		EACH	EACH	1	19.80		19.80
285	CARTRIDGE, HP 3005 Q7551A 51A	Q7551A	EACH	EACH	1	31.95		31.95
286	CARTRIDGE, HP 2025 BLACK AND ALL COLORS HP ONLY		EACH	EACH	2			
287	CARTRIDGE, HP 8600 BLACK AND ALL COLORS HP ONLY		EACH	EACH	2			
288								
289	RECEIPTS							
290	RECEIPTS, MONEY 2 PART, RED 8C806 8L806	8C806 8L806	EACH	PER BOOK	5	4.29		21.45
291	RECEIPT, WCROTC	WCROTC	EACH	PER BOOK	1	4.60		4.60

292	RECEIPTS, LEDGER, 10 X 6 5/8, WLOTC	WLOTC	EACH	PER BOOK			1	3.10		3.10	
293											
294	RIBBONS-CALCULATOR/PRINTER/TYPewriter	NUK BR80C	6 PER BOX	EACH			5	1.02		5.10	
295	RIBBON, CALCULATOR, NUK BR80C	NUK BR80C	6 PER BOX	EACH			5	1.09		5.45	
296	RIBBON, IBM WHEELWRITER, NUK B192	NUK B192	6 PER BOX	EACH			5	1.16		5.80	
297	RIBBON, LIFT OFF, IBM WHEELWRITER, NUK 192LT	NUK 192LT	6 PER BOX	EACH			5	1.05		5.25	
298	RIBBON, BROTHER AX, EM SERIES, NUK B199	NUK B199	6 PER BOX	EACH			1	2.05		2.05	
299	RIBBON, OKIDATA ML 390/391, NUK BM249	NUK BM249	6 PER BOX	EACH			1	1.32		1.32	
300	RIBBON, OKIDATA NYL, MICRO 182, BLK, BM188	BLK, BM188	6 PER BOX	EACH			5	1.96		9.80	
301	RIBBON, PANASONIC KX-P3696, PANASONIC ONLY PANKXP170	PANKXP170	6 PER BOX	EACH			5	1.40		7.00	
302	RIBBON, CANON AP SERIES, B168, NUKB168	NUKB168	2 PER BOX	EACH BOX			1	4.19		4.19	
303	FAX RIBBON, TONER BROTHER 770 BRT-PC-302RF	BRT-PC-302RF	2 PER BOX	EACH			5	1.04		5.20	
304	CORRECTING TAPE, SMITH CORONA "A" SERIES 12120	A" SERIES 12120	EACH	DISCONTINUED							
305	CORRECTING TAPE, LEXMARK, LEX-1337765	LEX-1337765	EACH				5	1.04		5.20	
306											
307											
308											
309	TONER (if toner is no longer available please list - NA or Special Order- SO In Comment Section)										
310	TONER, HP LASER JET 11P PLUS VER-90993	VER-90993	EACH	DISCONTINUED			3			NB	
311	TONER, HP LASER JET SERIES II, NUK-L172R	NUK-L172R	EACH	DISCONTINUED			3			NB	
312	TONER, HP LASERJET 6P/6PSE, HP C3903A, VER-93172	VER-93172	EACH				3	6.29		18.87	
313	TONER, HP LASERJET 4000 (PD) 92298A, VER-90890	VER-90890	EACH				10	1.80		18.00	
314	HP HEWC4127X	HP HEWC4127X	EACH				5	19.99		99.95	
315	HP 51649G-COLOR CART	HP 51649G	EACH	DISCONTINUED			5			NB	
316	HP C6614D-BLACK CART	HP C6614D	EACH				5	2.99		14.95	
317	TONER, HP LASERJET 6L (PD) 3906A, VER93474	VER93474	EACH				5	12.80		64.00	
318	TONER, HP 940/G85, C6578d	C6578d	EACH				5	34.95		174.75	
319											
320	TONER, HP DESKJET 845C, HEW-C6615DN, BLK	HEW-C6615DN, BLK	EACH				5	2.19		10.95	
321	TONER, HP DESKJET 845C, HEW-C6625AN, COLOR	HEW-C6625AN, COLOR	EACH				5	2.29		11.45	
322	TONER, HP 4100 SERIES, HEW C8061X, HP ONLY	HEW C8061X	EACH				20	39.00		780.00	
323	TONER, HP LASERJET, C7115A	C7115A	EACH				5	16.95		84.75	
324	TONER, HP 2550 SERIES, HP ONLY		EACH				4	89.00		356.00	
325	TONER, HP LASERJET 2100, C4096A / HP2200	C4096A	EACH				20	29.99		599.80	
326	TONER, HP LASERJET 1100, C4092A	C4092A	EACH				5	29.99		149.95	
327	TONER, BROTHER FAX 900, NUKB390	NUKB390	EACH				5	6.29		31.45	
328	TONER, FAX/PRINTER SHR-UX22BC, SHR-UX27CC	SHR-UX22BC	EACH				5	1.69		8.45	
329		SHR-UX27CC	EACH				1	1.99		1.99	
330	TONER, MAGICOLOR, BLK, 1710471-001	BLK, 1710471-001	EACH				10	19.80		198.00	
331	TONER, MAGICOLOR, YELLOW, 1710471-002	YELW, 1710471-002	EACH				10	16.20		162.00	
332	TONER, MAGICOLOR, MAGENTA, 1710471-003	1710471-003	EACH				10	16.20		162.00	
333	TONER, MAGICOLOR, CYAN, 1710471-004	1710471-004	EACH				10	16.20		162.00	
334	TONER, HP5600-C9730A	1710471-004	EACH				1	32.00		32.00	

335	BLUE-C9731A MAGENTA-C9733A YELLOW-C9732A	C9731A/C9732A/C9733	EACH				1	310.00		310.00
336	TONER HP DSKJET 450 HPC4192A	HP C4192A	EACH				1	36.95		36.95
337	C4193A-C4194A-C4195A	C4193A/4194A/4195A	EACH				1	44.00		44.00
338	TONER MICR CC364ARMP C HP 4615		EACH				1	139.00		139.00
339										
340	STORAGE BOXES									
341	STORAGE BOXES									
342	STORAGE BOXES, LETTER/LEGAL, UNV-98223	UNV-98223	12 PER CARTON		PER CART	TR197503	5	16.00		80.00
343	STORAGE BOXES, PER-03315	PER-03315	EACH		EACH	SPR01650	5	1.09		5.45
344	STORAGE BOXES LEGAL ECONQ, UNV-98221	UNV-98221	EACH		EACH		5	2.19		10.95
345	STORAGE BOXES LETTER, TIE CLOSE, UNV-76120	UNV-76120	EACH		EACH	TR197504	5	2.29		11.45
346	STORAGE BOXES, LEGAL TIE CLOSE, UNV-76130	UNV-76130	EACH		EACH		5	2.99		11.95
347										
348	TABBIES									
349	LETTERS A-Z 91020 SERIES LAMINATED LETTERS									
350	71120 SERIES 71121 TABBIES ONLY	71121	PER PK		PER PK		5	8.99		44.95
351	71020 SERIES 91121 TABBIES ONLY	91121	PER ROLL		PER ROLL		5	8.99		44.95
352	PLAIN LETTERS SAME PRICE									
353										
354	NUMBERS 0-9									
355	NUMBERS 0-9 91000 SERIES 91100 TABBIES ONLY	91100 TABBIES ONL	PER BOX		PER RL		5	8.99		44.95
356	YEARS 70280 SERIES 70200 TABBIES ONLY	70200 TABBIES ONL	PER BOX		PER RL		5	8.99		44.95
357	MONTHS 70230 SERIES 70231 TABBIES ONLY	70231 TABBIES ONL	PER BOX		PER PK		1	19.99		19.99
358										
359	TAPE SCOTCH-MMM / CASSETTES / DATA CARTRIDGES.....									
360	TAPE, 3/4" MAGIC, MMM 810 (ONLY) MMM6200341296	MMM6200341296	EACH		PER ROLL		10	0.79		7.90
361	TAPE, MAILING, MMM SUPER STRENGTH UNV91000	UNV91000	EACH		PER ROLL	SPR 64010	5	1.19		5.95
362	TAPE, WRITE ON, 3/4 X 36 YD UNV-83436	UNV-83436	ROLL		ROLL		20	0.50		10.00
363	TAPE, VHS, 6 HOUR UNV-02120	UNV-02120	EACH		EACH	T120V	1	0.60		0.60
364	CASSETTE, MIRCO DICTATING, 60 MIN UNV-02460	UNV-02460	EACH		EACH		5	0.64		3.20
365	CASSETTE, MIRCO DICTATING, 90 MIN SON-40237	SON-40237	EACH		EACH		5	0.64		3.20
366	CASSETTE, STANDARD DICTATING, 120 MIN SON43132	SON43132	EACH		EACH		10	0.62		6.20
367	CASSETTE, STANDARD DICTATING, 90 MIN SON 43131	SON 43131	EACH		EACH		10	0.62		6.20
368	DATA CARTRIDGE MMM D06260 (ONLY) IMN46157	IMN46157	EACH		EACH		5	2.62		13.10
369	DATA CARTRIDGE - TRAVAN, TR-5, 20 GB ONLY IMN12023	IMN12023	EACH		EACH		5	2.11		10.55
370	DATA CARTRIDGE - TRAVAN, 8GB ONLY IMN12115	IMN12115	EACH		EACH		5	3.80		19.00
371										
372										
373										
374	MISCELLANEOUS									
375	ADDING MACHINE ROLLS PNC08677 UNV-35710	UNV-35710	100 ROLLS/ CTN		PER CASE	TOP7280	5	36.00		180.00
376	AIR DUSTERS (CANNED AIR)					CCS24305	1	3.99		3.99
377	BATTERIES - AA DUR-MIN150084Z	DUR-MIN150084Z	PKG 4		PKG 4	E91BP4	5	3.60		18.00

378	BATTERIES-AA DURACELL		PKG 12		E91FP12	1	9.99	9.99
379	BATTERIES - AAA DURACELL		PKG 12		E92F12	1	9.99	9.99
380	BATTERIES - AAA DUR-MN1400B4	DUR-MN1400B4	PKG 4		E92BP4	5	3.89	18.45
381	BATTERIES, RECHARGEABLE RAY-NM1724-2	RAY-NM1724-2	PKG 2		NH128P4 (4PK)	5	2.29	11.45
382	BATTERIES-C DUR-MN1400V8	DUR-MN1400V8	PKG 8		E92BP8	5	4.69	23.45
383	BATTERIES-C DURACELL		PKG 12		EN93	1	9.99	9.99
384	BATTERIES-D DURACELL		PKG 12		EN95	1	10.99	10.99
385	BATTERIES - 9V DURACELL		PKG 12		EN22	1	16.99	16.99
386	BATTERIES-9 VOLT DUR-MN1604V4	DUR-MN1604V4	PKG 4		522FP4	5	11.89	59.95
387	BATTERIES-9 VOLT EVE-522FP	EVE-522FP	PKG 4			5	11.89	59.95
388	CALENDAR, BOOKSTYLE, 3.5 X 8, AAG-E717-50	AAG-E717-50	EACH			5	1.49	7.45
389	CORRECTION LIQUID PAPER BRAND ONLY, PAP-56401-32	PAP-56401-32	EACH			5	0.89	4.45
390	CORRECTION TAPE DISPENSER, TOMBO 68665	UNV-75602	PACK		EACH PAC 68627	5	3.79	18.95
391	CORRECTION TAPE REFILL, TOMBO 68665	TOMBO 68665	EACH		68665	5	1.99	9.95
392	CORRECTION TAPE REFILL, TOMBO 65666	TOMBO 65666	EACH			5	0.40	2.00
393	DISKETTES 3.5" DS HD (MM), FORMATTED UNV-00350	UNV-00350	10 PER BOX			5	0.32	1.60
394	FINGERTIP MOISTENER, 1 OZ, NON-SKIP BACK LEE10400	LEE10400	EACH			5	0.42	2.10
395	INDEX CARDS, 5 X 8 AMP23305	AMP23305	100 PER PKG		SPR00581	5	0.99	4.95
396	LAMINATING SHEETS, UNV 84622	UNV 84622	EACH		SPR08243	5	8.99	44.95
397	MINUTE BOOK OUTFIT, 11 X 8 1/2, WJ0395-11 ONLY	WJ0395-11 ONLY	EACH			5	12.60	63.00
398	MINUTE BOOK REFILL, 11 X 8 1/2, WL1901-10	WL1901-10	5 PACKS/ BOX			5	4.26	21.30
399	RUBBER BANDS, 1 LB (ALL SIZES) UNV-00119	UNV-00119	BOX		SPR1914LB	5	3.99	19.95
400	RUBBER BANDS, 1/4 LB (ALL SIZES) UNV-00419	UNV-00419	BOX		SPR1914LB	5	1.08	5.45
401	SHEET PROTECTORS, HEAVY WEIGHT UNV-21128	UNV-21128	50 PER BOX		SPR74130	5	3.69	18.45
402	STAPLE REMOVER, ACC 76004 UNV-00700	UNV-00700	EACH		BSN66650	5	0.27	1.35
403	STAPLES, STANDARD UNV-79000	UNV-79000	5000 PER BOX		BSN66649	10	0.69	6.90
404	STAPLES, HEAVY DUTY SWINGLINE 113 STRONGARM SW179392	SW179392	5000 PER BOX			5	1.69	8.45
405	STAPLES, OPTIMA PREMIUM	SW136556	3750 PER BOX			1	0.49	0.49
408	TELEPHONE MESSAGE BOOK UNV-48005	UNV-48005	EACH			5	2.19	10.95
407	MAILING TUBES (24" X 2 1/2") QUA-48013	QUA-48013	25 PER BOX		DISCONTINUED	5		
TOTAL								24,926.21

LIST DISCOUNT % ALLOWED ON REMAINDER OF ITEMS IN CATALOG THAT IS NOT LISTED ABOVE - (IF DISCOUNT IS NOT A STRAIGHT % FOR ALL ITEMS THEN LIST % BY PRODUCT CATEGORIES APPLICABLE):

30%

RESOLUTION NO. 2013-21
2013-K-PD/LIVESCAN FINGERPRINT SYSTEM

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the PD/LIVESCAN FINGERPRINT SYSTEM will exceed this amount; and

WHEREAS, Staff has reviewed the bids for the PD/LIVESCAN FINGERPRINT SYSTEM and determined that the bid as presented is reasonable; and

WHEREAS, Monies are available for the purchase of the PD Livescan Fingerprint System from the 2003 Corrections/Court Revenue Fund; and

WHEREAS, Staff recommends the bid for the PD/LIVESCAN FINGERPRINT SYSTEM be awarded to Afix Technologies, Inc.;

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, hereby accept the bid of Afix Technologies, Inc. in the amount of \$31,500 as specified in BID SPECIFICATION NO. 2013-K-PD/LIVESCAN FINGERPRINT SYSTEM.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2013.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

RESOLUTION NO. 2013-22
2013-L-RECYCLED ROCK MATERIAL

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the RECYCLED ROCK MATERIAL will exceed this amount; and

WHEREAS, Staff has reviewed the bids for the RECYCLED ROCK MATERIAL and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the bid for the RECYCLED ROCK MATERIAL be awarded to Asphalt Services, Inc..

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, hereby accept the bid of Asphalt Services, Inc. for unit cost (delivered) as follows:

A. CRUSHED CONCRETE AGGREGATE (CCA) BASE MATERIAL Equivalent to 825-TYPE B	<u>\$20.75</u>	PER TON
B. CLASS 1 RC RIP RAP	<u>\$35.00</u>	PER TON
C. CLASS 2 RC RIP RAP	<u>\$35.00</u>	PER TON
D. CLASS 3 RC RIP RAP	<u>DNE</u>	PER TON
E. CLASS 4 RC RIP RAP	<u>DNE</u>	PER TON
F. CLASS 5 RC RIP RAP	<u>DNE</u>	PER TON
G. CRUSHED CONCRETE AGGREGATE (CCA) BASE MATERIAL-Equivalent to 825-TYPE A	<u>DNE</u>	PER TON

as specified in BID SPECIFICATION NO. 2013-L-RECYCLED ROCK MATERIAL.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2013.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE NO. 2013-12**

**Ordinance to Amend the City of Daphne
Land Use and Development Ordinance
Appendix O, Low Impact Development & Green Infrastructure**

WHEREAS, the Planning Commission of the City of Daphne, Alabama at its regular meeting held on December 20, 2012, considered certain proposed amendments to the City of Daphne Land Use and Development Ordinance, Ordinance No. 2011-54, and any amendments to the same; and,

WHEREAS, after such consideration the Planning Commission sent a favorable recommendation to the City Council of the City of Daphne for the approval of said amendments to the City of Daphne Land Use and Development Ordinance; and,

WHEREAS, due notice of said proposed amendment has been provided to the public as required by law through publication and open display at the Daphne Public Library and City Hall, a public hearing was held before the City Council on February 18, 2013; and,

WHEREAS, the City Council of the City of Daphne after due consideration and upon recommendation of the Planning Commission, deemed that said amendments to the City of Daphne Land Use and Development Ordinance are proper and in the best interest of the health, safety and welfare of the citizens of the City of Daphne, Alabama; and,

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, as follows:

SECTION I. AMENDMENT

- a. Table of Contents to said Ordinance shall be amended to include **Appendix O: Low Impact Development/Green Infrastructure (LID/GI) Project Application;**
- b. Article 18-1(A) shall be amended to read in its entirety as follows:

18-1 GENERAL

A. Purpose:

The purpose of this section is to provide a guide for development wherein the ecological impacts to the environment are minimized through appropriate design, landscaping, erosion control, stormwater management, and proper planning. The intent of the City of Daphne is to protect valuable natural resources, the natural environment and the quality of life for all its citizens. In order to preserve the integrity, stability and the value of land, the City encourages the use of innovative, LEED-certified (Leadership in Energy and Environmental Design) and/or other “green” practices in development design. Where such methods/practices are proposed for a development said practices shall be designed in accordance with Appendix O, The Low Impact Development and Green Infrastructure Project application and certified by a credentialed professional in his/her design field.

- c. Appendix O: Low Impact Development/Green Infrastructure (LID/GI) Project Application as attached to this Ordinance, shall be added to the Land Use Ordinance in its entirety.

All other sections, articles, and/or content of the City of Daphne Land Use and Development Ordinance shall remain the same and shall be unchanged by this Ordinance.

SECTION II: REPEALER.

All other City Ordinances or parts thereof in conflict with the provisions of this Ordinance, in so far as they conflict, are hereby repealed.

SECTION III: SEVERABILITY.

The provisions of this Ordinance are severable. If any provision, section, paragraph, sentence, or part thereof shall be held unconstitutional or invalid, such decision shall not affect or impair the remainder of said Ordinance, it being the legislative intent to ordain and enact each provision, section, paragraph, sentence, and part thereof separately and independently of each other.

SECTION IV: EFFECTIVE DATE.

This Ordinance shall take effect and be in force from and after the date of its approval by the City Council of the City of Daphne and after publication as required by law.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS ____ day of _____, 2013.

**THE CITY OF DAPHNE,
AN ALABAMA MUNICIPAL CORPORATION**

DANE HAYGOOD, MAYOR

ATTEST:

**REBECCA A. HAYES,
CITY CLERK**

Low Impact Development / Green Infrastructure (LID/GI)
Project Application

APPENDIX O

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1. Bioretention

Refer to Chapter 1 of Low Impact Development Guidebook, Phase I Edition V1.0, September 30, 2010.

2. Rainwater Harvesting

Refer to Chapter 2 of Low Impact Development Guidebook, Phase I Edition V1.0, September 30, 2010.

3. Constructed Stormwater Wetlands

Refer to Chapter 3 of Low Impact Development Guidebook, Phase I Edition V1.0, September 30, 2010.

4. Permeable / Porous Pavement

Refer to Chapter 4 of Low Impact Development Guidebook, Phase I Edition V1.0, September 30, 2010.

5. Riparian Buffers

5.1 Overview

Riparian buffer areas protect water quality by cooling water, stabilizing banks, mitigating flow rates, and providing for pollution and sediment removal by filtering overland sheet runoff before it enters the water. The Environmental Protection Agency defines buffer areas as, "areas of planted or preserved vegetation between developed land and surface water, [which] are effective at reducing sediment and nutrient loads." (SEMCOG, 2008)

5.2 Application and Limitations

Application		Considerations		Benefits	Limitations
Residential	Yes	Construction Cost	Low/Med	<ul style="list-style-type: none"> • Improves water quality; • Reduces runoff velocity and flow; • Enhances aesthetics, habitat; • Reduces shore/bank erosion; • Improves flood control; and • Reduces water temperature. 	<ul style="list-style-type: none"> • Limited in reducing total runoff volumes; and • Size of lot and/ or project may reduce ability to protect riparian buffers.
Commercial	Yes	Maintenance	Low		
Industrial	Yes	Soils	All		
Retrofit	Yes	Sun/Shade	Sun/p. shade		
Highway/Road	Limited	Stormwater Quantity Function	Low/ Med		
Recreational	Yes	Stormwater Quality Function	High/Med High		
Steep slopes	No	Habitat	Med/high		
Shallow Water Table	Yes	Drainage area	Small/med		
Poorly Drained Soils	Yes	Space required	med		

Source: SEMCOG, 2008.

5.3 Design Considerations

Applicant shall consider the following when protecting the proper riparian buffer area width and related specifications:

- Existing or potential value of the resource to be protected,
- Site, watershed, and buffer characteristics,
- Intensity of adjacent land use, and
- Specific water quality and/or habitat functions desired.

Riparian buffers shall be divided into different zones that include vegetation to enhance the quality of the body of water.

Zone 1

Also termed the "streamside zone," shall begin at the edge of the stream bank of the active channel and extend a minimum distance of 50 feet (*City of Daphne Land Use & Development Ordinance Article 18-3 C(3)*), measured horizontally on a line perpendicular to the water body. Undisturbed vegetated area shall protect the physical and ecological integrity of the stream ecosystem. The vegetative target for the streamside zone is undisturbed native woody species with native plants forming canopy, understory, and duff layer. Where such forest does not grow naturally, native vegetative cover appropriate for the area (such as grasses, forbs, or shrubs) shall be installed.

Zone 2

Also termed the "middle zone," shall extend immediately from the outer edge of Zone 1 for a minimum distance of 55 feet (ADEM 20-100'). This managed area of native vegetation shall protect key components of the stream ecosystem and provide distance between upland development and the streamside zone. The vegetative target for the middle zone is either undisturbed or managed native woody species or, in its absence, native vegetative cover of shrubs, grasses, or forbs. Undisturbed forest, as in Zone 1, is encouraged strongly to protect future water quality and the stream ecosystem. Otherwise, native vegetative cover appropriate for the area (such as grasses, forbs, or shrubs) shall be installed.

Zone 3

Also termed the "outer zone," shall extend a minimum of 20 feet immediately from the outer edge of Zone 2. This zone prevents encroachment into the riparian buffer area, filters runoff from adjacent land, and encourages sheet flow of runoff into the buffer. The vegetative target for the outer zone shall consist of native woody and herbaceous vegetation to increase the total width of the buffer; native grasses and forbs are acceptable.

5.4 Maintenance

The following maintenance activities are required with riparian buffers:

Task	Frequency/Notes
Irrigation	Twice per week for 6 weeks after planting; continued as needed during severe drought.
Dead vegetation removal and replacement	Annual.
Check for streambank erosion or gullies	Annual, repair as needed.
Mowing of turfgrass	As needed, more often in summer months. Minimum 3-5", max 12".
Check for invasive / nonnative plants	Annual, remove as needed.
Mowing of native grasses	Annual, before new growth in spring.
Correction of wildlife damage	As needed.
Repair damaged fencing	As needed (as applicable).
Tree thinning	As needed. Those with >2" diameter should not be removed. Thinning shall not occur until proper tree density or cover is present.

6. Level Spreaders

6.1 Overview

Level spreaders promote infiltration and improve water quality by evenly distributing flows over a stabilized, vegetated surface. This allows for better infiltration and treatment. There are two types of level spreaders:

Inflow

Inflow level spreaders are meant to evenly distribute flow entering into another structural BMP, such as a filter strip, infiltration basin, or vegetated swale. Examples of this type of level spreader include concrete sills and earthen berms.

Outflow

Outflow level spreaders are intended to reduce the erosive force of high flows while at the same time enhancing natural infiltration opportunities. Examples of this second type include earthen berms and a level, perforated pipe in a shallow aggregate trench and flow reaches the spreader via the solid pipe. (SEMCOG, 2008).

6.2 Application and Limitations

Application		Considerations		Benefits	Limitations
Residential	Yes	Construction Cost	Low	<ul style="list-style-type: none"> • Low cost; • Wide applicability; • Ability to work with other BMPs in a treatment train; and • Avoids concentrated discharges and their associated potential erosion. 	<ul style="list-style-type: none"> • Low stormwater benefits by itself; and • Careful construction and design required to function properly.
Commercial	Yes	Maintenance	Low		
Industrial	Yes	Soils	sandy		
Retrofit	Yes	Sun/Shade	Either		
Highway/Road	Yes	Stormwater Quantity Function	Low		
Recreational	Yes	Stormwater Quality Function	Low		
Steep slopes	No	Habitat	Med		
Shallow Water Table	No	Drainage area	Small		
Poorly Drained Soils	No	Space required	Large		

Source: SEMCOG, 2008.

6.3 Design Considerations

Level spreaders are considered a permanent part of a site's stormwater management system. Therefore, uphill development should be stabilized before any dispersing flow techniques are installed. If the level spreader is used as an erosion and sedimentation control measure, it must be reconfigured (flush perforated pipe, clean out all sediment) to its original state before use as a permanent stormwater feature. All contributing stormwater elements (infiltration beds, inlets, outlet control structures, pipes, etc) should be installed first. In addition, the following shall be implemented:

1. Provide as many outfalls as possible and avoid concentrating stormwater. This can reduce or eliminate the need for engineered devices to provide even distribution of flow.
2. Level spreaders are not applicable in areas with easily erodible soils and/or little vegetation. The slope below the level spreader shall be at a maximum eight percent in the direction of flow to discourage channelization. More gentle slopes (e.g., as low as one percent) are also acceptable.
3. The minimum length of flow after the level spreader (of the receiving area) shall be 15 feet.

4. Level spreaders shall not be constructed in uncompacted fill. Undisturbed virgin soil and compacted fill is much more resistant to erosion and settlement than uncompacted fill.
5. Most variations of level spreaders should not be used alone for sediment removal. Significant sediment deposits in a level spreader will render it ineffective. A level spreader may be protected by adding a forebay to remove sediment from the influent. This can also make sediment cleanout easier.
6. Perforated pipe used in a level spreader may range in size from 4-12 inches in diameter. The pipe is typically laid in an aggregate envelope, the thickness of which is left to the discretion of the engineer. A deeper trench will provide additional volume reduction and shall be included in such calculations. A layer of nonwoven geotextile filter fabric shall separate the aggregate from the adjacent soil layers, preventing migration of fines into the trench.
7. The length of level spreaders is primarily a function of the calculated influent flow rate. The level spreader shall be long enough to freely discharge the desired flow rate. At a minimum, the desired flow rate shall be that resulting from a 10-year design storm. This flow rate shall be safely diffused without the threat of failure (i.e., creation of erosion, gullies, or rills). Diffusion of the storms greater than the 10-year storm is possible only if space permits. Generally, level spreaders should have a minimum length of 10 feet and a maximum length of 200 feet.
8. Conventional level spreaders designed to diffuse all flow rates shall be sized based on the following:
 - o For grass or thick ground cover vegetation:
 - o 13 linear feet of level spreader for every one cubic feet per second (cfs)
 - o Slopes of eight percent or less from level spreader to toe of slope
 - o For forested areas with little or no ground cover vegetation:
 - o 100 linear feet of level spreader for every one cfs flow
 - o Slopes of six percent or less from level spreader to toe of slope

For slopes up to 15 percent for forested areas and grass or thick ground cover, level spreaders may be installed in series. The above recommended lengths should be followed.
9. The length of a perforated pipe level spreader may be further refined by determining the discharge per linear foot of pipe. A level spreader pipe should safely discharge in a distributed manner at the same rate of inflow, or less. If the number of perforations per linear foot (based on pipe diameter) and average head above the perforations are known, then the flow can be determined by the following equation:

Where: $L = Q_P / Q_L$

L = length of level spreader pipe (ft.)

Q_P = design inflow for level spreader (cfs)

Q_L = level spreader discharge per length (cfs/ft.)

AND $Q_L = Q_o \times N$

Where:

Q_L = level spreader discharge per length (cfs/ft.)

Q_o = perforation discharge rate (cfs.)

N = number of perforations per length of pipe, provided by manufacturer based on pipe diameter (#/ft)

AND $Q_o = C \times A \times \sqrt{2gH}$

Where:

Q_o = perforation discharge rate (cfs)

C_d = Coefficient of discharge (typically 0.60)

A = Cross sectional area of one perforation (ft²)

g = acceleration due to gravity, 32.2 ft./sec²

H = head, average height of water above perforation (ft.) (provided by manufacturer)

10. Flows may bypass a level spreader in a variety of ways, including an overflow structure or upturned ends of pipe. Cleanouts/overflow structures with open grates can also be installed along longer lengths of perforated pipe. Bypass may be used to protect the level spreader from flows above a particular design storm.
11. Erosion control matting, compost blanketing, or riprap on top of filter fabric shall be implemented immediately downhill and along the entire length of the level spreader, particularly in areas that are unstable or have been recently disturbed by construction activities. Generally, low flows that are diffused by a level spreader do not require additional stabilization on an already stabilized and vegetated slope.

6.4 Maintenance

The following maintenance activities are required with level spreaders:

Task	Frequency/Notes
Inspect diverter box, clean and make repairs	Monthly and after rainfall >2". Look for clogged inlet/outlet pipes and trash/debris in box.
Inspect forebay and level spreader, clean and make repairs	Monthly and after rainfall >2". Look for: <ul style="list-style-type: none"> • Sediment in forebay and along level spreader lip; • Trash and/or leaf buildup; • Scour, undercutting; • Settlement of structure (see silt downhill below spreader) • Fallen trees; and • Stone from below the spreader lip washing downhill.
Inspect the filter strip and the bypass swale and make repairs as needed	Monthly and after rainfall >2". Look for: <ul style="list-style-type: none"> • Damaged turf reinforcement or riprap rolling downhill; • Erosion within the buffer or swale; and • Gullies or sediment flows from concentrated flows downhill of level spreader.
Remove any weeds or shrubs growing on level spreader or in swale	Annual.

7. Maximize Native Plants / Minimize Sod

7.1 Overview

The goal of utilizing and maximizing native plants while minimizing sod area in the landscape is set forth to:

- Improve developed green space as habitat
- Improve water quality
- Lessen water consumption, and
- Reduce long-term maintenance costs.

This goal is applicable to all landscape/green space requirements set forth currently by the Zoning Ordinance of the City of Daphne. This allows for space that is already allocated as green space to achieve additional performance benefits through the use of LID techniques.

7.2 Application and Limitations

Application		Considerations		Benefits	Limitations
Residential	Yes	Construction Cost	Low/Med	<ul style="list-style-type: none"> • Improves water quality; • Reduces runoff velocity and flow; • Enhances aesthetics, habitat; • Lessens fertilizer usage and subsequent runoff; and • Reduces maintenance requirements over time, thereby reducing pollution, etc. 	<ul style="list-style-type: none"> • Limited where open field recreation and/or land uses are required; and • Projects with phased construction or large lots that would normally employ turfgrass will incur higher front end costs.
Commercial	Yes	Maintenance	Low		
Industrial	Yes	Soils	All		
Retrofit	Yes	Sun/Shade	All		
Highway/Road	Yes	Stormwater Quantity Function	Med/High		
Recreational	Yes	Stormwater Quality Function	Med/High		
Steep slopes	Yes	Habitat	High		
Shallow Water Table	Yes	Drainage area	All		
Poorly Drained Soils	Yes	Space required	N/A		

7.3 Design Considerations

When utilizing this method, a sequence of performance criteria shall be met as follows:

- First, the required landscape/green space area for the project shall be a maximum of 20% turfgrass. This satisfies the "Minimize Sod" goal of the credit.
- Second, the 80% balance of the landscape/green space area for the project shall be planting area. Planting area is defined as a planting space that has trees, shrubs, groundcover, and other plants that are located within a bed area that has a reasonable continuous organic mulch layer throughout.
- Finally, within the planting area, 70% of the area shall utilize native plant species. The native species shall be designated as such in the plant schedule on the required landscape planting plan for the project. The City reserves the right to reject a species submitted as "native" at its discretion.

A landscape plan implementing this method shall include a landscape area diagram that shows sod area vs. native species planting area vs. ornamental species planting area for the site with percentage calculations included. Note: include prohibition on invasive species? References list source.

7.4 Maintenance

The following maintenance activities are required when this technique is employed:

Task	Frequency/Notes
Irrigation	Deep, frequent irrigation to supplement inadequate rainfall is needed in the first year of planting. After this, irrigation should only be needed during extended drought periods if at all.
Dead vegetation removal and replacement	Periodic, as needed for aesthetics.
Mowing of turfgrass	As needed, more often in summer months.
Check for invasive / nonnative plants	Remove as needed.
Correction of wildlife damage	As needed.

8. Swales / Dry Swales

8.1 Overview

A swale is a narrow, gently sloping landscaped depression that collects and conveys stormwater runoff. The densely planted swale filters stormwater as it flows the length of the structure and allows infiltration of water into the ground. The swale discharges to a storm sewer or other approved discharge point. Compared to vegetated swales, LID/GI swales may be shorter and narrower, but require deeper levels of amended soil and a subsurface drain rock layer to compensate for the smaller size and to function effectively (Clean Water Services, et. al, 2009).

8.2 Application and Limitations

Application		Considerations		Benefits	Limitations
Residential	Yes	Construction Cost	Low	<ul style="list-style-type: none"> • Can replace curb and gutter for site drainage and provide significant cost savings; • Water quality; and • Peak and volume control with infiltration. 	<ul style="list-style-type: none"> • Limited application in areas where space is a concern; and • Unless designed for infiltration, there is limited peak and volume control.
Commercial	Yes	Maintenance	Low		
Industrial	Yes	Soils	Any		
Retrofit	Limited	Sun/Shade	Any		
Highway/Road	Yes	Stormwater Quantity Function	Low/med		
Recreational	Yes	Stormwater Quality Function	Medium		
Steep slopes	Yes	Habitat	Low		
Shallow Water Table	Yes	Drainage area	Small		
Poorly Drained Soils	Yes	Space required	Low		

Source: Clean Water Services, et. al, 2009 and SEMCOG, 2008.

8.3 Design Considerations

The following design factors shall be considered when implementing this methodology:

Sizing

The size of the swale shall depend upon the infiltration rate of existing soils. A sizing factor of 0.06 assumes the site infiltration rate is less than 2 in/hr. For example, the size of a swale managing 1,500 square feet of total impervious area would be 90 square feet (1,500 x 0.06). Size may be decreased if:

- Demonstrated infiltration rate is greater than 2 in/hr using ASTM D3395-09 method; or
- Amended soil depth is increased.

Geometry/Slopes

A swale's slope end to end shall be at least 0.5% and no more than 6%. For sites with steeper slopes, check dams may be incorporated into the design. Side slopes from the bottom to the top of the swale shall be 3:1 or less. The minimum bottom width shall be 2 feet with a minimum depth of 1 foot.

Piping for LIDA Swales

If needed, stormwater may be directed from impervious surfaces to swales by piping per plumbing code requirements, or may flow directly into the swale via curb openings. A LID/GI swale shall have no underdrain. An overflow drain shall allow no more 6 inches of water depth to collect in the swale. The overflow drain and piping must meet plumbing code requirements and direct excess stormwater to an approved disposal point.

Setbacks

The City of Daphne Land Use & Development Ordinance site-specific setback requirements shall apply.

Soil Amendment/Mulch

Amended soils with appropriate compost serve numerous benefits: infiltration; detention, retention; better plant establishment and growth; reduced summer irrigation needs; reduced fertilizer need; increased physical/chemical/microbial pollution reduction; and reduced erosion potential. Primary treatment shall occur in the top 18 inches of the swale. Amended soil in the treatment area shall be composed of imported soil, mix of one part organic compost, one part gravelly sand, and one part top soil. Compost shall be weed-free, decomposed, non-woody plant material; animal waste is not allowed. Water velocities and potential erosion shall be reduced by providing energy dissipaters such as river rock at entrances to the swale. Check with the District or local jurisdiction for Seal of Testing Approval Program (STA) Compost provider – Chad checking into this. To avoid erosion, appropriate erosion control BMPs shall be implemented.

Vegetation

The entire swale area including side slopes and treatment areas shall be planted with vegetation appropriate for the soil conditions. Planting conditions vary from wet to relatively dry within the swale. The flat bottom will be inundated frequently and shall be planted with species such as rushes, sedges, perennials, ferns, and shrubs well-suited to wet-to-moist soil conditions. The side slope moisture gradient varies from wet at the bottom to relatively dry near the top where inundation rarely occurs. The moisture gradient will vary depending upon the designed water depth, the swale depth, and side slope steepness. The transition zone from the bottom of the swale to the designed high water line or top of freeboard shall be planted with sedges, rushes, perennials, ferns, and shrubs that can tolerate occasional standing water and wet-to-moist planting conditions. The areas above the designed high water line and immediately adjacent to the swale will not be regularly inundated and shall be planted with self-sustaining, low maintenance grasses, perennials, and shrubs suitable for the local climate and site.

Native plants are encouraged, but appropriate, noninvasive ornamentals are acceptable for aesthetic and functional value. All vegetation should be densely and evenly planted to ensure proper hydrological function of the swale.

Quantities:

Bottom of the swale (wet-to-moist zone, per 100 sf) shall include at a minimum:

- 115 herbaceous plants, 1' on center spacing, ½-gal container size; or
- 100 herbaceous plants, 1' on center, and 4 shrubs, 1-gal container size, 2' on center

Side slopes and top of the swale (wet-to-moist transition zone and dry zone) shall include at a minimum:

- 1 tree per 300 sq. ft, minimum 2-gal container size by 2 ft-tall and
- 10 shrubs (1-gal) and 70 groundcovers (½-gal) per 100 sf

Side slope trees shall be selected by adaptability to wet-to-moist conditions and size at maturity. An area twice the width of the tree rootball and the depth of the rootball plus 12" (or total depth of 30", whichever is greater) shall be backfilled with amended soil for optimal growth, with no sub-surface rock layer (Clean Water Services, et. al, 2009.)

8.4 Maintenance

The following maintenance activities are required with swales:

Task	Frequency/Notes
Irrigation	As needed, water efficient irrigation shall be applied for the first two years after construction of the facility, particularly during the dry summer months, while plantings become established. Irrigation after two years is at the discretion of the owner.
Landscape maintenance (replanting and nonnative species removal).	At least twice annually, in spring and fall, evaluate and replant as necessary to ensure a minimum of 80% survival rate of the required vegetation and 90% facility coverage. Remove nonnative, invasive plant species when found in the facility. Design swales so that they do not require mowing.
Debris removal	At least twice annually, in spring and fall, remove garbage, landscaping debris and other material that may impede water flow and clog the system.
Structural inspection and maintenance	At least twice annually, in spring and fall, Check inlet pipes and outlet structure for damage or missing pieces. Inlet pipes and outlet structures shall be free of obstructions and heavy vegetation.

Note: If public, the permittee is responsible for the maintenance of the swale for a minimum of two years following construction and acceptance of the facility. All publicly maintained facilities not located in the public right-of-way must have a public easement. If private, the property owner is responsible for ongoing maintenance per a recorded maintenance agreement (Clean Water Services, et. al, 2009).

9. Sand Filter/Oil and Grit Separation

9.1 Overview

Constructed filters are structures or excavated areas containing a layer of sand, compost, organic material, peat, or other media that reduce pollutant levels in stormwater runoff by filtering sediments, metals, hydrocarbons, and other pollutants. Constructed filters are suitable for sites without sufficient surface area available for bioretention.

9.2 Application and Limitations

Application		Considerations		Benefits	Limitations
Residential	Limited	Construction Cost	Med/high		
Commercial	Yes	Maintenance	High		
Industrial	Yes	Soils	n/a		
Retrofit	Yes	Sun/Shade	n/a		
Highway/Road	Yes	Stormwater Quantity Function	Low/high*		
Recreational	Yes	Stormwater Quality Function	High/med flow (temp)		
Steep slopes	n/a	Habitat	n/a		
Shallow Water Table	n/a	Drainage area	Max 5 acre		
Poorly Drained Soils	n/a	Space required	low		

*Function is low without infiltration and increases when infiltration is provided. Source: SEMCOG, 2008.

9.3 Design Considerations

The following design factors shall be considered when implementing this methodology:

1. All constructed filters shall be designed so that larger storms may safely overflow or bypass the filters. Flow splitters, multi-stage chambers, or other devices may be used. A flow splitter may be necessary to allow only a portion of the runoff to enter the filter. This would create an "off-line" filter, where the volume and velocity of runoff entering the filter is controlled. If the filter is "on-line", excess flow shall be designed to bypass the filter and continue to another water quality BMP.
2. Entering velocity shall be controlled. A level spreader may be used to spread flow evenly across the filter surface during all storms without eroding the filter material. Level spreaders for this purpose should use a concrete lip or other non soil material to avoid clogging as a result of failure of the level spreader lip. Parking lots may be designed to sheet flow into filters. Small rip-rap or landscaped riverstone edges may be used to reduce velocity and distribute flows more evenly.
3. Contributing areas shall be stabilized with vegetation or other permanent soil cover before runoff enters filters. Permanent filters shall not be installed until the site is stabilized. Excessive sediment generated during construction can clog the filter and prevent or reduce the anticipated post construction water quality benefits.
4. Pretreatment may be necessary in areas with especially high levels of debris, large settled particulates, etc. Pretreatment may include a forebay, oil/grit separators, vegetated filter strips, or grass swales. These measures will settle out the large particles and reduce velocity of the runoff before it enters the filter. Regular maintenance of the pretreatment is critical to avoid wastes being flushed through and causing the filter to fail.
5. There shall be sufficient space (head) between the top of the filtering bed and the overflow of the filter to allow for the maximum head designed to be stored before filtration.

6. The filter media may be a variety of materials (sand, peat, GAC, leaf compost, pea gravel, etc.) and in most cases should have a minimum depth of 18 inches and a maximum depth of 30 inches, although variations on these guidelines are acceptable if justified by the designer. Coarser materials allow for greater hydraulic conductivity, but finer media filter particles of a smaller size.

Sand has been found to provide a good balance between these two criteria, but different types of media remove different pollutants.

The filter media shall have a minimum hydraulic conductivity (k) as follows:

- Sand 3.5 feet/day;
- Peat 2.5 feet/day; and
- Leaf compost 8.7 feet/day.

Depending on the characteristics of the stormwater runoff, a combination of filter materials will provide the best quality results. In addition to determining the degree of filtration, media particle size determines the travel time in the filter and plays a role in meeting release rate requirements.

7. A gravel layer at least six inches deep is required beneath the filter media.
8. Underdrain piping shall be four-inch minimum (diameter) perforated pipes, with a lateral spacing of no more than 10 feet. A collector pipe can be used, (running perpendicular to laterals) with a slope of one percent. All underground pipes shall have clean-outs accessible from the surface. Underdrain design must minimize the chance of clogging by including a pea gravel filter of at least three inches of gravel under the pipe and six inches above the pipe.
9. Infiltration filters shall be underlain by a layer of permeable nonwoven geotextile.
10. A total drawdown time of not more than 72 hours is recommended for constructed filters, though the surface should drawdown between 24 and 48 hours. The drawdown time can be estimated using the filter surface area and the saturated vertical infiltration rate of the filter media. If the storage does not drawdown in the time allowed, adjust pretreatment depth, filter media depth, and surface area. Adjust the design until the volume (if applicable) and drainage time constraints are met.
11. The filter surface area may be estimated initially using Darcy's Law, assuming the soil media is saturated:

$$A = V \times d_f / [k \times (h_r + d_f) \times t_d], \text{ where:}$$

A = Surface area of filter (square feet)

V = Water volume (cubic feet)

d_f = Depth of filter media (min 1.5 ft; max 2.5 ft)

t_d = Drawdown time (days), not to exceed 3 days

h_r = Head (average head in ft; typically $\frac{1}{2}$ the maximum head on the filter media, which is typically \leq to 6 ft)

k = Hydraulic conductivity (ft/day)

12. For vegetated filters, a layer of nonwoven geotextile between non-organic filter media and planting media shall be required.

9.4 Maintenance

The following maintenance activities are required with sand filter/oil and grit separation:

Task	Frequency/Notes
Filter media inspection and maintenance, replacement as necessary	Four times per year. Check for accumulated sediment in pore space, and reduced hydraulic conductivity. Symptoms include: <ul style="list-style-type: none"> • Standing water -- any water left in a surface filter after the design drain down time indicates the filter is not functioning according to design criteria. • Film or discoloration of any surface filter material -- this indicates organics or debris have clogged the filter surface.
Remove trash and debris	Four times per year
Rake scrape silt if collected on top of the filter	Four times per year
Till and aerate filter area	Four times per year
Replenish filtering medium	Four times per year, if scraping/removal has reduced depth of filtering media
Repair leaks from the sedimentation chamber or deterioration of structural components	Four times per year
Clean out accumulated sediment from filter bed chamber and/or sedimentation chamber	Four times per year
Clean out accumulated sediment from underdrains	Four times per year

Note: In areas where the potential exists for the discharge and accumulation of toxic pollutants (such as metals), filter media removed from filters must be handled and disposed of in accordance with all state and federal regulations.

10. Green Roofs

10.1 Overview

A green roof (or ecoroof) is a lightweight vegetated roof system with waterproofing material, drainage, growing medium, and specially selected plants. A green roof can reduce site impervious area and manage stormwater runoff. Green roofs reduce peak runoff to near predevelopment rates and reduce annual runoff volume by at least 50% (Cost Benefit Evaluation of Ecoroofs, Portland Bureau of Environmental Services, 2008). Green roofs also help mitigate runoff temperatures by keeping roofs cool and retaining most of the runoff in dry seasons. Green roofs typically have thin layers of lightweight growing medium (4 to 8 inches) and low growing succulent vegetation. Alternatively, roof gardens that are designed to be walked on have deeper soils (8+ inches) and are more heavily planted. Professional design consultation is necessary to ensure the structural requirements of building codes are met. Green roofs must be low maintenance and use irrigation only to sustain the health of vegetation.

10.2 Application and Limitations

Application		Considerations		Benefits	Limitations
Residential	Yes	Construction Cost	Varies	<ul style="list-style-type: none"> • Increased energy efficiency; • Improved air quality; • Reduced temperatures in urban areas; • Noise reduction; • Improved aesthetics; • Extended roof life; and • Improved stormwater management. 	<ul style="list-style-type: none"> • Complex engineering and design factors, • Higher initial cost than conventional; • Climate limitations; and • Potentially costly repairs.
Commercial	Yes	Maintenance	Moderate/high		
Industrial	Yes	Soils	n/a		
Retrofit	No	Sun/Shade	Sun		
Highway/Road	n/a	Stormwater Quantity Function	Varies		
Recreational	n/a	Stormwater Quality Function	Good		
Steep slopes	n/a	Habitat	Good		
Shallow Water Table	n/a	Drainage area	Roof Size		
Poorly Drained Soils	n/a	Space required	Small		

Source: Clean Water Services, et. al, 2009 and SEMCOG, 2008.

10.3 Design Considerations

Sizing

Green roofs replace impervious area at a 1:1 ratio. They shall not receive water from other impervious areas such as an adjacent conventional roof.

Slope

Maximum roof pitch is 4:12 (3H:1V slope) unless the applicant provides documentation of runoff retention and erosion control on steeper slopes.

Waterproofing

On the roof surface a waterproofing material such as modified asphalt, synthetic rubber, or reinforced thermal plastics is required. Waterproofing materials also may act as a root barrier. Waterproof membranes shall be thoroughly tested to identify and remedy potential defects and leaks prior to installation of any green roof components.

Protection boards or materials (recommended)

These materials protect the waterproof membrane from damage and are usually made of soft fibrous materials. They may be required to maintain the waterproofing warranty, depending on the membrane used. Consult with roofing manufacturer for requirements.

Ballast (optional)

Gravel ballast may be placed along the roof perimeter and at air vents or other vertical elements to separate roofing elements and vegetation. The need for ballast depends on the type of roof and rooftop flashing details. Ballast or rooftop pavers may be used to provide access, especially to vertical elements that require maintenance.

Header/separation board (optional)

If needed, a header or separation board may be placed between gravel ballast and soil or drains.

Root barrier

A root barrier may be required, depending on the waterproofing material, warranty requirements, and the types of vegetation proposed. Root barriers impregnated with pesticides, metals, or other chemicals that could leach into stormwater shall not be applied unless documentation that leaching does not occur is provided. If a root barrier is used it must extend under any gravel ballast and the growing medium, and up the side of any vertical elements.

Drainage

A method of drainage shall allow excess water to flow into drains when soils are saturated. A manufactured drain mat, filter fabric, aggregate or gravel layers, or the growing medium itself may be used if water drains when soils are saturated. The green roof shall have an approved discharge location and drain or drains.

Growing medium

The growing medium depth is 3 to 4 inches or more, depending on the project. This material shall be lightweight and provide a good base for plant growth. Mixes range from 5% organic/95% inorganic to 30% organic/70% inorganic, depending on specific vegetation needs. Growing media shall be stable over time and not break down into fine particles that might increase compaction and clog drainage layers. Components include pumice, perlite, paper pulp, digested organic fiber, and water retention components such as expanded slate, diatomaceous earth, or polymers. For growing media specification, include all constituent elements and their percent composition, and a saturated weight per cubic foot (pcf) that has been tested by a third party lab.

Vegetation and coverage

Green roof vegetation traits:

- Adapted to seasonal drought, excess heat, cold and high winds and other harsh conditions;
- Fire resistant;
- Requires little or no irrigation once established;
- Predominately self-sustaining, low maintenance, with minimal fertilizer;
- Perennial or self-sowing annuals that are dense and mat-forming; and
- Diverse palette to increase survivability and good coverage.

Examples of appropriate species: Sedum, ice plant, blue fescue, sempervivum and creeping thyme. Other herbs, forbs, grasses, and low groundcovers can provide additional benefits and aesthetics, but may need more watering and maintenance to survive and may be prone to additional fire risk if allowed to dry out. Planting lists shall be City-approved and based on reliable sources from this region including local growers and plant suppliers.

Species shall achieve 90% plant coverage within the 2 year maintenance period. At least 70% of the green roof should be evergreen species. No more than 10% of the green roof may be non-vegetated components such as gravel ballast or pavers for maintenance access. Mechanical units may protrude through the green roof, but are not considered elements of the green roof and may be removed from square foot totals.

Exposed areas during establishment periods shall be mulched with an approved, biodegradable mesh blanket, straw, gravel, and pebbles or pumice to protect exposed soil from erosion.

10.4 Maintenance

The following maintenance activities are required with sand filter/oil and grit separation:

Task	Frequency*/Notes
Remove drain debris	Monthly during rainy season.
Remove dead plants and replant	As needed in spring and fall to maintain the required 90% plant coverage.
Remove weeds and undesirable plant growth	During first growing season monthly, and in late spring and early fall in subsequent years.
Fertilization	As needed, non-chemical, organic and slow release as approved by the City of Daphne.
Weed/pest abatement	Pesticides and herbicides of any kind are prohibited, unless approved by the City of Daphne to contain a detrimental outbreak of weeds or other pests.
Irrigation	As needed, minimal irrigation may be necessary to maintain vegetation health and ecological function of green roofs. Harvested rainwater is highly recommended for irrigation. Green roofs larger than 1,000 square feet should have an automatic irrigation system for more efficient coverage and to eliminate the need for hand watering. Those larger than 5,000 square feet also should have an irrigation flow meter to monitor water usage.

*The level of maintenance will vary depending on soil depth, vegetation type, and location.

References:

Branley, Eve (Auburn University) Dylewski, Katie (Auburn University), Roberts, Jess (Auburn University), Shelton, Michael (Weeks Bay National Estuarine Research Reserve). September 30, 2010. Low Impact Development Guidebook, Phase I Edition V1.0.

SEMCOG (Southeast Michigan Council of Governments Information Center. www.semco.org) and Michigan Department of Environmental Quality. Low Impact Development Manual For Michigan. A Design Guide for the Implementers and Reviewers. 2008.

Clean Water Services, Tualatin Basin Natural Resources Coordinating Committee's Public Education and Outreach Committee, and Oregon Department of Environmental Quality (DEQ). July 2009. Low Impact Development Approaches Handbook.

Low Impact Development / Green Infrastructure (LID/GI) Project Application

Applicant: _____ Project Name: _____

_____ LID/GI Techniques have been considered for this project but are not being implemented for the following reason(s) _____

_____ LID/GI Techniques and have been considered and are being implemented in exchange for incentives as requested below. Plans illustrating proposed technique are included in submittal package.

Selected ✓	LID/GI Technique*	Point Value	Applicant's Description of Technique <i>(including scale/ extent of use in project)</i>	Reference Plan Sheet	Points Requested
	Bioretention	7			
	Constructed Stormwater Wetlands	7			
	Permeable / Porous Pavement	4			
	Riparian Buffers	7			
	Level Spreaders	5			
	Maximize Native Plants / Minimize Sod	5			
	Swales / Dry Swales	3			
	Rainwater Harvesting	4			
	Sand Filter / Oil and Grit Separation	4			
	Green Roofs	1			

*Refer to Appendix O for LID/GI technique requirements.

Total Technique Points: _____

Low Impact Development / Green Infrastructure (LID/GI) Project Application (Continued)

Selected (✓)	Incentive Description	Final Point Value	Points Used
	Reduced parking requirements Option A _____		
	Reduced parking requirements Option B _____		
	Waived permit fees		
	Reduced permit fees		

Total Technique Points: _____

Note: Total technique points must be greater than or equal to total incentive points.

_____ I certify that all of the LID/GI techniques and incentives have been analyzed and selected, as applicable, for the design of this project as indicated above. I also certify that the techniques selected, as applicable, will be implemented for this project as referenced on Plan Sheets provided in the application package.

Signature of Applicant/Authorized Agent _____

Date _____

**CITY OF DAPHNE, ALABAMA
ORDINANCE NO. 2013-14**

**Ordinance to Rezone Property Located
Northwest of the intersection of 6th Street and Dryer Avenue**

WHEREAS, Lynne R. Brown, as the owner of certain real property located within the City of Daphne, Alabama, has requested that said property be rezoned from R-2, Medium Density Single Family Residential District to R-6 (G), Garden or Patio Home District; and,

WHEREAS, said real property is northwest of the intersection of 6th Street and Dryer Avenue, and more particularly described as follows:

DESCRIPTION OF PROPERTY TO BE REZONED FROM R-2 TO R-6 (G):

LEGAL DESCRIPTION

LOTS 15 AND 16, BLOCK 3, DRYER SUBDIVISION, AS SHOWN BY PLAT THEREOF RECORDED IN THE PROBATE RECORDS, BALDWIN COUNTY, ALABAMA IN MAP BOOK 1, PAGE 98 AND SLIDE 51-A, CITY OF DAPHNE, SECTION 41-TOWNSHIP, 5 SOUTH, RANGE 2 EAST. CONTAINING 0.33 ACRES MORE OR LESS.

WHEREAS, at the City of Daphne Planning Commission meeting on January 31, 2013 the Commission considered said request and set forth a favorable recommendation to the City Council of the City of Daphne that said property be rezoned; and,

WHEREAS, due notice of said proposed rezoning has been provided to the public as required by law through publication and open display at the Daphne Public Library and City Hall, a public hearing was held before the City Council on March 18, 2013; and,

WHEREAS, the City Council of the City of Daphne after due consideration and upon consideration of the recommendation of the Planning Commission, and the public hearing, decided to amend the zoning request from R-2, Medium Density Single Family Residential District to R-6 (G), Garden or Patio Home District, and deemed that said application for rezoning of the above described real property is proper and in the best interest of the health, safety and welfare of the citizens of the City of Daphne, Alabama.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, as follows

SECTION I: ZONING

That above described real property is hereby rezoned from R-2, Medium Density Single Family Residential District to R-6 (G), Garden or Patio Home District, and that the zoning ordinance and zoning map be amended to reflect the said zoning change.

SECTION III: REPEALER.

All other City Ordinances or parts thereof in conflict with the provisions of this Ordinance, in so far as they conflict, are hereby repealed.

SECTION IV: SEVERABILITY.

The provisions of this Ordinance are severable. If any provision, section, paragraph, sentence, or part thereof shall be held unconstitutional or invalid, such decision shall not affect or impair the remainder of said Ordinance, it being the legislative intent to ordain and enact each provision, section, paragraph, sentence, and part thereof separately and independently of each other.

SECTION V: EFFECTIVE DATE.

This Ordinance shall take effect and be in force from and after the date of its approval by the City Council of the City of Daphne and after publication as required by law.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ day of _____, 2013.

Dane Haygood,
Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

Lynne R. Brown Zoning Petition

Exhibit A

LEGAL DESCRIPTION

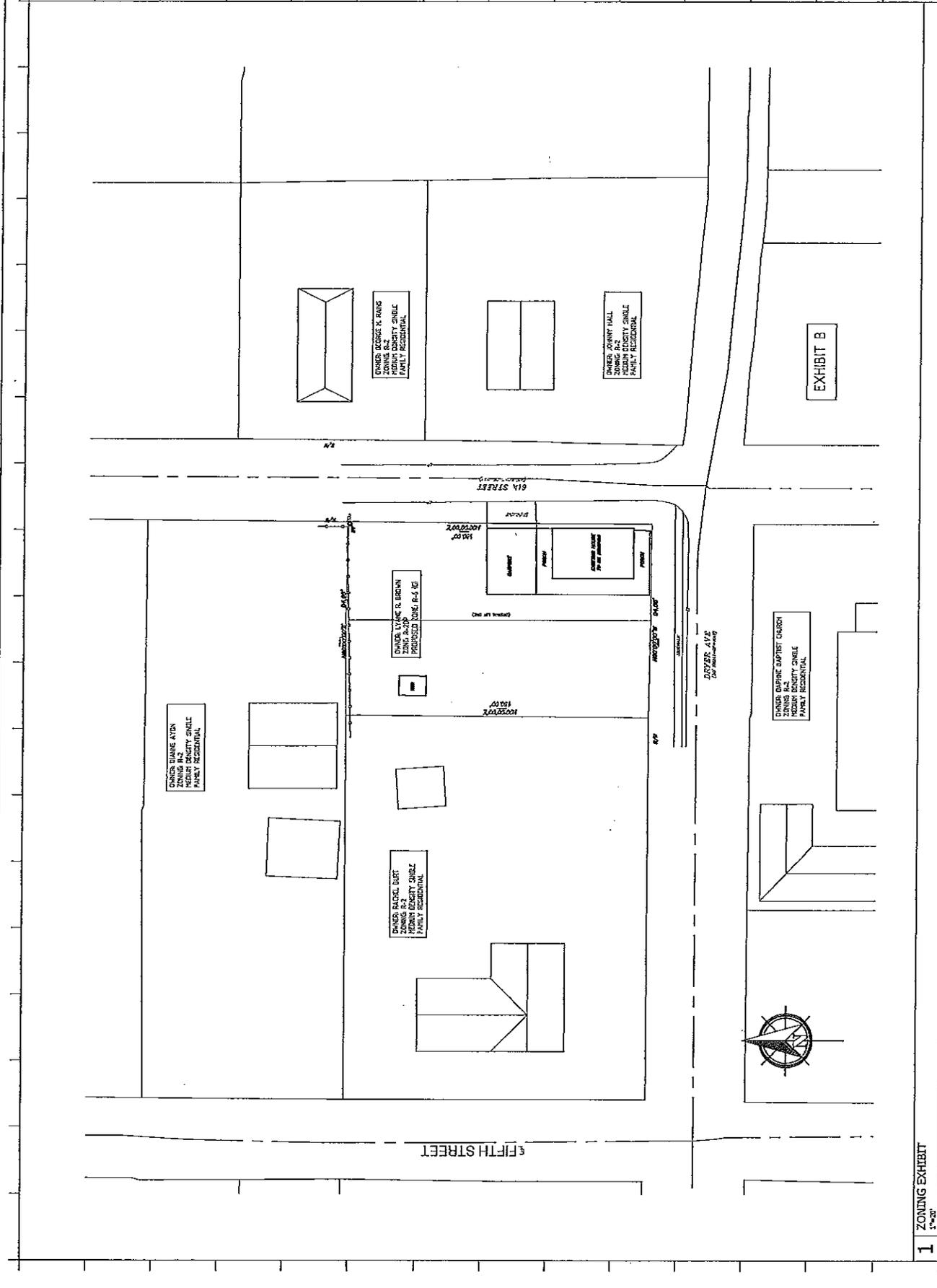
**95'(S) X 150' LOTS 15 AND 16 IN BLK 3 DRYER SUB MB1 PG 98
AND SLIDE 51-A CITY OF DAPHNE GR SEC 41-T5S-R2E (VL – SURVIVORS HIP)**

DATE	12/17/2012
REVISION	
DESCRIPTION	
APPROVED BY	
DATE	

DIRECTOR'S COPY

623 Dyer Avenue Daphne, AL 36526

THE COTTAGES AT SIXTH AND DYER



SURVEY SERVICES
 P.O. BOX 970
 MAGNOLIA SPRINGS, AL 36555

3690-A SHERMAN ROAD, FOLEY, AL
 PH. 251-971-2886 FAX: 251-971-2887

I, LAURENCE H. ZANDER, DO HEREBY STATE THAT THIS SURVEY AND DRAWING, TO THE BEST OF MY KNOWLEDGE AND BELIEF, HAVE BEEN COMPLETED IN ACCORDANCE WITH THE MINIMUM TECHNICAL STANDARDS FOR THE PRACTICE OF LAND SURVEYING IN THE STATE OF ALABAMA.

Jan. 14, 2013
 ALABAMA P.L.S. NO. 25847

LAURENCE H. ZANDER

OWNER N/E: LYANNE R BROWN

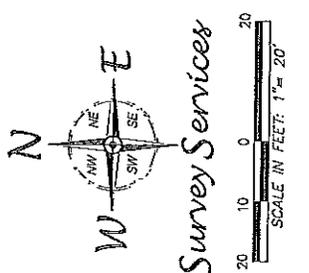
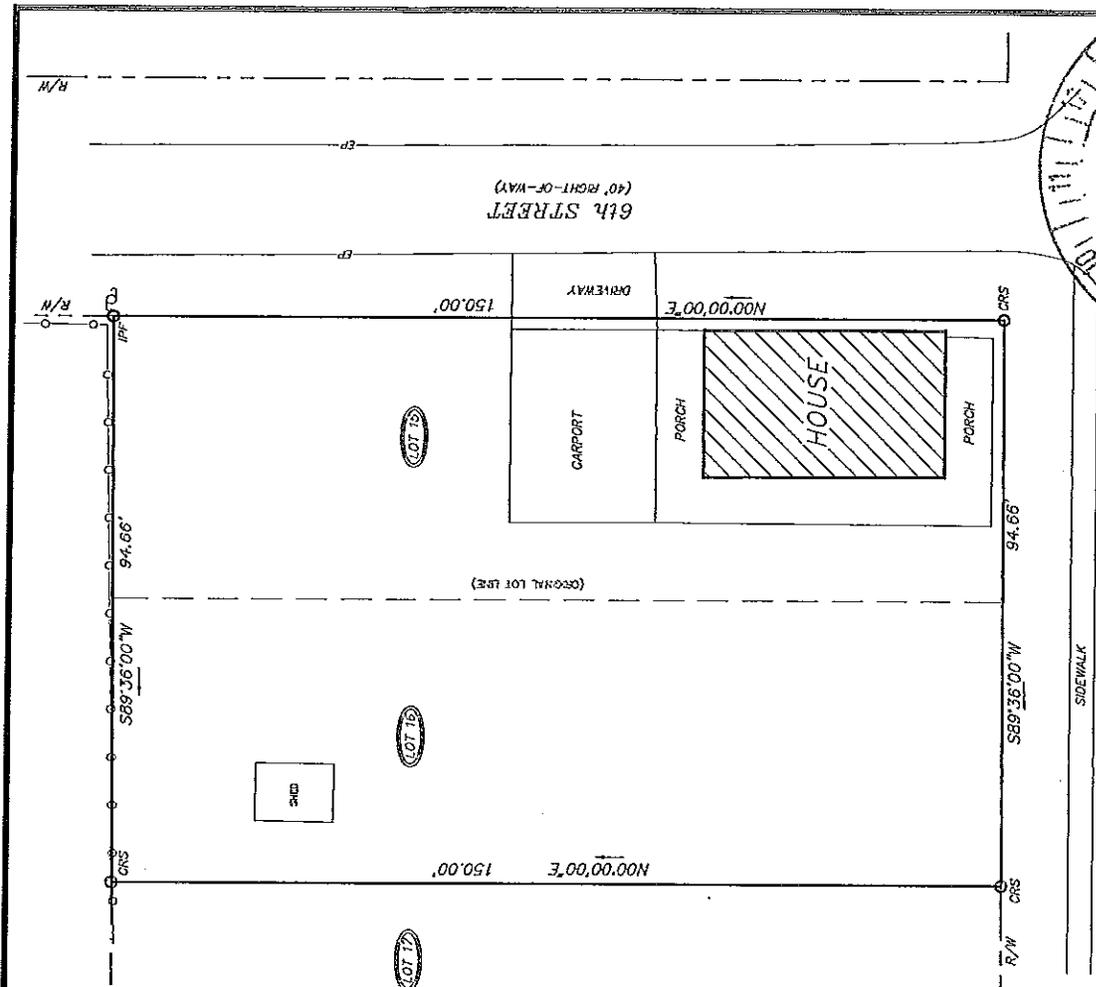
SURVEY REQUESTED BY: HAYMES S. SWEDEKER
 P.O. BOX 130
 DAPHNE, AL 36526

PROJECT NO.: 121833
DWN. BY: LEZ
FIELD WORK: 12-28-12
DATED: 01-14-13
TYPE OF SURVEY: BOUNDARY
STATE: ALABAMA COUNTY: BALDWIN
GRANT SECTION: 41 TOWNSHIP: 5 SOUTH RANGE: 2 EAST
PARCEL #: 43-04-41-0-005-072.001
SUBDIVISION: DRYER
SLIDE: 51-A
LOT: 15 & 16, BLOCK 3
ADDRESS: 623 DRYER AVE., DAPHNE, AL 36526

(not valid without original signature)

LEGEND

- CRS CAPPED REBAR SET (LIC # CA-700)
- CRF CRIMPED TOP PIPE FOUND
- IPF IRON PIPE FOUND
- RFB REBAR FOUND
- POB POINT OF BEGINNING
- R/W RIGHT-OF-WAY
- E PROPERTY LINE
- EP EDGE OF PAVEMENT
- UP UTILITY POLE



SURVEYOR NOTES

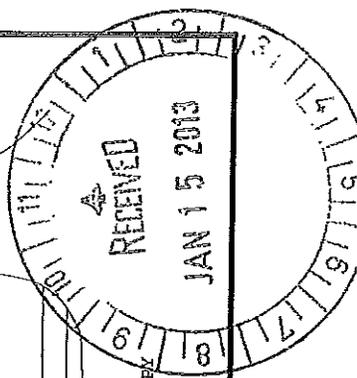
1. THE FIELD DATA UPON WHICH THIS PLAT IS BASED EXCEEDS SECOND ORDER CLASS 1 PRECISION AS OUTLINED BY THE AMERICAN CONGRESS ON SURVEY AND MAPPING.
2. THE DATA SHOWN ON THIS MAP INDICATING ACTUAL PROPERTY LINES HAS BEEN OBTAINED FOR A CLOSURE AND IS FOUND TO HAVE A CLOSURE PRECISION OF GREATER THAN ONE FOOT IN 100,000.
3. THE LINEAR AND ANGULAR MEASUREMENTS NECESSARY FOR THIS SURVEY WERE OBTAINED IN THE FIELD WITH A SPECTRA PRECISION FOCUS 30 ROBOTIC TOTAL STATION.
4. THE BASIS OF THE BEARINGS AND NORTH ARROW OF THIS PLAT ARE ASSUMED AND BASED ON THE EAST PROPERTY LINE BEING NORTH 00°00'00" EAST.
5. ALL LINEAR DISTANCES SHOWN ON THIS PLAT ARE HORIZONTAL AND ARE MEASURED AND RECORDED UNLESS OTHERWISE NOTED.
6. THIS LAND LIES WITHIN ZONE "X" PER GRAPHIC LOCATION AS DESIGNATED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, COMMUNITY PANEL NO 0700302632 L, BALDWIN CO, ALABAMA REVISED MAP DATED JULY 17, 2007
7. THIS PLAT IS SUBJECT TO ALL RESTRICTIONS, ENCUMBRANCES AND EASEMENTS WHICH MAY OR MAY NOT BE OF RECORD.
8. THERE WAS NO ATTEMPT TO DETERMINE THE EXISTENCE, LOCATION OR EXTENT OF UTILITIES OR SUB SURFACE FEATURES.
9. NO TITLE SEARCH, OR ABSTRACT WAS FURNISHED TO NOR PERFORMED BY THIS FIRM FOR THE SUBJECT PROPERTY. SUCH A SEARCH OR ABSTRACT COULD AFFECT THE BOUNDARIES OF SAID PROPERTY.
10. SOURCE OF INFORMATION USED IN PREPARATION OF THIS PLAT: MAP SHEET 1, PAGE 98 (SLIDE 51-A).

PROPERTY DESCRIPTION

LOTS 15 AND 16, IN BLOCK 3 DRYER SUBDIVISION, ACCORDING TO THE PLAT THEREOF RECORDED IN MAP BOOK 1, PAGE 98 AND OF SLIDE 51-A OF THE RECORDS IN THE OFFICE OF THE JUDGE OF PROBATE, BALDWIN COUNTY, ALABAMA.

DIRECTOR'S COPY

DRYER AVE
 (50' RIGHT-OF-WAY)



ORDINANCE 2013-15

Profit Drive Extension – Additional Appropriation

WHEREAS, Ordinance 2012-58 approved and adopted the Fiscal Year 2013 Budget on October 1, 2012; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2013 budget, the City Council has determined that certain Four Cent Gas Tax appropriations are required and should be approved and made a part of the Fiscal Year 2013 budget; and

WHEREAS, Four Cent Gas Tax Funds may be used for resurfacing, restoration, and construction of roads within a municipality; and

WHEREAS, the Profit Drive Extension project meets this definition; and

WHEREAS, the total project cost for the Profit Drive Extension is \$271,845 and Ordinance 2012-31 appropriated \$ 20,154 for engineering and Ordinance 2012-66 appropriated \$165,400; and

WHEREAS, an additional amount of \$86,291 should have been appropriated in Ordinance 2012-66 and now needs to be appropriated to fund the complete project cost.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that an appropriation in the amount of \$86,291 is hereby approved from the Four Cent Gas Tax Fund and made a part of the Fiscal Year 2013 budget for the Profit Drive Extension project.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this _____ day of _____, 2013

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE 2013-16

Fiscal 2013 Road Striping & Marking Projects

WHEREAS, Ordinance 2012-58 approved and adopted the Fiscal Year 2013 Budget on October 1, 2012; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2013 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2013 budget; and

WHEREAS, the City has received a cost estimate from Baldwin County for striping and marking of several roads and highways located within the City of Daphne; and

WHEREAS, road striping and marking are essential for the maintenance of the following (+-9.12 miles):

<i>Schedule of Road Striping</i>				
<i>Road Name</i>	<i>Begin</i>	<i>End</i>	<i>Total Length (ft)</i>	<i>Multilane (y/n)</i>
<i>Maxwell Ave</i>	<i>Captain O'Neal</i>	<i>Main St</i>	<i>2975</i>	<i>No</i>
<i>Deer Ave</i>	<i>End</i>	<i>Main St</i>	<i>3350</i>	<i>No</i>
<i>Captain O'Neal</i>	<i>Deer Ave</i>	<i>College Ave</i>	<i>3860</i>	<i>No</i>
<i>Old County Rd</i>	<i>College Ave</i>	<i>Santa Rosa Ave</i>	<i>5210</i>	<i>No</i>
<i>Santa Rosa Ave</i>	<i>Old County Rd</i>	<i>US Hwy 98</i>	<i>1330</i>	<i>Yes</i>
<i>Lea Ave</i>	<i>Old County Rd</i>	<i>Main St</i>	<i>1780</i>	<i>No</i>
<i>Magnolia Ave</i>	<i>Old County Rd</i>	<i>Main St</i>	<i>1790</i>	<i>No</i>
<i>Belrose Ave</i>	<i>End</i>	<i>Main St</i>	<i>3040</i>	<i>No</i>
<i>Van Ave</i>	<i>Main St</i>	<i>US Hwy 98</i>	<i>1400</i>	<i>Yes</i>
<i>Johnson Rd</i>	<i>Main St</i>	<i>US Hwy 98</i>	<i>1370</i>	<i>No</i>
<i>Pollard Rd</i>	<i>CR64</i>	<i>Park Dr</i>	<i>9610</i>	<i>No</i>
<i>Sehoy Entrance</i>	<i>CR13</i>	<i>Claiborne Cir</i>	<i>910</i>	<i>Yes (at entrance)</i>
<i>North Main St</i>	<i>US Hwy 98</i>	<i>Jubilee Blvd</i>	<i>9765</i>	<i>Yes</i>
<i>Old Spanish Trail</i>	<i>US Hwy 98</i>	<i>Whispering Pines</i>	<i>1710</i>	<i>No</i>
<i>Total Roadway Length (ft):</i>			<i>48,100</i>	<i>9.12 miles</i>

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that an appropriation in the amount of \$ 9,903 from the Seven Cent Gas Tax Fund is hereby approved for the striping and marking of the above listed road projects. Furthermore, if funds are remaining after the above listed roads and highways are striped and marked, additional areas within the City of Daphne may be completed.

The Mayor is hereby authorized to execute any and all agreements required by the Baldwin County Commission to execute the work described herein.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this _____ day of _____, 2013.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE 2013-17
ADECA PEDESTRIAN BRIDGE @ D'OLIVE CREEK WEST

WHEREAS, Ordinance 2012-58 approved and adopted the Fiscal Year 2013 Budget on October 1, 2012; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2013 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2013 budget; and

WHEREAS, Lodging Tax funds may be used for the purchase, development, and maintenance of waterfront property; and

WHEREAS, it has been determined that a pedestrian bridge is needed at D'Olive Creek; and

WHEREAS, ADECA grant monies are available for 80% of the construction cost for the Pedestrian Bridge @ D'Olive Creek West project with the City paying 100% of design, engineering, and permitting costs; and

WHEREAS, \$10,500 was previously appropriated in Ordinance 2011-53 for design and environmental permitting; and

WHEREAS, total project cost is \$94,659.30 (construction-\$88,159.30 + engineering-\$17,000): ADECA will reimburse \$70,528 (80% of construction) and the City match is \$24,132 (\$17,632 (construction) + \$6,500 (engineering \$17,000-\$10,500=\$6,500 balance)).

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that

- Funds in the amount of \$24,132 for engineering & 20% construction match from the Lodging Tax Fund are appropriated and made a part of the Fiscal Year 2013 budget for the Pedestrian Bridge @ D'Olive Creek West project.
- The Mayor is hereby authorized to execute any documents required in order for the City of Daphne to participate in Pedestrian Bridge @ D'Olive Creek West project.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this _____ day of _____, 2013.

Dane Haygood , Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE NO. 2013-18

An Ordinance setting forth the authorization of certain City Officials as designated signatories on various accounts of the City of Daphne, Alabama.

BE IT ORDAINED BY THE CITY COUNCIL OF DAPHNE, ALABAMA AS FOLLOWS:

SECTION 1: The following Officers of the City of Daphne, Alabama, be and hereby are officially designated as the appropriate and authorized signatories on the various City accounts of the City of Daphne, Alabama:

Mayor	Dane Haygood
Treasurer/Finance Director	Kimberly Briley
Councilmember	John L. Lake
Councilmember	Pat Rudicell

SECTION 2: All checks, drafts, and all other financial transfers shall be signed by two (2) of the above-designated signatories.

SECTION 3: Any ordinance or resolution previously adopted which in any way conflicts with this Ordinance is hereby deemed repealed in its entirety with the exclusion of Resolution 2007-67 which prescribes signatories for the Confiscated Funds account.

SECTION 4: The provisions of this Ordinance are severable. If any part of this Ordinance is declared invalid or unconstitutional by a court of competent jurisdiction, such declaration shall not affect the remaining parts.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, THIS _____ day of _____, 2013.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE 2013-19

**ROUND-A-ABOUT @ COUNTY ROAD 13 & 64 – ATRIP PROJECT:
INTERGOVERNMENTAL PROJECT WITH BALDWIN COUNTY**

WHEREAS, Ordinance 2012-58 approved and adopted the Fiscal Year 2013 Budget on October 1, 2012; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2013 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2013 budget; and

WHEREAS, the Round-A-Bout at CR13 & 64 is an approved Alabama Transportation Rehabilitation and Improvement Program (ATRIP) project and grant monies are available for this project; and

WHEREAS, the City can entered into an agreement with Baldwin County for construction of a Round-A-Bout at CR13 & CR64 for 50% cost share of the match monies required by the grant

WHEREAS, the estimated cost for the City and the County is \$335,838.50/each; and

WHEREAS, the Round-A-Bout Improvements are needed for enhanced traffic flow.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that

- Funds in the amount of \$43,338.50 for engineering from the 2012 Construction Fund are appropriated and made a part of the Fiscal Year 2013 budget for Round-A-Bout at County Road 13 & 64.
- Estimated total project cost of \$1,411,677 for construction/engineering of which ALDOT will reimburse \$740,000 (*City's portion- \$335,838.50 and County's portion \$335,838.50*).
- The Mayor is hereby authorized to execute any documents required in order for the City of Daphne to participate in such intersection project.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this _____ day of _____, 2013.

Dane Haygood , Mayor

ATTEST:

Rebecca A. Hayes, City Clerk