

**CITY COUNCIL BUSINESS MEETING AGENDA**  
**1705 MAIN STREET, DAPHNE, AL**  
**SEPTEMBER 20, 2010**  
**BUSINESS MEETING**  
**6:30 P.M.**

**1. CALL TO ORDER**

**2. ROLL CALL/INVOCATION /  
PLEDGE OF ALLEGIANCE**

- 3. APPROVE MINUTES:** Council meeting minutes / September 7, 2010  
Work Session minutes / September 13, 2010

**PROCLAMATION:** Literacy Awareness Week

**4. REPORT STANDING COMMITTEES:**

**A. FINANCE COMMITTEE / Boulware**

Review minutes / September 13<sup>th</sup>

**1.) Ordinances:**

- a.) Extending the Fiscal 2010 Budget Authority / **Ordinance 2010-59**

**2.) Resolutions:**

- a.) Bid Award: 2010-T-Jubilee Breeze Publication / Interstate Printing & Graphics / **Resolution 2010-85**
- b.) Bid Award: 2010-U-PD / Jail Food Service / Winn Dixie / **Resolution 2010-86**
- c.) Bid Award: 2010-V-PD Uniforms / Terry's Uniforms & Screen Printing, Inc. / **Resolution 2010-87**
- d.) Bid Award: 2010-W-PD / Digital In-Car Video Systems / Gulf Coast Teleco / **Resolution 2010-88**
- e.) Bid Award: 2010-Office Supplies / Gulf Coast Office Products / **Resolution 2010-89**
- f.) Bid Award: 2010-Y-Traffic Control Signs / John M. Warren, Inc. / **Resolution 2010-90**
- g.) Bid Award: 2010-Z-Safety Shoes / Gulf Supply Company, Inc. / **Resolution 2010-91**
- h.) Bid Award: 2010-AA-Plastic Pipe / Ferguson Waterworks / **Resolution 2010-92**
- i.) Declare Surplus Vehicles & Equipment / **Resolution 2010-93**

**3.) MOTIONS:**

- a.) To recommend to Council to approve a salary of 30,000 plus \$100/hour for appeal work, not to exceed \$40,000 annually, for annual City Prosecutor services
- b.) To recommend full council review the \$2,000 damage claim by Mr. Greg and Mrs. Cathy MacMullin, and the City's insurance company's response.

**4.) Financial Report**

- a.) Treasurers Report / August 31, 2010
- b.) Sales & Use Tax Collections / July 31, 2010
- c.) Lodging Tax Collections / July 31, 2010

**B. BUILDINGS & PROPERTY - Lake**

Review minutes / September 7<sup>th</sup>

**C. PUBLIC SAFETY -**

**E. PUBLIC WORKS COMMITTEE / SOLID WASTE AUTHORITY - Yelding**

**1.) MOTION:** To authorize the City Engineer, HMR Engineers, Inc., to execute the full project design and prepare project for bid under the below detail general scope, and all conditions required by the Alabama Department of Transportation (ALDOT), for the following City of Daphne Street Improvement Projects, and at a future council meeting a professional service contract for each project set at an agreed upon fixed cost will be presented (*See Exhibit "A"*):

- a.) FY2011 Alternative - Phase I - Bay View Drive (From Hwy 90 to for a total of 1.42
- b.) FY2011 Alternative - Phase II - Ridgewood Drive (Lawson ½ Mile North & ½ Mile South for a total of 1.0 mile)
- c.) FY2011 Alternative – 2b – Intersection of Whispering Pines Road and US 98 (Additional Turn Lanes and Signalization Upgrade)
- c.) FY2011 Alternative – Project 6 – TimberCreek Boulevard – State Highway 181 to US Highway 31 (Bases Repair, Mill and Overlay Boulevard) (*If county chooses not to participate in the resurfacing*)

*\*FY2011 Alternative – 2a – Whispering Pines Road: US 98 to Pollard Road (Mill, level and overlay 2 lanes) The project has been bid by MC William's and the bid is good until March 2011, and the engineering design has been done and paid for)*

## EXHIBIT "A"

**SURVEYING AND ENGINEERING - GENERAL SERVICES**

The Engineer shall perform certain professional engineering services relating to infrastructure improvements and other assignments as authorized by the City, as follows:

- A. Design
  - 1. Attend meetings regarding proposed projects.
  - 2. Prepare preliminary layouts and sketches if needed.
  - 3. Prepare preliminary construction cost estimates.
  - 4. Field surveys for design and layout.
  - 5. Design the work.
  - 6. Prepare detailed contract drawings and specifications for construction.
  - 7. Prepare construction estimates of quantities and cost.
  - 8. Assembling and mailing Contract Documents on behalf of the City.
  - 9. Assist the City in receiving bids.

10. Tabulate bids and make recommendations concerning award.
11. Assist the City in the award of the Contract.

**Construction Engineering and Inspection (CE&I) Professional Services**

1. Attend meetings with the City officials as required and assist in administering the construction contracts.
  2. Recover and/or furnish reference line and benchmarks for control of the work.
  3. Review shop drawings and manufacturer's drawings pertaining to the improvements for compliance with the design concept.
  4. Review laboratory, mill and shop tests of materials to be incorporated into the work.
  5. Provide field reviews of the work and interpret the plans and specifications by periodic visits to the site by one or more design engineers.
  6. Provide the services of a resident project representative, and assistants if the work under progress shall have continuous close review. ENGINEER will endeavor to protect the City against defects and deficiencies in the work of contractors, but does not guarantee the work or performance of the contractors. Duties, Responsibilities, and Limitations of Authority Resident Project Representative to be attached to the Professional Services Agreement..
  7. The ENGINEER is not responsible under the Professional Services Agreement. to act as foreman, superintendent, safety engineer or for the safety of the contractor's personnel.
  8. Review and approve contractor's estimates for work performed for payment by the City.
  9. Make review of the construction upon completion and revise the construction drawings to show the project "record drawing", and certify that in accord with knowledge required to meet professional engineering standards of practice, the project was built in accordance with the Construction Contract Plans and Specifications.
  10. Field measure pay quantity items of work for preparation of final construction estimate by contractor and payment by the City.
  11. The City will provide laboratory services for all soils studies and reports and for all inspectors and tests requiring the services of a laboratory throughout the construction project.
  12. The ENGINEER will furnish the City with up to a reasonable number of sets of all plans, reports and specifications. Additional sets will be furnished at cost.
2. **MOTION:** To request Baldwin County participate in the resurfacing of Project "d" as listed below by means of performing the work with City of Daphne purchasing all materials:
- FY2011 Alternative – Project 6 – TimberCreek Boulevard – State Highway 181 to US Highway 31 (Bases Repair, Mill and Overlay Boulevard)

**5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:**

- A. Board of Zoning Adjustments – Jones**
- B. Downtown Redevelopment Authority – Barnette**
- C. Industrial Development Board – Yelding**
- E. Planning Commission – Barnette**
- D. Library Board – Lake**
- F. Recreation Board**
- G. Utility Board - Scott**

**6. REPORTS OF OFFICERS:**

- A. Mayor’s Report**
  - a.) Parade Permit / Daphne High School Homecoming Parade / September 30, 2010
- B. City Attorney’s Report**
- C. Department Head Comments**

**7. PUBLIC PARTICIPATION:**

**8. RESOLUTIONS & ORDINANCES:**

**RESOLUTIONS:**

- a.) Safe Routes to School Grant. .... /Resolution 2010-82
- b.) Historical Records Advisory Board Grant. .... /Resolution 2010-83
- c.) Sustaining Cultural Heritage Collection. .... /Resolution 2010-84
- d.) Bid Award: Jubilee Breeze / Interstate Printing & Graphics. .... /Resolution 2010-85
- e.) Bid Award: Jail Food Service / Winn Dixie. .... /Resolution 2010-86
- f.) Bid Award: Police Uniforms / Terry’s Uniforms &  
Screen Printing, Inc. .... /Resolution 2010-87
- g.) Bid Award: PD/Digital in-Car Video Systems / Gulf Coast Teleco. .... /Resolution 2010-88
- h.) Bid Award: Office Supplies / Gulf Coast Office Products. .... /Resolution 2010-89
- i.) Bid Award: Traffic Control Signs / John M. Warren, Inc. .... /Resolution 2010-90
- j.) Bid Award: Safety Shoes / Gulf Supply Company, Inc. .... /Resolution 2010-91
- k.) Bid Award: Plastic Pipe / Ferguson Waterworks. .... /Resolution 2010-92
- l.) Declare Surplus Vehicles & Equipment. .... /Resolution 2010-93
- m.) Bid Award: Used Rescue Hazardous Material Response Vehicle. .... /Resolution 2010-94

**ORDINANCES:**

**1<sup>st</sup> READ**

- a.) Extending the Fiscal 2010 Budget Authority...../Ordinance 2010-59

**9. COUNCIL COMMENTS**

**10. ADJOURN**

**CITY OF DAPHNE  
CITY COUNCIL MEETING**

**ROLL CALL**

**CITY COUNCIL:**

**CALL VOTES**

COUNCILMAN YELDING

PRESENT\_\_ ABSENT\_\_ \_\_

COUNCILWOMAN BARNETTE

PRESENT\_\_ ABSENT\_\_

COUNCILMAN LAKE

PRESENT\_\_ ABSENT\_\_ \_\_

COUNCILMAN BURNAM

PRESENT\_\_ ABSENT\_\_ \_\_

COUNCILMAN SCOTT

PRESENT\_\_ ABSENT\_\_ \_\_

COUNCILMAN BOULWARE

PRESENT\_\_ ABSENT\_\_ \_\_

COUNCILMAN PALUMBO

PRESENT\_\_ ABSENT\_\_ \_\_

**MAYOR**

MAYOR SMALL

PRESENT\_\_ ABSENT\_\_ \_\_

**CITY CLERK:**

DAVID L. COHEN

PRESENT\_\_ ABSENT\_\_

**CITY ATTORNEY:**

CITY ATTORNEY JAY ROSS

PRESENT\_\_ ABSENT

**MINUTE NOTES:**

**CITY COUNCIL MEETING  
MINUTES**

**NOTES:**

COMMITTEE RECOMMENDATIONS

**SEPTEMBER 7, 2010  
CITY COUNCIL MEETING  
1705 MAIN STREET  
DAPHNE, AL  
6:30 P.M.**

**1. CALL TO ORDER**

Council President Palumbo called the meeting to order at 6:30 p.m.

**2. ROLL CALL/INVOCATION/PLEDGE OF ALLEGIANCE**

Invocation was given by Mr. Lake.

**COUNCIL MEMBERS PRESENT:** Bailey Yelding; Cathy Barnette; John Lake; Kelly Reese; Ron Scott; Derek Boulware; August Palumbo.

Also present: Mayor Small left at 7:42 p.m.; David Cohen, City Clerk; Jay Ross, City Attorney; James White, Fire Chief; David Carpenter, Police Chief; Tonja Young, Library Director; Richard Johnson, Public Works Director; Vickie Hinman, Human Resource Director; Adrienne Jones, Planning Director; Margaret Thigpin, Civic Center Director; Richard Merchant, Building Official; David McKelroy, Recreation Director; Capt. Scott Taylor, Police Department; Anne Morris, Reference Librarian; Jane Robins, Mayor's Assistant.

Absent: Kim Briley, Finance Director.

**3. APPROVE MINUTES**

**MOTION BY Councilwoman Barnette to adopted the minutes meeting held August 16, 20 with the amendment under Discuss Public Works Employee Plan to add at the start Mr. Johnson reported. *Seconded by Councilman Yelding.***

**AYE ALL IN FAVOR                      NAY NONE OPPOSED                      MOTION CARRIED**

**MOTION BY Councilwoman Barnette to approve the Special Called Council meeting minutes meeting held August 23, 2010. *Seconded by Councilman Boulware.***

**AYE ALL IN FAVOR                      NAY NONE OPPOSED                      MOTION CARRIED**

**PUBLIC HEARING: Revision to Zoning Map**

The Revisions to the Zoning map was pulled from the agenda by the Planning Director, Mrs. Adrienne Jones.

**PRESENTATION: City Hall Cistern / Ashley Campbell**

Mrs. Campbell went to the Buildings and Property Committee meeting to ask them to consider a grant that she was applying for as a city for a cistern at city hall. The City of Daphne and the D'Olive Watershed has major storm water issues, and one way of promoting storm water management and the use of storm

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water management in the community would be to actually do this grant. Basically, they would like to install a cistern at city hall to handle some of the storm water from the facility, not the entire facility just one downspout. It would be a 214 gallon cistern installed at the rear of the building between the two entry ways and handle the one down spout. It would be used it irrigate a rain garden or bio-retention area that they would install right in front of it. If council chooses to accept the grant they would need to choose a color for the cistern. The manufacturer thinks they can match the brown on the columns. They can try the stone or the color of the building, but the company can't guarantee that it would be a good match. They are planning with the grant to have four (4) on site classes at city hall meeting on Friday evenings or Saturday mornings and do an educational outreach component where they would come in have a class on it, and go out back and demonstrate the project to them. Another component of the grant is working with the Lake Forest Property Owners Association. They are going to install a rain barrel demonstration project at the triangle where Bayview and Ridgewood meet, and she, the Public Works Director and Richard Merchant all have worked with them to come up with some type of design. They are going to install that as part of this grant, but the Lake Forest Property Owners Association is going to do the majority of the in-kind labor, and the city may have to do some, and Mr. Johnson has agreed to that. They are going to be doing both projects at the same time so they will have the classes here to show how the system works, and also demonstrate rain barrels at the same time. They have teamed with Auburn University Marine Extension and Research Center where one of their teachers will come over to do classes for them, and she would assist. The grant is no cash match, but they do have in-kind labor to install it, and Mr. Johnson has approved the Building Maintenance Department to install the cistern. The goal is, basically, to show the homeowner that if each homeowner had an approach like this it is an accumulative effect and storm water problems are minimized.

Council wants the cistern to be attractive, and have signage by the project.

Councilwoman Barnette added that Auburn University Marine Extension and Research Center has a grant to do some rain barrel workshops in addition to the four (4) that the city will be committed to where homeowners will actually receive and be able to build kits to do their own rain barrels for free.

The actions Mrs. Campbell needs from council are to accept the grant, choose a color, approve the use of the building for four (4) classes and to approve the plants for the bio-retention.

**MOTION BY Councilwoman Barnette to approve the City of Daphne City Hall Cistern Grant as stipulated in the council packet on page 22 to:**

- 1. Accept the Southeast Rivers and Streams grant which will include the City providing in-kind labor match for the installation of the Cistern and bio-retention garden. All materials will be provided by the grant.**
- 2. Approve the use of City Hall Council Chambers on four (4) different occasions for weekend Cistern and Rain Barrel education outreach seminars.**
- 3. Approve the location, educational signage and color for the Cistern.**
- 4. Review and comment on the list of Bio-retention/Rain Garden Plants approved by local native species experts and City staff.**

*Seconded by Councilman Lake.*

**AYE ALL IN FAVOR**

**NAY NONE OPPOSED**

**MOTION CARRIED**

**4. REPORT OF STANDING COMMITTEES:**

**A. FINANCE COMMITTEE** – Boulware  
No report. The next meeting will be September 13<sup>th</sup> at 4:00 p.m.

**B. BUILDINGS AND PROPERTY COMMITTEE** – Lake  
The committee met this afternoon, and the minutes will be in the next packet.

**C. PUBLIC SAFETY COMMITTEE** –  
The next meeting will be tomorrow at 4:30 p.m. at city hall.

**D. CODE ENFORCEMENT/ORDINANCE COMMITTEE** – Palumbo  
The minutes for the August 11<sup>th</sup> meeting are in the packet. The committee will not meet in September.

**E. PUBLIC WORKS COMMITTEE/SOLID WASTE AUTHORITY** – Yelding  
No report. The next meeting will be September 20<sup>th</sup> at 5:00 p.m.

**5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:**

**A. Board of Zoning Adjustments** – Mrs. Jones  
No report.

**B. Downtown Redevelopment Authority** – Barnette  
The July and August minutes are in the packet. The next meeting will be September 27<sup>th</sup> at 5:15 in the Executive Council Chambers.

**MOTION TO APPOINT Mr. Kennard P. Balme to the Downtown Redevelopment Authority.**  
*Seconded by Councilman Yelding.*

**AYE ALL IN FAVOR      NAY NONE OPPOSED      MOTION CARRIED**

This appointment fills all the positions on the Authority. The Authority elected officers at the August meeting, and Ms. Casey Zito will serve as Chairman.

Councilman Yelding asked that council be sent a complete list of current members.

**C. Industrial Development Board** – Yelding  
No report. The board will meet in September

**D. Library Board** – Lake  
No report.

**E. Planning Commission – Barnette**

The minutes for the July 22<sup>nd</sup> meeting are in the packet.

**MOTION BY Councilwoman Barnette to set a Public Hearing date of October 18, 2010 to consider:**

- a.) **Rezone: A & B-10, LLC / NE of the intersection of Whispering Pines Road and Parker Lane, N of Madison Place Subdivision, Phase Two, N of Caroline Woods, Phases One and Two and W of Daphne Business Park /Present Zoning: R-3, High Density Single Family District / Requested Zoning: R-4, High Density Single Family District**
- b.) **Annexation: Richard S. Higbee / NW of the intersection of County Road 13 and Whispering Pines Road / Present Zoning: RSF-2, Single Family District in Baldwin County District 15 / Requested Zoning: B-1, Local Business, and B-3, Professional Business, City of Daphne**

*Seconded by Councilman Scott.*

**AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED**

The Site Review meeting is Wednesday September 15th at 8:30 a.m., and the Planning Commission meeting will be September 23<sup>rd</sup> at 6:00 p.m. in the council chambers. They will revisit the zoning map, and the Planning Commission is also sending forward a proposal to modify the table of uses which was not part of the previous council package. They have found some needs to modify the table of use. This will be coming forward to council.

**F. Recreation Board –**

- a.) Appoint Jan Mittemeyer

**MOTION BY Councilwoman Barnette to appoint Mr. Jan Mittemeyer to the Recreation Board. Seconded by Councilman Lake.**

**AYE ALL IN FAVOR NAY NONE OPPOSED MOTION CARRIED**

Councilwoman Barnette asked for the record that the City Clerk notify the two appointees of the upcoming meetings.

**G. Utility Board – Scott**

The minutes for the July 28<sup>th</sup> meeting are in the packet. At the August meeting the board discussed the 19 acres that the Utility owns, better known as Campbell's Swamp, and the Utility Board has indicated a willingness to lease it to the city for 99 years or sell it to the city so it can be used as another park area. This is some of the best and last of the pristine wetlands in the city. Councilman Scott pointed out that the

board is willing to give the land and the city is willing to take the land, but there is a hang-up between the two attorneys for the two organizations, and has yet to sit down and make this happen. He asked for a commitment from the City Attorney, Mr. Ross, that this will be resolved within a reasonable period of time of 30 days to make this happen.

Mr. Ross agreed to the request.

**6. REPORTS OF THE OFFICERS:**

***A. Mayor's Report***

No report.

***B. City Attorney Report***

Mr. Ross said that he understands there may be a desire to go into Executive Session to talk about the good character of an employee, and if that be the case he would certify that that would be appropriate if and when the council decides to do that. He reported that an update on all legal matters will be e-mailed to council tomorrow under the attorney/client privilege.

***C. Department Head Comments***

***David McKelroy – Recreation Director*** - reported that the meeting for the Recreation Board is tomorrow at 6:00 p.m.

***Tonja Young – Library Director*** – reported that Teen Reading Festival is September 18<sup>th</sup>, and the Friends of the Library are having their book sale on September 25<sup>th</sup>.

***Vickie Hinman – Human Resource Director*** – reported that the posting for the Revenue Officer position closed today at 5:00 p.m., and they received 34 applications for the position, and they have been forwarded to the Finance department for review.

***Richard Johnson – Public Works Director*** – discussed the Director's report with council. (*Report is spread out upon these minutes.*) Mr. Johnson answered a question regarding when the May Day Park boat ramp would be complete saying that he thinks it should be done by the end of September. He also answered a question from council regarding the completion of the Captain O'Neal sidewalk saying the contract date was for today, September 7<sup>th</sup>, but part of the bid document said that they are to be accommodated for rain delays or any other engineering delays, and Volkert said that they have no dispute for the 10 days for delay due to weather, and there was a two (2) day delay with utilities that they did not expect, and when you add 12 to seven (7) that puts the date at September 19<sup>th</sup> for the substantial completion.

**7. PUBLIC PARTICIPATION**

***Mr. George Lieb – 192 Country Club Drive*** – thanked council for prioritizing the roads and including Lake Forest. He also asked council to consider aesthetics when paving the roads in Lake Forest.

*Mr. Clint Martin* – spoke regarding improving the roads in Lake Forest saying it would make a huge impact on better days and brighter future.

*Mr. Ben Cruitt – Lake Forest* – requested that his comments be recorded in the minutes. He asked that council afford the press the opportunity to ask questions after the meeting not with a three (3) minute time limit, but to have total transparency in this body, and not be skirting around the issues, and ducking the press which is what council is doing. Council is not paying a lot of attention to the Sunshine Law, but he is. In the future there will be some action taken under the Sunshine Law to bring this council into compliance with it. Also, please do not ask him any questions unless they intend to answer his, because he does not want his time used up by council asking him questions when council won't reciprocate. The main question he has tonight is why did this council see fit to terminate the prosecutor and judge from the municipal court? A simple answer is all that is required. The truth. Why? He asked Mr. Palumbo if he had an answer. He asked Mr. Boulware if he had an answer. He asked if anyone else had an answer.

**8. RESOLUTIONS, ORDINANCES, ORDERS AND OTHER BUSINESS**

**RESOLUTIONS:**

- a.) Auburn University Marine Extension & Research Center  
Southeast Rivers and Streams Fund Grant ..... /Resolution 2010-81

**MOTION BY Councilwoman Barnette to wave the reading of Resolutions 2010-81. *Seconded by Councilman Lake.***

**AYE ALL IN FAVOR                      NAY NONE OPPOSED                      MOTION CARRIED**

**MOTION BY Councilwoman Barnette to adopt Resolution 2010-81. *Seconded by Councilman Lake.***

**AYE ALL IN FAVOR                      NAY NONE OPPOSED                      MOTION CARRIED**

**ORDINANCES:**

**2<sup>ND</sup> READ**

- a.) Amend Ordinance 1996-14 / City's Drug & Alcohol Policy...../Ordinance 2010-51
- b.) Garbage Personnel & Operating – Through September 2010...../Ordinance 2010-53
- c.) Lodging Tax Appropriation: Improvements to Richard Scardamalia Pavilion Building...../Ordinance 2010-54
- d.) Civic Center HVAC Control System Upgrade...../Ordinance 2010-55
- e.) Amend Ordinance 2003-11 / Animal Control Ordinance...../Ordinance 2010-56

**MOTION BY Councilwoman Barnette to waive the reading of Ordinances 2010-51, 2010-53, 2010-54, 2010-55 and 2010-56. *Seconded by Councilman Lake.***

**AYE ALL IN FAVOR                      NAY NONE OPPOSED                      MOTION CARRIED**

**MOTION BY Councilwoman Barnette to adopt Ordinance 2010-51. *Seconded by Councilman Lake.***

**AYE ALL IN FAVOR                      NAY NONE OPPOSED                      MOTION CARRIED**

**MOTION BY Councilman Scott to adopt Ordinance 2010-53. *Seconded by Councilman Yelding.***

**AYE Yelding, Barnette, Lake, Reese, Scott                      NAY Boulware, Palumbo**

**MOTION CARRIED**

**MOTION BY Councilwoman Barnette to adopt Ordinance 2010-54. *Seconded by Councilman Lake.***

**AYE ALL IN FAVOR                      NAY NONE OPPOSED                      MOTION CARRIED**

**MOTION BY Councilman Scott to adopt Ordinance 2010-55. *Seconded by Councilman Lake.***

**AYE ALL IN FAVOR                      NAY NONE OPPOSED                      MOTION CARRIED**

**MOTION BY Councilwoman Barnette to adopt Ordinance 2010-56. *Seconded by Councilman Yelding.***

**AYE ALL IN FAVOR                      NAY NONE OPPOSED                      MOTION CARRIED**

Councilwoman Barnette stated for the record she would like a motion that Ordinance 2010-58 has been withdrawn from the agenda, and it was not considered a first read which is Revision to the Zoning Map. She knows that Council President Palumbo stated that earlier in the meeting, and although it is not included down below just for procedure it needs to be recorded that this was not the first read for Ordinance 2010-58.

*Mayor Small left the meeting at 7:42 p.m.*

**MOTION BY Councilwoman Barnette to enter into Executive Session to discuss a personnel issue. The session will last for 15 minutes *Seconded by Councilman Yelding.***

**Mr. Ross stated that the Executive Session will be to talk about a contract employee's character reputation not specific acts of conduct. Based on that he will certify that this is a proper reason to go into Executive Session.**

**ROLL CALL VOTE**

<b>Yelding</b>	<b>Aye</b>	<b>Scott</b>	<b>Nay</b>
<b>Barnette</b>	<b>Aye</b>	<b>Boulware</b>	<b>Aye</b>
<b>Lake</b>	<b>Aye</b>	<b>Palumbo</b>	<b>Aye</b>
<b>Reese</b>	<b>Aye</b>		

**AYE Yelding, Barnette, Lake, Reese, Boulware, Palumbo                      NAY Scott**

**MOTION CARRIED**

**Council entered into Executive Session at 7:42 p.m.**

**Council returned from Executive Session at 8:06 p.m.**

**MOTION BY Councilwoman Barnette that the contract with the Daphne City Prosecutor executed on May 1, 2010 be terminated effective immediately upon 30 days written notice as provided by such contract. *Seconded by Councilman Lake.***

**AYE** Yelding, Barnette, Lake, Reese, Boulware, Palumbo

**NAY** Scott

**MOTION CARRIED**

**Council President Palumbo requested that the City Clerk make sure notice is served.**

**8. COUNCIL COMMENTS**

*Councilwoman Barnette* reported that the meeting date for the upcoming Baldwin County Watershed Coalition is September 16<sup>th</sup> at 9:00 at the Baldwin County Annex on Palmer Street. All questions regarding the proposed Baldwin County Watershed Coalition will be answered. She would like for council at a work session to discuss and decided whether or not they want to answer press questions or not. She thinks they need to give an answer one way or the other to that question. She mentioned that, typically, Public Participation is frustrating because council does not answer questions at Public Participation. It is not a debate or exchange and hopefully, someone on the council comments will take the time to answer the questions that have been brought forward. That is the procedure that has been followed in the past.

*Councilman Lake* thinks it is an idea to look at the press questions, but he feels they need to get some guidance from someone on what is legitimate press, and whether the questions are appropriate. He would like the issue of the Letter to the Editor that an employee wrote brought up at the work session. He felt the letter was inappropriate.

*Councilman Scott* stated that he has always answered questions from the press, typically, down on the floor, and they are not recorded, but he feels it would make sense to have questions, because they would have a recording of it so they would know what the question and answer was. He feels that this council has attempted to be transparent, and he thinks that would be a step in the right direction.

*Councilman Boulware* commented on a statement made during the road repair presentation that the council did not approve the priority road list saying the council actually did approve it in the form of a resolution, and the reason they did that was to submit it to Senator Sessions for his consideration of the 2010 fiscal year federal budget. To answer Mr. Cruitt's question that he directed to him he said that he will give Mr. Cruitt an interview any day that he wants one. He does not think this was the place to address him about an interview that he never asked for. He said he will say it in front of everybody that anytime he wants an interview to pick up the phone and ask.

*Council President Palumbo* said indeed those projects were sent to the Senator, but not just the three mentioned by Mr. Johnson, all of them were. He feels that having a Q&A session at the council

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meeting is a bad idea. Council members can meet with the members of the press at anytime to answer questions. The council meetings are for conducting business of the city.

**10. ADJOURN**

<b>MOTION BY Councilman Yelding to adjourn. <i>Seconded by Councilman Lake.</i></b>		
<b>AYE</b>	<b>ALL IN FAVOR</b>	<b>NAY NONE OPPOSED</b>
		<b>MOTION CARRIED</b>

**There being no further business to discuss the meeting adjourned at 8:22 p.m.**

Respectfully submitted by,

\_\_\_\_\_  
David L. Cohen,  
City Clerk

Certification by Presiding Officer:

\_\_\_\_\_  
August A. Palumbo,  
Council President

**SEPTEMBER 13, 2010**  
**CITY COUNCIL WORK SESSION**  
**1705 MAIN STREET**  
**DAPHNE, AL**  
**6:30 P.M.**

1

**COUNCIL MEMBERS PRESENT:** Cathy Barnette; John Lake; Kelly Reese; Ron Scott; Derek Boulware; August Palumbo.

**ABSENT:** Bailey Yelding.

Also present: David Cohen, City Clerk; Rebecca Hayes, Assistant City Clerk; Jay Ross, City Attorney; Richard Johnson, Public Works Director; Adrienne Jones, Planning Director; Ed Kirby, Planning Commission; David McKelroy, Recreation Director; Vickie Hinman, Human Resource Director; Sherree Hilburn, Human Resource, Employee Safety Committee; Lisa White, Finance, Employee Safety Committee; Scott Hutchinson, City Engineer.

Absent: Mayor Small.

Council President Palumbo called the meeting to order at 6:34 p.m.

**1. CITY PARKS / DAIVD MCKELROY, RECREATION DIRECTOR**

Mr. McKelroy discussed with council the safety ratings of the city parks. The borders and fall zones in all the parks do not meet safety standards, and it will cost \$56,000 to bring the parks up to safety standards. These funds were not included in the 2011 budget. (*Cost list is spread out upon these minutes*)

Councilwoman Barnette asked Mr. McKelroy to provide council with the audit of the parks so they can keep track of the funds expended for each park.

Council President Palumbo requested that Mr. McKelroy provide to council the information that Mrs. Barnette requested, and that it would come before council for consideration.

**2. LAND USE ORDINANCE / PROPOSED REVISIONS / ADRIENNE JONES, PLANNING DIRECTOR**

Mrs. Jones discussed with council the remaining revisions to the Land Use Ordinance.

**Section I**

The revision to this section is the zoning for Convenient Stores changing the B-1 designation from inherent right to B-2 unless approved by Planning Commission as B-1 only if it fits the neighborhood.

**Section II**

Council asked that the golf course designation be a separate zoning more restrictive instead of lumping it in with the amusement parks, and to create a golf course green space zone. They want this to be protected so it will protect the value of the homes on the golf course, and if the property owner

would like to rezone it will have to come back before the Planning Commission for approval. They also would like the amusement zoning to come before the Planning Commission instead of being an inherent right.

### **Section III**

This section is establishing regulations for Self-Service Vending Units. This section does not regulate indoor vending machines.

### **3. CITY ROAD PROJECTS / RICHARD JOHNSON, PUBLIC WORKS DIRECTOR**

Mr. Johnson gave a report on the road priority list with cost projections along with a power point presentation. (*Mr. Johnson's projections are spread out upon these minutes.*) Mr. Johnson said that he had met with Mr. Wayne Curry from ALDOT, and he assured Mr. Johnson that ALDOT will pay half of the cost for the Whispering Pines and Highway 98 intersection improvements. He has the money at this time, and the city needs to move soon on the project.

Councilwoman Barnette asked Mr. Johnson which he preferred to do complete streets or just resurfacing. Mr. Johnson indicated that he would like to go with the complete streets.

Consensus of council was to proceed with the complete street projects, and to go with the alternate project list. They want the bids to include the alternates like landscaping, etc. as presented in the power point presentation.

Consensus of council was to have a motion on the agenda for September 20<sup>th</sup> approving to go out for bid on all five (5) projects.

Council President Palumbo requested that Mr. Johnson speak with Mr. Curry to find out why they need to move quickly on the project, and to e-mail council the last four pages of the power point presentation on the alternate projects and the cost involved.

### **4. PERSONNEL ISSUE**

Councilman Lake spoke regarding the Letter to the Editor written by a city employee who made disparaging comments about council.

Mrs. Hinman and Mr. Ross agreed that there was nothing in the Employee Handbook that addresses this issue.

Council discussed amending the Personnel Handbook to include this issue.

**SEPTEMBER 13, 2010  
CITY COUNCIL WORK SESSION  
1705 MAIN STREET  
DAPHNE, AL  
6:30 P.M.**

3

**4. CITY PROSECUTOR**

Council President Palumbo stated that council has to decide on what the pay will be for the City Prosecutor for the upcoming contract.

Councilman Boulware reported that the Finance Committee discussed this at the meeting before the work session, and the committee recommended setting the salary at \$30,000 with \$100 per hour for appeals.

Council discussed the recommendation, and the consensus of council was to set a salary, and not have the \$100 per hour for appeals.

Councilwoman Barnette wanted council to meet with Mr. Scroggins at the next council meeting.

**5. ADJOURN**

There being no further business to discuss the meeting adjourned at 9:22 p.m.

Respectfully submitted by,

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**David L. Cohen,  
City Clerk, MMC**

Certification of Presiding Officer:

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**August A. Palumbo,  
Council President**

**DAPHNE PUBLIC WORKS DIRECTOR'S REPORT  
SEPTEMBER 7, 2010 – DAPHNE CITY COUNCIL MEETING**

**Solid Waste**

Activity	Week of August 23 – 27		Week of August 30 – 3		Notes:
	Schedule	Equip. Repair	Schedule	Equip. Repair	
Garbage	On schedule	-	On schedule	1205	1205 Repaired Grabber Arm
Trash	On schedule	-	On schedule	-	-
Recycling	On schedule	-	On schedule	790	790 Front End

**Mowing Activity for Coming Week – September 6-10, 2010**

Monday	Tuesday	Wednesday	Thursday	Friday
HOLIDAY	Mow Stanton Rd	Lake Forest All Day	Mow N. Main	Mow Lawson Rd
HOLIDAY	Lake Forest All Day	Hwy 90 All Day	Mow 181 All Day	Mow CR 13
HOLIDAY	Hwy 90 All Day	Dauphine Circle	Mow CR 13 All Day	Milton Jones Rd
HOLIDAY	Maxwell/Deer Ave	Mow S. Main		

**Mechanical Maintenance**

Activity	Week of August 23 – 27		Week of Aug 30 – Sept 3		Notes:
	Received	Completed	Received	Completed	
PW Work Orders	32	32	32	32	64 Total PW Vehicles
City Work Orders	12	12	16	16	28 Total City Vehicles
Equip Work Orders	10	10	20	20	30 Total pieces of equipment

**Grounds Activity for Coming Week – September 6-10, 2010**

Monday	Tuesday	Wednesday	Thursday	Friday
HOLIDAY	Trim Oaks Hwy 98	Rem Street Lights	Spray Weeds 98	Maint City Bldgs
HOLIDAY	Maint City Bldgs	Barricades – School	Trim Trees Lake For.	Work Orders
HOLIDAY	Work Orders	Work Orders	Maint High School	Trim Limbs Main St

**Building Maintenance**

August 30 – Sept 3 Work Orders	Current/Up Coming Maintenance Activities			
Received: 18	Work Orders	Bay Front Sub-Floor		
Completed: 15	Bay Front Insulation	City Hall Sign		
	HVAC Civic Center			

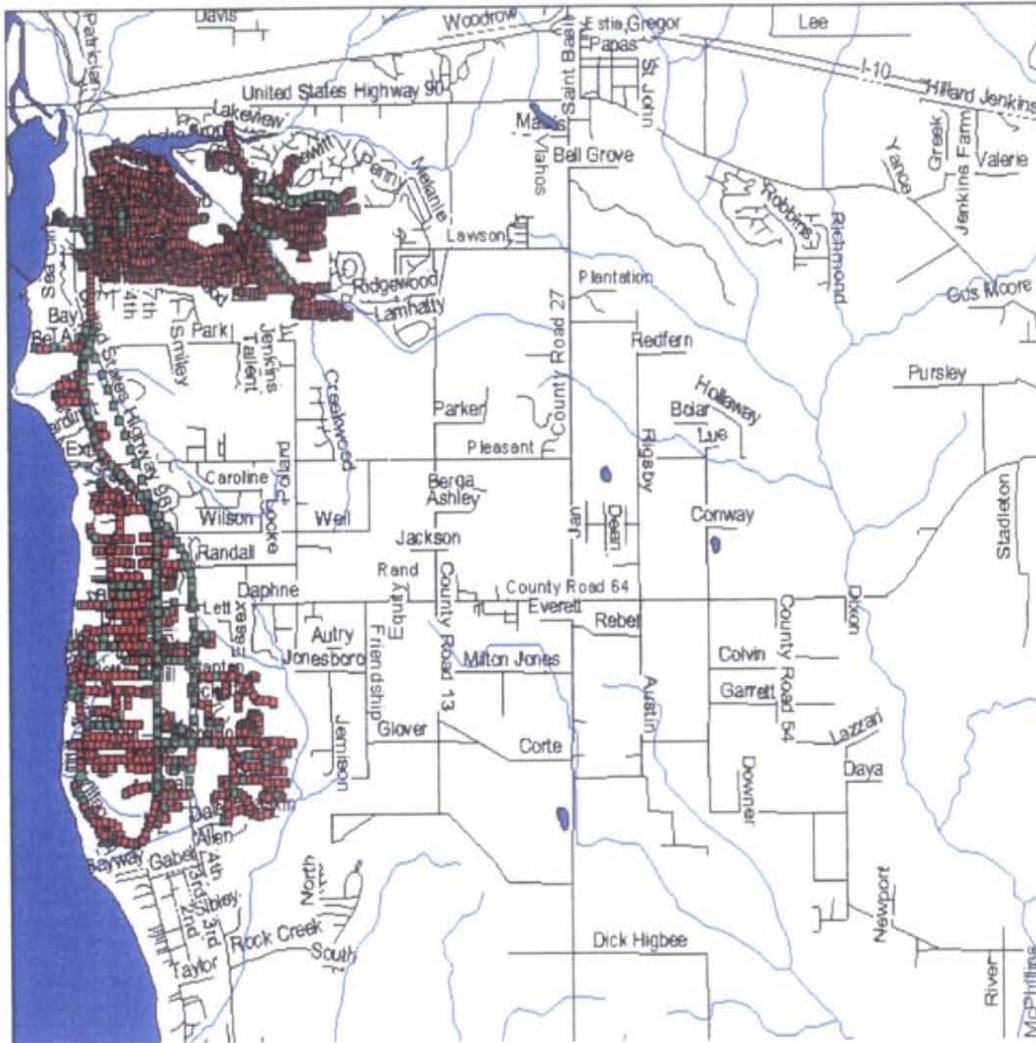
**Streets Maintenance Activities for August 23– September 3, 2010**

Road Maintenance	Drainage	Sidewalk	Signs	Special Projects
Work Orders 15	Work Orders 12	Work Orders 2	Work Orders 27	Work Orders 0

**Public Works Projects**

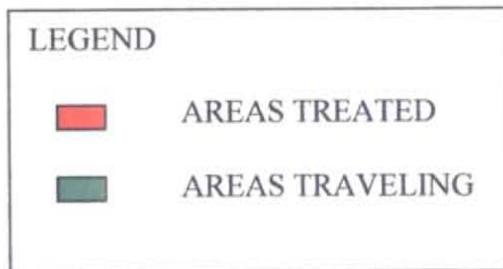
Project	Completion Date	Schedule Status	Notes
May Day Park	By contract: June 27, 2010	Behind Schedule – 20% remaining	Ramp – piles/caps installed – deck panels being installed. Est. completion date: 09/22
Capt O'Neal/Dryer	September 7, 2010	On Schedule – 25% remaining	12 days added to schedule, curbing/paving underway. Est. completion date: 09/22
Whispering Pine/Pollard Road	Varies	On Schedule – 30% remaining on Inter.	Stamped concrete at islands and circle being placed. Est. completion date: 10/01
Windsor Ct & Dr – L.F. Drainage	September 9, 2010	On schedule – 10% remaining	Paving on Wednesday 09/08; final walk through & acceptance: 09/09/2010

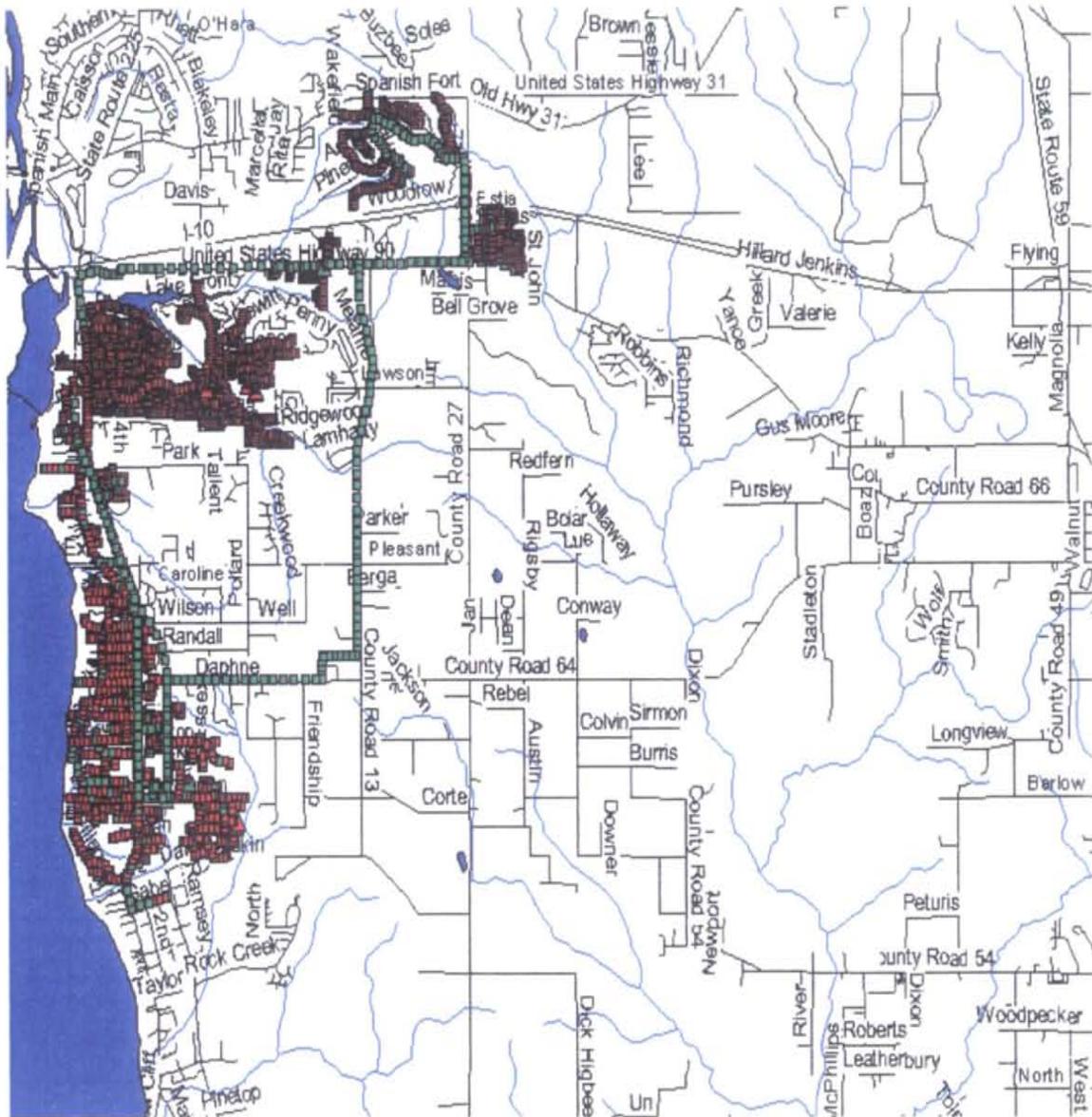
Attachments: Street Sweeper Route Logs  
Mosquito Spray Truck Route Logs



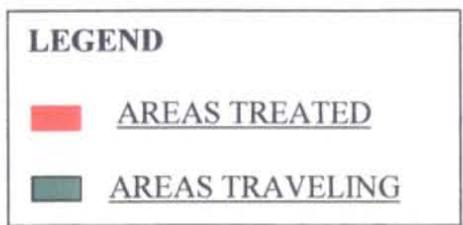
**MOSQUITO CONTROL PROGRAM  
CITY OF DAPHNE  
PUBLIC WORKS DEPARTMENT**

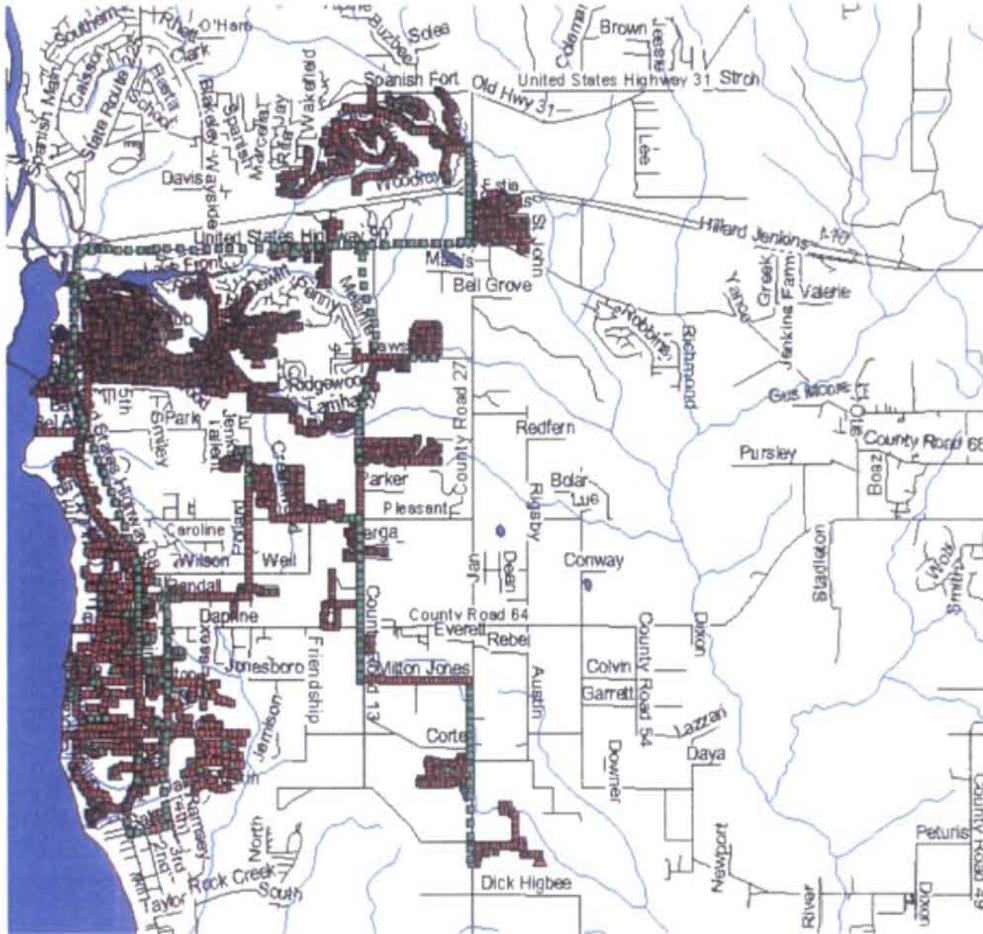
**AUGUST 11 & 12, 2010**





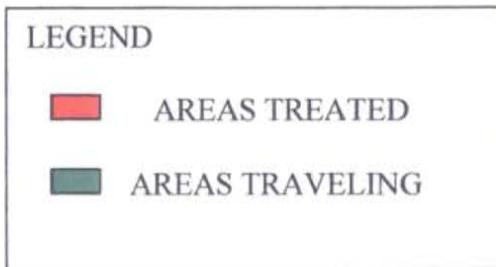
**MOSQUITO CONTROL PROGRAM**  
**CITY OF DAPHNE**  
**PUBLIC WORKS DEPARTMENT**  
**AUGUST 17, 18, 19 2010**





**MOSQUITO CONTROL PROGRAM  
CITY OF DAPHNE  
PUBLIC WORKS DEPARTMENT**

**AUGUST 26, 30, 31 & SEPT. 1, 2010**



# Public Works Projects for FY2011

PROJECT	COST
Phase 1- Project #2 Ridgewood Drive (Lawson to Bay View – South Section)	\$2,332,122.90
Project 2a - Whispering Pines Rd: US 98 to Pollard Rd (Mill, level and overlay 2 lanes)	\$359,101.08
Project 2b - Intersection of Whispering Pines Rd and US Hwy 98 (Additional Turn Lanes and Signalization Upgrade)	\$540,000.00
Project 6 - Timber Creek Blvd - State Hwy 181 to US Hwy 31 (Base Repair, Mill and Overlay Boulevard)	\$271,237.49
Total:	\$3,502,461.47

# Alternate PW Projects for FY2011

PROJECT	COST
Alternative - Phase I - Bay View Drive (From Hwy 90 to for a total of 1.42 miles)	\$1,575,758.72
Alternative - Phase II - Ridgewood Drive (Lawson 1/2 North & 1/2 Mile South)*	\$1,109,334.14
Project 2a - Whispering Pines Rd: US 98 to Pollard Rd (Mill, level and overlay 2 lanes)	\$359,101.08
Project 2b - Intersection of Whispering Pines Rd and US Hwy 98 (Additional Turn Lanes and Signalization Upgrade)	\$540,000.00
Project 6 - Timber Creek Blvd - State Hwy 181 to US Hwy 31 (Base Repair, Mill and Overlay Boulevard)	\$271,237.49
*Lawson improvements as an add alternate	Total: \$3,855,431.42

## Possible Cost Savings

### In house Construction Engineering & Inspection

- Out source cost 4-5% of project total = \$140-\$175K
- In house Inspector: Payroll/benefits: \$60K
- Overhead: \$25K
- Total: \$85K
- Savings: \$55-90K

Lake Forest median grounds work omitted from contract and performed "in-house" by Public Works

- Savings of \$79k per mile \$166K savings on Project #2 - 2.1 miles

City of Daphne  
Street Improvements  
2009-2014

NO	DESCRIPTION	FY09	FY10	FY11	FY12	FY13	FY14	COMMENTS
1	Whispering Pines Rd: Pollard Rd to CR 13	\$510,000.00						This section was constructed in 1994. Heavy traffic to schools, recreation areas etc. have used up the surface and it has deteriorated to the point that the sand clay base is visible. The longer you wait, the more costly the repairs will be because of base failures
1a	Intersection @ Whispering Pines Rd & CR 13 (including right turn lane traveling South on CR 13)	\$450,000.00						Due to heavy school traffic from Daphne High School, the Lake Forest Subdivision to Daphne Middle School and other schools, this intersection needs to be re-worked at the same time as the Whispering Pines resurfacing
1b	Intersection @ Pollard Rd and Whispering Pines	\$300,000.00						Due to heavier impact from housing, recreation and schools this intersection needs to be reconfigured with the resurfacing of Whispering Pines. (we will get the most return on our money if all of this project is completed at same time by the same contractor)
1c	Public Works Rd (Replace base with asphalt base)	\$350,000.00						Street was constructed during wet weather and the base is not stable. We have heavy trucks hauling in and out daily and the foundation is not strong enough
2	Ridgewood: Lawson Rd to Bayview Dr South Section		\$2,332,123.00	\$2,330,022.00	\$1,544,244.00	\$1,048,405.00		This area was leveled and overlaid in 1990. Failure due to utility bores, utility repairs, heavy traffic, tree roots, and settlement. (See 3 ring binder handed to council at January work session that shows condition.)
3	Ridgewood: Lawson Rd to Bayview Dr North Section		\$1,500,000.00	\$1,500,000.00	\$1,430,000.00	\$834,000.00		Resurfaced in 1994. Due to schools and recreation areas, this street is a major east/west corridor.
4	Bayview Dr from Hwy 90 to Ridgewood Dr		\$359,101.00					Due to heavy westbound traffic, intersection needs to be widened with turn lanes. Traffic backs up to Old Spanish Trail Road during peak hours.
5	Ridgewood: Bayview Dr to Windsor Dr Entrance		\$575,000.00					Resurfaced in 1990. This is the major street for all City activities and the gateway to our downtown area. Needs resurfacing; basically the wearing surface is worn thin. There are patches & low areas due to utility
2a	Whispering Pines Rd: US 98 to Pollard Rd (mill, level and overlay 2 lane)		\$540,000.00					Heavily traveled road between High School, Middle School, Recreation. Areas and major subdivisions. It is showing some signs of base failure at this time. Traffic will increase with the addition from the off ramp from I-10
2b	Intersection @ Whispering Pines Rd and US 98		\$400,000.00	\$450,389.00				Constructed in 1997, Pavement is beginning to deteriorate due to heavy traffic from US 31 to shopping center on Hwy 181
3a	Main St: Lea Ave to US 98 (mill and overlay)			\$614,150.00				Constructed in 1997, Pavement is beginning to deteriorate due to heavy traffic.
				\$302,149.00				Constructed in 1997, Pavement is beginning to deteriorate due to heavy traffic.
3b	Main St: South City Limits to Van Ave (mill and overlay)			\$305,660.00	\$406,655.00			Constructed in 1997, Pavement is beginning to deteriorate due to heavy traffic from US 31 to shopping center on Hwy 181
4a	Hwy 13: North form Whispering Pines to Lawson Rd (mill and resurface)				\$424,500.00			Constructed in 1997, Pavement is beginning to deteriorate due to heavy traffic.
6	Timber Creek Blvd: Alabama 181 to US 31 (mill and overlay)						\$588,913.00	Constructed in 1997, Pavement is beginning to deteriorate due to heavy traffic.
6a	Pine Run: From Timber Creek Blvd to Hickory Ct (mill and overlay)						\$339,622.00	Constructed in 1997, Pavement is beginning to deteriorate due to heavy traffic.
6b	Daphnont Resurfacing (see attached)						\$138,166.00	Constructed in 1997, Pavement is beginning to deteriorate due to heavy traffic.
							\$140,000.00	Constructed in 1997, Pavement is beginning to deteriorate due to heavy traffic.
							\$677,126.00	See attached
							\$962,261.00	
	March 08, 2009 Cost Per Year	\$1,610,000.00	\$2,475,000.00	\$2,419,810.00	\$1,854,500.00	\$834,000.00	\$1,441,883.00	
	September 09, 2010 Cost Per Year		\$3,231,224.00	\$3,082,560.00	\$1,950,899.00	\$1,048,405.00	\$1,404,205.00	
	Difference in Cost Estimates		\$756,224.00	\$662,750.00	\$96,399.00	\$214,405.00	-\$37,678.00	



**Public Works Director Estimated Costs**

**City of Daphne Street Improvements - Fiscal Year 2011-2014**

**Project No. 2 - 5 Ridgewood Drive and Bay View Drive - Lake Forest Boulevards**

Calculations Based on One (1) Mile Unit Measurement (5280 Feet)					
Construction Estimate - Limited Base Failure Repair, Sub-Surface Drainage, Milling and Resurfacing					
Item #	Description	Unit	Quantity/Mile	Unit Price	Amount/Mile
1	Milling - 1.5" deep	Yd <sup>2</sup>	15840	\$4.00	\$63,360.00
2	Asphalt wearing surface - 429A 165 #/sy - 1.5" thick	Ton	1307	\$73.00	\$95,411.00
3	Asphalt binder - 429B @ 165 #/sy - 1.5" thick	Ton	196	\$77.50	\$15,190.00
4	Asphalt Leveling Course (Thickness Varies)	Ton	337.5	\$87.00	\$29,362.50
5	6" Crushed Aggregate "B-Base) base repairs	Yd <sup>2</sup>	2376	\$12.91	\$30,674.16
6	12" Sand Backfill - Sub Base	Yd <sup>3</sup>	792	\$7.40	\$5,860.80
7	Asphalt Wing/Inlet Throat Repair	L.F.	2000	\$15.00	\$30,000.00
8	6" Under drain	L.F.	1000	\$9.00	\$9,000.00
9	Utility Valve Box Adjustments	Each	7	\$500.00	\$3,500.00
10	Saw Cut and Remove Asphalt	Yd <sup>2</sup>	2112	\$5.00	\$10,560.00
11	Select Sod (Medians and Back of Asphalt Wing)	Yd <sup>3</sup>	5000	\$3.00	\$15,000.00
12	Mobilization (5% of total)	Each	1	\$24,980.70	\$24,980.70
13	Manhole Risers	Each	22	\$400.00	\$8,800.00
14	Solid White Traffic Stripe (Class 2, Type A - 5")	Mile	2	\$3,045.00	\$6,090.00
15	Solid Yellow Traffic Stripe (Class 2, Type A - 5")	Mile	2	\$3,045.00	\$6,090.00
16	Miscellaneous Traffic Control Markings (Class 2, Type A)	Ft <sup>2</sup>	6000	\$4.20	\$25,200.00
17	Silt Fence, Type A	L.F.	5280	\$2.95	\$15,576.00
18	Mulching, Class A	Acre	2	\$268.00	\$536.00
19	Erosion Control	Yd <sup>2</sup>	1500	\$3.00	\$4,500.00
20	Temporary Traffic Control (12.5%)	Each	1	\$62,451.74	\$62,451.74
21	Contingencies (7.5%)	Each	1	\$37,471.05	\$37,471.05
<b>Estimated Construction Cost Per Mile</b>					<b>\$499,613.95</b>

Professional Services Calculations - Based on One (1) Mile Unit Measurement (5280 Feet)					
Item #	Description	Unit	Quantity/Mile	Unit Price	Amount/Mile
1	Material Testing (4.8% of Construction)	Each	1	\$23,981.47	\$23,981.47
2	Engineering - Survey & Design (9.5% of Construction)	Each	1	\$47,463.32	\$47,463.32
3	Engineering - CE&I (4.8% of Construction)	Each	1	\$23,981.47	\$23,981.47
<b>Estimated Professional Service Cost Per Mile</b>					<b>\$95,426.26</b>

<b>Estimated Total Cost Per Mile</b>					<b>\$595,040.21</b>
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<b>Cost Per Linear Foot</b>				<b>\$112.70</b>
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**Repaving Only**

**Public Works Director Estimated Costs**

**City of Daphne Street Improvements - Fiscal Year 2011-2014**

(Resurfacing Only - Limited Base Failure Repair, Sub-Surface Drainage, Milling and Resurfacing)

**FY2011 Phase 1 - Project No. 2 Ridgewood Drive (Lawson Rd to Bay View Dr South Section)**

Project Length: 11,100 ft which equals 2.1 Miles

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Mile	2.1	\$499,613.95	\$1,050,324.77
Material Testing	Mile	2.1	\$23,981.47	\$50,415.59
Engineering - Survey & Design	Mile	2.1	\$47,463.32	\$99,780.85
Engineering - CE&I	Mile	2.1	\$23,981.47	\$50,415.59

Total Cost for Phase 1: **\$1,250,936.81**

**FY2012 Phase 2 - Project No. 3 Ridgewood Drive (Lawson Rd to Bay View Dr North Section)**

Project Length: 11,090 ft which equals 2.1 Miles

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Mile	2.1	\$499,613.95	\$1,049,378.54
Material Testing	Mile	2.1	\$23,981.47	\$50,370.17
Engineering - Survey & Design	Mile	2.1	\$47,463.32	\$99,690.96
Engineering - CE&I	Mile	2.1	\$23,981.47	\$50,370.17

Total Cost for Phase 2: **\$1,249,809.84**

**FY2013 Phase 3 - Project No. 4 Bay View Drive (From Hwy 90 to Ridgewood Dr)**

Project Length: 7,350 ft which equals 1.4 Miles

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Mile	1.4	\$499,613.95	\$695,485.32
Material Testing	Mile	1.4	\$23,981.47	\$33,383.30
Engineering - Survey & Design	Mile	1.4	\$47,463.32	\$66,071.11
Engineering - CE&I	Mile	1.4	\$23,981.47	\$33,383.30

Total Cost for Phase 3: **\$828,323.02**

**FY2014 Phase 4 - Project No. 5 Ridgewood Drive (From Bay View Dr to Windsor Entrance)**

Project Length: 4,990 ft which equals 0.95 Miles

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Mile	0.9	\$499,613.95	\$472,173.03
Material Testing	Mile	0.9	\$23,981.47	\$22,664.31
Engineering - Survey & Design	Mile	0.9	\$47,463.32	\$44,856.44
Engineering - CE&I	Mile	0.9	\$23,981.47	\$22,664.31

Total Cost for Phase 3: **\$562,358.08**

Total Cost for 6.55 Miles of Ridgewood and Bay View Drive Boulevards: **\$3,891,427.74**

**Repaving Only**

**Public Works Director Estimated Costs**

**City of Daphne Street Improvements - Fiscal Year 2011-2014**

**Project No. 2 - 5 Ridgewood Drive and Bay View Drive - Lake Forest Boulevards**

Calculations Based on One (1) Mile Unit Measurement (5280 Feet)					
Construction Estimate					
Two Lane Boulevard with Curbed Landscaped Median and Valley Gutter on Property Frontage					
Item #	Description	Unit	Quantity/Mile	Unit Price	Amount/Mile
1	Milling - 1.5" deep	Yd <sup>2</sup>	12851	\$4.00	\$51,404.00
2	Asphalt wearing surface - 429A 165 #/sy - 1.5" thick	Ton	1200	\$73.00	\$87,600.00
3	Asphalt binder - 429B @ 165 #/sy - 1.5" thick	Ton	174.25	\$77.50	\$13,504.38
4	Asphalt Leveling Course (Thickness Varies)	Ton	300	\$87.00	\$26,100.00
5	6" Crushed Aggregate "B-Base) base repairs	Yd <sup>2</sup>	2112	\$12.91	\$27,265.92
6	12" Sand Backfill - Sub Base	Yd <sup>3</sup>	704	\$7.40	\$5,209.60
7	8" Select Fill Under Curbing (Sandy Clay Base)	Yd <sup>2</sup>	1565	\$9.00	\$14,085.00
8	6" Under drain	L.F.	1000	\$9.00	\$9,000.00
9	Utility Valve Box Adjustments	Each	7	\$500.00	\$3,500.00
10	24" Combination Valley Curb/Gutter	L.F.	10560	\$12.00	\$126,720.00
11	Modified "Type N" Mountable Curb (Medians)	L.F.	10560	\$12.00	\$126,720.00
12	Driveway backfill and concrete paving	Yd <sup>3</sup>	60.6	\$210.00	\$12,726.00
13	Demo and replace S-Inlet tops and throats	Each	22	\$2,000.00	\$44,000.00
14	Saw Cut and Remove Asphalt	Yd <sup>2</sup>	2112	\$5.00	\$10,560.00
15	Saw Cut Edge of Pavement (4 Cuts)	L.F.	21120	\$0.50	\$10,560.00
16	Top Soil (6" backfill at medians)	Yd <sup>3</sup>	1760	\$20.00	\$35,200.00
17	Sod (Medians and Back of Curb)	Yd <sup>3</sup>	13689	\$3.00	\$41,067.00
18	Mobilization (3.5% of total)	Each	1	\$34,058.50	\$34,058.50
19	Manhole Risers	Each	22	\$400.00	\$8,800.00
20	Street Trees (20' Spacing)	Each	264	\$50.00	\$13,200.00
21	Solid White Traffic Stripe (Class 2, Type A - 5")	Mile	2	\$3,045.00	\$6,090.00
22	Solid Yellow Traffic Stripe (Class 2, Type A - 5")	Mile	2	\$3,045.00	\$6,090.00
23	Miscellaneous Traffic Control Markings (Class 2, Type A)	Ft <sup>2</sup>	6000	\$4.20	\$25,200.00
24	Silt Fence, Type A	L.F.	10560	\$2.95	\$31,152.00
25	Wattles (665-Q)	L.F.	2816	\$7.95	\$22,387.20
26	Mulching, Class A	Acre	6	\$268.00	\$1,608.00
27	Erosion Control	Yd <sup>2</sup>	3000	\$3.00	\$9,000.00
28	Temporary Traffic Control (10%)	Each	1	\$97,310.01	\$97,310.01
29	Contingencies (7.5%)	Each	1	\$72,982.51	\$72,982.51
<b>Estimated Construction Cost Per Mile</b>					<b>\$973,100.12</b>

Professional Services Calculations - Based on One (1) Mile Unit Measurement (5280 Feet)					
Item #	Description	Unit	Quantity/Mile	Unit Price	Amount/Mile
1	Material Testing (3% of Construction)	Each	1	\$29,193.00	\$29,193.00
2	Engineering - Survey & Design (8% of Construction)	Each	1	\$77,848.01	\$77,848.01
3	Engineering - CE&I (3% of Construction)	Each	1	\$29,193.00	\$29,193.00
<b>Estimated Professional Service Cost Per Mile</b>					<b>\$136,234.02</b>

<b>Estimated Total Cost Per Mile</b>					<b>\$1,109,334.14</b>
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<b>Cost Per Linear Foot</b>				<b>\$210.10</b>
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*Complete Street*

## Public Works Director Estimated Costs

### City of Daphne Street Improvements - Fiscal Year 2011-2014

(Complete Streets - Two Lane Boulevard with Curbed Landscaped Median and Valley Gutter on Property Frontage)

#### FY2011 Phase I - Project No. 2 Ridgewood Drive (Lawson Rd to Bay View Dr South Section)

Project Length: 11,100 ft which equals 2.1 Miles

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Mile	2.1	\$973,100.12	\$2,045,721.84
Material Testing	Mile	2.1	\$29,193.00	\$61,371.66
Engineering - Survey & Design	Mile	2.1	\$77,848.01	\$163,657.75
Engineering - CE&I	Mile	2.1	\$29,193.00	\$61,371.66

Total Cost for Phase 1: **\$2,332,122.90**

#### FY2012 Phase 2 - Project No. 3 Ridgewood Drive (Lawson Rd to Bay View Dr North Section)

Project Length: 11,090 ft which equals 2.1 Miles

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Mile	2.1	\$973,100.12	\$2,043,878.85
Material Testing	Mile	2.1	\$29,193.00	\$61,316.37
Engineering - Survey & Design	Mile	2.1	\$77,848.01	\$163,510.31
Engineering - CE&I	Mile	2.1	\$29,193.00	\$61,316.37

Total Cost for Phase 2: **\$2,330,021.89**

#### FY2013 Phase 3 - Project No. 4 Bay View Drive (From Hwy 90 to Ridgewood Dr)

Project Length: 7,350 ft which equals 1.4 Miles

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Mile	1.4	\$973,100.12	\$1,354,599.60
Material Testing	Mile	1.4	\$29,193.00	\$40,637.99
Engineering - Survey & Design	Mile	1.4	\$77,848.01	\$108,367.97
Engineering - CE&I	Mile	1.4	\$29,193.00	\$40,637.99

Total Cost for Phase 3: **\$1,544,243.54**

#### FY2014 Phase 4 - Project No. 5 Ridgewood Drive (From Bay View Dr to Windsor Entrance)

Project Length: 4,990 ft which equals 0.95 Miles

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Mile	0.9	\$973,100.12	\$919,653.33
Material Testing	Mile	0.9	\$29,193.00	\$27,589.60
Engineering - Survey & Design	Mile	0.9	\$77,848.01	\$73,572.27
Engineering - CE&I	Mile	0.9	\$29,193.00	\$27,589.60

Total Cost for Phase 3: **\$1,048,404.80**

Total Cost for 6.55 Miles of Ridgewood and Bay View Drive Boulevards: **\$7,254,793.14**

*Complete Street*



TYPICAL ROADWAY ENTRANCE SECTION  
NOT TO SCALE

LEGEND

- ① EXISTING ASPHALT (DEPTH VARIES)
- ② 424-A SUPERPAVE BITUMINOUS CONCRETE WEARING SURFACE LAYER, 1.72" MAXIMUM AGGREGATE SIZE (SAL RANGE B (165 TO 19))
- ③ 402-A 100K COAL (10.00 GAL/SY) (CALLOWS)
- ④ MILLING (1.5" DEPTH) (PER SY)
- ⑤ 623A-001 CONCRETE GUTTER (VALLEY) (PER LN. FT.)
- ⑥ 623B-005 CONCRETE CURB, TYPE "E" (PER LN. FT.)

2025 MAIN STREET  
DAPHNE, ALABAMA  
36526

**HUTCHINSON, MOORE & RAUCH, LLC**  
ENGINEERS • SURVEYORS  
DAPHNE, ALABAMA

TEL (205) 826-2820  
FAX (205) 826-6534  
daphne@hmr-engineers.com

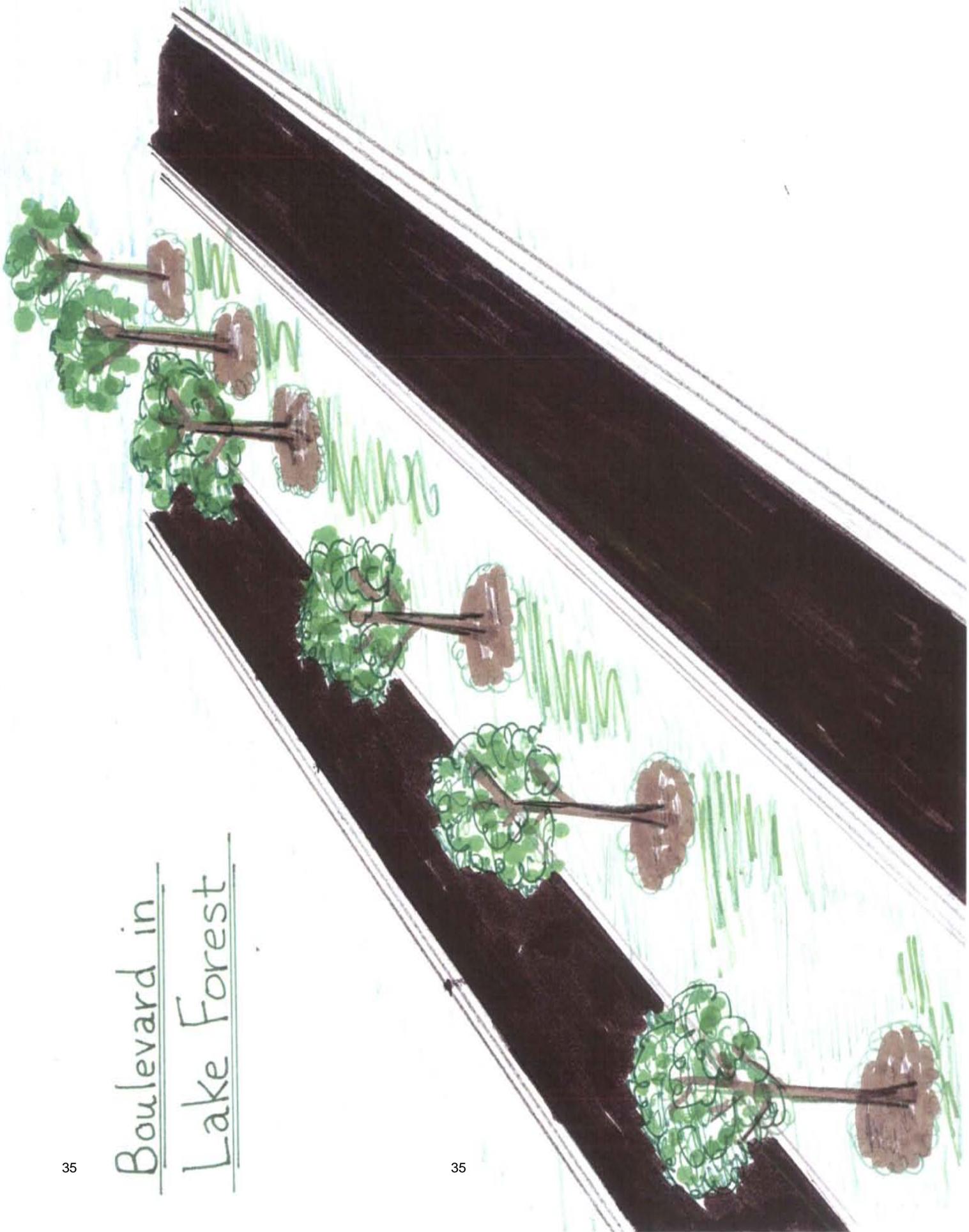
11360 HWY-69-0050  
WALK

LAKE FOREST RE-PAVING  
TYPICAL

CITY OF DAPHNE

AS SHOWN  
AUGUST 2018  
AE  
11/27/18  
1 OF 1

Boulevard in  
Lake Forest



**ALTERNATIVE CONSIDERATIONS**  
 PHASE I - 7,500 L.F. - 1.42 MILES  
 PHASE II - 5,280 L.F. - 1.0 MILES  
 TOTAL - 2.42 MILES



<p>2038 MAIN STREET        DAPHNE, ALABAMA        36528</p>		<p><b>HUTCHINSON, MOORE &amp; RAUCH, LLC</b>        ENGINEERS &amp; SURVEYORS        DAPHNE, ALABAMA</p>		<p>TEL (251) 626-7626        FAX (251) 626-6834        info@hmr-engineers.com</p>		<p>LAKE FOREST</p>	<p>17'-500'</p>	<p>DATE:        AUGUST 2010</p>	<p>PROJECT:        LAKE FOREST</p>	<p>1 OF 3</p>
<p>LAKE FOREST ROAD IMPROVEMENTS        PHASE I REPAIR SITES        CITY OF DAPHNE</p>						<p>17'-500'</p>	<p>DATE:        AUGUST 2010</p>	<p>PROJECT:        LAKE FOREST</p>	<p>1 OF 3</p>	

**Public Works Director Estimated Costs**

**City of Daphne Street Improvements - Fiscal Year 2011 - Alternative**

(Complete Streets - Two Lane Boulevard with Curbed Landscaped Median and Valley Gutter on Property Frontage)

**FY2011 Alternative - Phase I - Bay View Drive (From Hwy 90 to for a total of 1.42 miles)**

Project Length: 7,500 ft which equals 1.42 Miles

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Mile	1.42	\$973,100.12	\$1,382,244.49
Material Testing	Mile	1.42	\$29,193.00	\$41,467.33
Engineering - Survey & Design	Mile	1.42	\$77,848.01	\$110,579.56
Engineering - CE&I	Mile	1.42	\$29,193.00	\$41,467.33

Total Cost for Phase I: **\$1,575,758.72**

**FY2011 Alternative - Phase II - Ridgewood Drive (Lawson 1/2 North & 1/2 Mile South)**

Project Length: 5,280 ft which equals 1.0 Miles

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Mile	1.0	\$973,100.12	\$973,100.12
Material Testing	Mile	1.0	\$29,193.00	\$29,193.00
Engineering - Survey & Design	Mile	1.0	\$77,848.01	\$77,848.01
Engineering - CE&I	Mile	1.0	\$29,193.00	\$29,193.00

Total Cost for Phase II: **\$1,109,334.14**

Total Cost for 2.42 Miles of Ridgewood Drive Boulevard: **\$2,685,092.85**

**FY2011 Alternative - Phase II - Ridgewood Drive at Lawson Round-A-Bout**

Note - Estimate provided by City Engineer - HMR

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Each	1.0	\$358,380.00	\$358,380.00
Material Testing	Each	1.0	\$8,000.00	\$8,000.00
Engineering - Survey & Design	Each	1.0	\$35,838.00	\$35,838.00
Engineering - CE&I	Each	1.0	\$17,919.00	\$17,919.00

Total Cost for Intersection: **\$420,137.00**

**FY2011 Alternative - Phase II - Lawson Road at CR13 Intersection Improvements**

Note - Estimate provided by City Engineer - HMR

Activity	Unit	Quantity	Unit Price	Total
Construction Cost	Each	1.0	\$148,828.50	\$148,828.50
Material Testing	Each	1.0	\$11,000.00	\$4,000.00
Engineering - Survey & Design	Each	1.0	\$14,783.30	\$14,783.30
Engineering - CE&I	Each	1.0	\$7,391.70	\$7,391.70

Total Cost for Intersection: **\$175,003.50**

Total Cost for 2.42 Mi of Ridgewood Drive w/Lawson Road Intersection(s) Improvements: **\$3,280,233.35**

*Complete Street*

WOOD CIR

POWERLINE EASEMENT

RIDGEWOOD DR

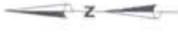
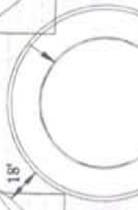
LAWSON RD

TYPE "N" CURBING  
TYPE M-10 MODIFIED CURBING

732 SF (0.02 AC.)  
TO BE ACQUIRED

553 SF (0.01 AC.)  
TO BE ACQUIRED  
REINFORCED STAMPED  
CONCRETE

1280 SF (0.03 AC.)  
TO BE ACQUIRED



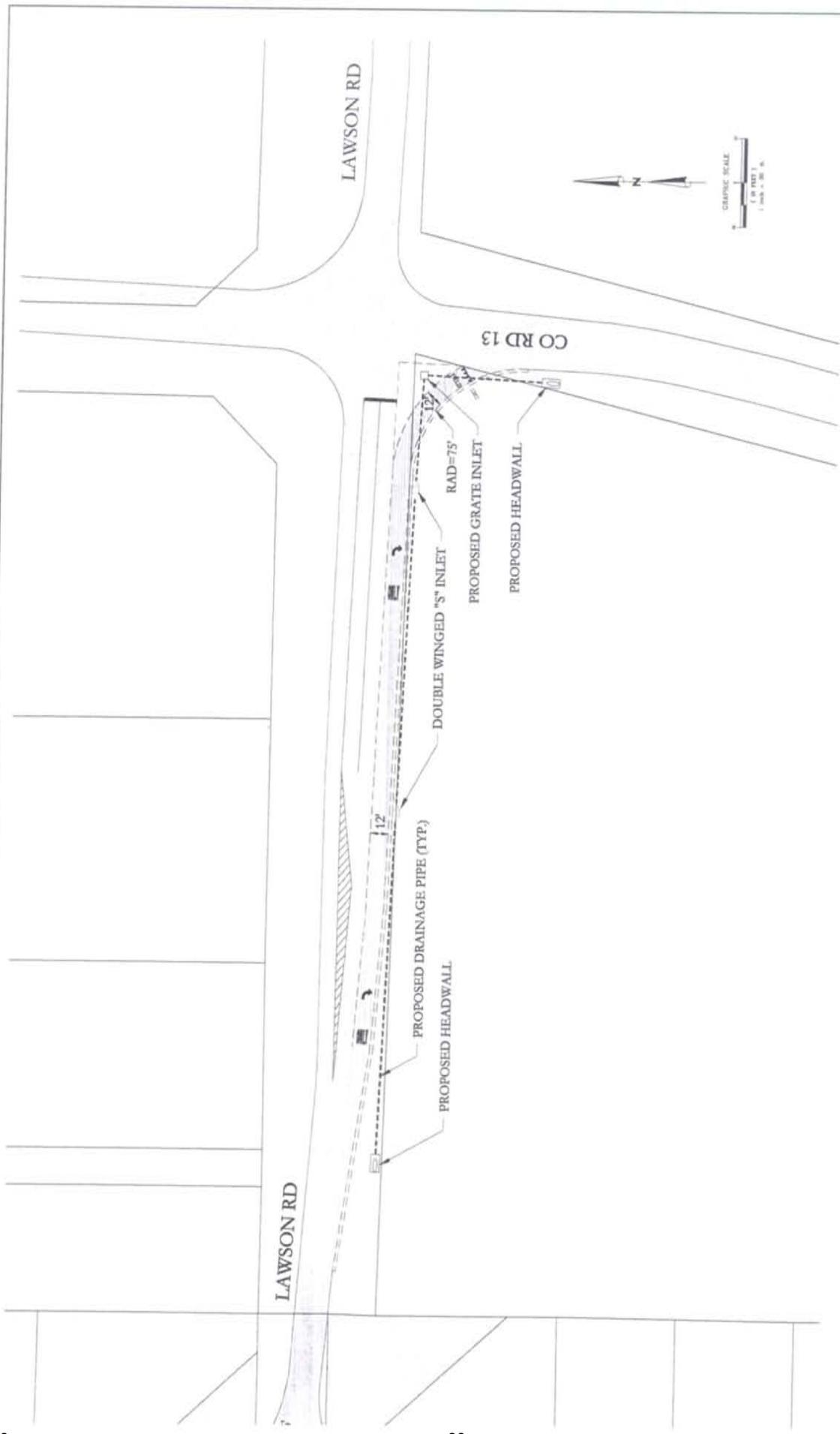
2030 MAIN STREET  
DAPHNE, ALABAMA  
36526

**HUTCHINSON, MOORE & RAUCH, LLC**  
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FAX: (251) 826-6934  
cmh@hmr-engineers.com

RIDGEWOOD DRIVE & LAWSON ROAD  
PROPOSED ROUNDABOUT  
CITY OF DAPHNE

07000-1 (REV. 1/03)  
LAWSON (NAME)  
DRAFT

DATE	1-27	REVISION	AC	1 OF 1
SCALE	AS SHOWN	DATE	1-27-08	1 OF 1



2029 MAIN STREET  
 DAPHNE, ALABAMA  
 36526

**HUTCHINSON, MOORE & RAUCH, LLC**  
 ENGINEERS • SURVEYORS  
 DAPHNE, ALABAMA

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 FAX (251) 626-8314  
 dgrahed@hmr-engineers.com

LAWSON RD 13  
 02500-LANE FOREST

LAWSON ROAD & COUNTY ROAD 13  
 PROPOSED TURNLANE  
 CITY OF DAPHNE

DATE: AUGUST 2018  
 SCALE: 1"=40'  
 SHEET NO.: 45  
 TOTAL SHEETS: 1 OF 1

**Public Works Director Estimated Costs**

**City of Daphne Street Improvements - Fiscal Year 2011-2014**

**Project 2a - Whispering Pines Rd: US 98 to Pollard Rd (Mill, level and overlay 2 lanes)**

Item #	Description	Unit	Quantity	Unit Price	Amount
1	Bid Job - MC Williams	Each	1	\$332,501.00	\$332,501.00
2	Material Testing (4% of Construction)	Each	1	\$13,300.04	\$13,300.04
3	Engineering - CE&I (4% of Construction)	Each	1	\$13,300.04	\$13,300.04
Project 2a Total Cost:					<b>\$359,101.08</b>

**Project 2b - Intersection of Whispering Pines Rd and US Hwy 98 (Additional Turn Lanes and Signalization Upgrade)**

Item #	Description	Unit	Quantity	Unit Price	Amount
1	50% Cost Sharing with ALDOT (\$900K total)	Each	1	\$450,000.00	\$450,000.00
2	Material Testing (3% of Construction)	Each	1	\$27,000.00	\$27,000.00
3	Engineering - Survey & Design (8% of Construction)*	Each	1	\$36,000.00	\$36,000.00
4	Engineering - CE&I (3% of Construction)	Each	1	\$27,000.00	\$27,000.00
Project 2a Total Cost:					<b>\$540,000.00</b>

**Project 3a - Main Street - Lea Avenue to US Hwy 98 (10,200 L.F. - 1.93 miles) - Mill and Overlay**

Item #	Description	Unit	Quantity	Unit Price	Amount
1	Milling - 1.5" deep	Yd <sup>2</sup>	31280	\$4.00	\$125,120.00
2	Asphalt wearing surface - 429A 165 #/sy - 1.5" thick	Ton	2581	\$75.00	\$193,575.00
3	Solid White Traffic Stripe (Class 2, Type A - 5")	Mile	4	\$3,045.00	\$12,180.00
4	Solid Yellow Traffic Stripe (Class 2, Type A - 5")	Mile	4	\$3,045.00	\$12,180.00
5	Miscellaneous Traffic Control Markings (Class 2, Type A)	Ft <sup>2</sup>	2500	\$4.20	\$10,500.00
6	Temporary Traffic Control (5%)	Each	1	\$22,519.43	\$22,519.43
7	Mobilization (3.5% of total)	Each	1	\$15,763.60	\$15,763.60
8	Material Testing (4% of Construction)	Each	1	\$18,015.54	\$18,015.54
9	Engineering - CE&I (4% of Construction)	Each	1	\$18,015.54	\$18,015.54
10	Contingencies (5%)	Each	1	\$22,519.43	\$22,519.43
Project 3a Total Cost:					<b>\$450,388.54</b>

**Project 3b - Main Street - South City Limits to Van Ave (6,850 L.F. - 1.3 miles) - Mill and Overlay**

Item #	Description	Unit	Quantity	Unit Price	Amount
1	Milling - 1.5" deep	Yd <sup>2</sup>	21007	\$4.00	\$84,028.00
2	Asphalt wearing surface - 429A 165 #/sy - 1.5" thick	Ton	1733	\$75.00	\$129,975.00
3	Solid White Traffic Stripe (Class 2, Type A - 5")	Mile	2.6	\$3,045.00	\$7,917.00
4	Solid Yellow Traffic Stripe (Class 2, Type A - 5")	Mile	2.6	\$3,045.00	\$7,917.00
5	Miscellaneous Traffic Control Markings (Class 2, Type A)	Ft <sup>2</sup>	1750	\$4.20	\$7,350.00
6	Temporary Traffic Control (5%)	Each	1	\$15,107.45	\$15,107.45
7	Mobilization (3.5% of total)	Each	1	\$10,575.22	\$10,575.22
8	Material Testing (4% of Construction)	Each	1	\$12,085.96	\$12,085.96
9	Engineering - CE&I (4% of Construction)	Each	1	\$12,085.96	\$12,085.96
10	Contingencies (5%)	Each	1	\$15,107.45	\$15,107.45
Project 3b Total Cost:					<b>\$302,149.04</b>

**Project 4a - CR 13 - Whispering Pines to Lawson (8,050 L.F. - 1.53 miles) - Mill and Overlay**

Item #	Description	Unit	Quantity	Unit Price	Amount
1	Milling - 1.5" deep	Yd <sup>2</sup>	24687	\$4.00	\$98,748.00
2	Asphalt wearing surface - 429A 165 #/sy - 1.5" thick	Ton	2037	\$75.00	\$152,775.00
3	Solid White Traffic Stripe (Class 2, Type A - 5")	Mile	3.06	\$3,045.00	\$9,317.70
4	Solid Yellow Traffic Stripe (Class 2, Type A - 5")	Mile	3.06	\$3,045.00	\$9,317.70
5	Miscellaneous Traffic Control Markings (Class 2, Type A)	Ft <sup>2</sup>	2000	\$4.20	\$8,400.00
6	Temporary Traffic Control (5%)	Each	1	\$20,332.73	\$20,332.73
7	Mobilization (3.5% of total)	Each	1	\$14,232.91	\$14,232.91
8	Material Testing (4% of Construction)	Each	1	\$16,266.18	\$16,266.18
9	Engineering - CE&I (4% of Construction)	Each	1	\$16,266.18	\$16,266.18
10	Contingencies (15%) For selective base repairs	Each	1	\$60,998.19	\$60,998.19
Project 3b Total Cost:					<b>\$406,654.60</b>

**Project 6 - Timber Creek Blvd - State Hwy 181 to US Hwy 31 (Base Repair, Mill and Overlay Boulevard)**

Item #	Description	Unit	Quantity	Unit Price	Amount
1	Construction Cost (City Engineer Estimate - HMR)	Each	1	\$515,992.95	\$515,992.95
2	Material Testing	Each	1	\$11,000.00	\$11,000.00
3	Survey/Engineering/CE&I	Each	1	\$61,920.00	\$61,920.00
Project 6 Total Cost:					<b>\$588,912.95</b>

**Project 6 Alternative - Timber Creek Blvd - State Hwy 181 to US Hwy 31 (Base Repair, Mill and Overlay Boulevard)**

\* See attached cost breakdown

Item #	Description	Unit	Quantity	Unit Price	Amount
1	Construction Cost (Cooperative Agreement with BC)	Each	1	\$271,237.49	\$271,237.49
2	Material Testing	Each	1	\$0.00	\$0.00
3	Survey/Engineering/CE&I	Each	1	\$0.00	\$0.00
Project 6 (alternative) Total Cost:					<b>\$271,237.49</b>

**Project 6a - Pine Run - Timber Creek Blvd to Hickory Ct (3,000 L.F. - 0.57 miles) - Mill and Overlay**

Item #	Description	Unit	Quantity	Unit Price	Amount
1	Milling - 1.5" deep	Yd <sup>2</sup>	9967	\$4.00	\$39,868.00
2	Asphalt wearing surface - 429A 165 #/sy - 1.5" thick	Ton	822	\$75.00	\$61,650.00
3	Solid White Traffic Stripe (Class 2, Type A - 5")	Mile	1.14	\$3,045.00	\$3,471.30
4	Solid Yellow Traffic Stripe (Class 2, Type A - 5")	Mile	1.14	\$3,045.00	\$3,471.30
5	Miscellaneous Traffic Control Markings (Class 2, Type A)	Ft <sup>2</sup>	0	\$4.20	\$0.00
6	Temporary Traffic Control (5%)	Each	1	\$6,908.32	\$6,908.32
7	Mobilization (3.5% of total)	Each	1	\$4,835.82	\$4,835.82
8	Material Testing (4% of Construction)	Each	1	\$5,526.65	\$5,526.65
9	Engineering - CE&I (4% of Construction)	Each	1	\$5,526.65	\$5,526.65
10	Contingencies (5%)	Each	1	\$6,908.32	\$6,908.32
Project 6a Total Cost:					<b>\$138,166.37</b>

**Project 6b - Daphmont - All Streets (23,482 L.F. - 4.45 miles) - Repave**

Item #	Description	Unit	Quantity	Unit Price	Amount
1	Milling - 1.5" deep (Selective)	Yd <sup>2</sup>	6027	\$4.00	\$24,108.00
2	Asphalt wearing surface - 429A 165 #/sy - 1.5" thick	Ton	4972.3	\$75.00	\$372,922.50
3	Solid White Traffic Stripe (Class 2, Type A - 5")	Mile	8.9	\$3,045.00	\$27,100.50
4	Solid Yellow Traffic Stripe (Class 2, Type A - 5")	Mile	8.9	\$3,045.00	\$27,100.50
5	Miscellaneous Traffic Control Markings (Class 2, Type A)	Ft <sup>2</sup>	3000	\$4.20	\$12,600.00
6	Temporary Traffic Control (5%)	Each	1	\$33,856.31	\$33,856.31
7	Mobilization (3.5% of total)	Each	1	\$23,699.42	\$23,699.42
8	Material Testing (4% of Construction)	Each	1	\$27,085.05	\$27,085.05
9	Engineering - CE&I (4% of Construction)	Each	1	\$27,085.05	\$27,085.05
10	Contingencies (15%) For selective base repairs	Each	1	\$101,568.94	\$101,568.94
Project 6b Total Cost:					<b>\$677,126.28</b>

# Timber Creek - Main Boulevard Resurfacing

Engineering Cost Estimate

Based on a Cooperative Agreement with Baldwin County Commission

## Resurfacing of Wearing Surface

Center Line Distance:	6300	ft	Driving Surface (lane) Area:	277200	ft <sup>2</sup>	
Lane Width:	22	ft	Crossover Area:	30800	ft <sup>2</sup>	
Number of Lanes:	2		Total Area:	308000	ft <sup>2</sup>	
Number of Crossovers:	11		Total Area with 10% Overage:	338800	ft <sup>2</sup>	
Area of Crossovers (Typ):	2800	ft <sup>2</sup>		or	37644	yd <sup>2</sup>
1" 429A - Bituminous Concrete (Asphalt) at	110	#/yd <sup>2</sup> =	2070	ton		
Estimated Cost per ton:	\$73.00	totaling	<b>\$151,142.44</b>			

## Base Repairs

Length of repair areas:	2950	ft	Area of repairs:	64900	ft <sup>2</sup>	
				or	7211	yd <sup>2</sup>
12" sand backfill (subgrade) at	\$5.90	\$/yd <sup>3</sup> =	\$14,181.85			
6" crushed aggregate (base) at	\$8.50	\$/yd <sup>2</sup> =	\$61,294.44			
1.5" 429B - Bituminous Concrete (Binder) at	165	#/yd <sup>2</sup> =	595	ton		
Estimated Cost per ton:	\$75.00	totaling	\$44,618.75			
Total Cost for Base Repairs:			<b>\$120,095.05</b>			

## Engineering, Geotechnical & Material Testing Cost

(Engineering to be provided "in house" by County and City Staff - much in the form and fashion of a "Design Build". Since this is a resurfacing with isolated base repairs, County will provide CE&I oversight in consultation with Public Works. Material will be specified on the front end through County Contract, no material testing is required or recommended.)

Engineering, Geotechnical & Material Testing Cost: **\$0.00**

## Total Cost for Repair and Resurfacing - Timber Creek Boulevard

Resurfacing:	\$151,142.44
Base Repairs:	\$120,095.05
Engineering, Testing & CEI:	\$0.00

Total Cost: **\$271,237.49**



- SURFACE BITUMINOUS CONCRETE WEARING SURFACE LAYER, 1 1/2" MAXIMUM AGGREGATE SIZE, 1.5% RANGE II (110 M/A2)
- TAKE COAT (S10 CAL/75) (CALUDS)
- SURFACE BITUMINOUS CONCRETE BINDER LAYER, 1 1/4" MAXIMUM AGGREGATE SIZE, 1.5% RANGE II (105 M/A2)
- 8" CRUSHED AGGREGATE BASE
- SUBTOP EXCAVATION SELECT FILL, 12" (4-7 SAND BUCKFILL)

**FULL DEPTH REPAIR BUILD-UP**  
W/S

AREAS WITH FULL DEPTH REPAIR SHALL BE OVERLAIN WITH 1/2" LAYER OF ORIGINAL PAVING SURFACE

**LEGEND**



**HUTCHINSON, MOORE & RAUCH, LLC**  
ENGINEERS • SURVEYORS

114 (201) 826-4836  
1244 (201) 826-4514  
hmoore@hmrengineers.com

2039 MAIN STREET  
DAPHNE, ALABAMA  
36526

**TIMBER CREEK ROAD IMPROVEMENTS**  
REPAIR SITES

CITY OF DAPHNE

DATE	NOV 01 2016	SCALE	AS SHOWN
PROJECT NO.	17-000-1-AMT (P0811)	DATE	11/01/16
PROJECT NAME	TIMBER CREEK ROAD IMPROVEMENTS	DATE	11/01/16
PROJECT LOCATION	CITY OF DAPHNE	DATE	11/01/16
PROJECT NUMBER	17-000-1-AMT (P0811)	DATE	11/01/16
PROJECT DESCRIPTION	REPAIR SITES	DATE	11/01/16
PROJECT OWNER	CITY OF DAPHNE	DATE	11/01/16
PROJECT CONTACT	AL	DATE	11/01/16
PROJECT STATUS	ALL	DATE	11/01/16
PROJECT TYPE	ROAD	DATE	11/01/16
PROJECT PHASE	AS SHOWN	DATE	11/01/16
PROJECT LOCATION	CITY OF DAPHNE	DATE	11/01/16
PROJECT NUMBER	17-000-1-AMT (P0811)	DATE	11/01/16
PROJECT DESCRIPTION	REPAIR SITES	DATE	11/01/16
PROJECT OWNER	CITY OF DAPHNE	DATE	11/01/16
PROJECT CONTACT	AL	DATE	11/01/16
PROJECT STATUS	ALL	DATE	11/01/16
PROJECT TYPE	ROAD	DATE	11/01/16
PROJECT PHASE	AS SHOWN	DATE	11/01/16

**City of Daphne**

**Proclamation**

**Literacy Awareness Week**

**October 4 – 11, 2010**

**WHEREAS**, the Eastern Shore Literacy Council (ESLC) is a non-profit United Way Organization providing adults and older teenagers with a second chance to gain an education and take charge of their lives, and

**WHEREAS**, since literacy is learned, illiteracy is passed along by parents who cannot read or write with one child in four growing up not knowing how to read, and

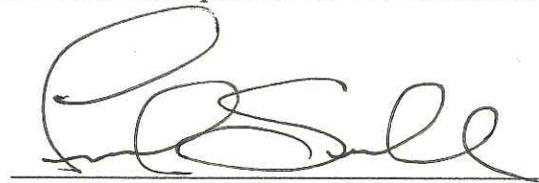
**WHEREAS**, the nationwide costs of illiteracy are staggering. According to literacy statistics, over one million children drop out of school each year at a cost of over \$240 billion in lost earnings, forgone tax revenues, and expenditures for social services, and

**WHEREAS**, illiteracy and crime are closely related. According to the Department of Justice, "The link between failure and delinquency, violence, and crime is welded to reading failure." Over 70% of inmates in America's prisons cannot read above a fourth grade level, and

**WHEREAS**, when the education level of adults improves, their children become more successful in school. Helping adults improve their basic reading and writing skills has a direct and measurable impact on both the education and quality of life of their children, and

**WHEREAS**, ESLC services are provided by volunteer tutors and all programs are performed at no charge.

**NOW THEREFORE**, I, Fred Small, as Mayor, do hereby proclaim the week of October 4<sup>th</sup> – 11<sup>th</sup> as LITERACY AWARENESS WEEK in Daphne in support of this program and in recognition of the outstanding service that these volunteers provide for the citizens on the Eastern Shore.



FRED SMALL, MAYOR

**CITY COUNCIL MEETING  
STANDING COMMITTEE RECOMMENDATIONS:**

**FINANCE COMMITTEE REPORT**

**BUILDINGS & PROPERTY COMMITTEE REPORT**

**PLANNING/ZONING/CODE ENFORCEMENT COMMITTEE REPORT**

**PUBLIC SAFETY/ORDINANCE COMMITTEE REPORT**

**PUBLIC WORKS/BEAUTIFICATION/MUSEUM COMMITTEE REPORT**

**CITY OF DAPHNE  
FINANCE COMMITTEE MINUTES  
September 13, 2010  
4:00 P.M.**

**I. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 4:06 pm. Present were Chairman Derek Boulware, Councilman Ron Scott, Councilman Bailey Yelding, Senior Accountant Suz anne Henson, and Accountant Donna Page.

Finance Director Kim Briley was absent.

Also in attendance were Mayor Fred Small, Human Resources Director Vickie Hinman, Civic Center Director Margaret Thigpen, Public Works Director Richard Johnson, Fire Chief Bo White, Library Director Tonja Young, Recreation Director David McKelroy, Human Resources Payroll/Benefits Coordinator Sherree Hilburn, and Mayor's Assistant Jane Robbins.

**II. PUBLIC PARTICIPATION**

Mr. Phil Hunt and Mr. Larry Jackson, with Gardnyr, Michael Capital Inc., presented information on refunding the 2002 and 2003 bond issues. At the current rate, the overall savings on refunding both would be \$377,846.50, with \$50,004.75 savings in the first year. Mr. Hunt also discussed the options of refunding only the 2002 bond issue, or choosing to "front load" the refinancing where you would realize a savings of \$178,890 in the first year, but no savings in future years.

**III. HUMAN RESOURCES BUSINESS**

Ms. Vickie Hinman, Human Resources Director, presented the Human Resources activity update. Positions filled include Library Services Tech, PT Crossing Guard, and PT Library Aide. Interviews are being conducted for Admin Tech for the Police Department and thirty-four applications have been received and are being reviewed for the Revenue Officer.

The Safety Committee reported that, to help with the heat conditions, Public Works has purchased mist fans for the Recycling building and Building Maintenance is installing sprinklers on top of the building. Mr. David McKelroy discussed the Playground Inspector's responsibility for auditing/inspecting City parks and playgrounds.

Projects for the Human Resources Department include flexible spending open enrollment, considering self-funded vs fully insured medical, reviewing Munis upgrades for applicant tracking and evaluations, meetings with Fire department personnel to discuss pay cycles, and 2009/2010 turnover and new hire reports for the Council.

**IV. ISSUES REQUIRING ACTION BY CITY COUNCIL**

**A. Appropriation Request**

1. MacMullin Reimbursement Request – Damaged Vehicle - \$2,000

Ms. Henson discussed that there has been discussion in other meetings concerning the MacMullin reimbursement request but no final decision has been made by the full Council. Mr. Boulware recommended

including the minutes from the previous Finance meeting so Council could review previous discussion and the motion made by Finance Committee:

Excerpt from 07-12-10 meeting – Motion pending

Mr. Greg and Mrs. Cathy MacMullin addressed the Committee about the estimated \$2,000 in damage done to their 2006 Nissan Armada while they were parked in the City Hall parking lot while attending the National Day of Prayer event. (A limb apparently fell on the car.) As discussed at the last Finance Committee meeting, **the City's insurance has denied payment under Section 11-47-190 of Alabama Code which states: "No city or town shall be liable for damages or injury done or wrong suffered by any person or corporation, unless such injury or wrong done or suffered through the neglect or carelessness or failure to remedy some defect in the streets, alleys, public ways or building after the same had been called to the attention of the council or other governing body after the same had existed for such an unreasonable length of time as to raise a presumption of knowledge of such defect on the part of the council or other governing body."**

Mr. MacMullin presented a sequence of events and pictures of his damaged vehicle. He noted that he is frustrated with the City's response and asked the City to pay for the repairs. Discussion continued that Ms. MacMullin had left the scene, but returned later that day to report the incident. Mr. Boulware stated that at the last Committee meeting, they agreed to rely on the insurance company's decision and made no recommendation to the Council. Mr. Scott asked staff to talk to the insurance adjuster again.

*After contacting the City's Insurance agent, Robbie Robertson, for further evaluation (per the request of the Finance Committee) the agent responded as follows: "the City's liability lies with the City being negligent and since the tree has not been reported or found to be decayed then the City is not negligent nor liable for this damage.*

**Motion by Mr. Boulware to recommend FULL COUNCIL REVIEW of the \$2,000 damage claim by Mr. Greg and Mrs. Cathy MacMullin and the City's Insurance Company's response. Seconded by Mr. Scott. Motion carried.**

## **B. Bids**

Ms. Henson noted the bids presented are annual bids.

### 1. 2010-T-JUBILEE BREEZE PUBLICATION

Eleven bid invitations were sent out with one seal bid received. Staff recommends the bid from Interstate Printing and Graphics be accepted.

### 2. 2010-U-PD/JAIL FOOD SERVICE

Four bid invitations were sent out with one sealed bid received. Staff recommends that the bid from Winn Dixie be accepted. Ms. Henson noted that Winn Dixie has the current bid and that some of their prices went down.

### 3. 2010-V-POLICE UNIFORMS

Eight bid invitations were sent out, with one sealed bid received. Staff recommends the bid from Terry's Uniform and Screen Printing be accepted.

### 4. 2010-W-PD/DIGITAL IN-CAR VIDEO SYSTEMS

Six bid invitations were sent out, with five sealed bids received, one being a no-bid. Staff recommends the low bid from Gulf Coast Teleco be accepted.  
*(Previous bid contract was cancelled upon City Attorney's recommendation due to Vendor non-performance issues)*

### 5. 2010-X-OFFICE SUPPLIES

Eleven bid invitations were sent out, with three sealed bids received. Staff recommends the low bid from Gulf Coast Office Products be accepted.

6. 2010-Y-TRAFFIC CONTROL SIGNS

Thirteen bid invitations were sent out, with two sealed bids received. Staff recommends the low bid from John M. Warren Inc be accepted.

7. 2010-Z-SAFETY SHOES

Sixteen bid invitations were sent out, with three sealed bids received, one being a no-bid. Staff recommends the low bid from Gulf Supply Company be accepted.

8. 2010-AA-PLASTIC PIPE

Fourteen bid invitations were sent out, with two sealed bids received. Staff recommends the low bid from Ferguson Waterworks be accepted.

It was discussed that all of these bids are for budgeted items and that staff recommendations on each are for the low bidder.

***Motion by Mr. Scott to recommend Council adopt a resolution awarding the following bids:***

- 1. 2010-T-JUBILEE BREEZE PUBLICATION to Interstate Printing/Graphics for unit cost as bid.***
- 2. 2010-U-PD/JAIL FOOD SERVICE to Winn Dixie for unit cost as bid.***
- 3. 2010-V-POLICE UNIFORMS to Terry's Uniforms for unit cost as bid.***
- 4. 2010-W-PD/DIGITAL IN-CAR VIDEO SYSTEMS to Gulf Coast Telco for unit as bid.***
- 5. 2010-X-OFFICE SUPPLIES to Gulf Coast Office Products for unit cost as bid.***
- 6. 2010-Y-TRAFFIC CONTROL SIGNS to John W Warren Inc for unit cost as bid.***
- 7. 2010-Z-SAFETY SHOES to Gulf Supply Company for unit cost as bid.***
- 8. 2010-AA-PLASTIC PIPE to Ferguson Waterworks for unit cost as bid.***

***Seconded by Mr. Yelding. Motion carried.***

**C. Discuss City Prosecutor's Salary**

It was discussed that the City's contract with the current City Prosecutor has been terminated as of the end of this month. Mr. Scott discussed that he thinks it is in the City's best interest to try and keep the current experienced Prosecutor. He recommends reducing the Prosecutor's base salary to \$30,000 per year and paying \$100.00 per hour for appeal work up to a maximum of \$40,000. This would reduce the current contract by at least \$6,808.50. Mr. Boulware discussed that he feels this is a desirable job, and he thinks a lot of qualified attorneys would be willing to accept the job at a lower salary than currently paid.

***Motion by Mr. Scott to recommend to Council to approve a salary of \$30,000 plus \$100.00 per hour for appeal work, not to exceed a total of \$40,000/annually, for annual City Prosecutor services. Seconded by Mr. Yelding. Motion carried with two yeas and one nay.***

## D. Declare City Property Surplus

### 1. Surplus Summary of Equipment Sold in FY 10

Ms. Henson presented a summary showing surplus equipment sold through Govdeals.com for FY 2010 has totaled \$55,737.94

### 2. Surplus Resolution

The following equipment was presented for surplus:

<u>Dept</u>	<u>Tag/Veh#</u>	<u>Description</u>	<u>Vin # / Serial #</u>
Janitorial	499	1999 Ford Taurus	1FAFP53U9XA318128
Civic Center		Miscellaneous Dishes	
Civic Center		Used Carpet remnants / Curtains	
Civic Center		Light Strips	
Civic Center		Miscellaneous Tables/Furniture	

***Motion by Mr. Yelding to recommend Council adopt a resolution declaring the listed property surplus and authorizing the Mayor to dispose of such equipment. Seconded by Mr. Scott. Motion carried.***

## V. CURRENT BUSINESS

### 1. Finance Personnel Request – FY 11 - \$82,124

Ms. Henson presented requests and justifications for additional **Accountant (\$44,427 including benefits)**. Ms. Henson also discussed the need for a second position, **Accounting Technician (\$37,697 including benefits)** positions (*Part time Technician Option @ \$12.15/hr - \$18,954*). She noted that these new positions have been requested in previous years and with the current workload this new personnel is needed more and more. Ms. Henson noted that the Finance department needs additional personnel to submit more timely financial information and reports. Ms. Henson noted that a detailed justification was included in the packet, that she knew exactly what duties would be assigned to each position and she would be glad to answer any questions concerning the need for these two positions. Mayor Small discussed that the City may need to look into hiring another CPA to share Ms. Briley's heavy workload and for back-up. Mr. Boulware noted that he would like the Council to be able to consider the cost of contracting a CPA and then evaluate the cost for the positions requested. Ms. Henson noted the cost for each would be obtained. (*Additional Information still being obtained – current ranges from Professional Publication for a CPA full time @ \$50,000+Benefits=\$65,000 to \$70,000 + Benefits = \$91,000 / or \$40/hour independent contract*).

### 2. Discuss Reallocating Temporary Services Monies to P/T Personnel for Civic Center (\$13,000) and Bayfront (\$7,000)

Ms. Margaret Thigpen discussed the need to reallocate monies from temporary services to hire a p/t event assistant. The pay rate for the assistant would be \$9.79, less than the \$13.60 per hour paid to temps. She noted that this would not be additional monies, but only a reallocation, with some funds remaining in temporary services for times such as Mardi Gras and Zydeco when temps are needed. It was discussed that this will be considered with the 2011 Budget.

3. Discuss Delinquent Garbage Collections

Mr. Richard Johnson presented a tabulation of past due garbage bills from 2004 through 2010 totaling \$49,105.32. He noted that between 2004 and 2006 will be written off. Also, the Solid Waste Coordinator is currently creating reports to get quicker and better information when customers are over thirty days late on their payments; then payment plans could be established and/or citations issued. It was discussed that the City needs to be the first to be paid from partial payments received by the Utility Board, because the Utility Board has the power to turn the water and/or sewage off. It was also discussed that customers whose only income is social security benefits are exempt from garbage payment requirements.

4. Review FY 2011 Budget Draft

The budget draft for FY 2011 was discussed. It was noted that expenditures currently exceed estimated revenues by \$806,147; (**\$500,000- Roads / \$306,147 - Operating expenditures**). Mayor Small noted that the department heads did an excellent job in preparing their budgets, with costs as low as they could be without cutting services.

Mr. Yelding noted that reserves have been built up over the years with the intention of the City using these funds for needed infrastructure work and that capital expenses such as road improvements should come from the reserves on hand. Mr. Scott noted that refinancing the 2002-2003 bonds would produce some money for the shortage.

A comparison of the FY 2011 budget request (DRAFT) compared to the current budget shows:

	<u>FY 2011 Proposed</u>	<u>FY 2010 Amended</u>
<b>Estimated Revenues</b>	<b>20,269,842</b>	<b>19,847,771</b>
<b>Expenditures:</b>		
General Government	<b>3,086,097</b>	<b>3,020,685</b>
Public Safety	<b>8,543,441</b>	<b>8,649,156</b>
Public Works	<b>3,700,799</b>	<b>4,129,925</b>
Recreation & Library	<b>2,023,995</b>	<b>2,065,967</b>
<b>Revenues Over Expenses</b>	<b>2,915,510</b>	<b>1,982,038</b>
<b>Transfers to Other Funds</b>	<b><u>(3,721,657)</u></b>	<b><u>(3,223,807)</u></b>
<b>Net Revenues (Under)</b>		
<b>Expenditures*</b>	<b><u>(806,147)</u></b>	<b><u>(1,241,769)</u></b>
*Roads	<b>500,000</b>	
*Operating	<b>306,147</b>	

## VI. FINANCIAL REPORTS

### **A. Treasurer's Report: August 31, 2010**

The Treasurer's Report totaling \$19,161,531.31 was presented.

***Motion by Mr. Scott to accept the Treasurer's Report as of August 31, 2010, in the amount of \$19,161,531.31. Seconded by Mr. Yelding. Motion carried.***

### **B. Sales and Use Taxes: July 31, 2010**

Sales and Use Tax Collected for July 2010	- \$ 839,192
Sales and Use Tax Budgeted for July 2010	- \$ <u>831,158</u>
Over Budget (for July)	- \$ 8,034

YTD Budget Collections Variance – Over Budget - \$ 224,943

### **C. Lodging Tax Collections, July 31, 2010**

The Lodging Tax Collections report shows \$91,906.47 collected for July 2010. Discussion was made that this years collections for July are \$31,286 over FY10's collections for July.

### **D. Summary Report of Revenues, Expenditures & Changes in Fund Balance – June 30, 2010**

A Summary Statement of Revenue and Expenditures as of June 30, 2010 was presented showing expenditures over revenues of (\$437,899).

### **E. Report: New Business Licenses – August 2010**

A report showing new businesses licensed in the City for the month of August was presented.

### **F. Bills Paid Reports – August 2010**

The August Bills Paid Report was included in Packet #2.

## VII. OLD BUSINESS

The minutes for the Special Finance Meeting of August 16, 2010 were presented for the record.

## VIII. ADJOURN

The meeting was adjourned at 5:45 p.m.

**CITY OF DAPHNE  
SPECIAL FINANCE COMMITTEE MINUTES  
AUGUST 16, 2010 @ 6:00 P.M.**

**I. CALL TO ORDER/ROLL CALL**

The meeting was called to order at 6:17 pm. Present were Chairman Derek Boulware, Councilman Ron Scott, Finance Director Kim Briley and Senior Accountant Suz anne Henson.

Councilman Bailey Yelding arrived at 6:20 p.m. after the Public Works meeting was concluded.

Also in attendance were Public Works Director Richard Johnson and Recreation and Parks Director, David McKelroy.

**II. PUBLIC PARTICIPATION**

There was no public participation.

**III. ISSUES REQUIRING ACTION BY CITY COUNCIL**

**A. May Day Boardwalk & Bluff: Emergency Drainage Pipe Repair - \$5,000.**

Discussion was made on the need for the drainage pipe repair due to the condition of the current pipe being a safety hazard.

Mr. Yelding who arrived after the motion was made concurred he was in agreement with recommending the appropriation to Council.

***Motion by Mr. Scott to recommend to Council to adopt an Ordinance (on first read) to appropriate \$5,000 to repair drainage pipe at May Day Park. Seconded by Mr. Boulware. Motion carried.***

**B. Judge's Salary**

Mr. Scott discussed that the Judge's salary was on the agenda for Council to review that afternoon but recommended further review before a decision was made. Mr. Scott noted that this has not previously come before the Finance Committee. Mr. Boulware and Mr Yelding discussed that they were in agreement with the \$35,000 presented for Council's approval.

**IV. CURRENT BUSINESS**

**V. ADJOURN**

The meeting was adjourned at 6:27 p.m.

**Suzanne**

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**From:** David Langham [dlangham@gmcbonds.com]  
**Sent:** Friday, September 10, 2010 9:30 AM  
**To:** hensonsm@bellsouth.net  
**Subject:** Daphne Refunding

Good Morning Ms. Henson,

Per Larry Jackson's request, here are the refunding numbers of the Series 2002 & Series 2003 issues. Please let me know that you received this, and let me know if you need any additional material.

Thanks,

David

David Langham  
Research Analyst  
Gardnyr Michael Capital, Inc.  
Office: 251-342-6384  
Cell: 251-605-3732  
Direct: 251-445-1573  
Email: dlangham@gmcbonds.com



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**City of Daphne, Alabama**  
**Multipurpose Refundings**  
**Refunds Series 2002 & 2003**

**Debt Service Comparison**

Part 1 of 2

Date	Total P+I	Series 2003		Old Net D/S	Savings
		Non-Refunded	Net New D/S		
02/01/2011	110,179.00	19,918.13	130,097.13	180,101.88	50,004.75
02/01/2012	255,154.00	453,536.26	708,690.26	716,683.76	7,993.50
02/01/2013	234,004.00	450,571.26	684,575.26	711,216.26	26,641.00
02/01/2014	242,723.75	451,953.13	694,676.88	714,998.13	20,321.25
02/01/2015	692,973.25	-	692,973.25	710,975.00	18,001.75
02/01/2016	689,012.75	-	689,012.75	709,335.00	20,322.25
02/01/2017	688,014.25	-	688,014.25	707,700.00	19,685.75
02/01/2018	689,974.50	-	689,974.50	710,962.50	20,988.00
02/01/2019	685,102.25	-	685,102.25	707,765.00	22,662.75
02/01/2020	155,848.50	-	155,848.50	168,785.00	12,936.50
02/01/2021	157,928.50	-	157,928.50	169,555.00	11,626.50
02/01/2022	154,736.50	-	154,736.50	169,995.00	15,258.50
02/01/2023	156,418.50	-	156,418.50	170,145.00	13,726.50
02/01/2024	157,854.50	-	157,854.50	170,000.00	12,145.50
02/01/2025	154,059.50	-	154,059.50	169,500.00	15,440.50
02/01/2026	155,184.00	-	155,184.00	168,750.00	13,566.00
02/01/2027	156,044.00	-	156,044.00	167,750.00	11,706.00
02/01/2028	151,619.00	-	151,619.00	166,500.00	14,881.00
02/01/2029	157,081.50	-	157,081.50	170,000.00	12,918.50
02/01/2030	157,046.00	-	157,046.00	168,000.00	10,954.00
02/01/2031	156,684.00	-	156,684.00	170,750.00	14,066.00
02/01/2032	156,000.00	-	156,000.00	168,000.00	12,000.00
<b>Total</b>	<b>\$6,313,642.25</b>	<b>\$1,375,978.78</b>	<b>\$7,689,621.03</b>	<b>\$8,067,467.53</b>	<b>\$377,846.50</b>

City of Daphne, Alabama  
Multipurpose Refundings  
Refunds Series 2002 & 2003

**Debt Service Comparison**

Part 2 of 2

**PV Analysis Summary (Net to Net)**

Gross PV Debt Service Savings	293,521.99
Net PV Cashflow Savings @ 3.154%(AIC)	293,521.99
Transfers from Prior Issue Debt Service Fund	(116,789.17)
Contingency or Rounding Amount	2,157.43
Net Present Value Benefit	\$178,890.25
Net PV Benefit / \$4,710,000 Refunded Principal	3.798%
Net PV Benefit / \$5,045,000 Refunding Principal	3.546%

**Refunding Bond Information**

Refunding Dated Date	12/01/2010
Refunding Delivery Date	12/01/2010

**City of Daphne, Alabama**  
**Multipurpose Refundings**  
**Refunds Series 2002 & 2003**

**Total Issue Sources And Uses**

Dated 12/01/2010 | Delivered 12/01/2010

	Series 2002	Series 2003	Issue Summary
<b>Sources Of Funds</b>			
Par Amount of Bonds	\$2,390,000.00	\$2,655,000.00	\$5,045,000.00
Transfers from Prior Issue Debt Service Funds	85,317.50	31,471.67	116,789.17
<b>Total Sources</b>	<b>\$2,475,317.50</b>	<b>\$2,686,471.67</b>	<b>\$5,161,789.17</b>
<b>Uses Of Funds</b>			
Total Underwriter's Discount (0.991%)	50,000.00	-	50,000.00
Costs of Issuance	40,000.00	5,000.00	45,000.00
Deposit to Net Cash Escrow Fund	2,385,125.58	2,679,506.16	5,064,631.74
Rounding Amount	191.92	1,965.51	2,157.43
<b>Total Uses</b>	<b>\$2,475,317.50</b>	<b>\$2,686,471.67</b>	<b>\$5,161,789.17</b>

**City of Daphne, Alabama**  
**Multipurpose Refundings**  
**Refunds Series 2002 & 2003**

**Debt Service Schedule**

<b>Date</b>	<b>Principal</b>	<b>Coupon</b>	<b>Interest</b>	<b>Total P+I</b>
02/01/2011	90,000.00	0.800%	20,179.00	110,179.00
02/01/2012	135,000.00	0.950%	120,154.00	255,154.00
02/01/2013	115,000.00	1.110%	119,004.00	234,004.00
02/01/2014	125,000.00	1.350%	117,723.75	242,723.75
02/01/2015	580,000.00	1.690%	112,973.25	692,973.25
02/01/2016	585,000.00	1.990%	104,012.75	689,012.75
02/01/2017	595,000.00	2.290%	93,014.25	688,014.25
02/01/2018	610,000.00	2.530%	79,974.50	689,974.50
02/01/2019	620,000.00	2.750%	65,102.25	685,102.25
02/01/2020	100,000.00	2.920%	55,848.50	155,848.50
02/01/2021	105,000.00	3.040%	52,928.50	157,928.50
02/01/2022	105,000.00	3.160%	49,736.50	154,736.50
02/01/2023	110,000.00	3.240%	46,418.50	156,418.50
02/01/2024	115,000.00	3.300%	42,854.50	157,854.50
02/01/2025	115,000.00	3.370%	39,059.50	154,059.50
02/01/2026	120,000.00	3.450%	35,184.00	155,184.00
02/01/2027	125,000.00	3.540%	31,044.00	156,044.00
02/01/2028	125,000.00	3.630%	26,619.00	151,619.00
02/01/2029	135,000.00	3.730%	22,081.50	157,081.50
02/01/2030	140,000.00	3.830%	17,046.00	157,046.00
02/01/2031	145,000.00	3.920%	11,684.00	156,684.00
02/01/2032	150,000.00	4.000%	6,000.00	156,000.00
<b>Total</b>	<b>\$5,045,000.00</b>	<b>-</b>	<b>\$1,268,642.25</b>	<b>\$6,313,642.25</b>

**Yield Statistics**

Bond Year Dollars	\$42,893.33
Average Life	8.502 Years
Average Coupon	2.9576677%
Net Interest Cost (NIC)	3.0742359%
True Interest Cost (TIC)	3.0293100%
Bond Yield for Arbitrage Purposes	2.8927540%
All Inclusive Cost (AIC)	3.1540208%

**IRS Form 8038**

Net Interest Cost	2.9576677%
Weighted Average Maturity	8.502 Years

**City of Daphne, Alabama**  
**General Obligation Warrants**  
**Refunds Series 2002**

**Debt Service Comparison**

Part 1 of 2

Date	Total P+I	Net New D/S	Old Net D/S	Savings
02/01/2011	101,618.75	101,618.75	112,976.25	11,357.50
02/01/2012	153,992.50	153,992.50	168,732.50	14,740.00
02/01/2013	153,185.00	153,185.00	166,230.00	13,045.00
02/01/2014	157,241.50	157,241.50	168,630.00	11,388.50
02/01/2015	151,026.50	151,026.50	165,760.00	14,733.50
02/01/2016	154,590.00	154,590.00	167,820.00	13,230.00
02/01/2017	152,799.00	152,799.00	164,595.00	11,796.00
02/01/2018	150,738.00	150,738.00	166,295.00	15,557.00
02/01/2019	153,461.00	153,461.00	167,695.00	14,234.00
02/01/2020	155,848.50	155,848.50	168,785.00	12,936.50
02/01/2021	157,928.50	157,928.50	169,555.00	11,626.50
02/01/2022	154,736.50	154,736.50	169,995.00	15,258.50
02/01/2023	156,418.50	156,418.50	170,145.00	13,726.50
02/01/2024	157,854.50	157,854.50	170,000.00	12,145.50
02/01/2025	154,059.50	154,059.50	169,500.00	15,440.50
02/01/2026	155,184.00	155,184.00	168,750.00	13,566.00
02/01/2027	156,044.00	156,044.00	167,750.00	11,706.00
02/01/2028	151,619.00	151,619.00	166,500.00	14,881.00
02/01/2029	157,081.50	157,081.50	170,000.00	12,918.50
02/01/2030	157,046.00	157,046.00	168,000.00	10,954.00
02/01/2031	156,684.00	156,684.00	170,750.00	14,066.00
02/01/2032	156,000.00	156,000.00	168,000.00	12,000.00
<b>Total</b>	<b>\$3,355,156.75</b>	<b>\$3,355,156.75</b>	<b>\$3,646,463.75</b>	<b>\$291,307.00</b>

City of Daphne, Alabama  
General Obligation Warrants  
Refunds Series 2002

**Debt Service Comparison**

Part 2 of 2

**PV Analysis Summary (Net to Net)**

Gross PV Debt Service Savings	203,700.76
Net PV Cashflow Savings @ 3.789%(AIC)	203,700.76
Transfers from Prior Issue Debt Service Fund	(85,317.50)
Contingency or Rounding Amount	191.92
Net Present Value Benefit	\$118,575.18
Net PV Benefit / \$2,235,000 Refunded Principal	5.305%
Net PV Benefit / \$2,390,000 Refunding Principal	4.961%

**Refunding Bond Information**

Refunding Dated Date	12/01/2010
Refunding Delivery Date	12/01/2010

**City of Daphne, Alabama**  
**General Obligation Warrants**  
**Refunds Series 2002**

**Debt Service Schedule**

<b>Date</b>	<b>Principal</b>	<b>Coupon</b>	<b>Interest</b>	<b>Total P+I</b>
02/01/2011	90,000.00	0.800%	11,618.75	101,618.75
02/01/2012	85,000.00	0.950%	68,992.50	153,992.50
02/01/2013	85,000.00	1.110%	68,185.00	153,185.00
02/01/2014	90,000.00	1.350%	67,241.50	157,241.50
02/01/2015	85,000.00	1.690%	66,026.50	151,026.50
02/01/2016	90,000.00	1.990%	64,590.00	154,590.00
02/01/2017	90,000.00	2.290%	62,799.00	152,799.00
02/01/2018	90,000.00	2.530%	60,738.00	150,738.00
02/01/2019	95,000.00	2.750%	58,461.00	153,461.00
02/01/2020	100,000.00	2.920%	55,848.50	155,848.50
02/01/2021	105,000.00	3.040%	52,928.50	157,928.50
02/01/2022	105,000.00	3.160%	49,736.50	154,736.50
02/01/2023	110,000.00	3.240%	46,418.50	156,418.50
02/01/2024	115,000.00	3.300%	42,854.50	157,854.50
02/01/2025	115,000.00	3.370%	39,059.50	154,059.50
02/01/2026	120,000.00	3.450%	35,184.00	155,184.00
02/01/2027	125,000.00	3.540%	31,044.00	156,044.00
02/01/2028	125,000.00	3.630%	26,619.00	151,619.00
02/01/2029	135,000.00	3.730%	22,081.50	157,081.50
02/01/2030	140,000.00	3.830%	17,046.00	157,046.00
02/01/2031	145,000.00	3.920%	11,684.00	156,684.00
02/01/2032	150,000.00	4.000%	6,000.00	156,000.00
<b>Total</b>	<b>\$2,390,000.00</b>	<b>-</b>	<b>\$965,156.75</b>	<b>\$3,355,156.75</b>

**Yield Statistics**

Bond Year Dollars	\$28,238.33
Average Life	11.815 Years
Average Coupon	3.4178956%
Net Interest Cost (NIC)	3.5949599%
True Interest Cost (TIC)	3.6017579%
Bond Yield for Arbitrage Purposes	2.8927540%
All Inclusive Cost (AIC)	3.7892817%

**IRS Form 8038**

Net Interest Cost	3.4178956%
Weighted Average Maturity	11.815 Years

**City of Daphne, Alabama**  
**General Obligation Refunding Warrants**  
**Refunds Series 2003**

**Debt Service Comparison**

Date	Total P+i	Existing D/S	Net New D/S	Old Net D/S	Savings
08/01/2011	84,241.00	459,836.26	544,077.26	554,251.26	10,174.00
08/01/2012	80,961.50	457,236.26	538,197.76	551,651.26	13,453.50
08/01/2013	85,676.50	458,906.26	544,582.76	553,321.26	8,738.50
08/01/2014	545,288.00	-	545,288.00	554,415.00	9,127.00
08/01/2015	538,605.50	-	538,605.50	551,015.00	12,409.50
08/01/2016	540,240.00	-	540,240.00	552,015.00	11,775.00
08/01/2017	545,190.50	-	545,190.50	554,195.00	9,004.50
08/01/2018	538,282.50	-	538,282.50	550,140.00	11,857.50
<b>Total</b>	<b>\$2,958,485.50</b>	<b>\$1,375,978.78</b>	<b>\$4,334,464.28</b>	<b>\$4,421,003.78</b>	<b>\$86,539.50</b>

**PV Analysis Summary (Net to Net)**

Gross PV Debt Service Savings	80,798.17
Net PV Cashflow Savings @ 2.101%(AIC)	80,798.17
Transfers from Prior Issue Debt Service Fund	(31,471.67)
Contingency or Rounding Amount	1,965.51
Net Present Value Benefit	<b>\$51,292.01</b>
Net PV Benefit / \$2,475,000 Refunded Principal	2.072%
Net PV Benefit / \$2,655,000 Refunding Principal	1.932%

**Refunding Bond Information**

Refunding Dated Date	12/01/2010
Refunding Delivery Date	12/01/2010

**City of Daphne, Alabama**  
**General Obligation Refunding Warrants**  
**Refunds Series 2003**

**Debt Service Schedule**

<b>Date</b>	<b>Principal</b>	<b>Coupon</b>	<b>Interest</b>	<b>Total P+I</b>
08/01/2011	50,000.00	0.800%	34,241.00	84,241.00
08/01/2012	30,000.00	0.950%	50,961.50	80,961.50
08/01/2013	35,000.00	1.110%	50,676.50	85,676.50
08/01/2014	495,000.00	1.350%	50,288.00	545,288.00
08/01/2015	495,000.00	1.690%	43,605.50	538,605.50
08/01/2016	505,000.00	1.990%	35,240.00	540,240.00
08/01/2017	520,000.00	2.290%	25,190.50	545,190.50
08/01/2018	525,000.00	2.530%	13,282.50	538,282.50
<b>Total</b>	<b>\$2,655,000.00</b>	<b>-</b>	<b>\$303,485.50</b>	<b>\$2,958,485.50</b>

**Yield Statistics**

Bond Year Dollars	\$14,655.00
Average Life	5.520 Years
Average Coupon	2.0708666%
Net Interest Cost (NIC)	2.0708666%
True Interest Cost (TIC)	2.0651051%
Bond Yield for Arbitrage Purposes	2.8927540%
All Inclusive Cost (AIC)	2.1014948%

**IRS Form 8038**

Net Interest Cost	2.0708666%
Weighted Average Maturity	5.520 Years

**Fred Small**  
Mayor  
**Vickie Hinman**  
Human Resources Director



**Sherree Hilburn**  
Payroll and Benefits Coordinator

**Michele Hanson**  
Human Resources Assistant

*The Jubilee City*

September 9, 2010

**HUMAN RESOURCES DEPARTMENT ACTIVITY UPDATE**

<b>Jobs Announced</b>	<b>Apps Received</b>	<b>Status</b>
Admin. Tech (PD)		Interviewing/background ck.
Library Services Tech.		DOH – 08/26/2010
PT Crossing Guard		DOH – 09/09/2010
PT Library Aide		DOH – 09/23/2010
Revenue Officer	34	Apps. being reviewed

**Safety Committee Meeting:**  
**August 25, 2010**

- Inspections of next facility is Boys & Girls Club
- After discussion of the heat conditions in Recycling facility for employees, Public Works has purchased mist fans for Recycling building. Also, Building Maint. is installing sprinklers on top of building to assist with cooling the facility.
- David McKelroy shared with the committee the course requirements for playground inspector certification. Mr. McKelroy shared with the committee the tools used for inspecting the playground equipment. It was discussed during the meeting the Playground Inspectors responsibility for auditing/inspecting City parks and playgrounds. Mr. McKelroy and members of the Safety Committee will discuss with the Council at the next Work Session, September 13, the Playground Inspector's responsibility to the City.

*Next meeting will be September 28, 2010 at 8:15 a.m.*

**Department Projects:**

- Scheduled meetings for flexible spending open enrollment ended on Aug. 25
- Self-Funded vs Fully Insured Medical (August 25, 2010 meeting)
- Reviewing Munis upgrades in HR Dept. for performance evaluations Sept. 3
- Meetings on Sept. 3, 8, & 10 with Fire department discussing pay cycles
- 2009/2010 Turnover & New Hire reports for Council

Human Resources Department  
P.O. Box 400 Daphne, Alabama 36526  
Phone: (251) 621-3076 Fax: (251) 621-4506

# HIRING, TRANSFERS, AND PROMOTIONS 2009

## JANUARY 2009

Brian McMahan	1/15/2009	Part Time FireFighter	Fire
Ronald Newman	1/15/2009	Part Time FireFighter	Fire
Bo Smith	1/15/2009	Part Time FireFighter	Fire
Joseph Greer	1/29/2009	Part Time FireFighter	Fire
Kermit Watson	1/29/2009	Part Time FireFighter	Fire

## FEBRUARY 2009

Julia Wright	2/12/2009	Library Aide	Library
Markes Mosley	2/12/2009	PSW - Grounds	Public Works

## MARCH 2009

Ryan Cluster	3/12/2009	PSW Sr.	Recreation/Parks	Promotion
Glen Stad	3/12/2009	Mechanic	PW	
Pat Albert-Wilden	3/10/2009	Volunteer Coordinator (unpaid)	HR	Volunteer

## APRIL 2009

Calvin Stallworth	4/9/2009	9 Firefighters (grant)		
Charles Waller	4/9/2009	Solid Waste Worker, Sr.	Public Works	Promotion
Jason Allen	4/23/2009	Solid Waste Worker, Sr.	Public Works	Promotion
Jerry Graham	4/23/2009	FireFighter	Fire	
James Graham	4/23/2009	FireFighter	Fire	
David Hill	4/23/2009	FireFighter	Fire	
Adam Queen	4/23/2009	FireFighter	Fire	
Ronald Newman	4/23/2009	FireFighter	Fire	From PT to FT

Clinton Smith	4/23/2009	FireFighter	Fire
Joseph Staska	4/23/2009	FireFighter	Fire
Jonathan Vickery	4/23/2009	FireFighter	Fire
Joseph Protsman	4/23/2009	Mechanic	Public Works

**MAY 2009**

Adrian Anderson	5/21/2009	Correction Officer	Police
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**JUNE 2009**

Thomas Paulson	6/18/2009	Sail Site Driver	Recreation
Nathanael Adams	6/2/2010	Fire Medic	Fire
Brian Payne	6/2/2010	Fire Medic	Fire

**JULY 2009**

**AUGUST 2009**

Ronald Gibney	8/20/2009	Patrol Officer	Police
			Transfer

**SEPTEMBER 2009**

**OCTOBER 2009**

**NOVEMBER 2009**

Vickie Hinman	11/16/2009	Human Resources Director	Human Resources
			Promotion

**DECEMBER 2009**

86	Daniel Dillard	12/18/2009 Building Maintenance Tech	Public Works	Transfer
	Doris Yoas	12/18/2009 Library Services Technician	Library	Transfer
	Helen Burdette	12/31/2009 Sales Assistant	Civic Center	Transfer

# HIRING, TRANSFERS, AND PROMOTIONS 2009

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Charles Waller	4/9/2009	Solid Waste Worker, Sr.	Public Works	Promotion
Jason Allen	4/23/2009	Solid Waste Worker, Sr.	Public Works	Promotion
Jerry Graham	4/23/2009	FireFighter	Fire	
James Graham	4/23/2009	FireFighter	Fire	
David Hill	4/23/2009	FireFighter	Fire	
Adam Queen	4/23/2009	FireFighter	Fire	
Ronald Newman	4/23/2009	FireFighter	Fire	From PT to FT

Clinton Smith  
Joseph Staska  
Jonathan Vickery  
Joseph Protsman

4/23/2009 FireFighter  
4/23/2009 FireFighter  
4/23/2009 FireFighter  
4/23/2009 Mechanic

Fire  
Fire  
Fire  
Public Works

**MAY 2009**

Adrian Anderson

5/21/2009 Correction Officer

Police

**JUNE 2009**

Thomas Paulson  
Nathanael Adams  
Brian Payne

6/18/2009 Sail Site Driver  
6/2/2010 Fire Medic  
6/2/2010 Fire Medic

Recreation  
Fire  
Fire

**JULY 2009**

**AUGUST 2009**

Ronald Gibney

8/20/2009 Patrol Officer

Police

Transfer

**SEPTEMBER 2009**

**OCTOBER 2009**

**NOVEMBER 2009**

Vickie Hinman

11/16/2009 Human Resources Director

Human Resources

Promotion

**DECEMBER 2009**

68	Daniel Dillard	12/18/2009 Building Maintenance Tech	Public Works	Transfer
	Doris Yoas	12/18/2009 Library Services Technician	Library	Transfer
	Helen Burdette	12/31/2009 Sales Assistant	Civic Center	Transfer

# HIRING, TRANSFERS, AND PROMOTIONS 2010

## January 2010

Heather Leggett 1/21/2010 Sales Assistant Civic Center Transfer

## FEBRUARY 2010

Amy James-Bywater 2/11/2010 Communications Officer Police  
 Michele Hanson 2/11/2010 Human Resources Asst. Human Resources  
 Kristie Green 2/11/2010 Administrative Secretary Police Promotion  
 Promotion

## MARCH 2010

Rebecca Sterndorf 3/25/2010 Communications Officer Police  
 Crystal Griffin 3/25/2010 Corrections Officer Police  
 Margaret Thigpen 3/25/2010 Civic Center Director Civic Center

## APRIL 2010

Leah Henry 4/1/2010 Municipal Court Magistrate Court Promotion  
 Jeremy Morris 4/8/2010 PT FireMedic Fire  
 Brian Gardner 4/8/2010 PT FireFighter Fire  
 Evan Abbott 4/22/2010 FireFighter Fire

## MAY 2010

Brandy Stinson 5/3/2010 Municipal Court Magistrate Court

## JUNE 2010

William Pickett 6/17/2010 PSW Sports Parks/Recreation  
 John Tetreau 6/24/2010 Event Assistant Civic Center  
 transfer from Recycling

**JULY 2010**

Jordan Harris	7/1/2010	PSW, SR/Grounds	Sports Parks/Recreation	Promotion
Dale Linder	7/1/2010	Patrol Officer	Police	
Steven Roebuck	7/1/2010	Patrol Officer	Police	
Ashley Nicole Wing	7/15/2010	Municipal Court Magistrate	Court	
Patrick Herbert	7/15/2010	Mechanic Tech	Mechanical	
Richard Johnson	7/19/2010	Public Works Director	Public Works	
Joseph Little	7/29/2010	PSW	Sports Parks/Recreation	transfer from Garbage
Karl Johnson	7/29/2010	PSW	Sports Parks/Recreation	transfer from Garbage

**AUGUST 2010**

Austin Good	8/12/2010	PSW/ Grounds	Public Works	transfer from Recycling
Dwayne Coley	8/12/2010	Public Works Supv./Grounds	Public Works	transfer from Sports Parks

## REQUEST FOR ADDITIONAL PERSONNEL

DATE: July 18, 2010  
DEPARTMENT: Finance  
REQUESTED BY: Kim Briley, Finance Director  
POSITION: Accountant  
# REQUESTED: 1  
PROPOSED JOB GRADE: 17

Salary - \$30,508
Benefits - \$13,919
Total - \$44,427

### JUSTIFICATION:

Additional assistance is needed in Finance for reconciliations and Financial Reporting. A new position is needed to assist with the monthly General Ledger Account Reconciliations, Bank Reconciliations as well as assisting with Budget Preparation, updates from Budget Amendments/Line Item Transfers, Grant reporting requirements, and FEMA/Hurricane Reporting, Emergency Response (BP) as required. As the City's budget, number of Bank Accounts, number of Funds, and General Ledger Accounts increase so does the time required to perform daily and monthly reporting requirements.

Some other areas that have created an overload of work for the existing staff is:

ACH activity - The electronic processing of payments and receipts is beneficial because the exchange of monies can be expedited but these transactions also require proper recording and reconciliations. This activity grows tremendously each year.

Reconciling employee withholdings and benefit accounts - as employees and benefit options grow so does the requirement to reconcile these accounts.

A huge need for an additional Accountant is the monitoring, tracking, recording of transactions, and processing of the City receiving Credit Card payments. Several departments have expressed a need for the City to accept credit card payments but there are several internal requirements to track and accurately record that monies are actually deposited/paid to the City. Journal Entries will have to be done to record the revenues to the correct revenue accounts so the General Ledger is correct and Financial Reporting correctly reflects the Revenues in the right departments and accounts. Fees are associated and charged per transaction and these fees have to be properly recorded to the correct account as well. Monies can surely be deposited into the City's account but transactions have to be recorded for accurate reporting and audit requirements.

More and more online interaction is needed for handling the City's accounts. These transactions require time and accountant skills. ACH activity are detailed on the City's bank account statements but these transactions still have to be recorded into the City's Finance Software General Ledger... online transactions do not post to the correct GL account number in the City's Financial software... an accountant has to prepare Journal Entries to record and reconcile these entries, so with the continue growth of ACH / online activity comes the need for another accountant position.

## REQUEST FOR ADDITIONAL PERSONNEL

**DATE:** July 18, 2010  
**DEPARTMENT:** Finance  
**REQUESTED BY:** Kim Briley, Finance Director

<b>Salary - \$24,638</b>
<b>Benefits - \$13,059</b>
<b>Total - \$37,697</b>

**POSITION:** Accounting Technician

**# REQUESTED:** 1

**PROPOSED JOB GRADE:** 11

### JUSTIFICATION:

Additional assistance is needed for records imaging, accounts payable, purchasing, reconciliations, and daily Finance operations. This position will assist with the imaging process of Finance records by indexing the files for query while the other tech is scanning. The current files are only scanned up through 2003 so we are several years behind in scanning files for archival purposes.

Currently three of the Finance's Accounting Technicians serve as a backup for the front desk receptionist. Each time one of them are serving as backup time is lost on Invoice entry, Purchase Order entry/processing, or Imaging of the Finance records. Each of these positions have a heavy workload and duties from each will be distributed.

More of a work load has been given to the A/P / Purchasing / & Imaging Techs since the Receptionist physically moved to a different floor in City Hall due to the new renovations/addition of City Hall. Previously this position was physically located in the Finance Department and the files/folders/information could be easily transported to the front desk for work to be performed. Since the Receptionist desk is not in a secured location there are certain files and certain duties that cannot be brought to the new location for security reasons. Also, previously Finance employees could process checks and Purchase Orders when they relieved the front desk because they were near the PO/Check Printer and this is no longer the case. Several duties now cannot be performed at the front desk and delays the work processes of the existing staff that already have a full workload.

In addition to relieving some duties of the Accounting Technicians, this position would assist the Sr. Accountant with the vendor bid file in keeping vendor's request to be notified of bids filed in order and organizing this list so that bids could begin to be sent electronically to streamline the process and save on postage cost. There is a need for additional help in organizing and maintaing bid files so that all legal documentation is kept timely and orderly and then filed accurately for easy access.

Kim

*Discuss @ June Meeting*

**From:** CCDirector [ccdirc@bellsouth.net]  
**Sent:** Tuesday, August 03, 2010 10:53 AM  
**To:** 'Kim Briley'  
**Cc:** daphnehrdir@bellsouth.net; 'Jane Robbins'  
**Subject:** Civic Center/Bayfront

Kim, I know you are completely covered up however last night at B & P I asked for consideration of adding a P/T Event Assistant in an effort to cut down on Temps that we so often have to use. We are currently paying temps \$13.60 and I would like to hire a P/T Assistant at \$9.79. As stated last night, I am not asking for any more dollars, I am asking that dollars be reallocated. So, with that said here is what I am asking:

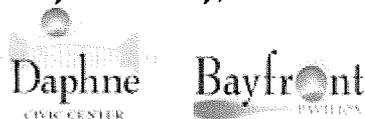
Reallocating \$13,000 of the \$25,000 CC temp dollars to cover the P/T assistant cost leaving the CC Temp dollars at \$12,000 and

Reallocating \$7,000 of the \$10,000 Bayfront temp dollars to cover the P/T assistant cost leaving the Bayfront Temp dollars at \$3,000

This would then allocate \$20,000.00 to cover a P/T assistant and still leave the much needed dollars for temps when needed. The Mayor and the B&P committee asked that I get with you so that this could be noted and included in budget talks. What do I need to do to secure that as part of budget talks?

Thanks in advance!

*Margaret Thiigpen, Director*



daphneciviccenter.org  
daphnebayfrontpark.org  
251-626-5300



## M E M O

TO: Kim Briley, Finance Director

FROM: Jane Robbins, Mayor's Assistant 

DATE: September 1, 2010

RE: Recommendation for Jubilee Breeze Bid

Based on the bid submitted this day I would like to recommend that we award the bid to Interstate Printing & Graphics. This printer is always reliable and provides excellent service.

If you have any specific questions, let me know.

Thanks.

**CITY OF DAPHNE**

**BID OPENING MINUTES  
 BID DOCUMENT NO: 2010-T-JUBILEE BREEZE PUBLICATION  
 SEPTEMBER 1, 2010  
 11:30 A.M.  
 CITY HALL**

Those present were as follows:

Ms. Suzanne Henson	Sr. Accountant
Lt. Don Bell	Police
Lt. Ric Yelding	Police

11 bid invitations were mailed/picked 1 sealed bids were received.

Lt. Yelding opened the bids presented and the bids were read aloud as follows:

<u>VENDOR</u>	<b>QUANTITY OF COPIES</b>			
	<u>13,000</u>	<u>14,000</u>	<u>15,000</u>	<u>16,000</u>
Interstate Printing & Graphics (44 Pages)	\$ 9,663	\$10,324	\$10,987	\$11,649
(48 Pages)	\$10,237	\$10,917	\$11,598	\$12,297

\* The City reserves the right to order quantities as needed (minimum 13,000 copies) and probate cost as listed below.  
 \* Jubilee Breeze is a bi-annual magazine, published in April and November.



\_\_\_\_\_  
 Suzânnne Henson, Sr. Accountant

<b>PREVIOUS BID – FOR COMPARISON:</b>				
<b>BID DOCUMENT NO: 2007-G-JUBILEE BREEZE PUBLICATION</b>				
<u>VENDOR</u>		<b>QUANTITY</b>		
		<u>13,000 Copies</u>	<u>14,000 Copies</u>	<u>15,000 Copies</u>
Interstate Printing & Graphics (44 Pages)		\$ 8,835	\$ 9,409	\$ 9,983
(48 Pages)		\$10,683	\$11,397	\$12,111

BID: 2010-U-P.D./JAIL FOOD SERVICE

DATE: 09-09-2010

TO: SUZANNE HENSON

FOOD SERVICE BID FROM WINN-DIXIE #596 FOR FOOD SERVICE FOR THE 2010/2011  
WAS REVIEWED AND EXCEPTED BY CCO BELL, LT YELDING AS RECEIVED  
ON BID DATED 31 AUG 2010.

CCO BELL



LT YELDING

CHIEF CARPENTER

*- I agree with C.C.O Bell + Lt. Yelding  
that we accept the bid of Winn Dixie*

**CITY OF DAPHNE - CITY HALL - BID OPENING MINUTES  
 BID DOCUMENT NO: 2010-U-PD/JAIL FOOD SERVICE  
 9/1/2010 @ 11:30A.M.**

Those present were as follows:

Suzanne Henson  
 Lt. Don Bell  
 Lt. Ric Yelding

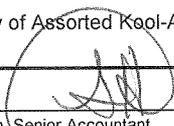
Sr. Accountant  
 Chief Corrections Officer  
 Police

4 bid invitations were mailed/picked up , 1 sealed bids were received.

		<b>WINN DIXIE</b>	
ITEM	# PER CASE	CASE PRICE	
Case quantity Banquet or equal value - <i>List the dinner to be provided:</i>			
<u>Chicken Finger Meal</u>	<u>12</u>	<u>15.00</u>	
Case quantity Banquet or equal value, <u>Boneless Pork Rib</u>	<u>12</u>	<u>15.00</u>	
Case quantity Banquet or equal value <u>Homestyle Charbroiled patty</u>	<u>12</u>	<u>15.00</u>	
<i>List the dinner to be provided)</i>			
Case quantity Banquet or equal value <u>Meatloaf</u>	<u>12</u>	<u>15.00</u>	
Case quantity Banquet or equal value <u>Zesty smothered patty</u>	<u>12</u>	<u>15.00</u>	
Case quantity Banquet or equal value <u>savory port patty</u>	<u>12</u>	<u>15.00</u>	
Case quantity Swanson or equal value <u>Salisbury Steak (Hungry Man?)</u>	<u>12</u>	<u>57.48</u>	
Case quantity Swanson or equal value <u>Boneless Chicken (Hungry Man?)</u>	<u>12</u>	<u>57.48</u>	

ITEM	# PER CASE	CASE PRICE	
Case quantity Swanson or equal value <u>Ham &amp; Cheese OmeletBreakfast</u>	<u>12</u>	<u>24.00</u>	
Case quantity Swanson or equal value <u>Scrambled Eggs w/Sausage Breakfast</u>	<u>12</u>	<u>24.00</u>	
Case quantity Swanson or equal value <u>Scrambled eggs &amp; Bacon Breakfast</u>	<u>12</u>	<u>24.00</u>	
Case quantity Swanson or equal value <u>Scrambled eggs &amp; bacon Breakfast</u>	N/A		

<b>CONDIMENTS FOR MEALS</b>		
ITEM	CASE PRICE	INDIVIDUAL PRICE
Bottle of pancake syrup	<u>29.88</u>	<u>2.49 each</u>
Cheese slice (Individually Wrapped)	<u>96.00</u>	<u>2.00 each</u>
Case quantity frozen orange juice 12 oz. Cans	<u>47.76</u>	<u>1.99 each</u>
Gallon milk	<u>13.96 (4)</u>	<u>3.49 each</u>
Fresh Fruit, oranges	<u>65.67 (33lbs)</u>	<u>1.99 lb</u>
Fresh fruit, bananas	<u>27.60 (40lbs)</u>	<u>.69 lb</u>
Fresh Fruit, Apples	<u>63.60 (40lbs)</u>	<u>1.59 lb</u>
White bread, any store brand Or name brand	<u>10.47(7)</u>	<u>1.49 each</u>
Case quantity of Assorted Kool-Aid Or equal	<u>33.48</u>	<u>2.79 each</u>

  
 \_\_\_\_\_  
 Suzanne Henson, Senior Accountant

MEMORANDUM

TO: SUZANNE HENSON  
FROM: TRACY BISHOP/CHIEF CARPENTER *De*  
DATE: SEPTEMBER 7, 2010  
RE: UNIFORM BID

PLEASE ACCEPT THE BID OF TERRY'S UNIFORMS FOR OUR UNIFORM NEEDS FOR THE NEXT YEAR. WE ARE PLEASED WITH THEM AND THEIR SERVICE. THEY DID NOT BID ON OUR UNIFORM SHIRTS AND CANNOT PROVIDE THEM SO WE WOULD LIKE TO USE AZARS UNIFORMS IN MOBILE JUST TO BUY OUR FLYING CROSS UNIFORM SHIRTS.

IF YOU HAVE ANY QUESTIONS, PLEASE CONTACT US.

**CITY OF DAPHNE**

**BID OPENING MINUTES  
BID DOCUMENT NO: 2010-V-POLICE UNIFORMS**

September 1, 2010

11:30 A.M.

CITY HALL

Those present were as follows:

Ms. Suzanne Henson

Sr. Accountant

Lt. Don Bell

Police

Lt. Ric Yelding

Police

8 bid invitations were mailed/picked up by contractors 1 sealed bids were received.

Lt. Yelding opened the bids presented and the bids were read aloud as follows:

VENDOR

UNIT COST

Terry's Uniform & Screen Printing, Inc.

See Attached Unit Cost



\_\_\_\_\_  
Suzanne Henson, Sr. Accountant

ORIGINAL

Price		BID: 2010-V -POLICE UNIFORMS - UNIFORM ORDER FORM	
EA.	50 <sup>30</sup> <del>42<sup>55</sup></del>	Badge, Belt - B537 in Gold and Silver w/Blue Lettering Only with State Seal, Blackinton or Equivalent <b>GOLD PLATE &amp; NICKEL</b>	Gold or Silver <b>ALTERNATE - HIGLO/RHO-GLO # 62<sup>00</sup></b>
EA.	45 <sup>00</sup> <del>34<sup>65</sup></del>	Badge, Hat - B615 <b>GOLD PLATE &amp; NICKEL</b>	Gold or Silver <b>ALTERNATE - HIGLO/RHO-GLO # 57<sup>00</sup></b>
EA.	42 <sup>65</sup> <del>34<sup>65</sup></del>	Badge, Shirt - B538 Blue Lettering with State Seal, Blackinton or Equivalent w/Pin <b>GOLD PLATE &amp; NICKEL</b>	Gold or Silver <b>ALTERNATE HIGLO/RHO-GLO # 56<sup>00</sup></b>
EA.	1 <sup>70</sup>	Badges, Cloth (Silver & Gold Badges)	Gold or Silver <b>100 MINIMUM/ORDER</b>
PR.	50 <sup>00</sup>	Boots - Blackhawk Air Tac, Lace-Up, Ridge <b>7104</b>	Size:
PR.	54 <sup>00</sup>	Boots - Blackhawk Air Tac, Zipper, Ridge <b>7105</b>	Size:
PR.	76 <sup>00</sup>	Boots - Hi-Tech or Equivalent <b>STEALTH FORCE</b> Mens #8316027 - \$ or Ladies #5316303 - \$	Size: <b>Female # 5151 / Lace-Up <del>MALE 5220</del></b>
PR.	3 <sup>00</sup> PR.	Brass Cloth (for BDU Shirts)	Lieutenant, Captain, or Chief
EA.	9 <sup>75</sup>	Cap - Navy Twill Pro-Style Ball Cap with "Daphne Police" Embroidered on Front <b># 27-063-004</b>	Silver or Gold Embroidery
PR.	2 <sup>30</sup> PR.	Chevrons, Cloth - Corporal & Sergeant <b>*217 / #317</b>	Cpl. or Sgt.
EA.	11 <sup>21</sup>	Glove Cases <b>DUTYMAN 3421</b>	<b>LEATHER BASKETWEAVE</b>
PR.	21 <sup>00</sup>	Gloves - Kevlar, Black Leather Protective Search, Kevlar Lined or Equiv	Size: <b>S-2X KOPI00/KLD100</b>
PR.	49 <sup>90</sup>	Handcuffs - S&W Model <u>100</u> Stainless Steel <b># 350136</b>	
EA.	29 <sup>00</sup>	Hat - Air Force Style, Midnight Navy with 100% Polyester Cover <b>PLAIN</b>	Size: <b>With Embroidered Scrambled Eggs</b> Silver or Gold Band <b>→ \$46<sup>00</sup></b>
EA.	22 <sup>00</sup>	Hat - Wave in Navy/White (School Crossing Guard - Ladies)	<b>W. ALBOUM</b>
EA.	7 <sup>25</sup>	Hat Band, <u>Cloth, Silver and Gold</u> <b>P8007S/P8006G</b>	Gold or Silver
EA.	2 <sup>60</sup>	Hat Cover - Plastic Best Quality <b>P9008</b>	
EA.	\$86 <sup>00</sup> or Oversized \$111 <sup>00</sup>	Jackets - Navy Blue Supplex Outer Shell w/Two Size Vent Pockets, Water Repellent, and Thinsulate Lining, Gerber Style 31S or Equivalent w/Shoulder Patches <b>NEWPORT HARBOR</b> (Oversize Charges 2XL & Above - S ) <b># 01-264</b>	Size: Sleeve Size: Silver or Gold Buttons Silver or Gold Badge With Chevrons
EA.	3 <sup>50</sup>	Name Strips (For BDU Shirts)	Name Strip to Read: Silver or Gold Thread
PR.	\$24 <sup>00</sup> or Oversized \$24 <sup>00</sup>	Pants, BDU - Navy Pants, Cotton/Poly Blend (Rip Stop) (Oversize Charges 44 & Above - S ) <b>F5201-38-405 (BUTTON)</b>	Waist Size: Length Size: Regular or Long <b>F5205-38-450 (ZIPPER)</b>
PR.	\$26 <sup>95</sup> or Oversized \$29 <sup>95</sup>	Pants, School Crossing Guard - Horace Small or Equivalent, Navy 100% Dacron Polyester, Regular and Long, 2 Ply Gabardine Weave Style #10710 with No Stripes (Oversize Charges 44 & Above - S ) <b>SOUTHEASTERN 9001</b>	Waist Size: Women or Men
PR.	\$28 <sup>95</sup> or Oversized \$31 <sup>60</sup>	Pants, Uniform - Horace Small or Equivalent, Navy 100% Dacron Polyester, Regular and Long, 2 Ply Gabardine Weave Style #10710 Including Stripes (Oversize Charges 44 & Above - S ) <b>SOUTHEASTERN 9001RO</b>	Waist Size: Length Size: Regular or Long Blue Stripes or Gold Stripes
EA.	2 <sup>50</sup>	Patches, Shoulder Emblem in Yellowish Gold (For Uniform, Crossing Guard & BDU Shirts, and Jackets)	<b>100 MINIMUM</b>
EA.	2 <sup>00</sup>	Strips, Special Ops	
EA.	2 <sup>00</sup>	Strips, THI	
EA.	30 <sup>00</sup>	Rain Coat - Lightweight 3/4 Nylon w/Reflective Trim and "POLICE" Panel on Back, Neese Style 447 or Equivalent, Yellow <b>NEESE - NEW LIME 1870C-HVL</b>	Size:
PR.	\$24 <sup>00</sup> or Oversized \$24 <sup>00</sup>	Shirt, BDU - Long Sleeve Tac Shirt, Navy, Cotton/Poly Blend, Include Name Strip, Cloth Badge & Shoulder Patches (Rip Stop) (Oversize Charges) <b>F5302-38-405/450</b>	Neck Size: Sleeve Size: Name Strip to Read: Silver or Gold Thread With Chevrons or Cloth Brass Silver or Gold Badge
EA.	\$22 <sup>00</sup> or Oversized \$22 <sup>00</sup>	Shirt, BDU - Short Sleeve Tac Shirt, Navy, Cotton/Poly Blend, Include Name Strip, Cloth Badge & Shoulder Patches (Rip Stop) (Oversize Charges 2X & Above - S )	Size: Name Strip to Read: Silver or Gold Thread With Chevrons or Cloth Brass Silver or Gold Badge

EA	\$17 <sup>00</sup> or Oversized \$19 <sup>95</sup>	Shirt, Golf - 100% Cotton, Unique Knit, "POLICE" on Back, Cloth Badge on Front (Oversize Charges) <b>G38000</b>	Size: Silver or Gold Badge
EA	\$25 <sup>45</sup> or Oversized \$30 <sup>95</sup>	Shirt, School Crossing Guard - Long Sleeve, Flying Cross, White (35W5400) with Police Shoulder Patches <b>AS BEFORE</b> (Oversize Charges) <b>SOUTHEASTERN 3103</b>	Neck Size: Women or Men Sleeve Size:
EA	\$22 <sup>75</sup> or Oversized \$25 <sup>95</sup>	Shirt, School Crossing Guard - Short Sleeve, Flying Cross, White (35W5400) with Police Shoulder Patches <b>AS BEFORE</b> (Oversize Charges) <b>SOUTHEASTERN 3203</b>	Size: Women or Men
EA	\$10 <sup>70</sup> or Oversized \$12 <sup>90</sup>	Shirt, Turtleneck - 100 % Cotton Mock, Black in Color with "DPD" Embroidered on Neck in Silver or Gold (Oversize Charges) <b>PC61M-BLK</b>	Size: Silver or Gold DPD Letters Centered <b>(S-XL/2XL) 3x2 4x #1500</b>
NO \$ or BID		Shirt, Uniform - Long Sleeve - Flying Cross or Equivalent, Light Blue, 65% Dacron Polyester, 35% Avril Rayon w/Shoulder Patches (Oversize Charges 2X & Above - 5 )	Neck Size: With Zipper With Chevrons Sleeve Size: Without Zipper
NO \$ or BID		Shirt, Uniform - Short Sleeve - Flying Cross or Equivalent, Light Blue, 65% Dacron Polyester, 35% Avril Rayon w/Shoulder Patches (Oversize Charges)	Size: With Zipper Without Zipper With Chevrons
PR.	50 <sup>00</sup>	Shoes - Bates Lite or Equivalent Mens #42 -\$ or Ladies #742 \$ <b>RIDGE 7001</b>	Size:
PR	\$18 <sup>50</sup> or Oversized \$18 <sup>95</sup>	Shorts, BDU Summer Uniform <b>PROPPER</b> (Oversize Charges) <b>F5261-38-405</b>	Waist Size: Small (27-31), Medium (31-35), Large (35-39), XL (39-42), 2XL (44-46)
PR	\$12 <sup>00</sup> or Oversized \$13 <sup>45</sup>	Shorts, Summer Uniform (not BDU) - Navy 65/35 Polycotton Blend (Oversize Charges) <b>AS BEFORE</b> <b>RED KAP PT 26NU</b>	Waist Size:
	4 <sup>00</sup>	Tie, Clip-On - Navy Blue	
	5 <sup>00</sup>	Tie, Velcro - Navy Blue	
	5 <sup>50</sup>	Tie Tac, State of Alabama Seal	Gold or Silver
	3 <sup>00</sup>	Zippers - Heavy Duty, Unit Price Should Include Installation Per Shirt	

- > IF PRODUCT BID ON IS DIFFERENT FROM BRAND NAME SPECIFIED, SAMPLE MUST BE SUBMITTED.
- > FABRIC COLOR MUST MEET CURRENT SPECIFICATIONS (FLYING CROSS LIGHT BLUE).
- > QUANTITIES ORDERED WILL VARY WITH NEED.
- > DELIVERY COSTS MUST BE INCLUDED IN BID PRICE.
- > UPON THE AWARD FOR THE BID, THE VENDOR MUST HAVE OR OBTAIN A CURRENT CITY OF DAPHNE BUSINESS LICENSE.
- > PRIOR TO CONTRACT EXPIRATION AND UPON MUTUAL AGREEMENT BY THE CITY AND THE CONTRACTOR, THE TERM OF THE CONTRACT MAY BE EXTENDED FOR A SECOND/THIRD YEAR.

BID: 2010-V -POLICE UNIFORM.

THE BIDDER ACKNOWLEDGES WITH THE SUBMISSION OF A BID THAT HE/SHE HAS REVIEWED THE TERMS AND CONDITIONS OF THIS BID AND ACCEPTS THEM.  
SUBMIT TWO (2) COPIES OF BID SUBMITTAL (One Original & One Copy is Acceptable)

COMPANY NAME TERRY'S UNIFORMS (A DIVISION OF AT WORK SALTS)  
PHONE NUMBER 1-800-466-0232  
FAX NUMBER 1-205-328-6351  
FEDERAL ID# 63-1061032  
E-MAIL BRENT.PUCKETT@TERRYSUNIFORMS.COM  
Brent Puckett  
AUTHORIZED SIGNATURE  
BRENT PUCKETT  
PRINT NAME

Quotation for the described bid submitted to the City of Daphne, Alabama this 30 day of August, 2010.

Roxanne Coe  
Notary Public

THE BID MUST BE RETURNED IN PERSON TO:

CITY OF DAPHNE  
ATTENTION: SUZANNE HENSON  
1705 MAIN STREET  
DAPHNE, ALABAMA 36526

BY MAIL TO:

CITY OF DAPHNE  
ATTENTION: SUZANNE HENSON  
P.O. BOX 400  
DAPHNE, ALABAMA 36526

(FAXED BIDS WILL NOT BE ACCEPTED)

My Commission Expires  
April 13, 2011

**Daphne Police  
Department**



**Internal Letter**

RECEIVED  
SEP 09 2010

**To:** Chief David Carpenter

**From:** Captain Daniel Bell 

**Date:** September 9, 2010

**Subject:** Recommendation letter to  
accept In-Car Video  
Camera bid

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It is my opinion that we accept the In-Car Video Camera bid of Gulf Coast Telco. Gulf Coast Telco is the lowest bidder and their camera systems meet or exceed our minimum operating requirements. I further justify this opinion with the fact that Gulf Coast Telco is a Daphne located business with local access and services.

*To: Finance  
From: Chief Carpenter*

*I agree with Captain Bells recommendation.*

CITY OF DAPHNE

BID OPENING MINUTES  
BID DOCUMENT NO: 2010-W-PD/DIGITAL IN-CAR VIDEO SYSTEMS  
SEPTEMBER 1, 2010  
11:30 A.M.  
CITY HALL

Those present were as follows:

Ms. Suzanne Henson	Sr. Accountant
Lt. Don Bell	Police
Lt. Ric Yelding	Police

6 bid invitations were mailed/picked 5 sealed bids were received.

Lt. Bell opened the bids presented and the bids were read aloud as follows:

<u>VENDOR</u>	<u>BID BOND</u>	<u>TOTAL UNIT COST</u>
Sunbelt		No Bid
Watch Guard Video (Qty: 6-12-\$4,885 / 13-20-\$4,835)	Cert Ck	Overhead - \$4,945/ea Modular - \$5,300/ea
Gulf Coast Teleco	Cert Ck	Overhead - \$4,346/ea Modular - \$4,346/ea
Digital Safety Technologies, Inc.	Cert Ck	Overhead - \$4,295.34/ea Modular - \$5,010.00/ea
Integrated Technology Systems	Cert Ck	Overhead - \$5,255/ea Modular - No Bid

  
\_\_\_\_\_  
Suzanne Henson, Sr. Accountant

# **CITY OF DAPHNE INTERNAL MEMO**

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**DATE: SEPTEMBER 9, 2010**

**TO: KIM BRILEY, FINANCE DIRECTOR & FINANCE COMMITTEE**

**RE: 2010-X-OFFICE SUPPLIES**

**FROM: SUZANNE HENSON, SR. ACCOUNTANT**



I recommend the Office Supply bid be awarded to the low bidder, Gulf Coast Office Products (GCOP). GCOP had the lowest extended cost (extended cost calculation is based upon the estimated quantities per item that will be purchased in one year multiplied by unit cost bid).

**CITY OF DAPHNE**  
**BID: 2010-X-OFFICE SUPPLIES**

September 2, 2010  
11:30 A.M.

07

Those present were as follows:

- Ms. Suzanne Henson, Sr. Accountant
- Ms. Denise Penny, PW Accountant
- Mr. Melvin McCarley, PW Superintendent

11. bid invitations were mailed/picked up. 3 sealed bids were received.  
Mr. McCarley opened the bids presented and the bids were read aloud as follows:

	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHASED	GCOP UNIT COST	GCOP EXTENDED COST	OSI UNIT COST	OSI EXTENDED COST	OFFICE EQUIPMENT OF MOBILE, INC UNIT COST	OFFICE EQUIPMENT OF MOBILE, INC EXTENDED COST
1	<b>BINDING CONES / COVERS</b>										
2	BINDING CONES, GBC 5/8", ALL COLORS GBC-4090046	GBC-4090046	25 PER BOX	PER BOX	1	6.40	6.40	3.99	3.99	6.47	6.47
3	BINDING CONES, GBC 1/2", ALL COLORS GBC-4090034	GBC-4090034	25 PER BOX	PER BOX	1	4.29	4.29	2.99	2.99	2.50	2.50
4	BINDING CONES, GBC1/4", ALL COLORS GBC-4090010	GBC-4090010	25 PER BOX	PER BOX	1	0.99	0.99	1.69	1.69	1.60	1.60
5	BINDING CONES, GBC3/4", ALL COLORS GBC-4090052	GBC-4090052	25 PER BOX	PER BOX	1	2.19	2.19	4.29	4.29	7.07	7.07
6	BINDING COVERS, CLEAR PLASTIC GBC-2001036	GBC-2001036	25 PER PKG	PER PKG	1	3.19	3.19	5.50	5.50	6.48	6.48
7											
8	<b>BINDERS</b>										
9	BINDER, RING 1" CAP, ALL COLORS UNV-31401	UNV-31401	EACH	EACH	10	1.09	10.90	0.99	9.90	1.10	11.00
10	BINDER, RING 1 1/2" CAP, ALL COLORS UNV-33401	UNV-33401	EACH	EACH	10	1.49	14.90	1.59	15.90	1.84	18.40
11	BINDER, RING 2" CAP, ALL COLORS UNV-34401	UNV-34401	EACH	EACH	10	1.89	18.90	1.58	15.80	2.11	21.10
12	BINDER, RING 3" CAP, ALL COLORS UNV-35411	UNV-35411	EACH	EACH	10	2.60	26.00	3.08	30.80	3.56	35.60
13	BINDER, D-RING 4" CAP, ALL COLORS UNV-20706	UNV-20706	EACH	EACH	10	4.98	49.80	4.98	49.80	10.49	104.90
14	BINDER, 5" CAP D RING, ALL COLORS WLJ-38450B	WLJ-38450B	EACH	EACH	10	8.99	89.90	17.99	179.90	34.26	342.60
15	<b>BINDER, DATA 9 1/2 X 11, WJ149511 WLJC., ALL COLORS</b>	<b>WJ149511</b>	EACH	EACH	10					4.44	44.40
16	REPORT COVER, PRESSBOARD UNV-8057172/7379-ALL COLORS	UNV-8057172/7379	25 PER BOX	EACH BOX	10	0.69	6.90	0.99	9.90	1.85	18.50
17	REPORT COVERS W/TANG FASTENERS SMD-87154 ALL COLORS+A64	SMD-87154	25 PER BOX	EACH BOX	10					11.98	119.80
18											
19											
20	<b>VIEW BINDERS WITH INSIDE POCKETS (White or Black)</b>										
21	VIEW BINDER, RING 1" CAP, ALL COLORS UNV-20961	UNV-20961	EACH	EACH	40	1.29	51.60	1.19	47.60	1.29	51.60
22	VIEW BINDER, RING 1 1/2" CAP, ALL COLORS UNV-20962	UNV-20962	EACH	EACH	40	1.64	65.60	1.25	50.00	1.29	51.60
23	VIEW BINDER, RING 2" CAP, ALL COLORS UNV-20981	UNV-20981	EACH	EACH	40	2.29	91.60	2.29	91.60	2.53	101.20
24	VIEW BINDER, RING 3" CAP, ALL COLORS UNV-20991	UNV-20991	EACH	EACH	20	2.49	49.80	2.79	55.80	3.59	71.80
25											
26	<b>ENVELOPES</b>										
27	ENVELOPES, #10 WINDOW UNV-35211	UNV-35211	500 PER BOX	PER BOX	5	8.99	44.95	11.99	59.95	12.54	62.70
28	ENVELOPES, #10 NO WINDOW UNV-35210	UNV-35210	500 PER BOX	PER BOX	5	6.00	30.00	6.19	30.95	8.43	42.15
29	ENVELOPES, INTEROFFICE 10 X 13 UNV-63568	UNV-63568	100 PER BOX	PER BOX	5	12.99	64.95	11.99	59.95	13.57	67.85
30	ENVELOPES, CLASP, 5 X 7 1/2 QJA37835	QJA37835	100 PER BOX	PER BOX	5	6.29	31.45	7.95	39.75	22.63	113.15
31	ENVELOPES, CLASP, 6 X 9 KFT 28# QUA37855	QUA37855	100 PER BOX	PER BOX	5	6.29	31.45	5.29	26.45	10.59	52.95
32	ENVELOPES, CLASP, 6.5 X 9.5 QUA37863	QUA37863	100 PER BOX	PER BOX	5	6.30	31.50	5.49	27.45	12.61	63.05
33	ENVELOPES, CLASP, 9 1/2 X 12 1/2 QUA37893	QUA37893	100 PER BOX	PER BOX	5	6.29	31.45	8.99	44.95	16.32	81.60
34	ENVELOPES, CLASP, 10 X 13 QUA37897	QUA37897	100 PER BOX	PER BOX	5	6.50	32.50	6.59	32.95	15.99	79.95
35	ENVELOPES, CLASP, 12 X 15 1/2 QUA37910	QUA37910	100 PER BOX	PER BOX	5	11.95	59.75	8.99	44.95	23.45	117.25

QTY	DESCRIPTION	PRODUCT #	UNITS	LST COST PER:	EST QTY PURCHA SED	GCOP UNIT COST	GCOP EXTENDED COST	OSI UNIT COST	OSI EXTENDED COST	OFFICE EQUIPMENT OF MOBILE, INC UNIT COST	OFFICE EQUIPMENT OF MOBILE, INC EXTENDED COST
36	ENVELOPES, CATALOG WHITE, 9 X 12 UNV-44104	UNV-44104	250 PER BOX	PER BOX	5	13.99	69.95	12.85	64.25	13.85	69.25
37	ENVELOPES, CAT 9 X 12, WE 2# QUA-41488	QUA-41488	100 PER BOX	PER BOX	5	8.99	44.95	19.00	95.00	40.71	203.55
39	ENVELOPES, COIN, #5-1/2, 2# QUA-50562	QUA-50562	100 PER BOX	PER BOX	5					29.70	148.50
40											
41	<b>GEM CLIPS / BINDER CLIPS</b>										
42	GEM CLIPS, REGULAR UNV-72210	UNV-72210	100 PER BOX	PER BOX	10	0.18	1.80	0.11	1.10	0.17	1.70
43	GEM CLIPS, JUMBO UNV-72220	UNV-72220	100 PER BOX	PER BOX	10	0.55	5.50	0.38	3.80	0.45	4.50
44	BINDER CLIPS, SMALL UNV-10200	UNV-10200	12 PER BOX	PER BOX	10	0.29	2.90	0.17	1.70	0.24	2.40
45	BINDER CLIPS, MED UNV-10210	UNV-10210	12 PER BOX	PER BOX	10	0.69	6.90	0.45	4.50	0.55	5.50
46	BINDER CLIPS, LRG UNV-10220	UNV-10220	12 PER BOX	PER BOX	10	1.39	13.90	1.29	12.90	1.54	15.40
47											
48	<b>HIGHLIGHTERS</b>										
49	HIGHLIGHTER PEN, SANFORD MAJOR ACCENT,		12 PER BOX	PER BOX	10	2.88	28.80	2.69	26.90	5.16	51.60
50	ALL COLORS & FLUORESCENT FAB64326	FAB64326			1					2.76	2.76
51	HIGHLIGHTER PEN, UNV-08851 POCKET SIZE	UNV-08851	12 PER BOX	PER BOX	10	1.89	18.90	2.49	24.90	3.90	39.00
52	ALL COLORS & FLUORESCENT				1					5.16	5.16
53	HIGHLIGHTER PEN, BIC BRITELINER BIC-BL11-ALL COLORS	BL11-ALL COLORS	12 PER BOX	PER BOX	50	2.19	109.50	2.49	124.50	4.45	222.50
54	HIGHLIGHTER, MIXED COLORS AVE-23565	AVE-23565	6 PACK	PER PACK	20	1.39	27.80	1.79	35.80	1.69	33.80
55	HIGHLIGHTER, EBERHARD FABER, FLUOR YELL FAB-64324	FAB-64324	12 PER BOX	PER BOX	50	2.39	119.50	2.69	134.50	2.76	138.00
56											
57	<b>FILE FOLDERS / JACKETS / POCKETS</b>										
58	FILE JACKETS, FLAT, LEGAL UNV-72500	UNV-72500	100 PER BOX	PER BOX	10	11.95	119.50	14.95	149.50	25.20	252.00
59	FILE POCKETS, 3 1/2 EXPANSION, LEGAL, UNV-15161	UNV-15161	25 PER BOX	PER BOX	10	13.99	139.90	19.75	197.50	15.60	156.00
60	FILE POCKETS, 1 1/2" EXPANSION, LTR UNV-74300	UNV-74300	25 PER BOX	PER BOX	10	7.20	72.00	7.20	72.00	18.42	184.20
61	FILE POCKETS, 3 1/2" EXPANSION, LTR UNV-15343	UNV-15343	25 PER BOX	PER BOX	10	7.20	72.00	7.20	72.00	13.73	137.30
62	FILE FOLDERS, END TAB, LETTER, NO ET 150L SMD24109	SMD24109	100 PER BOX	PER BOX	50	12.99	649.50	11.55	577.50	18.96	948.00
63	FILE FOLDERS, END TAB, LETTER STR CUT SHF SMD24100	SMD24100	100 PER BOX	PER BOX	50	12.99	649.50	11.90	595.00	13.60	680.00
64	FILE FOLDERS, END TAB, LTR EXPANDABLE SMD-75124	SMD-75124	25 PER BOX	PER BOX	50	36.00	1,800.00	36.00	1,800.00	46.40	2,320.00
65	FILE FOLDERS, END TAB, LETTER EXP SMD75114	SMD75114	50 PER BOX	PER BOX	1	24.00	24.00	24.50	24.50	42.13	2,106.50
	FILE FOLDERS, 3 1/2" EXP	SMD 74805	50 PER BOX	PER BOX	1	31.99	31.99	19.99	19.99	63.25	63.25
	FILE FOLDERS, 3 1/2" EXP	SMD 74224	25 PER BOX	PER BOX	1	19.99	19.99	19.99	19.99	25.25	25.25
66	FILE FOLDERS, STRAIGHT CUT TAB, LTR, SMD2-150L/SMD10310	SMD2-150L/SMD10310	100 PER BOX	PER BOX	10	9.99	99.90	7.99	79.90	12.95	129.50
67	FILE FOLDERS, LETTER, 1/3 CUT UNV-12113	UNV-12113	100 PER BOX	PER BOX	10	5.99	59.90	6.29	62.90	5.54	55.40
68	FILE FOLDERS, LEGAL, 1/3 CUT UNV-15113	UNV-15113	100 PER BOX	PER BOX	10	7.29	72.90	7.29	72.90	7.85	78.50
69	FILE FOLDERS, LEGAL, COLOR, 1/3 CUT UNV-10521	UNV-10521	100 PER BOX	PER BOX	10	7.29	72.90	8.99	89.90	17.79	177.90
70	FILE FOLDERS, LETTER, COLOR, 1/3 CUT UNV-10501	UNV-10501	100 PER BOX	PER BOX	10	7.29	72.90	7.99	79.90	11.20	112.00
71	FILE FOLDERS, PULI-TABS, LETTER, SMD-24109	SMD-24109	100 PER BOX	PER BOX	10	12.99	129.90	11.99	119.90	18.96	189.60
72	FILE FOLDERS, LETTER RED PRESSBOARD -UNV10315	UNV10315	100 PER BOX	EACH	10	1.99	19.90	11.99	119.90	36.15	361.50
73	FILE FOLDERS, INTERIOR LEGAL, ESS-43501 ALL COLORS	ESS-43501	100 PER BOX	PER BOX	10	9.50	95.00	9.99	99.90	31.78	317.80
74	FILE FOLDERS, SMD 17043-BLUE	SMD 17043	100 PER BOX	PER BOX	10	11.00	110.00	11.99	119.90	28.85	288.50
75	FILE FOLDERS, SMD 17743-RED	SMD 17743	100 PER BOX	PER BOX	10	7.29	72.90	7.99	79.90	25.77	257.70
76	FILE FOLDERS, UNV 16162-GREEN	UNV 16162	100 PER BOX	PER BOX	10	7.29	72.90	7.99	79.90	17.47	174.70
77	<b>FILE FOLDERS, POLYTAB-BSP-38608</b>	BSP-38608			10						
78	FILE FOLDERS, CENTER TAB, UNV 15122	UNV 15122	100 PER BOX	PER BOX	10	7.29	72.90	7.99	79.90	11.17	111.70
79	FILE FOLDERS, SMD 15332	SMD 15332	100 PER BOX	PER BOX	10	7.29	72.90	7.99	79.90	11.17	111.70
80	FILE FOLDERS, END TAB, SMD-27134	SMD-27134	100 PER BOX	PER BOX	10	12.99	129.90	22.00	220.00	28.51	285.10

QTY	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHA SED	GCOP UNIT COST	GCOP EXTENDED COST	OSI UNIT COST	OSI EXTENDED COST	OFFICE EQUIPMENT OF MOBILE, INC UNIT COST	OFFICE EQUIPMENT OF MOBILE, INC EXTENDED COST
81	FOLDER, LEGAL, 2 DIV, W/FASTENER, ACC16046, ALL COLORS	ACC16046	10 PER BOX	PER BOX	10	14.99	149.90	25.00	250.00	36.88	368.80
82	FILE JACKET, PERSONNEL RECORD, MANILA, 1 1/2	QUA-69998	25 PER PK	PER PK	5	-	-	-	-	19.78	98.90
83	DOUBLE TOP, QUALITY PARK QUA-69998	QUA-69998	1	PER PK	1	-	-	-	-	13.70	13.70
84	FILE JACKET, 1", PERSONNEL RECORD, MANILA,	69-999	100 PER BOX	PER BOX	5	-	-	-	-	-	-
85	DOUBLE TOP, QUALITY PARK 69-999	69-999	1	PER BOX	1	24.99	124.95	29.90	29.90	66.18	66.18
86	FILE JACKET, 2", DOUBLE TOP, MANILA, SMD-76560	SMD-76560	50 PER PK	PER PK	5	20.50	102.50	15.90	79.50	20.70	103.50
87	FILE FOLDER, MEDICAL RECORD FILES, QUA 69-994	QUA 69-994	20 PER BOX	PER BOX	5	-	-	-	-	-	-
88											
89	<b>FILE FASTENERS</b>										
90	FILE FASTENER, TWO PIECE, 2 X 2 3/4, UNV81002	UNV81002	50 PER BOX	BOX	5	0.99	4.95	1.69	8.45	0.94	4.70
91	FILE FASTENER, TWO PIECE, 1 X 2 3/4, OIC-99851	OIC-99851	50 PER BOX	BOX	5	-	-	-	-	1.66	8.30
92	FILE FASTENER, PRONG BASE ONLY, 1 X 2 3/4, OIC-99853	OIC-99853	100 PER BOX	BOX	5	-	-	-	-	1.93	9.65
93	FILE FASTENER, PRONG BASE ONLY, 2 X 2 3/4, UNV81012	UNV81012	100 PER BOX	BOX	5	1.49	7.45	1.99	9.95	0.97	4.85
94											
95	<b>HANGING FILES</b>										
96	HANGING FILES, 1/5 CUT, UNV-14215 STANDARD, LEGAL	UNV-14215	25 PER BOX	PER BOX	20	7.80	156.00	5.95	119.00	6.57	131.40
97	HANGING FILES, 1/5 CUT, UNV-14216/17/18-ALL COLOR, LEGAL	UNV-14216/17/18	25 PER BOX	PER BOX	20	8.89	173.80	8.99	179.80	19.58	391.60
98	HANGING FILES, 1/5 CUT, UNV-14115 STANDARD, LETTER	UNV-14115	25 PER BOX	PER BOX	20	4.99	99.80	4.69	93.80	4.97	99.40
99	HANGING FILES, 1/5 CUT, UNV-14116 COLOR, LETTER	UNV-14116	25 PER BOX	PER BOX	10	5.99	59.90	5.95	59.50	9.41	94.10
100	HANGING FILES, 1/5 CUT, STANDARD, LEGAL, UNV-14152	UNV-14152	25 PER BOX	PER BOX	20	15.95	319.00	18.95	379.00	17.68	353.60
101	8 1/2" BOX BOTTOM, PENDAFLEX 4153X2	4153X2	1	PER BOX	1	15.95	15.95	18.95	18.95	23.99	23.99
102	HANGING FILES, 1 3/4" BOX BOTTOM SMD-64318	SMD-64318	25 PER BOX	PER BOX	5	32.95	164.75	35.50	177.50	80.33	401.65
103	HANGING FILES, 3" BOX BOTTOM SMD-64320	SMD-64320	10 PER BOX	PER BOX	5	15.95	79.75	17.95	89.75	42.22	211.10
104	HANGING FILES, LEGAL OXFORD ESS-93502/45 ALL COLORS	ESS-93502/45	25 PER BOX	PER BOX	5	6.99	34.95	7.99	39.95	19.81	99.05
105											
106											
107	<b>INDEX TABS</b>										
108	INDEX, RING BINDER, 5-2" TABS, COLOR UNV20830	UNV20830	5 TABS PER SET	PER SET	10	0.36	3.60	0.29	2.90	0.24	2.40
109	INDEX, RING BINDER, 5-2" TABS, CLEAR, SPR 21351	SPR 21351	1	PER SET	1	0.46	0.46	0.29	0.29	0.55	0.55
109	INDEX, RING BINDER, 8 TAB COLOR UNV-20840	UNV-20840	8 TABS PER SET	PER SET	5	0.36	1.80	0.40	2.00	0.38	1.90
110	INDEX, RING BINDER, 8 TAB CLEAR UNV-20841	UNV-20841	8 TABS PER SET	PER SET	5	0.36	1.80	0.40	2.00	0.37	1.85
111	INDEX, RING BINDER, MONTHLY UNV-95110	UNV-95110	6 TABS PER SET PER SET	PER SET	5	-	-	-	-	1.89	9.45
111	TAB INSERTS-AVE 16241 2" CLEAR W/PRINTABLE LABEL	AVE-16241	1	PER SET	1	4.29	4.29	4.29	4.29	4.51	4.51
112											
113											
114	<b>LABELS</b>										
115	LABELS, INKJET, MACO ML3025 1X2 5/8, WHITE	MACO ML3025	25 SHEETS/BOX	PER BOX	5	2.79	13.95	3.00	15.00	3.74	18.70
116	LABELS, INKJET, AVERY 8660 1X2 5/8, CLEAR	AVERY 8660	750 PER BOX	PER BOX	5	18.95	94.75	15.95	79.75	15.11	75.55
117	LABELS, INKJET, AVERY 8662 1 1/3 X 4, CLEAR	AVERY 8662	350 PER BOX	PER BOX	5	10.99	54.95	15.95	79.75	15.11	75.55
118	LABELS, INKJET, AVERY 8663 2 X 4, CLEAR	AVERY 8663	250 PER BOX	PER BOX	5	10.99	54.95	12.95	64.75	15.11	75.55
118	LABELS, AVE MAILING	AVERY 8163	1	PER BOX	1	2.59	2.59	3.99	3.99	6.86	6.86
119	LABELS, LASER, AVERY 6879	AVERY 6879	300 PER PK	PER PK	5	6.29	31.45	6.99	34.95	12.98	64.90
120	LABELS, COLOR CODED DISKETTE AVE-5274	AVE-5274	80 PER PK	PER PK	5	-	-	-	-	-	-
121	LABELS, FILE FOLDER AVE-8366	AVE-8366	1500 PER PK	PER PK	5	9.99	49.95	4.99	24.95	12.34	61.70
121	LABELS, FILING AVE 5366 (1500)	AVE 5366	1	PER PK	1	21.75	21.75	6.99	6.99	22.87	22.87
121	LABELS, AVE 5261	AVE 5261	1	PER PK	1	4.69	4.69	4.99	4.99	6.84	6.84

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122	LABELS, COPIER/ADDRESS, MACO M5351	MACO M5351	3300 PER BOX	PER BOX	5	3.69	18.45	6.99	34.95	-	-
123	LABELS, FILE FOLDER, COLOR, MACO FFL1	MACO FFL1	248 PER BOX	PER BOX	5	0.99	4.95	1.99	9.95	1.08	5.40
124	LABELS, COMPUTER, 7/16 X 3 1/2, AVE 4027	AVE 4027	5000 PER BOX	PER BOX	20	1.20	24.00	12.99	259.80	-	-
125	LABELS, CLEAR LASER, 1 X 2 5/16, MACO ML4000	MACO ML4000	1500 PER BOX	PER BOX	5	12.99	64.95	14.99	74.95	36.07	180.35
126	LABELS, LASER FILE FOLDER WHITE, MACO MLF-F3	MACO MLF-F3	1500 PER BOX	PER BOX	5	4.29	21.45	4.99	24.95	9.55	47.75
127	LABELS, LASER FILE FOLDER, AVE-5261	AVE-5261	500 PER PK	PER PK	5	4.29	21.45	6.99	34.95	6.84	34.20
128	LABELS, LASER PRINTER 750 LABELS, UNV-80101	UNV-80101	750 PER PK	PER PACK	5	2.69	13.45	2.99	14.95	2.09	10.45
129	LABELS, DOT MATRIX, 1 7/16X4, WHITE AVE30721	AVE30721	5000 PER BOX	PER BOX	5	8.99	44.95	14.90	74.50	30.84	154.20
130	LABEL, DOT MATRIX, 15/16 X 3, WHITE AVE30720	AVE30720	5000 PER BOX	PER BOX	5	4.99	24.95	7.99	39.95	14.80	74.00
131	<b>KROY LABEL TAPE, KRY... ALL COLORS</b>		CARTRIDGE	EACH	10	-	-	-	-	-	-
132	TAPE CARTRIDGE BRT-TZ-131 ONLY	BRT-TZ-131 ONLY	EACH	EACH	5	13.99	69.95	8.99	44.95	8.61	43.05
133	TAPE CARTRIDGE BRT-TZ-231 ONLY	BRT-TZ-231 ONLY	EACH	EACH	5	13.99	69.95	9.99	49.95	9.42	47.10
134	LABELING SYSTEM SMEAD VIEWABLES 100 REFILL SUPP 64910	SMD 64910			1	19.99	19.99	10.99	10.99	20.84	20.84
135	LABELING SYSTEM SMEAD VIEWABLES 160 LABELS 64915	SMD 64915			1	7.99	7.99	6.79	6.79	7.88	7.88
136	LABELING SYS SMEAD VIEWABLES 100 CLEAR LABEL PROTECTORS 67600				1	2.99	2.99	2.99	2.99	3.52	3.52
137	<b>NOTEPADS/ COLUMNAR PADS</b>										
138	COLUMNAR PAD, 4 COLUMN, WLJ G7504	WLJ G7504	EACH	EACH	10	-	-	-	-	1.55	15.50
139	COLUMNAR PAD, 6 COLUMN, WLJ G7206	WLJ G7206	EACH	EACH	10	-	-	-	-	1.54	15.40
140	FAX NOTE W/DISP 1 1/2 X2 (MMMC311F)	MMMC311F	EACH	EACH	10	-	-	-	-	-	-
141	FAX NOTE REFILL 1 1/2 X2 (MMMR7673)	MMMR7673	6 PADS/PKG	PER PKG	20	-	-	-	-	-	-
142	SCRATCH PADS, 4 X 6 UNV-35614	UNV-35614	12 PADS/ PKG	PER PACK	5	2.89	14.45	2.99	14.95	4.42	22.10
143	SCRATCH PADS, 5 X 8 UNV-35615	UNV-35615	12 PADS/ PKG	PER PACK	5	3.69	18.45	3.99	19.95	6.53	32.65
144	STENO PADS, UNV-76620	UNV-76620	EACH	EACH	10	0.90	9.00	0.75	7.50	0.71	7.10
145	LEGAL PAD, LEGAL, ALL COLOR RIV BRAND CANARY & WHITE		12 PADS/ PKG	PER PACK	10	7.99	79.90	6.49	64.90	9.30	93.00
146	LEGAL PAD, LETTER, ALL COLOR RIV BRAND CANARY & WHITE		12 PADS/ PKG	PER PACK	10	6.99	69.90	6.19	61.90	6.22	62.20
147	LEGAL PAD, JR., ALL COLOR RIV BRAND CANARY & WHITE		12 PADS/ PKG	PER PACK	10	4.69	46.90	4.09	40.90	4.09	40.90
148	<b>PAPER</b>										
149	PAPER, MINUTE BOOK WEY 8528	WEY 8528		PER CART	3	4.99	14.97	6.99	20.97	-	-
150	PARCHMENT PAPER, 25% COTTON 24 #		500 PER REAM	PER REAM	5	12.90	64.50	11.90	59.50	14.78	73.90
151	PAPER, PREMIUM, 24 LB 90+ BRIGHTNESS, WHITE HAM-104604	HAM-104604	500 PER REAM	REAM	50	5.99	299.50	4.99	249.50	6.83	341.50
152	PAPER, LASERJET, 32LB 98+ BRIGHTNESS, WHITE HPU1132	HPU1132	500 PER REAM	REAM	10	8.29	82.90	8.99	89.90	40.89	408.90
153	PAPER, BOND, W20 WORLD BOND	W20	500 PER REAM	PER REAM	10	8.99	89.90	10.99	109.90	14.12	141.20
154	PAPER, MATTE COATED, 8 1/2X11, HEW51634Y 24 LB 90+BR	HEW51634Y	200 PER REAM	REAM	5	4.29	21.45	8.99	44.95	-	-
155	PAPER, GLOSSY, HP PREM INKJET, HPC3836A	HPC3836A	REAM	REAM	5	-	-	-	-	17.66	88.30
156	PAPER, COPY, 8 1/2 X 11, 20 LB		10 REAMS/CASE	PER CASE	200	30.00	6,000.00	30.00	6,000.00	31.10	6,220.00
157	PAPER, NAVIGATOR PLATINUM OFFICE MULTIPURPOSE PAPER	SNANPL11245R	5 REAMS/CASE	PER CASE	1	27.00	27.00	29.99	29.99	32.60	32.60
158	PAPER, COPY, 8 1/2 X 11, 20 LB, XEROX ONLY	XEROX ONLY	10 REAMS/CASE	PER CASE	20	31.00	620.00	32.00	640.00	51.30	1,026.00
159	PAPER, COMPUTER, 9 1/2 X 11, 20 LB - NO PERF, UNV-15802	UNV-15802	PER CARTON	PER CART	1	22.99	22.99	22.99	22.99	29.16	29.16
160	PAPER, COMPUTER, 9 1/2 X 11, 20 LB - PERF, UNV-15807	UNV-15807	PER CARTON	PER CART	1	19.99	19.99	22.99	22.99	21.94	21.94
161	ALL PAPER IS 8 1/2 X 11 UNLESS OTHERWISE SPECIFIED										
162	<b>PENS / PENCILS/ ERASERS/MARKERS</b>										

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	PEN, PILOT, EXPLORER P1L35363	P1L35363	12 PER BOX		5						
	PEN, RLBL, P700, GELINK, FN,BK P1L-38000 SERIES 38610	P1L-38000-38610	12 PER BOX		20	11.99	239.80	10.00	200.00	13.08	261.60
	PEN, RLBL, P500, GELINK, XFN, P1L-38000 SERIES 38600	P1L-38000-38600	12 PER BOX		20	11.99	239.80	10.00	200.00	13.08	261.60
	PEN, RLBL, HYBRID GELGRP,VL PEN-K116-A	PEN-K116-A	12 PER BOX		10					3.30	33.00
	PEN, REFILL, F/HYBRID FINE BLK PEN-KF6-A	PEN-KF6-A	EACH		20	0.42	8.40	0.58	11.60	0.84	16.80
	PEN, PENTEL, RSVF PEN-BK90-ALL COLORS	BK90-ALL COLORS	12 PER BOX		5					4.80	24.00
	PEN, BIC, ROLLER BALL, RM 11, ALL BIC REM11BK	BIC REM11BK	12 PER BOX		5					7.56	37.80
	PEN, BIC, SOFTFEEL BIC 13101	BIC 13101	12 PER BOX		5			3.29	16.45	5.67	28.35
	PEN, ROUNDSTIC, MEDIUM UNV-27410	UNV-27410	12 PER BOX		5	0.89	4.45	0.77	3.85	0.73	3.65
	PEN, UNIBALL, DELUXE SAN60052	SAN60052	12 PER BOX		5	10.00	50.00	0.99	4.95	14.40	72.00
	PEN, UNIBALL, ONYX UNV-29010	UNV-29010	12 PER BOX		5	3.29	16.45	3.69	18.45	3.00	15.00
	PEN, UNIBALL, MICRO, ALL COLORS SAN60101	SAN60101	12 PER BOX		20	4.29	85.80	3.69	73.80	7.56	151.20
	PEN, UNIBALL, METAL ROLLER MICRO ALL COLORS SAN60151	SAN60151	12 PER BOX		5	4.98	24.90	3.69	18.45	7.56	37.80
	PEN, UNI BALL VISION FINE BLACK	SAN 60126	12 PER BOX		1	10.00	10.00	7.29	7.29	13.32	13.32
	PEN, UNIBALL, ONYX, MICRO - ALL COLORS SAN-60040	SAN-60040	12 PER BOX		5	3.00	15.00	2.95	14.95	3.24	16.20
	PEN, UNIBALL, GRIP MICRO-ALL COLORS SAN-60704	SAN-60704	12 PER BOX		5	17.99	89.95	10.00	50.00	11.40	57.00
	PEN, UNIBALL GEL RT RETRACTABLE SAN-65420/28 ALL COLORS	SAN-65420/28	12 PER BOX		5						
	PEN, PAPERMATE STICK, ALL P3P33611/33711/33811	PAP33611/33711/33811	12 PER BOX		5	1.09	5.45	1.29	6.45	1.04	5.20
	PEN, FLEXGRIP, ALL UNV-15610	UNV-15610	12 PER BOX		5	2.19	10.95	4.99	24.95		
	PEN, PAPERMATE DYNAGRIP RETRACTABLE.87301	87301	EACH		5						
	PEN, FLAIR, ALL FAB-61011	FAB-61011	12 PER BOX		5						
	PEN, PILOT G2.05 SERIES P1L-31002/006-ALL COLORS	P1L-31002/006	12 PER BOX		5	13.99	69.95	6.99	34.95	11.99	59.95
	PEN, PILOT PRECISE, V-5, V-7, ALL P1L35334	P1L35333	12 PER BOX		5	11.69	58.45	10.00	50.00	12.48	62.40
	PEN, PILOT PRECISE GEL ROLLERBALL BLUE	P1L38611	12 PER BOX		1	11.99	11.99	7.99	7.99	13.08	13.08
	PEN, PILOT PRECISE GEL ROLLERBALL BLACK	P1L38610	12 PER BOX		1	11.99	11.99	7.99	7.99	13.08	13.08
	PEN, PILOT PRECISE GEL ROLLERBALL RED	P1L38612	12 PER BOX		1	11.99	11.99	7.99	7.99	18.57	18.57
	PEN, PILOT EASY TOUCH RETRACTABLE P1L32210	P1L32210	12 PER BOX		5	7.20	36.00	5.99	28.95	7.44	37.20
	PEN, PENTEL ENERCEL ALL COLORS BLN15BP4A 17259	BLN15BP4A 17259			1					11.88	11.88
	PEN, BIC CLICKSTICK MED ALL COLORS				1	3.29	3.29	3.99	3.99	4.07	4.07
	PEN, BIC CLICKSTICK MED BLACK				1	3.29	3.29	3.99	3.99	4.07	4.07
	PEN, CORRECTION, LIQUID PAPER, LP562-01	LP562-01	EACH		5	0.49	2.45	0.99	4.95	1.27	6.35
	PEN, GEL ROLLERS, MEDIUM, BLU/BLK/RED PENK105A	PENK105A	12 PER BOX		10						
	PEN, CORRECTION PENTEL, LIQ PAPER PEN UNV75510	UNV75510	EACH		5						
	PENTAL CLASSIC DELUXE, MECHANICAL PENCIL PENS55	PENS55	EACH		5	2.19	10.95	3.99	19.95	8.09	40.45
	TWIST ERASE PENCILS PEN QE 405A	QE 405A	EACH		5						
	PENCILS, #2 UNV-55400	UNV-55400	12 PER BOX		5	0.79	3.95	0.55	2.75	0.70	3.50
	PENCIL LEAD, MECHANICAL, 5MM PENC505-HB	PENC505-HB	12 TUBES/ BOX		5	3.80	19.00	3.99	19.95	5.16	25.80
	ERASER, PANTEL CLICK PEN-ZE21B	PEN-ZE21B	EACH		5					0.84	4.20
	ERASER REFILL, PANTEL CLICK PEN-ZER-2	PEN-ZER-2	2 PER PACK		5	0.69	3.45	0.89	4.45	0.85	4.25
	MARKER, MARKSALOT, LRT, BLK, UNV-07051	UNV-07051	EACH		5	0.29	1.45	0.28	1.40	0.29	1.45
	MARKER, PERMANENT KING SIZE SAN-150001	SAN-150001	EACH		5	0.89	4.45	0.89	4.45	0.85	4.25
	MARKER, SHARPIE, FINE PT- SAN-30001 ALL COLORS	SAN-30001	12 PER BOX		5	6.99	34.95	5.99	29.95	7.06	35.40
	MARKER, SHARPIE, X-FINE, RD SAN-35002	SAN-35002	EACH		5	0.58	2.90	0.69	3.45	0.61	3.05
	MARKER, DRY ERASE - 8 COLORS SAN-80078	SAN-80078	8 PER BOX		5	6.29	31.45	6.99	34.95	10.77	53.85
	DRY ERASE SURFACE TOWELLETTES SAN-81850	SAN-81850	50 PER DISP		5	6.25	31.25	4.29	21.45	6.89	34.45
	CLEANER, DRY ERASE SAN-81803B	SAN-81803B	EACH		5	1.74	8.70	1.79	8.95	1.81	9.05

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	MARKER, SHARPIE, ULTRAFN, BK SAN-37001	BK SAN-37001	EACH	EACH	5	0.58	2.90	0.65	3.25	0.59	2.95
	<b>POST-IT NOTES / FLAG POST-IT</b>										
	POST-IT NOTES, 4X6, ALL COLORS MMM660BE	MMM660BE	12 PADS/ PKG	PER PAD	20	0.75	15.00	0.79	15.80	2.47	49.40
	POST-IT NOTES, 3 X 3 ALL COLORS UNV-35668	UNV-35668	12 PADS/ PKG	PER PACK	20	2.69	53.80	2.88	57.60	2.40	48.00
	POST-IT NOTES, 2 X 3, ALL COLORS MMM6569	MMM6569	12 PADS/ PKG	PER PACK	20	1.69	33.80	1.88	37.60	1.48	29.60
	POST-IT NOTES, 1 1/2 X 2 ALL COLORS MMM6539	MMM6539	12 PADS/ PKG	PER PACK	20	1.09	21.80	1.19	23.80	5.17	51.70
	POST-IT NOTES, 3 X 3 NEON 654-5PK	654-5PK	12 PADS/ PKG	PER PACK	10	3.29	32.90	5.26	52.60	7.55	75.50
	POST-IT NOTES, 2 X 3, NEON MMM655-AN	MMM655-AN	12 PADS/ PKG	PER PACK	10	3.99	39.90	3.99	39.90	13.92	13.92
	POST-IT NOTES, 3 X 5 ALL COLORS		12 PADS/ PKG	PER PACK	1	3.89	77.80	2.99	59.80	3.98	79.60
	POST-IT NOTE PAD X-LGE RULED 4 X 4 MMM-675-YL	MMM-675-YL	12 PADS/ PKG	PER PACK	20	3.19	31.90	1.59	15.90	5.34	53.40
	POST-IT NOTES, 1 1/2 X 2 NEON MMM653-AN	MMM653-AN	PACKAGE	PER PACK	10	3.29	32.90	1.42	14.20	3.26	32.60
	FLAG, TAPE, POST-IT, OE 50EA, MMM-680-4 ALL COLORS	MMM-680-4	PACKAGE	PER PACK	10	3.29	32.90	2.99	29.90	3.18	31.80
	FLAG, TAPE, POST-IT, YW 50EA, MMM-680-5 ALL COLORS	MMM-680-5	PACKAGE	PER PACK	10	2.89	28.90	1.99	19.90	2.49	24.90
	POST-IT ARROW FLAG-PLEASE SIGN- MMM-684-RDISH	MMM-684-RDISH	80 PER DISP	PER DISP	10	3.29	32.90	1.89	18.90	3.65	36.50
	POST-IT MESSAGE FLAGS-SIGN HERE-MMM680-9	MMM680-9			1						
	<b>PRINTER/ FAX / OFFICE EQUIPMENT SUPPLIES / CATRIDGES</b>										
	CARTRIDGE, CANON BJC 200 / 210 CNM-BC02	CNM-BC02	EACH /	EACH - BL/	3	9.99	29.97	15.95	47.85	16.61	49.83
	CNMBC-05	CNMBC-05	EACH /	EACH - CO	3	16.99	50.97	25.99	77.97		
	CARTRIDGE, HP DSKJET/HP820/890/722C/C-1823 HEW51645A	HEW51645A	EACH /	EACH - BL/	10	16.99	169.90	9.99	99.90	31.04	310.40
	HEW51641A	HEW51641A	EACH /	EACH - CO	10	16.99	169.90	22.95	229.50	40.75	407.50
	HEW C-1823D	HEW C-1823D	EACH /	EACH - BL/	1	17.99	17.99	9.99	9.99	39.21	39.21
	CARTRIDGE, HP 672C HEW51629A	HEW51629A	EACH /	EACH - BL/	10	16.99	169.90	14.99	149.90	33.73	337.30
	HEW51649A	HEW51649A	EACH /	EACH - CO	10	16.99	169.90	15.99	159.90	35.35	353.50
	CARTRIDGE, HP R40/R60 C1823D	C1823D	EACH /	EACH-COL	10	17.99	179.90	9.99	99.90	38.21	392.10
	CARTRIDGE, HP 692C HEW51629A	HEW51629A	EACH /	EACH - BL/	3	16.99	50.97	14.99	44.97	33.73	101.19
	CARTRIDGE, CANON B540 FAX (PD) CNM BX3	CNM BX3	EACH /	EACH	5	11.99	59.95	14.99	74.95	33.85	169.25
	CARTRIDGE, CANNON FAX MODEL #8740- BC21-E	BC21-E	EACH /	EACH	5	29.50	147.50	28.99	144.95	51.49	257.45
	CARTRIDGE, EPSON C60 PRINTER, BLK #T028 ONLY	BLK #T028 ONLY	EACH /	EACH	5	15.99	79.95	19.99	99.95	25.37	126.85
	CARTRIDGE, EPSON C60 PRINTER, COLOR #T029 ONLY	COLOR #T029 ONLY	EACH /	EACH	5	15.99	79.95	19.99	99.95	25.54	127.70
	CARTRIDGE, EPSON 740 PRINTER, COLOR #S020191 ONLY	COLOR #S020191 ONLY	EACH /	EACH	5	11.99	59.95	17.99	89.95	23.73	118.65
	CARTRIDGE, EPSON 740 PRINTER, BLK #S020189 ONLY	BLK #S020189 ONLY	EACH /	EACH	5	11.99	59.95	17.99	89.95	23.73	118.65
	CARTRIDGE, EPSON-T0321/22/23/24	T0321/22/23/24	EACH /	EACH	5	6.99	34.95	11.99	59.95	31.66	156.30
	CARTRIDGE, LEXMARK T522-12A6835	T522-12A6835	EACH /	EACH	5	129.00	645.00	119.00	595.00	382.70	1,913.50
	CARTRIDGE, EPS-T008201 ONLY	EPS-T008201 ONLY	EACH /	EACH	3	9.99	29.97	15.98	47.94	17.08	51.24
	CARTRIDGE, EPS-T007201 ONLY	EPS-T007201 ONLY	EACH /	EACH	5	9.99	49.95	19.99	99.95	20.97	104.85
	CARTRIDGE, EPSON LX300 NUK-BM152	NUK-BM152	EACH /	EACH-BLA/	5	3.63	18.15	2.49	12.45	3.04	15.20
	CARTRIDGE, EPSON STYLUS COLOR 800, NUK-NUK404	NUK-NUK404	EACH /	EACH-BLA/	5						
	CARTRIDGE, EPSON STYLUS COLOR 800, NUK-NUK404C	NUK-NUK404C	EACH /	EACH-COL	5						
	CARTRIDGE, TEXAS INSTRUMENT MICROMARK, TEX2558406	TEX2558406	EACH /	EACH	5						
	CARTRIDGE, BROTHER 2800 SERIES FAX #BRT-TN250 ONLY	BRT-TN250 ONLY	EACH /	EACH	5	22.70	113.50	26.50	132.50	25.09	125.45
	CARTRIDGE, BROTHER 1270 FAX, PC201 (PW) NUK-B398	NUK-B398	EACH /	EACH	5	7.99	39.95	14.90	74.50	12.31	61.55
	CARTRIDGE, HEWLETT PACKARD DESKJET 932C, HP C6578D-HP 51645A	HP C6578D-HP 51645A	EACH /	TRI-COLOF	5	36.21	181.05	9.99	49.95	34.39	171.95
	CARTRIDGE, HP DESKJET 640C-HP C6614D	HP C6614D	EACH /	EACH	5	17.99	89.95	19.99	99.95	32.13	160.65

Q3	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHA SED	GCOP UNIT COST	GCOP EXTENDED COST	OSI UNIT COST	OSI EXTENDED COST	OFFICE EQUIPMENT OF MOBILE, INC UNIT COST	OFFICE EQUIPMENT OF MOBILE, INC EXTENDED COST
	CARTRIDGE,PRINT HP C6614D, BLK	C6614D, BLK	EACH	BLACK	5	26.72	133.60	19.99	99.95	32.13	160.65
	CARTRIDGE,PRINT HEW C5010A HP ONLY	HEW C5010A HP ONL	EACH	TRI-COLOR	5					30.70	153.50
	CARTRIDGE,PRINT HEW C5011A HP ONLY	HEW C5011A HP ONL	EACH	EACH	5					22.70	113.50
	CARTRIDGE, HP LASERJET 1100 - HP C4092A	HP C4092A	EACH	EACH	5	21.71	108.55	27.99	139.95	62.45	312.25
	CARTRIDGE, HP 4500 PRINTER- C4191A/92A/93A/94A	C4191A/92A/93A/94A	EACH	EACH	10	69.00	690.00	38.95	389.50	100.50	1,005.00
	CARTRIDGE, HP OFFICEJET - HPC5011A-C5010A	HPC5011A-C5010A	EACH	EACH	5					22.77	113.85
	CARTRIDGE, HP 98 -BLACK HP 6310	HP 98 -BLACK	EACH	EACH	1	13.37	13.37	19.95	19.95	21.87	21.87
	CARTRIDGE, HP 95-COLOR HP 6310	HP 95-COLOR	EACH	EACH	1	12.94	12.94	15.99	15.99	25.11	25.11
	CARTRIDGE LASERJET, Q5949	Q5949	EACH	EACH	1	15.24	15.24	44.99	44.99	68.65	68.65
	CARTRIDGE, HP LASER JET 2550-Q3960A-BLK	Q3960A-BLK	EACH	EACH	1	61.75	61.75	59.99	59.99	82.98	82.98
	Q3962A-YELLOW/Q3961A-BLUE/Q3963A-MAGENTA	Q3961A/Q3962A/Q3963A	EACH	EACH	1	53.40	53.40	65.00	65.00	100.10	100.10
	CARTRIDGE, HP14 C5011DN BLACK	C5011DN BLACK	EACH	EACH	1	14.24	14.24	16.00	16.00	22.77	22.77
	C5010D TRI-COLOR	C5010D TRI-COLOR	EACH	EACH	1	19.98	19.98	18.00	18.00	30.70	30.70
	CARTRIDGE, HP 7210 ALL-IN-ONE/HP C8767WN (96) BLACK	C8767WN (96) BLACK	EACH	EACH	1	17.41	17.41	15.00	15.00	30.06	30.06
	CARTRIDGE, HP 88 HEW C9386ANI/C9387ANI/C9388ANI	C9386AN BLK	EACH	EACH	1	11.94	11.94	14.99	14.99	33.62	33.62
	CARTRIDGE, HP XL HEW C9396ANI/XL BLACK	C9396AN BLK	EACH	EACH	1	14.15	14.15	13.99	13.99	13.87	13.87
	CARTRIDGE, HP88 HEW CC606FN COMBO PACK		EACH	EACH	1	41.20	41.20	37.99	37.99	35.49	35.49
	CARTRIDGE, HP 02 HEW C8721WN BLACK		EACH	EACH	1	47.78	47.78	39.99	39.99	41.82	41.82
	CARTRIDGE, HP 02 HEW C871WN BLACK		EACH	EACH	1	11.87	11.87	11.99	11.99	18.22	18.22
	CARTRIDGE, HP 02 HEW C871WN/8772/8773/8774/8775		EACH	EACH	1	10.14	10.14	9.99	9.99	9.52	9.52
	CARTRIDGE, HP 02 HEW CC804FN COMBO PACK		EACH	EACH	1	54.99	54.99	45.99	45.99	48.14	48.14
	CARTRIDGE, CANON 5 CNMCP159K BLACK		EACH	EACH	1	12.00	12.00	11.99	11.99	15.31	15.31
	CARTRIDGE, CANON 5 CNMCL188K BLACK		EACH	EACH	1						
	CARTRIDGE, CANON 8 CNMCL18C/18Y/18M		EACH	EACH	1	10.42	10.42	10.00	10.00	13.21	13.21
	CARTRIDGE, CANON 8 CNMCL184PK COMBO PACK		EACH	EACH	1	62.47	62.47	50.99	50.99	52.93	52.93
	CARTRIDGE, HP LASER JET HEW Q2613A BLACK		EACH	EACH	1	40.15	40.15	42.99	42.99	71.74	71.74
	CARTRIDGE, HP 3005 Q7551A 51A	Q7551A	EACH	EACH	1	88.24	88.24	75.00	75.00	126.55	126.55
	<b>RECEIPTS</b>										
	RECEIPTS, MONEY 2 PART, RED 8C806 8L806	8C806 8L806	EACH	PER BOOK	5	9.77	48.85	9.99	49.95	12.29	61.45
	RECEIPT, WCROTC	WCROTC	EACH	PER BOOK	1						
	RECEIPTS, LEDGER, 10 X 6 5/8, WL0TC	WL0TC	EACH	PER BOOK	1						
	<b>RIBBONS-CALCULATOR/PRINTER/TYPEWRITER</b>										
	RIBBON, CALCULATOR, NUK BR80C	NUK BR80C	6 PER BOX	EACH	5	1.19	5.95	0.99	4.95	0.83	4.15
	RIBBON, IBM WHEELWRITER, NUK B192	NUK B192	6 PER BOX	EACH	5	1.69	8.45	1.99	9.95	3.30	16.50
	RIBBON, LIFT OFF, IBM WHEELWRITER, NUK 192LT	NUK 192LT	6 PER BOX	EACH	5	2.29	11.45	1.99	9.95	2.42	12.10
	RIBBON, BROTHER AX, EM SERIES, NUK B199	NUK B199	EACH	EACH	5	3.04	15.20	1.69	8.45	2.37	11.85
	RIBBON, OKIDATA ML 390/391, NUK BM249	NUK BM249	6 PER BOX	EACH	1	4.65	4.65	3.99	3.99	4.42	4.42
	RIBBON, OKIDATA NYL, MICRO 182, BLK, BM188	BLK, BM188	EACH	EACH	1	4.21	4.21	3.99	3.99	4.34	4.34
	RIBBON, PANASONIC KX-P3696, PANASONIC ONLY PANKXP170	PANKXP170	EACH	EACH	5	26.65	133.25	6.99	34.95	19.14	95.70
	RIBBON, CANON AP SERIES, B168 NUKB168	NUKB168	6 PER BOX	EACH	5	3.61	18.05	1.99	9.95	3.13	15.65
	RIBBON, SMITH CORONA, "A" SERIES, 12138 SMC	12138 SMC	2 PER PACK	PER PACK	5						
	RIBBON, OKIDATA PACEMARK 2410 ONLY	PACEMARK 2410 O	EACH	EACH	10						
	FAX RIBBON, TONER BROTHER 770 BRT-PC-302RF	BRT-PC-302RF	2 PER BOX	EACH BOX	1	26.50	26.50	19.50	19.50	28.48	28.48

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	CORRECTING TAPE, SMITH CORONA "A" SERIES 12120	A" SERIES 12120	EACH	EACH	5	6.13	30.65	6.49	32.45	7.05	35.25
	CORRECTING TAPE, LEXMARK, LEX-1337765	LEX-1337765			5						
	<b>TONER</b>										
	TONER, PANASONIC KX-P453 ASP-PNK441L41	ASP-PNK441L41	EACH	EACH	3						
	TONER, PANASONIC KX-P4451 KXP450 ASP-PNK445L4	ASP-PNK445L4	EACH	EACH	3						
	TONER, PANASONIC LASER KX-P6500 PANKXP458	ASP-PNK441L41	EACH	EACH	3						
	TONER, HP LASER JET 11P PLUS VER-90993	PANKXP458	EACH	EACH	3					35.30	105.90
	TONER, HP LASER JET SERIES II NUK-LT72R	VER-90993	EACH	EACH	3						
	TONER, HP LASERJET 6P/6PSE, HP C3903A VER-93172	NUK-LT72R	EACH	EACH	3	8.80	26.40	29.95	89.85	94.25	282.75
	TONER, HP LASERJET 4000 (PD) 92298A VER-90890	VER-93172	EACH	EACH	3	19.99	59.97	29.99	89.97	110.58	339.54
	HP HEWC4127X	HP HEWC4127X	EACH	EACH	5	30.10	150.50	39.95	199.75	128.80	644.00
	HP 51649G-COLOR CART	HP 51649G	EACH	EACH	5					35.35	176.75
	HP C6614D-BLACK CART	HP C6614D	EACH	EACH	5	20.15	100.75	17.99	89.95	32.13	160.65
	TONER, HP LASERJET 6L (PD) 3906A VER93474	VER93474	EACH	EACH	5	24.69	123.45	29.95	149.75	37.77	188.85
	TONER, HP 940/G85 C6578d	C6578d	EACH	EACH	5	16.24	81.20	13.49	67.45	33.62	168.10
	<b>TONER</b>										
	TONER, HP DESKJET 845C HEW-C6615DN BLK	HEW-C6615DN BLK	EACH	EACH	5	6.39	31.95	10.99	54.95	30.21	151.05
	TONER, HP DESKJET 845C HEW-C6625AN COLOR	HEW-C6625AN COLR	EACH	EACH	5	17.95	89.75	19.99	99.95	32.27	161.35
	TONER, HP 4100 SERIES, HEW C8061X HP ONLY	HEW C8061X	EACH	EACH	20	133.67	2,673.40	115.00	2,300.00	128.80	2,576.00
	TONER, HP LASERJET, C7115A	C7115A	EACH	EACH	5	21.95	109.75	37.95	189.75	61.61	308.05
	TONER, HP 2550 SERIES, HP ONLY		EACH	EACH	4	90.93	363.72	79.99	319.96	100.10	400.40
	TONER, HP LASERJET 2100, C4096A / HP2200	C4096A	EACH	EACH	20	31.03	620.60	48.00	960.00	100.76	2,015.20
	TONER, HP LASERJET 1100, C4092A	C4092A	EACH	EACH	5	21.71	108.55	25.00	125.00	62.54	312.70
	<b>TONER</b>										
	TONER, BROTHER FAX 900 NUKB390	NUK-LT73R	EACH	EACH	5						
	TONER, FAX/PRINTER SHR-UX22BC SHR-UX27CC	NUKB390	EACH	EACH	5	19.49	97.45	9.99	49.95		
	TONER, MAGICOLOR, BLK 1710471-001	SHR-UX22BC	EACH	EACH	5	37.56	187.80	47.95	239.75		
	TONER, MAGICOLOR, YELLOW 1710471-002	SHR-UX27CC	EACH	EACH	1	37.56	37.56	47.95	47.95		
	TONER, MAGICOLOR MAGENTA 1710471-003	BLK 1710471-001	EACH	EACH	10	49.00	490.00	73.90	739.00	81.69	816.90
	TONER, MAGICOLOR CYAN 1710471-004	YELLOW 1710471-002	EACH	EACH	10	62.50	625.00	109.00	1,090.00	153.28	1,532.80
	TONER, HP5500-C9730A	1710471-003	EACH	EACH	10	62.50	625.00	109.00	1,090.00	153.28	1,532.80
	BLUE-C9731A MAGENTA-C9733A YELLOW-C9732A	1710471-004	EACH	EACH	10	62.50	625.00	109.00	1,090.00	153.28	1,532.80
	TONER, HP DSKJET 450 HPC4192A	1710471-004	EACH	EACH	1	106.91	106.91	99.00	99.00	225.95	225.95
	C4193A/C4194A/C4195A	C9731A/C9732A/C9733A	EACH	EACH	1	190.08	190.08	169.00	169.00	316.75	316.75
	TONER, MICRO TROY 02-81078-001	HPC4192A	EACH	EACH	1	31.51	31.51	59.95	59.95	146.79	146.79
	<b>STORAGE BOXES</b>										
	STORAGE BOXES, LETTER/LEGAL, UNV-95223	UNV-95223	12 PER CARTON	PER CARTON	5	16.71	83.55	15.99	79.95	18.29	91.45
	STORAGE BOXES, PER-03315	PER-03315	EACH	EACH	5	1.39	6.95	3.49	17.45		
	STORAGE BOXES, LEGAL, ECONO, UNV-95221	UNV-95221	EACH	EACH	5	2.53	12.65	3.49	17.45	31.45	157.25

QTY	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER PER:	EST QTY PURCHASED	GCOP UNIT COST	GCOP EXTENDED COST	OSI UNIT COST	OSI EXTENDED COST	OFFICE EQUIPMENT OF MOBILE, INC UNIT COST	OFFICE EQUIPMENT OF MOBILE, INC EXTENDED COST
5	STORAGE BOXES, LETTER, TIE CLOSE, UNV-75120	UNV-75120	EACH	EACH	5	2.63	13.15	3.49	17.45	37.30	186.50
5	STORAGE BOXES, LEGAL, TIE CLOSE, UNV-75130	UNV-75130	EACH	EACH	5	2.53	12.65	3.79	18.95	39.84	199.20
	<b>TABBIES</b>										
	LETTERS A-Z 91020 SERIES LAMINATED LETTERS										
	71120 SERIES 71121 TABBIES ONLY	71121	PER PK	PER PK	5	3.47	17.35	4.19	20.95	4.24	21.20
	71020 SERIES 91121 TABBIES ONLY	91121	PER ROLL	PER ROLL	5	5.51	27.55	4.99	24.95		
	PLAIN LETTERS SAME PRICE										
	<b>NUMBERS 0-9</b>										
	NUMBERS 0-9 91000 SERIES 91100 TABBIES ONLY	91100	PER BOX	PER RL	5	5.51	27.55	4.99	24.95		
	70280 SERIES 70200 TABBIES ONLY	70200	PER BOX	PER RL	5	4.65	23.25	4.19	20.95		
	70230 SERIES 70231 TABBIES ONLY	70231	PER BOX	PER PK	1	23.25	23.25	4.19	4.19		
	<b>TAPE - SCOTCH-MMM / CASSETTES / DATA CARTRIDES.....</b>										
	TAPE, 3/4" MAGIC, MMM 810 (ONLY) MMM6200341296	MMM6200341296	EACH	PER ROLL	10	0.80	8.00	1.77	17.70	0.94	9.40
	TAPE, MAILING, MMM SUPER STRENGTH UNV91000	UNV91000	EACH	PER ROLL	5	1.40	7.00	5.99	29.95	1.36	6.80
	TAPE, WRITE ON, 3/4 X 36 YD UNV-83436	UNV-83436	ROLL	ROLL	20	0.60	12.00	0.59	11.80	0.62	12.40
	TAPE, VHS, 6 HOUR UNV-02120	UNV-02120	EACH	EACH	1	1.49	1.49	1.09	1.09	1.54	1.54
	CASSETTE, MIRCO DICTATING, 60 MIN UNV-02460	UNV-02460	EACH	EACH	5	1.02	5.10	0.89	4.45		
	CASSETTE, MIRCO DICTATING, 90 MIN SON-40237	SON-40237	EACH	EACH	5						
	CASSETTE, STANDARD DICTATING, 120 MIN SON43132	SON43132	EACH	EACH	10	1.88	18.80	0.99	9.90	1.15	11.50
	CASSETTE, STANTARD DICTATING, 90 MIN SON 43131	SON 43131	EACH	EACH	10	0.99	9.90	0.85	8.50	0.75	7.60
	DATA CARTRIDGE MMM DC6250 (ONLY) IMN46157	IMN46157	EACH	EACH	5	19.99	99.95	12.80	64.00		
	DATA CARTRIDGE - TRAVAN, TR-5, 20 GB ONLY IMN12023	IMN12023	EACH	EACH	5						
	DATA CARTRIDGE - TRAVAN, 8GB ONLY IMN12115	IMN12115	EACH	EACH	5	18.99	94.95	29.95	149.75	73.29	366.45
	MINICARTRIDGES, 3M (IMATION), TRAVAN-4, 4 GB, 8 GB COMPRESSED PREFORMATTED IMN12059	IMN12115	EACH	EACH	5						
	<b>MISCELLANEOUS</b>										
	ADDING MACHINE ROLLS PMC08677 UNV-35710	UNV-35710	100 ROLLS/CTN	PER CASE	5	36.50	182.50	36.00	180.00	0.43	2.15
	AIR DUSTERS (CANNED AIR)				1	2.74	2.74	2.99	2.99	3.06	3.06
	BATTERIES - AA DUR-MN1500B4Z	DUR-MN1500B4Z	PKG 4	PKG 4	5	3.65	18.25	4.90	24.50	5.11	25.55
	BATTERIES-AA DURACELL		PKG 12	PKG 12	1	9.72	9.72	4.99	4.99	11.69	11.69
	BATTERIES - AAA DURACELL		PKG 12	PKG 12	1	9.72	9.72	4.90	4.90	11.69	11.69
	BATTERIES - AAA DUR-MN2400B4	DUR-MN2400B4	PKG 4	PKG 4	5	4.30	21.50	4.90	24.50	5.10	25.50
	BATTERIES, RECHARGEABLE RAY-NM724-2	RAY-NM724-2	PKG 2	PKG 2	5	3.29	16.45	11.99	59.95		
	BATTERIES-C DUR-MN1400V8	DUR-MN1400V8	PKG 8	PKG 8	5	6.81	34.05	6.99	34.95	15.99	79.95
	BATTERIES-C DURACELL		PKG 12	PKG 12	1	6.96	6.96	8.99	8.99		
	BATTERIES-D DURACELL		PKG 12	PKG 12	1	7.72	7.72	10.99	10.99	16.15	16.15
	BATTERIES - 9V DURACELL		PKG 12	PKG 12	1	7.60	7.60	18.99	18.99		
	BATTERIES-9 VOLT DUR-MN1604V4	DUR-MN1604V4	PKG 4	PKG 4	5	9.34	46.70	6.99	34.95	16.15	80.75
	BATTERIES-9 VOLT EVE-522FP	EVE-522FP	PKG 4	PKG 4	5	12.21	61.05	13.90	69.50	11.37	56.85
	CALENDAR, BOOKSTYLE, 3.5 X 6, AAG-E717-50	AAG-E717-50	EACH	EACH	5	1.58	7.90	1.29	6.45	1.28	6.40

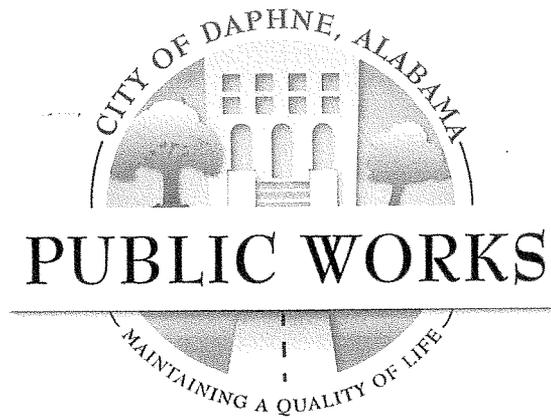
DESCRIPTION	PRODUCT #	UNITS	LIST COST PER:	EST QTY PURCHASED	GCOP UNIT COST	GCOP EXTENDED COST	OSI UNIT COST	OSI EXTENDED COST	OFFICE EQUIPMENT OF MOBILE, INC UNIT COST	OFFICE EQUIPMENT OF MOBILE, INC EXTENDED COST
CORRECTION, LIQUID PAPER BRAND ONLY, PAP-56401-32	PAP-56401-32	EACH	EACH	5	0.73	3.65	0.89	4.45	0.80	4.00
CORRECTION TAPE TWO PACK, UNV-75602	UNV-75602	PACK	EACH PAC	5	1.29	6.45	1.99	9.95	0.83	4.15
CORRECTION TAPE DISPENSER, TOMBO 68665	TOMBO 68665	EACH	EACH	5	2.29	11.45	1.99	9.95	2.02	10.10
CORRECTION TAPE REFILL, TOMBO 65666	TOMBO 65666	EACH	EACH	5	1.79	8.95	1.99	9.95	1.58	7.90
DISKETTES 3.5" DS HD (MMM), FORMATTED UNV-00350	UNV-00350	10 PER BOX	PER BOX	5	0.89	4.45	0.99	4.95	1.64	8.20
FINGERTIP MOISTENER, 1 OZ. NON-SKIP BACK LEE10400	LEE10400	EACH	EACH	5	1.05	5.25	1.29	6.45	1.13	5.65
INDEX CARDS, 5 X 8 AMP23305	AMP23305	100 PER PKG	PER PKG	5	1.26	6.30	1.69	8.45	1.13	5.65
LAMINATING SHEETS, UNV 84622	UNV 84622	EACH	EACH	5	10.22	51.10	9.90	49.50	11.27	56.35
MINUTE BOOK OUTFIT, 11 X 8 1/2, WJ0395-11 ONLY	WJ0395-11 ONLY	EACH	EACH	5	29.90	149.50	49.90	249.50	124.39	621.95
MINUTE BOOK REFILL, 11 X 8 1/2, WLJ901-10	WLJ901-10	5 PACKS/ BOX	PER BOX	5	9.99	49.95	19.99	99.95	50.86	254.30
RUBBER BANDS, 1 LB (ALL SIZES) UNV-00119	UNV-00119	BOX	PER BOX	5	3.54	17.70	3.19	15.95	2.54	12.70
RUBBER BANDS, 1/4 LB (ALL SIZES) UNV-00419	UNV-00419	BOX	PER BOX	5	0.81	4.05	1.29	6.45	0.77	3.85
SHEET PROTECTORS, HEAVY WEIGHT UNV-21128	UNV-21128	50 PER BOX	PER BOX	5	4.37	21.85	4.90	24.50	3.05	15.25
CARD PROTECTORS, CLEAR ROLODEX LG BAT-9842950	BAT-9842950	250 PER BOX	PER BOX	5	-	-	-	-	-	-
STAPLE REMOVER, ACC 76004 UNV-00700	UNV-00700	EACH	EACH	5	0.45	2.25	0.29	1.45	0.47	2.35
STAPLES, STANDARD UNV-79000	UNV-79000	5000 PER BOX	PER BOX	10	0.60	6.00	0.39	3.90	0.59	5.90
STAPLES, HEAVY DUTY SWINGLINE 113 STRONGARM SW179392	SW179392	5000 PER BOX	PER BOX	5	2.99	14.95	4.69	23.45	4.88	24.40
STAPLES, OPTIMA PREMIUM	SW135556	3750 PER BOX	PER BOX	1	3.48	3.48	2.99	2.99	4.37	4.37
TELEPHONE MESSAGE BOOK, UNV-48005	UNV-48005	EACH	EACH	5	3.75	18.75	2.79	13.95	3.48	17.40
MAILING TUBES (24" X 2 1/2") QUA-46013	QUA-46013	25 PER BOX	PER BOX	5	-	-	-	-	66.50	332.50
<b>TOTAL</b>						<b>32,383.97</b>		<b>34,415.91</b>		<b>53,007.26</b>
LIST DISCOUNT % ALLOWED ON REMAINDER OF ITEMS IN CATALOG THAT IS NOT LISTED ABOVE - (IF DISCOUNT IS NOT A STRAIGHT % FOR ALL ITEMS THEN LIST % BY PRODUCT CATEGORIES APPLICABLE) :						30%		15%		36% w/several item exclusions

Fred Small  
Mayor

David Cohen  
City Clerk

Kimberly Briley  
Finance Director/Treasurer

Richard Johnson, P. E.  
Director of Public Works



Bailey Yelding, Jr.  
District 1

Cathy Barnette  
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John L. Lake  
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Vacant  
District 4

Ronald Scott  
District 5

Derek Boulware  
District 6

August Palumbo  
District 7

To: Kim Briley, Finance Director  
Suzanne Henson, Senior Accountant

From: Richard Johnson, P. E., Public Works Director

Date: September 2, 2010

Re: Traffic Control Signs Bid Document 2010-Y

Bids were sent out for the purchase of Traffic Control Signs. These purchases will be made sporadically though the year for damaged and lost street signs and also for the major purchase for section replacement to comply with the FHA on retro-reflectivity. These purchases are funded in the current budget.

A total of 2 bids were received and we would like to recommend John M Warren Inc. They were the lowest bidder for the street signs. Please see attached spreadsheet.

Please call me if you have any questions.

**CITY OF DAPHNE  
 BID OPENING MINUTES BID DOCUMENT NO: 2010-Y-TRAFFIC CONTROL SIGNS  
 September 2, 2010  
 11:30 A.M.**

Those present were as follows:

Ms. Suzanne Henson  
 Mr. Melvin McCarley  
 Ms. Denise Penry

Sr. Accountant  
 PW Superintendent  
 PW Accountant

13 bid invitations were mailed/picked up/e-mailed, 2 sealed bids were received.  
 Mr. McCarley opened the bids presented and the bids were read aloud as follows:

Sign Name	Size	Ratio	Price Each	John M Warren		Hall Signs	
				TOTAL	Price Each	TOTAL	Price Each
All Way	18 x 06	1.1	\$4.35	\$4.79	\$3.85	\$4.24	\$4.24
Arrow, Curve Left	30 x 30	1	\$25.30	\$25.30	\$28.42	\$28.42	\$28.42
Arrow, Curve Right	30 x 30	0.9	\$25.30	\$22.77	\$28.42	\$25.58	\$25.58
Arrow, One Way Left	36 x 12	0.7	\$12.75	\$8.93	\$13.89	\$9.72	\$9.72
Arrow, One Way Right	36 x 12	2	\$12.75	\$25.50	\$13.89	\$27.78	\$27.78
Arrow, Reverse Curve Left	30 x 30	0.2	\$25.30	\$5.06	\$28.42	\$5.68	\$5.68
Arrow, Reverse Curve Right	30 x 30	0.3	\$25.30	\$7.59	\$28.42	\$8.53	\$8.53
Arrow, Sharp Left	30 x 30	0.4	\$25.30	\$10.12	\$28.42	\$11.37	\$11.37
Arrow, Sharp Right	30 x 30	1	\$25.30	\$25.30	\$28.42	\$28.42	\$28.42
Arrow, Straight Green	24 x 06	0.6	\$5.85	\$3.51	\$5.00	\$3.00	\$3.00
Cart Crossing	30 x 30	2.2	\$25.30	\$55.66	\$28.42	\$62.52	\$62.52
Caution Driveway Over Hill	30 x 30	0.1	\$50.95	\$5.10	\$34.75	\$3.48	\$3.48
Caution Trucks Entering Rd	30 x 30	0.4	\$50.95	\$20.38	\$28.42	\$11.37	\$11.37
Chevron	18 x 24	6.1	\$12.75	\$77.78	\$13.98	\$85.28	\$85.28
City Limits	36 x 24	0.2	\$46.50	\$9.30	\$41.19	\$8.24	\$8.24
Co Rd 13	24 x 24	0.1	\$27.15	\$2.72	\$25.42	\$2.54	\$2.54
Co Rd 64	24 x 24	0.1	\$27.15	\$2.72	\$25.42	\$2.54	\$2.54
Crosswalk Directional Arrow	24 x 12	2.8	\$9.05	\$25.34	\$9.52	\$26.66	\$26.66
Deaf Child	30 x 30	1.2	\$25.30	\$30.36	\$28.42	\$34.10	\$34.10
Divided Highway- Four Ln	30 x 24	0.5	\$20.95	\$10.48	\$22.81	\$11.41	\$11.41

Sign Name	Size	Ratio	Price Each	TOTAL	Hall Signs	
					Price Each	TOTAL
Divided Highway- Two Ln	36 x 36	0.1	\$35.95	\$3.60	\$40.62	\$4.06
Do Not Enter	30 x 30	0.5	\$25.30	\$12.65	\$28.42	\$14.21
Do Not Pass	24 x 30	0.5	\$20.95	\$10.48	\$22.81	\$11.41
Emergency Signals Ahead	36 x 30	0.2	\$36.35	\$7.27	\$33.95	\$6.79
Emergency Signals Ahead (Overhead)	42 x 30	0.2	\$35.40	\$7.08	\$39.61	\$7.92
End of School Zone	24 x 30	1	\$20.95	\$20.95	\$22.81	\$22.81
Horse Crossing	30 x 30	0.1	\$25.30	\$2.53	\$28.42	\$2.84
Intersection, Side Road	30 x 30	0.1	\$25.30	\$2.53	\$28.42	\$2.84
Intersection, Crossroad	30 x 30	0.1	\$25.30	\$2.53	\$28.42	\$2.84
JCT	21 x 15	0.1	\$9.85	\$0.99	\$12.53	\$1.25
Keep Right	24 x 30	1.8	\$20.95	\$37.71	\$22.81	\$41.06
Lane Ends- Merge	30 x 30	0.1	\$25.30	\$2.53	\$28.42	\$2.84
Left Turn Yield on Green	24 x 30	0.1	\$22.05	\$2.21	\$25.34	\$2.53
No Left Turn	24 x 24	0.2	\$17.75	\$3.55	\$20.43	\$4.09
No Loading or Unloading	24 x 18	0.4	\$12.75	\$5.10	\$16.45	\$6.58
No Outlet	30 x 30	6.3	\$25.30	\$159.39	\$28.42	\$179.05
No Parking	24 x 30	16.4	\$20.95	\$343.58	\$22.81	\$374.08
No Parking Beyond This Point	24 x 30	0.1	\$20.95	\$2.10	\$22.81	\$2.28
No Parking Here to Corner	24 x 30	0.3	\$20.95	\$6.29	\$22.81	\$6.84
No Thru Traffic	18 x 24	0.8	\$12.75	\$10.20	\$13.98	\$11.18
No Trucks	24 x 24	0.7	\$17.75	\$12.43	\$20.43	\$14.30
Reduce Speed Ahead	30 x 30	0.1	\$25.30	\$2.53	\$28.42	\$2.84
School Bus Stop Ahead	36 x 36	0.4	\$81.80	\$32.72	\$45.13	\$18.05
School Zone MPH When Flashing	24 x 48	0.8	\$56.35	\$45.08	\$44.68	\$35.74
School Zone MPH w/ Times	24 x 48	0.2	\$56.35	\$11.27	\$44.68	\$8.94
Slow	30 x 30	3.5	\$25.30	\$88.55	\$28.42	\$99.47
Speed Bump mph	30 x 30	1.6	\$25.30	\$40.48	\$28.42	\$45.47

Sign Name	Size	Ratio	John M Warren		Hall Signs	
			Price Each	TOTAL	Price Each	TOTAL
Speed Limit	24 x 30	35.7	\$20.95	\$747.92	\$22.81	\$814.32
Speed Limit (Yellow)	18 x 18	1.1	\$10.15	\$11.17	\$10.71	\$11.78
Stop	30 x 30	5.4	\$24.50	\$132.30	\$27.23	\$147.04
	36 x 36	75	\$36.95	\$2,771.25	\$38.88	\$2,916.00
Stop Ahead	30 x 30	2.7	\$32.10	\$86.67	\$33.44	\$90.29
Street Name, 2- Sided (65%)	w/ 6" letters - up to 48"	71.3	\$27.25	\$1,942.93	\$23.39	\$1,667.71
Street Name, 2- Sided (25%)	54"	27.4	\$27.25	\$746.65	\$34.36	\$941.46
Street Name, 2- Sided (10%)	60"	10.9	\$27.25	\$297.03	\$38.62	\$420.96
Traffic Light Ahead	30 x 30	1	\$31.50	\$31.50	\$33.44	\$33.44
US 181	30 x 24	0.3	\$27.80	\$8.34	\$22.81	\$6.84
US 90	24 x 24	0.3	\$22.30	\$6.69	\$18.39	\$5.52
US 98	24 x 24	0.1	\$22.30	\$2.23	\$18.39	\$1.84
Watch Children	30 x 30	15.6	\$25.30	\$394.68	\$28.42	\$443.35
Watch Pedestrians	30 x 30	3.2	\$25.30	\$80.96	\$28.42	\$90.94
Wrong Way	36 x 24	0.5	\$24.25	\$12.13	\$27.24	\$13.62
Yield	36 x 36	2.2	\$16.75	\$36.85	\$21.84	\$48.05
<b>SUBTOTAL</b>				\$8,564.25		\$8,986.36
U-Channel Sign Posts	10'	78	\$12.95	\$1,010.10	\$13.96	\$1,088.88
	12'	156	\$17.15	\$2,675.40	\$16.76	\$2,614.56
				\$12,249.75		\$12,689.80

**MEMORANDUM**

**CITY of DAPHNE - DIVISION OF PUBLIC WORKS**

---

To: Suzanne Henson, Sr. Accountant  
Finance Committee Members

From: Richard D. Johnson, P.E.  
Public Works Director



Date: September 7, 2010

Re: Recommendation for Bid Award 2010-Z-Safety Shoes

The Finance Department and Public Works sent out requests for bids for Safety Shoes. Two companies responded and both met all specifications. Gulf Supply's overall price was low and we have been pleased with their service in the past.

I therefore recommend to this Committee that we award the City of Daphne BID 2010-Z-Safety Shoes to Gulf Supply Company.

Please contact me should you have any questions regarding this bid award.

RDJ:swc

CITY OF DAPHNE

BID OPENING MINUTES  
BID DOCUMENT NO: 2010-Z-SAFETY SHOES/BOOTS  
SEPTEMBER 2, 2010  
11:30 A.M.  
CITY HALL

Those present were as follows:

Ms. Suzanne Henson	Sr. Accountant
Mr. Melvin McCarley	Public Works
Ms. Denise Penry	PW Accountant

16 bid invitations were mailed/picked up , 3 sealed bids were received.

Melvin McCarley opened the bids presented and the bids were read aloud as follows:

<u>VENDOR</u>		<u>TOTAL UNIT COST</u>
Gulf Supply Company, Inc.(Wolverine)	8" Boot	\$ 120.00
	6" Boot	\$ 109.00
	Shoe	<u>\$ 54.25</u>
		\$ 283.25
Safety Shoes Plus (Wolverine)	8" Boot	\$ 115.00
	6" Boot	\$ 107.00
	Shoe	<u>\$ 100.00</u>
		\$ 322.00
Hagemeyer	No Bid	



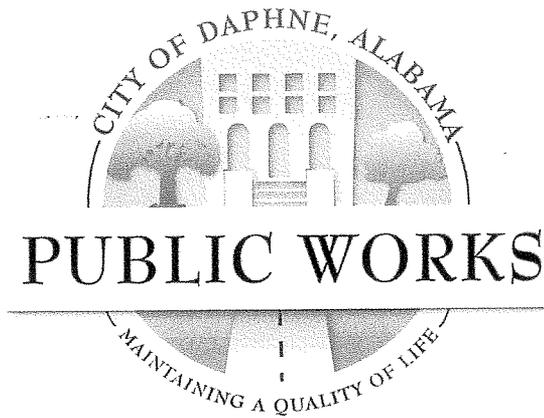
Suzanne Henson, Sr. Accountant

Fred Small  
Mayor

David Cohen  
City Clerk

Kimberly Briley  
Finance Director/Treasurer

Richard Johnson, P. E.  
Director of Public Works



Bailey Yelding, Jr.  
District 1

Cathy Barnette  
District 2

John L. Lake  
District 3

Vacant  
District 4

Ronald Scott  
District 5

Derek Boulware  
District 6

August Palumbo  
District 7

To: Kim Briley, Finance Director  
Suzanne Henson, Senior Accountant

From: Richard Johnson, P. E., Public Works Director

Date: September 2, 2010

Re: Plastic Pipe Bid Document 2010-AA

Bids were sent out for the purchase of Plastic Pipe. These purchases will be made sporadically though the year for drainage and driveway purposes.

A total of 2 bids were received and we would like to recommend Ferguson Waterworks. They were the lowest bidder for the plastic pipe. Please see attached spreadsheet.

Please call me if you have any questions.

**CITY OF DAPHNE  
 BID OPENING MINUTES  
 BID DOCUMENT NO: 2010-AA-PLASTIC PIPE  
 SEPTEMBER 2, 2010  
 11:30 A.M.  
 CITY HALL**

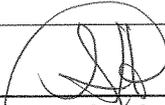
Those present were as follows:

Ms. Suzanne Henson	Sr. Accountant
Melvin McCarley	Public Works Director
Denise Penry	Public Works Accountant

14 bid invitations were mailed, 2 sealed bids were received.

**Melvin McCarley** opened the bids presented and the bids were read aloud as follows:

Size Pipe	Ferguson Waterworks	Consolidated Pipe
	Amount Per/Ft	Amount Per/Ft
4"	\$0.82	\$0.79
6"	\$1.74	\$1.70
8"	\$2.94	\$2.86
10"	\$3.97	\$3.88
12"	\$4.49	\$4.50
15"	\$6.44	\$6.45
18"	\$8.05	\$8.05
24"	\$13.55	\$13.55
30"	\$20.83	\$20.85
36"	\$26.74	\$26.60
42"	\$38.74	\$38.70
48"	\$42.70	\$45.60
60"	\$82.95	\$83.90
<b>TOTAL</b>	<b>\$253.96</b>	<b>\$257.43</b>

  
 \_\_\_\_\_  
 Suzanne Henson, Sr. Accountant

Daphne Public Works  
Solid Waste Authority

**Garbage Fees in Arrears**

<b>Year</b>	<b>Amount Past Due</b>	<b>Number of Customers</b>
2004	\$1,786.93	Not Available
2005	\$6,654.98	Not Available
2006	\$8,197.98	Not Available
2007	\$8,255.77	Not Available
2008	\$6,917.45	136
2009	\$8,710.11	160
2010*	\$8,582.22	215
<b>Total</b>	<b>\$49,105.44</b>	

\* As of September 3, 2010

Suzanne

From: Teresa Logiotatos  
 Sent: Friday, September 03, 2010 3:49 PM  
 To: henson  
 Subject: FW: Past Due Garbage

From: Teresa Logiotatos  
 Sent: Friday, September 03, 2010 3:44 PM  
 To: 'Suzanne'  
 Subject: Past Due Garbage

The total past due at this time is 49,105.32. This includes some accounts we had previously decided to write off. The breakdowns are as follows.

2004	1,786.93	} write offs
2005	6654.98	
2006	8197.86	
2007	8255.77	
<hr/>		
2008	6917.45	} Potential Collections
2009	8710.11	
2010	8582.22	

I am in the middle of writing off the rest of 2004. Then I need to do 2005, 2006 and 2007. Those are the years we had discussed previously.

I will put these reports up front to be picked up. On top is the summary of the aging for 2010. We have put this on our close out list to run and send to you monthly. Let me know if you need anything else. Have a great weekend.

**CITY PROSECUTOR- FY10**

	<b>5/09-4/10</b>	<b>5/10-4/11</b>	<b>Monthly Rate</b>
TOTAL ANNUAL COMPENSATION	45,246.00	48,996.00	\$ 4,083.00

COMPENSATION PER MONTH - CONTRACT EXPIRES 04-30-1  
(12 MONTHS)

	<u>COMPEN- SATION</u>	<u>TOTAL PAID</u>	<u>TOTAL DUE</u>
			46,808.50
OCTOBER	3,770.50	3,770.50	43,038.00
NOVEMBER	3,770.50	3,770.50	39,267.50
DECEMBER	3,770.50	3,770.50	35,497.00
JANUARY	3,770.50	3,770.50	31,726.50
FEBRUARY	3,770.50	3,770.50	27,956.00
MARCH	3,770.50	3,770.50	24,185.50
APRIL	3,770.50	3,770.50	20,415.00
MAY	4,083.00	4,083.00	16,332.00
JUNE	4,083.00	4,083.00	12,249.00
JULY	4,083.00	4,083.00	8,166.00
AUGUST	4,083.00	4,083.00	4,083.00
SEPTEMBER	<u>4,083.00</u>		4,083.00
	46,808.50	42,725.50	

**RESOLUTION 2010 -**

**A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND  
AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY**

**WHEREAS**, the Department Heads of the City of Daphne have determined that the items listed below are no longer required for public or municipal purposes; and

**WHEREAS**, the items listed below are recommended for disposal.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and City Council of the City of Daphne that

- 1- The property listed below is hereby declared to be surplus property, and

<b>DEPT</b>	<b>TAG/VEH#</b>	<b>DESCRIPTION</b>	<b>VIN # / SERIAL #</b>
Janitorial	499	1999 FORD TAURUS	1FAFP53U9XA318128
Civic Center		Miscellaneous Dishes (Plates, Saucers, Silverware, Glasses...ect..	
Civic Center		Used Carpet remnants / Curtains	
Civic Center		Light Strips	
Civic Center		Miscellaneous Tables/Furniture	

- 2- The Mayor is authorized to advertise and accept bids through Govdeals.com as contracted for the sale of such personal property, and
- 3- The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the General Fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder.

**ADOPTED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA**, this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk CMC

**SURPLUS EQUIPMENT SUMMARY - FY10**  
**(Equipment sold online through Govdeals.com)**

<b>2010 Surplus Minutes - October 2009</b>	<b>\$</b>	<b>25,581.12</b>
<b>2010 Surplus Minutes - May 2010</b>	<b>\$</b>	<b>18,954.15</b>
<b>2010 Surplus Minutes - August 2010</b>	<b>\$</b>	<b>11,202.67</b>
	<b>\$</b>	<b>55,737.94</b>





City of Daphne					2010 Surplus Minutes - October 2009		
(Equipment sold online through Govdeals.com)					Receipt to: 10040000 48810		
CITY OF DAPHNE SURPLUS SALE - @ GOVDEALS.COM					SOLD AMT	LESS 7.5% FEE	NET REC'D
ONLINE AUCTION DATES: 10/8 - 10/12 - 10-16 - 10/19							
STREET-PENDII	6	1992 FORD F150 PU	1FTEX15N8NKA76315	535.00	(40.13)	494.87	
Corr- SURPLU	398	1998 FORD CROWN VIC	2FAFP71WXWX122687	1,777.50	(133.31)	1,644.19	
Police	200	2000 Ford Crown Vic	2FAFP71W6YX173414	1,687.77	(126.58)	1,561.19	
Police	700	2000 Ford Crown Vic	2FAFP71WXYX173416	1,011.00	(75.83)	935.18	
Police	898	1998 Ford Mustang -DARE Car	1FAFP4047WF111706	1,960.00	(147.00)	1,813.00	
Mowing	40	1994 Chev S10	1GCCS14W3R8128131	1,170.00	(87.75)	1,082.25	
Street	20	1989 Chevrolet HD Chassis	1GBJR34K7KF303935	1,851.00	(138.83)	1,712.18	
FD-FS#2		Generator-Gas - Continental Motors-TD427	TD427	1,620.00	(121.50)	1,498.50	
FD-FS#3		Generator-Gas (Sent back to Auction-Not Pickup)	3L952231	3,210.00	(205.75)	3,004.25	
PW-ADMIN	297	1997 Ford Crown Vic	2FALP71W3VX134830	362.02	(27.15)	334.87	
PD-Patrol	400	2000 Ford Crown Vic	2FAFP71W8YX173415	1,011.00	(75.83)	935.18	
PD-Det	600	2000 Ford Crown Vic	2FAFP71W1YX173417	1,378.00	(103.35)	1,274.65	
Mowing	3024	1989 John Deer Tractor #2555w/Alamo Brush Cutter	L02555R653220	5,069.00	(380.18)	4,688.83	
PW-Court	395	1995 FORD CROWN VIC	2FALP71W3SX152658	537.00	(40.28)	496.73	
PD	498	1998 Ford Crown Vic	2FAFP71W3WX122689	1,529.00	(114.68)	1,414.33	
PD	495	1995 Ford Crown Vic	2FALP71W5SX152659	685.00	(51.38)	633.63	
TOTAL VEHICLES/EQUIPMENT				25,993.29	(1,949.50)	24,043.78	
<b>GROUP #1</b>		NSS Stallion 8SC Carpet Extractor	0701AB24				
		NSS Wrangler Floor Scrubber	2602656				
		NSS Floor Scrubber/Cleaner	60640485199HC3N	180.00	(13.50)	166.50	
<b>GROUP #2</b>							
Recreation	2850	3M Overhead Projector	1009245				
Police	5112 / 3407	Kodak Carousel Projector 4600	318406				
		Kodak Carousel Projector 4600					
Recreation	No #	Workstation Desk Unit					
Recreation	No #	Bird Cage					
Recreation	No #	Secretary Chair-Grey					
Comm Dev	3891	Metal Map Printer Stand					
Comm Dev	3788	Small Printer Stand - Light Oak Laminate					
CC		Plant Baskets (9)					
CC		Flower Pots (2)					
Fire Inspection		Chair (3)Blue Cloth Guest Chairs		60.00	(5.00)	55.00	
<b>GROUP #3</b>		BI-1510 Desk - Walnut Color Laminate					
BI	2019	Desk w/L extention - Walnut color Laminate					
BI	1641	Hutch - Medium Oak color Laminate					
	No #	Desk - Black Metal with Laminate top					
		2 pieces of glass tops					
	No #	48" bookshelf - Walnut color Laminate		15.00	(5.00)	10.00	
<b>GROUP #4</b>		No # Small Desk - Walnut color Laminate					
	1434-1438	Vinyl Chairs - (6)					
	8351	Desk 60" Grey Metal with Laminate Top		10.00	(5.00)	5.00	
<b>GROUP #5</b>		Drafting Table					
		Drafting Table with cabinet		10.00	(5.00)	5.00	
<b>GROUP #6</b>		1458 (2) 30" Cabinet w/countertop					
	1471	72" Cabinet w/countertop					
		(1) 30" Cabinet w/countertop with open shelf		10.00	(5.00)	5.00	
<b>GROUP #7</b>							
Recreation	2803	Bodyguard Fitness Stationary Bike	62340055				
Recreation	2802	Bodyguard Fitness Stationary Bike	62340057				
Recreation	2805	Bodyguard Fitness Recumbent Bike	6100135				
Recreation	No #	Rowing Machine	No #	155.09	(11.53)	143.46	
<b>GROUP #8</b>		8273 Desk - 72" Grey Metal with laminate top					
BI	3312	Desk - 72" Tan Metal with Laminate top					
BI	1498	Desk - 60" Walnut Laminate		10.00	(5.00)	5.00	
<b>GROUP #9</b>							
Confiscated-PD		Jewelry: Necklaces / Bracelets....		105.00	(7.88)	97.13	
<b>GROUP #10</b>							
CIVIC CENTER		30+ Items:Jackets/Sweaters/Pants/Skirts (did not sale-took to GoodWill)		-	-	-	
TOTAL FURNITURE/MISC ITEMS				555.09	(63.01)	492.08	
Jewelry: (3) Rings / (4) Bracelets / Necklaces...				1,130.00	(84.75)	1,045.25	
<b>GRAND TOTAL - ALL ITEMS</b>				<b>27,678.38</b>	<b>(2,097.25)</b>	<b>25,581.12</b>	

# TREASURER'S REPORT

As of August 31, 2010

TO: FINANCE COMMITTEE

FROM: KIMBERLY BRILEY, FINANCE DIRECTOR/TREASURER

<u>ACCT TITLE</u>	<u>BANK</u>	<u>BALANCE</u>
<b>GENERAL FUND &amp; ENTERPRISE FUNDS</b>		
MMA ACCT	COMPASS	\$12,340,116.29
OPERATING ACCT	COMPASS	(\$440,905.84)
PAYROLL ACCT	COMPASS	\$1,198.39
		<u>\$11,900,408.84</u>
<b>AGENCY FUNDS</b>		
MUNICIPAL COURT	COMPASS	\$317,282.55
<b>SPECIAL REVENUE FUNDS</b>		
SAIL SITE	RBC BANK	\$5,670.73
4 CENT GAS TAX	RBC BANK	\$299,589.72
7 CENT GAS TAX	RBC BANK	\$332,980.39
		<u>\$638,240.84</u>
<b>CAPITAL PROJECT FUNDS</b>		
CAPITAL RESERVE	WACHOVIA	\$3,127,526.69
99 WARRANT CONS	REGIONS	\$0.00
2006 CONSTRUCTION	WACHOVIA	\$845,858.74
		<u>\$3,973,385.43</u>
<b>DEBT SERVICE FUNDS</b>		
DEBT SERVICE	WACHOVIA	\$1,622,402.72
2006 DEBT SERVICE	RBC BANK	\$709,810.93
		<u>\$2,332,213.65</u>
		<u>\$19,161,531.31</u>

## SALES & USE TAXES

### ACTUAL COLLECTIONS

	2003	2004	2005	2006	2007	2008	2009	2010	October	November	December	January	February	March	April	May	June	July	August	September	Actual-2010	Budget	Monthly Variance	YTD Variance	% of Budget	
October	636,482.64	697,830.58	833,700.71	932,834.66	944,542.36	867,190.18	806,503.85	764,641.13	764,641.13	761,955.37	755,932	1,004,037.20	723,504.28	733,335.60	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	764,641.13	752,167	12,473.91	12,473.91	1.66%	
November	646,534.10	710,788.74	814,666.03	901,512.38	918,837.95	915,890.97	801,075.91	761,955.37	761,955.37	761,955.37	755,932	1,004,037.20	723,504.28	733,335.60	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	761,955.37	755,932	6,023.04	18,496.95	0.80%	
December	892,208.68	941,151.87	1,091,073.78	1,168,443.68	1,182,584.39	1,122,005.09	1,078,330.45	1,004,037.20	1,004,037.20	1,004,037.20	1,009,741	1,004,037.20	723,504.28	733,335.60	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	1,004,037.20	1,009,741	(5,703.96)	12,792.99	-0.56%	
January	590,727.65	697,083.68	771,837.83	887,468.11	914,876.33	822,020.87	755,541.41	733,335.60	733,335.60	733,335.60	726,313	723,504.28	733,335.60	733,335.60	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	723,504.28	726,313	14,814.39	24,799.11	2.06%	
February	632,654.31	688,421.54	788,825.08	878,123.66	877,975.60	865,625.83	748,620.87	733,335.60	733,335.60	733,335.60	726,313	723,504.28	733,335.60	733,335.60	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	733,335.60	718,521	14,814.39	24,799.11	2.06%	
March	705,390.20	848,156.86	917,832.17	1,081,774.83	1,071,598.38	998,616.04	863,535.78	916,657.55	916,657.55	916,657.55	863,535.78	809,588.73	809,588.73	809,588.73	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	809,588.73	855,846	60,811.23	85,610.34	7.11%	
April	692,148.44	752,039.55	863,144.81	968,760.72	960,140.54	963,691.85	823,173.33	809,588.73	809,588.73	809,588.73	823,173.33	809,588.73	809,588.73	809,588.73	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	809,588.73	787,606	107,592.63	2,799	2.79%	
May	702,692.15	757,610.49	867,446.44	1,000,424.48	1,021,498.14	957,167.20	829,099.81	862,254.54	862,254.54	862,254.54	829,099.81	862,254.54	862,254.54	862,254.54	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	862,254.54	793,355	68,899.39	176,492.02	8.66%	
June	752,668.04	818,209.20	982,863.46	1,024,091.07	1,066,433.92	997,274.15	868,309.52	887,262.68	887,262.68	887,262.68	868,309.52	887,262.68	887,262.68	887,262.68	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	887,262.68	846,847	40,416.16	216,908.18	4.77%	
July	721,790.90	803,051.14	908,576.13	941,407.68	993,216.66	888,690.34	808,113.93	839,192.33	839,192.33	839,192.33	808,113.93	839,192.33	839,192.33	839,192.33	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	839,192.33	831,158	8,034.40	224,942.58	0.97%	
August	739,993.63	745,320.33	869,818.11	950,539.01	954,421.57	964,626.26	831,984.35	839,192.33	839,192.33	839,192.33	831,984.35	839,192.33	839,192.33	839,192.33	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	839,192.33	831,158	8,034.40	224,942.58	0.97%	
September	715,641.36	830,260.80	998,476.08	967,616.16	965,107.35	918,551.15	825,257.74	839,192.33	839,192.33	839,192.33	825,257.74	839,192.33	839,192.33	839,192.33	916,657.55	855,846	809,588.73	887,262.68	831,158	771,407	839,192.33	859,320	20,128.67	224,942.58	0.97%	
<b>Totals</b>	<b>8,428,932.10</b>	<b>9,289,924.78</b>	<b>10,708,260.63</b>	<b>11,702,796.44</b>	<b>11,871,233.19</b>	<b>11,279,349.93</b>	<b>10,039,546.95</b>	<b>8,302,429.41</b>	<b>9,708,213</b>	<b>9,708,213</b>	<b>224,942.58</b>	<b>224,942.58</b>	<b>-10.99%</b>													

### FY 2010 BUDGET/ACTUAL COMPARISONS

	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
October	61,347.94	135,870.13	98,933.95	11,907.70	(77,352.18)	(60,686.33)	(41,862.72)	9.64%	19.47%	11.87%	1.28%	-8.19%	-7.00%	-5.19%
November	64,254.64	103,877.29	86,846.35	17,325.57	(2,946.98)	(114,815.06)	(39,120.54)	9.94%	14.61%	10.66%	1.92%	-0.32%	-12.54%	-4.88%
December	48,943.19	149,921.91	77,369.90	14,140.71	(62,579.30)	(41,674.64)	(74,293.25)	5.49%	15.93%	7.09%	1.21%	-5.29%	-3.72%	-6.89%
January	106,356.03	74,754.15	115,630.28	27,408.22	(92,855.46)	(66,479.46)	(32,037.13)	18.00%	10.72%	14.98%	3.09%	-10.15%	-8.09%	-4.24%
February	55,767.23	100,403.54	89,298.58	(148.06)	(12,349.77)	(117,004.96)	(15,285.27)	8.81%	14.58%	11.32%	-0.02%	-10.15%	-13.52%	-2.04%
March	142,766.66	69,675.31	163,942.66	(10,176.45)	(72,982.34)	(135,080.26)	53,121.77	20.24%	8.21%	17.86%	-0.94%	-6.81%	-13.53%	6.15%
April	59,891.11	111,105.26	105,615.91	(8,620.18)	3,551.31	(140,518.52)	(13,584.60)	8.65%	14.77%	12.24%	-0.89%	0.37%	-14.58%	-1.65%
May	54,918.34	109,835.95	132,978.04	21,073.66	(64,330.94)	(128,067.39)	33,154.73	7.82%	14.50%	15.33%	2.11%	-6.30%	-13.38%	4.00%
June	85,541.16	164,654.26	41,227.61	42,342.85	(69,159.77)	(128,964.63)	18,953.16	8.71%	20.12%	4.19%	4.13%	-6.49%	-12.93%	2.18%
July	81,260.24	105,524.99	32,831.55	51,808.98	(104,526.32)	(80,576.41)	31,078.40	11.26%	13.14%	3.61%	5.00%	-10.52%	-9.07%	3.85%
August	5,326.70	124,497.78	80,720.90	3,882.56	10,204.69	(132,641.91)	-	0.72%	16.70%	9.28%	0.41%	1.07%	-13.75%	-
September	114,619.44	168,215.28	(30,859.92)	(2,508.81)	(46,556.20)	(93,293.41)	-	16.02%	20.26%	-3.09%	-0.26%	-4.82%	-10.16%	-
<b>Annual \$ Change</b>	<b>860,992.68</b>	<b>1,418,335.85</b>	<b>994,635.81</b>	<b>168,436.75</b>	<b>(591,883.26)</b>	<b>(1,239,802.98)</b>	<b>(79,875.45)</b>	<b>10.21%</b>	<b>15.27%</b>	<b>9.29%</b>	<b>1.44%</b>	<b>-4.99%</b>	<b>-10.99%</b>	<b>-</b>

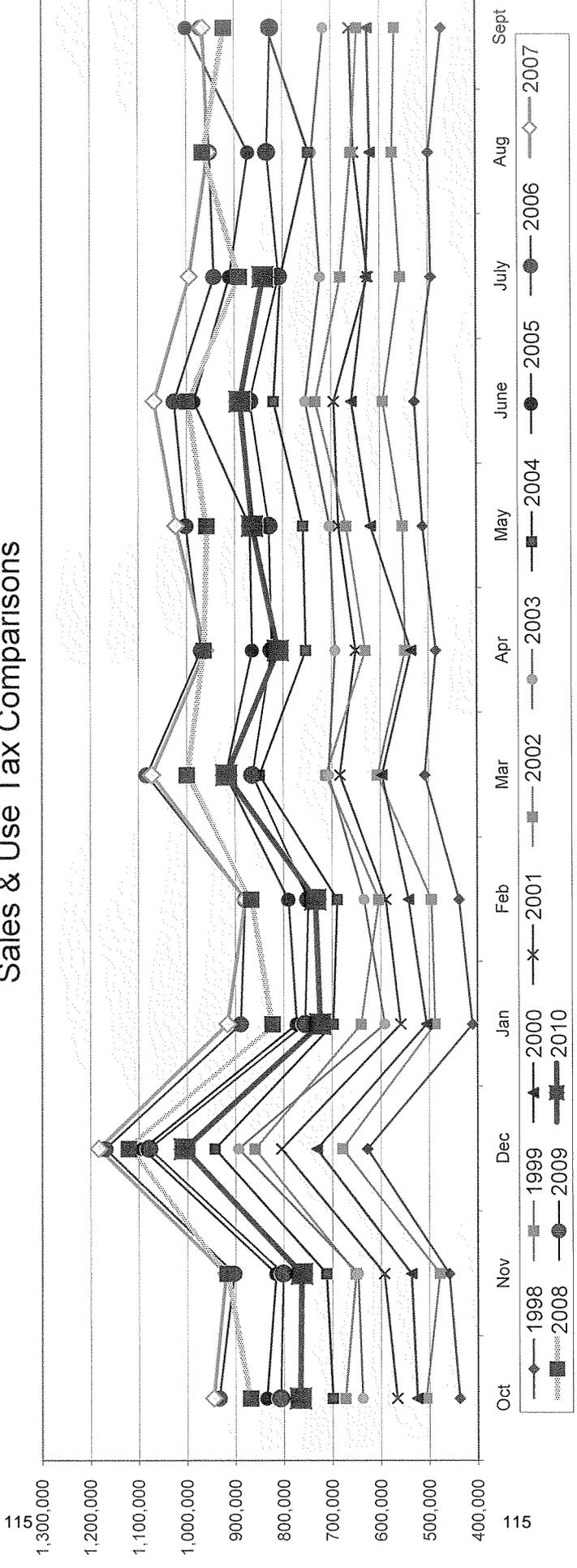
### FISCAL YEAR COMPARISONS

	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010	2003-2004	2004-2005	2005-2006	2006-2007	2007-2008	2008-2009	2009-2010
October	98,933.95	11,907.70	(77,352.18)	(60,686.33)	(41,862.72)	(39,120.54)	9.64%	19.47%	11.87%	1.28%	-8.19%	-7.00%	-5.19%
November	86,846.35	17,325.57	(2,946.98)	(114,815.06)	(39,120.54)	(74,293.25)	9.94%	14.61%	10.66%	1.92%	-0.32%	-12.54%	-4.88%
December	77,369.90	14,140.71	(62,579.30)	(41,674.64)	(74,293.25)	(32,037.13)	5.49%	15.93%	7.09%	1.21%	-5.29%	-3.72%	-6.89%
January	115,630.28	27,408.22	(92,855.46)	(66,479.46)	(32,037.13)	(15,285.27)	18.00%	10.72%	14.98%	3.09%	-10.15%	-8.09%	-4.24%
February	89,298.58	(148.06)	(12,349.77)	(117,004.96)	(15,285.27)	(15,285.27)	8.81%	14.58%	11.32%	-0.02%	-10.15%	-13.52%	-2.04%
March	163,942.66	(10,176.45)	(72,982.34)	(135,080.26)	(135,080.26)	53,121.77	20.24%	8.21%	17.86%	-0.94%	-6.81%	-13.53%	6.15%
April	105,615.91	(8,620.18)	3,551.31	(140,518.52)	(140,518.52)	(13,584.60)	8.65%	14.77%	12.24%	-0.89%	0.37%	-14.58%	-1.65%
May	132,978.04	21,073.66	(64,330.94)	(128,067.39)	(128,067.39)	33,154.73	7.82%	14.50%	15.33%	2.11%	-6.30%	-13.38%	4.00%
June	41,227.61	42,342.85	(69,159.77)	(128,964.63)	(128,964.63)	18,953.16	8.71%	20.12%	4.19%	4.13%	-6.49%	-12.93%	2.18%
July	32,831.55	51,808.98	(104,526.32)	(80,576.41)	(80,576.41)	31,078.40	11.26%	13.14%	3.61%	5.00%	-10.52%	-9.07%	3.85%
August	80,720.90	3,882.56	10,204.69	(132,641.91)	(132,641.91)	-	0.72%	16.70%	9.28%	0.41%	1.07%	-13.75%	-
September	(30,859.92)	(2,508.81)	(46,556.20)	(93,293.41)	(93,293.41)	-	16.02%	20.26%	-3.09%	-0.26%	-4.82%	-10.16%	-
<b>Annual \$ Change</b>	<b>1,418,335.85</b>	<b>994,635.81</b>	<b>168,436.75</b>	<b>(591,883.26)</b>	<b>(1,239,802.98)</b>	<b>(79,875.45)</b>	<b>10.21%</b>	<b>15.27%</b>	<b>9.29%</b>	<b>1.44%</b>	<b>-4.99%</b>	<b>-10.99%</b>	<b>-</b>

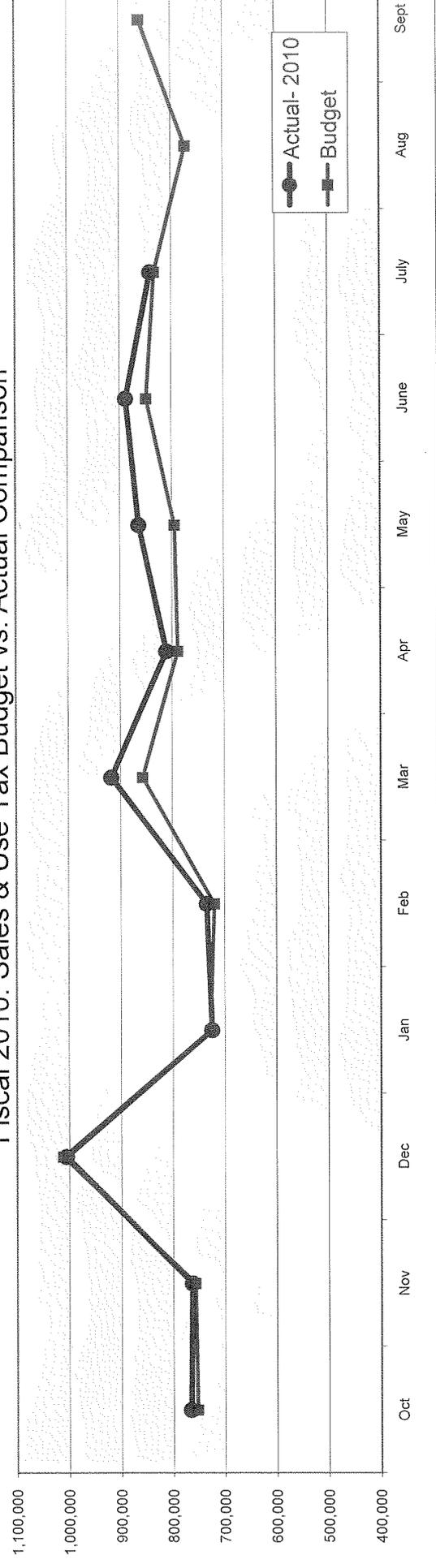
TOTAL collections: FY 09	10,039,547
TOTAL est. bdgt. coli: FY 10	9,708,213
Budgeted Dollar Variance 0809	(331,334)
Budgeted Percent Variance 0809	-3.30%

TOTAL collections: 7-31-10	8,302,429
Budgeted 10-1-09 to 7-31-10	8,077,487
Actual Col: (-) Budget 7-31-10	224,943
% Over/(Under) Budget 7-31-10	2.78%

# Sales & Use Tax Comparisons



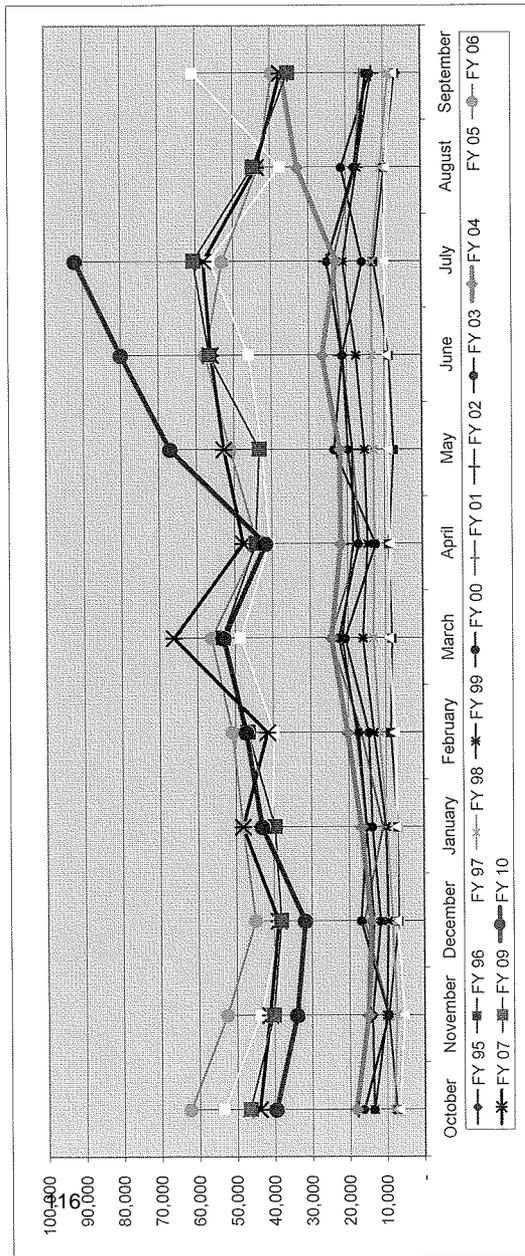
# Fiscal 2010: Sales & Use Tax Budget vs. Actual Comparison



Monthly Lodging Tax Collections

	FY 95	FY 96	FY 97	FY 98	FY 99	FY 00	FY 01	FY 02	FY 03	FY 04	FY 05	FY 06	FY 07	FY 08	FY 09	FY 10
October	6,371.27	7,228.60	6,701.69	8,042.55	13,241.96	13,344.97	16,021.98	17,757.16	16,103.81	18,110.90	53,490.95	62,191.49	43,874.01	46,360.47	46,543.20	39,405.56
November	6,371.27	9,371.57	5,419.99	7,156.30	9,963.87	13,712.88	9,378.73	14,346.00	9,488.82	14,652.46	43,652.17	52,326.23	41,028.15	42,599.84	40,178.69	33,763.37
December	6,371.27	6,580.10	7,076.44	8,327.51	9,303.23	11,505.34	15,885.37	13,257.40	16,693.64	13,940.92	38,197.96	44,694.55	38,605.47	31,081.14	38,144.69	31,571.38
January	6,371.27	8,765.39	6,990.72	9,704.80	9,934.03	13,517.89	10,802.39	15,150.55	15,089.26	16,416.20	40,334.81	48,014.80	48,012.19	45,607.80	39,706.04	42,883.70
February	6,371.27	8,466.36	7,536.69	11,579.98	13,024.87	14,425.61	16,482.91	17,680.30	17,174.37	19,952.91	39,797.88	50,684.11	41,381.78	47,340.33	46,699.01	46,998.32
March	6,371.27	8,017.74	8,902.63	13,048.18	15,837.90	20,536.51	24,601.77	21,371.61	22,248.25	24,206.01	48,474.92	56,076.62	66,060.49	53,123.15	53,230.85	52,771.52
April	6,371.27	8,802.85	8,533.40	12,559.65	14,513.45	12,327.50	16,532.24	18,354.06	16,974.57	21,626.29	40,666.33	43,813.91	47,594.84	46,736.02	44,277.75	41,531.05
May	6,371.27	7,427.26	8,958.97	12,786.85	15,280.40	23,309.92	18,366.51	18,526.24	19,610.83	21,785.09	42,479.97	50,871.74	52,564.61	46,145.12	43,293.74	66,820.96
June	6,371.27	8,672.68	9,359.82	13,101.68	17,379.01	21,073.57	20,948.57	21,322.07	21,031.35	26,336.81	46,037.59	57,338.25	55,924.22	64,626.19	56,494.11	79,822.84
July	6,371.27	12,568.56	9,975.46	13,200.77	20,840.98	15,680.49	23,389.72	25,013.71	25,026.81	22,654.15	56,266.23	52,752.31	57,842.80	62,035.23	60,619.78	91,906.47
August	6,371.27	9,721.13	9,549.66	10,730.24	17,009.26	21,117.00	17,432.39	17,223.03	17,749.12	32,788.35	37,501.21	43,139.77	43,701.41	55,792.89	44,636.82	60,619.78
September	6,371.27	6,506.02	7,400.70	8,586.97	14,397.17	13,393.86	16,116.04	12,997.60	14,563.86	36,847.13	60,635.33	39,398.90	37,180.99	49,698.91	35,430.62	52,747.17
Total	6,371.27	100,428.26	96,406.17	128,825.48	170,726.13	193,945.54	205,978.62	212,999.73	211,754.69	269,317.22	547,535.15	601,302.68	573,770.96	591,147.09	549,255.30	527,475.17

Ordinance 1997-28 adopted December 8, 1997 increased levy from 3% to 4%.



FY 2010 Budget	545,000
% Budget Collected, 7/31/2010	97%

**GENERAL FUND**

Summary Statement of Revenues and Expenditures  
For the Month Ended June 30, 2010

with comparatives: 6-30-2005; 6-30-2006; 6-30-2007; 6-30-2008; and 6-30-2009

	6/30/2005	6/30/2006	6/30/2007	6/30/2008	6/30/2009	6/30/2010	Adopted Budget	Amended Budget	Budgetary Variance Over/(Under)	% Budget
<b>Revenues</b>										
Sales, Use, & Luxury Taxes	7,314,627	8,204,591	8,284,395	7,923,282	7,132,086	7,023,384	10,303,713	10,303,713	(3,280,329)	-32%
Payment in Lieu of Taxes	146,566	211,687	281,695	277,438	276,033	278,141	2,035,000	2,035,000	(1,756,859)	-86%
Ad Valorem Taxes	2,807,699	3,100,723	3,611,550	3,771,419	4,579,929	4,633,955	4,698,424	4,698,424	(64,469)	-1%
Licenses & Permits	1,643,944	1,868,206	2,199,902	2,193,567	1,660,929	1,656,925	1,481,775	1,481,775	175,150	12%
Other Revenues	848,080	1,451,793	1,181,758	945,649	1,043,479	1,156,684	1,302,537	1,328,859	(172,175)	-13%
<b>Total Revenues</b>	<b>12,760,916</b>	<b>14,837,000</b>	<b>15,559,300</b>	<b>15,111,355</b>	<b>14,592,455</b>	<b>14,749,089</b>	<b>19,821,449</b>	<b>19,847,771</b>	<b>(5,098,682)</b>	<b>-26%</b>
<b>Expenditures</b>										
<b>General Government</b>										
Personnel Operating Capital	1,071,419	1,134,279	1,249,754	1,331,867	1,394,187	1,328,020	1,913,814	1,917,368	(589,348)	-31%
	633,166	665,819	781,916	725,740	982,570	822,937	1,082,056	1,103,317	(280,380)	-26%
	6,920	127,160	32,266	10,295	7,311	-	-	-	-	#DIV/0!
	1,711,505	1,927,259	2,063,937	2,067,902	2,384,068	2,150,958	2,995,870	3,020,685	(869,727)	-29%
Public Safety										
Personnel Operating Capital	3,052,133	3,378,041	3,982,793	4,841,617	5,090,626	5,275,291	7,562,071	7,562,071	(2,286,780)	-30%
	611,740	809,347	941,130	936,821	870,525	693,134	968,075	969,389	(276,255)	-29%
	83,051	234,070	202,981	157,037	95,290	172,187	117,696	117,696	54,491	46%
	3,746,924	4,421,458	5,126,903	5,935,476	6,056,442	6,140,612	8,647,842	8,649,156	(2,508,544)	-29%
Public Works										
Personnel Operating Capital	1,422,043	1,458,663	1,663,679	1,504,180	1,624,134	1,557,670	2,348,880	2,348,880	(791,210)	-34%
	801,861	955,015	918,817	938,605	863,446	675,268	1,152,509	1,074,746	(399,478)	-35%
	112,715	516,079	148,025	11,062	12,250	672,308	-	706,299	(33,991)	#DIV/0!
	2,336,619	2,929,756	2,730,522	2,453,847	2,499,830	2,905,246	3,501,389	4,129,925	(1,224,679)	-35%
Parks & Recreation										
Personnel Operating Capital	684,142	697,300	741,769	875,963	884,757	858,126	1,231,886	1,231,886	(373,760)	-30%
	475,239	451,020	430,599	461,044	404,300	398,252	541,633	572,981	(174,729)	-32%
	46,767	10,500	256,357	200,000	192,000	262,440	184,000	261,100	1,340	1%
	1,206,148	1,158,820	1,428,725	1,537,007	1,481,057	1,518,817	1,957,519	2,065,967	(547,150)	-28%
<b>Total Departmental</b>	<b>6,229,737</b>	<b>6,668,284</b>	<b>7,637,995</b>	<b>8,553,628</b>	<b>8,993,704</b>	<b>9,019,107</b>	<b>13,056,651</b>	<b>13,060,205</b>	<b>(4,041,098)</b>	<b>-31%</b>
	2,522,007	2,881,201	3,072,463	3,062,211	3,120,842	2,589,591	3,744,273	3,720,433	(1,130,842)	-30%
	249,453	887,808	639,629	378,394	306,851	1,106,935	301,696	1,085,095	21,840	7%
	9,001,196	10,437,293	11,350,087	11,994,232	12,421,397	12,715,633	17,102,620	17,865,733	(5,150,100)	-30%
<b>Other Financing Sources &amp; Uses</b>										
Debt Proceeds	-	-	-	-	-	506,969	-	506,969	(0)	
Transfers to Debt Service	(1,669,509)	(2,054,151)	(2,246,496)	(2,260,128)	(2,273,235)	(2,563,378)	(2,831,612)	(2,892,612)	(329,234)	12%
Other Transfers & Uses	(376,466)	(690,743)	(761,642)	(349,661)	(547,470)	(414,946)	(472,207)	(838,164)	(423,218)	90%
<b>Total Other Financing Sources/Uses</b>	<b>(2,045,975)</b>	<b>(2,744,894)</b>	<b>(3,008,138)</b>	<b>(2,609,789)</b>	<b>(2,820,706)</b>	<b>(2,471,356)</b>	<b>(3,303,819)</b>	<b>(3,223,807)</b>	<b>(752,452)</b>	<b>23%</b>
<b>Total Revenues Over Expenditures</b>	<b>1,713,745</b>	<b>1,654,813</b>	<b>1,201,075</b>	<b>507,333</b>	<b>(549,647)</b>	<b>(437,899)</b>	<b>(584,990)</b>	<b>(1,241,769)</b>	<b>803,870</b>	
Unreserved Fund Balance, 10-01	4,106,801	5,968,130	8,298,621	10,050,583	10,510,392	11,226,993				
Unreserved Fund Balance, 6-30	5,820,546	7,622,943	9,499,696	10,557,916	10,091,106	10,789,094				

# NEW BUSINESSES

## August-10

CITY LIMITS		CONTRACTORS	
<b>RETAILERS</b>		AUTREY POOLS	1
HURRICANE CANDLES	1	AQUA POOL & PATIO	1
<b>ALL OTHER</b>		COMFORT SYSTEMS USA SOUTHEAST, INC	1
BAY CITY MEDICAL SERVICES, INC	1	MARTY KENNARD CONTRACTING	1
MCDANIEL & ASSOCIATES	1	ABC CUTTING CONTRACTOR	1
WELCOME FRIENDS (NEW OWNER)	1	THE CARPENTER'S DOOR	1
TWIZ BIZ LLC	1	NORTH STATE ENVIRONMENTAL, INC	1
COASTAL APPRAISAL SERVICES, LLC	1	SOLARSHIELD INDUSTRIES	1
SOFTWARE SOLUTIONS SUPPLY	1	ENGINEERED COOLING SERVICES	1
SPRINGHILL MEDICAL CENTER EASTERN SHORE	1	ARLINGTON CONSTRUCTION SERVICES, INC	1
SILVER GHOST ENTERTAINMENT	1	KAY HAYNES	1
FREEDOM FLAG GROUP	1	<b>TOTAL CONTRACTORS</b>	<b>11</b>
THE HART FIRM, LLC	1		
DHI MORTGAGE COMPANY, LTD (2ND OFFICE)	1	<b>TOTAL NEW BUSINESSES</b>	<b>45</b>
CHRISTINE FOUTY MD; PC	1		
<b>TOTAL CITY LIMITS</b>	<b>13</b>		

OUTSIDE CITY LIMITS	
VIPER BBQ LLC	1
AT&T INTERNET SERVICES	1
CRYSTAL COAST CUSTOM LANDSCAPING LLC	1
D H PACE DOOR SERVICE	1
NOEBEL'S LAWN SERVICE	1
ROOSTER LAWN AND TRACTOR SERVICE	1
DERRICK GRIFFIN	1
DUVITA, LLC	1
NYSTROM INC	1
GULF SOUTH SHUTTLE & TAXI	1
QUILL CORPORATION	1
DENTSPLY PROSTHETICS US, LLC	1
COVENANT STEEL WAREHOUSE	1
DELTA RIGGING & TOOLS, INC	1
INTEGRA LIFESCIENCES CORP	1
EBI, LLC	1
THOMPSON REUTERS(MARKETS) LLC	1
MOBILE PRODUCTIVITY INC	1
U S BUSINESS PRODUCTS, INC	1
SUN COAST RESOURCES, INC	1
TURA, INC	1
<b>TOTAL OUTSIDE CITY LIMITS</b>	<b>21</b>

**Buildings & Property Committee Meeting**  
**Tuesday, September 7, 2010 5:00 PM**  
**Daphne City Hall**

**Committee**

Councilman John Lake  
Councilman August A. Palumbo  
Mayor Fred Small  
Richard Merchant, Building Inspector  
Frank Barnett, Maintenance Supervisor  
Margaret Thigpen, Civic Center Director

**Committee Minutes (Summary)**

Present: Councilman John Lake, Councilman Gus Palumbo, Mayor Fred Small, Richard Johnson, Public Works Director, Frank Barnett, Maintenance Supervisor, Margaret Thigpen, Civic Center Director, Jane Robbins, Ashley Campbell, Building Inspection Department, Selena Vaughn, Mickey Boykin

Meeting began around 5:00 pm.

**Minutes from August Meeting:** Motion made to approve minutes from August Meeting. Approved.

**Daphne Museum** – Mickey Boykin gave an update on the involvement of the museum volunteers. They will be joining other museums participating in the Prehistoric Indian Exhibit to be held at the Baldwin County Fair September 27<sup>th</sup>. They will be participating in a Historic Forum at the Library on October 6<sup>th</sup>. The museum is back in business and she thanked public works department and the city for their efforts. At some point in the future the volunteers are in hopes the City will hire a part time curator. There was discussion of a couple of grant opportunities that Gus Palumbo has instructed David Cohen to look into on behalf of the museum.

Selena Vaughn reported that the archaeology group at the University of South Alabama has offered and is willing to bring artifacts from Baldwin County over to the museum and are willing to help with getting a grant.

**Civic Center Report** - Margaret Thigpen gave an update on the Taste of the Eastern Shore (attached). There will be a post meeting next week. It was noted that the school did pay for labor and cleaning this year. The school committee helped with decorating and assumed more

responsibility for the event. Seating arrangement was better and according to feedback the vendors prefer Friday night as to Saturday night for future reference and planning. Green Room is complete.

Legs for tables have been ordered.

Zydeco Festival 2011 – May 20-22 – Margaret is requesting that it go back to a three day event which is a big draw for out of town attendees. She has penciled-in two big headliners waiting on council's decision. 2010 event was in the red approximately \$5000.

Events bookings are up from year to day 2009.

**Building Department Report** – Mayor distributed numbers (attached) regarding what the impact would have been had they been in placed based on building activity in Daphne.

**Sculpture for Library** – Discussion of location for such sculpture was brought to the committee's attention by Frank Barnett. Mayor suggested and likes the grass area on Main Street – the back of the Library. Frank is working with artist on delivery and installation.

Meeting adjourned at 5:35 p.m.



## 2010 Taste of the Eastern Shore Unofficial Numbers

Vendors	2009 = 47		2010 = 37	
<b>Revenues</b>		2009		2010
<i>Tickets</i>	1156 @ \$25.00	\$ 28,900.00	1100 @ \$25.00	\$ 27,500.00
<i>Donation</i>		\$ 5.00		\$ 50.00
<b>Total Revenues</b>		<b>\$ 28,905.00</b>		<b>\$ 27,550.00</b>
<b>Expenses</b>				
<i>Payroll</i>		\$ 995.10		\$ 1,084.78
<i>Contracted Services</i>		\$ 2,500.00		\$ -
<i>Bands/DJ</i>		\$ 3,500.00		\$ 350.00
<i>Advertising</i>		\$ 496.25		\$ 902.00
<i>Dumsters/Portables</i>		\$ 299.49		\$ -
<i>Temp. Staff Services</i>		\$ 680.00		\$ 401.20
<i>Paper Products</i>		\$ 847.92		\$ 341.25
<i>Decorating Supplies</i>		\$ 778.86		\$ 617.09
<i>Rental/Linen/ Cleaning</i>		\$ -		\$ 2,550.00
<b>Total Expenses</b>		<b>\$ 10,097.62</b>		<b>\$ 6,246.32</b>
<b>Revenues&gt;Expenses</b>		<b>\$ 18,807.38</b>		<b>\$ 21,303.68</b>
<b>Additional City Pd</b>		<b>\$8,000.00</b>		<b>\$8,000.00</b>
<b>Total Pd</b>		<b>\$ 26,807.38</b>		<b>\$ 29,303.68</b>







**Public Safety Committee**  
*Wednesday, August 11, 2010*

Councilman , Chairman Councilman Gus Palumbo Councilman Derek Boulware Fire Chief James White Public Works Director, Richard Johnson	Police Chief David Carpenter Captain Scott Taylor Captain Daniel Bell Tracy Bishop - Secretary
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**Committee Members Attending:**

Councilman Gus Palumbo, Councilman Kelly Reese, Chief David Carpenter, Lt. Ric Yelding, Chief James White.

**CALL TO ORDER**

Councilman Palumbo **convened** the meeting at 4:35 p.m.

**PUBLIC PARTICIPATION –**

Ms. Packer from Pinehill Rd was in attendance asking again for a light at Pinehill Rd and North Main Street. She stated that it was almost impossible to exit from Pinehill Road onto North Main due to the heavy traffic flow. Chief White agreed that there was an extraordinary amount of traffic on North Main but he had no solution to the problem. Chief Carpenter recalled from the last meeting with Ms. Packer that the city was going to let the state look at malfunction junction to see if we could get some relief at her intersection. Councilman Palumbo said the state was studying malfunction junction, but we have no recommendations from them as of yet. Chief Carpenter gave Ms. Packer Richard Johnson, the Public Works Director, number for her to call him to see if he knows what, if anything is being done to relieve traffic at North Main to local residents.

**APPROVAL OF MINUTES FROM PREVIOUS MEETING**

Minutes from August 2010 Meeting – Councilman Palumbo asked to carry over the approval of those minutes until the next PSC meeting due to the absence of Councilman Boulware.



**FIRE DEPARTMENT**

- A. **New Business** – Chief White stated that Kenny Hanak had been selected by the US Fire Administration to attend the Executive Fire Officer Program. He will go each January for a weekend for 4 years in Maryland. Chief White was chosen to serve on the SAFER peer panel review in Maryland in October. Chief White reviewed the stats of his department. Councilman Palumbo asked Chief White if he had added additional funding in next years’ budget for the south end fire station and Chief White stated that he had added \$40,808.

**B. Old Business**

## **POLICE DEPARTMENT**

**A. New Business** – Chief Carpenter reviewed the stats. He mentioned that he had attached 6 sample texting and driving ordinances from various municipalities for the committee’s consideration. Councilman Palumbo and other members of PSC Committee will review them before the next meeting to see if any may be useful in our city. Chief was asked by Councilman Reese if there was a driving while using cell phone ordinances within the state and Chief responded that he did not know of any. Councilman Palumbo asked how many patrol cars were put in next years’ budget and Chief stated that we had asked for 5. Chief stated that we had made a presentation on getting Tahoe’s a few months back and that is what we have asked for in the new budget. He emphasized that they would be used as patrol vehicles.

**B. Old Business**

## **OTHER BUSINESS**

## **ADJOURN**

There being no further business to discuss, Mr. Palumbo adjourned the meeting at 5:00 p.m. The next meeting will be Wednesday, October 13, 2010 at 4:30 p.m. at City Hall Council Chambers.

Respectfully submitted,  
Daphne Public Safety Committee

**CITY OF DAPHNE**  
**FIRE DEPARTMENT MONTHLY REPORT**  
 Report Period: July 2010

	Current:	FY to Date:
<b>Suppression:</b>		
<b>1-Fire/Explosion:</b>	-	-
10-Fire, Other	1	4
11-Structure Fire/Commercial	0	5
11-Structure Fire/Residential	2	16
12-Fire in Mobile Property used as fixed structure	0	0
13-Mobile Property (vehicle) Fire	1	10
14-Natural Vegetation Fire	1	8
15-Outside Rubbish Fire	0	2
16-Special Outside Fire	0	4
17-Cultivated Vegetable Crop Fire	0	0
<b>2-Overpressure Rupture:</b>	0	1
<b>3-Rescue Call and Emergency Medical Service Incidents:</b>	127	1014
<b>4-Hazardous Conditions (No fire):</b>	2	17
<b>5-Service Call:</b>	13	161
<b>6-Good Intent Call:</b>	19	115
<b>7-False Alarm &amp; False Call:</b>	16	114
<b>8-Severe Weather &amp; Natural Disaster:</b>	0	1
<b>9-Other Situation:</b>	0	0
<b>Total Emergency Calls:</b>	177	1449
<b>Monthly Total Calls:</b>	182	1501
<b>Highest:</b>		
	13	13
<b>Lowest:</b>		
	<1	<1
<b>Average (Minutes/Seconds) :</b>		
	4:32	4:32
<b>Miscellaneous Reports:</b>		
<b>Training Hours</b>	32	1123
<b>Property Loss - \$</b>	31,000	786,792
<b>Fire Personnel Injuries by Fire/Civilian Injuries by Fire</b>	0	0
<b>Advance Life Support Rescues</b>	80	
<b>Number of Patients Treated</b>	131	
<b>Child Passenger Safety Seat Inspections/Installations</b>	18	114
<b>Classes</b>		
	2	21
<b>Persons Attending</b>		
	288	3207
<b>Plan Reviews</b>		
	4	18
<b>Final/Certificate of Occupancy</b>		
	1	3
<b>General/Annual Inspections</b>		
	62	212
<b>General/Re-Inspections (Violation Follow-up - Annual)</b>		
	10	61
<b>Business Licenses</b>		
	6	35
<b>Consultations-</b>		
	0	0
<b>All Other/Misc. Activities</b>		
	0	0
<b>Total Activities:</b>	83	729

Authorized by:

*James White*

Chief James White

Daphne Police Department		Monthly Report		July 2010		
Patrol Division		JAIL:		Animal Control		
(Capt. Bell/Lt. Hempfleng)		(Capt. Taylor/Lt. Yelding)		(Capt. Taylor/Lt. Yelding)		
Detective Division:		JAIL:		Animal Control		
(Capt. Bell/Lt. Beedy)		(Capt. Taylor/Lt. Yelding)		(Capt. Taylor/Lt. Yelding)		
# Complaints	1,170	# New Cases Received:	67	Total Arrestees Received & Processed:	167	YTD
# Misd. Arrests	50	# Previous Unsolved Cases:	181	Arrestees by Agency:		
# Felony Arrests	4	# Cases Solved:	54	Daphne PD	106	1,211
DUI Arrests	6	Resulting in Total Arrests:	20	BCSO	12	174
Alias Warrant Arrests	24	Felonies:	14	Spanish Fort PD	6	82
Citations	302	Misdemeanors:	6	Silverhill PD	35	396
Close Patrols	345	Houses Searched		Troopers	8	41
Warnings	54			Other Agencies	0	2
Motorist Assists	287	Warrants:				
Roadway Accidents	59	Better Served	58			
Private Property Accidents	19	Agency Assists	16	Highest	37	
Traffic Homicide	0	Recalls (Pd Fines)	28	Lowest	26	
		Total Warrants Served	102	Meals Served	2,716	27,008
<b>DRUG REPORT</b>				Medical Cost	\$4,704.00	\$48,938.00
<b>ROUTINE PATROL/SPECIAL OPS</b>				Worker Inmate Hours	1,133	8,980
# Misd. Marijuana Arrest	4	Sex Offender:				
# Felony Marijuana Arrest	0	New Registration:	0			
# Controlled Substance Arrest	0	Contact Verification	0			
# Drug Paraphernalia Arrest	2	Total # registered in Daphne	3			
Vehicles Searched	26	DARE:				
		# Hours Report Writing:	0			
		# Students Instructed SRO	0			
		# Students Instructed DARE	0			
		# Police Reports by SRO	0			
		# Arrest by SRO	0			
		CODE ENFORCEMENT:				
Commercial Vehicle Inspections	7	Warnings:	9			
		Citations	3			
		Warning Compliance				
		Follow - Up	22			
			29			

Approved by: *David Carpenter*

David Carpenter, Chief of Police

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# Monthly Report

## July 1, 2010

DARE/SRO:

### Robin Snider

#### **Training:**

National DARE Conference

#### **Meetings:**

Play by the Rules training - Prep for 3 days - class cancelled due to low attendance

School scheduling for DARE classes with all schools

School Crossing Guard - updates/inform for new school year

DARE pre/post - for Grants (State/National)

PBR pre/post - for Grants (State/National)

FL & GA DARE officer Associates for a DARE Conference

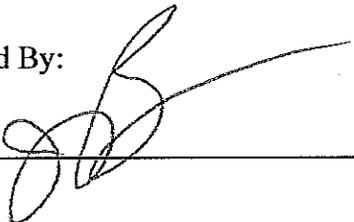
MS DARE Association for retraining AL/MS officers in the New DARE Middle School

### Mike Williams

DHS K-9 Training

Warrant (attempts to contact)	68
Escort	4
Motorist Assist	2
Officer Assist	4

Approved By:



A handwritten signature in black ink, appearing to be 'M Williams', is written over a horizontal line.

**CITY COUNCIL MEETING  
REPORTS OF SPECIAL COMMITTEES**

**NOTES:**

**BOARD OF ZONING ADJUSTMENTS REPORT:**

**DOWNTOWN REDEVELOPMENT AUTHORITY REPORT:**

**INDUSTRIAL DEVELOPMENT BOARD:**

**LIBRARY BOARD:**

**PLANNING COMMISSION REPORT:**

**RECREATION BOARD REPORT:**

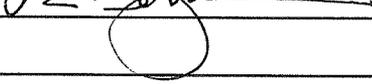
**UTILITY BOARD REPORT:**

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**CITY COUNCIL MEETING  
MAYOR'S REPORT**

**NOTES:**

# CITY OF DAPHNE PARADE PERMIT

<b>ORGANIZATION:</b>	<i>Daphne High School</i>
<b>CONTACT PERSON:</b>	<i>Lt. Col. Goodlin (ROTC)</i>
<b>ADDRESS:</b>	<i>9300 Lawson Road Daphne, AL 36526</i>
<b>PHONE NUMBER (HOME):</b> <b>PHONE NUMBER (BUSINESS):</b> <b>CELL NUMBER:</b>	<i>334-782-2560 626-0096 bgoodlin@bcbe.org</i>
<b>TYPE OF PARADE:</b>	<i>Homecoming Parade</i>
<b>DATE OF PARADE:</b>	<i>September 30, 2010</i>
<b>ROUTE TO BE TRAVELED:</b>	<i>Civic Center to Main Street to College Avenue to Magnolia to North Main Street</i>
<b>APPROXIMATE # OF PEOPLE &amp; CARS:</b>	<i>350 People / 20 Floats</i>
<b>START TIME:</b>	<i>4:00 P.M.</i>
<b>STOP TIME:</b>	<i>5:00 P.M.</i>
<b>ASSEMBLY AREA/STREET:</b>	<i>Civic Center for Floats / Elementary School for Marching Bands</i>
<b>ASSEMBLY TIME:</b>	<i>3:00 P.M.</i>
<b>SPECIAL INSTRUCTIONS:</b>	
<b>DATE APPLIED:</b>	<i>September 8, 2010</i>
<b>APPROVAL</b>	
<b>POLICE: Chief David Carpenter:</b>	
<b>FIRE: Chief James White</b>	
<b>PUBLIC WORKS: Richard Johnson</b>	
<b>CITY COUNCIL APPROVAL: 9/20/2010</b>	
<b>SPECIAL INSTRUCTIONS:</b>	
<b>DATE ROUTED:</b>	<i>September 13, 2010</i>
<b>NOTIFICATION:</b>	

*PLEASE SPREAD THE WORD*

\* FLOATS START @ PARKING Lot AT CIVIC CENTER

FLOATS LINE-UP BETWEEN 3:15-3:45

SANTA ROSA

DAPHNE ELEMENTARY

\* MARCHING UNITS START AT ELEMENTARY SCHOOL

LINE UP BETWEEN 3:30-4:00

LEA AVENUE

FASTIME

CABLE HOUSE

DAPHNE HIGH SCHOOL

MAGNOLIA AVENUE

Homecoming Parade

Thurs. 30 Sep 2010

CITY HALL

SIXTH STREET

MAIN STREET

College Avenue

U.S. Hwy 98

\* FLOATS START MOVING AT 4:00

MARCHING UNITS START WHEN FLOATS ARRIVE

\* PARADE STARTS AT 4pm AND ENDS AT 5pm AT ELEMENTARY SCHOOL

QUESTIONS?

PLEASE SEE LT COL GOODLIN RM 173 626-0096

**CITY ATTORNEY'S REPORT**

**NOTES:**

**DEPARTMENT HEAD'S COMMENTS**

**CITY COUNCIL MEETING  
RESOLUTIONS, ORDINANCES, ORDERS & OTHER BUSINESS**

**NOTES:**

RECOMMENDATIONS

**COUNCIL COMMENTS:**

**Resolution 2010-82**

**SAFE ROUTES TO SCHOOL PROJECT GRANT  
DAPHNE HIGH SCHOOL COUNTY ROAD 13**

**WHEREAS**, the City of Daphne proposes to construct a side walk in front of Daphne High School on County Road 13 to connect to the Lawson Road Sidewalk and to provide for the health and well being of the school children, general public and be ADA compliant; and

**WHEREAS**, the City of Daphne intends to make application to the Alabama Department of Transportation for grant assistance to develop a multi-use sidewalk at Daphne High School, and

**WHEREAS**, said programs are limited to funding a maximum of one hundred percent up to \$150,000 of the proposed project cost excluding engineering cost which will be contracted at a fixed amount with the city engineer prior to start of the project after the grant is awarded.

**NOW THEREFORE BE IT RESOLVED**, that the City of Daphne supports the application for Safe Routes for School Grant, and

**BE IT FURTHER RESOLVED**, that in the event a grant is awarded, the City of Daphne understands that it will sign assurances to comply with all applicable Federal and State laws, rules and regulations.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF DAPHNE,  
ALABAMA, this \_\_\_\_\_ day of \_\_\_\_\_, 2010.**

\_\_\_\_\_  
August A. Palumbo, Council President

\_\_\_\_\_  
Fred Small, Mayor

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk, MMC

Back Up  
2010-82

Safe Routes to School Program  
Alabama Department of Public Health  
201 Monroe St.  
Montgomery, AL 36104

August 1, 2010

Dear Mayor,

The Alabama Department of Public Health, Department of Education, and the Alabama Department of Transportation have been working to encourage students in grades K-8, including those with disabilities, to walk or bicycle to school by making it safer and more appealing through infrastructure improvements and outreach programs. To achieve this, we are promoting Safe Routes to School (SRTS), a federal reimbursement program, allowing schools to receive up to \$150,000. This program is divided into two funding categories; infrastructure and non-infrastructure. Infrastructure projects (such as sidewalks, speed bumps or new signs) and non-infrastructure activities (such as community events, safety presentations or mileage clubs) have the potential to increase pedestrian safety around schools, reduce traffic problems, and increase knowledge for citizens concerned about neighborhood safety.

Improvements in the quality of non-motorized travel infrastructure can greatly benefit a community. Traffic calming and walkability projects in neighborhoods can lead to increased property values and increased neighborhood interaction, as well as the proliferation of positive attitudes toward a neighborhood. Greater numbers of children walking can reduce the vehicle traffic and air pollution in the vicinity of schools.

The SRTS program provides opportunities to decrease traffic related crashes and the associated costs such as medical costs, loss of income, property damage, and cleanup costs. Reducing speeds and volumes of traffic in school zones can reduce the severity of vehicle crashes, particularly those involving pedestrian and bicyclists. This program has the potential to save thousands of dollars a year in costs from the resulting reduction in crashes. Other benefits not easily quantified that the SRTS program potentially provides include improvement in air quality, increases in physical activity of community members and reductions in obesity.

Implementing traffic safety improvements requires planning and developing an application to meet federal requirements. The SRTS application process is simple and takes relatively little time to complete. Improving safety in the vicinity of schools can benefit the entire community. Submit your application by the deadline: November 30, 2010, and get your check.

For more information or to apply, please contact Bill Luckerson at 334-353-6446; luckersonb@dot.state.al.us, or visit <http://www.adph.org/srts/>.

Sincerely,  
  
Thomas M. Miller, M.D.  
Assistant State Health Officer  
for Personal and Community Health

**Jane**

**From:** Luckerson, Bill [luckersonb@dot.state.al.us]  
**Sent:** Friday, July 23, 2010 11:52 AM  
**To:** Jane Robbins  
**Subject:** RE: SRTS Application - City of Daphne

Ms. Robbins, thank you for your response. We enter into agreements with public bodies (meaning the city) for SRTS funds. However, school personnel must be highly involved in project development. Please see program guidance at our website: [www.dot.state.al.us](http://www.dot.state.al.us). Also, if the municipality has applied for funding, then you must wait one year before applying again.

Thanks,  
 Bill L

**From:** Jane Robbins [mailto:mayorassist@bellsouth.net]  
**Sent:** Friday, July 23, 2010 11:11 AM  
**To:** Luckerson, Bill  
**Subject:** SRTS Application - City of Daphne

Mr. Luckerson,

Our Mayor received a letter from regarding this opportunity. Is this monies that the schools apply for or can the city apply for it as well?

*Jane Robbins*

Assistant to Mayor Fred Small  
 City of Daphne  
 1705 Main Street  
 Post Office Box 400  
 Daphne, AL 36526  
 251.621.9000  
[www.daphneal.com](http://www.daphneal.com)

Middle → High  
 so as far  
 as we can  
 go

**Resolution 2010-83**

**HISTORICAL RECORDS ADVISORY BOARD GRANT**

**WHEREAS**, the City of Daphne intends to make application to the National Historical Publications and Records Commission, and

**WHEREAS**, said programs are limited to funding a maximum of fifty percent up to \$3,000 and a total project cost of \$6,000 of the proposed project, and

**WHEREAS**, examples of projects are the following: hiring an archival or records management consultant; conducting a records inventory and improving storage space; cataloging, indexing, or preparing finding aids for historical records; and undertaking limited records conservation or reformatting projects.

**NOW THEREFORE BE IT RESOLVED**, that the City of Daphne supports the application for HRAB Grant, and

**BE IT FURTHER RESOLVED**, that in the event a grant is awarded, the City of Daphne understands that it will sign assurances to comply with all applicable Federal and State laws, rules and regulations.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF DAPHNE, ALABAMA, this \_\_\_\_\_ day of \_\_\_\_\_, 2010.**

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk, MMC

Backup 2010 - 83

Jane

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**From:** Alabama League of Municipalities [alabamaleague@ALALM.ORG]  
**Sent:** Wednesday, September 01, 2010 1:46 PM  
**Subject:** Local Historical Records Grant Program  
**Importance:** High

## **Last Call for 2010 HRAB Regrant Awards!**

The National Historical Publications and Records Commission (NHPRC) has awarded \$50,000 to the Alabama Historical Records Advisory Board (HRAB) to distribute for regrants to local governments and local historical repositories for records preservation projects. This program will be administered by Government Records Division archivists of the Alabama Department of Archives and History (ADAH). *The deadline for applying is **October 1, 2010.***

Tom Turley  
Local Government Records Archivist  
ADAH  
(334)353-4607

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This email has been scanned by the MessageLabs Email Security System.  
For more information please visit <http://www.messagelabs.com/email>

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## **Last Call for 2010 HRAB Regrant Awards!**

The National Historical Publications and Records Commission (NHPRC) has awarded \$50,000 to the Alabama Historical Records Advisory Board (HRAB) to distribute for regrant to local governments and local historical repositories for records preservation projects. This program will be administered by Government Records Division archivists of the Alabama Department of Archives and History (ADAH). *The deadline for applying is **October 1, 2010**.*

### ■ **Who is eligible for a local records preservation grant?**

Any county or municipal government agency (including public libraries), non-profit historical entity (historical or genealogical societies, non-government archives and museums) or circuit court may apply for an award. The HRAB especially encourages cooperative projects between government agencies and non-profit entities to preserve a community's records.

### ■ **How do I apply?**

Review the grant program guidelines and grant application form on the HRAB website at: <http://www.archives.alabama.gov/hrb/>. Then complete an application form and submit it to the HRAB by **October 1, 2010**. HRAB staff will review draft applications for prospective applicants through September 17, 2010.

### ■ **What kinds of projects can be funded?**

With only \$50,000 to allocate statewide, grant projects must be relatively small and inexpensive. Last year, the board set a \$3,000 limit on awards. Examples of eligible projects might include:

- Hiring an archival or records management consultant
- Conducting a records inventory and improving storage space
- Cataloging, indexing, or preparing finding aids for historical records
- Undertaking *limited* records conservation or reformatting projects

### ■ **What are the project requirements?**

- Each applicant must be prepared to provide a 50% cost share of the total project budget.
- Funded project staff will attend an archival training workshop before starting project work.

Awards will be announced on December 1, 2010. Grant projects will begin in January 2011 and should be completed by September 30, 2011.

### ■ **Interested in hosting/attending a regrant writing workshop?**

Let us know by contacting Tom Turley (334-353-4607; [Tom.Turley@archives.alabama.gov](mailto:Tom.Turley@archives.alabama.gov)) or Tracey Berezansky (334-353-4604; [Tracey.Berezansky@archives.alabama.gov](mailto:Tracey.Berezansky@archives.alabama.gov)) at ADAH.

**Resolution 2010-84**

**SUSTAINING CULTURAL HERITAGE COLLECTIONS GRANT**

**WHEREAS**, the City of Daphne intends to make application to the National Endowment for Humanities, and

**WHEREAS**, Sustaining Cultural Heritage Collections (SCHC) helps cultural institutions meet the complex challenge of preserving for future generations by supporting preventive conservation measures that mitigate deterioration and prolong the useful life of collections, and

**WHEREAS**, said grant programs for implementation are limited to funding a maximum of fifty percent up to \$400,000 and a total project cost of \$800,000 of the proposed project, and

**NOW THEREFORE BE IT RESOLVED**, that the City of Daphne supports the application for SCHC Grant, and

**BE IT FURTHER RESOLVED**, that in the event a grant is awarded, the City of Daphne understands that it will sign assurances to comply with all applicable Federal and State laws, rules and regulations.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF DAPHNE, ALABAMA, this \_\_\_\_\_ day of \_\_\_\_\_, 2010.**

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk, MMC

# Backups 2010 - 84

The synopsis for this grant opportunity is detailed below, following this paragraph. This synopsis contains all of the updates to this document that have been posted as of **07/28/2010** . If updates have been made to the opportunity synopsis, update information is provided below the synopsis.

If you would like to receive notifications of changes to the grant opportunity click [send me change notification emails](#) . The only thing you need to provide for this service is your email address. No other information is requested.

*Any inconsistency between the original printed document and the disk or electronic document shall be resolved by giving precedence to the printed document.*

Document Type:	Grants Notice
Funding Opportunity Number:	20101116-PF
Opportunity Category:	Discretionary
Posted Date:	Jul 28, 2010
Creation Date:	Jul 28, 2010
Original Closing Date for Applications:	Nov 16, 2010
Current Closing Date for Applications:	Nov 16, 2010
Archive Date:	Dec 16, 2010
Funding Instrument Type:	Grant
Category of Funding Activity:	Humanities (see "Cultural Affairs" in CFDA)
Category Explanation:	
Expected Number of Awards:	40
Estimated Total Program Funding:	
Award Ceiling:	\$400,000
Award Floor:	\$0
CFDA Number(s):	45.149 -- Promotion of the Humanities_Division of Preservation and Access
Cost Sharing or Matching Requirement:	No

## Eligible Applicants

- State governments
- County governments
- City or township governments
- Special district governments
- Public and State controlled institutions of higher education
- Native American tribal governments (Federally recognized)
- Nonprofits having a 501(c)(3) status with the IRS, other than

institutions of higher education  
Nonprofits that do not have a 501(c)(3) status with the IRS, other than  
institutions of higher education  
Private institutions of higher education

### **Additional Information on Eligibility:**

#### **Agency Name**

National Endowment for the Humanities

#### **Description**

Sustaining Cultural Heritage Collections (SCHC) helps cultural institutions meet the complex challenge of preserving large and diverse holdings of humanities materials for future generations by supporting preventive conservation measures that mitigate deterioration and prolong the useful life of collections. Libraries, archives, museums, and historical organizations across the country are responsible for collections of books and manuscripts, photographs, sound recordings and moving images, archaeological and ethnographic artifacts, art, and historical objects that facilitate research, strengthen teaching, and provide opportunities for life-long learning in the humanities. To preserve and ensure continued access to such collections, institutions must implement preventive conservation measures, which encompass managing relative humidity, temperature, light and pollutants in collection spaces providing protective storage enclosures and systems for collections, and safeguarding collections from theft and from natural and man-made disasters. As they strive to be effective stewards of humanities collections, cultural repositories are increasingly interested in sustainable preservation strategies, which balance preservation effectiveness, cost, and environmental impact. A growing body of research suggests that institutions can develop effective, energy-efficient, and environmentally sensitive preservation measures, particularly for managing the environmental conditions under which collections are stored or exhibited. NEH therefore invites proposals that explore and implement sustainable preservation measures that are designed to mitigate the greatest risks to collections rather than to meet prescriptive targets. To help institutions develop sound preventive conservation projects, NEH encourages collaborative and interdisciplinary planning, which is important for identifying sustainable strategies. Such planning would include consideration of the following

factors: the nature of the materials in a collection; the performance of the building, its envelope, and its systems in moderating internal environmental conditions; the capabilities of the institution; the nature of the local climate and the effects of climate change; the cost-effectiveness and energy efficiency of various approaches to preventive conservation; and the project's impact on the environment.

**Link to Full Announcement**

<http://www.neh.gov/grants/guidelines/SCHC.html>

**If you have difficulty accessing the full announcement electronically, please contact:**

Sustaining Cultural Heritage Collections  
Division of Preservation and Access  
Room 411  
National Endowment for the Humanities  
1100 Pennsylvania Avenue, NW  
Washington, DC 20506  
202-606-8570 [preservation@neh.gov](mailto:preservation@neh.gov)

**Synopsis Modification History**

There are currently no modifications for this opportunity.

# NATIONAL ENDOWMENT FOR THE HUMANITIES

## Sustaining Cultural Heritage Collections

**RECEIPT DEADLINE: November 16, 2010** (for projects beginning July 2011)

**Date posted:** July 29, 2010

Catalog of Federal Domestic Assistance (CFDA)  
Number: 45.149

### Questions?

Contact the staff of NEH's Division of Preservation and Access at 202-606-8570 or [preservation@neh.gov](mailto:preservation@neh.gov). Hearing-impaired applicants can contact NEH via TDD at 1-866-372-2930.

### I. Program Description

Sustaining Cultural Heritage Collections (SCHC) helps cultural institutions meet the complex challenge of preserving large and diverse holdings of humanities materials for future generations by supporting preventive conservation measures that mitigate deterioration and prolong the useful life of collections.

Libraries, archives, museums, and historical organizations across the country are responsible for collections of books and manuscripts, photographs, sound recordings and moving images, archaeological and ethnographic artifacts, art, and historical objects that facilitate research, strengthen teaching, and provide opportunities for life-long learning in the humanities. To preserve and ensure continued access to such collections, institutions must implement preventive conservation measures, which encompass managing relative humidity, temperature, light and pollutants in collection spaces; providing protective storage enclosures and systems for collections; and safeguarding collections from theft and from natural and man-made disasters.

As they strive to be effective stewards of humanities collections, cultural repositories are increasingly interested in sustainable preservation strategies,

### NEH Information

- Endowment-Wide Programs and Initiatives
- Division of Preservation and Access

### Guideline Overview

- I. Program Description
- II. Award Information
- III. Eligibility
- IV. Application and Submission Information
- V. Application Review
- VI. Award Administration Information
- VII. Points of Contact
- VIII. Other Information

### Budget Resources

- Budget instructions (4-Page PDF)
- Budget spreadsheet (.xls) (MS Excel format)
- Sample budget (1-page PDF)
- Definitions of types of funding

### Program Resources

- DUNS number requirement
- Frequently Asked Questions
- Sample Projects:
  - American Precision Museum (11-page PDF)
  - City of Ontario (11-page PDF)
  - Folger Shakespeare Library (11-page PDF)

which balance preservation effectiveness, cost, and environmental impact. A growing body of research suggests that institutions can develop effective, energy-efficient, and environmentally sensitive preservation measures, particularly for managing the environmental conditions under which collections are stored or exhibited. NEH therefore invites proposals that explore and implement sustainable preservation measures that are designed to mitigate the greatest risks to collections rather than to meet prescriptive targets.

To help institutions develop sound preventive conservation projects, NEH encourages collaborative and interdisciplinary planning, which is important for identifying sustainable strategies. Such planning should include consideration of the following factors: the nature of the materials in a collection; the performance of the building, its envelope, and its systems in moderating internal environmental conditions; the capabilities of the institution; the nature of the local climate and the effects of climate change; the cost-effectiveness and energy efficiency of various approaches to preventive conservation; and the project's impact on the environment.

Sustaining Cultural Heritage Collections offers two kinds of awards:

### **Grants for planning**

To help an institution develop and assess preventive conservation strategies, grants of up to \$40,000 will support planning projects, which may encompass such activities as site visits, planning sessions, monitoring, testing, project-specific research, and preliminary designs for implementation projects. Planning grants focused on exploring sustainable preventive conservation strategies are especially encouraged.

These grants might be used to

- examine passive and low-energy alternatives to conventional energy-intensive mechanized systems for managing environmental conditions;
- analyze existing climate control systems and the performance characteristics of buildings and building envelopes to develop a plan for improved operation, effectiveness, and energy efficiency; or
- evaluate the effectiveness of preventive conservation strategies previously implemented, including energy-efficient upgrades to existing systems and performance upgrades to buildings and building envelopes.

- Genesee Country Villiage (21-page PDF)
- University of North Carolina (18-page PDF)

### **Grants.gov Help**

- Registration Checklist
- Download the current version of Adobe Reader
- How to Convert Documents into PDFs
- Tips for Creating PDF Files in Grants.gov Applications
- Grants.gov FAQs
- Grants.gov Customer Support
- Troubleshooting tips



To obtain a printed version of these guidelines, call 202-606-8446, send an e-mail to [info@neh.gov](mailto:info@neh.gov), or write to NEH, Office of Communications, 1100 Pennsylvania Avenue, NW, Washington, DC 20506.

Planning projects must involve an interdisciplinary team appropriate to the goals of the project. The team may consist of consultants and members of the institution's staff and might include architects, building engineers, conservation scientists, conservators, curators, and facilities managers, among others.

It is expected that SCHC planning grants would address complex preservation challenges that require an interdisciplinary team to arrive at possible solutions. Therefore, an applicant for a planning grant must have completed its basic preservation planning and identified its preservation challenges and priorities. Such basic activities as completing general preservation assessments and establishing environmental monitoring programs are eligible for support through NEH's Preservation Assistance Grants for Smaller Institutions and would not be appropriate as the focus of an SCHC planning grant.

For projects that focus on serving the field by developing new technical standards, best practices, and tools for preserving humanities collections, please see Preservation and Access Research and Development grants.

### **Grants for implementation**

To help an institution implement a preventive conservation project, grants of up to \$400,000 are available. Implementation projects should be based on planning that has been specific to the needs of the institution and its collections within the context of its local environment. It is not necessary to receive an NEH planning grant to be eligible for an implementation grant. Planning could be supported by NEH, other federal agencies, private foundations, or an institution's internal funds.

Implementation grants to preserve humanities collections might be used to

- manage interior relative humidity and temperature by passive methods such as creating buffered spaces and housing, controlling moisture at its sources, or improving the thermal and moisture performance of a building envelope;
- install or re-commission heating, ventilating, and air conditioning systems;
- install storage systems and rehouse collections;
- improve security and the protection of collections from fire, flood, and other disasters; or
- upgrade lighting systems and controls, to achieve energy efficiency and levels suitable for collections.

Implementation grants may also cover costs associated with renovation required to implement preventive conservation measures. Because SCHC grants may **not** fund new construction, the costs of installing climate control, security, and fire protection systems in a building under construction are not eligible. However, grants may support the purchase of storage furniture and the rehousing of collections that will be moved into a new building.

Applicants may request support for cataloging, documenting, and digitizing collections only when these activities are integral to the proposed project. If these activities constitute a major portion of the project, an applicant should seek support through Humanities Collections and Reference Resources.

## Lessons learned

Planning and implementation projects that focus on sustainable preservation strategies will be expected to create a white paper documenting lessons learned, so that others can benefit from the grantees' experience. White papers will be posted on the NEH website.

## Sustaining Cultural Heritage Collections grants may not be used for

- general conservation or preservation assessments and other basic preservation projects that could be supported through Preservation Assistance Grants for Smaller Institutions;
- the preservation of materials that are the responsibility of an agency of the federal government, are privately held, or are not freely accessible for research;
- the installation of climate control, security, lighting, and fire protection systems as a component of a project to construct a new building;
- the preservation of the built or natural environment;
- the renovation or restoration of historic structures, except insofar as that activity is needed to preserve humanities collections that such a structure houses;
- the stabilization of archaeological sites; or
- asbestos abatement.

## Previously funded projects

An institution whose project has received NEH support may apply for a grant for a new or subsequent stage of that project. These proposals receive no special consideration and will be judged by the same criteria as others in the grant competition. In addition, these proposals must be substantially updated and must include a description of the new activities and a justification of the new budget. The applicant must also describe how the previously funded project met its goals.

## II. Award Information

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The maximum award for planning grants is \$40,000, for up to two years. Grants can be made for up to five years for implementation projects, with a maximum award of \$400,000. Successful applicants will be awarded a grant in outright funds, federal matching funds, or a combination of the two, depending on the applicant's preference and the availability of NEH funds.

(Learn about different types of grant funding.)

### Cost sharing

Cost sharing consists of the cash contributions made to the project by the applicant, third parties, and other federal agencies, as well as third party in-kind contributions, such as donated services and goods. Cost sharing also includes gift money raised to release federal matching funds.

Although cost sharing is not required, NEH is rarely able to support the full costs of projects approved for funding. In most cases, NEH Sustaining Cultural Heritage Collections grants cover no more than 80 percent of project costs for planning projects and 50 percent of project costs for

implementation projects.

### III. Eligibility

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U.S. nonprofit organizations are eligible, as are state and local governmental agencies and tribal governments. Individuals are not eligible to apply.

NEH generally does not award grants to other federal entities or to applicants whose projects are so closely intertwined with a federal entity that the project takes on characteristics of the federal entity's own authorized activities. This does not preclude applicants from using grant funds from, or sites and materials controlled by, other federal entities in their projects.

Late, incomplete, and ineligible applications will not be reviewed.

### IV. Application and Submission Information

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#### **Application advice and proposal drafts**

Prior to submitting a proposal, applicants are encouraged to contact program officers, who can offer advice about preparing the proposal and review preliminary proposal drafts if they are submitted at least six weeks before the deadline. Time constraints may prevent staff from reviewing draft proposals submitted after that date. Draft proposals should be submitted by e-mail attachment to [preservation@neh.gov](mailto:preservation@neh.gov). Staff comments are not part of the formal review process and have no bearing on the final outcome of the proposal, but previous applicants have found them helpful in strengthening their applications.

#### **HOW TO PREPARE YOUR APPLICATION**

You will prepare your application for submission via Grants.gov just as you would a paper application. Your application should consist of the following parts.

- 1. Description of the project and its significance**

Provide a one-page abstract written for a nonspecialist audience, clearly explaining the project's importance to the humanities, its principal activities, and its expected results.

- 2. Table of contents**

List all parts of the application and, beginning with the narrative, number all pages consecutively.

- 3. Narrative**

For planning grants, limit the narrative to *ten* single-spaced pages, and for implementation grants, limit the narrative to *twenty* single-spaced pages. All pages should have one-inch margins and the font size should be no smaller than eleven point.

Use appendices to provide material that supplements the narrative. As relevant, include (for example) sample materials (such as photographs) that illustrate the collections' current conditions and the experience of the project staff in doing comparable work.

Keep the application review criteria (see below) in mind when writing the narrative, which consists of the following sections.

- **Introduction**

Provide an overview of your project and request to NEH, and explain how they fit into the institution's strategic plan and preservation priorities.

Provide a brief profile of your organization, including its collections, institutional history and mission, physical facilities, number of staff, operating budget, and number of users or visitors annually. Discuss the collections' relevance to the institution's mission. Identify plans or policies that guide the collections' development.

- **Significance of collections**

Describe in detail the nature, size, and intellectual content of the collections that are the focus of the project. Discuss the collections' current, past, or potential use in support of the humanities. Include examples of specific exhibitions, educational programs, research projects, and publications to illustrate the ways in which the collections have been used to examine humanistic themes and ideas. In addition, discuss the relation of the collections to similar holdings in other repositories.

- **Current conditions and preservation challenges**

Describe the present condition of the collections and define the preservation challenges that the project would address.

In addition, provide a brief overview of preventive conservation practices and policies at your institution. For example, identify policies, practices, and systems that are in place to manage environmental conditions, provide appropriate storage, and protect collections from fire, theft, pests, and disasters. Consider including visual documentation in appendices to illustrate the preservation problems described in the proposal.

Describe the current level of administrative and intellectual control of the collections. If the project involves the movement or relocation of collections, explain how the current levels of control prepare for successful implementation of the project.

- **History of the project**

Discuss previous preservation actions and the findings of research or studies (such as general preservation or conservation assessments and specialized consultations) that lay a foundation for the proposed project. Explain how the proposed project relates to your institution's strategic plan or other long-range planning efforts. This section of the narrative should provide the rationale for undertaking the proposed planning or implementation activities, along with the expected outcomes.

- **Methods and standards**

For both planning and implementation projects, explain and justify the proposed methods and procedures. As relevant, discuss how the project explores or employs sustainable preservation strategies. In addition, discuss any research or professional standards and practices that inform the project.

For planning projects, explain how the project's team has been assembled and discuss how the project's framework, methods, and analyses are related to the

expected outcomes.

Implementation projects must be at a stage of schematic design when the application is submitted. If you are not following or are modifying the recommendations of assessors and specialists, explain why. Discuss any measures that will be taken to ensure that the collections are professionally maintained and protected during the project.

*For implementation projects to rehouse and improve storage of collections:* Describe the methods and materials used to rehouse the collections and discuss how the storage plan was developed. Include in the appendices floor plans of the existing and proposed storage areas that indicate square footage and the layout of cabinets and shelving.

*For implementation projects to improve and manage environmental conditions:* Provide a detailed description of steps that will be taken to improve conditions for humanities collections and define expected conditions. As relevant, describe the primary design features of passive measures, mechanized systems, and equipment proposed for managing or controlling conditions. Mention institutional policies, procedures, and staffing that relate to the provision of appropriate environments for collections. Discuss plans for ongoing management and monitoring of conditions, energy consumption, and system performance. (Environmental monitoring equipment may be included in the project's budget.) Address the potential impact that the proposed environmental improvements would have on the structure or building envelope, particularly if the building is a historic structure.

NEH funds must focus only on activities and equipment required to provide appropriate environmental conditions for humanities collections. In multi-use facilities, costs for conditioning noncollection spaces should be excluded from the project's budget.

*For implementation projects to install or improve security, fire protection, or lighting:* Describe the primary design features and explain how the proposed equipment would work in conjunction with institutional policies, procedures, and staffing to protect collections.

If you intend to conserve, digitize, or catalog collections within the context of your project, provide a rationale for this work and a full description of these activities. Applicants should refer to the [guidelines for Humanities Collections and Reference Resources grants](#) for information required in an application to carry out these activities.

Applications to preserve Native American collections should discuss the institution's compliance with the [Native American Graves Protection and Repatriation Act](#) and other relevant national and local statutes and regulations.

- **Work plan**

Present the steps of the planning or implementation project and discuss how each will be carried out. Indicate who is responsible for each activity. Include a schedule indicating what will be accomplished during each stage of the project.

- **Project team**

Provide a comprehensive overview of the project team, including staff members and consultants. Describe the qualifications and contributions to the project of each team member. Job descriptions should be included for any new staff hired for the project.

Include in the appendices résumés (of two pages or less) for each member of the project team and letters of commitment from consultants.

- **Project results and dissemination**

Summarize the project's expected outcomes. For planning projects, describe expected "next steps." For implementation projects, explain how the preservation improvements could strengthen your institution's work in the humanities.

For planning or implementation projects that address sustainable preservation strategies, describe plans for sharing lessons from your project through your white paper and through such activities as blogs, conference presentations, or publications.

#### 4. **History of grants**

If the project has received previous support from any federal or nonfederal sources, including NEH, list on one page the sources, dates, and amounts of these funds. If the project has a long history of support, the sources and contributions may be grouped and summarized.

#### 5. **List of participants**

On a separate page, list in alphabetical order, surnames first, all project participants and collaborators and their institutional affiliations. When relevant, this list should include advisory board members, consultants, and authors of letters of commitment and letters of support. Because these individuals may not participate in the review process, this list is used to ensure that prospective evaluators have no conflict of interest with the projects that they will assess.

#### 6. **Budget**

Using the [instructions](#) (4-page PDF), and the [budget template](#) (3-page PDF), complete the budget spreadsheet (MS Excel format) or a format of your own that includes all the required information. While all items should be justified by the narrative, further explanation may be included in brief budget notes. For any outsourced work, third-party contractor costs should be included in the budget category "Services." Attach a complete itemization of these costs to the budget form. If there is more than one contractor, each one must be listed on the budget form and the costs itemized separately.

To the maximum extent practical, all procurement contracts must be made through an open and free competition. They are to be awarded to the bidder or offeror whose bid or offer is most advantageous, considering price, quality and other factors. Applicants must justify procurement contracts in excess of \$100,000 that are not awarded by competitive bids or offers.

Permanent equipment may be purchased for a project if an analysis demonstrates that purchasing is more economical and practical than leasing. Permanent equipment is defined as nonexpendable personal property costing \$5,000 or more and having a useful

life of more than one year.

Consistent with the Buy American Act (41 U.S.C. 10a-c and Public Law 105-277), grantees and subrecipients who purchase equipment and products with grant funds should purchase only American-made equipment and products.

## 7. Appendices

Use appendices to provide the following items.

- **assessments and specialized studies.** Include assessments or specialized studies that are directly relevant to the project (e.g., a study of current environmental conditions, a preliminary design report that provides a description of the systems to be installed to protect the collections, or an analysis of storage conditions and requirements). For more general studies, we suggest that you submit summaries rather than full reports. Hyperlinks to online versions of such studies may also be included in the narrative.
- **institutional plans and policies.** Include only plans that directly support your project; when possible, present only summaries or excerpts, so as to avoid submitting lengthy attachments.
- **floor plans** (for implementation projects to rehouse and improve storage of collections).
- **technical specifications for building envelope improvements, equipment, or systems.** Attach product data and specifications for proposed materials, equipment, and systems. Please consult program staff before submitting blueprints or other bulky specifications that cannot be submitted digitally via Grants.gov. (See [How to Submit Supplementary Materials](#) below.)
- **brief résumés** (no longer than two pages) for staff with major responsibilities for the project's implementation and for consultants to the project;
- **job descriptions** for any additional staff who will be hired specifically to work on the project;
- **letters of commitment** from key participants or partners, both within and outside the applicant institution; and
- **letters of support** (preferably no more than three) from experts in the project's subject area, the proposed methodology, or the technical plan.

### Special requirements for renovation projects

#### Section 106 review process and letter from the State Historic Preservation Office

Applicants requesting support for building renovations are required to consult with their state historic preservation officer (SHPO) to determine if a property or site is listed, or is eligible for listing, in the National Register of Historic Places. The SHPO's eligibility determination should be included in an appendix to the application. If a property is eligible for or listed in the National Register, the applicant should, if possible, also include in an appendix to the application the SHPO's written comments as to the effect of the project on the building or site, in accordance with the guidelines set forth in the Secretary of the Interior's [Standards for the Treatment of Historic Properties](#).

Additionally, applicants who receive NEH grant funds for renovation projects on property or sites listed, or eligible for listing, in the National Register of Historic Places must provide NEH with assistance in carrying out its responsibilities under Section 106 of the National Historic Preservation Act, 16 U.S.C. Section 470f, as amended. For all funded renovation projects, Section 106 requires NEH to conduct a review to determine whether historic properties will be affected. If historic properties will be adversely affected by a project, Section 106 requires that NEH consult with the SHPO and the applicant to avoid, minimize, or mitigate the adverse effect.

The Section 106 review process is initiated once NEH makes a decision to fund an application for renovation projects on property or sites listed, or eligible for listing, in the National Register of Historic Places. If such an application is selected for funding, the NEH Office of Grant Management will contact the applicant with a request for any additional information about the project that might be needed for Section 106 review. Once this information is received, NEH will conduct a review and determine whether further action is needed in order to comply with Section 106. The length of the Section 106 review process varies for each project. However, applicants can minimize the length of the review process by familiarizing themselves with Section 106 and by submitting required documentation with the grant application. NEH is not permitted to release any grant funds until the Section 106 process has concluded.

For more information on the Section 106 review process, the required documentation, and the responsibilities of an applicant prior to and during the Section 106 review, please read the [Section 106 FAQs](#), or contact the NEH Federal Preservation Officer by e-mail at [FPO@neh.gov](mailto:FPO@neh.gov), by phone at 202-606-8309, or by mail sent to Federal Preservation Officer, Office of Challenge Grants, Room 420, National Endowment for the Humanities, 1100 Pennsylvania Avenue, N.W., Washington, DC 20506.

### **Wage rates for renovation**

Renovation projects using federal funds, in whole or in part, are subject in their entirety to the Davis-Bacon Act.

Applicants should indicate in the narrative their awareness of and plans to meet the special requirements for renovation projects.

## **HOW TO SUBMIT YOUR APPLICATION VIA GRANTS.GOV**

### **Register or Verify Registration with Grants.gov**

Applications for this program must be submitted via Grants.gov. Before using Grants.gov for the first time, each organization must register with the website to create an institutional profile. Once registered, your organization can then apply for any government grant on the Grants.gov website.

If your organization has already registered and you have verified that your registration is still valid, you may skip this step. If not, please see the Grants.gov [checklist](#) to guide you through the registration process. **We strongly recommend that you complete or verify your registration at least two weeks before the application deadline, as it takes time for your registration to be processed.** If you have problems registering with Grants.gov, call the Grants.gov help desk at 1-800-518-4726.

### **Download the Free Adobe Reader software**

To fill out a Grants.gov application package, you will need to download and install the current

version of Adobe Reader. The latest version of Adobe Reader, which is designed to function with PCs and Macintosh computers using a variety of popular operating systems, is available at no charge from the Adobe website ([www.adobe.com](http://www.adobe.com)). Click on "Get Adobe Reader" and then "Download Now."

Once installed, the current version of Adobe Reader will allow you to view and fill out Grants.gov application packages for any federal agency. If you have a problem installing Adobe Reader, it may be because you do not have permission to install a new program on your computer. Many organizations have rules about installing new programs. If you encounter a problem, contact your system administrator.

### Download the Application Package

To submit your application, you will need to download the application package from the Grants.gov website. You can download the application package at any time. (You do not have to wait for your Grants.gov registration to be complete.) Click the button at the right to download the package.



Save the application package to your computer's hard drive. To open the application package, select the file and double click. You do not have to be online to work on it.

You can save your application package at any time by clicking the "Save" button at the top of your screen. *Tip:* If you choose to save your application package before you have completed all the required forms, you may receive an error message indicating that your application is not valid. Click "OK" to save your work and complete the package another time. You can also use e-mail to share the application package with members of your organization or project team.

The application package contains four forms that you must complete in order to submit your application:

1. **Application for Federal Domestic Assistance—Short Organizational (SF-424 Short)**—this form asks for basic information about the project, the project director, and the institution.
2. **Supplementary Cover Sheet for NEH Grant Programs**—this form asks for additional information about the project director, the institution, and the budget.
3. **Project/Performance Site Location(s) Form**—this form asks for information about the primary site(s) at which grant activities will take place.
4. **Attachments Form**—this form allows you to attach your narrative, budget, and the other parts of your application.

To assist applicants, Grants.gov provides a helpful troubleshooting page.

### HOW TO FILL OUT THE SF-424 SHORT FORM

Select the form from the menu and double click to open it. In items 6, 7, 8, and 9 below, NEH recommends that the project title, brief project description, project director's name, primary contact/grants administrator's name, and authorized representative's name be typed directly onto

the form, instead of being pasted in; pasted-in quotation marks, diacritics, and other symbols are often converted into question marks during transmittal.

1. **Name of Federal Agency:** This will be filled in automatically with “National Endowment for the Humanities.”
2. **Catalog of Federal Domestic Assistance Number:** This will be filled in automatically with the CFDA number and title of the NEH program to which you are applying.
3. **Date Received:** Please leave blank.
4. **Funding Opportunity Number:** This will be filled in automatically.
5. **Applicant Information:** In this section, please supply the name, address, employer/taxpayer identification number (EIN/TIN), DUNS number, website address, and congressional district of the institution. Also choose the “type” that best describes your institution (you only need to select one).

If your institution is located, for example, in the 5th Congressional District of your state, put a “5.” If your institution doesn’t have a congressional district (e.g., it is in a state or U.S. territory that doesn’t have districts or is in a foreign country), put a “0” (zero).

All institutions applying to federal grant programs are required to provide a DUNS number, issued by Dun & Bradstreet, as part of their application. Project directors should contact their institution’s grants administrator or chief financial officer to obtain their institution’s DUNS number. Federal grant applicants can obtain a DUNS number free of charge by calling 1-866-705-5711. ([Learn more](#) about the requirement.)

6. **Project Information:** Provide the title of your project. Your title should be brief (no more than 125 characters), descriptive, and substantive. It should also be informative to a nonspecialist audience. Provide a brief (no more than one thousand characters) description of your project. The description should be written for a nonspecialist audience and clearly state the importance of the proposed work and its relation to larger issues in the humanities. List the starting and ending dates for your project.
7. **Project Director:** Provide the name, title, mailing address, e-mail address, and telephone and fax numbers for the project director.
8. **Primary Contact/Grants Administrator:** Provide the contact information for the official responsible for the administration of the grant (i.e., negotiating the project budget and ensuring compliance with the terms and conditions of the award). This person is often a grants or research officer, or a sponsored programs official. Normally, the Primary Contact/Grants Administrator is not the same person as the Project Director. If the project director and the grants administrator are the same person, skip to Item 9.
9. **Authorized Representative:** Provide the contact information for the Authorized Organization Representative (AOR) who is submitting the application on behalf of the institution. This person, often called an “Authorizing Official,” is typically the president, vice president, executive director, provost, or chancellor. In order to become an AOR, the person must be designated by the institution’s E-Business Point of Contact. For more information, please consult the Grants.gov user guide, which is available at [www.grants.gov/applicants/resources.jsp](http://www.grants.gov/applicants/resources.jsp).

## HOW TO FILL OUT THE SUPPLEMENTARY COVER SHEET FOR NEH

## GRANT PROGRAMS

Select the form from the menu and double click to open it. Please provide the following information:

1. **Project Director:** Use the pull-down menu to select the major field of study for the project director.
2. **Institution Information:** Use the pull-down menu to select your type of institution.
3. **Project Funding:** Enter your project funding information. Note that applicants for Challenge Grants should use the right column only; applicants to all other programs should use the left column only.
4. **Application Information:** Indicate whether the proposal will be submitted to other NEH grant programs, government agencies, or private entities for funding. If so, please indicate where and when. NEH frequently cosponsors projects with other funding sources. Providing this information will not prejudice the review of your application.

For **Type of Application**, check “new” if the application requests a new period of funding, whether for a new project or the next phase of a project previously funded by NEH. Check “supplement” if the application requests additional funding for a current NEH grant. If requesting a supplement, provide the current grant number. Before submitting an application for a supplement, applicants should discuss their request with an NEH program officer.

For **Project Field Code**, use the pull-down menu to select the humanities field of the project. If the project is multidisciplinary, choose the field that corresponds to the project’s predominant discipline.

## HOW TO FILL OUT THE PROJECT/PERFORMANCE SITE LOCATION(S) FORM

Select the form from the menu and double click to open it. Please provide the requested information. Instructions for the form can be found here:

[http://grants.gov/assets/Forms/SF424Site\\_Location\\_Instructions.pdf](http://grants.gov/assets/Forms/SF424Site_Location_Instructions.pdf). Alternatively, instructions for each requested data element may be viewed by positioning your cursor over the blank field.

## HOW TO USE THE ATTACHMENTS FORM

You will use this form to attach the files that make up your application.

Your attachments must be in Portable Document Format (.pdf). We cannot accept attachments in their original word processing or spreadsheet formats. If you don’t already have software to convert your files into PDFs, many low-cost and free software packages will do so. To learn more, go to [www.neh.gov/grants/grantsgov/pdf.html](http://www.neh.gov/grants/grantsgov/pdf.html).

When you open the Attachments Form, you will find fifteen attachment buttons, labeled “Attachment 1” through “Attachment 15.” By clicking on a button, you will be able to choose the file from your computer that you wish to attach. You must name and attach your files in the proper order so that we can identify them. Please attach the proper file to the proper button as listed below:

**ATTACHMENT 1:** To this button, please attach your **description of the project and its**

**significance.** Name the file “projectdescription.pdf”.

ATTACHMENT 2: To this button, please attach your **table of contents.** Name the file “contents.pdf”.

ATTACHMENT 3: To this button, please attach your **narrative.** Name the file “narrative.pdf”.

ATTACHMENT 4: To this button, please attach your **history of grants.** Name the file “granthistory.pdf”.

ATTACHMENT 5: To this button, please attach your **list of project participants, consultants, and advisers.** Name the file “participants.pdf”.

ATTACHMENT 6: To this button, please attach your **budget.** Name the file “budget.pdf”.

ATTACHMENT 7: To this button, please attach your **appendices.** Name the file “appendices.pdf”.

Use the remaining buttons to attach any additional materials (if appropriate). Please give these attachments meaningful file names and ensure that they are PDFs.

### Uploading Your Application to Grants.gov

When you have completed all four forms, use the right-facing arrow to move each of them to the “Mandatory Documents for Submission” column. Once they have been moved over, the “Submit” button will activate. You are now ready to upload your application package to Grants.gov.

During the registration process, your institution designated one or more AORs (Authorized Organization Representatives). These AORs typically work in your institution’s Sponsored Research Office or Grants Office. When you have completed your application, you must ask your AOR to submit the application, using the special username and password that were assigned to him or her during the registration process.

To submit your application, your computer must have an active connection to the Internet. To begin the submission process, click the “Submit” button. A page will appear, asking you to sign and submit your application. At this point, your AOR will enter his or her username and password. When you click the “Sign and Submit Application” button, your application package will be uploaded to Grants.gov. Please note that it may take some time to upload your application package, depending on the size of your files and the speed of your Internet connection.

After the upload is complete, a confirmation page will appear. This page, which includes a tracking number, indicates that you have submitted your application to Grants.gov. Please print this page for your records. The AOR will also receive a confirmation e-mail message.

NEH suggests that you submit your application no later than 5:00 p.m. Eastern Time on the day of the deadline. Doing so will leave you time to contact the Grants.gov help desk for support, should you encounter a technical problem of some kind. The Grants.gov help desk is now available seven days a week, twenty-four hours a day (except on federal holidays), at 1-800-518-4726. You can also send an e-mail message to [support@grants.gov](mailto:support@grants.gov).

To assist applicants, Grants.gov provides a helpful troubleshooting page.

## HOW TO SUBMIT SUPPLEMENTARY MATERIALS

If you are sending supplementary materials (those that cannot be scanned and converted to an electronic form and submitted via Grants.gov), please include a list of the supplementary materials in the application's table of contents, with an indication that the materials are being sent separately. The supplementary materials should be sent to the following address:

Sustaining Cultural Heritage Collections  
Division of Preservation and Access  
Room 411  
National Endowment for the Humanities  
1100 Pennsylvania Avenue, NW  
Washington, DC 20506  
202-606-8570

NEH continues to experience lengthy delays in the delivery of mail by the U.S. Postal Service, and in some cases materials are damaged by the irradiation process. We recommend that supplementary materials be sent by a commercial delivery service to ensure that they arrive intact by the receipt deadline.

### Deadlines

**Draft Proposals** (optional): Program staff recommends that draft proposals be submitted at least six weeks before the deadline. Time constraints may prevent staff from reviewing draft proposals submitted after that date.

Applications must be received by Grants.gov by **11:59 p.m. (Eastern Time), Tuesday, November 16, 2010**. Grants.gov will date- and time-stamp your application after it is fully uploaded. Applications submitted after that date will not be accepted. Supplementary materials must also arrive at NEH by November 16, 2010, to be considered as part of the application.

## V. Application Review

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Evaluators are asked to apply the following criteria in assessing applications:

- the significance of the collections and the potential impact of the project for the humanities;
- the project's methodological soundness and, for implementation projects, the thoroughness of the planning that has informed the project;
- as demonstrated by the work plan, the likelihood that the project will be carried out efficiently and productively;
- the experience and appropriateness of the project's team in relation to the activities for which support is requested; and
- the reasonableness of the proposed budget in relation to anticipated results.

### Review and selection process

Knowledgeable persons outside NEH will read each application and advise the agency about its

merits. NEH staff comments on matters of fact or on significant issues that otherwise would be missing from these reviews, then makes recommendations to the National Council on the Humanities. The National Council meets at various times during the year to advise the NEH chairman on grants. The chairman takes into account the advice provided by the review process and, by law, makes all funding decisions.

## VI. Award Administration Information

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### **Award notices**

Applicants will be notified by e-mail in June 2011 of the decision. Institutional grants administrators and project directors of successful applications will also receive at that time award documents by e-mail. Applicants may obtain the evaluations of their applications by sending a letter to NEH, Division of Preservation and Access, Room 411, 1100 Pennsylvania Avenue, N.W., Washington, D.C. 20506 or an e-mail message to [preservation@neh.gov](mailto:preservation@neh.gov).

### **Administrative requirements**

Before submitting an application, applicants should review their [responsibilities as an award recipient](#) and the [lobbying certification requirement](#).

### **Award conditions**

The requirements for awards are contained in the [General Terms and Conditions for Awards](#), any specific terms and conditions contained in the award document, and the applicable OMB circulars governing federal grants management.

### **Reporting requirements**

A schedule of report due dates will be included with the award document. Reports must be submitted electronically via "eGMS," NEH's online grant management system.

Interim and final performance reports will be required, as will a white paper (for projects that focus on sustainable preservation strategies). Further details can be found in [Performance Reporting Requirements](#).

A final Federal Financial Report (SF-425) will be due within ninety days after the end of the award period. For further details, please see the [Financial Reporting Requirements](#).

## VII. Points of Contact

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If you have questions about the program, contact:

Sustaining Cultural Heritage Collections  
Division of Preservation and Access  
Room 411  
National Endowment for the Humanities  
1100 Pennsylvania Avenue, NW

Washington, DC 20506  
202-606-8570  
preservation@neh.gov

If you need help using Grants.gov, contact:

Grants.gov: <http://www.grants.gov>  
Grants.gov help desk: [support@grants.gov](mailto:support@grants.gov)  
Grants.gov customer support tutorials and manuals:  
<http://www.grants.gov/applicants/resources.jsp>  
Grants.gov support line: 1-800-518-GRANTS (4726)  
Grants.gov troubleshooting tips.

## VIII. Other Information

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### **Privacy policy**

Information in these guidelines is solicited under the authority of the National Foundation on the Arts and Humanities Act of 1965, as amended, 20 U.S.C. 956. The principal purpose for which the information will be used is to process the grant application. The information may also be used for statistical research, analysis of trends, and Congressional oversight. Failure to provide the information may result in the delay or rejection of the application.

### **Application completion time**

The Office of Management and Budget requires federal agencies to supply information on the time needed to complete forms and also to invite comments on the paperwork burden. NEH estimates that the average time to complete this application is fifteen hours per response. This estimate includes time for reviewing instructions, researching, gathering, and maintaining the information needed, and completing and reviewing the application.

Please send any comments regarding the estimated completion time or any other aspect of this application, including suggestions for reducing the completion time, to the Chief Guidelines Officer, at [guidelines@neh.gov](mailto:guidelines@neh.gov); to the Office of Publications, National Endowment for the Humanities, Washington, DC 20506; and to the Office of Management and Budget, Paperwork Reduction Project (3136-0134), Washington, DC 20503. According to the Paperwork Reduction Act of 1995, no persons are required to respond to a collection of information unless it displays a valid OMB number.

**RESOLUTION NO. 2010 - 85  
2010-T-JUBILEE BREEZE PUBLICATION**

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the THE JUBILEE BREEZE PUBLICATION will exceed this amount; and

**WHEREAS**, Staff has reviewed the bids for the THE JUBILEE BREEZE PUBLICATION and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the THE JUBILEE BREEZE PUBLICATION be awarded to Interstate Printing & Graphics, Inc.

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of Interstate Printing & Graphics, Inc. for the following cost:

	<u>13,000</u>	<u>14,000</u>	<u>15,000</u>	<u>16,000</u>
(44 Pages)	\$ 9,663	\$10,324	\$10,987	\$11,649
(48 Pages)	\$10,237	\$10,917	\$11,598	\$12,297

as specified in BID SPECIFICATION NO: 2010-T-JUBILEE BREEZE PUBLICATION.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2010

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk MMC

**RESOLUTION NO. 2010-86  
2010-U-JAIL FOOD SERVICE**

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the JAIL FOOD SERVICE will exceed this amount; and

**WHEREAS**, Staff has reviewed the bid for the JAIL FOOD SERVICE and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the JAIL FOOD SERVICE be awarded to Winn Dixie.

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of Winn Dixie for unit cost listed as attached herein and made a part hereof for BID SPECIFICATION NO. 2010-U-JAIL FOOD SERVICE.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2010

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk MMC

**BID COST SHEET & GENERAL SPECIFICATION SHEET**  
**BID: 2010-U-PD/JAIL FOOD SERVICE**  
SUBMITT TWO (2) COPIES OF BID SUBMITTAL *(One Original & One Copy is Acceptable)*

The City of Daphne solicits quotations for food service suppliers' to furnish and deliver meals for the City of Daphne Inmates to 1502 Hwy 98, Daphne, AL 36526. The bid is for the period from award date through April 30, 2012.

No oral, telegraphic, or telephonic bids or bid modifications will be considered.

A City of Daphne Business License must be obtained within ten days of bid award.

Bids may be withdrawn by written request received from bidders prior to the time fixed for opening. Negligence on the part of the bidder in preparing the bid confers no right for the withdrawal of the bid after it has been opened. The City reserves the right to reject any/or all bids and to waive formalities in the bidding.

If there is any reason for believing that collusion exists among the bidders, any or all proposals may be rejected, and those participation in such collusion may be barred from submitting bids on the same or other work with the City of Daphne.

The bid will be awarded to a responsible Vendor with the lowest bid that meets specifications. The bidder agrees to follow the City of Daphne's purchasing procedures.

Credit Card accounts are **NOT ACCEPTABLE**

**THE CITY RESERVES THE OPTION TO RENEW THE CONTRACT FOR A SECOND/THIRD YEAR IF THE VENDOR AND CITY OF DAPHNE MUTUALLY AGREE IN WRITING BEFORE THE EXPIRATION OF THE CONTRACT.**

### Jail Food Service

Listed on the following pages are consumable food items needed for the Daphne City Jail.

- All dinners must be microwaveable in their original package.
- All prices are by case quantities of at least 12 per case.
- All orders will be for cases only and no partial order or delivery will be accepted by either party.
- All vendors must deliver all items to the Justice Center and be available to make deliveries once every two weeks.
- Vendor must also be able to make emergency deliveries if needed, within 24 hours.
- Delivery cost shall be included in the bid price.
- The quantity of purchases will vary according to the needs of the jail but on average between 70 to 90 total meals will be served each day.
- Vendor to supply as much variety of meals possible to ensure a good balance of different menu items. Please list on separate paper if needed ALL TYPES of different meals you intend to supply.
- Price on dinners are to include the larger prepackage meals also. (Hungry man type meals)

**SUBMITT TWO (2) COPIES OF BID SUBMITTAL (One Original & One Copy is Acceptable)**

<b>ITEM</b>	<b>#/case</b>	<b>Case \$ req.</b>	<b>Case \$/large</b>
Case quantity Banquet or equal value <u>Chicken Finger Meal</u> <small>(List the dinner to be provided)</small>	<u>12</u>	<u>15.00</u>	<u>n/a</u>
Case quantity Banquet or equal value, <u>Boneless Pork Rib</u>	<u>12</u>	<u>15.00</u>	<u>n/a</u>
Case quantity Banquet or equal value <u>Homestyle Charbroiled Patty</u> <small>List the dinner to be provided)</small>	<u>12</u>	<u>15.00</u>	<u>n/a</u>
Case quantity Banquet or equal value <u>Meat Loaf</u>	<u>12</u>	<u>15.00</u>	<u>n/a</u>
Case quantity Banquet or equal value <u>Zesty smothered Patty</u>	<u>12</u>	<u>15.00</u>	<u>n/a</u>
Case quantity Banquet or equal value <u>Savory Pork patty</u>	<u>12</u>	<u>15.00</u>	<u>n/a</u>
Case quantity Swanson or equal value <u>Salisbury steak</u>	<u>12</u>	<u>57.48</u>	<u>n/a</u>
Case quantity Swanson or equal value <u>Boneless Chicken</u>	<u>12</u>	<u>57.48</u>	<u>n/a</u>

<b>ITEM</b>	<b>NUMBER PER CASE</b>	<b>CASE PRICE</b>
Case quantity Swanson or equal value <u>Ham? Cheese Omelet</u> Breakfast	<u>12</u>	<u>24.00</u>
Case quantity Swanson or equal value <u>scrambled eggs w/ sausage</u> Breakfast	<u>12</u>	<u>24.00</u>
Case quantity Swanson or equal value <u>scrambled eggs w/ bacon</u> Breakfast	<u>12</u>	<u>24.00</u>
Case quantity Swanson or equal value <u>n/a</u> Breakfast	<u>n/a</u>	<u>n/a</u>

**CONDIMENTS FOR MEALS  
CASE PRICE**

**INDIVIDUAL PRICE EACH**

ITEM	CASE PRICE	INDIVIDUAL PRICE EACH
Bottle of pancake syrup	<u>29.88</u>	<u>2.49</u>
Cheese slice (Individually Wrapped)	<u>94.00</u>	<u>2.00</u>
Case quantity frozen orange juice 12 oz. Cans	<u>47.76</u>	<u>1.99</u>
Gallon milk <i>crate of 4</i>	<u>13.96</u>	<u>3.49</u>
Fresh Fruit, oranges <i>33 lb.</i>	<u>65.67</u>	<u>1.99/lb</u>
Fresh fruit, bananas <i>40 lb.</i>	<u>27.60</u>	<u>.69/lb</u>
Fresh Fruit, Apples <i>40 lb.</i>	<u>63.60</u>	<u>1.59/lb</u>
White bread, any store brand <i>tray of 7</i> Or name brand	<u>10.47</u>	<u>1.49</u>
Case quantity of Assorted Kool-Aid Or equal	<u>33.48</u>	<u>2.79</u>

**THE BIDDER ACKNOWLEDGES WITH THE SUBMISSION OF A BID THAT HE/SHE HAS REVIEWED THE TERMS AND CONDITIONS OF THIS BID AND ACCEPTS THEM.**

**TOTAL BID AMOUNT FOR LISTED ITEMS** \$

**THIS BID MUST BE NOTARIZE**

**COMPANY** Winn-Dixie # 596

**BY:**

*[Signature]*  
**Owner or Authorized Signature**

Blake McConkey  
**Print Name**

*Renton Christmas*  
Sworn to and subscribed  
before me this 31<sup>st</sup> day  
of August 2010

Mailing Address 3075 US Hwy 98  
City Daphne State AL  
Phone (251) 621-6660 Zip 36526  
E-Mail: \_\_\_\_\_  
Fax: (251) 621-4115

Fed Ident # 63-036-3229

**MY COMMISSION EXPIRES FEBRUARY 5, 2015**  
**BIDS MADE OUT IN PENCIL WILL NOT BE ACCEPTED**

This bid must be returned in a sealed envelope (by stated date/time) to:

City of Daphne  
Att: Suzanne Henson  
1705 Main Street  
P. O. Box 400  
Daphne, AL 36526

**RESOLUTION NO. 2010-87  
2010-V-POLICE UNIFORMS**

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the POLICE UNIFORMS will exceed this amount; and

**WHEREAS**, Staff has reviewed the bids for the POLICE UNIFORMS and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the POLICE UNIFORMS be awarded to Terry's Uniforms & Screen Printing, Inc.

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of Terry's Uniforms & Screen Printing, Inc for unit cost listed as attached herein and made a part hereof for BID SPECIFICATION NO. 2010-V-POLICE UNIFORMS.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2010

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk MMC

Price		BID: 2010-V -POLICE UNIFORMS - UNIFORM ORDER FORM	
EA	<del>5039</del> <del>4265</del>	Badge, Belt - B537 in Gold and Silver w/Blue Lettering Only with State Seal, Blackinton or Equivalent <b>GOLD PLATE &amp; NICKEL</b>	Gold or Silver <b>ALTERNATE - HIGHLO/RHO-GLO # 6200</b>
EA	<del>4500</del>	Badge, Hat - B615 <b>GOLD PLATE &amp; NICKEL</b>	Gold or Silver <b>ALTERNATE - HIGHLO/RHO-GLO # 5700</b>
EA	<del>4265</del> <del>3465</del>	Badge, Shirt - B538 Blue Lettering with State Seal, Blackinton or Equivalent w/Pin <b>GOLD PLATE &amp; NICKEL</b>	Gold or Silver <b>ALTERNATE - HIGHLO/RHO-GLO # 5600</b>
EA	<del>170</del>	Badges, Cloth (Silver & Gold Badges)	Gold or Silver <b>100 MINIMUM/ORDER</b>
PR	<del>5000</del>	Boots - Blackhawk Air Tac, Lace-Up, Ridge <b>7104</b>	Size:
PR	<del>5400</del>	Boots - Blackhawk Air Tac, Zipper, Ridge <b>7105</b>	Size:
PR	<del>7600</del>	Boots - Hi-Tech or Equivalent <b>STEALTH FLEECE</b> Mens #8316027 - \$ or Ladies #5316303 - \$	Size: <b>Lace-Up</b> <b>FEMALE # 5151 / MALE 5220</b>
PR	<del>300</del> <del>PR</del>	Brass Cloth (for BDU Shirts)	Lieutenant, Captain, or Chief
EA	<del>975</del>	Cap - Navy Twill Pro-Style Ball Cap with "Daphne Police" Embroidered on Front <b># 27-063-004</b>	Silver or Gold Embroidery
PR	<del>230</del> <del>PR</del>	Chevrons, Cloth - Corporal & Sergeant <b>*217 / *317</b>	Cpl. or Sgt.
EA	<del>1121</del>	Glove Cases <b>DUTYMAN 3421</b>	<b>LEATHER BASKETWEAVE</b>
PR	<del>2100</del>	Gloves - Kevlar, Black Leather Protective Search, Kevlar Lined or Equiv	Size: <b>S-2X KOPI00/KLD100</b>
PR	<del>4990</del>	Handcuffs - S&W Model <u>100 Stainless Steel</u> <b># 350136</b>	
EA	<del>2900</del>	Hat - Air Force Style, Midnight Navy with 100% Polyester Cover <b>PLAIN</b>	Size: <b>\$4600</b> Silver or Gold Band <b>With Embroidered Scrambled Eggs</b>
EA	<del>2200</del>	Hat - Wave in Navy/White (School Crossing Guard - Ladies)	<b>W. ALBOUM</b>
EA	<del>725</del>	Hat Band, Cloth, Silver and Gold <b>P8007 S / P8006 G</b>	Gold or Silver
EA	<del>260</del>	Hat Cover - Plastic Best Quality <b>P9008</b>	
EA	<del>\$8600</del> <del>or</del> <del>Oversized</del> <del>\$ 11100</del>	Jackets - Navy Blue Supplex Outer Shell w/Two Size Vent Pockets, Water Repellent, and Thinsulate Lining, Gerber Style 31S or Equivalent w/Shoulder Patches <b>NEWPORT HARBOR</b> (Oversize Charges 2XL & Above - \$ ) <b># 01-264</b>	Size: <b>Sleeve Size:</b> Silver or Gold Buttons Silver or Gold Badge With Chevrons
EA	<del>350</del>	Name Strips (For BDU Shirts)	Name Strip to Read: <b>Silver or Gold Thread</b>
PR	<del>\$2400</del> <del>or</del> <del>Oversized</del> <del>\$ 2400</del>	Pants, BDU - Navy Pants, Cotton/Poly Blend (Rip Stop) (Oversize Charges 44 & Above - \$ ) <b>F5201-38-405 (BUTTON)</b>	Waist Size: <b>Length Size:</b> Regular or Long <b>F5205-38-450 (ZIPPER)</b>
PR	<del>\$2695</del> <del>or</del> <del>Oversized</del> <del>\$ 2995</del>	Pants, School Crossing Guard - Horace Small or Equivalent, Navy 100% Dacron Polyester, Regular and Long, 2 Ply Gabardine Weave Style #10710 with No Stripes (Oversize Charges 44 & Above - \$ ) <b>SOUTHEASTERN 9001</b>	Waist Size <b>Women or Men</b>
PR	<del>\$2895</del> <del>or</del> <del>Oversized</del> <del>\$ 3160</del>	Pants, Uniform - Horace Small or Equivalent, Navy 100% Dacron Polyester, Regular and Long, 2 Ply Gabardine Weave Style #10710 Including Stripes (Oversize Charges 44 & Above - \$ ) <b>SOUTHEASTERN 9001 RO</b>	Waist Size: <b>Length Size:</b> Regular or Long <b>Blue Stripes or Gold Stripes</b>
EA	<del>250</del>	Patches, Shoulder Emblem in Yellowish Gold (For Uniform, Crossing Guard & BDU Shirts, and Jackets)	<b>100 MINIMUM</b>
EA	<del>200</del>	Strips, Special Ops	
EA	<del>200</del>	Strips, THI	
EA	<del>3000</del>	Rain Coat - Lightweight 3/4 Nylon w/Reflective Trim and "POLICE" Panel on Back, Neese Style 447 or Equivalent, Yellow <b>NEESC - NEW LIME 1870C -HVL</b>	Size:
PR	<del>\$2400</del> <del>or</del> <del>Oversized</del> <del>\$ 2400</del>	Shirt, BDU - Long Sleeve Tac Shirt, Navy, Cotton/Poly Blend, Include Name Strip, Cloth Badge & Shoulder Patches (Rip Stop) (Oversize Charges) <b>F5302-38-405/450</b>	Neck Size: <b>Sleeve Size:</b> Name Strip to Read: <b>Silver or Gold Thread</b> With Chevrons or Cloth Brass <b>Silver or Gold Badge</b>
EA	<del>\$2200</del> <del>or</del> <del>Oversized</del> <del>\$ 2200</del>	Shirt, BDU - Short Sleeve Tac Shirt, Navy, Cotton/Poly Blend, Include Name Strip, Cloth Badge & Shoulder Patches (Rip Stop) (Oversize Charges 2X & Above - \$ ) <b>F 5301-38-405/450</b>	Size: Name Strip to Read: <b>Silver or Gold Thread</b> With Chevrons or Cloth Brass <b>Silver or Gold Badge</b>

EA	\$17 <sup>99</sup> or Oversized \$19 <sup>99</sup>	Shirt, Golf - 100% Cotton, Unique Knit, "POLICE" on Back, Cloth Badge on Front (Oversize Charges) <b>G38000</b>	Size: Silver or Gold Badge
EA	\$25 <sup>99</sup> or Oversized \$30 <sup>99</sup>	Shirt, School Crossing Guard - Long Sleeve, Flying Cross, White (35W5400) with Police Shoulder Patches <b>AS BEFORE SOUTHEASTERN 3103</b> (Oversize Charges)	Neck Size: Women or Men Sleeve Size:
EA	\$22 <sup>75</sup> or Oversized \$25 <sup>99</sup>	Shirt, School Crossing Guard - Short Sleeve, Flying Cross, White (35W5400) with Police Shoulder Patches <b>AS BEFORE SOUTHEASTERN 3203</b> (Oversize Charges)	Size: Women or Men
EA	\$10 <sup>70</sup> or Oversized \$12 <sup>99</sup>	Shirt, Turtleneck - 100% Cotton Mock, Black in Color with "DPD" Embroidered on Neck in Silver or Gold (Oversize Charges) <b>PC61M-BLK</b>	Size: Silver or Gold DPD Letters Centered <b>(S-XL/2XL) 3x24x #1539</b>
NOs or BID	\$	Shirt, Uniform - Long Sleeve - Flying Cross or Equivalent, Light Blue, 65% Dacron Polyester, 35% Avril Rayon w/Shoulder Patches (Oversize Charges 2X & Above - \$ )	Neck Size: Sleeve Size: With Zipper Without Zipper With Chevrons
NOs or BID	\$	Shirt, Uniform - Short Sleeve - Flying Cross or Equivalent, Light Blue, 65% Dacron Polyester, 35% Avril Rayon w/Shoulder Patches (Oversize Charges)	Size: With Zipper With Chevrons Without Zipper
PR.	50 <sup>00</sup>	Shoes - Bates Lite or Equivalent Mens #42-\$ or Ladies #742 \$ <b>RIDGE 7001</b>	Size:
PR.	\$18 <sup>50</sup> or Oversized \$18 <sup>00</sup>	Shorts, BDU Summer Uniform <b>PROPPER</b> (Oversize Charges) <b>F5261-38-405</b>	Waist Size: Small (27-31), Medium (31-35), Large (35-39), XL (39-42), 2XL (44-46)
PR	\$12 <sup>00</sup> or Oversized \$13 <sup>45</sup>	Shorts, Summer Uniform (not BDU) - Navy 65/35 Polycotton Blend (Oversize Charges) <b>AS BEFORE RED KAP PT 26NU</b>	Waist Size:
	4 <sup>00</sup>	Tie, Clip-On - Navy Blue	
	5 <sup>00</sup>	Tie, Velcro - Navy Blue	
	5 <sup>50</sup>	Tie Tac, State of Alabama Seal	Gold or Silver
	3 <sup>00</sup>	Zippers - Heavy Duty, Unit Price Should Include Installation Per Shirt	

- IF PRODUCT BID ON IS DIFFERENT FROM BRAND NAME SPECIFIED, SAMPLE MUST BE SUBMITTED.
- FABRIC COLOR MUST MEET CURRENT SPECIFICATIONS (FLYING CROSS LIGHT BLUE).
- QUANTITIES ORDERED WILL VARY WITH NEED.
- DELIVERY COSTS MUST BE INCLUDED IN BID PRICE.
- UPON THE AWARD FOR THE BID, THE VENDOR MUST HAVE OR OBTAIN A CURRENT CITY OF DAPHNE BUSINESS LICENSE.
- PRIOR TO CONTRACT EXPIRATION AND UPON MUTUAL AGREEMENT BY THE CITY AND THE CONTRACTOR, THE TERM OF THE CONTRACT MAY BE EXTENDED FOR A SECOND/THIRD YEAR.

BID: 2010-V -POLICE UNIFORM.

THE BIDDER ACKNOWLEDGES WITH THE SUBMISSION OF A BID THAT HE/SHE HAS REVIEWED THE TERMS AND CONDITIONS OF THIS BID AND ACCEPTS THEM.

**SUBMIT TWO (2) COPIES OF BID SUBMITTAL (One Original & One Copy is Acceptable)**

COMPANY NAME TERRY'S UNIFORMS (A DIVISION OF ATWORK SALAS)  
PHONE NUMBER 1-800-466-0232  
FAX NUMBER 1-205-328-6351  
FEDERAL ID# 63-1061032  
E-MAIL BRENT.PUCKETT@TERRYSUNIFORMS.COM  
Brent Puckett  
AUTHORIZED SIGNATURE  
BRENT PUCKETT  
PRINT NAME

Quotation for the described bid submitted to the City of Daphne, Alabama this 30 day of August, 2010.

Roxanne Case  
Notary Public

THE BID MUST BE RETURNED IN PERSON TO:

CITY OF DAPHNE  
ATTENTION: SUZANNE HENSON  
1705 MAIN STREET  
DAPHNE, ALABAMA 36526

BY MAIL TO:

CITY OF DAPHNE  
ATTENTION: SUZANNE HENSON  
P.O. BOX 400  
DAPHNE, ALABAMA 36526

(FAXED BIDS WILL NOT BE ACCEPTED)

My Commission Expires  
April 13, 2011

**RESOLUTION NO. 2010-88**  
**2010-W-PD/DIGITAL IN-CAR VIDEO SYSTEMS**

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the PD/DIGITAL IN-CAR VIDEO SYSTEMS will exceed this amount; and

**WHEREAS**, Staff has reviewed the bids for the PD/DIGITAL IN-CAR VIDEO SYSTEMS and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the PD/DIGITAL IN-CAR VIDEO SYSTEMS be awarded to Gulf Coast Teleco.

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of Gulf Coast Teleco for unit cost:

Overhead Unit - \$4,346/*each*  
Modular Unit - \$4,346/*each*

as bid herein and made a part hereof for BID SPECIFICATION NO. 2010-W-PD/DIGITAL IN-CAR VIDEO SYSTEMS.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2010

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk MMC

**RESOLUTION NO. 2010-89  
2010-X-OFFICE SUPPLIES**

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the OFFICE SUPPLIES will exceed this amount; and

**WHEREAS**, Staff has reviewed the bids for the OFFICE SUPPLIES and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the OFFICE SUPPLIES be awarded to Gulf Coast office Products.

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of Gulf Coast office Products for unit cost as bid herein and made a part hereof for BID SPECIFICATION NO. 2010-X-OFFICE SUPPLIES.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2010

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk MMC

**BID COST SHEET & GENERAL SPECIFICATION SHEET  
BID: 2010-X-OFFICE SUPPLIES**

No oral, telegraphic, or telephonic bids or bid modifications will be considered.  
A City of Daphne Business License must be obtained within ten days of bid award.  
Bids may be withdrawn by written request received from bidders prior to the time fixed for opening. Negligence on the part of the bidder in preparing the bid confers no right for the withdrawal of the bid after it has been opened. Bidders are expected to examine the specifications carefully. Failure to do so will be at the bidder's risk and he cannot secure relief with a plea of error in the bid. The City reserves the right to reject any/or all bids and to waive formalities in the bidding.

If there is any reason for believing that collusion exists among the bidders, any or all proposals may be rejected, and those participating in such collusion may be barred from submitting bids on the same or other work with the City of Daphne.  
The Bid will be awarded to a responsible Vendor with the lowest total bid that meets specifications. The bidder agrees to follow the City of Daphne's purchasing procedures which require a Purchase Order prior to delivery. The Vendor is responsible for printing the Purchase Order number on each billing invoice. The department placing the order is responsible for obtaining a Purchase Order. Credit card accounts are NOT ACCEPTABLE! Annual contracts requiring continual purchases throughout the year must be through the Purchase Order process and not a credit card account.

All bids must be of acceptable materials and good quality. Where a specific manufacturer is noted, all bidders should be aware that the brand name is used to indicate the desired quality and performance of the product that is desired by the City. The City reserves the right to determine if an equivalent product meets the standards desired by the City.

**THE CITY RESERVES THE OPTION TO RENEW THE CONTRACT FOR A SECOND/THIRD YEAR IF THE VENDOR AND CITY OF DAPHNE MUTUALLY AGREE IN WRITING PRIOR TO THE EXPIRATION OF THIS CONTRACT.**

**THE BIDDER ACKNOWLEDGES WITH THE SUBMISSION OF A BID THAT HE/SHE HAS REVIEWED THE TERMS AND CONDITIONS OF THIS BID AND ACCEPTS THEM.**

**SUBMITT TWO (2) COPIES OF BID SUBMITTAL (One Original & One Copy is Acceptable)**

THIS BID MUST BE NOTARIZED COMPANY: Gulf Coast Office Products

Sworn to and subscribed  
before me this 2nd day  
of Sept, 2010

BY: [Signature]  
Owner or Authorized Signature  
Lane Harper  
(Please print name)

**KIMBERLY P. NEWMAN  
NOTARY PUBLIC - STATE OF FLORIDA  
COMMISSION # DD 848090  
MY COMMISSION EXPIRES DECEMBER 29, 2012**

[Signature]  
NOTARY PUBLIC

Mailing Address: 6020 Enterprise Drive  
City: Pensacola State: FL  
Phone: 850-434-5588 Zip: 32504  
Fax: 850-434-0089 Fed Ident # 63-0967274

E-Mail: Lane@GCOP.Com

BIDS MADE OUT IN PENCIL WILL NOT BE ACCEPTED.  
This bid must be returned in sealed envelope (by stated date/time) to:  
City Of Daphne  
Attention: Suzanne Henson  
1705 Main St.  
P. O. Box 400  
Daphne, AL 36526

**CITY OF DAPHNE**  
**OFFICE SUPPLY BID SHEET-SEPT 2010**

**BOLDED** ITEMS ARE BID ITEMS THAT WE SUBBED OUT.

	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER PURCHASED	EST QTY PURCHASED	UNIT COST	EXTENDED COST
175							
1	<b>BINDING CONES / COVERS</b>						
2	BINDING CONES, GBC 5/8", ALL COLORS GBC-4090046	GBC-4090046	25 PER BOX	PER BOX	1	6.40	6.40
3	BINDING CONES, GBC 1/2", ALL COLORS GBC-4090034	GBC-4090034	25 PER BOX	PER BOX	1	4.29	4.29
4	BINDING CONES, GBC 1/4", ALL COLORS GBC-4090010	GBC-4090010	25 PER BOX	PER BOX	1	0.99	0.99
5	BINDING CONES, GBC 3/4", ALL COLORS GBC-4090052	GBC-4090052	25 PER BOX	PER BOX	1	2.19	2.19
6	BINDING COVERS, CLEAR PLASTIC GBC-2001036 SUB GBC9743	GBC-2001036	25 PER PKG	PER PKG	1	3.19	3.19
7	<b>GBC2001036 IS DISCONTINUED</b>						
8	<b>BINDERS</b>						
9	BINDER, RING 1" CAP, ALL COLORS UNV-31401 SPR03301 SERIE	UNV-31401	EACH	EACH	10	1.09	10.90
10	BINDER, RING 1 1/2" CAP, ALL COLORS UNV-33401 - SPR03401 S	UNV-33401	EACH	EACH	10	1.49	14.90
11	BINDER, RING 2" CAP, ALL COLORS UNV-34401 - SPR03501 SER	UNV-34401	EACH	EACH	10	1.89	18.90
12	BINDER, RING 3" CAP, ALL COLORS UNV-35411 - SPR04601 SERI	UNV-35411	EACH	EACH	10	2.60	26.00
13	BINDER, D-RING 4" CAP, ALL COLORS UNV-20706 - SPR07801 SE	UNV-20706	EACH	EACH	10	4.98	49.80
14	BINDER, 5" CAP D RING, ALL COLORS WLJ-38450B -SPR0990 SE	WLJ-38450B	EACH	EACH	10	8.99	89.90
15	<b>BINDER, DATA 9 1/2 X 11, WLJ149511 WLJC.. ALL COLORS</b>	WLJ149511	EACH	EACH	10		<b>DISCONTINUED</b>
16	REPORT COVER, PRESSBOARD UNV-80571727379-ALL COLORS	UNV-80571727379	25 PER BOX	EACH BOX	10	0.69	6.90
17	REPORT COVERS W/TANG FASTENERS SMD-87154 ALL COLORS+AE	SMD-87154	25 PER BOX	EACH BOX	10	4.99	49.90
18							
19							
20	<b>VIEW BINDERS WITH INSIDE POCKETS (White or Black)</b>						
21	VIEW BINDER, RING 1" CAP, ALL COLORS UNV-20961 - SPR0571	UNV-20961	EACH	EACH	40	1.29	51.60
22	VIEW BINDER, RING 1 1/2" CAP, ALL COLORS UNV-20962 - SPR0	UNV-20962	EACH	EACH	40	1.64	65.60
23	VIEW BINDER, RING 2" CAP, ALL COLORS UNV-20981 - SPR057	UNV-20981	EACH	EACH	40	2.29	91.60
24	VIEW BINDER, RING 3" CAP, ALL COLORS UNV-20991 - SPR057	UNV-20991	EACH	EACH	20	2.49	49.80
25							
26	<b>ENVELOPES</b>						
27	ENVELOPES, #10 WINDOW UNV-35211 - QUA90120	UNV-35211	500 PER BOX	PER BOX	5	8.99	44.95
28	ENVELOPES, #10 NO WINDOW UNV-35210 -QUA90020	UNV-35210	500 PER BOX	PER BOX	5	6.00	30.00
29	ENVELOPES, INTEROFFICE 10 X 13 UNV-63568 WEVCO880	UNV-63568	100 PER BOX	PER BOX	5	12.99	64.95
30	ENVELOPES, CLASP, 5 X 7 1/2 QUA37835 SPR01345	QUA37835	100 PER BOX	PER BOX	5	6.29	31.45
31	ENVELOPES, CLASP, 6 X 9 KFT 28# QUA37855 QUA37755	QUA37855	100 PER BOX	PER BOX	5	6.29	31.45
32	ENVELOPES, CLASP, 6.5 X 9.5 QUA37863 QUA37863	QUA37863	100 PER BOX	PER BOX	5	6.30	31.50
33	ENVELOPES, CLASP, 9 1/2 X 12 1/2 QUA37893 QUA37893	QUA37893	100 PER BOX	PER BOX	5	6.29	31.45
34	ENVELOPES, CLASP, 10 X 13 QUA37897 QUA37897	QUA37897	100 PER BOX	PER BOX	5	6.50	32.50
35	ENVELOPES, CLASP, 12 X 15 1/2 QUA37910 QUA37910	QUA37910	100 PER BOX	PER BOX	5	11.95	59.75
36	ENVELOPES, CATALOG WHITE, 9 X 12 UNV-44104 SPR 09824	UNV-44104	250 PER BOX	PER BOX	5	13.99	69.95
37	ENVELOPES, CAT 9 X 12, WE 24# QUA-41488 SPR09824	QUA-41488	100 PER BOX	PER BOX	5	8.99	44.95

CITY OF DAPHNE										BOLDED		ITEMS ARE BID ITEMS	
OFFICE SUPPLY BID SHEET-SEPT 2010													
	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER	EST QTY PURCHASED	UNIT COST	EXTENDED COST						
				PER BOX									
176													
39	ENVELOPES, COIN, #5-1/2, 28# QUA-50562 SPR01361	QUA-50562	100 PER BOX		5								
40													
41	<b>GEM CLIPS/BINDER CLIPS</b>												
42	GEM CLIPS, REGULAR UNV-72210 SPR85001	UNV-72210	100 PER BOX		10	0.18	1.80						
43	GEM CLIPS, JUMBO UNV-72220 SPR85009	UNV-72220	100 PER BOX		10	0.55	5.50						
44	BINDER CLIPS, SMALL UNV-10200 SPR87002	UNV-10200	12 PER BOX		10	0.29	2.90						
45	BINDER CLIPS, MED UNV-10210 SPR87005	UNV-10210	12 PER BOX		10	0.69	6.90						
46	BINDER CLIPS, LRG UNV-10220 SPR87010	UNV-10220	12 PER BOX		10	1.39	13.90						
47													
48	<b>HIGHLIGHTERS</b>												
49	HIGHLIGHTER PEN, SANFORD MAJOR ACCENT, SAN64326	SAN25025	12 PER BOX		10	2.88	28.80						
50	ALL COLORS & FLUORESCENT FAB64326 SAN25025	FAB64326			1	2.88	2.88						
51	HIGHLIGHTER PEN, UNV-08851 POCKET SIZE ITA36181	UNV-08851	12 PER BOX		10	1.89	18.90						
52	ALL COLORS & FLUORESCENT				1	1.89	1.89						
53	HIGHLIGHTER PEN, BIC BRITELINER BIC-BL11-ALL COLORS	BL11-ALL COLORS	12 PER BOX		50	2.19	109.50						
54	HIGHLIGHTER, MIXED COLORS AVE-23565 22776PP	AVE-23565	6 PACK		20	1.39	27.80						
55	HIGHLIGHTER, EBERHARD FABER, FLUOR YELL FAB-64324	FAB-64324	12 PER BOX		50	2.39	119.50						
56													
57	<b>FILE FOLDERS / JACKETS / POCKETS</b>												
58	FILE JACKETS, FLAT, LEGAL UNV-72500 SPRSP24930	UNV-72500	100 PER BOX		10	11.95	119.50						
59	FILE POCKETS, 3 1/2" EXPANSION, LEGAL, UNV-15161 SPR95005	UNV-15161	25 PER BOX		10	13.99	139.90						
60	FILE POCKETS, 1 1/2" EXPANSION, LTR UNV-74300 SPRSP2491	UNV-74300	25 PER BOX		10	7.20	72.00						
61	FILE POCKETS, 3 1/2" EXPANSION, LTR UNV-15343 SPR95002	UNV-15343	25 PER BOX		10	7.20	72.00						
62	FILE FOLDERS, END TAB, LETTER, NO ET 150L SMD24109	SMD24109	100 PER BOX		50	12.99	649.50						
63	FILE FOLDERS, END TAB, LETTER STR CUT SHF SMD24100	SMD24100	100 PER BOX		50	12.99	649.50						
64	FILE FOLDERS, END TAB, LTR,EXPANDABLE SMD-75124	SMD-75124	25 PER BOX		50	36.00	1,800.00						
65	FILE FOLDERS, END TAB, LETTER EXP SMD75114	SMD75114	25 PER BOX		50	24.00	1,200.00						
	<b>FILE FOLDERS, 3 1/2" EXP</b>	<b>SMD 74805</b>	<b>50 PER BOX</b>		<b>1</b>	<b>31.99</b>	<b>31.99</b>						
	<b>FILE FOLDERS 3 1/2" EXP</b>	<b>SMD 74224</b>	<b>25 PER BOX</b>		<b>1</b>	<b>19.99</b>	<b>19.99</b>						
66	FILE FOLDERS, STRAIGHT CUT TAB, LTR,SMD2-150L/SMD10310	SMD2-150L/SMD1031	100 PER BOX		10	9.99	99.90						
67	FILE FOLDERS, LETTER, 1/3 CUT UNV-12113 SPRSP11113	UNV-12113	100 PER BOX		10	5.99	59.90						
68	FILE FOLDERS, LEGAL, 1/3 CUT UNV-15113 SPRSP41113	UNV-15113	100 PER BOX		10	7.29	72.90						
69	FILE FOLDERS, LEGAL, COLOR, 1/3 CUT UNV-10521	UNV-10521	100 PER BOX		10	7.29	72.90						
70	FILE FOLDERS, LETTER, COLOR, 1/3 CUT UNV-10501 SPR4200	UNV-10501	100 PER BOX		10	7.29	72.90						
71	FILE FOLDERS, PLI-TABS, LETTER, SMD-24109	SMD-24109	100 PER BOX		10	12.99	129.90						
72	FILE FOLDERS, LETTER RED PRESSBOARD -UNV10315	UNV10315	EACH		10	1.99	19.90						
73	FILE FOLDERS, INTERIOR LEGAL, ESS-43501 ALL COLORS	ESS-43501	100 PER BOX		10	9.50	95.00						
74	FILE FOLDERS, SMD 17043-BLUE SPR42003	SMD 17043	100 PER BOX		10	11.00	110.00						

**CITY OF DAPHNE**

**OFFICE SUPPLY BID SHEET-SEPT 2010**

**BOLDED** ITEMS ARE BID ITEMS THAT WE SUBBED OUT.

	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER PURCHASED	EST QTY PURCHASED	UNIT COST	EXTENDED COST
177							
75	FILE FOLDERS, SMD 17743-RED <b>SPR42000</b>	SMD 17743	100 PER BOX	PER BOX	10	7.29	72.90
76	FILE FOLDERS, UNV 16162-GREEN <b>SPR42001</b>	UNV 16162	100 PER BOX	PER BOX	10	7.29	72.90
77	FILE FOLDERS, POLYTAB-BSP-38608	BSP-38608		PER BOX	10		<b>DISCONTINUED</b>
78	FILE FOLDERS, CENTER TAB, UNV 15122 <b>SMD15332</b>	UNV 15122	100 PER BOX	PER BOX	10	7.29	72.90
79	FILE FOLDERS, SMD 15332	SMD 15332	100 PER BOX	PER BOX	10	7.29	72.90
80	FILE FOLDERS, END TAB, SMD-27134	SMD-27134	100 PER BOX	PER BOX	10	12.99	129.90
81	FOLDER, LEGAL, 2 DIV, W/FASTENER, ACC16046, ALL COLORS	ACC16046	10 PER BOX	PER BOX	10	14.99	149.90
82	FILE JACKET, PERSONNEL RECORD, MANLIA, 1 1/2	<b>QUA69998</b>	25 PER PK	PER PK	5	5.29	26.45
83	DOUBLE TOP, QUALITY PARK QUA-69998				1	-	
84	FILE JACKET, 1", PERSONNEL RECORD, MANLIA,	<b>QUA69999</b>	100 PER BOX	PER BOX	5	24.99	124.95
85	DOUBLE TOP, QUALITY PARK 69-999				1	-	
86	FILE JACKET, 2", DOUBLE TOP, MANILA, SMD-76560	SMD-76560	50 PER PK	PER PK	5	20.50	102.50
87	FILE FOLDER, MEDICAL RECORD FILES, QUA 69-994	QUA 69-994	20 PER BOX	PER BOX	5		<b>DISCONTINUED</b>
88							
89	<b>FILE FASTENERS</b>						
90	FILE FASTENER, TWO PIECE, 2 X 2 3/4, UNV81002 <b>SPRR20</b>	UNV81002	50 PER BOX	BOX	5	0.99	4.95
91	FILE FASTENER, TWO PIECE, 1 X 2 3/4, OIC-99851	OIC-99851	50 PER BOX	BOX	5	0.69	3.45
92	FILE FASTENER, PRONG BASE ONLY, 1 X 2 3/4, OIC-99853	OIC-99853	100 PER BOX	BOX	5	0.69	3.45
93	FILE FASTENER, PRONG BASE ONLY, 2 X 2 3/4, UNV81012 <b>SPRB21</b>	UNV81012	100 PER BOX	BOX	5	1.49	7.45
94							
95	<b>HANGING FILES</b>						
96	HANGING FILES, 1/5 CUT, UNV-14215 STANDARD, LEGAL <b>SPRS1</b>	UNV-14215	25 PER BOX	PER BOX	20	7.80	156.00
97	HANGING FILES, 1/5 CUT, UNV-14216/17/18-ALL COLOR, LEGAL	UNV-14216/17/18	25 PER BOX	PER BOX	20	8.69	173.80
98	HANGING FILES, 1/5 CUT, UNV-14115 STANDARD, LETTER <b>SP5</b>	UNV-14115	25 PER BOX	PER BOX	20	4.99	99.80
99	HANGING FILES, 1/5 CUT, UNV-14116 COLOR, LETTER <b>SP5215E</b>	UNV-14116	25 PER BOX	PER BOX	10	5.99	59.90
100	HANGING FILES, 1/5 CUT, STANDARD, LEGAL, UNV-14152 <b>SP53</b>	UNV-14152	25 PER BOX	PER BOX	20	15.95	319.00
101	2" BOX BOTTOM, PENDAFLEX 4153X2 <b>SP53X215</b>	4153X2			1	15.95	15.95
102	HANGING FILES, 1 3/4" BOX BOTTOM SMD-64318	SMD-64318	25 PER BOX	PER BOX	5	32.95	164.75
103	HANGING FILES, 3" BOX BOTTOM SMD-64320	SMD-64320	10 PER BOX	PER BOX	5	15.95	79.75
104	HANGING FILES, LEGAL OXFORD ESS-93502/45 ALL COLORS	ESS-93502/45	25 PER BOX	PER BOX	5	6.99	34.95
105							
106							
107	<b>INDEX TABS</b>						
108	INDEX, RING BINDER, 5- 2" TABS, COLOR UNV20830 <b>SPR2135I</b>	UNV20830	5 TABS PER SET	PER SET	10	0.36	3.60
	<b>INDEX, RING BINDER, 5-2" TABS, CLEAR, SPR 21351</b>	SPR 21351			1	0.46	0.46
109	INDEX, RING BINDER, 8 TAB COLOR UNV-20840 <b>SPR21380</b>	UNV-20840	8 TABS PER SET	PER SET	5	0.36	1.80
110	INDEX, RING BINDER, 8 TAB CLEAR UNV-20841 <b>SPR21381</b>	UNV-20841	8 TABS PER SET	PER SET	5	0.36	1.80
111	INDEX, RING BINDER, MONTHLY UNV-95110 <b>SPR01807</b>	UNV-95110	6 TABS PER SET PER SET	PER SET	5	0.99	4.95

CITY OF DAPHNE

OFFICE SUPPLY BID SHEET-SEPT 2010

	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER PURCHASED	EST QTY PURCHASED	BOLDED		ITEMS ARE BID ITEMS THAT WE SUBBED OUT.
						UNIT COST	EXTENDED COST	
178	TAB INSERTS-AVE 16241 2" CLEAR W/PRINTABLE LABEL	AVE-16241					4.29	
112								
113								
114	<b>LABELS</b>							
115	LABELS, INKJET, MACO ML3025 1X2 5/8, WHITE AVE30610	MACO ML3025	25 SHEETS/ BOX	PER BOX	5	2.79	13.95	
116	LABELS, INKJET, AVERY 8660 1X2 5/8, CLEAR	AVERY 8660	750 PER BOX	PER BOX	5	18.95	94.75	
117	LABELS, INKJET, AVERY 8662 1 1/3 X 4, CLEAR	AVERY 8662	350 PER BOX	PER BOX	5	10.99	54.95	
118	LABELS, INKJET, AVERY 8663 2 X 4, CLEAR ELI26032	AVERY 8663	250 PER BOX	PER BOX	5	10.99	54.95	
	<b>LABELS, AVE MAILING</b>	<b>AVE 8163</b>			1	2.59	2.59	
119	LABELS, LASER, AVERY 6879	AVERY 6879	300 PER PK	PER PK	5	6.29	31.45	
120	LABELS, COLOR CODED DISKETTE AVE-5274	AVE-5274	80 PER PK	PER PK	5		<b>DISCONTINUED</b>	
121	LABELS, FILE FOLDER AVE-8366 ELI26040	AVE-8366		PER PK	5	9.99	49.95	
	<b>LABELS, FILING AVE 5366 (1500)</b>	<b>AVE 5366</b>	<b>1500 PER PK</b>	<b>PER PK</b>	<b>1</b>	<b>21.75</b>	<b>21.75</b>	
	<b>LABELS, AVE 5261</b>	<b>AVE 5261</b>			<b>1</b>	<b>4.69</b>	<b>4.69</b>	
122	LABELS, COPIER/ADDRESS, MACO M5351 ELI26050	MACO M5351	3300 PER BOX	PER BOX	5	3.69	18.45	
123	LABELS, FILE FOLDER, COLOR, MACO FFL1 AVE05200	MACO FFL1	248 PER BOX	PER BOX	5	0.99	4.95	
124	LABELS, COMPUTER, 7/16 X 3 1/2, AVE 4027 AVE30728	AVE 4027	5000 PER BOX	PER BOX	20	1.20	23.98	
125	LABELS, CLEAR LASER, 1 X 2 5/8, MACO ML4000	MACO ML4000	1500 PER BOX	PER BOX	5	12.99	64.95	
126	LABELS, LASER FILE FOLDER WHITE MACO MLF-F3 ELI26042	MACO MLF-F3	1500 PER BOX	PER BOX	5	4.29	21.45	
127	LABELS, LASER FILE FOLDER AVE-5261	AVE-5261	500 PER PK	PER PK	5	4.29	21.45	
128	LABELS, LASER PRINTER 750 LABELS UNV-80101 ELI26002	UNV-80101	750 PER PK	PER PACK	5	2.69	13.45	
129	LABELS, DOT MATRIX, 1 7/16X4, WHITE AVE30721	AVE30721	5000 PER BOX	PER BOX	5	8.99	44.95	
130	LABEL, DOT MATRIX, 15/16 X 3, WHITE AVE30720	AVE30720	5000 PER BOX	PER BOX	5	4.99	24.95	
131	<b>KROY LABEL TAPE, KRY... ALL COLORS KRY2227501</b>		CARTRIDGE	EACH	10	24.95	249.50	
132	TAPE CARTRIDGE BRT-TZ-131 ONLY	BRT-TZ-131 ONLY	EACH	EACH	5	13.99	69.95	
133	TAPE CARTRIDGE BRT-TZ-231 ONLY	BRT-TZ-231 ONLY	EACH	EACH	5	13.99	69.95	
	<b>LABELING SYSTEM SMEAD VIEWABLES 100 REFILL SUPP. 6491 SMD 64910</b>				1	19.99	19.99	
	<b>LABELING SYSTEM SMEAD VIEWABLES 160 LABELS 64915 SMD 64915</b>				1	7.99	7.99	
	<b>LABELING SYS SMEAD VIEWABLES 100 CLEAR LABEL PROTECTORS 67600</b>				1	2.99	2.99	
134								
135								
136	<b>NOTEPADS/ COLUMNAR PADS</b>							
137	COLUMNAR PAD, 4 COLUMN, WLJ G7504	WLJ G7504	EACH	EACH	10		<b>DISCONTINUED</b>	
138	COLUMNAR PAD, 6 COLUMN, WLJ G7206	WLJ G7206	EACH	EACH	10		<b>DISCONTINUED</b>	
139	FAX NOTE W/DISP 1 1/2 X2 (MMMC311F)	MMMC311F	EACH	EACH	10		<b>DISCONTINUED</b>	
140	FAX NOTE REFILL 1 1/2 X 2 (MMMR7673)	MMMR7673	6 PADS/PKG	PER PKG	20		<b>DISCONTINUED</b>	
141	SCRATCH PADS, 4 X 6 UNV-35614 SPR46SP	UNV-35614	12 PADS/ PKG	PER PACKAGE	5	2.89	14.45	
142	SCRATCH PADS, 5 X 8 UNV-35615 SPR58SP	UNV-35615	12 PADS/ PKG	PER PACKAGE	5	3.69	18.45	

**CITY OF DAPHNE**

**OFFICE SUPPLY BID SHEET-SEPT 2010**

**BOLDED**

ITEMS ARE BID ITEMS THAT WE SUBBED OUT.

	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER PURCHASED	EST QTY PURCHASED	UNIT COST	EXTENDED COST
179							
143	STENO PADS, UNV-76620 TOP80011	UNV-76620	EACH	EACH	10	0.90	9.00
144	LEGAL PAD, LEGAL, ALL COLOR RIV BRAND CANARY & WHITE W2014/2014	W2014/2014	12 PADS/ PKG	PER PACKAGE	10	7.99	79.90
145	LEGAL PAD, LETTER, ALL COLOR RIV BRAND CANARY & WHITE W2011/2011	W2011/2011	12 PADS/ PKG	PER PACKAGE	10	6.99	69.90
146	LEGAL PAD, JR., ALL COLOR RIV BRAND CANARY & WHITE W2058/2058	W2058/2058	12 PADS/ PKG	PER PACKAGE	10	4.69	46.90
147					1	-	-
148	<b>PAPER</b>				1	-	-
	PAPER, MINUTE BOOK WEY 8528 ELI45003	WEY 8528		PER CARTON	3	4.99	14.97
	PARCHMENT PAPER, 25% COTTON 24 #	1124CERT	500 PER REAM	PER REAM	5	12.90	64.50
	PAPER, PREMIUM, 24 LB 90+ BRIGHTNESS, WHITE HAM-104604	HAM-104604	500 PER REAM	REAM	50	5.99	299.50
	PAPER, LASERJET, 32LB 98+ BRIGHTNESS, WHITE HPU1132	HEW113100	500 PER REAM	REAM	10	8.29	82.90
	PAPER, BOND, W20 WORLD BOND	W20	500 PER REAM	PER REAM	10	8.99	89.90
	PAPER, MATTE COATED, 8 1/2X11, HEW51634Y 24 LB 90+BR	HEW105050	200 PER REAM	REAM	5	4.29	21.45
	PAPER, GLOSSY, HP PREM INKJET, HPC3836A	HEWQ1785A	REAM	REAM	5	5.99	29.95
	PAPER, COPY, 8 1/2 X 11, 20 LB	GCO1120VP	10 REAMS/CASE	PER CASE	200	30.00	6,000.00
	<b>PAPER, NAVIGATOR PLATINUM OFFICE MULTIPURPOSE PAPER SANAPL 11245R</b>		<b>5 REAMS/CASE</b>	<b>PER CASE</b>	1	27.00	27.00
	PAPER, COPY, 8 1/2 X 11, 20 LB, XEROX ONLY XER-3R2047	XER-3R2047	10 REAMS/CASE	PER CASE	20	31.00	620.00
	PAPER, COMPUTER, 9 1/2 X 11, 20 LB - NO PERF, UNV-15802/SP	UNV-15802	PER CARTON	PER CARTON	1	22.99	22.99
	PAPER, COMPUTER, 9 1/2 X 11, 20 LB - PERF, UNV-15807 WEY95	UNV-15807	PER CARTON	PER CARTON	1	19.99	19.99
	<b>ALL PAPER IS 8 1/2 X 11 UNLESS OTHERWISE SPECIFIED</b>						
	<b>PENS / PENCILS/ ERASERS/MARKERS</b>						
	PEN, PILOT, EXPLORER PIL35363	PIL35363	12 PER BOX	PER BOX	5		<b>DISCONTINUED</b>
	PEN, RLBL, P700, GELINK, FN,BK PIL-38000 SERIES 38610	PIL-38000-38610	12 PER BOX	PER BOX	20	11.99	239.80
	PEN, RLBL, P600, GELINK, XFN, PIL-38000 SERIES 38600	PIL-38000-38600	12 PER BOX	PER BOX	20	11.99	239.80
	PEN, RLBL, HYBRID GELGRP,VL PEN-K116-A	PEN-K116-A	12 PER BOX	PER BOX	10		<b>DISCONTINUED</b>
	PEN, REFILL, FHYBRID FINE BLK PEN-KF6-A	PEN-KF6-A		EACH	20	0.42	8.40
	PEN, PENTEL, RSVP PEN-BK90-ALL COLORS	BK90-ALL COLORS	12 PER BOX	EACH BOX	5		<b>DISCONTINUED</b>
	PEN, BIC ROLLER BALL, RM 11. ALL BIC REM11BK	BIC REM11BK	12 PER BOX	PER BOX	5		<b>DISCONTINUED</b>
	PEN, BIC, SOFTFEEL BIC 13101	BIC 13101	12 PER BOX	PER BOX	5		<b>DISCONTINUED</b>
	PEN, ROUNDSTIC, MEDIUM UNV-27410 SPR50603	UNV-27410	12 PER BOX	PER BOX	5	0.89	4.45
	PEN, UNIBALL, DELUXE SAN60052	SAN60052	12 PER BOX	PER BOX	5	10.00	50.00
	PEN, UNIBALL, ONYX UNV-29010 ITA36172	UNV-29010	12 PER BOX	PER BOX	5	3.29	16.45
	PEN, UNIBALL, MICRO, ALL COLORS SAN60101	SAN60101	12 PER BOX	PER BOX	20	4.29	85.80
	PEN, UNIBALL, METAL ROLLER MICRO ALL COLORS SAN60151	SAN60151	12 PER BOX	PER BOX	5	4.98	24.90
	<b>PEN, UNI BALL VISION FINE BLACK</b>	<b>SAN 60126</b>	<b>12 PER BOX</b>	<b>PER BOX</b>	1	10.00	10.00
	PEN, UNIBALL, ONYX, MICRO - ALL COLORS SAN-60040	SAN-60040	12 PER BOX	PER BOX	5	3.00	15.00
	PEN, UNIBALL, GRIP MICRO-ALL COLORS SAN-60704	SAN-60704	12 PER BOX	PER BOX	5	17.99	89.95

**CITY OF DAPHNE**

**OFFICE SUPPLY BID SHEET-SEPT 2010**

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DESCRIPTION	PRODUCT #	UNITS	LIST COST PER PURCHASED	EST QTY PURCHASED	UNIT COST	EXTENDED COST
PEN, UNIBALL GEL RT RETRACTABLE SAN-65420/28 ALL COLORS	SAN-65420/28	12 PER BOX	PER BOX	5		DICONTINUED
PEN, PAPERMATE STICK, ALL PAP33611/33711/33811	PAP33611/33711/33811	12 PER BOX	PER BOX	5	1.09	5.45
PEN, FLEXGRIP, ALL UNV-15610 ITA70053	UNV-15610	12 PER BOX	PER BOX	5	2.19	10.95
PEN, PAPERMATE DYNAGRIP RETRACTABLE,87301	87301	EACH	EACH	5		DICONTINUED
PEN, FLAIR, ALL FAB-61011	FAB-61011	12 PER BOX	PER BOX	5		DICONTINUED
PEN, PILOT G2-05 SERIES PIL-31002/006-ALL COLORS	PIL-31002/006	12 PER BOX	PER BOX	5	13.99	69.95
PEN, PILOT PRECISE, V-5, V-7, ALL PIL35334	PIL3533	12 PER BOX	PER BOX	5	11.69	58.45
PEN, PILOT PRECISE GEL ROLLERBALL BLUE	PIL38611	12 PER BOX	PER BOX	1	11.99	11.99
PEN, PILOT PRECISE GEL ROLLERBALL BLACK	PIL38610	12 PER BOX	PER BOX	1	11.99	11.99
PEN, PILOT PRECISE GEL ROLLERBALL RED	PIL38612	12 PER BOX	PER BOX	1	11.99	11.99
PEN, PILOT EASY TOUCH RETRACTABLE PIL32210	PIL32210	12 PER BOX	PER BOX	5	7.20	36.00
PEN, PENTEL ENERGEL ALL COLORS BLN15BP4A 17259	BLN15BP4A 17259					DICONTINUED
PEN, BIC CLICKSTICK MED ALL COLORS CSM11BE,CSM11RD	CSM11BK/BE					3.29
PEN, BIC CLICKSTICK MED BLACK	CSM11BK					3.29
PEN, CORRECTION, LIQUID PAPER, LP562-01	PAP5320115	EACH	EACH	5	0.49	2.45
PEN, GEL ROLLERS, MEDIUM, BLU/BLK/RED PENK105A	PENK105A	12 PER BOX	PER BOX	10		DICONTINUED
PEN,CORRECTION,PENTEL,LIQ PAPER PEN UNV75510	UNV75510	EACH	EACH	5		DICONTINUED
PENTAL CLASSIC DELUXE, MECHANICAL PENCIL PENS55	PENS55	EACH	EACH	5	2.19	10.95
TWIST ERASE PENCILS PEN QE 405A	QE 405A	EACH	EACH	5		DICONTINUED
PENCILS, #2 UNV-55400 SPR70215	UNV-55400	12 PER BOX	PER BOX	5	0.79	3.95
PENCIL LEAD, MECHANICAL, 5MM PENC505-HB	PENC505-HB	12 TUBES/ BOX	PER BOX	5	3.80	19.00
ERASER, PANTEL CLICK PEN-ZE21B	PEN-ZE21B	EACH	EACH	5		DICONTINUED
ERASER REFILL, PANTEL CLICK PEN-ZER-2	PEN-ZER-2	2 PER PACK	PER PACK	5	0.69	3.45
MARKER, MARKSALOT, LRT, BLK, UNV-07051	UNV-07051	EACH (DZ NOW)	EACH	5	0.29	1.45
MARKER, PERMANENT KING SIZE SAN-150001	SAN-150001	EACH (DZ NOW)	EACH	5	0.89	4.45
MARKER, SHARPIE, FINE PT. SAN-30001 ALL COLORS	SAN-30001	12 PER BOX	PER BOX	5	6.99	34.95
MARKER, SHARPIE, X-FINE, RD SAN-35002	SAN-35002	EACH (DZ NOW)	EACH	5	0.58	2.90
MARKER, DRY ERASE - 8 COLORS SAN-80078	SAN-80078	8 PER BOX	PER BOX	5	6.29	31.45
DRY ERASE SURFACE TOWELETTES SAN-81850	SAN-81850	50 PER DISP	PER DISPENSEI	5	6.25	31.25
CLEANER, DRY ERASE SAN-81803B	SAN-81803B	EACH	EACH BOTTLE	5	1.74	8.70
MARKER, SHARPIE, ULTRAFN, BK SAN-37001	BK SAN-37001	EACH-(DZ ONLY)	EACH	5	0.58	2.90
<b>POST-IT NOTES / FLAG POST-IT</b>						
POST-IT NOTES, 4X6, ALL COLORS MMM660BE (YELLOW ONLY)	MMM660YW	12 PADS/ PKG	PER PAD	20	0.75	15.00
POST-IT NOTES, 3 X 3 ALL COLORS UNV-35668 SPR19783	UNV-35668	12 PADS/ PKG	PER PACKAGE	20	2.69	53.80
POST-IT NOTES, 2 X 3, ALL COLORS MMM6569 SPR19775	MMM6569	12 PADS/ PKG	PER PACKAGE	20	1.69	33.80
POST-IT NOTES, 1 1/2 X 2 ALL COLORS MMM6539 (COLORS DISCONTINUED)	MMM6539YW	12 PADS/ PKG	PER PACKAGE	20	1.09	21.80
POST-IT NOTES, 3 X 3 NEON 654-5PK	654-5PK	12 PADS/ PKG	PER PACKAGE	10	3.29	32.90

CITY OF DAPHNE

OFFICE SUPPLY BID SHEET-SEPT 2010

ITEM #	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER PURCHASED	EST QTY PURCHASED	BOLDED		ITEMS ARE BID ITEMS	
						UNIT COST	EXTENDED COST	THAT WE SUBBED	OUT.
18	POST-IT NOTES, 2 X 3, NEON MMM656-AN	MMM656-AN	12 PADS/ PKG	PER PACKAGE	10	4.29	42.90		
	<b>POST IT NOTES 3 X 5 ALL COLORS (COLORS DISC)</b>	<b>SPR19818</b>	<b>12 PADS/ PKG</b>	<b>PER PACKAGE</b>	1	3.99	3.99		
	POST-IT NOTE PAD X-LGE RULED 4 X 4 MMM-675-YL	MMM-675-YL			20	3.89	77.80		
	POST-IT NOTES, 1 1/2 X 2 NEON MMM653-AN	MMM653-AN	12 PADS/ PKG	PER PACKAGE	10	3.19	31.90		
	FLAG, TAPE, POST-IT, OE 50EA, MMM-680-4 ALL COLORS	MMM-680-4	PACKAGE 2/PK	PER PK OF 2	10	3.29	32.90		
	FLAG, TAPE, POST-IT, YW 50EA, MMM-680-5 ALL COLORS 680BE	MMM-680-5	PK OF 2	PER PK OF 2	10	3.29	32.90		
	POST-IT ARROW FLAG-PLEASE SIGN- MMM-684-RDSH	MMM-684-RDSH	80 PER DISP	PER DISP	10	2.89	28.90		
	<b>POST-IT MESSAGE FLAGS-SIGN HERE-MMM680-9</b>	<b>MMM680-9</b>					3.29		
	<b>PRINTER/ FAX / OFFICE EQUIPMENT SUPPLIES / CARTRIDGES</b>								
	CARTRIDGE, CANON BJC 200 / 210 CNM-BC02	CNM-BC02	EACH /	EACH - BLACK	3	9.99	29.97		
	CNMBC-05	CNMBC-05		EACH - COLOR	3	16.99	50.97		
	CARTRIDGE, HP DSKJET/HP820/890/722C/C-1823 HEW51645A (75220)	HEW51645A	EACH /	EACH - BLACK	10	16.99	169.90		
	HEW51641A	HEW51641A		EACH - COLOR	10	16.99	169.90		
	HEW C-1823D	HEW C-1823D					17.99		
	CARTRIDGE, HP 672C HEW51629A (75218)	HEW51629A	EACH /	EACH - BLACK	10	16.99	169.90		
	HEW51649A (75221)	HEW51649A		EACH - COLOR	10	16.99	169.90		
	CARTRIDGE, HP R40/R60 C1823D	C-1823D	EACH	EACH-COLOR	10	17.99	179.90		
	CARTRIDGE, HP 692C HEW51629A (75218)	HEW51629A	EACH	EACH - BLACK	3	16.99	50.97		
	CARTRIDGE, CANON B540 FAX (PD) CNM BX3	CNM BX3	EACH	EACH	5	11.99	59.95		
	CARTRIDGE, CANNON FAX /MODEL #8740- BC21-E	BC21-E	EACH	EACH	5	29.50	147.50		
	CARTRIDGE, EPSON C60 PRINTER, BLK #T028 ONLY(T028201)	BLK #T028 ONLY	EACH	EACH	5	15.99	79.95		
	CARTRIDGE, EPSON C60 PRINTER, COLOR #T029 ONLY (T0292)	COLOR #T029 ONLY	EACH	EACH	5	15.99	79.95		
	CARTRIDGE, EPSON 740 PRINTER, COLOR #S020191 ONLY	S191089 ONLY	EACH	EACH	5	11.99	59.95		
	CARTRIDGE, EPSON 740 PRINTER, BLK #S020189 ONLY	BLK # S189108 ONLY	EACH	EACH	5	11.99	59.95		
	CARTRIDGE, EPSON-T0321/22/23/24	TO321/22/23/24	EACH	EACH	5	6.99	34.95		
	CARTRIDGE, LEXMARK T522-12A6835	T522-12A6835	EACH	EACH	5	129.00	645.00		
	CARTRIDGE, EPS-TOO8201 ONLY	EPS-TOO8201 ONLY	EACH	EACH	3	9.99	29.97		
	CARTRIDGE, EPS-TOO7201 ONLY	EPS-TOO7201 ONLY	EACH	EACH	5	9.99	49.95		
	CARTRIDGE, EPSON LX300 NUK-BM152 DPSR4050	NUK-BM152	EACH	EACH-BLACK	5	3.63	18.15		
	CARTRIDGE, EPSON STYLUS COLOR 800, NUK-NUK404	NUK-NUK404	EACH	EACH-BLACK	5		DISCONTINUED		
	CARTRIDGE, EPSON STYLUS COLOR 800, NUK-NUK404C	NUK-NUK404C	EACH	EACH-COLOR	5		DISCONTINUED		
	CARTRIDGE, TEXAS INSTRUMENT MICROMARK, TEX2558406	TEX2558406	EACH	EACH	5		NO BID		
	CARTRIDGE, BROTHER 2800 SERIES FAX #BRT-TN250 ONLY	BRT-TN250 ONLY	EACH	EACH	5	22.70	113.50		
	CARTRIDGE, BROTHER 1270 FAX, PC201 (PW) NUK-B398	NUK-B398	EACH	EACH	5	7.99	39.95		
	CARTRIDGE, HEWLETT PACKARD DESKJET 932C, HP C6578D-HP 5164	HP C6578D-HP 5164	EACH(BOTH COLOR&BLA TRI-COLOR	EACH	5	36.21	181.05		
	CARTRIDGE, HP DESKJET 640C-HP C6614D	HP C6614D	EACH	EACH	5	17.99	89.95		

CITY OF DAPHNE

OFFICE SUPPLY BID SHEET-SEPT 2010

**BOLDED** ITEMS ARE BID ITEMS THAT WE SUBBED OUT.

DESCRIPTION	PRODUCT #	UNITS	LIST COST PER PURCHASED	EST QTY PURCHASED	UNIT COST	EXTENDED COST
CARTRIDGE, PRINT HP C6614D, BLK	C6614D, BLK	EACH	BLACK	5	26.72	133.60
CARTRIDGE, PRINT HEW C5010D HP ONLY	HEW C5010D HP ONE	EACH	TRI-COLOR	5		DISCONTINUED
CARTRIDGE, PRINT HEW C5011D HP ONLY	HEW C5011D HP ONE	EACH	EACH	5		DISCONTINUED
CARTRIDGE, HP LASERJET 1100 - HP C4092A (70308)	HP C4092A	EACH	EACH	5	21.71	108.55
CARTRIDGE, HP 4500 PRINTER- C4191A/92A/93A/94A	C4191A/92A/93A/94A	EACH	EACH	10	69.00	690.00
CARTRIDGE, HP OFFICEJET - HPC5011A-C5010A	HPC5011A-C5010A	EACH	EACH	5		DISCONTINUED
CARTRIDGE, HP 98 -BLACK HP 6310 (HEW C9364W) 75304	HP 98 -BLACK	EACH	EACH	1	13.37	13.37
CARTRIDGE, HP 95-COLOR HP 6310 (HEW C8766W) 75248	HP 95-COLOR	EACH	EACH	1	12.94	12.94
CARTRIDGE LASERJET , Q5949 75110	Q5949	EACH	EACH	1	15.24	15.24
CARTRIDGE, HP LASER JET 2550-Q3960A-BLK 75117	Q3960A-BLK			1	61.75	61.75
Q3962A-YELLOW/Q3961A-BLUE/Q3963A-MAGEN	Q3961A/Q3962A/Q3963A			1	53.40	53.40
CARTRIDGE, HP14 C5011DN BLACK 75327	C5011DN BLACK			1	14.24	14.24
C5010D TRI-COLOR 75326	C5010D TRI-COLOR			1	19.98	19.98
CARTRIDGE, HP 7210 ALL-IN-ONE/HP C8767WN (96) BLACK 7521	C8767WN (96) BLACK			1	17.41	17.41
C9363WN (97) TRI COLOR	C9363WN (97) TRI COLOR			1	11.94	11.94
CARTRIDGE, HP 88 HEW C9386AN/C9387AN/C9388AN		EACH		1	14.15	14.15
CARTRIDGE, HP XL HEW C9396AN/1X BLACK	C9396AN BLK	EACH		1	41.20	41.20
CARTRIDGE, HP88 HEW CC806FN COMBO PACK		EACH		1	47.78	47.78
CARTRIDGE, HP 02 HEW C8721WN BLACK 75381		EACH		1	11.87	11.87
CARTRIDGE, HP 02 HEW C8771WN/8772/8773/8774/8775				1	10.14	10.14
CARTRIDGE, HP 02 HEW CC604FN COMBO PACK				1	54.99	54.99
CARTRIDGE, CANON 5 CNMGP15BK BLACK CNM PG15BK	ELI75368			1	12.00	12.00
CARTIRDE, CANON 5 CNMCL15BK BLACK SAME AS ABOVE	ELI75363			1	12.00	12.00
CARTRIDGE, CANON 8 CNMCL18Y/18M CL18				1	10.42	10.42
CARTRIDGE, CANON 8 CNMCL184PK COMBO PACK				1	62.47	62.47
CARTRIDGE, HP LASER JET HEW Q2613A BLACK 75102				1	40.15	40.15
CARTRIDGE, HP 3005 Q7551A 51A ELI75333	Q7551A	EACH		1	88.24	88.24
<b>RECEIPTS</b>						
RECEIPTS, MONEY 2 PART, RED 8C806 8L806	8C806 8L806	EACH	PER BOOK	5	9.77	48.85
RECEIPT, WCROTC PRINTED MATERIAL	WCROTC	EACH	PER BOOK	1	63.25	63.25
RECEIPTS, LEDGER, 10 X 6 5/8, WLOTC PRINTED MATERIAL	WLOTC	EACH	PER BOOK	1	18.40	18.40
<b>RIBBONS-CALCULATOR/PRINTER/TYPEWRITER</b>						
RIBBON, CALCULATOR, NUK BR80C	NUK BR80C	6 PER BOX	EACH	5	1.19	5.95
RIBBON, IBM WHEELWRITER, NUK B192	NUK B192	6 PER BOX	EACH	5	1.69	8.45
RIBBON, LIFT OFF, IBM WHEELWRITER, NUK 192LT	NUK 192LT	6 PER BOX	EACH	5	2.29	11.45



CITY OF DAPHNE						BOLDED			ITEMS ARE BID ITEMS		
OFFICE SUPPLY BID SHEET-SEPT 2010									THAT WE SUBBED		OUT.
DESCRIPTION	PRODUCT #	UNITS	LIST COST PER PURCHASED	EST QTY PURCHASED	UNIT COST	EXTENDED COST					
184	SHR-UX27CC	EACH	EACH	1	37.56	37.56					
TONER, MAGICOLOR, BLK 1710471-001	BLK 1710471-001	EACH	EACH	10	49.00	490.00					
TONER, MAGICOLOR, YELLOW 1710471-002	YELW 1710471-002	EACH	EACH	10	62.50	625.00					
TONER, MAGICOLOR MAGENTA 1710471-003	1710471-003	EACH	EACH	10	62.50	625.00					
TONER, MAGICOLOR CYAN 1710471-004	1710471-004	EACH	EACH	10	62.50	625.00					
TONER, HP5500-C9730A	1710471-004	EACH	EACH	1	106.91	106.91					
*** BLUE-C9731A MAGENTA-C9733A YELLOW-C9732A	C9731A/C9732A/C9733A	EACH	EACH	1	190.08	190.08					
TONER, HP DSKJET 450 HPC4192A blk ELI75152	HPC4192A	EACH	EACH	1	31.51	31.51					
C4193A-C4194A-C4195A colors	C4193A/4194A/4195A	EACH	EACH	1	50.38	50.38					
TONER, MICRO TROY 02-81078-001		EACH	EACH	1	270.00	270.00					
<b>STORAGE BOXES</b>											
STORAGE BOXES, LETTER/LEGAL, UNV-95223 TRT-97503)	UNV-95223	12 PER CARTON	PER CARTON	5	16.71	83.55					
STORAGE BOXES, PER-03315 (SPR-01650)	PER-03315	EACH	EACH	5	1.39	6.93					
STORAGE BOXES, LEGAL, ECONO, UNV-95221 SPR01650)	UNV-95221	EACH	EACH	5	2.53	12.65					
STORAGE BOXES, LETTER, TIE CLOSE, UNV-75120 TRT-97504)	UNV-75120	EACH	EACH	5	2.63	13.15					
STORAGE BOXES, LEGAL, TIE CLOSE, UNV-75130 SPR01647	UNV-75130	EACH	EACH	5	2.53	12.65					
<b>TABBIES</b>											
LETTERS A-Z 91020 SERIES LAMINATED LETTERS											
71120 SERIES 71121 TABBIES ONLY	71121	PER PK	PER PK	5	3.47	17.35					
71020 SERIES 91121 TABBIES ONLY	91121	PER ROLL	PER ROLL	5	5.51	27.55					
PLAIN LETTERS SAME PRICE											
<b>NUMBERS 0-9</b>											
NUMBERS 0-9 91000 SERIES 91100 TABBIES ONLY	91100	TABBIES ONL PER BOX	PER RL	5	5.51	27.55					
YEARS 70280 SERIES 70200 TABBIES ONLY	70200	TABBIES ONL PER BOX	PER RL	5	4.65	23.25					
MONTHS 70230 SERIES 70231 TABBIES ONLY	70231	TABBIES ONL PER BOX	PER PK	1	23.25	23.25					
<b>TAPE - SCOTCH-MMM / CASSETTES / DATA CARTRIDES.....</b>											
TAPE, 3/4" MAGIC, MMM 810 (ONLY) MMM6200341296	MMM6200341296	EACH	PER ROLL	10	0.80	8.00					
TAPE, MAILING, MMM SUPER STRENGTH UNV91000 SPR64010	UNV91000	EACH	PER ROLL	5	1.40	7.00					
TAPE, WRITE ON, 3/4 X 36 YD UNV-83436 SPR60045	UNV-83436	ROLL	ROLL	20	0.60	12.00					
TAPE, VHS, 6 HOUR UNV-02120 T120V	UNV-02120	EACH	EACH	1	1.49	1.49					
CASSETTE, MIRCO DICTATING, 60 MIN UNV-02460 53060	UNV-02460	EACH	EACH	5	1.02	5.10					
CASSETTE, MIRCO DICTATING, 90 MIN SON-40237 179030	SON-40237	EACH	EACH	5	1.73	8.65					
CASSETTE, STANDARD DICTATING, 120 MIN SON43132 C120H SON43132	SON43132	EACH	EACH	10	1.88	18.80					

CITY OF DAPHNE				OFFICE SUPPLY BID SHEET-SEPT 2010				BOLDED		ITEMS ARE BID ITEMS			
										THAT WE SUBBED		OUT.	
185	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER PURCHASED	EST QTY PURCHASED	UNIT COST	EXTENDED COST						
	CASSETTE, STANTARD DICTATING, 90 MIN SON 43131 51090	SON 43131	EACH		10	0.99	9.90						
	DATA CARTRIDGE MMM DC6250 (ONLY) IMN46157	IMN46157	EACH		5	19.99	99.95						
	DATA CARTRIDGE - TRAVAN, TR-5, 20 GB ONLY IMN12023 (C4	IMN12023	EACH		5	16.99	84.95						
	DATA CARTRIDGE - TRAVAN, 8GB ONLY IMN12115	IMN12115	EACH		5	18.99	94.95						
	MINICARTRIDGES, 3M (IMATION), TRAVAN-4, 4 GB,		EACH		5			DISCONTINUED					
	8 GB COMPRESSED PREFORMATTED IMN12059 46214	IMN12115						DISCONTINUED					
	<b>MISCELLANEOUS</b>												
	ADDING MACHINE ROLLS PMC08677 UNV-35710 TOP7280	UNV-35710	100 ROLLS/ CTN		5	36.50	182.50						
	AIR DUSTERS (CANNED AIR) CCS24305				1	2.74	2.74						
	BATTERIES - AA DUR-MN1500B4Z E91BP4	DUR-MN1500B4Z	PKG 4		5	3.65	18.25						
	BATTERIES-AA DURACELL E91FP12		PKG 12		1	9.72	9.72						
	BATTERIES - AAA DURACELL E92FP12		PKG 12		1	9.72	9.72						
	BATTERIES - AAA DUR-MN2400B4 E92BP4	DUR-MN2400B4	PKG 4		5	4.30	21.50						
	BATTERIES, RECHARGEABLE RAY-NM724-2 NH12BP4(2PK DIS	RAY-NM724-2	PKG 2 (PK OF 4)		5	3.29	16.45						
	BATTERIES-C DUR-MN1400V8 E92BP8	DUR-MN1400V8	PKG 8		5	6.81	34.05						
	BATTERIES-C DURACELL EN93		PKG 12		1	6.96	6.96						
	BATTERIES-D DURACELL EN95		PKG 12		1	7.72	7.72						
	BATTERIES - 9V DURACELL EN92		PKG 12		1	7.60	7.60						
	BATTERIES-9 VOLT DUR-MN1604V4 522FP4	DUR-MN1604V4	PKG 4		5	9.34	46.70						
	BATTERIES-9 VOLT EVE-522FP	EVE-522FP	PKG 4		5	12.21	61.05						
	CALENDAR, BOOKSTYLE, 3.5 X 6. AAG-E717-50	AAG-E717-50	EACH		5	1.58	7.90						
	CORRECTION, LIQUID PAPER BRAND ONLY, PAP-56401-32 5640115	PAP-56401-32	EACH (BY THE DZ ONLY)		5	0.73	3.65						
	CORRECTION TAPE TWO PACK, UNV-75602 TOM68627	UNV-75602	PACK		5	1.29	6.45						
	CORRECTION TAPE DISPENSER, TOMBO 68665	TOMBO 68665	EACH		5	2.29	11.45						
	CORRECTION TAPE REFILL, TOMBO 65666	TOMBO 65666	EACH		5	1.79	8.95						
	DISKETTES 3.5" DS HD (MMM), FORMATTED UNV-00350 IMN121	UNV-00350	10 PER BOX		5	0.89	4.45						
	FINGERTIP MOISTENER, 1 OZ. NON-SKIP BACK LEE10400 SPR0	LEE10400	EACH		5	1.05	5.25						
	INDEX CARDS, 5 X 8 AMP23305 00581	AMP23305	100 PER PKG		5	1.26	6.31						
	LAMINATING SHEETS, UNV 84622 SPR08243	UNV 84622	EACH		5	10.22	51.10						
	MINUTE BOOK OUTFIT, 11 X 8 1/2, WJ0395-11 ONLY	WJ0395-11 ONLY	EACH		5	29.90	149.50						
	MINUTE BOOK REFILL, 11 X 8 1/2, WLJ901-10	WLJ901-10	5 PACKS/ BOX		5	9.99	49.95						
	RUBBER BANDS, 1 LB (ALL SIZES) UNV-00119 SPR191LB	UNV-00119	BOX		5	3.54	17.70						
	RUBBER BANDS, 1/4 LB (ALL SIZES) UNV-00419 SPR1914LB	UNV-00419	BOX		5	0.81	4.05						
	SHEET PROTECTORS, HEAVY WEIGHT UNV-21128 SPR74130	UNV-21128	50 PER BOX		5	4.37	21.85						
	CARD PROTECTORS, CLEAR ROLODEX LG BAT-9842950	BAT-9842950	250 PER BOX		5			DISCONTINUED					

CITY OF DAPHNE

OFFICE SUPPLY BID SHEET-SEPT 2010

		BOLDED				ITEMS ARE BID ITEMS		
		----->				THAT WE SUBBED		
186	DESCRIPTION	PRODUCT #	UNITS	LIST COST PER: PURCHASED	EST QTY PURCHASED	UNIT COST	EXTENDED COST	
	STAPLE REMOVER, ACC 76004 UNV-00700 <b>SPR86000</b>	UNV-00700	EACH	EACH	5	0.45	2.25	
	STAPLES, STANDARD UNV-79000 <b>SPRHB210</b>	UNV-79000	5000 PER BOX	PER BOX	10	0.60	6.00	
	STAPLES, HEAVY DUTY SWINGLINE 113 STRONGARM SW179392	SW179392	5000 PER BOX	PER BOX	5	2.99	14.95	
	<b>STAPLES, OPTIMA PREMIUM</b>	<b>SW135556</b>	<b>3750 PER BOX</b>	<b>PER BOX</b>	<b>1</b>	<b>3.48</b>	<b>3.48</b>	
	TELEPHONE MESSAGE BOOK, UNV-48005	UNV-48005	EACH	EACH	5	3.75	18.75	
	MAILING TUBES (24" X 2 1/2") QUA-46013	QUA-46013	25 PER BOX	PER BOX	5		DISCONTINUED.	
<b>TOTAL</b>								32,998.48
LIST DISCOUNT % ALLOWED ON REMAINDER OF ITEMS IN CATALOG THAT IS NOT LISTED ABOVE - (IF DISCOUNT IS NOT A STRAIGHT % FOR ALL ITEMS THEN LIST % BY PRODUCT CATEGORIES APPLICABLE):		30%						

**RESOLUTION NO. 2010-90**  
**2010-Y-TRAFFIC CONTROL SIGNS**

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the TRAFFIC CONTROL SIGNS will exceed this amount; and

**WHEREAS**, Staff has reviewed the bids for the TRAFFIC CONTROL SIGNS and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the TRAFFIC CONTROL SIGNS be awarded to John M. Warren, Inc...

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of John M. Warren, Inc. for unit cost as bid herein and made a part hereof for BID SPECIFICATION NO. 2010-Y-TRAFFIC CONTROL SIGNS.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS** \_\_\_\_\_ day of \_\_\_\_\_, 2010

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

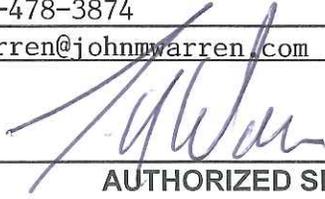
**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk MMC

**SUBMITT TWO (2) COPIES OF BID SUBMITTAL (One Original & One Copy is Acceptable)**

THE BIDDER ACKNOWLEDGES WITH THE SUBMISSION OF A BID THAT HE/SHE HAS REVIEWED THE TERMS AND CONDITIONS OF THIS BID AND ACCEPTS THEM. BID SHEETS MUST BE SIGNED BY COMPANY OWNER OR AUTHORIZED PERSONNEL AND NOTARIZED.

COMPANY NAME JOHN M. WARREN, INC.  
ADDRESS 105 ITEM AVENUE PO BOX 7001  
MOBILE AL 36607  
FEDERAL ID# 63-0987633  
PHONE NUMBER 251-478-3847  
FAX NUMBER 251-478-3874  
E-MAIL twarren@johnmwarren.com



AUTHORIZED SIGNATURE

TOM U. WARREN

PRINT NAME

Sworn to and subscribed before me this 31<sup>st</sup> day of August, 2010.

Donna M. Bartman  
Notary Public

**ALL BIDS MUST BE RECEIVED IN PERSON OR BY MAIL**

**IN PERSON :**

CITY OF DAPHNE  
FINANCE DEPARTMENT  
ATTENTION: SUZANNE HENSON  
1705 MAIN STREET  
DAPHNE, ALABAMA 36526

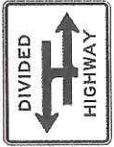
**BY MAIL :**

CITY OF DAPHNE  
FINANCE DEPARTMENT  
ATTENTION: SUZANNE HENSON  
P.O. BOX 400  
DAPHNE, ALABAMA 36526



Sign Name	Picture	Size	Est. Purchase Ratio	Price Each	Total
All Way (R1-3P)		18 x 06	1.1	4.35EA \$	-
Arrow, Curve Left (W1-2)		30 x 30	1	25.30EA \$	-
Arrow, Curve Right (W1-2)		30 x 30	0.9	25.30EA \$	-
Arrow, One Way Left (R6-1)		36 x 12	0.7	12.75EA \$	-
Arrow, One Way Right (R6-1)		36 x 12	2	12.75EA \$	-
Arrow, Reverse Curve Left (W1-4)		30 x 30	0.2	25.30EA \$	-
Arrow, Reverse Curve Right (W1-4)		30 x 30	0.3	25.30EA \$	-
Arrow, Sharp Left (W1-1)		30 x 30	0.4	25.30EA \$	-
Arrow, Sharp Right (W1-1)		30 x 30	1	25.30EA \$	-
Arrow, Straight Green (D11-2G)		24 x 06	0.6	5.85EA \$	-
Cart Crossing (W11-11)		30 x 30	2.2	25.30EA \$	-

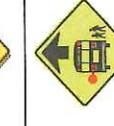
Traffic Control Signs - 2000.xls

Sign Name	Picture	Size	Est. Purchase Ratio	Price Each	Total
Caution Driveway Over Hill		30 x 30	0.1	50.95EA \$	-
Caution Trucks Entering Road		30 x 30	0.4	50.95EA \$	-
Chevron (W1-8)		18 x 24	6.1	12.75EA \$	-
City Limits		36 x 24	0.2	46.50EA \$	-
Co Rd 13 (M1-6)		24 x 24	0.1	27.15EA \$	-
Co Rd 64 (M1-6)		24 x 24	0.1	27.15EA \$	-
Crosswalk Directional Arrow (W16-7P)		24 x 12	2.8	9.05EA \$	-
Deaf Child		30 x 30	1.2	25.30EA \$	-
Divided Highway- Four Lane (R6-3a)		30 x 24	0.5	20.95EA \$	-
Divided Highway- Two Lane (W6-1)		36 x 36	0.1	35.95EA \$	-
Do Not Enter (R5-1)		30 x 30	0.5	25.30EA \$	-

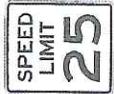
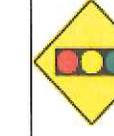
Traffic Control Signs - 2010.xls

Sign Name	Picture	Size	Est. Purchase Ratio	Price Each	Total
Do Not Pass (R4-1)		24 x 30	0.5	20.95EA \$	-
Emergency Signals Ahead (W11-12p)		36 x 30	0.2	36.35EA \$	-
Emergency Signals Ahead (Overhead) (R10-13)		42 x 30	0.2	35.40EA \$	-
End of School Zone		24 x 30	1	20.95EA \$	-
Horse Crossing (W11-7)		30 x 30	0.1	25.30EA \$	-
Intersection, Side Road (W2-2)		30 x 30	0.1	25.30EA \$	-
Intersection, Crossroad (W2-1)		30 x 30	0.1	25.30EA \$	-
JCT (W2-1)	 	21 x 15	0.1	9.85EA \$	-
Keep Right (R4-7a)		24 x 30	1.8	20.95EA \$	-
Lane Ends- Merge (W4-2R)		30 x 30	0.1	25.30EA \$	-
Left Turn Yield on Green (R10-12)		24 x 30	0.1	22.05EA \$	-

Traffic Control Signs - 2010.xls

Sign Name	Picture	Size	Est. Purchase Ratio	Price Each	Total
No Left Turn (R3-2)		24 x 24	0.2	17.75EA \$	-
No Loading or Unloading		24 x 18	0.4	12.75EA \$	-
No Outlet (W14-2)		30 x 30	6.3	25.30EA \$	-
No Parking (R8-3a)		24 x 30	16.4	20.95EA \$	-
No Parking Beyond This Point		24 x 30	0.1	20.95EA \$	-
No Parking Here to Corner		24 x 30	0.3	20.95EA \$	-
No Thru Traffic		18 x 24	0.8	12.75EA \$	-
No Trucks (R5-2)		24 x 24	0.7	17.75EA \$	-
Reduce Speed Ahead (W3-5a)		30 x 30	0.1	25.30EA \$	-
School Bus Stop Ahead (S3-1)		36 x 36	0.4	81.80EA \$	-
School Zone MPH When Flashing (S5-1)		24 x 48	0.8	56.35EA \$	-

Traffic Control Signs - 2010.xls

Sign Name	Picture	Size	Purchase Ratio	Price Each	Total
School Zone MPH w/ Times		24 x 48	0.2	56.35EA \$	-
Slow		30 x 30	3.5	25.30EA \$	-
Speed Bump mph		30 x 30	1.6	25.30EA \$	-
Speed Limit (R2-1)		24 x 30	35.7	20.95EA \$	-
Speed Limit (Yellow) (W13-1P)		18 x 18	1.1	10.15EA \$	-
Stop (R1-1)		30 x 30	5.4	24.50EA \$	-
Stop Ahead (W3-1)		36 x 36	75	36.95EA \$	-
Street Name, Green 2-Sided (D3-1)		30 x 30	2.7	32.10EA \$	-
Traffic Light Ahead (W3-3)		9" w/ 6" letters	109.6	27.25EA \$	-
US 181 (M1-4)		30 x 30	1	31.50EA \$	-
US 90 (M1-4)		30 x 24	0.3	27.80EA \$	-
		24 x 24 Traffic Control Signs - 2010.xls	0.3	22.30EA \$	-

Sign Name	Picture	Size	Est. Purchase Ratio	Price Each	Total
US 98 (M1-4)		24 x 24	0.1	22.30EA \$	-
Watch Children		30 x 30	15.6	25.30EA \$	-
Watch Pedestrians (W11-2)		30 x 30	3.2	25.30EA \$	-
Wrong Way (R5-1a)		36 x 24	0.5	24.25EA \$	-
Yield (R1-2)		36 x 36	2.2	16.75EA \$	-
U-Channel Sign Posts, Green	 Posts	10'	78	12.95EA \$	-
		12'	156	17.15EA \$	-
				\$	-

**RESOLUTION NO. 2010-91  
2010-Z-SAFETY SHOES/BOOTS**

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the SAFETY SHOES/BOOTS will exceed this amount; and

**WHEREAS**, Staff has reviewed the bids for the SAFETY SHOES/BOOTS and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the SAFETY SHOES/BOOTS be awarded to Gulf Supply Co., Inc..

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of Gulf Supply Co., Inc. for following unit cost:

- 8" Boot - \$120.00
- 6" Boot - \$109.00
- Shoe - \$ 54.25

as specified in BID SPECIFICATION NO. 2010-Z-SAFETY SHOES/BOOTS.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS \_\_\_\_\_ day of \_\_\_\_\_, 2010**

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk MMC

**RESOLUTION NO. 2010-92  
2010-AA-PLASTIC PIPE**

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the PLASTIC PIPE will exceed this amount; and

**WHEREAS**, Staff has reviewed the bids for the PLASTIC PIPE and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the PLASTIC PIPE be awarded to Ferguson Waterworks.

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of Ferguson Waterworks for unit cost listed in BID SPECIFICATION NO. 2010-AA-PLASTIC PIPE.

Size Pipe (20' Pcs)	Amount Per/Ft
4"	\$0.82
6"	\$1.74
8"	\$2.94
10"	\$3.97
12"	\$4.49
15"	\$6.44
18"	\$8.05
24"	\$13.55
30"	\$20.83
36"	\$26.74
42"	\$38.74
48"	\$42.70
60"	\$82.95

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS \_\_\_\_ day of \_\_\_\_\_, 2010**

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk, MMC

## RESOLUTION 2010 - 93

### A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY

**WHEREAS**, the Department Heads of the City of Daphne have determined that the items listed below are no longer required for public or municipal purposes; and

**WHEREAS**, the items listed below are recommended for disposal.

**NOW, THEREFORE, BE IT RESOLVED**, by the Mayor and City Council of the City of Daphne that

- 1- The property listed below is hereby declared to be surplus property, and

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DEPT	TAG/VEH#	DESCRIPTION	VIN # / SERIAL #
Janitorial	499	1999 FORD TAURUS	1FAFP53U9XA318128
Civic Center		Miscellaneous Dishes (Plates, Saucers, Silverware, Glasses...ect..	
Civic Center		Used Carpet remnants / Curtains	
Civic Center		Light Strips	
Civic Center		Miscellaneous Tables/Furniture	

- 2- The Mayor is authorized to advertise and accept bids through Govdeals.com as contracted for the sale of such personal property, and

- 3- The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the General Fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder.

**ADOPTED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE,  
ALABAMA**, this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk MMC

**RESOLUTION NO. 2010-94**  
**2010-CC-FD/USED RESCUE HAZARDOUS MATERIALS**  
**RESPONSE VEHICLE**

**WHEREAS**, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

**WHEREAS**, The City of Daphne acknowledges that the cost for the FD/USED RESCUE HAZARDOUS MATERIALS RESPONSE VEHICLE will exceed this amount; and

**WHEREAS**, monies are available for this purchase from the BP Oil Spill Grant monies, and

**WHEREAS**, Staff has reviewed the bids for the FD/USED RESCUE HAZARDOUS MATERIALS RESPONSE VEHICLE and determined that the bid as presented is reasonable; and

**WHEREAS**, Staff recommends the bid for the FD/USED RESCUE HAZARDOUS MATERIALS RESPONSE VEHICLE be awarded to \_\_\_\_\_;

**NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE**, hereby accept the bid of \_\_\_\_\_ unit cost of \$ \_\_\_\_\_ as specified in BID SPECIFICATION NO: 2010-CC-FD/USED RESCUE HAZARDOUS MATERIALS RESPONSE VEHICLE

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS \_\_\_\_\_ day of \_\_\_\_\_, 2010**

\_\_\_\_\_  
**August A. Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
David L. Cohen, City Clerk MMC

**ORDINANCE 2010-59**

**An Ordinance Extending Fiscal Year 2010 Budget Authority**

**WHEREAS**, Fiscal Year 2011 will begin October 1, 2010; and

**WHEREAS**, the Fiscal Year 2011 budget will not be approved and adopted by October 1, 2010 by the Daphne City Council; and

**WHEREAS**, it is necessary to extend the authority of the Fiscal Year 2010 budget in order to continue essential departmental operations pending the approval and adoption of the Fiscal Year 2011 budget.

**NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA** that departmental operations shall continue under the authority of the Fiscal Year 2010 budget until such time as the Fiscal Year 2011 budget is adopted but not to extend past January 1, 2011.

**APPROVED AND ADOPTED** by the City Council of the City of Daphne this \_\_\_\_\_ day of \_\_\_\_\_, 2010.

\_\_\_\_\_  
**August Palumbo, Council President**

\_\_\_\_\_  
**Fred Small, Mayor**

**ATTEST:**

\_\_\_\_\_  
**David L. Cohen**  
**City Clerk**