

**CITY OF DAPHNE
CITY COUNCIL MEETING AGENDA
1705 MAIN STREET, DAPHNE, ALABAMA
MARCH 21, 2016
6:30 P.M.**

- 1. CALL TO ORDER**
- 2. ROLL CALL**

INVOCATION / Pastor Bart Hare with the City of Hope Church

PLEDGE OF ALLEGIANCE

- 3. APPROVE MINUTES:** Council Meeting Minutes / March 7, 2016
Council Work Session Minutes / March 14, 2016

PROCLAMATION: American Red Cross Month / Mr. Mike Brown, Executive Director, South AL Chapter

4. REPORTS OF STANDING COMMITTEES:

A. FINANCE COMMITTEE – Fry
Review minutes / March 14th

1. Ordinances:

- a.) Appropriation of Funds: Sewer Project / Whispering Pines / **Ordinance 2016-23**
- b.) Appropriation of Funds: Daphne Parks / Design Phase / **Ordinance 2016-24**

2.) Resolutions:

- a.) Bid Award: City of Daphne Sewer Project: Whispering Pines / Asphalt Services / **Resolution 2016-20**
- b.) **MOTION:** Reject the bid from W.R. Mitchell Contractor, Inc. that was not delivered to the specified Location by the deadline
- c.) Park City: Request Change in Census Blocks / **Resolution 2016-21**

3.) Motions:

- a.) To allow Empire Retirement to offer Alabama Deferred Compensation investment plans to City employees and Council

4.) Financial Reports:

- Treasurers Report / February 2016
- Sales & Use Tax Collections / January 2016
- Lodging Tax Collections / January 2016

B. BUILDINGS & PROPERTY COMMITTEE - Lake
Review minutes / March 7th

- 1.) Declare Certain Property Surplus / Mowers / **Resolution 2016-16**

a.) **PUBLIC SAFETY** - Conway

b.) **CODE ENFORCEMENT/ORDINANCE COMMITTEE** - Scott

c.) **PUBLIC WORKS COMMITTEE / SOLID WASTE AUTHORITY** – LeJeune
Review minutes / January 4th

Review Beautification minutes / November 30, 2015 / January 6, 2016

Review Museum minutes / October 12, 2015 / November 10, 2016 / December 14, 2015

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. BOARD OF ZONING ADJUSTMENTS – Adrienne Jones

B. DOWNTOWN REDEVELOPMENT AUTHORITY – Conaway

C. INDUSTRIAL DEVELOPMENT BOARD – Phillips
Reappoint: Doug Bailey – Term / December 2015 – December 2021
Toni Fassbender – Term / December 2015 – December 2021

D. LIBRARY BOARD – Lake

E. PLANNING COMMISSION – Scott

F. RECREATION BOARD / LeJeune

G. UTILITY BOARD – Fry

6. MAYOR’S REPORT

7. CITY ATTORNEY’S REPORT

8. DEPARTMENT HEAD’S REPORT

9. CITY CLERK’S REPORT

- a.) Events Permit / the Scott Ward Memorial 5K & Family Fun Run / June 11, 2016 (*7th Run for 2016*)
- b.) ABC License / Le Bouchon / 040 – Retail Beer (On or Off Premises) / 060 – Retail Table Wine (On or Off Premises)
- c.) ABC License / Southern Napa / 140 – Special Events Retail
- d.) ABC License / Moe’s Southwest Grill / 040 – Retail Beer (On or Off Premises)
- e.) AL League of Municipalities Convention Voting Delegate / May 16, 2016

10. PUBLIC PARTICIPATION

11. RESOLUTIONS AND ORDINANCES:

RESOLUTIONS:

- a) **Resolution 2016-16.** Declaring Certain Property Surplus & Authorize Disposition
- b) **Resolution 2016-17.** 2015 Baldwin County Multi-Hazard Mitigation Plan
- c) **Resolution 2016-18.** Donation of Real Property to the City of Daphne By Point Clear Ridge Development

- d.) **Resolution 2016-19.** Donation of Real Property to the City of Daphne by Tyler Prescott
- e.) **Resolution 2016-20.** Sewer Project: Whispering Pines
- f.) **Resolution 2016-21.** Census Block Change Request for Park City Community: Creation and Submission of GIS Files For US Census Boundary Change / Carey Technology, LLC.

ORDINANCES:

2ND READ

- a.) **Ordinance 2016-16.** Establishing District Lines for the City of Daphne, AL
- b.) **Ordinance 2016-17.** Establish Voting Polls for the City of Daphne (1 Polling Place)
- c.) **Ordinance 2016-18.** Establish Voting Polls for the City of Daphne (2 Polling Places)
- d.) **Ordinance 2016-19.** Establishing Voting Polls for the City of Daphne (4 Places)
- e.) **Ordinance 2016-21.** Pre-Zone: Property at the Southwest Corner of the Intersection of Champion’s Way and AL Hwy 181 / The Bill’s No. 2
- f.) **Ordinance 2016-22.** Adjust Speed Limits and to Post Speed Limit Signs

1ST READ

- a.) **Ordinance 2016-23.** Appropriation of Funds: Sewer Projects
- b.) **Ordinance 2016-24.** Appropriation of Funds: Daphne Park Improvement / Engineering Design Fees

12. COUNCIL COMMENTS

13. ADJOURN

**CITY OF DAPHNE
CITY COUNCIL**

ROLL CALL

CITY COUNCIL:

COUNCILWOMAN CONAWAY	PRESENT ____	ABSENT ____
COUNCILMAN LAKE	PRESENT ____	ABSENT ____
COUNCILMAN FRY	PRESENT ____	ABSENT ____
COUNCILMAN SCOTT	PRESENT ____	ABSENT ____
COUNCILMAN LEJEUNE	PRESENT ____	ABSENT ____
COUNCILWOMAN PHILLIPS	PRESENT ____	ABSENT ____
COUNCIL PRESIDENT RUDICELL	PRESENT ____	ABSENT ____

MAYOR:

MAYOR HAYGOOD	PRESENT ____	ABSENT ____
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CITY CLERK:

REBECCA HAYES	PRESENT ____	ABSENT ____
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CITY ATTORNEY:

JAY ROSS	PRESENT ____	ABSENT ____
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**MARCH 7, 2016
CITY COUNCIL MEETING
REGULAR BUSINESS MEETING
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

1. CALL TO ORDER:

There being a quorum present Council President Rudicell called the meeting to order at 6:30 p.m.

2. ROLL CALL

COUNCIL MEMBERS PRESENT: Tommie Conaway; Pat Rudicell; Ron Scott; Angie Phillips.

ABSENT: John Lake; Randy Fry; Robin LeJeune.

Also Present: Mayor Haygood; Rebecca Hayes, City Clerk; Jay Ross, City Attorney; Kevin Boucher, City Attorney; James White, Fire Chief; Margaret Thigpen, Civic Center Director; David Carpenter, Police Chief; David McKelroy, Recreation Director; Richard Johnson, Public Works Director; Tonja Young, Library Director; Adrienne Jones, Planning Director; Kelli Kichler, Finance Director/Treasurer; Vickie Hinman, HR Director; Ashley Campbell Environmental Programs Manager, Don Ouellette, Environmental Advisory Committee; Larry Cooke, BZA; Dorothy Morrison, Beautification Committee; Bob Segalla, Utility Board; Toni Fassbender, IDB; Willie Robison, BZA.

Absent: Richard Merchant, Building Official.

INVOCATION/PLEDGE OF ALLEGIANCE:

Pastor Eric Helms with People of Mars Hill Church gave the invocation.

3. APPROVE MINUTES:

February 15, 2016 Council Meeting Minutes:

The February 15, 2016 council meeting minutes stand approved as written.

PUBLIC HEARINGS:

1.) Amending the Land Use and Development Ordinance / Article 39, Section 39-2 (b) / Jubilee Overlay District Requirements, Setbacks

Recommendation: Unanimous Favorable

Adrienne Jones gave the presentation.

Council President Rudicell opened the Public Hearing at 6:38 p.m.

No one spoke for or against the proposed amendment to the Land Use and Development Ordinance.

Council President Rudicell closed the Public Hearing at 6:39 p.m.

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- 2.) **Pre-Zone:** The Bills' No. 2, LLC
Property Located: Southwest corner of the intersection of Champions Way and Alabama Highway 181
Pre-Zone Request: B-3, Professional Business District
Recommendation: Unanimous Favorable

Adrienne Jones gave the presentation.

Council President Rudicell opened the Public Hearing at 6:41 p.m.

No one spoke for or against the proposed Pre-zoning.

Council President Rudicell closed the Public Hearing at 6:42 p.m.

4. REPORT OF STANDING COMMITTEES:

A. FINANCE COMMITTEE – Fry

The next meeting will be March 14th at 4:30 p.m.

B. BUILDINGS & PROPERTY COMMITTEE – Lake

Councilwoman Conaway reported that the committee met today, and the minutes will be in the next packet.

C. PUBLIC SAFETY COMMITTEE – Conaway

The minutes for the February 15th meeting are in the packet. The next meeting will be March 21st at 4:30 p.m.

D. CODE ENFORCEMENT/ORDINANCE COMMITTEE – Scott

The minutes for the February 15th meeting are in the packet. The next meeting will be March 21st after the Public Safety meeting.

E. PUBLIC WORKS COMMITTEE – LeJeune

Councilwoman Conaway reported that the committee met today, and the minutes will be in the next packet.

5. REPORTS OF SPECIAL BOARDS & COMMISSIONS:

A. Board of Zoning Adjustments – Adrienne Jones

The will not be a meeting in March.

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B. Downtown Redevelopment Authority – Conaway

The minutes for the February 24th meeting are in the packet.

Appoint members to the DRA to six (6) year terms:

- a.) Nicole Simms
- b.) J. Daniel Dyas
- c.) Brandy Lister

MOTION BY Councilwoman Conaway to appoint Nicole Simms, J. Daniel Dyas and Brandy Lister to the Downtown Redevelopment Authority for six terms: March 2016 – March 2022. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

C. Industrial Development Board – Phillips

The minutes for the February 22nd meeting are in the packet. Reappointment of Doug Bailey and Toni Fassbender will be on the next council agenda. Councilwoman Phillips mentioned that the whole 76 acres will be pre-zoned, and 30 acres will be subdivided and annexed into the city.

D. Library Board – Lake

No report.

E. Planning Commission – Scott

The minutes for the January 28th meeting are in the packet, along with the staff report for the February 25th meeting.

MOTION BY Councilman Scott to Set a Public Hearing date for April 4, 2016, and approve advertising to consider rezoning Christ the King Catholic Church property from R-2, Medium Density Family Residential District to B-1, Local Business District. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

F. Recreation Board – LeJeune

No report.

G. Utility Board – Fry

Mayor Haygood reported the minutes for the January 27th meeting are in the packet. He mentioned an agenda item that was discussed which was a potential rate restructuring by a financial company which would be good for customers. The item has been carried over for a later time.

6. MAYOR'S REPORT

Mayor Haygood reported Councilmen Fry and Lake are in Washington attending the National League of Cities conference.

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7. CITY ATTORNEY REPORT:

Mr. Ross said there are items to discuss in an Executive Session at the end of the meeting regarding the buying and selling of real property.

8. DEPARTMENT HEAD COMMENTS:

Adrienne Jones – Planning Director – reported that there are three (3) resolutions on the agenda from the Planning Commission which have a favorable recommendation. She asked everyone to keep Charles Smith and his wife in their prayers as his wife is going through some health issues.

David McKelroy – Recreation Director – reported the Recreation Board meeting will be Wednesday at 6:30 pm at the Recreation Center. March 19th is the Easter Egg Hunt at Lott Park, and the Sunset Series starts March 20th and ends May 15th.

9. CITY CLERK'S REPORT:

MOTION: Authorize the Mayor to enter into a contract with Grant Management, LLC

Mrs. Hayes explained that council had already authorized the mayor to sign this contract, but legal and the mayor felt changes needed to be made for clarity and she felt the contract should come back before council to reapprove with the changes.

MOTION BY Councilman Scott to authorize the mayor to enter into a contract with Grant Management, LLC. Seconded by Councilwoman Conaway.

MOTION CARRIED UNANIMOUSLY

10. PUBLIC PARTICIPATION

Ms. Charlotte Johnson – 1905 Main Street - invited all to the upcoming Lupus Walk March 19th. This walk raises money to help people with Lupus in honor of Latonya King.

Mr. Willie Williams – Pollard Road – spoke regarding the dividing of the Park City census blocks.

Mr. Don Olds – 1505 Captain O'Neal Drive – spoke regarding the May Day Boat ramp. He thanked council for getting this issue resolved, and the property owners needed clarification on when will the boat ramp be removed, the time line for completion of the project, and putting the sand back the way it used to be. He also asked that the items that are below the water that may inhibit the flow of sand be removed while removing the ramp. He said the residents affected are in favor of option #2 in the ordinance.

Mrs. Rebecca Canle – 1503 Captain O'Neal – thanked council for the solution to the problem, and is in favor of Option #2 in the ordinance. She asked that the ramp be removed due to the many environmental issues it has caused.

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11. RESOLUTIONS & ORDINANCES:

RESOLUTIONS:

- a) **Resolution 2016-13.**Vacation of Driveway Easement(S) / Eastern Shore Acquisitions, LLC, The Gardens on Randall Subdivision
- b.) **Resolution 2016-14.**Acceptance of Streets and Drainage / Located in the Brookhaven, Phase 2C Subdivision
- c.) **Resolution 2016-15.**Acceptance of Streets and Drainage / Located in the Caroline Woods, Phase 3A Subdivision

RESOLUTIONS:

- a) **Resolution 2016-13.**Vacation of Driveway Easement(s) / Eastern Shore Acquisitions, LLC, The Gardens on Randall Subdivision
- b.) **Resolution 2016-14.**Acceptance of Streets and Drainage / Located in the Brookhaven, Phase 2C Subdivision
- c.) **Resolution 2016-15.**Acceptance of Streets and Drainage / Located in the Caroline Woods, Phase 3A Subdivision

MOTION BY Councilwoman Conaway to waive the reading of Resolutions 2016-13, 2016-14, and 2016-15. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

Resolution 2016-13Vacation of Driveway Easement(s) / Eastern Shore Acquisitions, LLC, The Gardens on Randall Subdivision

MOTION BY Councilwoman Conaway to adopt Resolutions 2016-13. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UANNIMOUSLY

Resolution 2016-14.Acceptance of Streets and Drainage / Located in the Brookhaven, Phase 2C Subdivision

MOTION BY Councilwoman Conaway to adopt Resolution 2016-14. *Seconded by Councilwoman Phillips*

MOTION CARRIED UNANIMOUSLY

Resolution 2016-15.Acceptance of Streets and Drainage / Located in the Caroline Woods, Phase 3A Subdivision

MOTION BY Councilwoman Conaway to adopt Resolution 2016-15. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

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ORDINANCES:

2ND READ

- a.) **Ordinance 2016-12.**.....May Day Boat Ramp
- b.) **Ordinance 2016-13.**.....Right-of-Way Ordinance
- c.) **Ordinance 2016-14.**.....Appropriation of Seven Cent Gas Tax Funds: Preliminary Survey and Engineering for ALDOT to Make Improvements through Signalization on U.S. Hwy 98 between CR 64 and Vann Avenue
- d.) **Ordinance 2016-15.**.....Appropriation of General Funds: Engineering: Gully Project at Lovett Lane

Ordinance 2016-12...... May Day Boat Ramp

MOTION BY Councilman Scott to waive the reading of Ordinance 2016-12. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Scott to adopt Ordinance 2016-12. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

Ordinance 2016-13...... Right-of-Way Ordinance

MOTION BY Councilman Scott to waive the reading of Ordinance 2016-13. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Scott to adopt Ordinance 2016-13. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

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Ordinance 2016-14. Appropriation of Seven Cent Gas Tax Funds: Preliminary Survey and Engineering for ALDOT to Make Improvements through Signalization on US Hwy 98 between CR64 and Vann Avenue

MOTION BY Councilman Scott to waive the reading of Ordinance 2016-14. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Scott to adopt Ordinance 2016-14. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

Ordinance 2016-15. Appropriation of General Funds: Engineering: Gully Project at Lovett Lane

MOTION BY Councilman Scott to waive the reading of Ordinance 2016-15. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Scott to adopt Ordinance 2016-15. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

Ordinance 2016-20. Amend the Land Use & Development Ordinance / Article 39, Jubilee Overlay Section 39-2 (b) District Requirements

MOTION BY Councilman Scott to suspend the rules to consider Ordinance 2016-20. *Seconded by Councilwoman Phillips.*

ROLL CALL VOTE

Conaway	Aye
Scott	Aye
Phillips	Aye
Rudicell	Aye

MOTION CARRIED UNANIMOUSLY

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**Ordinance 2016-20.Amend the Land Use & Development Ordinance / Article 39, Jubilee Overlay
Section 39-2(b) District Requirements**

MOTION BY Councilman Scott to waive the reading of Ordinance 2016-20. *Seconded by Councilwoman Phillips.*

MOTION CARRIED UNANIMOUSLY

MOTION BY Councilman Scott to adopt Ordinance 2016-20. *Seconded by Councilwoman Phillips*

MOTION CARRIED UNANIMOUSLY

1ST READ

- a.) **Ordinance 2016-16.**Establishing District Lines for the City of Daphne, AL
- b.) **Ordinance 2016-17.**Establish Voting Polls for the City of Daphne (1 Polling Place)
- c.) **Ordinance 2016-18.**Establish Voting Polls for the City of Daphne (2 Polling Places)
- d.) **Ordinance 2016-19.**Establishing Voting Polls for the City of Daphne (4 Places)
- e.) **Ordinance 2016-20.**Amend the Land Use and Development Ordinance / Article 39, Jubilee Overlay Section 3902(b) District Requirements, Setback
- f.) **Ordinance 2016-21.**Pre-Zone: Property at the Southwest Corner of the Intersection of Champion's Way and AL Hwy 181 / The Bill's No. 2
- g.) **Ordinance 2016-22.**Adjust Speed Limits and to Post Speed Limit Signs

ORDINANCES 2016- 16, 2016-17, 2016-18, 2016-19, 2016-21, 2016-22 ARE 1ST READ

**MARCH 7, 2016
CITY COUNCIL MEETING
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12. COUNCIL COMMENTS

Mayor Haygood mentioned that the S.E.E.D.S. 5K and Fun Run was this past weekend. The improvements at Gator Alley are going on with a 120 day construction. He referenced Ordinance 2016-14 signalization on US 98 thanking Richard Johnson and others for helping with the complex issue dealing with ALDOT permits and thanked the property owners. This will make it safer for everyone that travels that area.

Councilwoman Conaway – thanked the Beautification Committee and Public Works for the Arbor Day Tree Give-a-Way. She encouraged everyone to participate in the Lupus Walk.

Councilman Scott – thanked the BZA for bringing forth the issue of the Jubilee Overlay District. He mentioned that it was brought to council’s attention at the Building’s and Property meeting that on March 19-20 there are a lot of things going on in the area and there are no hotel rooms available, they are all filled. He encouraged everyone to vote on Tuesday.

Councilwoman Phillips – thanked Charlotte Johnson and the Lupus Board, and thanked Tonja Young for the great job she does at the library. She mentioned that anyone can contact the council regarding any problem or suggestions.

Council President Rudicell – gave the items on the upcoming work session agendas: March: Employee and Retiree Health Insurance; Recreation and Polling Places / April: Boat Launch and Bayfront Development.

MOTION BY Councilman Scott to adjourn into Executive Session to discuss the buying and selling of real property. The session will last for 20 minutes. *Seconded by Councilwoman Conaway.*

The City Attorney certified that the stated reason is appropriate according to the Open Meetings Act.

ROLL CALL VOTE

Conaway	Aye
Scott	Aye
Phillips	Aye
Rudicell	Aye

MOTION CARRIED UNANIMOUSLY

13. ADJOURN:

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 7:15 P.M.

Respectfully submitted by,

Certification of Presiding Officer

Rebecca A. Hayes,
City Clerk

Pat Rudicell,
Council President

**MARCH 14, 2016
CITY COUNCIL WORK SESSION
1705 MAIN STREET
DAPHNE, AL
6:30 P.M.**

COUNCIL MEMBERS PRESENT: Tommie Conaway; Pat Rudicell; John Lake; Randy Fry; Ron Scott; Robin LeJeune; Angie Phillips.

Also present: Mayor Haygood; Rebecca Hayes, City Clerk; Jenny White, Assistant City Clerk; Kevin, Boucher, City Attorney; David McKelroy, Recreation Director; Richard Johnson, Public Works Director; Sergeant Glenn Barr, Police Department; Kelli Kichler, Finance Director; Vickie Hinman, HR Director; David Carpenter, Police Chief; Vickie Hinman, HR Director; Richard Johnson, Public Works Director; Margaret Thigpen, Civic Center Director; Adrienne Jones, Planning Director; Sherree Hillburn, Payroll & Benefits; Andy Ray, Fire Department; John Williams, Civic Center; Bonnie Yrabedra, Civic Center; Bill Stroh, Civic Center; Helen Burdette, Civic Center; Don Ouellette, Environmental Advisory Committee; Scott Hutchinson, HMR Engineering; Tim Patton, Volkert & Associates.

Absent: Jay Ross, City Attorney.

Council President Rudicell called the meeting to order at 6:30 p.m.

1. DISCUSS EMPLOYEE INSURANCE

Council discussed options to bring the insurance cost down, but not loose grandfather status with Blue Cross per a handout by the Finance Director (*attached to these minutes*). Insurance cost will increase 15% about \$1.3 million cost if they stay the same as now. Possible modifications (*per bc/bs*) to the Tier Two structure are:

- 1.) Physician copays from \$20 to \$25
- 2.) Hospital deductible from \$200 to \$225
- 3.) Calendar year deductible \$250/\$750 family to \$275/\$825
- 4.) Drug copay \$10/\$20/\$35 to \$15/\$25/\$40
- 5.) Employee participation - Possible Change—
Monthly increase in employee costs from \$25/\$175 to \$30/\$190
Monthly increase in employee costs from \$25/\$175 to \$30/\$200

Possible Modifications (*per bc/bs*) to the Tier Three Structure costs are:

- 1.) Hospital deductible \$200 to \$225
- 2.) Physician copay from \$20 to \$25
- 3.) Calendar year deductible \$250/\$750 family to \$275/\$825
- 4.) Drug Copays \$10/\$20/\$35 to \$15/\$25/\$40
- 5.) Employee Participation - Possible Change—
Monthly decrease in employee costs from \$25/\$175 to \$25/\$150/\$175
Monthly increase in employee costs \$25/\$175 to \$30/\$150/\$200
Monthly increase in employee costs \$25/\$175 to \$30/\$190/\$200

These modifications could save the city about \$130,000 in insurance costs for FY2017.

Council discussed being self-funded and subbing out the drug plan.

Council discussed retiree insurance benefits: Single coverage is provided at current employee rate of \$25/month after reaching 25 years of service until age 65:

Current rates:	Monthly - Single	\$413.66	/	Annual	\$4,963.92
Employee Participation Costs:	Monthly – Single	\$ 25	/	Annual	\$ 300
City of Daphne Costs:	Monthly – Single	\$388.66	/	Annual	\$4,663.92

**MARCH 14, 2016
CITY COUNCIL WORK SESSION
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The number of current retirees is nine (9)

25 years+	18
20-24 years	14
15-19 years	<u>43</u>
Total	84

Discussion was held regarding the future costs of retiree benefits as presented in a handout by the Finance Director. (*attached to these minutes*)

Council discussed raising the retired employee participation, and making a change for future employees.

Council requested the legal staff to prepare an ordinance regarding changes to future retiree employee participation for the Ordinance Committee meeting next Monday.

Councilman Lake suggested looking at ways of containing the cost of benefits. He said some cities go together and build a clinic for employees with a plan to keep employees healthy. He requested this be discussed at a future Finance Committee meeting.

2. POLLING PLACES

Council President Rudicell mentioned that there are three (3) ordinances that were in the March 7th council packet for polling places. 1) One Polling Place 2) Two Polling Places 3) Four Polling Places. Council discussed the pros and cons of each option.

3. RECREATION FUNDING

Before the project can move forward there are \$1.15 million in engineering fees that have to be funded. \$16 million is needed for the entire project. Council discussed ways to fund the project. Council came up with the following to fund the project:

- \$2,000,000 Reserves
- \$ 800,000 Lodging Tax Funds
- \$ 700,000 Bond Refinance
- \$ 500,000 Debt Service

Councilman LeJeune said that there may be an outside chance they can get a grant for the facilities.

Councilman LeJeune reported that the Recreation Board is discussing restructuring fees for fields and registration.

Park Improvements proposed project management, design and construction phase service along with a debt service schedule are attached to these minutes.

THERE BEING NO FURTHER BUSINESS TO DISCUSS, THE MEETING ADJOURNED AT 8:05 P.M.

Respectfully submitted by,

Certification of Presiding Officer:

Rebecca A. Hayes,
City Clerk

Pat Rudicell,
Council President

City of Daphne Current Employee Health Care Analysis

CURRENT TWO - TIER STRUCTURE

SINGLE 82 SINGLE + 1 N/A FAMILY 158 TOTAL 240

Number of Active Employee Plans

	Monthly		Annual		Aggregate Annual Costs		Total
	Single	Single + 1	Single	Single + 1	Single	Family	
Current Rates	\$413.66	N/A	\$4,963.92	N/A	\$407,041.44	\$1,936,555.44	\$2,343,596.88
Employee Participation Cost	(25.00)	N/A	(300.00)	N/A	(24,600.00)	(331,800.00)	(356,400.00)
City of Daphne Cost	\$388.66	N/A	\$4,663.92	N/A	\$382,441.44	\$1,604,755.44	\$1,987,196.88

Possible Plan Modifications per BCBS:

- Hospital Deductible (\$200 -> \$225)
- Physician Copay (\$20 -> \$25)
- Calendar Year Deductible (\$250/750 family -> \$275/\$825)
- Drug Copays (10/20/35 -> 15/25/40)

	(0.21)		(2.52)		(206.64)	(966.96)	(1,173.60)
	(3.56)	(0.51)	(42.72)	(6.12)	(3,503.04)	(16,646.88)	(20,149.92)
	(0.25)	(8.78)	(3.00)	(7.32)	(246.00)	(1,156.56)	(1,402.56)
	(10.34)	(25.53)	(124.08)	(306.36)	(10,174.56)	(48,404.88)	(58,579.44)
	\$ 5.00	\$ 15.00	(60.00)	(180.00)	(4,920.00)	(28,440.00)	(33,360.00)
	\$ 5.00	\$ 25.00	(60.00)	(300.00)	(4,920.00)	(47,400.00)	(52,320.00)

Possible Change in Employee Participation Costs:

- Monthly Increase in Employee Costs (\$25/\$175 to \$30/\$190)
- Monthly Increase in Employee Costs (\$25/\$175 to \$30/\$200)

City of Daphne Current Employee Health Care Analysis

PROPOSED THREE - TIER STRUCTURE

SINGLE 82 SINGLE + 1 41 FAMILY 117 TOTAL 240

Number of Active Employee Plans

	Monthly			Annual			Aggregate Annual Costs			
	Single	Single + 1	Family	Single	Single + 1	Family	Single	Single + 1	Family	Total
Current Rates	413.66	827.32	1,099.36	4,963.92	9,927.84	13,192.32	407,041.44	407,041.44	1,543,501.44	2,357,584.32
Employee Participation Cost	(25.00)	(175.00)	(175.00)	(300.00)	(2,100.00)	(2,100.00)	(24,600.00)	(86,100.00)	(245,700.00)	(356,400.00)
City of Daphne Cost	388.66	652.32	924.36	4,663.92	7,827.84	11,092.32	382,441.44	320,941.44	1,297,801.44	2,001,184.32

Change over current plan

13,987.44

Possible Plan Modifications per BCBS:

- Hospital Deductible (\$200 -> \$225)
- Physician Copay (\$20 -> \$25)
- Calendar Year Deductible (\$250/750 family -> \$275/\$825)
- Drug Copays (10/20/35 -> 15/25/40)

Possible Change in Employee Participation Costs:

Monthly Decrease in Employee Costs (\$25/\$175 to \$25/\$150/\$175)	\$	(25.00)	\$	300.00		12,300.00				12,300.00
Monthly Increase in Employee Costs (\$25/\$175 to \$30/\$150/\$200)	\$	5.00	\$	25.00		(60.00)				(27,720.00)
Monthly Increase in Employee Costs (\$25/\$175 to \$30/\$190/\$200)		5.00		25.00		(60.00)				(47,400.00)

City of Daphne Retiree Health Care Analysis/Projection

Rates: Single coverage is provided at current employee rate of \$25/mth until age 65 after reaching 25 years of service

	Monthly Single	Annual Single
Current Rates	\$413.66	\$4,963.92
Employee Participation Cost	(25.00)	(300.00)
City of Daphne Cost	<u>\$388.66</u>	<u>\$4,663.92</u>

Estimated Costs to be Incurred

	Current Retirees	25+ Years	20-24 Years	15-19 Years	Total
Number of Employees	9	18	14	43	84
FY 2011	3,443.52				3,443.52
FY 2012	8,566.74				8,566.74
FY 2013	9,950.56				9,950.56
FY 2014	13,418.14				13,418.14
FY 2015	19,483.86				19,483.86
FY 2016 (October - March)	19,258.36				19,258.36
FY 2016 (April - September)	\$ 20,987.64	34,979.40	-	-	55,967.04
FY 2017	41,975.28	83,950.56	-	-	125,925.84
FY 2018	41,975.28	83,561.90	12,048.46	-	137,585.64
FY 2019	37,700.02	79,286.64	37,700.02	-	154,686.68
FY 2020	37,311.36	74,622.72	47,027.86	-	158,961.94
FY 2021	32,647.44	69,958.80	61,796.94	4,663.92	169,067.10
FY 2022	23,319.60	64,128.90	60,630.96	30,315.48	178,394.94
FY 2023	19,821.66	60,630.96	55,967.04	54,023.74	190,443.40
FY 2024	13,816.76	57,133.02	55,967.04	96,387.68	223,304.50
FY 2025	13,991.76	51,691.78	55,967.04	111,934.08	233,584.66
FY 2026	13,991.76	46,250.54	55,967.04	139,528.94	255,738.28
FY 2027	12,048.46	36,922.70	48,193.84	142,638.22	239,803.22
FY 2028	5,441.24	27,983.52	44,307.24	134,476.36	212,208.36
FY 2029	4,663.92	26,040.22	39,254.66	126,314.50	196,273.30
FY 2030	4,663.92	15,546.40	37,311.36	123,205.22	180,726.90
FY 2031	4,663.92	9,327.84	30,704.14	113,877.38	158,573.28
FY 2032	4,663.92	5,052.58	27,983.52	111,934.08	149,634.10
FY 2033	388.66	4,663.92	24,874.24	108,047.48	137,974.30
FY 2034	-	4,663.92	13,214.44	101,051.60	118,929.96
FY 2035	-	-	7,384.54	87,059.84	94,444.38
FY 2036	-	-	4,663.92	81,229.94	85,893.86
FY 2037	-	-	388.66	61,019.62	61,408.28
FY 2038	-	-	-	44,307.24	44,307.24
FY 2039	-	-	-	41,197.96	41,197.96
FY 2040	-	-	-	37,311.36	37,311.36
FY 2041	-	-	-	31,092.80	31,092.80
FY 2042	-	-	-	26,040.22	26,040.22
FY 2043	-	-	-	18,655.68	18,655.68
FY 2044	-	-	-	15,546.40	15,546.40
FY 2045	-	-	-	1,943.30	1,943.30
FY 2046	-	-	-	-	-
	<u>334,072.60</u>	<u>836,396.32</u>	<u>721,352.96</u>	<u>1,843,803.04</u>	<u>3,735,624.92</u>

**Daphne Park Improvements
March 10, 2016
Proposed Project Management, Design and Construction Phase Services**

A. Fees by Park

1.	Lott Park Tennis Complex (Hatch, Mott, McDonald)	
	A. Engineering, & Architectural Design & CEI Support	\$151,600
2.	Trione Park Multiuse Fields (Hatch, Mott, McDonald)	
	A. Engineering, Architectural & CEI Support	\$154,250
3.	Park Drive (Hutchinson, Moore & Rauch/Lose)	
	A. Engineering & Architectural Design & CEI Support	\$733,000
4.	Project Management/Design Phase (Volkert)	\$239,000
5.	Project Management/Construction Phase Services (Volkert)	<u>\$826,000</u>
	Total	\$2,103,850

A. Fees by Firm

1.	Hatch, Mott, McDonald	\$305,850
2.	Hutchinson, Moore & Rauch/Lose	\$733,000
3.	Volkert	<u>\$1,065,000</u>
	Total	\$2,103,850

B. Current Project Estimates

	<u>Park</u>	<u>Construction</u>	<u>Fees</u>	<u>Geotech</u>	<u>Total</u>
1.	Lott	\$1,902,340	\$296,600	\$50,000	\$2,248,940
2.	Trione	\$1,781,900	\$307,200	\$105,000	\$2,194,100
3.	Park	\$10,025,410	\$1,500,000	\$65,000	\$11,590,410
	Total	\$13,709,650	\$2,103,800	\$220,000	\$16,033,450

C. Original Estimated Total \$16.42M



Volkert, Inc.
3809 Moffett Road (36618)
P.O. Box 7434
Mobile, AL 36670-0434

Office 251.342.1070
Fax 251.342.0962
volkert@volkert.com

www.volkert.com

Daphne Parks Improvements

Project Management, Engineering Design and Construction Phase Services

Proposed Scopes of Work

March 10, 2016

The following scopes of work are proposed for completing the proposed Daphne park improvements in accordance with the master plan selected by the Daphne City Council on January 25, 2016.

Daphne Parks Improvements Project Manager - Volkert, Inc.

The City of Daphne has appointed Volkert, Inc. to provide resources to oversee the design and construction of the proposed parks and recreation improvements included in the master plan approved by the City Council. Volkert's Scope of Services includes performing the following tasks to expeditiously and cost effectively complete the proposed improvements:

1. Prepare engineering scopes of work for other engineering/architectural consultants designated by the City to design and designated construction phase services as tasks to their existing contracts.
2. Prepare and monitor design and construction schedules.
3. Perform plan and specification reviews for adherence with the intent of the master plan objectives and goals and coordinate with other design consultants.
4. Coordinate as necessary with the Daphne Planning Commission
5. Coordinate construction bidding, award recommendations and contract execution.
6. Establish standard contract documents.
7. Prepare regularly scheduled reports of the project progress and present to the designated City Council committee in addition to the Parks Planning Team (PPT) and the Daphne Recreation Board. Reports will include tracking for actual and anticipated project progress in addition to costs.

Office Locations:

Birmingham, Foley, Mobile, Montgomery, Alabama • Chipley, Ft. Myers, Gainesville, Pensacola, Tampa, Florida
Atlanta, Columbus, Georgia • Collinsville, Wheaton, Illinois • Baton Rouge, New Orleans, Slidell, Louisiana
Jackson, Mississippi • Jefferson City, Missouri • Raleigh, North Carolina • Harrisburg, Pennsylvania
Chattanooga, Nashville, Tennessee • Alexandria, Chesapeake, Virginia • Washington, D.C.

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8. Coordinate with engineering and architectural firms designated by the City Council to track project schedules and available funds.
9. Review and evaluate any proposed changes during construction and provide recommendations appropriate for City Council approval.
10. Address contract questions and resolve contract disputes. Provide and implement action plans for avoiding cost overruns or schedule delays.
11. Maintain communication with and provide information to City representatives for making informed decisions when necessary.
12. Coordinate final inspections, project acceptance and initiating warranties.

Daphne Parks Construction Phase Services - Volkert, Inc.

1. Prepare construction contracts for executing by the contractor and the City.
2. Review contracts and necessary insurance.
3. Conduct a preconstruction conference.
4. Coordinate with geotechnical subconsultant and contractor for geotechnical testing during the construction phase.
5. Conduct weekly on site meetings and provide corresponding weekly status reports.
6. Perform daily site visits by the Project Representative. The parties hereto expressly acknowledge and agree that the Project Representative will not remain on the project site full-time and that he or she will not physically be at the project site the entire time the contractor or its subcontractors are working on-site. Rather the parties expressly acknowledge and agree that it is the intent of the parties and the intent of this Agreement and its Exhibits that Volkert will supply a Project Representative who will visit the site no less frequently than once-daily, and while on site, the Project Representative will endeavor to observe the progress of the contractor's work and to review the construction for the purpose of monitoring compliance with the contract drawings and specifications.
7. Review contractor's monthly payment requests and process with the City.
8. Provide start-up assistance in conjunction with the equipment manufacturer.
9. Conduct pre-final and final inspection of completed work with the contractor and City.

10. Review contractor mark-ups of changes occurring during construction and provide to design engineer or architect to update for final record drawings.
11. Prepare construction contract closeout information and record drawing documentation.

Lott Park Tennis Complex and Trione Park Multiuse Fields - Hatch, Mott & McDonald (HMM)

1. Provide engineering and architectural design services for the proposed Lott Park Tennis Facility in accordance with the Parks Master Plan as approved by the City Council. Work components generally include demolition, site work, 10 tennis courts, access drive, parking lot, covered areas, restroom and changing facility, lighting, landscaping, irrigation, site utilities including water, sewer, electrical and drainage and permitting and necessary supplemental survey in addition to corresponding amenities for the tennis facility.
2. Provide engineering and architectural design services for the proposed 3 additional multiuse fields at Trione Park generally including demolition, site work, multiuse fields, access drive, parking lot, concessions building, lighting, landscaping, irrigation, site utilities including water, sewer and electrical and drainage and permitting and necessary supplemental survey in addition to corresponding amenities for proposed improvements.
3. Designs shall include compliance with prevailing building and environmental permitting requirements including Best Management Practices (BMP) plans.
4. Coordinate geotechnical with assigned geotechnical firm.
5. Meet with Project Manager/Master Planner to confirm that master plan parameters are incorporated into final design.
6. Prepare preliminary plans at identified phases and provide opinions of probable construction costs with each corresponding completion phase and review with the Project Manager.
7. Provide assistance during the construction phase to include intermittent site visits at critical junctures during construction and providing solutions for discrepancies discovered during construction. The frequency of site visits for architectural components shall be suitable for reviewing construction progress and conformance with the design.
8. Attend construction progress meetings atleast once monthly.
9. Prepare record drawings based on contractor mark-ups.
10. Complete all design plans and specifications for advertising for bids no later than 120 calendar days from the notice to proceed date.

Park Drive Sports Fields & Site Improvements - Hutchinson, Moore & Rauch (HMR)/Lose & Associates

1. Provide engineering and architectural design services for the proposed Park Drive and Trione Parks in accordance with the Parks Master Plan as approved by the City Council. Work components generally include demolition, site work, 2 each 5 youth baseball/softball complexes at Park Drive, 2 concessions buildings, a maintenance building, pavilions, access drives, parking lots, lighting, landscaping, irrigation, site utilities including water, sewer, electrical and drainage and permitting and necessary supplemental survey in addition to corresponding amenities for complete and operational facilities.
2. Designs shall include compliance with prevailing sports facility, building and environmental permitting requirements including Best Management Practices (BMP) plans.
3. Coordinate geotechnical with assigned geotechnical firm.
4. Meet with Project Manager/Master Planner to confirm that master plan parameters are incorporated into final design.
5. Prepare preliminary plans at identified phases and provide opinions of probable construction costs with each corresponding completion phase and review with the Project Manager.
6. Provide assistance during the construction phase to include intermittent site visits at critical junctures during construction and expeditiously providing solutions for discrepancies discovered during construction. The frequency of site visits for architectural components shall be suitable for reviewing construction progress and conformance with the design.
7. Attend construction progress meetings atleast once monthly.
8. Prepare record drawings based on contractor mark-ups.
9. Complete all design plans and specifications for advertising for bids no later than 120 calendar days from the notice to proceed date.

Daphne Parks Improvements
Project Schedule

	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	
1. PM/Engineering Contracts Finalized																							
2. Finance Committee Approval of Engineering Tasks																							
3. Site Plan Review - Planning Commission																							
4. City Council Approval of PM/Engineering Tasks																							
5. Parks Design Complete																							
6. Park Drive Bids Received																							
7. Park Drive Construction Contract Approved																							
8. Park Drive Construction Complete																							
9. Lott Park Tennis Facility Design Complete																							
10. Lott Park Tennis Facility Bids Received																							
11. Lott Park Tennis Facility Contract Approved																							
12. Lott Park Tennis Facility Construction Complete																							
13. Trione Design Complete																							
14. Trione Bids Received																							
15. Trione Construction Contract Approved																							
16. Trione Construction Complete																							

CITY OF DAPHNE, ALABAMA

15 YRS - \$10MM - LEVEL DS

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
05/01/2016	-	-	-	-
05/01/2017	615,000.00	0.500%	161,980.50	776,980.50
05/01/2018	615,000.00	0.700%	158,905.50	773,905.50
05/01/2019	620,000.00	0.900%	154,600.50	774,600.50
05/01/2020	625,000.00	1.000%	149,020.50	774,020.50
05/01/2021	630,000.00	1.100%	142,770.50	772,770.50
05/01/2022	640,000.00	1.220%	135,840.50	775,840.50
05/01/2023	645,000.00	1.460%	128,032.50	773,032.50
05/01/2024	655,000.00	1.660%	118,615.50	773,615.50
05/01/2025	665,000.00	1.830%	107,742.50	772,742.50
05/01/2026	680,000.00	1.950%	95,573.00	775,573.00
05/01/2027	690,000.00	2.080%	82,313.00	772,313.00
05/01/2028	705,000.00	2.190%	67,961.00	772,961.00
05/01/2029	720,000.00	2.300%	52,521.50	772,521.50
05/01/2030	740,000.00	2.360%	35,961.50	775,961.50
05/01/2031	755,000.00	2.450%	18,497.50	773,497.50
Total	\$10,000,000.00		\$1,610,336.00	\$11,610,336.00

Yield Statistics

Bond Year Dollars	\$82,830.00
Average Life	8.283 Years
Average Coupon	1.9441458%
Net Interest Cost (NIC)	2.0045104%
True Interest Cost (TIC)	1.9944184%
Bond Yield for Arbitrage Purposes	1.9277836%
All Inclusive Cpst (AIC)	2.0884937%

IRS Form 8038

Net Interest Cost	1.9441458%
Weighted Average Maturity	8.283 Years

CITY OF DAPHNE, ALABAMA

20 YRS - \$10MM - STEPPED DS

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
05/01/2016	-	-	-	-
05/01/2017	295,000.00	0.500%	202,687.00	497,687.00
05/01/2018	295,000.00	0.700%	201,212.00	496,212.00
05/01/2019	300,000.00	0.900%	199,147.00	499,147.00
05/01/2020	300,000.00	1.000%	196,447.00	496,447.00
05/01/2021	305,000.00	1.100%	193,447.00	498,447.00
05/01/2022	310,000.00	1.220%	190,092.00	500,092.00
05/01/2023	510,000.00	1.460%	186,310.00	696,310.00
05/01/2024	520,000.00	1.660%	178,864.00	698,864.00
05/01/2025	530,000.00	1.830%	170,232.00	700,232.00
05/01/2026	540,000.00	1.950%	160,533.00	700,533.00
05/01/2027	550,000.00	2.080%	150,003.00	700,003.00
05/01/2028	560,000.00	2.190%	138,563.00	698,563.00
05/01/2029	570,000.00	2.300%	126,299.00	696,299.00
05/01/2030	585,000.00	2.360%	113,189.00	698,189.00
05/01/2031	600,000.00	2.450%	99,383.00	699,383.00
05/01/2032	615,000.00	2.560%	84,683.00	699,683.00
05/01/2033	630,000.00	2.610%	68,939.00	698,939.00
05/01/2034	645,000.00	2.560%	52,496.00	697,496.00
05/01/2035	660,000.00	2.660%	35,984.00	695,984.00
05/01/2036	680,000.00	2.710%	18,428.00	698,428.00
Total	\$10,000,000.00	-	\$2,766,938.00	\$12,766,938.00

Yield Statistics

Bond Year Dollars	\$119,940.00
Average Life	11.994 Years
Average Coupon	2.3069351%
Net Interest Cost (NIC)	2.3486226%
True Interest Cost (TIC)	2.3349146%
Bond Yield for Arbitrage Purposes	2.2860635%
All Inclusive Cost (AIC)	2.4038625%

IRS Form 8038

Net Interest Cost	2.3069351%
Weighted Average Maturity	11.994 Years

CITY OF DAPHNE, ALABAMA

20 YRS - \$10MM - LEVEL DEBT SERVICE

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
05/01/2016	-	-	-	-
05/01/2017	435,000.00	0.500%	191,020.50	626,020.50
05/01/2018	435,000.00	0.700%	188,845.50	623,845.50
05/01/2019	440,000.00	0.900%	185,800.50	625,800.50
05/01/2020	445,000.00	1.000%	181,840.50	626,840.50
05/01/2021	450,000.00	1.100%	177,390.50	627,390.50
05/01/2022	455,000.00	1.220%	172,440.50	627,440.50
05/01/2023	460,000.00	1.460%	166,889.50	626,889.50
05/01/2024	465,000.00	1.660%	160,173.50	625,173.50
05/01/2025	475,000.00	1.830%	152,454.50	627,454.50
05/01/2026	480,000.00	1.950%	143,762.00	623,762.00
05/01/2027	490,000.00	2.080%	134,402.00	624,402.00
05/01/2028	500,000.00	2.190%	124,210.00	624,210.00
05/01/2029	510,000.00	2.300%	113,260.00	623,260.00
05/01/2030	525,000.00	2.360%	101,530.00	626,530.00
05/01/2031	535,000.00	2.450%	89,140.00	624,140.00
05/01/2032	550,000.00	2.560%	76,032.50	626,032.50
05/01/2033	565,000.00	2.610%	61,952.50	626,952.50
05/01/2034	580,000.00	2.560%	47,206.00	627,206.00
05/01/2035	595,000.00	2.660%	32,358.00	627,358.00
05/01/2036	610,000.00	2.710%	16,531.00	626,531.00
Total	\$10,000,000.00	-	\$2,517,239.50	\$12,517,239.50

Yield Statistics

Bond Year Dollars	\$111,145.00
Average Life	11.115 Years
Average Coupon	2.2648248%
Net Interest Cost (NIC)	2.3098111%
True Interest Cost (TIC)	2.2926052%
Bond Yield for Arbitrage Purposes	2.2403310%
All Inclusive Cost (AIC)	2.3664125%

IRS Form 8038

Net Interest Cost	2.2648248%
Weighted Average Maturity	11.115 Years

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CITY OF DAPHNE, ALABAMA

20 YRS - \$12MM - STEPPED DEBT SERVICE

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
05/01/2016	-	-	-	-
05/01/2017	245,000.00	0.500%	252,450.50	497,450.50
05/01/2018	245,000.00	0.700%	251,225.50	496,225.50
05/01/2019	245,000.00	0.900%	249,510.50	494,510.50
05/01/2020	250,000.00	1.000%	247,305.50	497,305.50
05/01/2021	250,000.00	1.100%	244,805.50	494,805.50
05/01/2022	255,000.00	1.220%	242,055.50	497,055.50
05/01/2023	655,000.00	1.460%	238,944.50	893,944.50
05/01/2024	665,000.00	1.660%	229,381.50	894,381.50
05/01/2025	680,000.00	1.830%	218,342.50	898,342.50
05/01/2026	690,000.00	1.950%	205,898.50	895,898.50
05/01/2027	705,000.00	2.080%	192,443.50	897,443.50
05/01/2028	720,000.00	2.190%	177,779.50	897,779.50
05/01/2029	735,000.00	2.300%	162,011.50	897,011.50
05/01/2030	750,000.00	2.360%	145,106.50	895,106.50
05/01/2031	770,000.00	2.450%	127,406.50	897,406.50
05/01/2032	785,000.00	2.560%	108,541.50	893,541.50
05/01/2033	805,000.00	2.610%	88,445.50	893,445.50
05/01/2034	830,000.00	2.560%	67,435.00	897,435.00
05/01/2035	850,000.00	2.660%	46,187.00	896,187.00
05/01/2036	870,000.00	2.710%	23,577.00	893,577.00
Total	\$12,000,000.00		\$3,518,853.50	\$15,518,853.50

Yield Statistics

Bond Year Dollars	\$150,910.00
Average Life	12.576 Years
Average Coupon	2.3317563%
Net Interest Cost (NIC)	2.3715151%
True Interest Cost (TIC)	2.3600571%
Bond Yield for Arbitrage Purposes	2.3132260%
All Inclusive Cost (AIC)	2.4150828%

IRS Form 8038

Net Interest Cost	2.3317563%
Weighted Average Maturity	12.576 Years

CITY OF DAPHNE, ALABAMA

21 YRS - \$12MM - STEPPED DS - (465-865) *Wrapped debt service*

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
05/01/2016	-	-	-	-
05/01/2017	205,000.00	0.500%	260,062.50	465,062.50
05/01/2018	210,000.00	0.700%	259,037.50	469,037.50
05/01/2019	210,000.00	0.900%	257,567.50	467,567.50
05/01/2020	210,000.00	1.000%	255,677.50	465,677.50
05/01/2021	215,000.00	1.100%	253,577.50	468,577.50
05/01/2022	215,000.00	1.220%	251,212.50	466,212.50
05/01/2023	620,000.00	1.460%	248,589.50	868,589.50
05/01/2024	625,000.00	1.660%	239,537.50	864,537.50
05/01/2025	640,000.00	1.830%	229,162.50	869,162.50
05/01/2026	650,000.00	1.950%	217,450.50	867,450.50
05/01/2027	660,000.00	2.080%	204,775.50	864,775.50
05/01/2028	675,000.00	2.190%	191,047.50	866,047.50
05/01/2029	690,000.00	2.300%	176,265.00	866,265.00
05/01/2030	705,000.00	2.360%	160,395.00	865,395.00
05/01/2031	725,000.00	2.450%	143,757.00	868,757.00
05/01/2032	740,000.00	2.560%	125,994.50	865,994.50
05/01/2033	760,000.00	2.610%	107,050.50	867,050.50
05/01/2034	780,000.00	2.560%	87,214.50	867,214.50
05/01/2035	800,000.00	2.660%	67,246.50	867,246.50
05/01/2036	820,000.00	2.710%	45,966.50	865,966.50
05/01/2037	845,000.00	2.810%	23,744.50	868,744.50
Total	\$12,000,000.00	-	\$3,805,332.00	\$15,805,332.00

Yield Statistics

Bond Year Dollars	\$159,280.00
Average Life	13.273 Years
Average Coupon	2.3890834%
Net Interest Cost (NIC)	2.4267529%
True Interest Cost (TIC)	2.4141971%
Bond Yield for Arbitrage Purposes	2.3693063%
All Inclusive Cost (AIC)	2.4669427%

IRS Form 8038

Net Interest Cost	2.3890834%
Weighted Average Maturity	13.273 Years

CITY OF DAPHNE, ALABAMA

20 YRS - \$12MM - STEPPED DS (500-840)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
05/01/2016	-	-	-	-
05/01/2017	250,000.00	0.500%	256,401.50	506,401.50
05/01/2018	250,000.00	0.700%	255,151.50	505,151.50
05/01/2019	255,000.00	0.900%	253,401.50	508,401.50
05/01/2020	255,000.00	1.000%	251,106.50	506,106.50
05/01/2021	255,000.00	1.100%	248,556.50	503,556.50
05/01/2022	260,000.00	1.220%	245,751.50	505,751.50
05/01/2023	605,000.00	1.460%	242,579.50	847,579.50
05/01/2024	610,000.00	1.660%	233,746.50	843,746.50
05/01/2025	620,000.00	1.830%	223,620.50	843,620.50
05/01/2026	635,000.00	1.950%	212,274.50	847,274.50
05/01/2027	645,000.00	2.080%	199,892.00	844,892.00
05/01/2028	660,000.00	2.190%	186,476.00	846,476.00
05/01/2029	675,000.00	2.300%	172,022.00	847,022.00
05/01/2030	690,000.00	2.360%	156,497.00	846,497.00
05/01/2031	705,000.00	2.450%	140,213.00	845,213.00
05/01/2032	725,000.00	2.560%	122,940.50	847,940.50
05/01/2033	740,000.00	2.610%	104,380.50	844,380.50
05/01/2034	760,000.00	2.560%	85,066.50	845,066.50
05/01/2035	780,000.00	2.660%	65,610.50	845,610.50
05/01/2036	800,000.00	2.710%	44,862.50	844,862.50
05/01/2037	825,000.00	2.810%	23,182.50	848,182.50
Total	\$12,000,000.00	-	\$3,723,733.00	\$15,723,733.00

Yield Statistics

Bond Year Dollars	\$156,445.00
Average Life	13.037 Years
Average Coupon	2.3802186%
Net Interest Cost (NIC)	2.4185707%
True Interest Cost (TIC)	2.4051042%
Bond Yield for Arbitrage Purposes	2.3594897%
All Inclusive Cost (AIC)	2.4587046%

IRS Form 8038

Net Interest Cost	2.3802186%
Weighted Average Maturity	13.037 Years

CITY OF DAPHNE, ALABAMA

20 YRS - \$12MM - STEPPED DS - (625-825)

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I
05/01/2016	-	-	-	-
05/01/2017	385,000.00	0.500%	240,781.50	625,781.50
05/01/2018	385,000.00	0.700%	238,856.50	623,856.50
05/01/2019	385,000.00	0.900%	236,161.50	621,161.50
05/01/2020	390,000.00	1.000%	232,696.50	622,696.50
05/01/2021	395,000.00	1.100%	228,796.50	623,796.50
05/01/2022	400,000.00	1.220%	224,451.50	624,451.50
05/01/2023	605,000.00	1.460%	219,571.50	824,571.50
05/01/2024	615,000.00	1.660%	210,738.50	825,738.50
05/01/2025	625,000.00	1.830%	200,529.50	825,529.50
05/01/2026	635,000.00	1.950%	189,092.00	824,092.00
05/01/2027	645,000.00	2.080%	176,709.50	821,709.50
05/01/2028	660,000.00	2.190%	163,293.50	823,293.50
05/01/2029	675,000.00	2.300%	148,839.50	823,839.50
05/01/2030	690,000.00	2.360%	133,314.50	823,314.50
05/01/2031	705,000.00	2.450%	117,030.50	822,030.50
05/01/2032	725,000.00	2.560%	99,758.00	824,758.00
05/01/2033	740,000.00	2.610%	81,198.00	821,198.00
05/01/2034	760,000.00	2.560%	61,884.00	821,884.00
05/01/2035	780,000.00	2.660%	42,428.00	822,428.00
05/01/2036	800,000.00	2.710%	21,680.00	821,680.00
Total	\$12,000,000.00		\$3,267,811.00	\$15,267,811.00

Yield Statistics

Bond Year Dollars	\$142,080.00
Average Life	11.840 Years
Average Coupon	2.2999796%
Net Interest Cost (NIC)	2.3422093%
True Interest Cost (TIC)	2.3279086%
Bond Yield for Arbitrage Purposes	2.2784921%
All Inclusive Cost (AIC)	2.3859877%

IRS Form 8038

Net Interest Cost	2.2999796%
Weighted Average Maturity	11.840 Years

CITY OF DAPHNE, ALABAMA

30 YRS-\$10MM-LEVEL DEBT

Debt Service Schedule

Part 1 of 2

Date	Principal	Coupon	Interest	Total P+I
05/01/2016	-	-	-	-
05/01/2017	250,000.00	0.500%	247,867.00	497,867.00
05/01/2018	255,000.00	0.700%	246,617.00	501,617.00
05/01/2019	255,000.00	0.900%	244,832.00	499,832.00
05/01/2020	260,000.00	1.000%	242,537.00	502,537.00
05/01/2021	260,000.00	1.100%	239,937.00	499,937.00
05/01/2022	265,000.00	1.220%	237,077.00	502,077.00
05/01/2023	265,000.00	1.460%	233,844.00	498,844.00
05/01/2024	270,000.00	1.660%	229,975.00	499,975.00
05/01/2025	275,000.00	1.830%	225,493.00	500,493.00
05/01/2026	280,000.00	1.950%	220,460.50	500,460.50
05/01/2027	285,000.00	2.080%	215,000.50	500,000.50
05/01/2028	290,000.00	2.190%	209,072.50	499,072.50
05/01/2029	300,000.00	2.300%	202,721.50	502,721.50
05/01/2030	305,000.00	2.360%	195,821.50	500,821.50
05/01/2031	310,000.00	2.450%	188,623.50	498,623.50
05/01/2032	320,000.00	2.560%	181,028.50	501,028.50
05/01/2033	330,000.00	2.610%	172,836.50	502,836.50
05/01/2034	335,000.00	2.560%	164,223.50	499,223.50
05/01/2035	345,000.00	2.660%	155,647.50	500,647.50
05/01/2036	355,000.00	2.710%	146,470.50	501,470.50
05/01/2037	365,000.00	2.760%	136,850.00	501,850.00
05/01/2038	375,000.00	3.130%	126,776.00	501,776.00
05/01/2039	385,000.00	3.190%	115,038.50	500,038.50
05/01/2040	395,000.00	3.020%	102,757.00	497,757.00
05/01/2041	410,000.00	3.250%	90,828.00	500,828.00
05/01/2042	425,000.00	3.300%	77,503.00	502,503.00
05/01/2043	435,000.00	3.380%	63,478.00	498,478.00
05/01/2044	450,000.00	3.450%	48,775.00	498,775.00
05/01/2045	465,000.00	3.500%	33,250.00	498,250.00
05/01/2046	485,000.00	3.500%	16,975.00	501,975.00
Total	\$10,000,000.00	-	\$5,012,316.00	\$15,012,316.00

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**CITY OF
DAPHNE, ALABAMA**

PROCLAMATION

MARCH 2016

AMERICAN RED CROSS MONTH

WHEREAS, Daphne, Alabama has a long history of helping our neighbors in need. American Red Cross Month is a special time to recognize and thank our Everyday Heroes – those selfless Red Cross volunteers and donors who give of their time and resources to help community members.

WHEREAS, these heroes help families find shelter after a home fire, give blood to help trauma victims and cancer patients, they deliver comfort items to military members in the hospital, they use their lifesaving skills to save someone from a heart attack, drowning, or choking and they enable children around the globe to be vaccinated from measles and rubella.

WHEREAS, the American Red Cross depends on local heroes to deliver help and hope during a disaster. We applaud our heroes here in Daphne who gives of themselves to assist their neighbors when they need a helping hand.

WHEREAS, across the country and around the world the American Red Cross responds to disasters big and small. In fact, every eight minutes the organization responds to a community disaster, providing shelter, food, emotional support and other necessities to those affected. It collects 40 percent of the nation's blood supply; provides 24-hour support to military members, veterans and their families; teaches millions lifesaving skills, such as lifeguarding and CPR; and through its Restoring Family Links program, connects family members separated by crisis, conflict, or migration.

WHEREAS, the Red Cross dedicates the month of March to all those who support the American Red Cross mission to prevent and alleviate human suffering in the face of emergencies. Our community depends on the American Red Cross, which relies on donations of time, money and blood to fulfill its humanitarian mission.

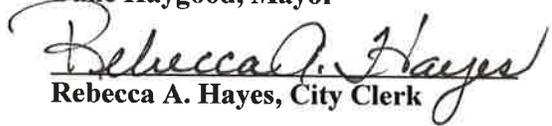
NOW, THEREFORE, the Mayor and City Council of the City of Daphne, Alabama do hereby proclaim March 2016 as American Red Cross Month, and encourage all Americans to support this organization and its noble humanitarian mission.

IN WITNESS WHEREOF, I have hereunto set my hand this 21st day of March, in the year of our Lord two thousand sixteen, and of the City of Daphne, Alabama.




Dane Haygood, Mayor

ATTEST:


Rebecca A. Hayes, City Clerk

CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
March 14, 2016
4:30 P.M.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:30 p.m. Present were Chairman Randy Fry, Councilwoman Mrs. Conaway, Councilwoman Angie Phillips, Councilman Ron Scott, Councilman Pat Rudicell, Councilman John Lake, Councilman Robin LeJeune, Finance Director Kelli Kichler, Senior Accountant Suzâne Henson, Human Resource Director Vickie Hinman, Revenue Officer Jamie Smith, and City Attorney Kevin Boucher.

Also in attendance were, Public Works Director Richard Johnson, Civic Center Director Margaret Thigpen, Recreation Director David McKelroy, City Clerk Rebecca Hayes, HR Benefits Coordinator Sherree Hilburn, and Mr. Larry Cooke, BZA. Mayor Dane Haygood arrived at 5:30 p.m..

I. PUBLIC PARTICIPATION

A. Ms. Jennifer Leonard, Empower Retirement for Alabama Deferred Compensation Plan
Ms. Leonard reviewed the benefits of the deferred compensation plan for City employees. Ms. Leonard noted that Alabama Deferred is the largest provider of deferred compensation plans for governmental agencies and reviewed options available to employees. Ms. Leonard stated that monies from other plans employees have invested in can be rolled into their plan. Discussion continued that if the employee was no longer employed by the City no additional contributions could be made and the investment would be frozen. Discussion continued that currently RSA-1 is available to City employees and Council and this would provide another deferred retirement plan option.

MOTION BY Mr. Lake to allow Empire Retirement to offer Alabama Deferred Compensation investment plans to City employees and Council. Seconded by Mr. Rudicell. Motion carried.

II. BUSINESS LICENSE REPORT

A. Report: New Business Licenses – January, 2016

The Business Licenses Report was included in the packet. Total business license issued YTD is 3,657 - up 254 from last year

1,371 - Total Business License issued in January 2016 - down 163 from January 2015 (1,534 licenses issued).
1,278 - Renewals
84 - New businesses with 21 ***of those having a physical location in Daphne***
9- Prior year licenses.

Code enforcement issued 15 warnings resulting in businesses becoming compliant and \$1,867 in revenue

III. HUMAN RESOURCES BUSINESS

A. Update on Human Resources Department Activity

Mrs. Vickie Hinman reviewed the Human Resource Report including open position status.

Positions

Planner (Community Development)
School Crossing Guard
PSW (3) (Grounds)
Solid Waste Worker, Sr.
Volunteer Coordinator
Recreation PSW
Planting Coordinator
PSW Sr. (Grounds)

Status

Posting: Until Filled
Posting: Until Filled
Posting closes 3/15/2016
Reviewing applications
Scheduling interviews
Transfer: 3/11/16
Promotion: 3/3/16
Promotion: 3/17/16

Asst. City Clerk
SAIL Site Driver
PT Library Aide
Municipal Magistrate
Sr. HR Specialist
Executive Assistant

DOH: 3/14/16
DOH: 3/17/16
DOH: 3/17/16
DOH: 3/24/16
DOH: 3/31/16
DOH: 4/11/16

Safety Committee

Next Safety committee meeting is March 30 @ 10:00 a.m. – Reviewing property/injury report. Reviewing safety concerns, policies, and on-line safety training.

Other HR projects/meetings:

Meetings with Blue Cross Blue Shield
Service Awards Luncheon - April 20
Employee MVR audit
Summer Coaches process reviewed

Mrs. Hinman stated that the Assistant City Clerk Ms. Jenny White's first day was today and Mrs. Rebecca Hayes introduced her to everyone. Mrs. Hinman stated that the HR Specialist would start work in a couple weeks and the Mayor's Executive Assistant would start work on 4-11-16 since he had to give a one month notice. Mrs. Hinman discussed the annual MVR (Motor Vehicle Report) audit. Mrs. Hinman stated that the Insurance company had implemented a new restriction on coverage making certain speeding tickets a major violation. Discussion continued on reviewing this change since this was not an anticipated change in coverage.

Mrs. Hinman reviewed the Summer Coaches hiring process and stated that the coaches are selected by the Recreation Consultant and paid \$10/hour. Mrs. Hinman noted the budget for Summer Coaches is \$26,000/year. Mrs. Hinman stated the Recreation Consultant has a \$22,000/year budget. Discussion continued on the Recreation Consultant contract and the process that Summer Coaches are paid. The Mayor reviewed the old Recreation Consultant contract and presented three updated versions of the contract for Councils review.

Mr. Fry requested the City attorney 1) review the revised contract and 2) advise on whether the Recreation consultant and coaches should be paid through the City's payroll or through Accounts Payable and be a 1099 Vendor.

IV. CURRENT BUSINESS

A. Approve previous months minutes

The previous minutes were approved.

B. Financial Reports

1. Treasurer's Report: February, 2016

Mrs. Henson reviewed the Treasurer's Report and noted:

- Total Unrestricted Funds - \$13,475,525
- Increase from Last Year's Unrestricted Funds - \$2,054,980
- Total Restricted Funds - \$9,355,419
- Total City Funds - \$22,830,944
- # of months of Unrestricted cash to cover monthly operating Expenses & Debt Service – 6.1 months compared to the previous year - 5.2 months

Mrs. Henson reviewed the Encumbrance report balance as of 2/29/16 - \$146,316. Mrs. Henson noted that the Recreation tables and flooring encumbrance were just cleared and that there were several others that would clear in March.

The Treasurer's Report as of February 29, 2016 Total Unrestricted Funds - \$13,475,525 and Total City Funds - \$22,830,944 was presented to be filed for audit.

2. Sales and Use Taxes: January, 2016

Mrs. Henson reviewed the Sales & Use Tax Reports and Graphs: \$1,089,869.73 was collected for January 2016:

- YTD Variance over Budget - \$238,555.84
- Percent change from last year's collections + 6.5%

3. Lodging Tax Collections, January, 2016

Mrs. Henson reviewed the Lodging Tax Collections Report and noted the collections for January 2016 were \$69,451.25 which is down \$2,871.84 from January's 2015's collections of \$72,323.09 .

- YTD Variance over Budget: \$14,347.93
- Percentage change from last year's collections: - 4.1 %

4. Lodging Tax Fund : Statement of Rev over Exp, January ,2016

Mrs. Henson reviewed the Lodging Tax Statement of Revenues over Expenditure report for February, 2016. Mrs. Henson noted the following balances:

- Unreserved balance for Bayfront related purchases - \$1,985,615.28
- Recreation related purchases - \$847,939.12

Mr. LeJeune requested a summary of pending Lodging Tax projects/purchases.

5. Correction/Court Fund Report, January, 2016

Mrs. Henson reviewed the Correction/ Court Fund Report and reported that no transfers required to date from the court portion of the fund to the corrections for the purchase of inmate meals. . No transfers have been for FY2016..

- Court balance - \$196,010,66
- Corrections balance - \$1,824.14

6. General Fund Budgetary Comparison Schedule, December 2015

7. General Fund Balance Sheet, December 2015

8. General Fund Statement of Rev Over Exp, December 2015

9. Debt Service Fund Statement of Rev Over Exp, December 2015

10. Debt Service Summary Activity for General Fund through February 2016

11. Debt Service Summary Activity for Enterprise Funds through December 2015

12. Agency Funds Combining Statement of Assets and Liabilities, December 2015

13. Special Revenue Funds Balance Sheet, December, 2015

14. Special Revenue Funds Stmt Rev, Exp, & Changes in Fund Balance, December 2015

15. Capital Projects Funds Balance Sheet, December 2015

16. Capital Projects Funds Statement of Rev Over Exp, December 2015

17. Enterprise Funds Statement of Net Position, June, 2015

18. Enterprise Funds Stmt of Rev, Exp, & Changes in Net Position, December 2015

Ms. Kichler reviewed the financial reports:

General Fund

Unassigned fund balance - \$11,711,344

Total liabilities, deferred inflow, and fund balances - \$13,367,326.

Debt Service Fund – through 2/29/16

Discussion was made on debt service payments and debt maturity dates. \$744,7367 (*principle*) and \$282,884 (*interest*) was paid in debt payments through December 2015 and the balance of debt is \$35,293,268 (excluding Capital Leases - \$ 1,222,160). Remaining Debt payments for FY2016 Warrants and Leases is \$3,196,054.

Discussion continued on Jubilee Square debt. Ms. Kichler stated the debt payments are fully paid through March 2013 – 35 months in arrears. Arrearage includes \$1,032,415 in principal and \$901,831 in interest.

Agency Funds

Fund balance for Agency Funds - \$109,848

Special Revenue Funds

Fund balance for Special Revenue Funds - \$3,766,894

Capital Projects Funds

Capital Reserve Fund balance - \$1,676,348

Ms. Kichler stated that \$805,000 was due for Sewer assessment with 85% being due from one property owner. Discussion continued on the Sewer agreement and having the City attorney review the terms.

Mr. Fry requested the City attorney review the Sewer assessment agreement to advise on terms for collection.

Enterprise Funds

Enterprise Fund balances as follows:

- Solid Waste (*Garbage & Recycling*) – (\$49,771)
- Civic Center – (\$56,103)
- Bayfront – (\$27,164)

19. Bills Paid Reports – February, 2016

The Bills Paid Report was presented in the packet.

C. Appropriation Request: (*Ordinance*)

LODGING TAX & CAPITAL RESERVE FUND

1. 2016 Daphne Parks and Recreation Improvements project – Design Fees - \$1,151,350

Mr. Tim Patton, Volkert Engineering handed out updated information for the Recreation Project Schedule and Engineering Fees. Design Phase, Construction Phase, General Scopes of Work schedules were included in the handout. Estimated project cost is \$16.2 million including design fees of \$1,151,350. Mr. Patton stated that the scopes of work need to be finalized on April 4, 2016 then bids can be let for Park Drive starting in August 2016 and a year of construction would follow. Hutchinson, Moore, Rauch, LLC. is the engineering firm for Park Drive, Hatch Mott McDonald is the Engineer firm for the Tennis Facility at Lott Park & Multi-Use Facility at Trione Park with Volkert Engineering having oversight over all projects. The tennis facility is scheduled to be bid next spring/early Fall. Discussion was made that just the design fees need to be appropriated at this time. Discussion continued that \$800,000 would be available from the Lodging Tax fund and that funds from Capital Reserve are being depleted. Mrs. Henson stated that monies could be transferred from the General Fund to Capital Reserve for the \$351,350 balance needed. Discussion continued that \$500,000 should be transferred from General Fund to Capital Reserve to cover any additional cost. Mr. LeJeune requested the monies be earmarked for the Daphne Parks project in the Capital Reserve Fund.

MOTION BY Mr. Rudicell to recommend to Council to adopt the Ordinance amending the budget to appropriate \$1,300,000: \$800,000 from Lodging Tax and \$500,000 be transferred from the General Fund to the Capital Reserve for the Daphne Parks and Recreation Improvements project. Seconded by Mr. Scott. Motion carried.

CAPITAL RESERVE FUND

2. Whispering Pines Sewer Project

Mr. Johnson discussed the engineering contract with the City and that there are two options for projects. One option is the CE&I engineering fee percentage will be 8% of the construction cost for the project and the second option is a lump sum amount. Richard recommended using the lump sum option capping at 8% of the engineers original estimated project cost. Mr. Johnson recommended an engineering cost \$121,736 including Geotechnical work. Ms. Kichler discussed capping the engineering cost at \$150,000 to allow for testing fees and additional cost. The recommendation was to continue this negotiation along with the negotiation with the qualified bidder and submit the final cost to Ms. Henson in time to prepare an ordinance for the Council meeting on March 21, 2016. *Mrs. Henson noted that \$1,382,238 is budgeted (\$782,238 is budgeted in the 2014 Capital Improvements & \$600,000 is budgeted in the Capital Reserve fund for the Whispering Pines Sewer project and if engineering cost is 8% of construction cost (\$1,670,650) then total project cost will be \$1,804,302 requiring an appropriation of \$422,064.* Discussion continued on appropriating \$450,000 to cover all cost. Discussion continued on requesting the Utility Board assist with funding the project cost amount not budgeted. The Mayor stated he would prepare a letter to send to the Utility Board to officially request financial assistance on the sewer projects. Mr. Fry discussed the Utility Board assisting with the installation of pipe on the remaining

small projects and the City purchase the pipe. Mrs. Henson noted the remaining sewer projects estimated construction cost is \$218,240. Ms. Kichler noted she had been reviewing the Utility Board annual report and noted they had approximately \$11.3 million in reserves. *(The Daphne Utility Board submitted projects budgeted to be funded from their \$11 million reserves leaving \$419,000 available for operating capital purchases of equipment and main service installations).*

(The Mayor recommended the City accept the one bid that was delivered to City Hall and negotiate the bid amount as allowed by State Bid Law. The negotiated construction cost is \$1,636,888 + negotiated engineering cost \$125,000 = total project cost \$1,761,888 / appropriation needed for Whispering Pines project is \$379,650).

MOTION BY Mr. Scott to recommend to Council to adopt the Ordinance amending the budget to appropriate up to \$450,000 from Capital Reserve fund for Sewer projects. Seconded by Mrs. Conaway. AYE-Phillips, Scott, Rudicell, Lake, Fry. NAY-LeJeune. Motion carried.

D. Bids: (Resolution)

1. 2016-F-CITY OF DAPHNE SEWER PROJECT: WHISPERING PINES

Mr. Boucher reviewed some bid law cases related to the bid and gave options for Councils consideration. Discussion continued on remaining consistent on the bid process and that Asphalt Services had met all the requirements specified in the bid advertisement. The Mayor recommended the City accept the one bid that was delivered to City Hall and negotiate the bid amount as allowed by State Bid Law. The Mayor noted the bid stipulated what location to deliver to. Discussion continued on the bid process.

MOTION BY Mrs. Phillips to recommend to Council to
1) reject the bid from W. R. Mitchell Contractor, Inc. that was not delivered to the specified location by the deadline
2) allow the Public Works Director and the City engineer to negotiate with the qualified bidder Asphalt Services, Inc, and
3) recommend an award for the 2016-F-CITY OF DAPHNE SEWER PROJECT: WHISPERING PINES for a negotiated cost of \$1,636,888.35 to Asphalt Services, Inc..
Seconded by Mr. Scott. AYE-Phillips, Scott, Rudicell, LeJeune, Fry. NAY-Lake. Motion carried.

E. GIS/GPS Service Contracts to request changes with U. S Census- Carey Technology

Cynthia Feirman, Carey Technology presented three service contracts: 1) Update current City limits and boundaries discrepancy between the City of Daphne and the U.S. Census - \$3,000. 2) GIS & Consulting Professional Services Proposal – 40 hours -\$4,000 & 3) Submit a Change Requests in Census Blocks inside the City limits to the U.S. Census - \$300. Mrs. Phillips stated at a minimum the \$300 contract to request the Census Blocks be changed needs to be considered. Mr. Lake discussed that the City had previously lost a grant due to the current Census boundaries for Park City so this change request needs to be made. Discussion continued on the contract services presented. Mrs. Phillips requested the contract for GIS & Consulting Professional Services and the current vacancy for the City of Daphne GIS position be discussed at a future Finance Meeting. Ms. Kichler stated she could find the \$300 for the contract within the budget.

MOTION BY Mrs. Angie Phillips to recommend to Council to authorize the Mayor to enter into a contract with Carey Technology for services to submitting a Change Requests in Census Blocks inside the City limits to the U.S. Census. Seconded by Mr. Rudicell. Motion carried.

V. OLD BUSINESS

VI. ADJOURN The meeting adjourned at 6:25 p.m.

TREASURER'S REPORT

As of February 29, 2016

Account Type/Title	Bank / Brokerage	2/29/2016	1/31/2016	Increase (Decrease) from last Month	2/28/2015	Increase (Decrease) from Last Year
GENERAL FUND & ENTERPRISE FUNDS	Compass Bank1	\$ 7,997,677	\$ 6,654,066	\$ 1,343,611	\$ 6,056,061	\$ 1,941,616
INVESTMENT FUND	Raymond James	5,387,494	5,284,531	102,963	\$ 5,269,434	\$ 118,060
CREDIT CARD ACCOUNT	Compass Bank3	484	581	(97)	\$ -	\$ 484
MUNICIPAL COURT	Compass Bank2	89,870	80,156	9,714	\$ 95,070	\$ (5,200)
Total Unrestricted Funds		13,475,525	12,018,334	1,458,191	\$ 11,420,565	\$ 2,054,960
SPECIAL REVENUE FUNDS						
MUNICIPAL COURT	Compass Bank1	24,127	23,851	276	30,009	(5,882)
SELF INSURANCE	Compass Bank1	113,390	109,848	3,542	54,285	59,105
FLEX SPENDING	Compass Bank1	(13,850)	1,245	(15,095)	(5,882)	(7,968)
4 CENT GAS TAX	PNC Bank1	178,026	173,561	4,465	123,399	54,627
7 CENT GAS TAX	PNC Bank2	472,794	467,069	5,725	415,327	57,467
TREE & FLOWER	Compass Bank1	16,426	16,666	(240)	17,200	(774)
SAIL SITE	PNC3/Compass1	2,094	(510)	2,604	(603)	2,697
NON-MAJOR STORMS	Compass Bank1	(751,264)	(691,419)	(59,845)	(620,996)	(130,268)
BP OIL SPILL	Compass Bank1	426,768	426,768	0	426,768	0
FEDERAL DRUG FORFEITURES	Compass Bank1	241,211	240,059	1,152	14,784	226,427
LOCAL DRUG FORFEITURES	Compass Bank1	24,261	25,772	(1,511)	20,860	3,401
LIBRARY	Compass Bank1	7,258	12,708	(5,450)	3,660	3,598
CONCESSION STAND	Compass Bank1	-	-	-	(4,370)	4,370
COURT TRAINING & EQUIPMENT	Compass Bank2	35,192	34,979	213	29,687	5,505
COURT JUDICIAL ADMINISTRATIVE	Compass Bank2	108,571	145,311	(36,740)	104,824	3,647
COURT CORRECTION	Compass Bank2	200,749	197,739	3,010	172,659	28,090
LODGING TAX	Compass Bank1	2,765,649	2,760,983	4,666	2,384,734	380,915
		3,851,399	3,944,630	(93,231)	3,166,445	684,954
CAPITAL PROJECT FUNDS						
CAPITAL RESERVE	Wells Fargo Bank1	1,842,493	1,839,770	2,723	1,597,832	244,661
2012 CONSTRUCTION	Regions Bank	-	-	-	374,127	(374,127)
2014 CAPITAL IMPROVEMENTS	Compass Bank	782,342	782,325	17	782,152	190
		2,624,835	2,622,095	2,740	2,754,111	(129,276)
DEBT SERVICE FUNDS						
DEBT SERVICE	Wells Fargo Bank2	2,879,185	2,559,003	320,182	4,168,496	(1,289,311)
Total Restricted Funds		9,355,419	9,125,728	229,691	10,089,052	(733,633)
Total City Funds		\$ 22,830,944	\$ 21,145,062	\$ 1,685,882	\$ 21,509,617	\$ 1,321,327
# of Months of UNRESTRICTED Cash to cover monthly Operating Expenses & Debt Service		6.1	5.4		5.2	

Month	FY 2015	FY 2016
1	4.2	4.6
2	4.3	4.9
3	4.4	5.0
4	5.3	5.3
5	4.7	6.0
6	4.0	4.8
7	4.7	4.7
8	4.9	4.9
9	4.6	4.6
10	4.2	4.2
11	4.3	4.3
12	4.8	4.8

Encumbrances FY 05 - FY 16:	\$175,073	(as of 12/31/15)
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1003-280281

Reserve for Encumbrances

2/29/2016	FY 05	30,000.00	Civic Center: Electronic Signage
	FY 2010	5,012.18	Upgrading City Hall Telecommunications / <i>Dr. Daphne High School</i>
	FY 2014	13,446.70	Library mold remediation/Bldg. repairs (Ord. 2014-13)
	FY 2015	2,520.00	MS4-Water Sampling - Test America (PO1501843)
		9,375.00	MS4-Grant Management -Ordinance 2015-05. CIAP/NFWF Grant
		15,000.00	MS4-Grant Management -Ordinance 2015-42. CIAP/NFWF Grant
		2,637.50	Finance-Fixed Asset Conversion-Tyler Technologies (PO1502084 & 2172)
		30,000.00	Executive-Welcome Signs-City of Daphne - FY15 Capital Budget
		32,700.00	Various-Fiber- FY15 Capital Budget
		<u>5,625.00</u>	Code Enforcement-Veh/Eq. Lease pymt - FY15 Capital Budget
		97,857.50	
	Total	146,316.38	

MONTHLY LODGING TAX COLLECTIONS

*Based on Accrued Collections

ACTUAL COLLECTIONS

	FY 11	FY 12	FY 13	FY 14	FY 15	FY 16	10 Year Spark Line
October	56,001.39	52,002.53	51,578.40	48,382.05	74,581.63	82,326.38	
November	48,329.73	47,568.08	43,459.48	43,912.92	77,289.94	77,075.08	
December	47,210.56	42,279.22	40,495.14	39,122.53	69,585.61	67,742.93	
January	49,006.12	41,917.34	47,548.01	43,198.04	72,323.09	69,451.25	
February	43,052.68	47,346.50	54,207.03	49,784.71	92,153.01		
March	67,422.43	70,058.33	64,325.47	71,954.97	112,752.43		
April	48,487.83	51,939.06	47,434.55	86,245.34	101,196.07		
May	57,880.48	54,740.45	68,448.49	107,155.55	108,715.74		
June	67,544.77	69,822.91	71,090.69	127,920.37	111,337.21		
July	76,531.86	79,417.80	94,310.47	139,397.37	140,897.70		
August	52,820.33	50,417.73	52,427.99	93,733.35	90,758.34		
September	45,216.75	46,968.89	45,148.35	71,790.24	84,931.51		
Total	659,604.83	654,478.84	680,474.07	922,597.44	1,136,521.98	296,595.64	

Ord 1997-28 adopted December 8, 1997 incr levy from 3% to 4%
 Ord 2014-06 adopted February 17, 2014 incr levy from 4% to 6% - effective for Collections for April 2014 reflected in May 2014

FY 2016 BUDGET vs. ACTUAL

	Budget	Monthly Variance	YTD Variance	% Over / (Under) Monthly Budget
October	76,494.98	5,831.40	5,831.40	7.6%
November	70,694.40	6,380.68	12,212.08	9.0%
December	64,152.54	3,590.39	15,802.47	5.6%
January	70,905.79	(1,454.54)	14,347.93	
February	84,192.65			
March	107,795.78			
April	84,458.03			
May	104,577.65			
June	113,382.33			
July	138,661.90			
August	86,164.99			
September	73,518.97			
Total	1,075,000.01	14,347.93		

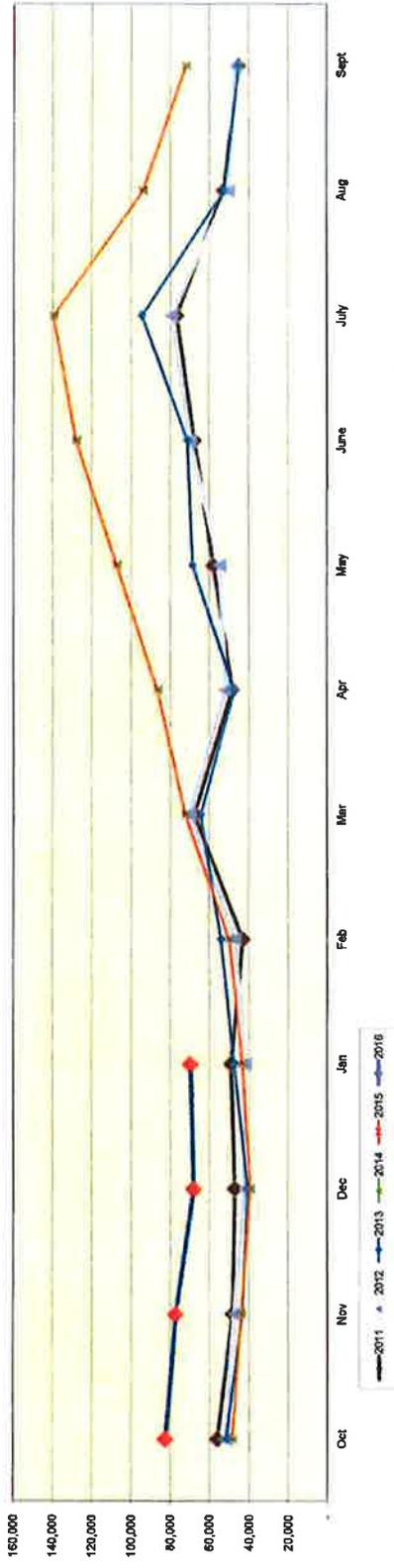
CHANGE IN DOLLARS

	2010-2011	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016	9 Year Spark Line
October	16,595.83	(3,998.86)	(424.13)	(3,196.35)	26,199.58	7,744.75	
November	14,566.36	(781.65)	(4,108.60)	453.44	33,376.72	(214.56)	
December	15,639.18	(4,931.34)	(1,784.08)	(1,372.61)	30,463.08	(1,842.68)	
January	6,122.42	(7,088.78)	5,630.67	(4,349.97)	29,125.05	(2,871.84)	
February	(3,945.64)	4,293.82	6,860.53	(4,422.32)	42,368.90		
March	14,650.91	2,635.90	(5,732.86)	7,629.50	40,797.46		
April	6,956.78	3,451.23	(4,504.51)	38,810.79	14,950.73		
May	(8,940.48)	(3,140.03)	13,708.04	38,707.06	1,560.19		
June	(12,278.07)	2,278.14	1,267.78	56,829.68	(16,583.16)		
July	(15,274.61)	2,785.94	14,892.67	45,086.90	1,500.33		
August	(10,503.25)	(2,402.60)	2,010.26	41,305.36	(2,975.01)		
September	(7,446.04)	1,752.14	(1,820.54)	26,641.89	13,141.27		
Total	16,143.39	(5,126.09)	25,995.23	242,123.37	213,924.54	2,815.67	

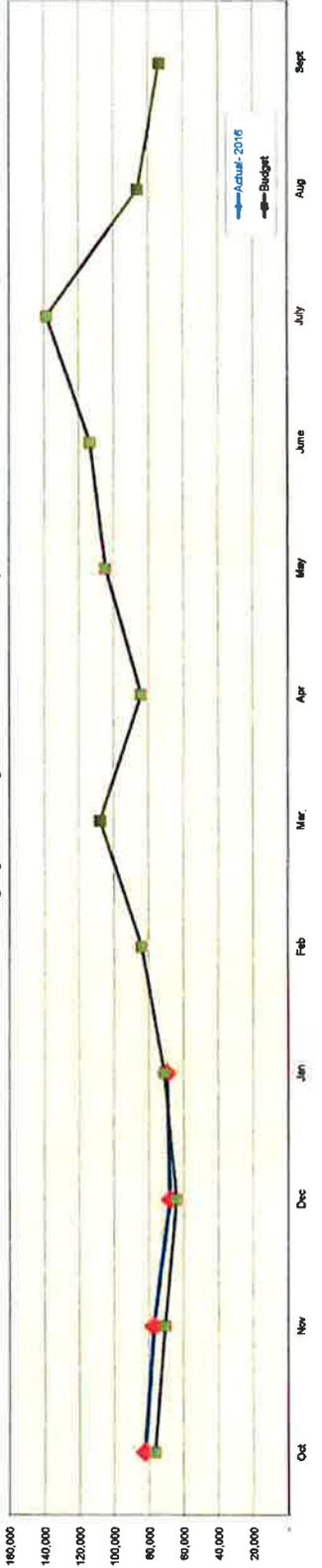
CHANGE IN PERCENTAGE

	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
October	-7.7%	-0.8%	-6.6%	35.1%	9.4%
November	-1.6%	-9.5%	1.0%	43.2%	-0.3%
December	-11.7%	-4.4%	-3.5%	43.8%	-2.7%
January	-16.9%	11.8%	-10.1%	40.3%	-4.1%
February	9.1%	12.7%	-8.9%	46.0%	
March	3.8%	-8.9%	10.6%	36.2%	
April	6.6%	-9.5%	45.0%	14.8%	
May	-5.7%	20.0%	36.1%	1.4%	
June	3.3%	1.8%	44.4%	-14.9%	
July	3.5%	15.8%	32.3%	1.1%	
August	-4.8%	3.8%	44.1%	-3.3%	
September	3.7%	-4.0%	37.1%	15.5%	
% Change	2.4%	-0.8%	3.8%	18.8%	

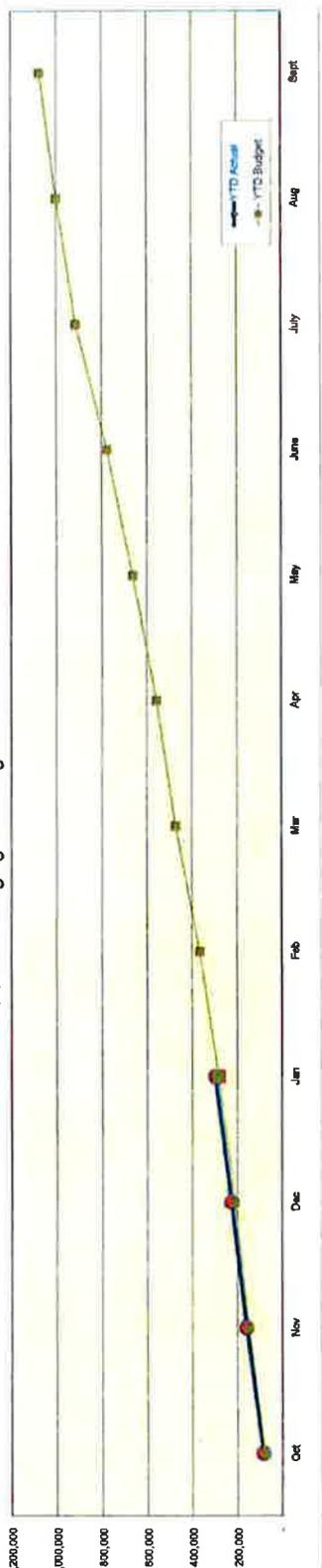
Lodging Tax Comparisons Year over Year



FY 2016 Lodging Tax Budget vs. Actual - Monthly



FY 2016 Lodging Tax Budget vs. Actual - YTD



SALES & USE TAXES

*Adjusted to accrued collections

FY 2016 BUDGET vs ACTUAL

ACTUAL COLLECTIONS

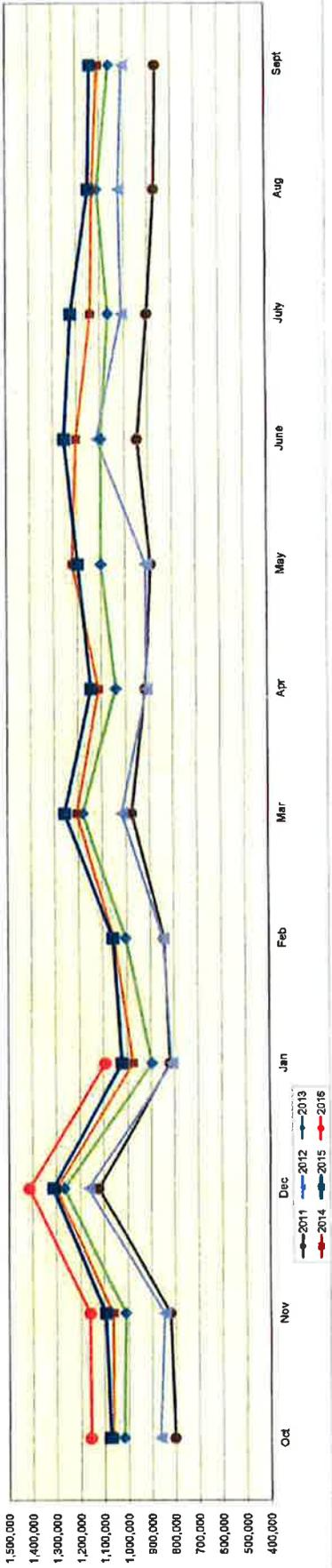
	7/8 Year Sparklines												YTD Variance	% Over / (Under) Monthly Budget	
	2012	2013	2014	2015	2016	Budget	Monthly Variance								2015-2016
October	864,727.27	1,019,065.37	1,062,861.14	1,073,290.88	1,154,933.34	1,091,054	63,879.34	63,879.34						63,879.34	5.9%
November	845,342.45	1,011,813.96	1,061,121.86	1,092,961.96	1,157,742.46	1,111,050	46,892.46	110,571.80						110,571.80	4.2%
December	1,165,135.62	1,266,051.50	1,299,075.20	1,312,012.89	1,411,946.31	1,333,727	78,219.31	188,791.11						188,791.11	5.9%
January	809,785.59	895,717.19	974,224.69	1,023,171.34	1,089,869.73	1,040,105	49,764.73	238,555.84						238,555.84	4.8%
February	845,101.34	1,004,349.50	1,051,602.29	1,056,996.02		1,074,489									
March	1,018,721.43	1,181,007.55	1,205,342.67	1,256,397.38		1,277,191									
April	911,438.60	1,039,769.87	1,110,085.05	1,144,898.61		1,163,643									
May	911,839.30	1,098,548.05	1,218,956.40	1,198,226.99		1,218,058									
June	1,114,149.53	1,097,507.32	1,202,126.66	1,252,030.17		1,272,751									
July	1,010,193.08	1,065,215.02	1,139,120.72	1,222,993.95		1,160,473									
August	1,021,267.76	1,110,126.44	1,129,483.17	1,148,890.48		1,148,476									
September	1,004,661.04	1,058,958.43	1,104,411.74	1,138,473.73		1,122,690									
Totals	11,522,363.01	12,848,130.20	13,558,411.59	13,920,144.40	4,814,491.84	14,013,407	238,555.84								

Budgeted Dollar Increase (Actual) FY15 vs (Budgeted) FY16	93,253
Budgeted Percent Increase FY15 vs FY16	0.7%

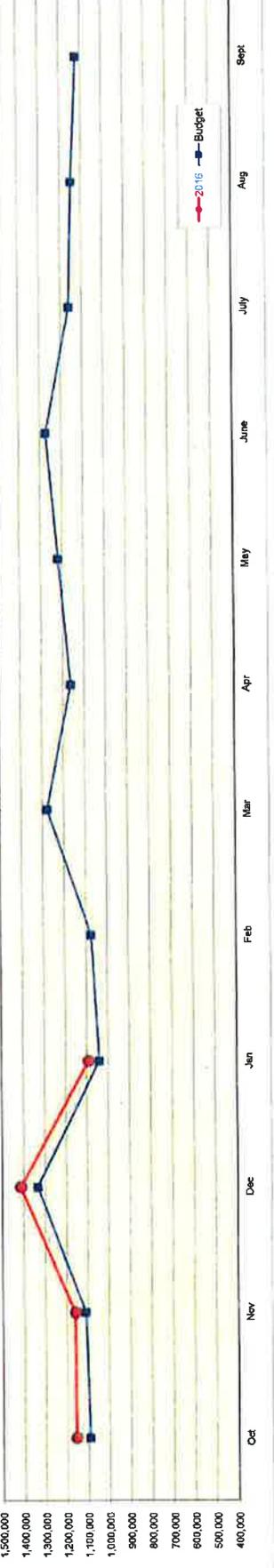
Fiscal Year Changes Year Over Year

	\$ Change												Percent Change		
	2012-2013	2013-2014	2014-2015	2015-2016	2012-2013	2013-2014	2014-2015	2015-2016	2012-2013	2013-2014	2014-2015	2015-2016	Annual % Change		
October	154,338.10	43,795.77	10,429.74	81,642.46	17.8%	4.3%	1.0%	1.0%	17.8%	4.3%	1.0%	7.6%	7.6%		
November	166,471.51	49,307.90	31,840.10	64,780.50	19.7%	4.9%	3.0%	3.0%	19.7%	4.9%	3.0%	5.9%	5.9%		
December	100,915.88	33,023.70	12,937.69	99,933.42	8.7%	2.6%	1.0%	1.0%	8.7%	2.6%	1.0%	7.6%	7.6%		
January	85,931.60	78,507.50	48,946.65	66,698.39	10.6%	8.8%	5.0%	5.0%	10.6%	8.8%	5.0%	6.5%	6.5%		
February	159,248.16	47,252.79	5,393.73		18.8%	4.7%	0.5%	0.5%	18.8%	4.7%	0.5%				
March	162,286.12	24,335.12	51,054.71		15.9%	2.1%	4.2%	4.2%	15.9%	2.1%	4.2%				
April	128,331.27	70,315.18	34,613.56		14.1%	6.8%	3.1%	3.1%	14.1%	6.8%	3.1%				
May	186,708.75	120,408.35	(20,729.41)		20.5%	11.0%	-1.7%	-1.7%	20.5%	11.0%	-1.7%				
June	(16,842.21)	104,619.34	49,903.51		-1.5%	9.5%	4.2%	4.2%	-1.5%	9.5%	4.2%				
July	55,021.94	83,873.23	19,407.31		5.4%	6.9%	7.4%	7.4%	5.4%	6.9%	7.4%				
August	88,858.68	19,356.73	19,407.31		8.7%	1.7%	1.7%	1.7%	8.7%	1.7%	1.7%				
September	54,297.39	45,453.31	34,061.99		5.4%	4.3%	3.1%	3.1%	5.4%	4.3%	3.1%				
Annual \$ \$ Cha	1,325,767.19	710,281.39	361,732.81	313,054.77	11.5%	5.5%	2.7%	2.7%	11.5%	5.5%	2.7%				

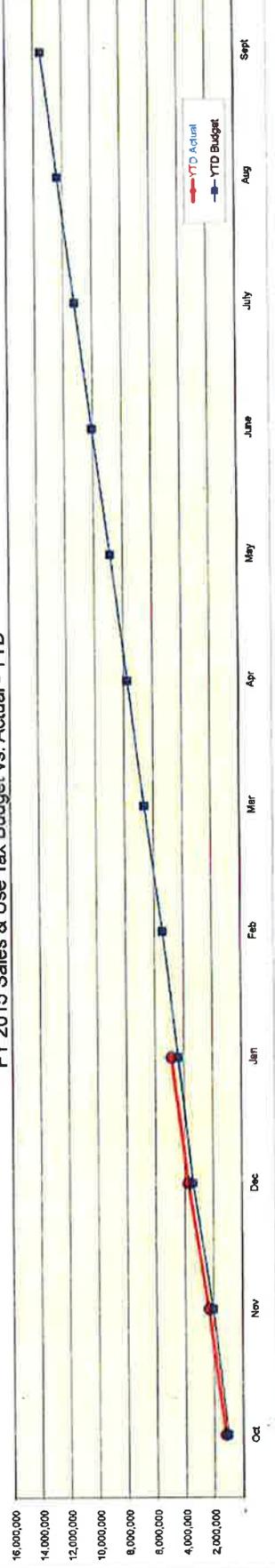
Sales & Use Tax Comparisons



FY 2015 Sales & Use Tax Budget vs. Actual - Monthly



FY 2015 Sales & Use Tax Budget vs. Actual - YTD



Buildings & Property Committee Meeting

Monday, March 7, 2016

4:30 PM

1705 Main Street, Daphne, AL

Committee Minutes

Present: Councilwoman Tommie Conaway; Councilman Pat Rudicell; Councilman Ron Scott; Councilwoman Angie Phillips.

ABSENT: Councilman John Lake (Chairman); Councilman Randy Fry; Councilman Robin LeJeune.

Also Present: Rebecca Hayes, City Clerk (*recording secretary*); Mayor Haygood; Richard Johnson, Public Works Director; BJ Eringman, Deputy Director Public Works; Richard Johnson, Public Works Director; Margaret Thigpen, Civic Center Director; Ashley Campbell, Environmental Programs Manager; Tonja Young, Library Director; David McKelroy, Director Recreation; Vickie Hinman, HR Director; BJ Enringman, Deputy Public Works Director; Suzanne Henson, Senior Accountant; Kevin Boucher, City Attorney; Al Guarisco, Village Point Foundation; Dorothy Morrison, DRA & Beautification Committee; Victoria Phelps, Beautification Committee; & Lake Forest Property Owners Association representative; Kevin Mohler, American Autism Center.

Absent: Rick Whitehead, IT Coordinator; Richard Merchant, Building Official.

There being a quorum present Councilwoman Conaway called the meeting to order at 4:30 pm.

1. Public Participation

Mr. Kevin Mohler with the American Autism Center, discussed with the committee fund raisers for the center to help those who cannot afford treatment. He would like to have a haunted house in Daphne or Spanish Fort. He would like to use the old Eastern Star building on Old Spanish Trail. The committee discussed that there were deed restrictions on the building, and with the building being in a residential area that parking would be a problem.

The committee asked legal to review the deed, and report back to the committee at the next meeting.

Victoria Phelps, representing the Lake Forest Property Owners Association, wanted the committee to know that the board is aware that the project costs for Daphne Central Park for 2016 may exceed the \$50,000 cost threshold where any improvements over that amount has to come before the board for approval. The board has an idea of some of the improvements, and would be in favor of them. She mentioned the meeting dates for the board: March 10th work session / March 17th regular meeting, and their annual meeting on March 21st at St. Paul's Church.

2. Approval of Minutes: February 1, 2016

There were no amendments to the February 1, 2016 minutes, the minutes stand as written.

3. Daphne Central Park Report: Richard Johnson

Richard Johnson reported they received quotes for the trail system on the southern boundary. They have an excellent price, and they have some prep work to do beforehand. They have ordered nine more baskets so when installed will total 18 holes. He reported delivery of three gazebos which will be installed at Joe Louis Patrick Park, Park City Park and Daphne Central Park. The doggie stands are in for the parks.

Councilman Scott mentioned the need for some picnic tables at Central Park.

4. Surplus Property: Suzanne Henson, Senior Accountant

- 1) One (1) / 2010 JD 1565 Series
- 2) Three (3) / 2013 JD 1565 Series II Front Mower / 72" Fastback

MOTION BY Councilman Scott to recommend declaring the noted items as surplus and to authorize disposition of such items. Seconded by Councilman Rudicell.

MOTION CARRIED UNANIMOUSLY

3) Civic Center, Bayfront, and CVB report (February): Margaret Thigpen

Margaret mentioned that the Eastern Shore Chamber has asked her to sit in on their Eastern Shore Core Values committee where they are discussing rebranding for the Chamber. She distributed and discussed the February report:

Civic Center Report:

- February 2016 revenue for the Civic Center totaled \$12,752.75 / Decrease from February 2015
- FY 2016 YTD Projected Year End Revenue / \$126,893.50
- February 2016 Deposits / \$22,647.00
- FY 2015-2016 YTD Deposits / \$70,788.00

Bayfront Park Pavilion Report:

- February 2016 Revenue / \$3,486 / Up from 2015
- FY 2016 Projected Year End Revenue / \$49,279
- February 2016 Deposits / \$10,313

Margaret asked if Algae Systems is planning to clean up their experiment in the bay which is an eye sore for Bayfront Park. Ashely Campbell said that she will investigate and report back in April. She thought they were going to start back up. Margaret mentioned that there were 6009 voters that came through the Civic Center last Tuesday. She said that for the Job Fair there were 50 vendors, and that 600 – 800 came through the fair. She said that she received a letter from a client complementing Coley White and others for cleaning up the mud at the Bayfront from a rain event for their wedding event.

4) Building Inspection Monthly Reports (February): Ashley Campbell

- Total Building Permits / 149
- Total Permit Building Permit Fees / \$37,956.15
- New Home Permits / 20
- CO's / 11

Ashley mentioned that Carl Gustafson will be coming to the Site Preview meeting with plans for the house on the north side of city hall on Belrose Avenue.

Recreation Report – February 2016: David McKelroy

David McKelroy handed out a Senior's report and athletic report. He said they have 1,160 participants in Youth baseball, soccer and softball. He mentioned the different classes offered at the Rec Center. He reported that the Sunset Series will start March 20th – May 15th, and the Easter Egg Hunt will be March 19th from 11:00 am – 2:00 pm.

5) Library Report (February): Tonja Young

Tonja Young reported in February they had 13,890 patron visits, circulation of materials was 27,914, meeting room use was 488 and attendance at Library programs 863. She said that the library has installed a large 75" flat-screen television in the Community Room. The new equipment will be used to

show movies for children and on Family Movie Nights. Other uses for the equipment include showing documentaries, movies for programs (based on books or programming themes) and training. The water main exterior housing near library addition and Old Main Street continues to fall apart exposing electrical panels and water main controls. Past repairs have included putting 'bungie' around the housing. The housing continues to fall apart and needs some permanent remedy. Some electrical panels and other controls are exposed to the elements and to tampering. It is also an eyesore right next to the sidewalk behind the library. She reported the upcoming events at the library are: family movie night, vision screening and ACT practice test, and this is well attended.

6) OLD BUSINESS

1. Village Point Foundation – Bayfront Properties: Selena Vaughn

Mayor Haygood mentioned the purchase of 22 acres for a boardwalk to Gator Alley boardwalk. Negotiations are ongoing for this property.

7) NEW BUSINESS

1) Sculpture at KFC Point / Victoria Phelps/ Beautification Committee

Ms. Phelps said the Beautification Committee would like to relocate the sculpture at Veteran's Point to the KFC point at malfunction junction. This is a sculpture donated by Dr. Barry Booth, and he is in favor of moving the statue.

MOTION BY Councilman Scott for the Beautification Committee to move forward with this project. Seconded by Councilwoman Phillips.

MOTION CARRIED UNANIMOUSLY

2) AMIC Loss Control Audit / Egress for HR Department / Vickie Hinman

Mrs. Hinman mentioned that in the Loss Control Audit it was reported that the HR department needed another egress for their office. This item will be carried over to the April meeting.

3) Contract Proposal from Johnson Controls / B.J. Eringman

The contract for Johnson Controls for the maintenance of the city hall chiller is in the packet for recommendation, but there is another company that wants to submit a quote.

MOTION BY Councilman Scott to recommend to council to authorize the mayor to enter into a contract with a vendor for maintenance of the City Hall chiller. Seconded by Councilwoman Phillips.

MOTION CARRIED

8. Any Other Business

a) Donation of Properties / Ashley Campbell

Ashley said these properties are tied in with the 319 grant. One is in the Brookhaven Subdivision Unit One, and the other is west of Public Works in the Highway 64 Commercial Park. She needs permission to move forward with the quit claim deeds for these properties.

MOTION BY Councilman Scott to recommend to council to move forward in accepting these two properties. Seconded by Councilwoman Phillips.

MOTION CARRIED

9) Next Meeting

The next meeting will be April 4, 2016.

The meeting was adjourned at 5:35 p.m.

I. CALL TO ORDER

Meeting was called to order.

Committee Members Present: Robin LeJeune (Chairman), Councilman John Lake, Councilman Ron Scott, Councilwoman Tommie Conaway; Richard Johnson, PW Director; Dorothy Morrison-Daphne Beautification Committee.

Others Present: Councilwoman Angie Phillips; Councilman Randy Fry; BJ Eringman, PW Deputy Director; Jaye Robertson-HMR; Randy Davis-Volkert; Andy Bobe-Preble Rish; John Peterson, HMM; Daniel Nance; J. Daniel Dyas Sr.; John Cutwright.

II. PUBLIC PARTICIPATION & CORRESPONDENCE

A. Work Request Report - The report for November 2014/2015 was reviewed.

B. Vehicle/Equipment Maintenance Report - The reports for November 2014/2015 and FY2015/2016 were reviewed.

C. Correspondence - No Correspondence.

D. Public Participation - Daniel Dyas discussed with the committee his desire to see sidewalks added along 6th Street in Olde Towne Daphne. The members discussed adding the sidewalk links to the City of Daphne Sidewalk Visionary List.

III. OLD BUSINESS

A. Minutes - The minutes from the December 7, 2015 meeting were reviewed and approved.

*Motion by John Lake, seconded by Tommie Conaway to approve the minutes as presented.
Motion carried.*

B. Mosquito Report - No Report.

C. Street Sweeper Report - November 2015 sweeper report was reviewed.

IV. NEW BUSINESS

A. Service Road Access for Chic-Fil-A/Wacky Shrimp - Mr. Johnson reviewed as a discussion item only.

B. 506 Lakeshore Drainage - Jaye Robertson and Richard Johnson presented the proposal and cost of a permanent fix to the reoccurring problem - the committee carried forward any action until review and report from legal counsel - the item was to be kept on the agenda.

V. DIRECTOR'S REPORT

Public Works Related Overtime Report - Mr. Johnson reviewed the overtime reports for each department in Public Works regarding city special events. City special events include Mardi Gras, Jubilee Festival, Christmas, various runs and school events. These events will be charge to a designated overtime general ledger code, the rest of the overtime will be charged to regular OT.

VI. DAPHNE SOLID WASTE DISPOSAL AUTHORITY

A. Monthly Recycle Tonnage Report (Tonnage Comparison) - November 2015

The committee reviewed the November report. Richard stated that we're at 13% of our annual goal.

B. Solid Waste New Customer Report - November 2015

The committee reviewed the November report. Richard reported that fourteen residential customers were added this month.

VII. MUSEUM COMMITTEE

A. Minutes - November 9th minutes were reviewed by the committee.

VIII. BEAUTIFICATION COMMITTEE

- A. The November 30th minutes were reviewed by the committee. Dorothy reported status of beautification efforts.

IX. ENVIRONMENTAL ADVISORY COMMITTEE

- A. **Replacement of Dr. Brett Webb –**
Committee will make a selection at their January meeting.

X. ENGINEER'S REPORT

- A. **Hatch Mott MacDonald** – Rolling Hill is basically complete. Donette Loop is improved and has worked really well during these past few rain storms, still addressing issues with the solid sod. North Main Street – all the work items are in place, doing final walk through.
- B. **HMR** – Scott Hutchinson - Tallent Lane application is in. NRCS on Maize's Gulch is under construction.
- C. **Preble-Rish** – Andy Bobe reported that the recreational trails project (RTP) at Village Point has started and the two NRCS sites – Target: sending final information to them this week; contracts back for Lake Forest course.
- D. **Volkert** – Randy Davis reported that the N. Main Street Drainage was complete, final paperwork turned into the city this week, project was under budget. 2015 TAP Grant agreements were in process and NRCS - EWP Projects in Lake Forest; last easement was signed yesterday.
- E. **Jade Consulting** – Not present no report was given.

OTHER BUSINESS:

XI. FUTURE BUSINESS

- A. Next Meeting will be February 1, 2016 at 5:30 p.m. at Council Executive Room.

XII. ADJOURNMENT

Meeting adjourned.



CITY OF DAPHNE
 PO Box 400
 DAPHNE, AL 36526

Daphne Beautification Committee
 November 30, 2015 (December Mtg)

Daphne Central Park Grand Opening—January 9th

Committee Members

Dorothy Morrison, Chair
 Selena Vaughn
 Tomasina Werner
 Dana Sawyer
 Rebecca Trosclair
 Laurel Anderson
 Kiki Mikkelson
 Victoria Phelps

City Liaisons

Richard Johnson
 Chris Stanton
 Marjorie Bellue
 Denise Penry
 Michele Hanson
 Samantha Coppels

A-Gator Alley.....The next step is the Finance Committee ...dotting I's and crossing t's.....The plan is to have Opening Celebration in May followed by our Hampton Inn Brunch/ Meeting...the 7 Crape Myrtles at the entrance will be moved to other selected locations....the pine trees and fence have served their purpose

B-The Daphne Christmas Tree looks festive with all the sea creatures.....

C-Treasurer's Report- Denise was not at the meeting.....

D- Top Ten List

Gateway Design/ location-13 months

- Malfunction Junction- 10 years
- Planting on 64 –have been refreshed.....the hope was to have it all in plants to look like a jewel in the sea of asphalt-3 months
- I-10 /181 Bridge Clean-up bottle/ weeds/ -years
- Erosion at CVS- Kevin Jones was contacted at ALDOT...he has acted very promptly to add dirt and grass.....also added ugly post...we will request they be removed after the grass has a chance to get established.....
- Centennial Park – complete south side parking lot with pavingthat is high on Richard's list for 2016 Crape Myrtles matching the ones on the north side will be added to south side to add more shade for the children-5 months
- Patriot's Point – the lighting seem dim[not reaching the heights of the flags..... It may be the kind of lights....
- Painting of table – 'Tabled' til after Christmas...Margorie has done a great job of getting so many done.....
- Daphne Museum's Concrete edging for the parking lot and walkway is next on the concrete list just after Christmas Holidays.....planting the 7 lavender Crape Myrtles [desired location has been marked] ...The Museum Group is very grateful for our help.....
- The Walk around the Flagpole at City Hall is next after the Museum
- Bay Front Park will be addressed after Christmas with bushes that match what is already there.....we need bushes and some new dirt.....

E- PW Report

Margorie is retiring in 2 months - after the meeting she told me the end of January
 Chris and Richard are working on ideas to improve the circle part of N. Main Street in front of the hotels

Tap Grant to use for Hwy 13 sidewalks at Sehoy and French Settlement.....

Ideas for Gator shaped planting were suggested for Gator Alley

We are ready for ideas for the new Traffic Circle center.....

F- Time to schedule the Keep America Beautiful Drive Around.....a Friday in Jan has been suggested....Michelle will send email with details



G-New Gateways- The Mayor had designs to show that were attractive Gateways, park and other location will coordinate.....

H-Hwy I-181... still needs picking up by us or ALDOT..... twice a year would be nice.....

I-American Flags are starting to show their age.....we need to order more new flags.... 40 were moved from 98 to the High School.....those 40 left empty spaces on 98.....

J- DRA is grateful for all the help with the Bike racks.....they are getting a lot of attention....

K- Keep America Beautiful- Next meeting is in Feb in Florida.....

L- Beautification Award—the decision was to give it the Chris the King Catholic Church for the lovely improvements on the north side [and the removal of the ugly monkey grass]...

M- Mayor's Comments....The Mayor thanked everyone for their help and support in making Daphne Beautiful.....

N-New Business-Next Meeting Jan 6th 2016.....Mayor Conference Room





CITY OF DAPHNE
PO Box 400
DAPHNE, AL 36526

Daphne Beautification Meeting
January 6, 2016

Committee Members

Dorothy Morrison, Chair
Selena Vaughn
Tomasina Werner
Dana Sawyer
Rebecca Trosclair
Victoria Phelps
Laurel Anderson
KIKI Mikkelson

City Liaisons

Richard Johnson
Marjorie Bellue
Denise Penry
Michele Hanson
Samantha Coppels

A-Gator Alley...We are just about ready to start...The plan is to have Opening Celebration in May followed by our Hampton Inn Brunch/Meeting...the 7 Crape Myrtles at the entrance will be moved to other selected locations...the pine trees and fence have served their purpose.

B-Beautification Awards –the Christmas Committee suggested we have awards for all 7 districts for street, home or neighborhoods

C-Treasurer’s Report- ...Denise reviewed the Treasurer’s Report.

D- Top Ten List

- * Gazebos – have they arrived??...Central Park has been suggested as a location for the 3rd small Gazebo.... the Mayor said he could order a larger one for May Day Park...the Mayor has assured me he can find the money somewhere
- * Question of design for KFC Hill....needs new Name...ideas include another Patriotic design, moving Dr Booth’s Hand - it belongs to the city now but would need his agreement
- * Gateway Design/ location-13 months
- * Malfunction Junction- 10 years
- * I-10 /181 Bridge Clean-up bottle/ weeds/ -years
- * Erosion at CVS/ Civic Center Complex- Kevin Jones was contacted at ALDOT... it is growing in nicely....
- * Centennial Park – complete south side parking lot with paving .that is high on Richard’s list for 2016 Crape Myrtles matching the ones on the north side will be added to south side to add more shade for the children-5 months
- * Painting of table – ‘Tabled’ til after Christmas...Marjorie has done a great job of getting so many done....
- * Daphne Museum’s Concrete edging for the parking lot and walkway is next on the concrete list just after Christmas Holidays... ..The Museum Group is very grateful for our help....
- * The Walk around the Flagpole at City Hall is next after the Museum ...
- * Bay Front Park will be addressed after Christmas with bushes that match what is already there...we need bushes and some new dirt.....

E- PW Report

- Shannon Burroughs, our new Man is on board and getting to work
- Someone is interested in the KFC building and will not need the sign .YEA
- Designs for 64 Round about discussed..... the area is ½ acres of land...child on bicycle sculpture discussed among others.....can be seen at The Shopping Center
- Tap Grant for #13...Sehoy and French Settlement area..... Volkert will design
- New plan for the Curve on N Main Street across from the Hotels
- Ideas for Gator shaped planting were suggested for Gator Alley by the Mayor

F- Time to schedule the Keep America Beautiful Drive Around... Jan 9th was Litter Drive Around.....

G-New Gateways- any progress on the designs?? Kara and the Mayor will have plans for us to view H-Hwy I-181... still needs picking up by ALDOT..... twice a year would be nice.....

I-American Flags Banners reordering has been stopped by the Mayor who doesn’t like the design... we ordered 20 new banner to replace aged ones...need decision soon, need to replace 125 banners at \$90.00 to change all... Appx \$12,000...Kara is working on original design to be ready for installation by May 1.

J- DRA is working with the Council and the Bethel Church to help Beautify the area.....

K- Keep America Beautiful- Next meeting is in March in Clanton.....

L-Labor of love...the area at Us 98/ 90 has been cleaned up.....Thank you to all who made that happen

M- Mayor’s Comments...

N- Next Meeting February 10, 2016 - Mayor’s Conference Room

We have our hearts into planning for a beautiful new 2016.....

There are only two kinds of people..... those who live in Alabama..... and those who wish they did.



**DAPHNE MUSEUM BOARD MINUTES
OCTOBER 12, 2015**

BUSINESS DISCUSSED:

- **THE REVISED BYLAWS WERE EXECUTED BY EACH BOARD MEMBER.**
- **THE NOMINATING COMMITTEE WILL PRESENT A SLATE OF PROPOSED OFFICERS AT THE REGULAR MEETING IN NOVEMBER AT WHICH TIME AN ELECTION WILL BE HELD. INSTALLATION OF NEW OFFICERS WILL BE CONDUCTED IN DECEMBER.**
- **SALE OF HARRIET OUTLAW'S BOOK ON CONSIGNMENT BY THE MUSEUM. BOOKS ARE PRICED AT \$20.00 EACH. AGREEMENT REACHED THAT FOR EVERY TWO BOOKS SOLD BY THE MUSEUM, THE MUSEUM WOULD RECEIVE ONE AT NO COST, WHICH IN TURN COULD BE SOLD WITH 100% OF SALE PRICE GOING TO MUSEUM. KEN RECOMMENDED WE OBTAIN SIX BOOKS TO SELL ON CONSIGNMENT.**
- **COST OF FLOWERS FOR THE THREE OUTSIDE CONTAINERS. DOOLEY AND SCOTT PRESENT A BILL TO MUSEUM UPON PURCHASE OF FLOWERS. COST CAN VARY WIDELY. DISCUSSED ESTABLISHING A BUDGET FOR CHANGING OUT FLOWERS FOUR TIMES A YEAR. NO DECISION MADE.**
- **NEW HOSE FOR OUTSIDE. KEN WILL ASK BEAUTIFICATION COMMITTEE TO FURNISH A HOSE.**
- **SECTION 6.0 OF THE BYLAWS PROVIDES FOR HAVING AN ADVISOR ON THE BOARD AS DEEMED NECESSARY. THE ADVISOR MUST HAVE THE ABILITY AND INSIGHT TO MAKE SPECIFIC CONTRIBUTIONS TO THE MUSEUM. HE/SHE WILL NOT HAVE VOTING RIGHTS NOR SHALL BE COUNTED FOR QUORUM PURPOSES. DISCUSSED ASKING PAT RUDICELL TO SERVE AS ADVISOR SINCE HE REPRESENTS DISTRICT 2 ON THE CITY COUNCIL. KEN WILL APPROACH HIM ON THIS MATTER.**

•
THERE BEING NO FURTHER BUSINESS, THE MEETING ADJOURNED.

RESPECTFULLY SUBMITTED

MICKEY BOYKIN, SECRETARY

DAPHNE MUSEUM MINUTES
NOVEMBER 10, 2015

ATTENDEES: Mickey Boykin, Lucy Cunningham, Arva Brown, Jeannie Nelson, Camilla Butler, Al Guarisco, Lee Swetman, Scott Berry, Dooley Berry, Helen Baroco, Ken Balme, Rachel Burt, Candice Bishop, and Betty Baker.

CALL TO ORDER: The meeting was called to order by President, Ken Balme, followed by reciting the Pledge of Allegiance.

MINUTES: The minutes of October 12, 2015, were approved.

VOLUNTEER ASSIGNMENTS/SCHEDULES: November has one 5th Sunday. Al volunteered to open museum.

TREASURER'S REPORT: Period 08/31/15 – 09/30/15. Beginning balance: \$4,303.56; debits: \$83.45; credits: \$1,266.80; ending balance: \$5,486.91. Petty Cash: \$18.59. Period 09/30/15 – 10/31/15. Beginning balance: \$5,486.91; debits: \$298.62; credits: \$0.00; ending balance: \$5,188.29. Petty cash: \$30.59. Reports accepted as corrected.

COMMITTEE REPORTS:

- **Telephone/Email:** All contacted with exception of Doris.
- **Exhibits/Events:** The combined exhibits of Businesses of Yesteryear and Handwork will be scheduled for sometime in January.
- **Publicity:** Mickey announced that the Courier had published her article re the Paranormal group's visit on October 30 with photo depicting various "spirits." The event was well attended with much paranormal activity detected.
- **Cemetery:** No report.
- **Special Tours:** No report.
- **Archives:** No report.

UNFINISHED/OLD BUSINESS:

- **WiFi:** Not operational.
- **Daphne Normal School Records:** No report.
- **Building Improvements:** No report.

NEW BUSINESS:

- **New Officer Nominations:** The nominating committee presented its slate of nominees as follows: President: Ken Balme; 1st Vice President: Mickey Boykin; 2nd Vice President: Emily Hammond; Secretary: Rachel Burt; Treasurer: Helen Baroco; Historian: Al Guarisco. Ken asked for nominations from the floor. There being none, the voting proceeded and the slate of officers presented by the nominating committee was unanimously approved. New officers will be installed at the November meeting and will take office beginning with the January 2016 meeting.

ANNOUNCEMENTS:

- **Holiday Festivities:** Discussed whether to have the annual volunteer celebration this year. Everyone agreed that we should do so. The festivities will begin at 11:00 a.m. following the December 14 regular meeting at 10:00. Mickey will issue written invitations to Mayor Dane Haygood, all council representatives, and others who may be suggested. Refreshments will be provided.

ADJOURNMENT: There being no further business, the meeting was adjourned.

Respectfully submitted:
Mickey Boykin, Secretary

**DAPHNE MUSEUM MINUTES
DECEMBER 14, 2015**

ATTENDEES: Mickey Boykin, Lucy Cunningham, Emily Hammond, Arva Brown, Jeannie Nelson, Camilla Butler, Al Guarisco, Lee Swetman, Scott Berry, Dooley Berry, Helen Baroco, Ken Balme, Rachel Burt, Betty Baker, Stephanie Middleton, Candice Bishop

CALL TO ORDER: The meeting was called to order by President, Ken Balme, followed by reciting the Pledge of Allegiance.

MINUTES: The November 10, 2015 minutes were approved.

VOLUNTEER ASSIGNMENTS/SCHEDULES: OK

TREASURER'S REPORT: Period 10/31/15 – 11/30/15. Beginning balance: \$5,188.29; credits - \$38.00; debits \$0.00; ending balance: \$5226.29. Petty cash - \$20.84. Report accepted.

COMMITTEE REPORTS:

- **Telephone:** OK
- **Exhibits/Events:** Emily and Mickey discussed possible dates for Olde Towne Daphne Businesses and A Stitch in Time exhibits. Decided to have an open house on Sunday, January 17, at 2:00 p.m.
- Jeannie suggested decorating Christmas tree for Mardi Gras.
- **Publicity:** Ken announced that we could put an ad in the Gulf Coast Newspapers for \$36.00 a month. After discussion, it was agreed to do this for only special events, such as current exhibit/event.
- **Cemetery:** No report.
- **Special Tours:** No report.

UNFINISHED/OLD BUSINESS:

- **Daphne Normal School Records:** No report.
- **Planning Calendar Review:** December Holiday Celebration: Mickey will issue written invitations to Mayor Haygood and council representatives. All members encouraged to bring finger foods. Punch and coffee will be provided. Lee will put up Christmas tree.
FEB – No discussion
MAR – Ken announced that the AMA annual meeting would be held in Mobile the 6th – 8th. He will be providing further information.
APR – No discussion.
MAY – Briefly discussed having a museum float in the Memorial Day parade.

NEW BUSINESS:

- **Installation of New Officers:** Dooley installed new officers by pronouncing their individual duties and asking if they would fulfill those duties to the best of their abilities. All responded in the affirmative.
- **Impact 100 Grant:** Ken asked everyone to be thinking about a grant for 2016.
- **Key Areas for 2016:** Need new members/volunteers; more visitors; collection curation additions and/or improvements.

ANNOUNCEMENTS:

- Following adjournment, we will prepare for Christmas guests.
- Next regular meeting: January 11, 2016, 10:00 a.m.

ADJOURNMENT: There being no further business, the meeting was adjourned.

Respectfully submitted:

Mickey Boykin, Secretary



City of Daphne Event Permit Application

Date of Application: 03/14/2016 Permit Requested: Event/Fundraiser Parade/Run Band

Contact Information

Organization Name: The Scott Ward Memorial

Contact Name: Andrea Ward E-mail Address: andrea.ward@raymondjames.com

Address: PO Box 1690 Fairhope AL 36533

Primary Phone Number: 251-591-3053 Secondary: 251-929-9185

Event Information

Event Name: The Scott Ward Memorial 5k and Family Fun Run Event Date: JUNE 11 2016

Event Location: Route # 1 # Participants/Vehicles: 100

Start Time: 8:00AM Stop Time: 10:30AM Assembly Time: 7:00am for set up

Special Requests: Permission to use facility on Well Rd-Public works facility for post race event awards and parking and have start and finish line on Well Rd. (one lane rd closure) Road Closures Requested: Yes No

Special Instructions

Approval: Internal Use Only

Date Routed: _____

Fire Dept: [Signature]

Police Dept: [Signature]

Public Works: [Signature]

Parks & Recreation: N/A

Only required if event interrupts traffic near Daphne parks

For Special Event/Band Permits:

Council Member: _____
District # Signature

For Parade/Run Permits & Use of City Grounds:

City Council: 3/21/16
Date of Approval

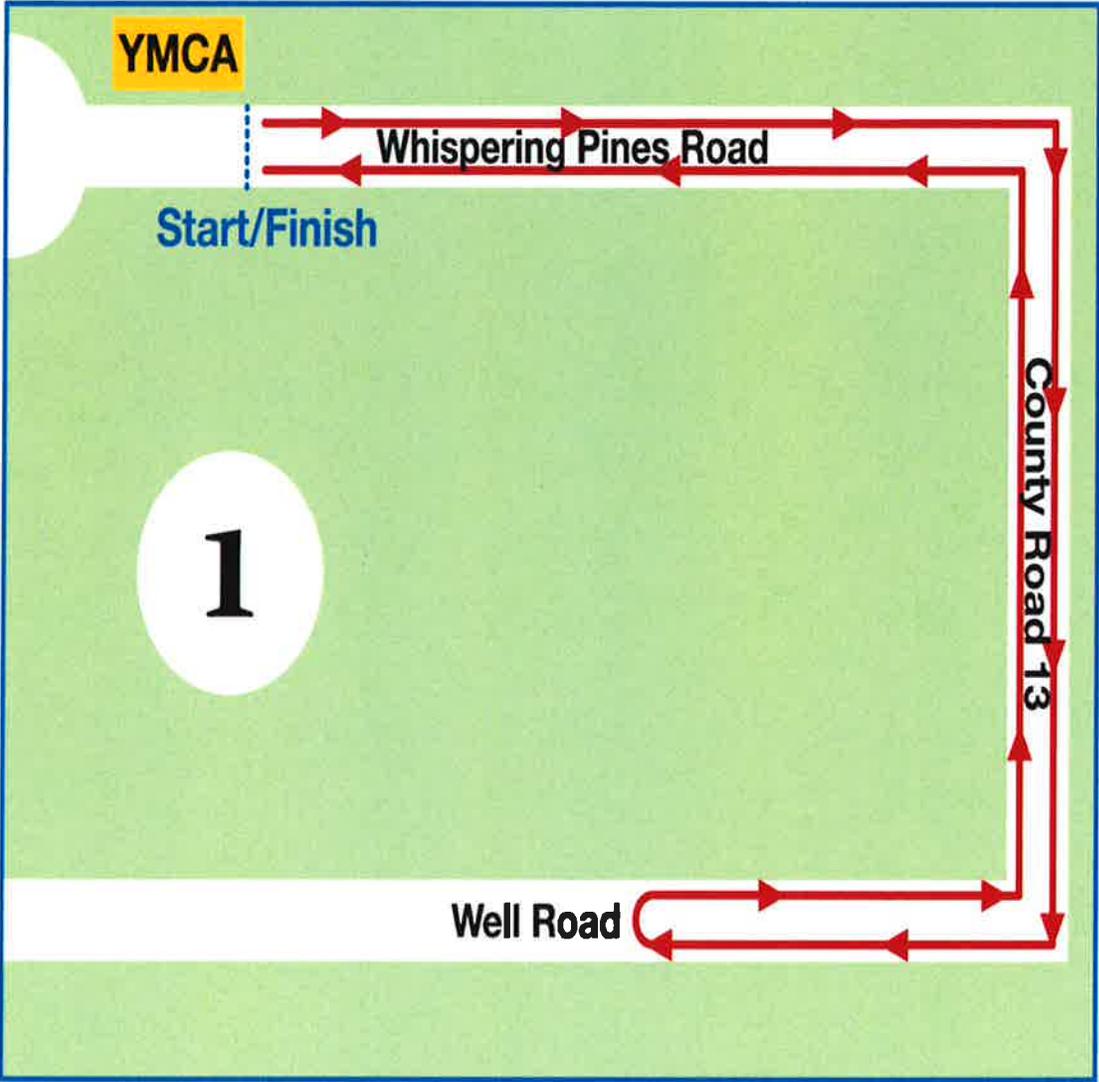
Not valid unless stamped "Approved"

Parade/Run Permits ONLY

Fee Paid: \$ _____ N/A Waived

Insurance Filed N/A

Route Selection: 1 2 3 4



LE BUCHON

CASE NO. 2016-2

ABC LICENSE ROUTING

DATE RECEIVED BY REVENUE DIV. 3/15/16 (initial) CAC

DATE FORWARDED TO POLICE DEPT. 3/15/16 CAC

DATE RECEIVED BY POLICE DEPT. 3-15-16 JH

DATE: APPROVED DISAPPROVED

POLICE DEPT SIGNATURE [Signature: Brian Gulsby]

DATE RETURNED TO REVENUE DIV. 3-15-16 JH

DATE FORWARDED TO CITY CLERK 3/15/16 CAC

DATE RECEIVED BY CITY CLERK 3/15/16 RH

SCHEDULED DATE ON AGENDA 3/21/16 RH

Council Action: APPROVED DISAPPROVED TABLED

COMMENTS: _____

Rescheduled for Council Agenda Date: _____

Council Action: APPROVED DISAPPROVED TABLED

COMMENTS: _____

DATE RETURNED TO REVENUE DIV.: _____

DATE RETURNED TO TAXPAYER _____
OR TO ABC FIELD OFFICE _____ (per taxpayer request)

*Kristi,
Please Approve & Fax Back
to Revenue (251) 621-6904.*



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20160315094843731

If applicant is leasing the property, is a copy of the lease agreement attached? **YES**
 Name of Property owner/lessor and phone number: **OLDE TOWN PARTNERS LLC 251-423-2200**
 What is lessors primary business? **REAL ESTATE**
 Is lessor involved in any way with the alcoholic beverage business? **NO**
 Is there any further interest, or connection with, the licensee's business by the lessor? **NO**

Does the premise have a fully equipped kitchen? **NO**
 Is the business used to habitually and principally provide food to the public? **NO**
 Does the establishment have restroom facilities? **YES**
 Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? **YES**

Will the business be operated primarily as a package store? **NO**
 Building Dimensions Square Footage: **1120** Display Square Footage:
 Building seating capacity: **50** Does Licensed premises include a patio area? **NO**
 License Structure: **ONE STORY** License covers: **PORTION OF**
 Location is within: **CITY LIMITS** Police protection: **CITY**

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Name:	Violation & Date:	Arresting Agency:	Disposition:



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20160315094843731

Initial each

Signature page

In reference to law violations, I attest to the truthfulness of the responses given within the application.

In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

In reference to Special Retail or Special Events retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.

The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print): *Tonya Garrett*

Signature of Applicant: *Tonya Garrett*

Notary Name (print): Betty G. Dean

Notary Signature: *Betty G. Dean*

Commission expires: 01/13/2019

Application Taken:

App. Inv. Completed:

Forwarded to District Office:

Submitted to Local Government:

Received from Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to Central Office:

Receipt Confirmation Page

Receipt Confirmation Number: **20160315094843731**
Application Payment Confirmation Number: **24405570**

Payment Summary	
Payment Item	Fee
Application Fee for License 040 and License 060	\$100.00
Total Amount to be Charged	\$100.00

License Payment Confirmation Number:

Payment Summary			
Payment Item	County Fee	State Fee	Total Fee
040 - RETAIL BEER (ON OR OFF PREMISES)	\$75.00	\$150.00	\$225.00
060 - RETAIL TABLE WINE (ON OR OFF PREMISES)	\$75.00	\$150.00	\$225.00
Total Amount to be Charged	\$150.00	\$300.00	\$450.00

Application Type

Application Type: APPLICATION

Applicant Information

License Type 1: 040 - RETAIL BEER (ON OR OFF PREMISES)
License Type 2: 060 - RETAIL TABLE WINE (ON OR OFF PREMISES)
License County: BALDWIN
Business Type: LLC
Trade Name: **LE BOUCHON**
Applicant Name: **LE BOUCHON LLC**
Location Address: 1903 MAIN ST; SUITE C BUILDING 2
DAPHNE , AL 36526
Mailing Address: 1309 6TH ST
DAPHNE , AL 36526
Contact Person: TONYA GARRETT
Contact Home Phone: 251-406-0048
Contact Business Phone: 251-406-0048
Contact Fax:
Contact Cell Phone:
Contact Email Address:
Contact Web Address:

[Main Menu](#)

Application Payment Receipt Confirmation Page

Receipt Confirmation Number: 20160315094843731
Application Payment Confirmation Number: 24405570

Payment Summary	
Payment Item	Fee
Application Fee for License 040 and License 060	\$100.00
Total Amount to be Charged	\$100.00

Application Information

Application Type: APPLICATION
License Type 1: 040 - RETAIL BEER (ON OR OFF PREMISES)
License Type 2: 060 - RETAIL TABLE WINE (ON OR OFF PREMISES)

[Continue](#)

Technical Support: 866-353-3468 or support@alabamainteractive.org

Version 2.3.1

Kristie
621-3094

SOUTHERN NAPA

CASE NO. 2016-1

ABC LICENSE ROUTING

DATE RECEIVED BY REVENUE DIV. 3-8-16 (initial) aa

DATE FORWARDED TO POLICE DEPT. 3-8-16 aa

DATE RECEIVED BY POLICE DEPT. 3-8-16 JA

DATE: APPROVED DISAPPROVED

POLICE DEPT SIGNATURE [Signature] Lt. Brian Gulsley

DATE RETURNED TO REVENUE DIV. 3-8-16 JA

DATE FORWARDED TO CITY CLERK 3-9-16 aa

DATE RECEIVED BY CITY CLERK 3-09-16 RH

SCHEDULED DATE ON AGENDA 3-21-16 RH

Council Action: APPROVED DISAPPROVED TABLED

COMMENTS: _____

Rescheduled for Council Agenda Date: _____

Council Action: APPROVED DISAPPROVED TABLED

COMMENTS: _____

DATE RETURNED TO REVENUE DIV.: _____

DATE RETURNED TO TAXPAYER _____
OR TO ABC FIELD OFFICE _____ (per taxpayer request)

*Please Review + fax back to Revenue
at 621-6904.*



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20160307114209757

Type License: 140 - SPECIAL EVENTS RETAIL

State: \$150.00 **County:** \$212.00

Type License:

State: **County:**

Trade Name: SOUTHERN NAPA

Filing Fee: \$50.00

Applicant: SOUTHERN NAPA LLC

Transfer Fee:

Location Address: 2304 MAIN STREET DAPHNE, AL 36526

Mailing Address: 2304 MAIN STREET DAPHNE, AL 36526

County: BALDWIN **Tobacco sales:** NO

Tobacco Vending Machines:

Type Ownership: LLC

Book, Page, or Document info: INST 1307877

Date Incorporated: 10/19/2011 **State incorporated:** AL

County Incorporated: BALDWIN

Date of Authority: 10/19/2011

Alabama State Sales Tax ID: R007917983

Name: Title: Date and Place of Birth: Residence Address:

CARRIE RAE COX 6846706 - AL	MEMBER	04/30/1971 WURZBURG, GERMANY	9172 CHASEWOOD PLACE SPANISH FORT, AL 36527
JAMES ALLEN COX 6969729 - AL	MEMBER	01/07/1971 ELMHURST, IL	9172 CHASEWOOD PLACE SPANISH FORT, AL 36527

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES

Does ABC have any actions pending against the current licensee? NO

Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO

Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO

Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES

Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? NO

Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO

Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: JIM COX

Home Phone: 251-802-2664

Business Phone: 251-375-2800

Cell Phone: 251-802-2672

Fax:

E-mail: JIM@SOUTHERNNAPA.COM

PREVIOUS LICENSE INFORMATION:

Previous License Number(s)

Trade Name:

License 1:

Applicant:

License 2:



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20160307114209757

If applicant is leasing the property, is a copy of the lease agreement attached? **YES**
 Name of Property owner/lessor and phone number: **ROCKWELL RENTALS INC 251-928-9265**
 What is lessors primary business? **REAL ESTATE**
 Is lessor involved in any way with the alcoholic beverage business? **NO**
 Is there any further interest, or connection with, the licensee's business by the lessor? **NO**

Does the premise have a fully equipped kitchen? **NO**
 Is the business used to habitually and principally provide food to the public? **YES**
 Does the establishment have restroom facilities? **YES**
 Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? **YES**

Will the business be operated primarily as a package store? **NO**
 Building Dimensions Square Footage: **3300** Display Square Footage:
 Building seating capacity: **300** Does Licensed premises include a patio area? **NO**
 License Structure: **ONE STORY** License covers: **OTHER**
 Location is within: **CITY LIMITS** Police protection: **CITY**

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Name:	Violation & Date:	Arresting Agency:	Disposition:



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20160307114209757

Initial each

Signature page

JAC

In reference to law violations, I attest to the truthfulness of the responses given within the application.

JAC

In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

JAC

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

JAC

In reference to Special Retail or Special Events retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

JAC

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

JAC

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

JAC

In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

JAC

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.

The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

JAC

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print): *James S Cox*

Signature of Applicant: *JAC*

Notary Name (print): *Betty G Dean*

Notary Signature: *Betty G. Dean*

Commission expires: *1/13/2019*

Application Taken:

App. Inv. Completed:

Forwarded to District Office:

Submitted to Local Government:

Received from Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to Central Office:



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20160307114209757

Private Clubs / Special Retail / or Special Events licenses ONLY

Private Club

Does the club charge and collect dues from elected members?

Number of paid up members:

Are meetings regularly held?

How often?

Is business conducted through officers regularly elected?

Are members admitted by written application, investigation, and ballot?

Has Agent verified membership applications for each member listed?

Has at least 10% of members listed been confirmed and highlighted?

Agent's Initials:

For what purpose is the club organized?

Does the property used, as well as the advantages, belong to all the members?

Do the operations of the club benefit any individual member(s), officer(s), director(s), agent(s), or employee(s) of the club rather than to benefit of the entire membership?

Special Retail

Is it for 30 days or less?

More than 30 days?

Franchisee or Concessionaire of above?

Other valid responsible organization:

Explanation:

Special Events / Special Retail (7 days or less)

Starting Date: 05/05/2016 Ending Date: 05/11/2016

Special terms and conditions for special event/special retail:

EVENT DATE: MAY 5, 2015 THROUGH MAY 11, 2015. LICENSED AREA WILL BE BARRICADED TO CONTROL ENTRANCE/EXIT. BEER TO BE SOLD IN 5 OZ SAMPLING GLASS. NO ALCOHOLIC BEVERAGES ARE ALLOWED TO LEAVE THE LICENSED PREMISE. THIS LICENSE IS NON-RENEWABLE.

Other Explanations

License Covers: LAWN

Receipt Confirmation Page

Receipt Confirmation Number: **20160307114209757**
Application Payment Confirmation Number: **24255026**

Payment Summary	
Payment Item	Fee
Application Fee for License 140	\$50.00
Total Amount to be Charged	\$50.00

License Payment Confirmation Number:

Payment Summary			
Payment Item	County Fee	State Fee	Total Fee
140 - SPECIAL EVENTS RETAIL	\$212.00	\$150.00	\$362.00
Total Amount to be Charged	\$212.00	\$150.00	\$362.00

Application Type

Application Type: APPLICATION

Applicant Information

License Type 1: 140 - SPECIAL EVENTS RETAIL
License Type 2:
License County: BALDWIN
Business Type: LLC
Trade Name: **SOUTHERN NAPA**
Applicant Name: **SOUTHERN NAPA LLC**
Location Address: 2304 MAIN STREET
DAPHNE, AL 36526
Mailing Address: 2304 MAIN STREET
DAPHNE, AL 36526
Contact Person: JIM COX
Contact Home Phone: 251-802-2664
Contact Business Phone: 251-375-2800
Contact Fax:
Contact Cell Phone: 251-802-2672
Contact Email Address:
Contact Web Address:

621-3094
Keisti

MOE'S SOUTHWEST GRILL

CASE NO. 2016-3

ABC LICENSE ROUTING

DATE RECEIVED BY REVENUE DIV.	<u>3-15-16</u>	(initial) <u>aa</u>
DATE FORWARDED TO POLICE DEPT.	<u>3-15-16</u>	<u>aa</u>
DATE RECEIVED BY POLICE DEPT.	<u>3-15-16</u>	<u>PR</u>
DATE: APPROVED <input checked="" type="checkbox"/>	DISAPPROVED <input type="checkbox"/>	
POLICE DEPT SIGNATURE	<u>[Signature] Lt. Brian Gulby</u>	
DATE RETURNED TO REVENUE DIV.	<u>3-15-16</u>	<u>PR</u>
DATE FORWARDED TO CITY CLERK	<u>3/15/16</u>	<u>CAC</u>
DATE RECEIVED BY CITY CLERK	<u>3/21/16</u>	<u>RH</u>
SCHEDULED DATE ON AGENDA		

Council Action: APPROVED DISAPPROVED TABLED

COMMENTS: _____

Rescheduled for Council Agenda Date: _____

Council Action: APPROVED DISAPPROVED TABLED

COMMENTS: _____

DATE RETURNED TO REVENUE DIV.: _____

DATE RETURNED TO TAXPAYER OR TO ABC FIELD OFFICE _____ (per taxpayer request)

Please review & fax back to Revenue @ 621-6904



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD**



**ALCOHOL LICENSE APPLICATION
Confirmation Number: 20160315133947716**

If applicant is leasing the property, is a copy of the lease agreement attached? **YES**
 Name of Property owner/lessor and phone number: **EASTERN SHORE ASSOCIATES LLC 203-955-1978**
 What is lessors primary business? **REAL ESTATE**
 Is lessor involved in any way with the alcoholic beverage business? **NO**
 Is there any further interest, or connection with, the licensee's business by the lessor? **NO**

Does the premise have a fully equipped kitchen? **YES**
 Is the business used to habitually and principally provide food to the public? **YES**
 Does the establishment have restroom facilities? **YES**
 Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? **YES**

Will the business be operated primarily as a package store? **NO**
 Building Dimensions Square Footage: **2400** Display Square Footage:
 Building seating capacity: **76** Does Licensed premises include a patio area? **YES**
 License Structure: **ONE STORY** License covers: **PORTION OF**
 Location is within: **CITY LIMITS** Police protection: **CITY**

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Name:	Violation & Date:	Arresting Agency:	Disposition:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
 ALCOHOL LICENSE APPLICATION
 Confirmation Number: 20160315133947716



Initial each

Signature page

JML
 JML

In reference to law violations, I attest to the truthfulness of the responses given within the application.
 In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

JML

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

JML

In reference to Special Retail or Special Events retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

JML

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

JML

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

JML

In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

JML

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.

The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

JML

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print): Jeff Lalar

Signature of Applicant:

Jeff Lalar

Notary Name (print): Betty G. Dean

Notary Signature:

Betty G. Dean

Commission expires: 01/13/2019

Application Taken:

App. Inv. Completed:

Forwarded to District Office:

Submitted to Local Government:

Received from Local Government:

Received in District Office:

Reviewed by Supervisor:

Forwarded to Central Office:



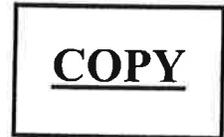
ALABAMA LEAGUE OF MUNICIPALITIES

P.O. Box 1270 • MONTGOMERY, ALABAMA 36102 • 535 ADAMS AVENUE
334-262-2566 • FAX 334-263-0200
WWW.ALALM.ORG

KEN SMITH
Executive Director

COUNCILMEMBER SADIE BRITT, LINCOLN
President

March 4, 2016



TO: All Mayors and Clerks
FROM: Ken Smith
Executive Director
SUBJECT: Voting Delegate, Annual Business Session
ENCLOSURE: Voting Delegate Authorization Form

The Annual Convention of the Alabama League of Municipalities will be held on May 14 – 17, 2016, in Huntsville. **The Annual Business Session will be held at 3:45 p.m. on Monday, May 16, 2016, in South Hall Ballrooms 1-2 of the Von Braun Center.**

The League Constitution contains the following provision pertaining to voting powers at the Annual Convention Business Session:

"Each member municipality shall have one vote in the Convention proceedings of the League, such vote to be cast by the delegate authorized by the governing body of such town or city. The League shall send to the mayor of each member municipality a form to be used by the municipal governing body to designate the municipality's voting delegate, first alternate voting delegate and second alternate voting delegate. In order for the municipality to be eligible to cast its vote during convention proceedings, the official delegate designation form must be returned to the League Headquarters not later than fifteen (15) days prior to the first day of the Annual Convention."

In accordance with the League Constitution, a copy of the official Voting Delegate Authorization Form, which should be used by your municipal governing body to designate the official voting delegate and alternates eligible to cast the municipality's vote during the business session of the convention, is being sent to each mayor. An additional copy is being sent to each municipal clerk, but **only one completed form** should be returned by each League member municipality.

Please complete the enclosed form and return it to the League by April 29 so that your municipality will be eligible to cast its vote at the Convention.

We look forward to seeing a good delegation from your municipality in Huntsville.

kb

Serving Alabama's municipalities since 1935.

VOTING DELEGATE AUTHORIZATION FORM

COPY

This form must be returned to
THE ALABAMA LEAGUE OF MUNICIPALITIES NO LATER THAN
April 29, 2016, in order for the municipality named below to be eligible to have its
designee cast a vote at the **Annual Business Session of the League on**
Monday, May 16, 2016, at 3:45 p.m.

The following person(s) is authorized to cast the municipality's vote at the business session of the Annual Convention of the Alabama League of Municipalities on May 16, 2016.

Please print the requested information.

Voting Delegate:

Name/Title

**1st Alternate
Voting Delegate:**

Name/Title
(To vote only in absence of Voting Delegate)

**2nd Alternate
Voting Delegate:**

Name/Title
(To vote only in absence of Voting Delegate & 1st Alternate)

IMPORTANT NOTICE

***THE LEAGUE CONSTITUTION REQUIRES THAT VOTING DELEGATES
AND ALTERNATES BE ELECTED MUNICIPAL OFFICIALS.***

Completed by:

(Please Print)

Title:

City/Town:

Date:

Return completed form to:
Alabama League of Municipalities, P. O. Box 1270, Montgomery, AL 36102

or by FAX:
(334) 263-0200

RESOLUTION 2016 - 16

A RESOLUTION DECLARING CERTAIN PERSONAL PROPERTY SURPLUS AND AUTHORIZING THE MAYOR TO DISPOSE OF SUCH PROPERTY

WHEREAS, the Department Heads of the City of Daphne have determined that the items listed below are no longer required for public or municipal purposes; and

WHEREAS, the items listed below are recommended for disposal.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and City Council of the City of Daphne that

- 1- The property listed below is hereby declared to be surplus property, and

DEPT	EQ/VEH#	DESCRIPTION	VIN
Mowing	1335	2010 JD 1565 SERIES	TC1565D090167
Mowing	1445	2013 JD 1565 SERIES II FRONT MOWER - 72" Fastback	1TC1565DHDT120254
Mowing	1448	2013 JD 1565 SERIES II FRONT MOWER - 72" Fastback	1TC1565DTDT120260
Mowing	1447	2013 JD 1565 SERIES II FRONT MOWER - 72" Fastback	1TC1565DKDT120259

- 2- The Mayor is authorized to advertise and accept bids through Govdeals.com as contracted for the sale of such personal property, and

- 3- The Mayor is authorized to sell said property to the highest bidder and deposit any and all proceeds to the General Fund. The Mayor is further authorized to direct the disposition of any property which is not claimed by any bidder.

ADOPTED AND APPROVED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, this _____ day of _____, 2016.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

RESOLUTION 2016-17

A RESOLUTION ADOPTING THE 2015 BALDWIN COUNTY MULTI-HAZARD MITIGATION PLAN, IN FULFILLMENT OF THE FEDERAL DISASTER MITIGATION ACT OF 2000 AND THE LOCAL MITIGATION PLAN REQUIREMENTS OF 44 C.F.R. SECTION 201.6 AND FEMA LOCAL MULTI-HAZARD MITIGATION PLANNING GUIDANCE

WHEREAS, The Federal Disaster Mitigation Act of 2000 (DMA 2000), as administered by the Alabama Emergency Management Agency (AEMA) and the Federal Emergency Management Agency (FEMA) provides Federal assistance to local governments to alleviate suffering and damage from disasters, and broadens existing relief programs to encourage disaster preparedness plans and programs, coordination and responsiveness, insurance coverage, and hazard mitigation measures; and,

WHEREAS, the DMA 2000 requirements for local mitigation plans are set forth in 44 C.F.R. Section 201.6 and the Local Multi-Hazard Mitigation Planning Guidance, FEMA, July 1, 2008 (Federal planning criteria); and,

WHEREAS, as a prerequisite for each Baldwin County jurisdiction to continue to qualify for FEMA mitigation grant assistance programs, the DMA 2000 requires the five year update of the Baldwin County, Alabama, Natural Hazards Mitigation Plan, which was approved by FEMA on February 1, 2011; and,

WHEREAS, the AEMA had awarded a planning grant funded through the FEMA Hazard Mitigation Grant Program (HMGP) to the Baldwin County EMA to fund 75% of the total cost of the five year plan update for all jurisdictions within Baldwin County; and,

WHEREAS, the 2015 Baldwin County Multi-Hazard Mitigation Plan has been prepared in accordance with DMA 2000 requirements under the direction of the Baldwin County Hazard Mitigation Planning Committee with the support of the Baldwin County EMA, on behalf of all of the jurisdictions within Baldwin County; and,

WHEREAS, said mitigation plan addresses all natural hazards deemed to threaten property and persons within the unincorporated and incorporated areas of Baldwin County; and,

WHEREAS, the Federal planning criteria require formal adoption of the FEMA-approved plan update by each participating jurisdiction.

NOW THEREFORE, BE IT RESOLVED that the 2015 Baldwin County Multi-Hazard Mitigation Plan is hereby adopted and immediately made effective.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE,
ALABAMA ON THIS THE ____ DAY OF _____, 2016.

THE CITY OF DAPHNE
AN ALABAMA MUNICIPAL CORPORATION

DANE HAYGOOD,
MAYOR

ATTEST:

REBECCA A. HAYES,
CITY CLERK

U.S. Department of Homeland Security
FEMA Region IV
3003 Chamblee Tucker Road
Atlanta, GA 30341



FEMA

March 2, 2016

Sam Guerrero
Recovery Planning Section Chief
Alabama Emergency Management Agency
Post Office Drawer 2160
Clanton, Alabama 35046-2160

Reference: Multi-jurisdictional Hazard Mitigation Plan Update: Baldwin County

Dear Mr. Guerrero:

This is to confirm that we have completed a Federal review of the Baldwin County Multi-jurisdictional Hazard Mitigation Plan Update for compliance with the Federal hazard mitigation planning requirements contained in 44 CFR 201.6(b)-(d). Based on our review and comments, we have determined that the Baldwin County Hazard Mitigation Plan is compliant with Federal requirements, subject to formal community adoption.

In order for our office to issue formal approval of the plan, Baldwin County must submit adoption documentation. Upon submittal of a copy of documentation of the adoption resolution(s) to our office, we will issue formal approval of the Baldwin County Hazard Mitigation Plan. Please have Baldwin County submit a final copy of their Plan, without draft notations and track changes.

For further information, please do not hesitate to contact Robin Berzins, of the Hazard Mitigation Assistance (HMA) Branch, at (770) 220-5488 or Linda L. Byers, of my staff, at (770) 220-5498.

Sincerely,

A handwritten signature in black ink, appearing to read "Robert E. Lowe". The signature is written in a cursive style with a long horizontal stroke extending to the right.

Robert E. Lowe, Chief
Risk Analysis Branch
Mitigation Division

RESOLUTION 2016-18

DONATION OF REAL PROPERTY TO THE CITY OF DAPHNE BY POINT CLEAR RIDGE DEVELOPMENT, LLC

WHEREAS, Point Clear Ridge Development, LLC (“Grantor”) has offered to donate to the City of Daphne (“Grantee”) that certain real property described as Common Area Brookhaven Sub Unit One (“the Property”) of the Brookhaven Subdivision Unit One, a subdivision shown on the plat recorded on Slide 2282-A and Correction slides 2307-F and 2345A in the records of the Office of the Judge of Probate of Baldwin County, Alabama;

WHEREAS, the City, after review and inspection, is satisfied with the title of the Property, any environmental issues, and the Property’s value according to a recent appraisal and the Baldwin County Revenue Department records;

WHEREAS, the City Council has determined that it is in the best interest of the City to accept the donation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that the Mayor is authorized and directed to accept on the City’s behalf, via receipt of a statutory warranty deed in form approved by the City attorney, Grantor’s donation of the Property in its AS IS condition, to any matters shown on the recorded plat; to a reservation of any oil, gas, or other mineral interests in favor of Grantor; to any and all easements, rights-of-way or restrictive covenants recorded in the Office of the Judge of Probate of Baldwin County, Alabama; to any matters as would be apparent from an inspection of the Property; to any matters as would be shown on an accurate survey; and to the lien for current ad valorem taxes, though Grantor shall be responsible for the property taxes due October 1, 2015.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA ON THIS THE ____TH DAY OF _____, 2016.

THE CITY OF DAPHNE,

AN ALABAMA MUNICIPAL CORPORATION

**DANE HAYGOOD,
MAYOR**

ATTEST:

REBECCA A. HAYES, CITY CLERK



Property Appraisal Link

BALDWIN COUNTY, AL

Current Date 3/ 3/2016

Tax Year 2015
Valuation Date October 1, 2014

OWNER INFORMATION			
PARCEL	43-02-09-0-000-011.056	PPIN 282815	TAX DIST 04
NAME	POINT CLEAR RIDGE DEVELOPMENT L L C		
ADDRESS	P O BOX 190034		
	MOBILE AL 36619		
DEED TYPE IN	BOOK 0000	PAGE 0900915	
PREVIOUS OWNER			
LAST DEED DATE	6/ 9/2005		

DESCRIPTION
658.2' X 119.7' IRR COMMON AREA (DETENTION AREA) BROOKHAVEN SUB UNIT ONE SLIDE 2282-A & CORRECTION SLIDES 2307-F & 2345- A IN THE CITY OF DAPHNE SEC 9-T5S-R2E (WD)

PROPERTY INFORMATION			
PROPERTY ADDRESS			
NEIGHBORHOOD	DAPHNE	DAPHNE AREA	
PROPERTY CLASS	SUB CLASS		
SUBDIVISION	BRKHAV	SUB DESC	BROOKHAVEN SUB UNIT ONE
LOT CA BLOCK			
SECTION/TOWNSHIP/RANGE	00-00 -00		
LOT DIMENSION	ZONING		

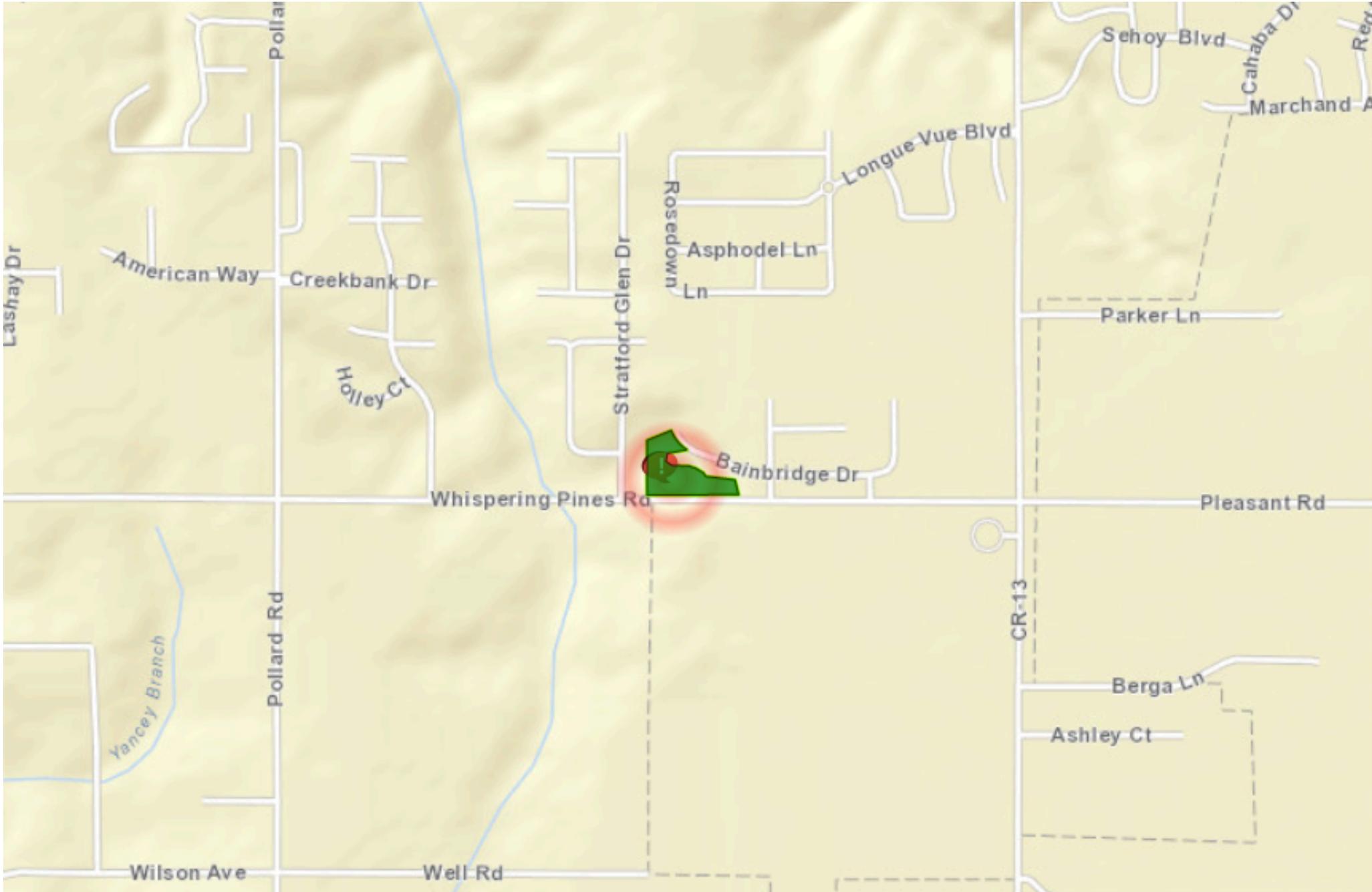
PROPERTY VALUES			
LAND:	500	CLASS 1:	TOTAL ACRES:
BUILDING:	=====	CLASS 2:	500
		CLASS 3:	TIMBER ACRES:
TOTAL PARCEL VALUE:	500		
ESTIMATED TAX:			

DETAIL INFORMATION							
CODE	TYPE	REF	METHOD	DESCRIPTION	LAND USE	TC HsPn	MARKET USE
						VALUE	VALUE
M	LAND	1	BV BS-500	X	9950-COMMON AREA	2 N N 500	

[View Tax Record](#)

Back

Map Title or Notes



RESOLUTION 2016-19

DONATION OF REAL PROPERTY TO THE CITY OF DAPHNE BY TYLER PRESCOTT

WHEREAS, Tyler Prescott. (“Grantor”) has offered to donate to the City of Daphne (“Grantee”) that certain real property described as Common Area Parcel A Re-subdivision of Lot 1 (“the Property”) of the Highway 64 Commercial Park, a subdivision shown on the plat recorded on Slide 1851-A in the records of the Office of the Judge of Probate of Baldwin County, Alabama;

WHEREAS, the City, after review and inspection, is satisfied with the title of the Property, any environmental issues, and the Property’s value according to a recent appraisal and the Baldwin County Revenue Department records;

WHEREAS, the City Council has determined that it is in the best interest of the City to accept the donation;

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA that the Mayor is authorized and directed to accept on the City’s behalf, via receipt of a statutory warranty deed in form approved by the City attorney, Grantor’s donation of the Property in its AS IS condition, to any matters shown on the recorded plat; to a reservation of any oil, gas, or other mineral interests in favor of Grantor; to any and all easements, rights-of-way or restrictive covenants recorded in the Office of the Judge of Probate of Baldwin County, Alabama; to any matters as would be apparent from an inspection of the Property; to any matters as would be shown on an accurate survey; and to the lien for current ad valorem taxes, though Grantor shall be responsible for the property taxes due October 1, 2015.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA ON THIS THE ____TH DAY OF _____, 2016.

THE CITY OF DAPHNE,

AN ALABAMA MUNICIPAL CORPORATION

**DANE HAYGOOD,
MAYOR**

ATTEST:

**REBECCA A. HAYES,
CITY CLERK**



**Baldwin County
Revenue Commissioner**

Property Appraisal Link

BALDWIN COUNTY, AL

Current Date 3/3/2016

Tax Year 2015

Valuation Date October 1, 2014

OWNER INFORMATION			
PARCEL	43-05-16-0-000-023.007	PPIN 227644	TAX DIST 04
NAME	PRESCOTT, TYLER MONTANA JUL		
ADDRESS	4420 OLD HWY 5 N THOMASVILLE AL 36784		
DEED TYPE	CERT	BOOK SALE	PAGE 0000000
PREVIOUS OWNER	HIGHWAY 64 COMMERCIAL PARK L L C		
LAST DEED DATE	5/22/2007		

DESCRIPTION
371.9' X 291.4' IRR COMMON AREA PARCEL "A" RESUBDIVISION OF LOT 1 HIGHWAY 64 COMMERCIAL PARK SUB SLIDE 1851-A IN THE CITY OF DAPHNE SEC 16-T5S-R2E (CERT SALE)

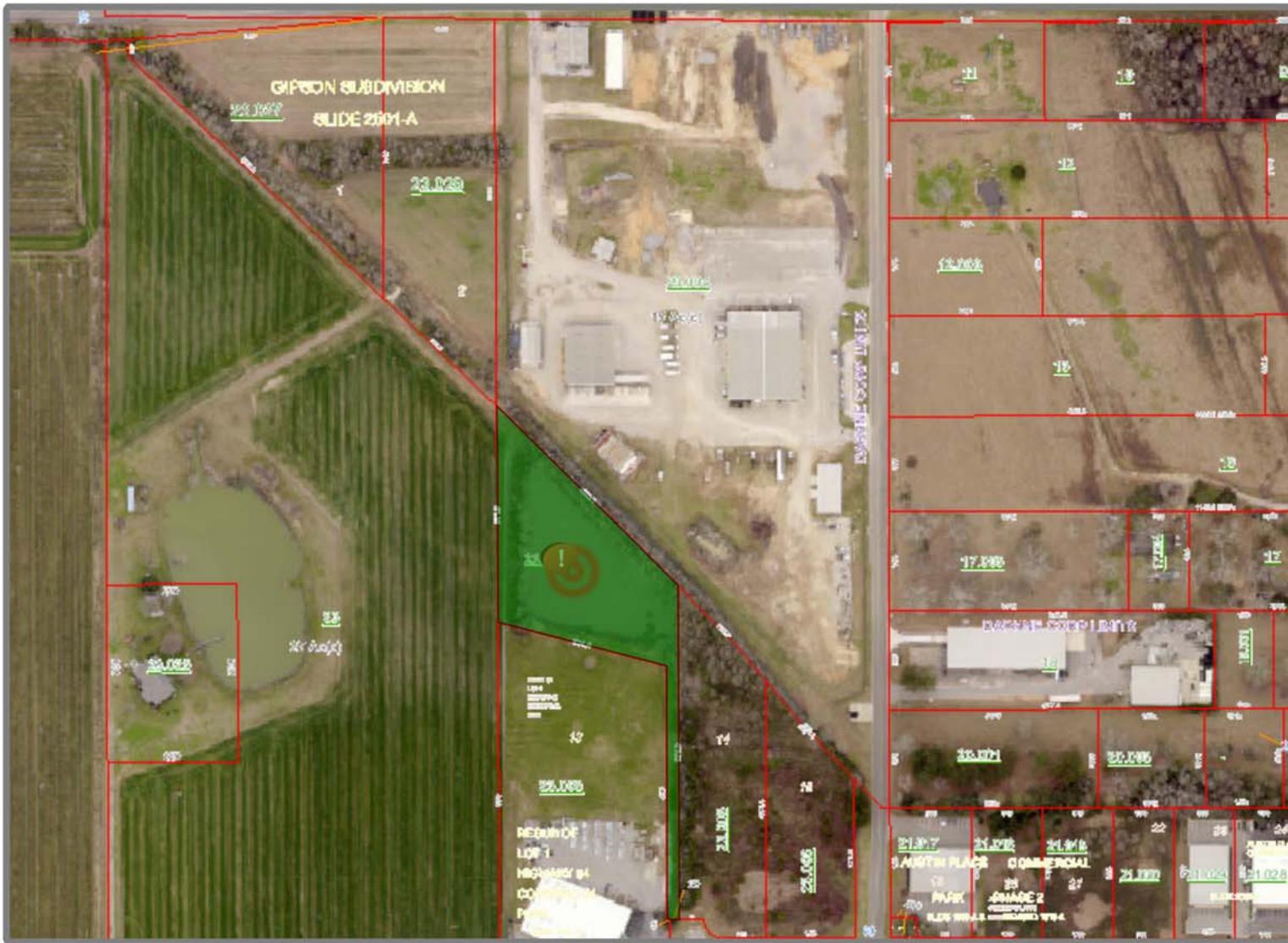
PROPERTY INFORMATION			
PROPERTY ADDRESS			
NEIGHBORHOOD	DAPHNECO	DAPHNECO	
PROPERTY CLASS		SUB CLASS	
SUBDIVISION	H64RE	SUB DESC	HIGHWAY 64 COMM PK RESUB LOT 1
LOT	C A	BLOCK	
SECTION/TOWNSHIP/RANGE	00-00 -00		
LOT DIMENSION		ZONING	

PROPERTY VALUES			
LAND:	1000	CLASS 1:	TOTAL ACRES:
BUILDING:		CLASS 2: 1000	TIMBER ACRES:
	=====	CLASS 3:	
TOTAL PARCEL VALUE:	1000		
ESTIMATED TAX:			

DETAIL INFORMATION									
<u>CODE</u>	<u>TYPE</u>	<u>REF</u>	<u>METHOD</u>	<u>DESCRIPTION</u>	<u>LAND USE</u>	<u>TC</u>	<u>HsPn</u>	<u>MARKET</u>	<u>USE</u>
								<u>VALUE</u>	<u>VALUE</u>
M	LAND	1	BV BS-1000	X	7400-RECREATIONAL	2	N N	1000	

[View Tax Record](#)

Back



Map not for conveyance use.

Map
1 in

RESOLUTION 2016-20

**CITY OF DAPHNE
2016-F-CITY OF DAPHNE SEWER PROJECT: WHISPERING PINES**

WHEREAS, the City of Daphne is required under section 39-1-1(E) of the Code of Alabama to secure competitive bids for public works contracts in excess of \$50,000; and

WHEREAS, the City of Daphne acknowledges that WHISPERING PINES SEWER project will exceed \$50,000; and

WHEREAS, the City of Daphne did receive and review bids for the WHISPERING PINES SEWER project and has determined that the bid as presented is reasonable; and

WHEREAS, the City engineer recommends the bid for WHISPERING PINES SEWER project be awarded to Asphalt Services, Inc.; and

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, THAT THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, hereby accept the negotiated bid from Asphalt Services, Inc. in the amount of \$1,636,888.35 as specified in BID SPECIFICATION NO. 2016-F CITY OF DAPHNE SEWER PROJECT: WHISPERING PINES

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this _____ day of _____, 2016.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

Negotiated
Revised Bid Numbers
3/17/2016

City of Daphne
Sanitary Sewer Whispering Pines
PROJECT No. 2016-F City of Daphne Sewer Project: Whispering Pines, Package 1 (160105)
Bids: March 3, 2016 @11:30am

Item Number	Item Description	Unit	Quantity	Unit Price	Extended Price
BF-1	FOUNDATION BACKFILL (CLASS 1)	CY	700	\$92.61	\$ 64,827.00
BF-3	TRENCH BACKFILL (INCLUDING DISPOSAL OF UNSUITABLE MATERIALS)	CY(TBM)	8,000	\$11.00	\$88,000.00
EC-1	GRASSING FOR EROSION CONTROL	AC	4	\$1,312.50	\$5,250.00
EC-2	MULCHING	AC	4	\$1,312.50	\$5,250.00
EC-3	SOLID SODDING	SY	3,000	\$7.35	\$22,050.00
EC-4	CLASS 2, RIP-RAP, 18" THICK	SY	140	\$83.25	\$11,655.00
EC-9	SILT FENCE (TYPE A)	LF	10,000	\$3.25	\$32,500.00
EC-10	WATTLES	LF	1,000	\$6.50	\$6,500.00
EC-11	GEOTEXTILE FILTER BLANKET FOR RIP RAP (NON-WOVEN)	SY	150	\$5.25	\$787.50
EC-12	EROSION CONTROL BLANKET FOR SLOPE PROTECTION (BIODREGRADABLE)	SY	1,000	\$3.60	\$3,600.00
GC-2	CRUSHED STONE FOUNDATION	LF	1,000	\$8.70	\$8,700.00
GC-10	REMOVE AND REPLACE CONCRETE CURB AND GUTTER	LF	100	\$5.00	\$500.00
GC-17	REMOVE AND REPLACE CONCRETE PIPE	LF	100	\$60.00	\$6,000.00
GC-22	SLOPE PAVING	SY	100	\$75.00	\$7,500.00
GC-24	MOBILIZATION	LS	1	\$32,750.00	\$32,750.00
GC-25	TRAFFIC CONTROL	LS	1	\$9,000.00	\$9,000.00
GC-26	REMOVE AND REPLACE EXISTING GUARD RAIL	LF	340	\$21.00	\$7,140.00
PA-1	REMOVING AND FLEXIBLE PAVEMENT	SY	5,000	\$2.00	\$10,000.00
PA-2	ASPHALT PATCHING FOR DRIVEWAYS (125 LBS/SY)	SY	300	\$9.50	\$2,850.00
PA-2	CONCRETE PATCHING FOR DRIVEWAY (4" THICK)	SY	150	\$36.00	\$5,400.00
PA-2	PAVEMENT WEARING SURFACE FOR PATCH SURFACING	SY	5,000	\$10.45	\$52,250.00
PA-3	PAVEMENT WEARING SURFACE FOR FULL WIDTH RESURFACING (125 LBS/SY)	SY	6,000	\$6.75	\$40,500.00
PA-7	AGGREGATE SURFACING FOR DRIVEWAYS, 3" THICK	TONS	200	\$65.00	\$13,000.00
PA-8	PLANING EXISTING PAVEMENT (APPROX 1.5" THICKNESS)	SY	2,800	\$2.00	\$5,600.00
PA-9	CRUSHED AGGREGATE BASE COURSE, 6" THICK (825-B)	SY	4,000	\$12.50	\$50,000.00
SS-1	4" PVC SEWER PIPE FOR STACKS AND LATERALS	LS	1,000	\$17.38	\$17,380.00
SS-1	4" DUCTILE IRON PIPE (DIRECTIONAL BORED)	LF	1,200	\$86.60	\$103,920.00
SS-1	6" PVC SEWER PIPE FOR STACKS AND LATERALS	LF	200	\$14.00	\$2,800.00
SS-2	8" DUCTILE IRON PIPE (DEPTH 0'-6')	LF	250	\$61.65	\$15,412.50
SS-2	8" DUCTILE IRON PIPE (DEPTH 6'-8')	LF	150	\$61.65	\$9,247.50
SS-2	8" DUCTILE IRON PIPE (DEPTH 8'-10')	LF	50	\$66.75	\$3,337.50
SS-2	8" DUCTILE IRON PIPE (DIRECTIONAL BORED)	LF	300	\$112.50	\$33,750.00
SS-2	8" PVC SEWER PIPE (DEPTH 0'-6')	LF	2,200	\$34.00	\$74,800.00
SS-2	8" PVC SEWER PIPE (DEPTH 6'-8')	LF	2,200	\$39.25	\$86,350.00
SS-2	8" PVC SEWER PIPE (DEPTH 8'-10')	LF	1,300	\$44.50	\$57,850.00
SS-2	8" PVC SEWER PIPE (DEPTH 10'-12')	LF	500	\$53.25	\$26,625.00
SS-2	8" PVC SEWER PIPE (DEPTH 12'-14')	LF	10	\$70.00	\$700.00
SS-3	8"X4" WYE AND TEE	EA	60	\$144.75	\$8,685.00
SS-3	8"X6" WYE AND TEE	EA	6	\$175.00	\$1,050.00
SS-4	48" DIAMETER MANHOLE (DEPTH 0'-6')	EA	9	\$3,525.00	\$31,725.00
SS-4	48" DIAMETER MANHOLE (DEPTH 6'-8')	EA	10	\$4,206.80	\$42,068.00
SS-4	48" DIAMETER MANHOLE (DEPTH 8'-10')	EA	3	\$4,900.00	\$14,700.00
SS-4	48" SANITARY SEWER MANHOLE (DEPTH 10'-12')	EA	2	\$5,700.00	\$11,400.00
SS-4	48" SANITARY SEWER MANHOLE (DEPTH 12'-14')	EA	2	\$6,800.00	\$13,600.00
SS-4	60" SANITARY SEWER MANHOLE (DEPTH 6'-8')	EA	1	\$6,500.00	\$6,500.00
SS-4	60" SANITARY SEWER MANHOLE (DEPTH 8'-10')	EA	1	\$7,500.00	\$7,500.00
SS-4	60" SANITARY SEWER MANHOLE (DEPTH 10'-12')	EA	1	\$8,565.00	\$8,565.00
SS-5	8" PVC DROP CONNECTIONS FOR MANHOLE (INSIDE)	LF	30	\$123.50	\$3,705.00
SS-6	3" CLASS 200 PVC FORCE MAIN	LF	3,000	\$9.25	\$27,750.00
SS-6	3" HDPE SEWER SERVICE LINE FORCE MAIN (DIRECTIONAL BORED) SDR 18	LF	300	\$32.00	\$9,600.00
SS-6	2" PVC SEWER SERVICE LINE (FORCE MAIN)	LF	300	\$9.00	\$2,700.00

SS-6	2" HDPE SEWER SERVICE LINE FORCE MAIN (DIRECTIONAL BORED) SDR 11	LF	400	\$25.00	\$10,000.00
SS-6	6" PVC CLASS 200 PVC FORCE MAIN	LF	4,000	\$13.80	\$55,200.00
SS-6	6" DUCTILE IRON FORCE MAIN	LF	600	\$25.00	\$15,000.00
SS-6	6" DUCTILE IRON FORCE MAIN (DIRECTIONAL BORED)	LF	300	\$75.00	\$22,500.00
SS-7	SANITARY SEWER PUMPING STATION (SUMERSIBLE TYPE)	LS	1	\$301,614.00	\$301,614.00
SS-10	CONCRETE FOR SEWER CONSTRUCTION	CY	20	\$355.00	\$7,100.00
SS-11	DUCTILE IRON FITTINGS FOR SEWER	LBS	3,500	\$4.05	\$14,175.00
SS-14	HAUNCHING FOR PVC SEWER PIPE	LF	6,800	\$1.50	\$10,200.00
SS-16	INTERNAL VIDEO INSPECTION	LF	7,200	\$1.15	\$8,280.00
SS-17	4" SEWER CHECK VALVE	EA	10	\$135.00	\$1,350.00
SS-18	3" FORCE MAIN CLEAN OUT ASSEMBLY (IN LINE)	EA	2	\$1,375.00	\$2,750.00
SS-19	3" FORCE MAIN CLEANOUT ASSEMBLY (END OF LINE)	EA	2	\$1,300.00	\$2,600.00
SS-20	TYPICAL SEWER SERVICES	EA	30	\$936.90	\$28,107.00
SS-21	CONNECT TO EXISTING MANHOLE	EA	1	\$625.00	\$625.00
SS-22	6" SANITARY SEWER FORCE MAIN CLEANOUT ASSEMBLY	EA	2	\$2,380.00	\$4,760.00
SS-23	6" FORCE MAIN AIR RELEASE/AIR VACUUM ASSEMBLY	EA	3	\$4,167.00	\$12,501.00
SS-24	3" CHECK VALVE/Vault ASSEMBLY	EA	1	\$6,748.35	\$6,748.35
681-A	BONDS	LS	1	\$20,048.00	\$20,048.00
TOTAL AMOUNT BID:					\$1,636,888.35
We have pit sand \$2.75 plus tax pickup at ASI pit (HWY 90).					

ASPHALT SERVICES, INC.
11045 OLD HIGHWAY 31
SPANISH FORT, AL 36527
(251) 621-9325



Laurie S. Wilcutt 3/17/2016

Laurie S. Wilcutt
 My Commission Expires:
 January 29, 2020

CITY OF DAPHNE

RESOLUTION 2016-21

**CENSUS BLOCK CHANGE REQUEST FOR PARK CITY COMMUNITY :
CREATION AND SUBMISSION OF GIS FILES FOR US CENSUS BOUNDARY
CHANGE – CAREY TECHNOLOGY, LLC**

WHEREAS, the Park City community Census blocks needs to be evaluated for future developments and to allow application of grant awards; and

WHEREAS, GIS files need to be submitted to the US Census and State Apportionment Committee in order to petition for census block boundary changes; and

WHEREAS, Carey Technology, LLC offers these services for \$300, and

WHEREAS, monies are available in the FY2016 Budget.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that the Mayor is hereby authorized to execute all agreements required for the creation and submission of GIS files for the US Census Boundary Change services for the Park City Community.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this __ day of _____, 2016.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

**CENSUS CHANGE REQUESTS CONTRACT BY AND BETWEEN
THE CITY OF DAPHNE AND CAREY TECHNOLOGY LLC**

This contract is made and entered into by and between the City of Daphne, (hereinafter referred to as the “CITY”) and Carey Technology LLC, (hereinafter referred to as the “CONSULTANT”) on this the ____ day of _____, 2016;

WHEREAS, the CITY is of the opinion that the CONSULTANT has the necessary qualifications, experience and abilities to assist and benefit the CITY in its efforts to submit the Park City Community as a discrete area and therefore not broken by US Census blocks;

WHEREAS, the CITY desires to engage the CONSULTANT and the CONSULTANT has agreed to accept and enter into such Consultant Contract upon the terms and conditions as set forth in this Contract;

NOW THEREFORE the CITY and the CONSULTANT have agreed that the matters described above and of the mutual benefits and obligations set forth in this Contract, the receipt and sufficiency of which consideration is hereby acknowledged, the CITY and the CONSULTANT agree as follows:

SECTION 1: COMMENCEMENT DATE AND TERM OF CONTRACT

The CONSULTANT will commence services with the CITY on the ____ day of _____, 2016 and the term shall end no later than six (6) months from execution of this Contract. Should the parties agree and neither party terminates this Agreement, it will automatically renew for successive thirty (30) day terms.

SECTION 2: JOB TITLE AND DESCRIPTION

The CITY agrees to engage the CONSULTANT for her expertise. The CONSULTANT will be expected to perform the following job duties:

- A. Create GIS files needed to submit to US Census and the State Apportionment Committee in order to petition the US Census for Census block boundary changes. The intention is to use the Park City Utility Board boundary to establish Park City as a discrete area.
- B. City shall provide the boundaries for the Park City Utility Board; statements from the City, the Community, and the Utility Board as to its reason, creation and purpose.
- C. Deliverables as Created by CONSULTANT:
 - 1. The GIS Shapefile of the community boundary.
 - 2. Submission of GIS files and documentation to the US Census and the Alabama State Apportionment Office on the City and Community’s behalf.

The CONSULTANT agrees to be engaged on the terms and conditions set out in this Contract. The CONSULTANT agrees to be subject to the general supervision of and act pursuant to the orders, advice and direction of the City Council.

The Consultant's job title or duties may be changed by written agreement and with the approval of both the CONSULTANT and majority vote of the City Council.

The CONSULTANT agrees to abide by the City's rules, regulations, and practices, including but not limited to those concerning office hours, as they may from time to time be adopted or modified.

SECTION 3: CONSULTANT COMPENSATION

The cost estimate for each task in the scope of work is list below. Based upon the preliminary NOT TO EXCEED scope for each task, the total project cost should be in the range of 10 – 15 thousand dollars.

Description of Scope of Work Estimate Cost: Census Boundary Change and change and submission of GIS files for same not to exceed \$300.

During the duration of the project additional work may be required outside of the proposed scope of work. Any work performed will be charged to only CONSULTANT.

SECTION 4: CONSULTANT STATUS AND SCHEDULE

The CONSULTANT will not be entitled to any benefits that are currently available through the CITY as set forth in the employment manuals.

The CONSULTANT is not an employee of the CITY and is a wholly independent contractor.

The CONSULTANT is not an employee of the CITY and therefore is not entitled to overtime or compensatory time.

SECTION 5: CONTRACT BINDING AUTHORITY

This Contract, notwithstanding any other term or condition expressed or implied in this Contract to the contrary, the CONSULTANT will not have the authority to enter into any contracts or commitments for or on behalf of the CITY.

SECTION 6: TERMINATION OF CONTRACT

If the CONSULTANT breaches any reasonable term of this Contract or there is just cause for termination, the CITY may terminate this Contract without notice, as permitted by law.

The CONSULTANT and the CITY agree that termination by either party without cause will require at least a one (1) week notice of termination.

The termination date specified by either the CONSULTANT or the CITY may expire on any day of the month and upon the termination date that the CITY will pay to the CONSULTANT any outstanding portion of fees for work actually performed up to and including the date of the notice of termination.

Once notice of termination has been given by either party, the CONSULTANT and the CITY agree to execute their duties and obligations under this Contract diligently and in good faith through the end of the notice period. Neither party may make any changes to any term of this Contract or any condition of this Contract between the times of the termination notice given to the end of the notice period.

SECTION 7: SEVERABILITY

The CITY and the CONSULTANT acknowledge that this Contract is reasonable, valid and enforceable. However, if any term, covenant, condition or provision of this Contract is held by a court of competent jurisdiction to be invalid, void or unenforceable, it is the parties' intent that such provisions be changed in scope by the court only to the extent deemed necessary by that court to render the provision reasonable and enforceable and the remainder of the provisions of this Contract will in no way be affected, impaired or invalidated as a result.

SECTION 8: NOTICES

Any notices, deliveries, requests, demands or other communications required herein will be deemed to be completed when hand-delivered, delivered by agent, or seven (7) days after being mailed, postage prepaid to the parties at the following addresses or as the parties may later designate in writing:

TO THE CITY

City of Daphne
C/o City Clerk
P.O. Box 400
Daphne, AL 36526

TO THE CONSULTANT

Cynthia Feirman
2867 Hilburn Drive
Mobile, AL 36606

SECTION 9: MODIFICATION OF CONTRACT

Any amendment or modification of this Contract or additional obligation assumed by either party in connection with this Contract will only be binding if evidenced by majority vote of the council and recorded in the official minutes of the City of Daphne, Alabama.

This Contract may not be assigned by the CONSULTANT.

SECTION 10: GOVERNING LAW

This Contract shall be governed by the laws of the State of Alabama.

SECTION 11: NON-WAIVER

The waiver by any party of a breach or violation of any provision of this Contract shall not operate as, nor be construed to be a waiver of any other or subsequent breach thereof.

SECTION 12: PRIVACY

The CONSULTANT shall not disclose any of the CITY'S information to any third party without the prior express consent of the CITY.

SECTION 13: ENTIRE CONTRACT

This Contract reflects the entire contract of the parties hereto and supersedes all prior written or oral understandings relative to the subject matter herein.

IN WITNESS WHEREOF, the City of Daphne, Alabama approved this Contract regarding Consultant Services of Carey Technology LLC, and will be executed by the City Council of the City of Daphne, Alabama, as approved and ratified by the City Council of the City of Daphne on this the ____ day of _____, 2016.

CITY OF DAPHNE, ALABAMA

**BY: DANE HAYGOOD
AS ITS:MAYOR**

ATTEST:

REBECCA A. HAYES
CITY CLERK

CYNTHIA FEIRMAN D/B/A CAREY
TECHNOLOGY LLC
CONSULTANT

STATE OF ALABAMA
COUNTY OF MOBILE

Before me, the undersigned Notary Public, in and for said county and state, CYNTHIA FEIRMAN, who, after being by me first duly and legally sworn, did depose and say that she has knowledge of the facts in the foregoing Contract and that said Contract is true and correct to the best of her knowledge, information and belief and that she has executed the same voluntarily.

Sworn to and subscribed before me on this the ____ day of _____, 2016.

NOTARY PUBLIC
My Commission Expires:_____

**CITY OF DAPHNE
ORDINANCE NO. 2016-16**

**AN ORDINANCE ESTABLISHING DISTRICT LINES FOR
THE CITY OF DAPHNE, ALABAMA**

WHEREAS, the City of Daphne, Alabama in order to encourage more active citizen participation in local government and to ensure equitable representation on the City Council in compliance with the Voting Rights Act of 1965, did pass Ordinance No. 1988-11, establishing seven (7) Single-Member Council Districts, which said district plan was approved by the United States Justice Department; and

WHEREAS, Act 1991-545, which governs the City of Daphne, incorporated the districting plan set out in Ordinance No. 1988-11, 1992-07 and said Act 1991-545, with the existing district lines, was approved by the United States Justice Department; and

WHEREAS, the 2010 Federal Decennial U.S. Census results have become final requiring an alteration to said district lines.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA AS FOLLOWS:

SECTION I: ENACTMENT

An Ordinance of the City of Daphne, Alabama, establishing Single-Member Council Districts for the purpose of electing Council representatives from each district, designating boundaries for each district based on current house count and current estimate of population, established by the Federal Census data, and prescribing a method for updating and amending the district boundaries on a periodic basis.

SECTION II: PURPOSE

The City of Daphne, Alabama, in order to encourage more active citizen participation in local government, to assure equitable representation on the City Council in compliance with the Voting Rights Act of 1965, as amended, and to promote the general welfare of all residents of the City, hereby ordains and enacts into law a Single-Member Council District Ordinance.

SECTION III: AUTHORITY

The Ordinance set forth herein is hereby adopted pursuant to authority granted by Act Number 91-545 of the 1991 Alabama Legislature as signed by the Governor and approved by the United States Justice Department.

ORDINANCE NO. 2016-16
DISTRICTS LINES

SECTION IV: ESTABLISHMENT OF DISTRICTS

The City of Daphne, Alabama is hereby divided into Single-Member Council Districts as listed and described below and as illustrated on the official Single-Member Council District Map which is hereby adopted and made a part of this Ordinance. The map shall be signed by the Mayor and attested to by the City Clerk. It shall be filed in the Office of the City Clerk and shall show thereon the date of adoption of this Ordinance. The Ordinance and Map shall, within five (5) days of the date of its adoption, be certified to the Judge of Probate of Baldwin County, Alabama.

SECTION V: LEGAL DESCRIPTION

See attached Exhibit “A”, which is made a part hereof as fully as if set out completely herein.

SECTION VI: AMENDMENT

The City of Daphne, Alabama shall assess the population in the Single-Member Districts following each Decennial U.S. Census and shall make the minimum adjustments to the district boundaries that are necessary to maintain roughly equal populations within each district that are within the limits of deviation allowed by law as such may presently exist or be hereafter amended, and to assure Black representation on the City Council that generally approximates the Black proportion of the City’s population.

SECTION VII: REPEALER

That Ordinances 1992-07, 2003-36 and 2008-26 are hereby repealed in their entirety, and that all City Ordinances or parts thereof in conflict with the provisions of this Ordinance is hereby repealed insofar as they conflict.

SECTION VIII: SEVERABILITY

The provisions of this Ordinance are severable. If any section, subsection, sentence, clause, phrase, or portion of this Ordinance is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision and such holding shall not affect the validity of the remaining portion hereof.

SECTION IX: EFFECTIVE DATE

This Ordinance shall become effective and be in force from and after the date of its approval and adoption by the City Council of Daphne, Alabama and publication as required by law.

ORDINANCE NO. 2016-16
DISTRICTS LINES

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE,
ALABAMA on this _____ day of _____, 2016.

Dane Haygood,
Mayor

ATTEST:

Rebecca A. Hayes
City Clerk

EXHIBIT "A"
LEGAL DESCRIPTIONS

District 1

Point of Beginning at the intersection of the Centerline of Holy Cross Dr. and the June 5, 2015 city limits of the City of Daphne, following the City Limits east, south to Gabel St, east and north, east, to the eastern boundary of Section 29, Township 5S, Range 2E. Following said section line north to the western boundary of Section 21, Township 5S, Range 2E; travel north along said boundary to the intersection of the stated Daphne city limits; follow stated city limits as they intersect with the following 2010 US Census Block GEOIDs 1000000US010030108003007; 1000000US010030108003003; 1000000US010030108003015; 1000000US010030108003005; 1000000US010030108003004; 1000000US010030108003006; from the easterly boundary of GEOID 1000000US010030108003003 Follow the southern right of way of Baldwin County Rd 64; follow said right of way west to the intersection of the centerline of Pollard Rd; following said centerline north to the eastern boundary of the referenced city limits; following said east, north, east, and north to the intersection of Well Rd; Follow the centerline of Well Rd and the city limits west until the intersection of the centerline of Pollard Rd. Follow said centerline north to the intersection of the centerline of Park Rd. Follow said centerline west to the intersection of the centerline of Main St. Follow the centerline of Main St southwest to the south bound centerline of US HWY 98. Follow said centerline south to the intersection of the centerline of Johnson Rd. Travel west along said centerline to the intersection of the centerline of Main St. Follow said centerline south to the intersection of the centerline of Holy Cross Dr. Follow said centerline to the Point of Beginning.

District 2

Point of Beginning at the southwest end of the City limits of Daphne where meeting the shoreline following City of Daphne limits of June 5, 2015 moving west along city limits to intersection of the centerline of Holy Cross Dr., north along said centerline to the intersection of the centerline of Main Street; Following the Centerline of Main Street north to intersection of the centerline of Johnson Road. Traveling east on the centerline of Johnson Road to the intersection of the centerline of the southward bound lane of US HWY 98; Traveling north along the centerline of the southward bound lane of US HWY 98 to the intersection of centerline of Main Street; Traveling south along the centerline of Main Street to the intersection of the centerline of Bayfront Park. Traveling west along the centerline of Bayfront Park to the Shoreline and the Western most limits of the City of Daphne. South along the shore line and City limits to the Point of Beginning.

District 3

Point of beginning at Western most limits of the City of Daphne and the shoreline at the intersection of Bayfront Park, traveling east along the centerline of Bayfront Park to the centerline of Main Street; traveling north along the centerline of Main Street to the intersection of the centerline of N Main Street and to the centerline of Park Road. Traveling south and east along the centerline of Park Rd to the end of the road at the west boundary line of 2010 US Census block GEOID 1000000US010030107051031. Follow the boundary of said block north and east to the northeast boundary; Traveling north along the boundary of to the northerly adjacent 2010 US Census block GEOID 1000000US010030107051030; travel north to easterly boundary of said block and the

intersection of the centerline of Greenwood Dr and the intersection of centerline of Creekside Drive; traveling north along said centerline of Creekside Drive and the western boundary of the 2010 US Census block GEOID 1000000US010030107051028; following said block north to the centerline of Ridgewood Dr; travel westward along said centerline to the centerline of Avon Ct.; travel north along said centerline to the centerline of Tiawasee Creek; meander along said creek northwesterly to the intersection of the centerline of Bayview Dr. Travel south along said centerline to the intersection of the median of Ridgewood Dr. Follow said median westerly to the median of Lake Forrest Blvd to the intersection of the centerline of Eagle Drive. Follow said centerline west and north to the intersection of centerline of Van Buren St. Follow said centerline west to the centerline of N. Main Street; Follow said centerline northward to the northern boundary of US Census block GEOID 1000000US010030107051064. Following said northern boundary to the centerline of the northward bound lane of US HWY 98; Following said centerline north to the City Limits of Daphne. Following city limits westerly, northerly to the shoreline city limits; follow southward along said city limits to the Point of Beginning.

District 4

Point of beginning is the southern right of way of Baldwin County Rd 64 and the centerline of Pollard Rd.; following said southern right of way east to the intersection of the 2010 US Census block GEOID 1000000US010030108003000; Follow said census block south, east, and north and east to the to the intersection of the centerline of Friendship Rd.; following said centerline south to the June 5, 2015 city limits of Daphne; follow said city limits east and north to the intersection of the southern right of way of Baldwin County Rd 64; follow said right of way east to the intersection with the western right of way of Baldwin County Rd 13; follow Baldwin County Rd 13 right of way south to the intersection of the southern right of way of Milton Jones Rd; follow said right of way east to the western right of way of AL State HWY 181; Follow said right of way south to the centerline of Corte Rd.; follow said centerline west to the western boundary of stated city limit; follow city limit south, east to the intersection of the western right of way of AL State HWY 181; Follow said right of way south to northern boundary of Section 34, Township 5S, Range 2E; follow said boundary west to the western boundary of stated city limits of Daphne, Follow stated city limits south, east, and north, west, north, west, south, east and south to the intersection of northern boundary of Section 35, Township 5S, Range 2E; follow said boundary west to the eastern right of way of AL State HWY 181; Follow said right of way north to the intersection of the northern right of way of Milton Jones Rd; Follow said right of way west to the intersection of the stated city limits; Follow stated city limits north, east, north, west, south to the intersection of the northern right of way of Milton Jones Rd; Follow said right of way west to the intersection of eastern right of way of Baldwin County Rd 13; follow said right of way north to the intersection of the stated city limits; follow city limits east, south, east, north, and west, north, east, north, west to the intersection of eastern right of way of Baldwin County Rd 13; follow said right of way north to the intersection of the centerline of Parker Ln.; follow said centerline to the intersection with the eastern boundary of the stated city limits; follow said city limits north, east, north, and west to the intersection of eastern boundary of Section 4, Township 5S, Range 2E; follow said section boundary north to the 2010 US Census Block GEOID 1000000US010030107042022; following said census block's southern boundary to the intersection with the centerline of the eastern bound lane's centerline of Ridgewood Dr. to the intersection of the western boundary of the 2010 US Census Block GEOID 1000000US010030107051024; follow said boundary south to the intersection of the eastern

boundary of 2010 US Census Block GEOID 1000000US010030107051030; follow south and west along said boundary to the northwest corner of corner of Section 9, Township 5S, Range 2E; follow said section's western boundary south to the stated City limits of Daphne; follow stated city limits east, south, and west to the intersection of the western boundary of Section 9, Township 5S, Range 2E; follow said western boundary to the western boundary of Section 16, Township 5S, Range 2E; follow said section boundary south to the intersection of stated City limits of Daphne; follow said city limits east, north, west, and north to the intersection of the centerline of Whispering Pines Rd.; follow said centerline east to the stated City limits of Daphne; follow said city limits south, west, south, to the intersection of the southern right of way of Wells Rd.; follow said right of way east to the stated City limits of Daphne; follow said city limits south to the northern right of way of Baldwin County Rd. 64; follow said right of way west and south to the Point of Beginning; Excluding any land so described inside boundary that is not inside the June 5, 2015 stated City Limits of Daphne.

District 5

Point of Beginning at the intersection of the centerline of Eagle Dr. and the centerline of Van Buren St. Follow the centerline of Van Buren; follow west along centerline of Van Buren to the centerline of N. Main Street; Follow said centerline northward to the northern boundary of US Census block GEOID 1000000US010030107051064. Following said northern boundary to the centerline of the northward bound lane of US HWY 98; Following said centerline north to the intersection of the centerline of US HWY 90. Following said centerline to the intersection of transmission line right of way which is the eastern boundary of the named 2010 US Census block GEOID 1000000US010030107041030; following south to 2010 US Census Block GEOID 1000000US010030107041074 following the eastern most boundary south to the southern boundary, where the southern boundary of said census block intersects with the centerline of the median of Ridgewood Drive Follow said median westerly to the centerline of the median of Bay View Dr.; follow said median south to the intersection of the median of Ridgewood Dr. follow said centerline west and north to the centerline of the median of Lake Forest Blvd, following said center line north to the intersection of the centerline of Eagle Drive. Follow said centerline west and north to the Point of Beginning.

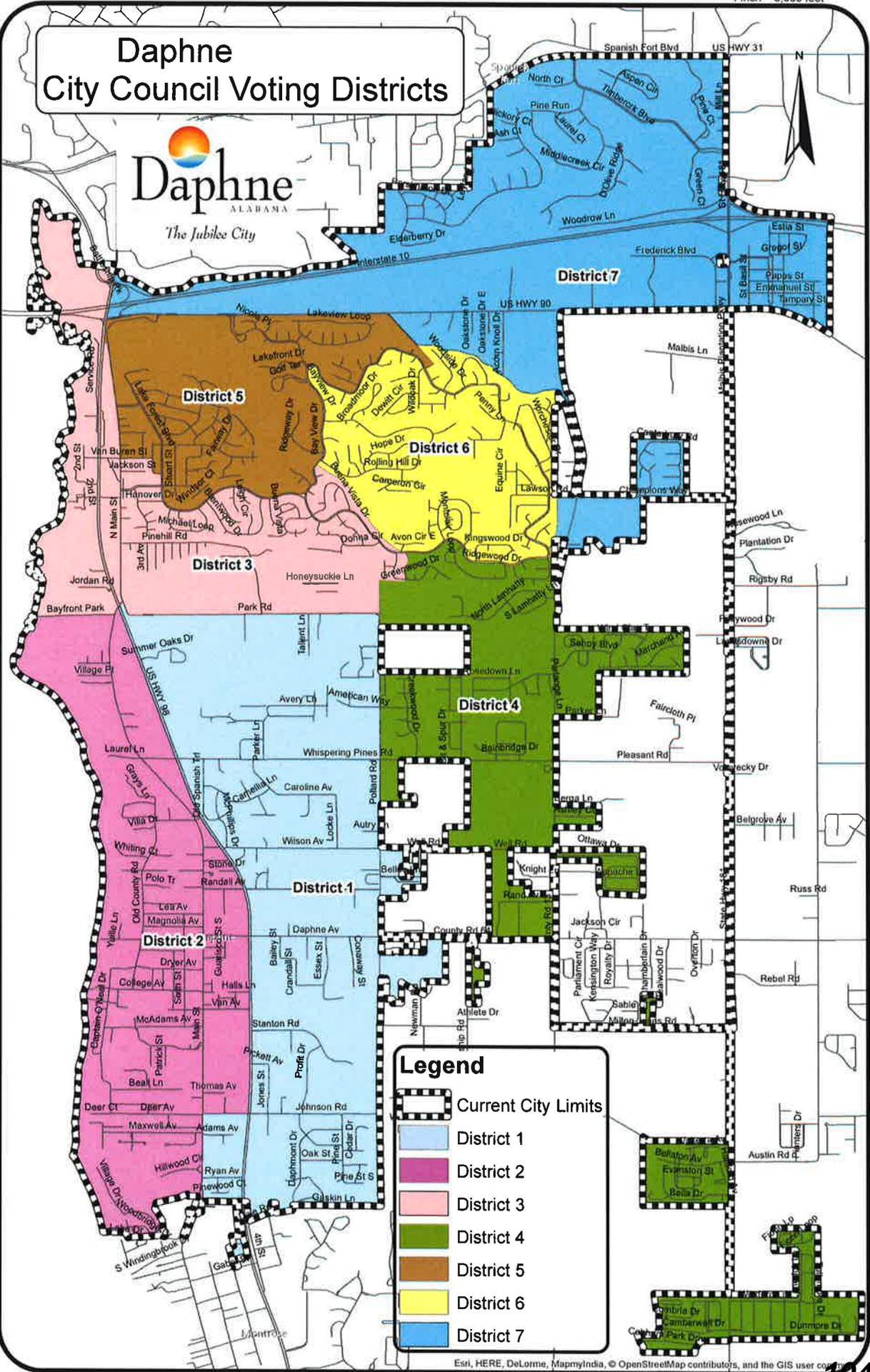
District 6

Point of Beginning at the intersection of Tiawasee Creek; and the centerline of Bay View Dr. following said median centerline of Bay View Dr. north to the intersection of the centerline of the median of Ridgewood Drive, following said median eastward to the intersection of the centerline of Wildoak Dr. and the 2010 US Census Block GEOID 1000000US010030107041074. Following said census boundary to the east and north to an unnamed tributary of D'Olive Creek. Follow the meander of the creek eastward and the southward to the eastern boundary of the June 5, 2015 city limits of Daphne, Section 4, Township 5S, Range 2E. Follow said Section line and City Limits south to the 2010 US Census Block GEOID 1000000US010030107042022; following said census block's southern boundary to the intersection with the centerline of the western bound lane's centerline of Ridgewood Dr. following said centerline to the intersection of the centerline of Avon Ct. following said centerline north to the intersection of Tiawasse Creek. Meander with said creek westward to the Point of Beginning.

District 7

Point of Beginning at the centerline of the northward bound lane of US HWY 98 and the Centerline of US HWY 90, moving east along the centerline of US HWY 90 to the intersection of transmission line right of way which is the western boundary of the named 2010 US Census block GEOID 1000000US010030107041029 . Follow the western boundary of said census block southeasterly to an unnamed tributary of D'Olive Creek. Follow the meander of the creek eastward and the southward to the eastern boundary of the June 5, 2015 City Limits of Daphne; following western right of way of Baldwin County Rd 13 south to the northern right of way of Lawson Rd.; follow said right of way west to the eastern boundary of Section 4 Township 5S Range 2E; follow section boundary south to the intersection of the eastern right of way of Baldwin County Rd 13. Follow said right of way north to the intersection of the stated city limits; following stated city limits west and north to the southern right of way of Champion Way; follow said right of way east to the intersection of the centerline of State HWY 181; following the northern right of way of Champion Way west to the stated city limits, following city limits north, west, and south to the northern right of way of Champions Way; Travel north along the eastern right of way of County Rd 13 to the intersection of the centerline of US HWY 90, following said centerline and the city limits east to the eastern most boundary of the stated Daphne city limits; following stated city limits north to US I-10 and west along said city limits to the intersection of the centerline of AL HWY 181; follow said centerline to the intersection of the centerline of US HWY 31 and the northern city limit boundary. Follow stated city limits west, south, west, south, west, southeasterly, and west along US Interstate 10 to the intersection of the centerline of north bound lane US HWY 98; Proceed south along said centerline to Point of Beginning.

Daphne City Council Voting Districts



Legend

- Current City Limits
- District 1
- District 2
- District 3
- District 4
- District 5
- District 6
- District 7

ORDINANCE NO. 2016-17

**Ordinance to Establish Voting Polls
For the City of Daphne**

AN ORDINANCE ESTABLISHING VOTING POLLING PLACES IN THE CITY OF DAPHNE, ALABAMA.

WHEREAS, the City Council of the City of Daphne believes it to be in the best interest of its citizens to have one voting poll center for the purpose of providing less costly election expenses, providing a better opportunity for citizens to vote by having a central location to all districts, to provide better election services by the poll workers and City Clerk; and

WHEREAS, the City Council of the City of Daphne, after due consideration deemed that the request is proper and believe it to be in the best interest of the City; and

WHEREAS, after due notice by publication as required by law, the voting poll places shall be changed for the 2004 Municipal Election pursuant to the State Code of Alabama 11-46-24 pertaining to the designation of voting places.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that the below described voting poll place be established as the voting poll location for the City of Daphne's Seven Districts, and is hereby accepted as stated:

Districts 1, 2, 3, 4, 5, 6, and 7 shall have one Voting Poll Center to be at the City of Daphne Civic Center located on U.S. Highway 98 and Whispering Pines Road for the Municipal Election to be held on August 23, 2016 and for the October 4, 2016 a Runoff Election, if necessary.

Ordinances 2008-27, 2004-17, 1996-16 and 1992-14 are hereby repealed in their entirety. All Ordinances repealed by those ordinances shall remain repealed and are not revived. All other city ordinances or parts thereof in conflict with this provision of this ordinance, in so far as they conflict, are hereby repealed.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA THIS _____ day of _____, 2016.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE NO. 2016-18

Ordinance to Establishing Voting Poll Places For the City of Daphne

AN ORDINANCE establishing Voting Poll Places for the City of Daphne, Alabama.

WHEREAS, the City Council of the city of Daphne believes it to be in the be interest of its citizens to have two voting polls for the purpose of holding a Municipal Election to be held August 23, 2016 and October 4, 2016 for a Runoff Election, if necessary; and

WHEREAS, after due notice by publication as required by law, the voting poll places shall be changed for holding the Municipal Election of August 23, 2016 and October 4, 2016 a Runoff Election, if necessary, pursuant to Act #95-327; and

WHEREAS, the City Council of the City of Daphne, after due consideration deemed, that the request is proper and believe it to be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that the below described voting poll places be established as the voting poll locations for the City of Daphne Seven Districts is hereby accepted as stated:

Districts 1, 2, 3, 4, 5	- Daphne Civic Center	- 2603 U.S. Hwy 98
Districts 6, 7	- Daphne High School Trojan Hall	- 9078 Lawson Road

Ordinance Nos. 2008-27, 2004-17, 1996-16 and 1992-14 are hereby repealed in their entirety. All Ordinances repealed by those Ordinances shall remain repealed and are not revived. All other city Ordinances or parts thereof in conflict with the provision of this Ordinance, in so far as they conflict, are hereby repealed.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS
_____ DAY OF _____, 2016.

Dane Haygood,
Mayor

ATTEST:

Rebecca A. Hayes,
City Clerk

Rebecca A. Hayes

From: Chief White <jwhite@daphnfire.org>
Sent: Wednesday, February 24, 2016 2:01 PM
To: Rebecca A. Hayes
Cc: Dane Haygood
Subject: Station 2 Renovations
Attachments: Document1.docx

I am not sure of the timeframe for renovations to Station 2; I just wanted to make you aware that other arrangements may have to be made for a polling place during any upcoming elections. We will have to stay in the building during the construction phase, which will mean both floors will have to be utilized for crews, administration and or construction. If the contractor is working on the upstairs the crews will have to be moved downstairs or vice versa.

ORDINANCE NO. 2016-19

Ordinance to Establishing Voting Poll Places For the City of Daphne

AN ORDINANCE establishing Voting Poll Places for the City of Daphne, Alabama.

WHEREAS, the City Council of the city of Daphne believes it to be in the be interest of its citizens to have four voting polls for the purpose of holding a Municipal Election to be held August 23, 2016 and October 4, 2016 for a Runoff Election, if necessary; and

WHEREAS, after due notice by publication as required by law, the voting poll places shall be changed for holding the Municipal Election of August 23, 2016 and October 4, 2016 a Runoff Election, if necessary, pursuant to Act #95-327; and

WHEREAS, the City Council of the City of Daphne, after due consideration deemed, that the request is proper and believe it to be in the best interest of the City.

NOW, THEREFORE, BE IT ORDAINED BY THE MAYOR AND CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that the below described voting poll places be established and accepted as the voting poll locations for the City of Daphne's Seven Districts as stated:

District 1	-	Boys and Girls Club	-	1317 Johnson Rd.
District 2	-	Nicholson Center	-	College & Capt. O'Neal
District 3	-	Daphne Civic Center	-	2603 U.S. Hwy 98
District 4	-	Daphne Civic Center	-	2603 U.S. Hwy 98
District 5	-	Daphne Civic Center	-	2603 U.S. Hwy 98
District 6	-	Daphne High School Trojan Hall	-	9078 Lawson Road
District 7	-	Daphne High School Trojan Hall	-	9078 Lawson Road

Ordinance Nos. 2008-27, 2004-17, 1996-16 and 1992-14 are hereby repealed in their entirety. All Ordinances repealed by those Ordinances shall remain repealed and are not revived. All other city Ordinances or parts thereof in conflict with the provision of this Ordinance, in so far as they conflict, are hereby repealed.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS
_____ **DAY OF** _____, **2016.**

Dane Haygood,
Mayor

ATTEST:

Rebecca A. Hayes,
City Clerk

Rebecca A. Hayes

From: Chief White <jwhite@daphnfire.org>
Sent: Wednesday, February 24, 2016 2:01 PM
To: Rebecca A. Hayes
Cc: Dane Haygood
Subject: Station 2 Renovations
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I am not sure of the timeframe for renovations to Station 2; I just wanted to make you aware that other arrangements may have to be made for a polling place during any upcoming elections. We will have to stay in the building during the construction phase, which will mean both floors will have to be utilized for crews, administration and or construction. If the contractor is working on the upstairs the crews will have to be moved downstairs or vice versa.

**CITY OF DAPHNE, ALABAMA
ORDINANCE NO. 2016-21**

**Ordinance to Pre-Zone Property Located
At the Southwest Corner of the Intersection of Champions Way and Alabama Highway 181
The Bills' No. 2**

WHEREAS, The Bills' No. 2 as the owner of certain real property located within the unincorporated area of Baldwin County, Alabama, has requested that said property that is currently under County zoning as RSF-1, Single Family District, Baldwin County District 15, in the extraterritorial planning jurisdiction of the City of Daphne, to be pre-zoned as B-3, Professional Business District, prior to annexing into the City of Daphne; and

WHEREAS, said real property is Southwest of the intersection of Champions Way and Highway 181, and more particularly described as follows:

Legal Description for Pre-zone:

PER INSTRUMENT #639914 OF BALDWIN COUNTY PROBATE RECORDS:
THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 3,
TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA, AND
THE WEST HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST
QUARTER OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN
COUNTY ALABAMA

WHEREAS, at the regular Planning Commission meeting on January 28, 2016 the Commission considered said request and set forth a unanimous favorable recommendation; and,

WHEREAS, due notice of said proposed pre-zoning has been provided to the public as required by law through publication and open display at the Daphne Public Library and City Hall, a public hearing was held before the City Council on March 7, 2016; and,

WHEREAS, the City Council of the City of Daphne after due consideration and upon consideration of the notes of the Planning Commission, deemed that said application for pre-zoning of the above described real property is proper and in the best interest of the health, safety and welfare of the citizens of the City of Daphne, Alabama; and

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, as follows:

SECTION I: ZONING

That above described real property is hereby pre-zoned to B-3, Professional Business District, City of Daphne. Upon annexation of the property prior to the expiration of the pre-zoning as set forth in Section IV, the property shall be assigned the zoning district in accordance with the pre-zoning and the zoning ordinance and zoning map be amended to reflect the said zoning. Should annexation not occur prior to the expiration of this pre-zoning as set forth in

Section IV, this pre-zoning shall have no effect and the designation of a zoning district for the property shall be set forth in the annexation ordinance.

Until such time as the property is annexed to the City of Daphne, the property shall remain in the unincorporated area of Baldwin County and zoned in accordance with the Baldwin County Commission's zoning plan. The County's zoning for the property at the time the request for pre-zoning was submitted was RSF-1, Single Family District, Baldwin County District 15.

SECTION II: REPEALER.

All other City Ordinances or parts thereof in conflict with the provisions of this Ordinance, in so far as they conflict, are hereby repealed.

SECTION III: SEVERABILITY.

The provisions of this Ordinance are severable. If any provision, section, paragraph, sentence, or part thereof shall be held unconstitutional or invalid, such decision shall not affect or impair the remainder of said Ordinance, it being the legislative intent to ordain and enact each provision, section, paragraph, sentence, and part thereof separately and independently of each other.

SECTION IV: EFFECTIVE AND EXPIRATION DATE.

This Ordinance, and in particular the pre-zoning shall take effect after the date of its approval by the City Council of the City of Daphne and publication as required by law. Pursuant to Code of Alabama (1975) Section 11-52-85, the zoning of the property, shall become effective upon the date the territory is annexed into the corporate limits. If any portion of the territory is not annexed into the corporate limits within 180 days of the initiation of annexation proceedings as provided by law then this pre-zoning shall be null and void. Should the pre-zoning become null and void, the applicant may reapply for pre-zoning at any time as long as an annexation petition is pending.

**ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF
DAPHNE, ALABAMA, THIS day of , 2016.**

**Dane Haygood,
Mayor**

ATTEST:

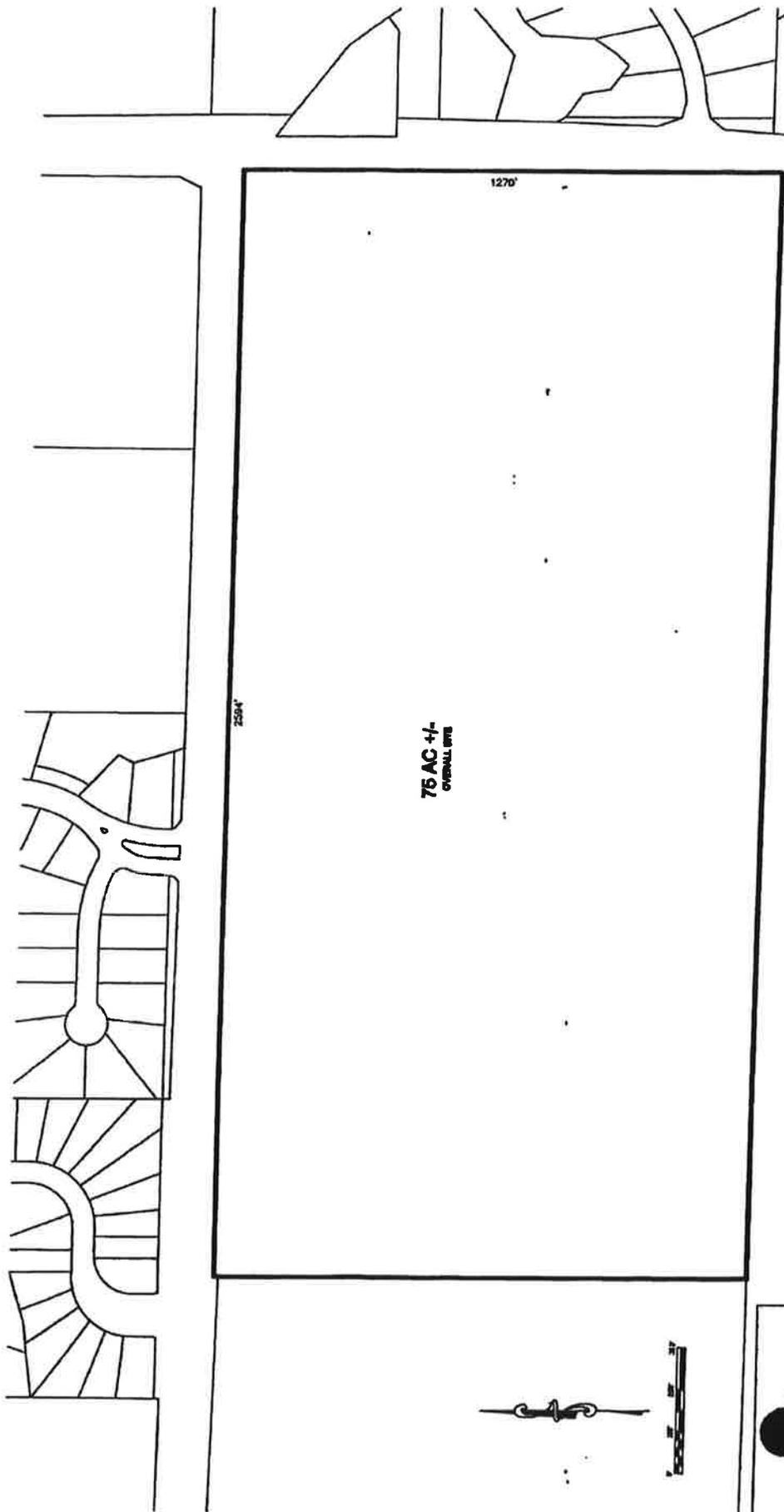
**Rebecca A. Hayes,
City Clerk**

EXHIBIT A

THE BILLS' NO. 2, LLC PRE-ZONING & ANNEXATION PETITIONS

PER INSTRUMENT #639914 OF BALDWIN COUNTY PROBATE RECORDS:

THE NORTH HALF OF THE SOUTHEAST QUARTER OF SECTION 3, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY, ALABAMA, AND THE WEST HALF OF THE NORTHWEST QUARTER OF THE SOUTHWEST QUARTER OF SECTION 2, TOWNSHIP 5 SOUTH, RANGE 2 EAST, BALDWIN COUNTY ALABAMA.



COMMERCIAL & TECHNOLOGY COMPLEX



**CITY OF DAPHNE
ORDINANCE NO. 2016-22**

AN ORDINANCE TO ADJUST SPEED LIMITS AND TO POST SPEED LIMIT SIGNS

WHEREAS, the traffic patterns and speeding problems on various highways, roads, streets, avenues, etc. having been studied and certain recommendations having been made to the City Council relative to establishing speed limits in accordance therewith; and

WHEREAS, the City Council of the City of Daphne has determined that it is in the best interest of the community and for the public welfare and safety to adjust the speed limit and to post speed limit signs on several streets within the city limit of the City of Daphne; and

WHEREAS, the City Council of the City of Daphne desires to place speed limit signs, which shall reflect the adjusted speed limit, the number and location of which shall be determined by the City of Daphne Public Works Department; and

WHEREAS, any violation of the aforementioned posted speed limit shall constitute a traffic offense, pursuant to Alabama Code, and within the jurisdiction of the City of Daphne Municipal Court.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA AS FOLLOWS:

SECTION ONE: PUBLIC STREETS

The speed limit on all public streets, roads and highways located within the City limits of the City of Daphne, Alabama, excluding U.S. Highway 98, U.S. Highway 90, and Main Street are hereby fixed at 25 m.p.h. unless listed herein.

SECTION TWO: SCHOOL ZONES

During the school year the speed limit in and through school zones is hereby fixed at 25 m.p.h. unless otherwise posted. Before or after the school year the speed limit in the school zone shall conform to the speed limit set in the adjacent areas, unless otherwise posted.

SECTION THREE: DAPHNE AVENUE (1)

The speed limit on Daphne Avenue between U.S. Highway 98 and Pollard Road is hereby fixed at 45 m.p.h.

SECTION FOUR: DAPHNE AVENUE (2)

The speed limit on Daphne Avenue between U. S. Highway 98, and Main Street is hereby fixed at 30 m.p.h.

SECTION FIVE: COUNTY ROAD 13

The speed limit on County Road 13 between Whispering Pines Road and Lawson Road is hereby fixed at 45 m.p.h.

SECTION SIX: MAIN STREET

The speed limit on Main Street between the intersections of Santa Rosa and Johnson Road is hereby fixed at 25 m.p.h. The speed limit on the other portions of Main Street between U.S. Highway 98 and the southernmost point of the City limits of the City of Daphne is hereby fixed at 35 m.p.h.

SECTION SEVEN: WHISPERING PINES ROAD

The speed limit on Whispering Pines Road between Main Street and County Road 13 is hereby fixed at 35 m.p.h.

SECTION EIGHT: POLLARD ROAD

The speed limit on Pollard Road between Park Drive and the southernmost point of the City limit of the City of Daphne is hereby fixed at 35 m.p.h.

SECTION NINE: LAKEFRONT DRIVE

The speed limit on Lakefront Drive is hereby fixed at 25 m.p.h.

SECTION TEN: GREENBAY CIRCLE

The speed limit on Greenbay Circle is hereby fixed at 20 m.p.h.

SECTION ELEVEN: JACKSON STREET

The speed limit on Jackson Street is hereby fixed at 15 m.p.h.

SECTION TWELVE: PENALTY

Any person who is convicted of speeding in excess of the speed limits as set forth in Section One (1) through twelve (12) above shall be fined in accordance with Title 32-5A-8 of the Code of Alabama (1975), as amended or may be amended, and City of Daphne Ordinance 1987-8 as amended.

SECTION THIRTEEN: REPEALER

Ordinance Nos. 2012-43 and 2002-28 are hereby repealed in their entirety. All Ordinances repealed by those Ordinances shall remain repealed and are not revived. All other city Ordinances or parts thereof in conflict with the provision of this Ordinance, in so far as they conflict, are hereby repealed.

SECTION FOURTEEN: SEVERABILITY

If any article, section, sentence, clause or phrase in this Ordinance is, for any reason, held to be invalid or unconstitutional by declaration of any Court of competent jurisdiction, such declaration shall not affect the validity of the remaining portions of this Ordinance.

SECTION FIFTEEN: EFFECTIVE DATE

This Ordinance shall take effect as provided by law after passage, approval and publication.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA this _____ day of _____, 2016.

CITY OF DAPHNE

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes City Clerk

ORDINANCE 2016-23

Appropriation of Funds: For Sewer Projects

WHEREAS, Ordinance 2015-55 approved adopted the Fiscal Year 2016 Budget on October 5, 2015; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2016 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2016 budget; and

WHEREAS, areas remain in the City of Daphne that need to be sewerred and the projects bids have been received; and

WHEREAS, the City Council has determined it to be in the best interest of the City to complete the sewer projects throughout the City; and

WHEREAS, design engineering services in the amount of \$97,841 was previously appropriated in Ordinance 2014-42, \$600,000 was budgeted from Capital Reserve, and \$782,238 from 2014 Capital Improvement Fund (*Total available funds Budgeted for Sewer projects - \$1,382,238*); and

WHEREAS, an additional appropriation in the amount of \$450,000 is needed to complete the Whispering Pines Sewer project and for future sewer projects in the City of Daphne (*Whispering Pines Total Project cost:: CE&I+geotech (Eng)-\$125,000 + negotiated Construction-\$1,636,888.35=\$1,761,888.35 / \$379,650 appropriation needed for Whispering Pines*).

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that funds from the Capital Reserve Fund are hereby appropriated and made a part of the Fiscal Year 2016 budget in the amount of \$450,000 for Sewer projects of the City of Daphne.

APPROVED AND ADOPTED by the Mayor and City Council of the City of Daphne, Alabama, this _____ day of _____, 2016.

Dane Haygood, Mayor

ATTEST:

Rebecca A. Hayes, City Clerk

ORDINANCE 2016-24

**APPROPRIATION FOR: DAPHNE PARK IMPROVEMENT ENGINEERING
DESIGN FEES**

WHEREAS, Ordinance 2015-55 approved adopted the Fiscal Year 2016 Budget on October 5, 2015; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2016 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2016 budget; and

WHEREAS, Ordinance 2012-48 sets forth an allocation of Lodging Tax proceeds that may be used for certain recreational grounds capital items; and

WHEREAS, the Daphne Park Improvement project meets such recreational grounds capital criteria; and

WHEREAS, the engineers Volkert, Inc., Hatch, Mott, McDonald, and Hutchinson, Moore & Rauch/Lose have been selected by Council to provide services and oversee the different phases of the project, and

WHEREAS, Design of the project must be completed before bids can be let; and

WHEREAS, Design fees cost for the project is \$1,151.350.

NOW, THEREFORE, BE IT ORDAINED by the City Council of the City of Daphne, Alabama, that the Fiscal Year 2016 Budget is hereby amended to include an appropriation from the

- 1) Lodging Tax Fund in the amount of \$800,000, and
- 2) General Fund in the amount of \$500,000 be transferred to the Capital Reserve Fund.

For a total of \$1,300,000 to cover the Design fees for the Daphne Park Improvement project.

APPROVED AND ADOPTED by the City Council of the City of Daphne, Alabama, this ___ day of _____, 2016.

Dane Haygood, Mayor

Attest:

Rebecca A. Hayes, City Clerk

**DAPHNE PARKS IMPROVEMENTS
DESIGN PHASE FEES**

1.	<u>Lott Park Tennis Facility - Hatch, Mott, McDonald</u>	
	a. Tennis Facility & Parking/Site Work Design Fee	\$101,250
	b. Architectural/Structures Design Fee	<u>\$22,100</u>
	Total Lott Park Design Fees	\$123,350
2.	<u>Park Drive Facility - Hutchinson, Moore & Rauch/Lose & Associates</u>	
	a. Ball Fields & Parking/Site Work Design Fee	\$506,000
	b. Architectural/Concessions & Maintenance Design Fee	<u>\$91,000</u>
	Total Park Drive Design Fees	\$597,000
3.	<u>Trione Park Facility - Hatch, Mott, McDonald</u>	
	a. Multiuse Fields & Parking/Site Work Design Fees	\$94,900
	b. Architectural/Concessions & Maintenance Design Fee	<u>\$27,100</u>
	Total Trione Facility Design Fees	\$122,000
4.	<u>Project Management for Lott, Park Drive & Trione Park Design Phase - Volkert</u>	
	a. All Park Improvements - Design Phase Fees	\$239,000
5.	<u>Geotechnical Design Phase Fees (Firms To Be Assigned)</u>	
	a. Lott Tennis Facility	\$15,000
	b. Park Drive Facility	\$40,000
	c. Trione Park Facility	<u>\$15,000</u>
	Total Geotechnical Design Phase	\$70,000
6.	<u>Total Design Phase Fees</u>	* <u>\$1,151,350</u> *

**Daphne Park Improvements
March 10, 2016
Proposed Project Management, Design and Construction Phase Services**

A. Fees by Park

1.	Lott Park Tennis Complex (Hatch, Mott, McDonald)	
	A. Engineering, & Architectural Design & CEI Support	\$151,600
2.	Trione Park Multiuse Fields (Hatch, Mott, McDonald)	
	A. Engineering, Architectural & CEI Support	\$154,250
3.	Park Drive (Hutchinson, Moore & Rauch/Lose)	
	A. Engineering & Architectural Design & CEI Support	\$733,000
4.	Project Management/Design Phase (Volkert)	\$239,000
5.	Project Management/Construction Phase Services (Volkert)	<u>\$826,000</u>
	Total	\$2,103,850

A. Fees by Firm

1.	Hatch, Mott, McDonald	\$305,850
2.	Hutchinson, Moore & Rauch/Lose	\$733,000
3.	Volkert	<u>\$1,065,000</u>
	Total	\$2,103,850

B. Current Project Estimates

	<u>Park</u>	<u>Construction</u>	<u>Fees</u>	<u>Geotech</u>	<u>Total</u>
1.	Lott	\$1,902,340	\$296,600	\$50,000	\$2,248,940
2.	Trione	\$1,781,900	\$307,200	\$105,000	\$2,194,100
3.	Park	\$10,025,410	\$1,500,000	\$65,000	\$11,590,410
	Total	<u>\$13,709,650</u>	<u>\$2,103,800</u>	<u>\$220,000</u>	<u>\$16,033,450</u>

C. Original Estimated Total \$16.42M

City of Daphne Parks Improvements
(Draft Schedule - General Items)

	2016												2017											
	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	
1. PM/Engineering Contracts Finalized																								
2. Finance Committee Approval of Engineering Tasks																								
3. Site Plan Review - Planning Commission																								
4. City Council Approval of PM/Engineering Tasks																								
5. Parks Design Completed																								
6. Park Drive/Triune Bids Received																								
7. Park Drive/Triune Construction Contract Approved																								
8. Park Drive Construction Complete																								
9. Triune Construction Complete																								
10. Lott Park Tennis Facility Bids Received																								
11. Lott Park Tennis Facility Contract Approved																								
12. Lott Park Tennis Facility Completed																								



Volkert, Inc.
3809 Moffett Road (36618)
P.O. Box 7434
Mobile, AL 36670-0434

Office 251.342.1070
Fax 251.342.0962
volkert@volkert.com

www.volkert.com

Daphne Parks Improvements

Project Management, Engineering Design and Construction Phase Services

Proposed Scopes of Work

March 10, 2016

The following scopes of work are proposed for completing the proposed Daphne park improvements in accordance with the master plan selected by the Daphne City Council on January 25, 2016.

Daphne Parks Improvements Project Manager - Volkert, Inc.

The City of Daphne has appointed Volkert, Inc. to provide resources to oversee the design and construction of the proposed parks and recreation improvements included in the master plan approved by the City Council. Volkert's Scope of Services includes performing the following tasks to expeditiously and cost effectively complete the proposed improvements:

1. Prepare engineering scopes of work for other engineering/architectural consultants designated by the City to design and designated construction phase services as tasks to their existing contracts.
2. Prepare and monitor design and construction schedules.
3. Perform plan and specification reviews for adherence with the intent of the master plan objectives and goals and coordinate with other design consultants.
4. Coordinate as necessary with the Daphne Planning Commission
5. Coordinate construction bidding, award recommendations and contract execution.
6. Establish standard contract documents.
7. Prepare regularly scheduled reports of the project progress and present to the designated City Council committee in addition to the Parks Planning Team (PPT) and the Daphne Recreation Board. Reports will include tracking for actual and anticipated project progress in addition to costs.

Office Locations:

Birmingham, Foley, Mobile, Montgomery, Alabama • Chipley, Ft. Myers, Gainesville, Pensacola, Tampa, Florida
Atlanta, Columbus, Georgia • Collinsville, Wheaton, Illinois • Baton Rouge, New Orleans, Slidell, Louisiana
Jackson, Mississippi • Jefferson City, Missouri • Raleigh, North Carolina • Harrisburg, Pennsylvania
Chattanooga, Nashville, Tennessee • Alexandria, Chesapeake, Virginia • Washington, D.C.

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8. Coordinate with engineering and architectural firms designated by the City Council to track project schedules and available funds.
9. Review and evaluate any proposed changes during construction and provide recommendations appropriate for City Council approval.
10. Address contract questions and resolve contract disputes. Provide and implement action plans for avoiding cost overruns or schedule delays.
11. Maintain communication with and provide information to City representatives for making informed decisions when necessary.
12. Coordinate final inspections, project acceptance and initiating warranties.

Daphne Parks Construction Phase Services - Volkert, Inc.

1. Prepare construction contracts for executing by the contractor and the City.
2. Review contracts and necessary insurance.
3. Conduct a preconstruction conference.
4. Coordinate with geotechnical subconsultant and contractor for geotechnical testing during the construction phase.
5. Conduct weekly on site meetings and provide corresponding weekly status reports.
6. Perform daily site visits by the Project Representative. The parties hereto expressly acknowledge and agree that the Project Representative will not remain on the project site full-time and that he or she will not physically be at the project site the entire time the contractor or its subcontractors are working on-site. Rather the parties expressly acknowledge and agree that it is the intent of the parties and the intent of this Agreement and its Exhibits that Volkert will supply a Project Representative who will visit the site no less frequently than once-daily, and while on site, the Project Representative will endeavor to observe the progress of the contractor's work and to review the construction for the purpose of monitoring compliance with the contract drawings and specifications.
7. Review contractor's monthly payment requests and process with the City.
8. Provide start-up assistance in conjunction with the equipment manufacturer.
9. Conduct pre-final and final inspection of completed work with the contractor and City.



10. Review contractor mark-ups of changes occurring during construction and provide to design engineer or architect to update for final record drawings.
11. Prepare construction contract closeout information and record drawing documentation.

Lott Park Tennis Complex and Trione Park Multiuse Fields - Hatch, Mott & McDonald (HMM)

1. Provide engineering and architectural design services for the proposed Lott Park Tennis Facility in accordance with the Parks Master Plan as approved by the City Council. Work components generally include demolition, site work, 10 tennis courts, access drive, parking lot, covered areas, restroom and changing facility, lighting, landscaping, irrigation, site utilities including water, sewer, electrical and drainage and permitting and necessary supplemental survey in addition to corresponding amenities for the tennis facility.
2. Provide engineering and architectural design services for the proposed 3 additional multiuse fields at Trione Park generally including demolition, site work, multiuse fields, access drive, parking lot, concessions building, lighting, landscaping, irrigation, site utilities including water, sewer and electrical and drainage and permitting and necessary supplemental survey in addition to corresponding amenities for proposed improvements.
3. Designs shall include compliance with prevailing building and environmental permitting requirements including Best Management Practices (BMP) plans.
4. Coordinate geotechnical with assigned geotechnical firm.
5. Meet with Project Manager/Master Planner to confirm that master plan parameters are incorporated into final design.
6. Prepare preliminary plans at identified phases and provide opinions of probable construction costs with each corresponding completion phase and review with the Project Manager.
7. Provide assistance during the construction phase to include intermittent site visits at critical junctures during construction and providing solutions for discrepancies discovered during construction. The frequency of site visits for architectural components shall be suitable for reviewing construction progress and conformance with the design.
8. Attend construction progress meetings atleast once monthly.
9. Prepare record drawings based on contractor mark-ups.
10. Complete all design plans and specifications for advertising for bids no later than 120 calendar days from the notice to proceed date.



Park Drive Sports Fields & Site Improvements - Hutchinson, Moore & Rauch (HMR)/Lose & Associates

1. Provide engineering and architectural design services for the proposed Park Drive and Trione Parks in accordance with the Parks Master Plan as approved by the City Council. Work components generally include demolition, site work, 2 each 5 youth baseball/softball complexes at Park Drive, 2 concessions buildings, a maintenance building, pavilions, access drives, parking lots, lighting, landscaping, irrigation, site utilities including water, sewer, electrical and drainage and permitting and necessary supplemental survey in addition to corresponding amenities for complete and operational facilities.
2. Designs shall include compliance with prevailing sports facility, building and environmental permitting requirements including Best Management Practices (BMP) plans.
3. Coordinate geotechnical with assigned geotechnical firm.
4. Meet with Project Manager/Master Planner to confirm that master plan parameters are incorporated into final design.
5. Prepare preliminary plans at identified phases and provide opinions of probable construction costs with each corresponding completion phase and review with the Project Manager.
6. Provide assistance during the construction phase to include intermittent site visits at critical junctures during construction and expeditiously providing solutions for discrepancies discovered during construction. The frequency of site visits for architectural components shall be suitable for reviewing construction progress and conformance with the design.
7. Attend construction progress meetings atleast once monthly.
8. Prepare record drawings based on contractor mark-ups.
9. Complete all design plans and specifications for advertising for bids no later than 120 calendar days from the notice to proceed date.