

FINANCE & REVENUE
COMMUNITY GRANT APPLICATION



Note: Submission Deadline for is June 1.

AGENCY NAME: _____

EXECUTIVE DIRECTOR: _____

CONTACT PERSON: _____

ADDRESS: _____

PHONE NUMBER: _____

EMAIL ADDRESS: _____

Community Grant Amount Requested: _____

Prior Year Amount Requested: _____

Prior Year Amount Awarded: _____

The following information is required with your submission:

1. *Grant Programs* – Please compile a summary that specifies how grant funds will be used to better serve the community & the City of Daphne.
2. *Requests Made to Other Government Agencies* – Please list all requests made to other cities or government agencies & the amount(s) requested.
3. *Board of Directors* – Please list all Board Members & contact information, including email addresses & place of employment. Also, please include a copy of the board meeting minutes that authorizes the request for funds.
4. *Agency Staff/Administration* – Please list all individuals associated with the grant application, including email addresses & phone numbers.
5. *Current Audited Financial Statements* – Please include the latest Audited Financial Statements & Current Year Budget.
6. *E-Verify & Tax Documentation* – Please provide proof of enrollment in the E-Verify system & a completed W-9 form.