

DAPHNE PUBLIC LIBRARY

RULES REGARDING PATRON CONDUCT

To ensure that all persons who use the Daphne Public Library (DPL) can do so in a comfortable and safe environment, the Library reserves the right to determine what it considers to be inappropriate behavior by its patrons or visitors. Anyone utilizing or visiting the DPL must comply with the policies as stated below as approved by the DPL Board of Directors.

DOs

- Silence is appropriate and necessary within the confines of the DPL for the proper accommodation of its users. Therefore, loud and unnecessary talk should be avoided, as well as harassing, obscene, or insulting language of any kind.
- Cooperation with the staff and/or obtaining their permission regarding set practices in the DPL in all matters of Library use is expected. They may not be interfered with in any way in carrying out the performance of their duties.
- Fines for overdue materials are currently set at 10 cents per day for books and music CDs, 50 cents per day for videos, DVDs, and books on CD, but renewals may be obtained by dialing 621-2818.
- For obtaining materials not available in the DPL via interlibrary loans through the library contact any member of the staff.
- All patrons or visitors are to familiarize themselves with the contents of this document before utilizing the DPL.

DON'Ts

- No guns, knives, or other weapons are allowed in the DPL at any time, nor is the possession of alcohol or any illegal substances allowable. Smoking, including the use of e-cigs, in the Library is forbidden, as is smoking within 20 feet of any entrance by local ordinance.
- Viewing obscene, pornographic, or hate sites on the DPL internet terminals is not allowed. Likewise, photographing or videotaping in the Library without permission of the director or designated member of the staff is not allowed.
- Physical abuse, assault, threat thereof directed at another patron or a member of the staff will not be tolerated and may lead to calling in the Police Department to handle the situation.
- Damaging, destroying, vandalizing, or stealing DPL collection materials or other physical property is strictly forbidden and such actions will be subject to fines or the discontinued use of the DPL's offerings. Entering the DPL with shopping carts or buggies other than for carrying children and entering the DPL with large and/or oversized bags or containers is not allowed; leaving bags or containers of any type unattended is also not permitted.
- Entering the DPL with inappropriate, indecent, or filthy clothing will subject the person to removal at once.
- Eating or drinking is not allowed except in designated areas.

- Using the Library kitchen or food preparation facilities adjacent to the Community Room is not permitted.
- Cell phone use is not allowed except in designated areas.
- The use of skates, scooters, or skateboards is not allowed both within the DPL and adjacent to the public entrances.
- Using the public restrooms for any activities other than the facilities they are equipped for is forbidden.
- Petitioning, soliciting, or selling merchandise or services for profit is not allowed both within the DPL and at its public entrances.

PENALTIES

- Any improper behavior, including but not limited to those listed above, will be grounds for the director or designated staff person to request that the offender leave the premises; if the offender refuses to cease the improper behavior and/or leave the DPL the Police Department will be called to handle the situation.
- Repeated occurrences of improper behavior may result in the director suspending the person's library entrance into or use of the DPL for a period of two weeks or longer.
- Any dangerous, destructive, or illegal behaviors will be grounds for calling the Police Department and for the DPL Board of Directors suspending a patron's library privileges for six months or longer, for an indefinite time, or permanently.

Approved by the Daphne Public Library Board of Directors

April 14, 2016