

CITY OF DAPHNE  
TOURNAMENT/LEAGUE APPLICATION  
DAPHNE SPORTS COMPLEX, AL TRIONE SPORTS COMPLEX,  
OR RUFF WILSON SPORTS FIELD



APPLICANT INFORMATION

APPLICATION DATE: \_\_\_\_\_ CONTACT NAME: \_\_\_\_\_

ORGANIZATION NAME: \_\_\_\_\_

MAILING ADDRESS: \_\_\_\_\_

CONTACT PHONE: \_\_\_\_\_ EMAIL: \_\_\_\_\_

- PARK NAME:     Al Trione Sports Complex – Softball/Baseball     Al Trione Sports Complex – Soccer/Football  
                   Daphne Sports Complex – Softball                     Daphne Sports Complex – Baseball  
                   Ruff Wilson – Multi-use Field

REQUESTED DATE(S) OF ATHLETIC EVENT: \_\_\_\_\_

ACTIVITY/EVENT DESCRIPTION: \_\_\_\_\_

AGE RANGE OF PARTICIPANTS: \_\_\_\_\_ NUMBER OF TEAMS/GROUP SIZE: \_\_\_\_\_

INSURANCE PROVIDER: \_\_\_\_\_

POLICY NUMBER: \_\_\_\_\_ CONTACT PHONE: \_\_\_\_\_

REGISTRATION WEBSITE: \_\_\_\_\_

PARK RULES & POLICIES

Pursuant with the City of Daphne Ordinances 2017-34 and 2014-35, the following Rules and Policies apply to any City of Daphne park, athletic complex or other city facility:

1. All park/athletic activities and events must be scheduled through the City of Daphne Sports & Recreation Department. This includes practices, league play, public open play, special events and/or tournaments. All appropriate forms & agreements must be completed and returned with applicable deposits according to the provided schedule;
2. Insurance – All renters must provide the Daphne Sports & Recreation Department with a certificate of insurance with the City of Daphne name as additional insured (General Liability: \$1,000,000 or one (1) million dollars per occurrence and \$3,000,000 or three (3) million dollars aggregate) prior to the start date of the event. Insurance coverage must begin with the first date of the event and extend through the duration of the entire event. Patrons assume all risk of injury, damage or loss sustained on the park premises;
3. Waiver, Release of Liability and Indemnification Agreement – All renters, its patrons/participants and all persons associated therewith shall, at all times, release, indemnify and forever hold harmless and discharge the City of Daphne, its officers, agents, employees, assigns, contributors and or volunteers of/and from any and all claims arising from the rental and/or use of any Daphne Sports & Recreation Department athletic field, complex, park and/or parcel of real property. All renters, its participants and all other persons associated therewith shall also waive any and all rights of subrogation that they might have resulting from any claims or causes of action resulting from participation therein;

4. Concessions are operated by and/or overseen by the City of Daphne Sports & Recreation Department. Any exceptions will be considered on an individual basis;
5. The City of Daphne and the Sports & Recreation Department reserves the right to cancel, suspend or terminate any activity or event upon the occurrence of unsafe conditions, or in the instance that the terms set forth in this agreement is not adhered to by the renter;
6. The possession of alcoholic beverages and/or illegal narcotics is prohibited on City of Daphne property and will be strictly enforced;
7. No smoking/e-cigarettes allowed anywhere on park premises or in any City of Daphne facility;
8. No profanity allowed in City of Daphne parks and athletic complexes;
9. No glass containers allowed in parks and athletic complexes;
10. No pets allowed in parks and athletic complexes;
11. No "soft toss" on fences, "wall ball" on surrounding structures or hitting of golf balls in park/athletic complex;
12. No unauthorized vehicles. No bicycles, skateboards, skates or scooters on pedestrian walkways – only on designated bike paths and/or roadways;
13. No soliciting allowed at a City of Daphne facility/complex.
14. Tournament Play – Games may not start before 8AM and schedule for no later than 8pm. Games may not start after 10PM.

## ATHLETIC FACILITY RENTAL FEES – TOURNAMENT PLAY

<u>Facility</u>	<u>Date(s) Requested</u>	<u>Daily Start/End Time</u>
<b>Trione Sports Complex (4 softball fields)</b> <b>\$800</b> <b>Price per day</b> <i>Price includes field prep prior to tournament. Renter is responsible for cleaning facility at conclusion of event (same day). If temp fences needed, add \$25 per field.</i>	_____	_____
<b>Trione Sports Complex (soccer/football fields)</b> <b>\$150/field</b> <b>Price per day</b> <i>Price does not include lining fields. Field lining fee for soccer is \$100/field. Field lining fee for football is \$150/field. Price includes no maintenance. Renter is responsible for cleaning facility at conclusion of event (same day).</i>	_____	_____
<b>Daphne Sports Complex***</b> <b>(5 baseball fields or 5 softball fields)</b> <b>\$1,250</b> <b>Price per day</b> <i>Price includes Field Maint. Fields will be drug and lined after every second or third game &amp; before championship game. Fields will be watered, as needed, if possible.</i>	_____	_____
<b>Daphne Sports Complex***</b> <b>(ALL 10 fields)</b> <b>\$2,500</b> <b>Price per day</b> <i>Price includes Field Maint. Fields will be drug and lined after</i>	_____	_____

every second or third game & before championship game.  
Fields will be watered, as needed, if possible

**Ruff Wilson (multi-use field)**  
**Price per day**

**\$150**

Price does not include lining fields. Field lining fee for soccer is \$100/field. Field lining fee for football is \$150/field).  
Price includes no maintenance. Renter is responsible for cleaning facility at conclusion of event (same day).

**Security Deposit (REQUIRED)\*\***

**\$250**

*\*\*Security Deposit is due upon submission of each application. Applications will not be processed without receipt of Security Deposit, which covers clean up and or damages to the Park and/or Facilities. An inspection of the Park and Facility will be conducted on the business day following the conclusion of the event by the Daphne Sports & Recreation staff. If the Facility and/or fields/courts are clean and undamaged, the Security Deposit will be returned to the responsible party/organization. The determination is at the sole discretion of the Daphne Sports & Recreation Department.*

### ADDITIONAL ITEMS REQUESTED – TOURNAMENT PLAY

Please check Yes/No if you require any of the following additional items/equipment (Note: Not all equipment is available at all locations.):

Temporary Fencing (Trione softball only – 200')  Yes  No

Special Field Lining/Preparation  Yes  No Details: \_\_\_\_\_

Concessions  Yes  No (Additional information below – CONCESSIONS)

### ATHLETIC FACILITY RENTAL FEES – LEAGUE PLAY

- League play will be \$25 per field per day
- Initial lining fee \$100 per field
- Re-lining fee \$50 per field each additional time

**Date(s) Requested**

**Daily Start/End Time**

League organizers must verify that all coaches have a current background check on file from a national registry within the last two years. Renter is responsible for cleaning facility at conclusion of event (same day).

### CONCESSIONS

- The City of Daphne shall provide concessions based on the number of teams/people expected where applicable
- No outside food or beverage is allowed, other than team coolers which must be authorized in advance
- Hours of operation for concessions are 8:00 a.m. – 9:00 p.m. for any booked event (please note that events running past 9:00 p.m. may not have concessions)
- In the event concessions cannot be provided by the City of Daphne, the Organization Representative will be responsible for any other concession vendor acquiring an approved PRIVATE VENDOR AGREEMENT from the Daphne Sports & Recreation

### VENDOR & MERCHANT FEES

Vendors are required to obtain an approved PRIVATE VENDOR AGREEMENT from the Daphne Sports & Recreation. Within this agreement, the Vendor must also display/post the Business License on site, and adhere to the City of Daphne Code of Ordinances. Additionally, vendors are required to report and remit their sales tax due to the City, County, and State. For fees and additional information, please call the City of Daphne Revenue Department at 251-620-1250. Note: Failure to submit sales tax will result in civil action and removal of vendor participation at future events in the City of Daphne.

## FEE SUMMARY

<u>Item</u>	<u>Amount</u>	<u>Date Received</u>	<u>Check/MO #</u>
Security Deposit (Required)	\$ 250	_____	_____
Facility Rental Fees	\$ _____	_____	_____
Additional Fees	\$ _____	_____	_____
<b>Total Due</b>	\$ _____	_____	_____

Please remit Total Due by check or money order made payable to the "City of Daphne."

## CANCELLATION POLICY/REFUND POLICY

Cancellations within seven (7) business days of a scheduled event will result in a forfeiture of all fees, including Security Deposit. Cancellations within thirty (30) days of a scheduled event will result in forfeiture of Security Deposit.

## SIGNATURE & AGREEMENT

I, \_\_\_\_\_, a representative of \_\_\_\_\_, hereby swear and affirm that I have read and completely understand the City of Daphne Sports & Recreation policies and terms of the park permit application and agree to abide by said policies and terms. I also hereby swear and affirm that I will take sole responsibility for the above-mentioned group on the above stated dates and times. Failure to comply may warrant immediate cancellation of the event without refund and possible denial of future reservations.

\_\_\_\_\_  
(Signature, Organization Representative)

\_\_\_\_\_  
(Date)

COMPLETED APPLICATION MUST BE SENT TO [BDAVIS@DAPHNEAL.COM](mailto:BDAVIS@DAPHNEAL.COM) FOR APPROVAL. If accepted, the signed approval by the City of Daphne Sports & Recreation Department will be sent to the email address provided above. The appropriate fees must accompany initial application before it will be processed and/or before event dates will be reserved.

## APPROVAL

\_\_\_\_\_  
(City of Daphne Sports & Recreation Representative)

\_\_\_\_\_  
(Date)

### CITY OF DAPHNE USE ONLY

Total Amount Received: \_\_\_\_\_ Receipt #: \_\_\_\_\_

Method of Payment (check one):

\_\_\_ Check (Check #: \_\_\_\_\_) \_\_\_ Money Order (#: \_\_\_\_\_) \_\_\_ Other: \_\_\_\_\_

\_\_\_\_\_  
Employee Authorization

\_\_\_\_\_  
Date

(version April 2023)