
APPLICANT INFORMATION

APPLICATION DATE: _____ CONTACT NAME: _____

ORGANIZATION NAME: _____

MAILING ADDRESS: _____

CONTACT PHONE: _____ EMAIL: _____

PARK NAME: Al Trione Sports Complex – Softball/Baseball Al Trione Sports Complex – Soccer/Football
 Daphne Sports Complex – Softball Daphne Sports Complex – Baseball

REQUESTED DATE(S) OF ATHLETIC EVENT: _____

ACTIVITY/EVENT DESCRIPTION: _____

AGE RANGE OF PARTICIPANTS: _____ NUMBER OF TEAMS/GROUP SIZE: _____

INSURANCE PROVIDER: _____

POLICY NUMBER: _____ CONTACT PHONE: _____

PARK RULES & POLICIES

Pursuant with the City of Daphne Ordinances 2017-34 and 2014-35, the following Rules and Policies apply to any City of Daphne park, athletic complex or other city facility:

1. All park/athletic activities and events must be scheduled through the City of Daphne Parks & Recreation Department. This includes practices, league play, public open play, special events and/or tournaments. All appropriate forms & agreements must be completed and returned with applicable deposits according to the provided schedule;
2. Insurance – All renters must provide the Daphne Parks & Recreation Department with a certificate of insurance with the City of Daphne name as additional insured (General Liability: \$1,000,000 or one (1) million dollars per occurrence and \$3,000,000 or three (3) million dollars aggregate) prior to the start date of the event. Insurance coverage must begin with the first date of the event and extend through the duration of the entire event. Patrons assume all risk of injury, damage or loss sustained on the park premises;
3. Waiver, Release of Liability and Indemnification Agreement – All renters, its patrons/participants and all persons associated therewith shall, at all times, release, indemnify and forever hold harmless and discharge the City of Daphne, its officers, agents, employees, assigns, contributors and or volunteers of/and from any and all claims arising from the rental and/or use of any Daphne Parks & Recreation Department athletic field, complex, park and/or parcel of real property. All renters, its participants and all other persons associated therewith shall also waive any and all rights of subrogation that they might have resulting from any claims or causes of action resulting from participation therein;
4. Concessions are operated by and/or overseen by the City of Daphne Parks & Recreation Department. Any exceptions will be considered on an individual basis;
5. The City of Daphne and the Parks & Recreation Department reserves the right to cancel, suspend or terminate any activity or event upon the occurrence of unsafe conditions, or in the instance that the terms set forth in this agreement is not adhered to by the renter;

6. The possession of alcoholic beverages and/or illegal narcotics is prohibited on City of Daphne property and will be strictly enforced;
7. No smoking/e-cigarettes allowed anywhere on park premises or on any City of Daphne facility;
8. No profanity allowed in City of Daphne parks and athletic complexes;
9. No glass containers allowed in park/athletic complex;
10. No "soft toss" on fences, "wall ball" on surrounding structures or hitting of golf balls in park/athletic complex;
11. No unauthorized vehicles. No bicycles, skateboards, skates or scooters on pedestrian walkways – only on designated bike paths and/or roadways;
12. No soliciting allowed at a City of Daphne facility/complex.

ATHLETIC FACILITY RENTAL FEES

Facility	Date(s) Requested	Daily Start/End Time
Trione Sports Complex (4 softball fields) Price per day \$800 <i>Price includes field prep prior to tournament. Renter is responsible for cleaning facility at conclusion of event (same day).</i>	_____	_____
Trione Sports Complex (soccer/football fields) \$150/field Price per day <i>Price does not include lining fields. Field lining fee for soccer is \$100/field. Field lining fee for football is \$150/field. Price includes no maintenance. Renter is responsible for cleaning facility at conclusion of event (same day).</i>	_____	_____
Daphne Sports Complex*** (5 baseball fields or 5 softball fields) \$1,100 Price per day <i>Price includes Field Maint. Fields will be drug and lined after every second or third game & before championship game. Fields will be watered, as needed, if possible.</i>	_____	_____
Daphne Sports Complex*** (ALL 10 fields) \$2,200 Price per day <i>Price includes Field Maint. Fields will be drug and lined after every second or third game & before championship game. Fields will be watered, as needed, if possible</i>	_____	_____
Security Deposit (REQUIRED)** \$250 <i>**Security Deposit is due upon submission of each application. Applications will not be processed without receipt of Security Deposit, which covers clean up and or damages to the Park and/or Facilities. An inspection of the Park and Facility will be conducted on the business day following the conclusion of the event by the Daphne Parks & Recreation staff. If the Facility and/or fields/courts are clean and undamaged, the Security Deposit will be returned to the responsible party/organization. The determination is at the sole discretion of the Daphne Parks & Recreation Department.</i>		

ADDITIONAL ITEMS REQUESTED (INCLUDED IN RENTAL FEES)

Please check Yes/No if you require any of the following additional items/equipment (Note: Not all equipment is available at all locations.):

Temporary Fencing (Trione softball only – 200') Yes No

Special Field Lining/Preparation Yes No Details: _____

Concessions Yes No (Additional information below – CONCESSIONS)

CONCESSIONS

- The City of Daphne shall provide concessions based on the number of teams/people expected
- No outside food or beverage is allowed, other than team coolers which must be authorized in advance
- Hours of operation for concessions are 8:00 a.m. – 9:00 p.m. for any booked event (please note that events running past 9:00 p.m. may not have concessions)

VENDOR & MERCHANT FEES

Vendors are required to obtain an approved PRIVATE VENDOR CONTRACT from the Daphne Parks & Recreation. Within this agreement, the Vendor must also display/post the Business License on site, and adhere to the City of Daphne Code of Ordinances. Additionally, vendors are required to report and remit their sales tax due to the City, County, and State. For fee information and additional information, please call the City of Daphne Revenue Department at 251-620-1250. Note: Failure to submit sales tax will result in civil action and removal of vendor participation at future events in the City of Daphne.

FEE SUMMARY

<u>Item</u>	<u>Amount</u>	<u>Date Received</u>	<u>Check/MO #</u>
Security Deposit (Required)	\$ 250	_____	_____
Facility Rental Fees	\$ _____	_____	_____
Total Due	\$ _____	_____	_____

Please remit Total Due by check or money order made payable to the "City of Daphne."

CANCELLATION POLICY/REFUND POLICY

Cancellations within seven (7) business days of a scheduled event will result in a forfeiture of all fees, including Security Deposit. Cancellations within thirty (30) days of a scheduled event will result in forfeiture of Security Deposit.

SIGNATURE & AGREEMENT

I, _____, a representative of _____, hereby swear and affirm that I have read and completely understand the City of Daphne Parks & Recreation policies and terms of the park permit application and agree to abide by said policies and terms. I also hereby swear and affirm that I will take sole responsibility for the above-mentioned group on the above stated dates and times. Failure to comply may warrant immediate cancellation of the event without refund and possible denial of future reservations.

(Signature, Organization Representative)

(Date)

Please Note: If accepted, the signed approval by the City of Daphne Parks & Recreation Department will be sent to the email address provided above. The appropriate fees must accompany initial application before it will be processed and/or before event dates will be reserved.

(Approval, City of Daphne Employee)

(Date)

CITY OF DAPHNE USE ONLY

Total Amount Received: _____

Receipt #: _____

Method of Payment (check one):

Check (Check #: _____) Money Order (#: _____) Other: _____

Employee Authorization

Date

(version May 2021)