City of Daphne, Alabama

SALES AND USE TAX REPORT

REQUIRED BY ORDINANCES NO 1990 - 15/26 - 16/25

OFFICE USE ONLY

CHECK# _____
AMOUNT _____
VERIFY _____

ACCOUNT NUMBER _____

REPORTING PERIOD _____

(This return only for the business shown below)

MAKE CHECK PAYABLE TO

CITY OF DAPHNE

MAIL RETURN WITH REMITTANCE TO

P. O. DRAWER 1047
DAPHNE, AL 36526-1047
(251) 621-6613

TOTAL AMOUNT ENCLOSED

$

☐ Check here if this is a final tax return.

Type of Tax/Tax Area	(A) Gross Taxable Amount	(B) Total Deductions	(C) Net Taxable (Column A - Column B)	(D) Tax Rate	(E) Gross Tax Due (Column C x Column D)
AUTOMOTIVE/AGRICULTURAL				1%	
MFG MACHINES				1%	
ALL OTHER				2 1/2%	
AUTOMOBILE WITHDRAWN				$5.00 EA	

This return must be postmarked by the 20th day of the month following the reporting period for which you are filing to be considered a timely return

(1) TOTAL TAX DUE (Total of Column E)	
(2) PENALTY (Item 1 x 10%)	
(3) INTEREST (Item 1 x 1% per month delinquent)	
(5) NET TAX DUE (Item 1 - Item 4; If delinquent, Items 1+2+3)	
TOTAL AMOUNT DUE & ENCLOSED	

By signing this report I am certifying that this report, including any accompanying schedules or statements, has been examined by me and is to the best of my knowledge and belief, a true and complete report for the period stated

Date _____ **Title** _____

Signature _____

Instructions For Filing Tax Returns

Column A:	Enter breakdown of sales, rentals and withdrawals, according to the type of tax levied.
Column B:	Enter total deductions (those not subject to Tax).
Column C:	Enter amount remaining as measure of tax.
Column D:	Compute tax (Column C X Rate in Column D)
Item I:	Total of Column E.
Item 2:	Returns filed after the due date are subject to a "failure to timely file" penalty equal of the Greater of 10% of the tax required to be paid on the return or $50.00, Tax payments received after the due date are subject to a "failure to timely pay" penalty equal to 10% of the delinquent tax if tax is not timely paid
Item 3:	Interest is due at the rate of 1% per month delinquent.
Item 4:	Compute discount for prompt payment of tax (discount not allowed on consumers or sellers Use tax, rental/lease or lodging tax) If allowed, discount may not exceed $400.00.

STANDARD DEDUCTION SUMMARY TABLE

(SUMMARY BELOW MUST BE COMPLETED TO CORRESPOND WITH TOTAL DEDUCTIONS ON FRONT OF TAX REPORT)

TYPE OF TAX	WHOLESALE SALES	AUTO TRADE-INS	LABOR/NON-TAXABLE SERV	SALES DELIV OUTSIDE JURIS	SALES TO GOV'T OR ITS AGENCIES	SALES OF GAS OR LUBE OILS	OTHER ALLOWABLE DEDUCTIONS	TOTAL DEDUCTIONS
TOTAL DEDUCTIONS								

INSTRUCTIONS & INFORMATION CONCERNING THE COMPLETION OF THIS REPORT

- To avoid the application of penalty and/or interest amounts, this report must be filed on or before the 20th of the month following the period for which the report is submitted. Cancellation postmark will determine timely filing.
- A remittance for the total amount due made payable to the tax jurisdiction must be submitted with this report.
- This report should be submitted on a monthly basis unless you have requested and been approved for a different filing frequency.
- Any credit for prior overpayment must be approved in advance by the taxing jurisdiction.
- No duplicate or replicated forms acceptable except with prior approval of the taxing jurisdiction.

Indicate Any Account Changes Below

Business Name: _____

Physical Adress: _____ Phone: _____

Mailing Address: _____ FAX: _____

City _____ Contact Person: _____