

CITY OF DAPHNE
1705 MAIN STREET, DAPHNE, AL
CITY COUNCIL BUSINESS MEETING AGENDA
August 3, 2020
6:30 P.M.

1. CALL TO ORDER

2. ROLL CALL

INVOCATION Reverend Thack Dyson, St. Paul's Episcopal Church
PLEDGE OF ALLEGIANCE

3. REPORTS OF STANDING COMMITTEES

- A. FINANCE COMMITTEE – Conaway**
Review the minutes from the July 20, 2020 meeting.
Treasurer Report –
- Unrestricted Fund Balance - \$18,979,633
 - Total Cash Balance - \$28,162,575
- Sales Tax for May 2020 - \$1,777,595.01
Lodging Tax for May 2020 - \$67,343.21

MOTION to recommend that \$50,000 for the community grant to MCNEP be included in the FY2021 Budget.

- B. BUILDINGS & PROPERTY COMMITTEE – Goodlin**
- C. PUBLIC SAFETY COMMITTEE – Scott**
- D. CODE ENFORCEMENT/ORDINANCE COMMITTEE – Phillips**
- E. PUBLIC WORKS COMMITTEE – Coleman**

4. REPORTS OF SPECIAL BOARDS & COMMISSIONS

- A. BOARD OF ZONING ADJUSTMENTS – Adrienne Jones**
- B. DOWNTOWN REDEVELOPMENT AUTHORITY – Conaway**
- C. INDUSTRIAL DEVELOPMENT BOARD – Rudicell**
- D. LIBRARY BOARD –Phillips**
- E. PLANNING COMMISSION – Scott**
- F. RECREATION BOARD – Coleman**

MOTION to appoint Brad Osborne to the Recreation Board.

MOTION to appoint Heath Burt to the Recreation Board.

- G. UTILITY BOARD – LeJeune**
Review the minutes from the June 2020 meeting.

5. MAYOR'S REPORT

City Council Agenda –August 3, 2020

- 6. CITY ATTORNEY REPORT**
- 7. DEPARTMENT HEAD REPORTS**
- 8. CITY CLERK’S REPORT**

MOTION to approve the Daphmont Community Organization Meet and Greet the Candidates for Mayor on August 9, 2020 from 3:00pm – 5:00pm at the Baseball Field at Ruff Wilson Center.

MOTION to approve the 040 – Retail Beer (On or Off Premises) and 060 – Retail Table Wine (On and Off Premises) to Roll and Go Sushi Asian Kitchen LLC located at 1410 Highway 98, Suite J, Daphne, Alabama.

- 9. PUBLIC PARTICIPATION**
- 10. RESOLUTIONS & ORDINANCES**

A. RESOLUTIONS:

- 2020-39** – Revision to the Official City of Daphne Street Map – Acceptance of Streets
- 2020-40** – Bid Award: 2020-P-Concrete Material – Ready Mix USA, LLC
- 2020-41** – Appointing Election Officials for the Municipal Election
- 2020-42** – Officer Elected without Opposition – Council District 1 – Tommie B. Conaway
- 2020-43** – Officer Elected without Opposition – Council District 2 – Steve Olen
- 2020-44** – Officer Elected without Opposition – Council District 3 – Joel Coleman
- 2020-45** – Officer Elected without Opposition – Council District 4 – Doug Goodlin
- 2020-46** – Officer Elected without Opposition – Council District 7 – Angie Phillips

2nd READ ORDINANCES:

2020-24 - Additional Appropriation: Pipe Materials for Belforest Apartment Complex Sidewalk connection to City sidewalks \$10,000

B. 1ST READ ORDINANCES:

2020-25 – Additional Appropriation: Bayfront Master Plan Engineering and Permitting Fees - \$116,500

- 11. COUNCIL COMMENTS**
- 12. ADJOURN**

CITY OF DAPHNE
FINANCE COMMITTEE MINUTES
JULY 20, 2020
4:30 P.M.

I. CALL TO ORDER/ROLL CALL

The meeting was called to order at 4:30 p.m.

Present were:

Chairperson Mrs. Tommie Conaway
Councilman Mr. Pat Rudicell
Councilman Mr. Joel Coleman
Councilman Mr. Doug Goodlin

Councilman Mr. Ron Scott
Councilman Mr. Robin LeJeune
Councilwoman Mrs. Angie Phillips

Also Present: Mayor Dane Haygood, Finance Director Mrs. Kelli Reid, Senior Accountant Mrs. Suz anne Henson, Human Resource Deputy Director Hannah Noonan, Public Works Director Mr. Jeremy Sasser, Operations Director Mrs. Betsy Schneider, City Clerk Mrs. Candace Antinarella, Executive Director of City Development Troy Strunk, Director of Events and Marketing Ange Baggett, City Attorney Mr. Jay Ross and Patrick Dungan. Also attending were Victoria Phelps, LFPOA and Cathy Barnette, Dewberry Engineers.

II. PUBLIC PARTICIPATION

A. MBNEP Community Grant appropriation request – Ms. Roberta Swann

Ms. Roberta Swan discussed the annual MBNEP Community Grant appropriation request and reviewed her handout and the progress that had been made since they started in 2006. Ms. Swann discussed MBNEP creating a Comprehensive Watershed Management Plan and noted that Joe’s Branch was taken off the list of impaired water bodies which is huge progress. Ms. Swan thanked the City of Daphne for their support over the last ten years and noted that MBNEP was requesting \$50,000 again for the 2021 Fiscal Year. Discussion continued on what surrounding municipalities contribute. Mr. Coleman, Mr. Scott and Mrs. Phillips all thanked the MBNEP for the work they have done.

MOTION BY Mr. LeJeune to recommend to Council to that \$50,000 for the community grant to MBNEP be included in the FY2021 Budget. Seconded by Mr. Scott.
MOTION CARRIED UNANIMOUSLY

III. APPROVE MINUTES FOR THE PREVIOUS MEETING

The previous minutes were approved.

IV. HUMAN RESOURCES BUSINESS

A. Update on Human Resources Department Activity

Mrs. Noonan reviewed the Human Resource Report:

- Posted positions – 8
- Reviewing/Testing/Interviewing/Background check - 9
- Promotion/Internal Transfer - 1
- New Hires – 3
- Open positions - 0

Mrs. Noonan noted that the next monthly Safety Committee meeting will be July 29, 2020 and discussed and other Human Resource projects and events.

Other HR projects/meetings/events:

- New Employee Orientation: Rescheduled
- 2020 Open Enrollment: August 1 – August 31, 2020
- 2020 Employee Benefits Fair: Status pending

Mr. LeJeune asked about the PSW – Parks position. Mrs. Noonan stated this is for the new position and that hiring had been put on hold for a short period due to COVID-19.

B. Overtime Report and Special Events Overtime Recap Report

Mr. LeJeune asked about the overtime report numbers and commented it looked like the actual numbers were lower than usual. Discussion continued on when and how employee overtime is allowed. Mrs. Reid answered that the numbers are close to what they were last year at this time and explained that all non-public safety employees overtime is approved by the Operations Director.

V. BUSINESS LICENSE REPORT

A. Report: New Business Licenses – June, 2020

Mrs. Reid reviewed the following reports and information:

- Code enforcement issued 9 warnings resulting in businesses becoming compliant and \$1,399.67 in revenue.
- New Businesses with a physical location in Daphne - 10.
- Simplified Sellers Use Tax collections - \$78,450.51 and YTD collections - \$583,585.26.

BUSINESS LICENSE COUNT through 06/30/2020	
NEW Licenses	33
RENEWAL Licenses (2020)	66
Total Issued THIS MONTH	99
Total Issued THIS MONTH - PREVIOUS YEAR	50
Net Gain/-Loss Current VS Previous Yr MONTH	49
Total Issued YTD 2020	3,669
Total Issued YTD - PREVIOUS YEAR	4,417
Net Gain/-Loss Current VS Previous Yr YTD	-748

Business License Fee Historical Comparison 2019 / 2020				
	FY 19	FY 20	+/- Previous Year	Budget 2020 \$2,335,000
October	\$7,486.91	\$15,924.77	\$8,437.86	(\$2,319,075.23)
November	\$3,983.03	\$3,754.50	(\$228.53)	(\$2,315,320.73)
December	\$2,614.81	\$80,771.34	\$78,156.53	(\$2,234,549.39)
January	\$1,409,468.98	\$1,641,711.72	\$232,242.74	(\$592,837.67)
February	\$698,411.44	\$210,511.03	(\$487,900.41)	(\$382,326.64)
March	\$169,548.90	\$226,661.69	\$57,112.79	(\$155,664.95)
April	\$48,761.33	\$120,558.73	\$71,797.40	(\$35,106.22)
May	\$28,001.93	\$34,866.11	\$6,864.18	(\$240.11)
June	\$15,746.69	\$37,917.88	\$22,171.19	\$37,677.77
Year to Date	\$2,384,024.02	\$2,372,677.77	(\$11,346.25)	\$37,677.77
All amounts include penalty and interest.				

Mr. Rudicell asked about the status of the building across from City Hall that was previous occupied by James T. Oates, CPA. Mr. Ross stated he would review that lease.

VI. SALES & LODGING TAX REPORT

A. Sales and Use Taxes: May, 2020

Mrs. Henson reviewed the Sales & Use Tax Reports: \$1,777,595.01 was collected for May, 2020 which was up \$175,526.90 from May 2019's collections :

- YTD Variance over Budget - \$758,697.06

B. Lodging Tax Collections, May, 2020

Mrs. Henson reviewed the Lodging Tax Collections Report and noted the collections for May, 2020 were \$67,343.21 which is down (\$57,832.851) from May 2019's collections .

- YTD Variance over Budget: (\$155,296.59)

C. Lodging Tax Fund : Statement of Rev over Exp, June, 2020

Mrs. Henson reviewed the Lodging Tax Statement of Revenues over Expenditure report for June, 2020.

- Unreserved balance for Bayfront related purchases - \$1,640,562.74
- Recreation for related purchases - \$604,415.98

VII. FINANCIAL SCHEDULES & REPORTS

A. Financial Reports

1. Treasurer's Report: June, 2020

Mrs. Reid reviewed the Treasurer's Report:

TREASURER'S REPORT					
As of June 30, 2020					
Account Type/Title	6/30/2020	5/31/2020	Increase (Decrease) from last Month	6/30/2019	Increase (Decrease) from Last Year
GENERAL FUND & ENTERPRISE FUNDS	\$ 12,880,419	\$ 12,970,437	\$ (90,018)	\$ 7,601,122	\$ 5,279,297
CERTIFICATE OF DEPOSIT	-	-	-	500,000	(500,000)
INVESTMENT FUND	5,922,656	5,891,729	30,927	5,574,858	347,798
CREDIT CARD ACCOUNT	176,559	70,129	106,430	7,032	169,527
Total Unrestricted Cash Balance	18,979,633	18,932,295	47,338	13,683,012	5,296,621
SPECIAL REVENUE FUNDS					
AGENCY FUNDS					
	4,138,073	4,114,668	23,406	3,412,932	725,141
CAPITAL PROJECT FUNDS					
CAPITAL RESERVE	3,736,342	3,721,420	14,922	3,627,607	108,735
2019 CAPITAL IMPROVEMENTS	220,688	334,923	(114,235)	919,346	(698,658)
	3,957,029	4,056,342	(99,313)	4,546,953	(589,924)
DEBT SERVICE FUNDS					
DEBT SERVICE	1,087,839	1,087,753	86	1,371,599	(283,760)
Total Restricted Cash Balance	9,182,942	9,258,763	(75,821)	9,331,484	(148,542)
Total City Cash Balance	\$ 28,162,575	\$ 28,191,058	\$ (28,483)	\$ 23,014,496	\$ 5,148,079
		Encumbrance Total as of	6/30/2020	\$ 472,217.14	

Mrs. Reid noted the OPEB Trust fund is now back over the initial investment of \$500,000 (actual-\$508,839).

The Treasurer's Report as of June, 2020 Total Unrestricted Cash Balance - \$18,979,633 and Total City Cash Balance - \$28,162,575 was presented to be filed for audit.

2. Encumbrance Report

- Encumbrance balance is - \$472,217.14 as of June, 2020.

Mrs. Reid reviewed the Encumbrance Report and that the FY2017 encumbered monies and some FY2018 monies for signs had been cleared off the report. Discussion continued on the sign placements and the budget that had been designated

for the construction of the signs. The Mayor discussed the signs that had been constructed and potential locations for future signs. Mrs. Reid noted that additional monies will need to be appropriated for future signs.

3. Outstanding Appropriations

Mrs. Reid reviewed the report and noted that the \$181,503 for the Bayfront Drive underground utilities should be paid this week. Mrs. Reid reviewed other projects such as Corte Road and Fire Station #5 that are in progress and noted that the FY2020 Street Resurfacing appropriation ordinance is on the Council meeting agenda for tonight’s meeting.

4. Financial Overview: Debt Summaries & Monthly Financial Statements, May, 2020

Mrs. Reid reviewed the following Financial Statements:

- Debt Summary Schedules (General & Enterprise Funds), June, 2020
 - o Jubilee Square: Debt payments are currently fully paid through December 2019 thus 6 months in arrears. Arrearage includes \$487,720 in principal and \$33,673 in interest

Monthly Financial Statements – May 2020 Financial Highlights

General Fund:

- | | <u>FY 2020</u> | <u>FY 2019</u> | <u>Change</u> |
|--|----------------|----------------|---------------|
| • YTD Budgetary Net Income: | \$4,527,683 | \$1,207,278 | \$3,320,405 |
| • Total sales tax collected year to date is approximately \$759,000 over budgeted income and \$1.05 million over prior year to date income | | | |
| • Licenses and permits were approximately \$537,000 over prior year to date | | | |
| • Transfers are approximately \$1.8 million less than prior year to date. Transfers were made to the Capital Reserve Fund in the amount of \$2,135,404 for Lott Park and Corte Road in FY 2019 | | | |
| • The annual \$100,000 contribution was received from the Volunteer Firefighters for assistance with the lease payment of the new fire trucks purchased in FY 2015 and FY 2018 | | | |
| • Unassigned Fund Balance: \$19,336,742 | | | |
| • Outstanding Encumbrances: \$505,511 | | | |

Debt Service Fund/Outstanding Debt:

- Outstanding Warrant Balance as of May 31, 2020: \$33,662,055
- Outstanding Note Payable Balance as of May 31, 2020: \$595,495
- Outstanding Capital Lease Balance as of May 31, 2020:
 - o General Fund: \$1,235,763
 - o Enterprise Fund: \$1,150,829

Capital Project Funds (Capital Reserve, 2019 Construction):

- Approximately \$608,000 was expended out of the 2019 Construction Fund for the construction of Fire Station #5

Special Revenue Funds (12 separate funds):

- Lodging Tax Fund –
 - o Bayfront Unreserved Fund Balance: \$1,635,268
 - o Recreation Unreserved Fund Balance: \$634,162
 - o Total lodging tax collected was approximately \$155,000 under budgeted income and prior year to date income.

Enterprise Funds (Solid Waste, Civic Center, and Bayfront):

- Year to date transfers for each of the enterprise funds were as follows:

	<u>FY 2020</u>	<u>FY 2019</u>	<u>Change</u>
Solid Waste Fund	\$ 234,599	\$ 206,875	\$ 27,724
Civic Center Fund	\$ 202,320	\$ 24,681	\$ 177,639
Bayfront Park Fund	\$ 71,256	\$ 86,201	\$ (14,945)

- May was the first month of the three month waiver of garbage fees in response to the COVID-19 pandemic

5. Unfunded Future Projects Expenditure Summary

Mrs. Reid reviewed the Unfunded Future Projects Expenditure Summary.

6. Summary of Budgetary Amendments

Mrs. Reid reviewed the General Fund budgetary amendments made to the FY2020 Budget.

- Total Appropriations Year to Date – \$1,975,772
- Adjusted Expenses over Revenue – (\$1,922,809)

Mrs. Reid noted that the Street Resurfacing Ordinance that would be discussed later tonight would be an addition to the report for next month.

B. Bills Paid Reports – June, 2020

The Bills Paid Report were previously presented electronically.

VIII. BIDS (Resolution)

A. 2020-P-Concrete Materials – negotiated contract

Mrs. Henson noted that this was a rebid and that no bids were submitted. Mr. Sasser was able to obtain a negotiated bid submittal and has recommended a negotiated bid award be made to Ready Mix USA, LLC for unit cost as negotiated.

MOTION BY Mrs. Phillips to recommend to Council to award the bid to Ready Mix USA LLC for the unit cost negotiated. Seconded by Mr. Goodlin.
MOTION CARRIED UNANIMOUSLY

IX. APPROPRIATION REQUESTS: (Ordinance)

A. Bayfront Park Master Plan engineering and Permitting fees - \$116,500

Mr. Sasser reviewed the Master plan for the amphitheater and permitting required for wetland areas and the pier extension. Mr. LeJeune asked if there were any Lodging Tax monies available. Mrs. Reid answered there is not.

MOTION BY Mr. Coleman to recommend to Council to adopt the Ordinance amending the budget to appropriate \$116,500 for the Bayfront Park Master Plan engineering and permitting fees. Seconded by Mr. Rudicell.
MOTION CARRIED UNANIMOUSLY

X. NEW BUSINESS

A. Citizens Yard Debris pickup

Mr. Scott asked about the City not picking up treated lumber as yard debris. Mr. Sasser stated that the Tallent Lane landfill permit does not allow treated lumber to be taken to this site. Discussion continued on what options are available for the disposing of this type debris.

XI. OLD BUSINESS

A. 2020-K-Daphne Tennis Center and Restroom Facilities at Lott Park and Tennis Coordinator position

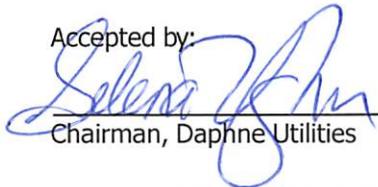
Mayor Haygood discussed moving forward with the Tennis Center and hiring of a Tennis Coordinator. Discussion continued on the Tennis Center bid coming in higher than expected and the alternate deductions. Mayor Haygood discussed the project estimates and noted that one of the estimates was a two year old number and noted that we knew we would need to appropriate additional monies. Mr. Coleman noted he had been asked to take the Tennis Center plans to the Recreation Board for their review and reported that they commented that they liked the look of the building but recommended considering reducing or removing the showers as allowed through the alternate deduct. Discussion continued on the project.

XII. ADJOURN

The meeting adjourned at 5:45 p.m.

Heath Burt

I am writing in regards to the Recreation Board position. I have a fairly deep sports and recreation background in Baldwin County, and specifically Daphne. I have coached in Daphne Rec soccer, baseball, and basketball (YMCA, Upwards) over the years, and was the founding President of Daphne Strike/GC Rangers club. I was a long time board member of the Daphne High School Booster Club, including stints as President, Vice-President, and Secretary. I am currently a teacher and soccer coach at Daphne High School. I have an extensive network of relationships with coaches, players, organizers, and others in the local community and state, and have spent countless hours on the fields and courts of Daphne. I am a longtime Olde Town Daphne resident, and would be honored to serve my community in any capacity. Feel free to contact me with any questions.

Accepted by:

Chairman, Daphne Utilities



APPROVED MINUTES

Utilities Board Meeting

Council Chambers, Daphne City Hall ♦ June 24, 2020 ♦ 5:00 p.m.

I. Call to Order

The regular June 2020 Board meeting for the Utilities Board of the City of Daphne was held on June 24, 2020, in the Council Chambers at Daphne City Hall and called to order at 5:00 p.m. by Chairman Selena Vaughn, followed by the Roll Call:

II. Roll Call

Members Present: Selena Vaughn, Chairman
Billy Mayhand, Vice Chairman
Tim Patton, Secretary/Treasurer
Robin LeJeune, Board Member
Mayor Dane Haygood, Board Member

Members Absent:

Others Present: Jerry Speegle – Board Attorney
Scott Polk – General Manager
Bobby Purvis – Operations Manager
Samantha Coppels – Communications Manager
Drew Klumpp – Administrative Services Manager
Teresa Logiotatos – Finance Manager
Lori May-Wilson – Executive Assistant
Melinda Immel – Volkert & Associates
Ray Moore – GMC

Others Absent: Joe Asarisi – Asarisi & Associates

III. Pledge of Allegiance

The Chairman led the Board and meeting attendees in the Pledge of Allegiance.

IV. Approval of Minutes

A. Utilities Board Meeting Minutes May 27, 2020

The Chairman requested any additions, corrections, or deletions for the submitted minutes for the May 27, 2020 Utilities Board meeting.

With no additions, deletions, or corrections, the Chairman declared that the submitted May 27th minutes would stand approved.

V. OLD BUSINESS – None

VI. NEW BUSINESS –

A. RESOLUTION to Provide Tier I ERS Benefits to Tier II ERS Plan Members (Board Action: RESOLUTION 2020-06)

Mr. Scott Polk announced to the Board that the financial impact to Daphne Utilities would be between \$10,000 and \$15,000 (per year) and viewing it as a retention and recruitment tool. He answered questions from the Board advising that employees were made aware last year during an RSA presentation that there would be no impact to Tier I employees and with a slightly increased contribution rate for Tier II employees that would include increased benefits upon their retirement. Mr. Polk also mentioned that this would lower Tier II employees pre-tax income and that a cost of living increase would cover any contribution increase.

A MOTION by Mayor Dane Haygood was made to adopt Resolution 2020-06 – To Provide Tier I ERS Benefits for Tier II Plan Members at Daphne Utilities; the Motion was Seconded by Robin LeJeune

AYE: Haygood, LeJeune, Mayhand, Patton, Vaughn NAY: ABSENT: ABSTAIN: **MOTION CARRIED**

B. Assistance to City of Daphne Environmental Programs Department for Montclair Loop Manhole Art Project (Tiawasee Creek Stream Restoration)

Mr. Bobby Purvis addressed the Board regarding this project collaborating with Ashley Campbell, City of Daphne's Environmental Programs Manager, whereby the area manholes would be part of an art project for local school(s) or a local artist to be painted for aesthetic purposes. He offered the questions Ms. Campbell had regarding this project to which he referred to the Board for consideration. Board Secretary/Treasurer, Tim Patton advised to be considerate of any adjacent property owners who will be faced with the project every day. Mr. Purvis stated that Ms. Campbell had spoken with the affected neighbors about the proposal. Mayor Haygood remarked positively about the idea and encouraged a policy or procedure to permit the activity and regulate criteria.

VII. BOARD ATTORNEY'S REPORT

Mr. Speegle reported no change with regard to the ADEM situation. He stated that he understood the City Council or Mayor may have made a couple of changes on the exchange agreement regarding the capacity fees and he had not seen those changes. He noted the Board approved the version submitted previously which presented two options: 1) if the changes the City has made are not significant, the Board approval would be fine; or 2) if the changes are significant, out of an abundance of caution, the Board might want to pass another resolution authorizing the general manager and Mr. Speegle to review and accept any changes. Mayor Haygood as well as Mr. Lejeune stated they have made no changes. Mr. Polk announced that he was notified by Daphne Public Works regarding a credit for permits for Daphne Utilities and suggested the finance departments of each party to work with each other on this. Mayor Haygood offered to prepare a letter for Daphne Utilities to provide surety that credit would be established and a memo to his staff instructing to track the costs and possibly including an end date. Mr. Speegle restated that if there were no significant changes, Mr. Polk or the Chairman could sign the agreement.

VIII. FINANCIAL REPORT

Teresa Logiotatos began her review of the financials for May 2020 for the Board but first introduced Marinda Turner as the replacement buyer for Earl Bolden who will retire at the end of July. She thanked the Board for passing the retirement resolution and announced the preparation of the budget for presentation to the Board in September. She then reviewed the net income relative to the budget and a few of the checks in the Check History Report.

IX. GENERAL MANAGER'S REPORT

A. GM Report

General Manager Scott Polk updated the Board on several topics: the State Revolving Fund loan, the Diamante test well, the tertiary filter project, work on Thompson Lane, safety issues regarding working in the heat, departmental budget preparations, no Daphne Utilities sewage spills relative to tropical storm, upcoming service awards, ADEM consent order, and lastly refraining from disconnecting services.

B. Operations Report

Mr. Bobby Purvis commended the employees in dealing with all the irregularities that develop in operations. He also gave kudos to Eric Butler with the City of Daphne who helped a great deal with a situation caused by a contractor.

C. Engineering & Consulting Reports

Mrs. Melinda Immel from Volkert and Mr. Ray Moore from GMC had nothing additional for their reports.

Mrs. Samantha Coppels notified the Board of the results received from the distributed survey. She also updated the Board on the D'Olive Creek "litter gitter" and a July 14th D'Olive Watershed Management Plan Community meeting.

X. **BOARD ACTION** – Previously addressed.

XI. **PUBLIC PARTICIPATION** – the Chairman invited participants to address the Board at 5:30 pm; with no participants, the Chairman closed Public Participation at 5:30.

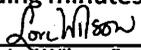
XII. **BOARD COMMENTS** – Mayor Haygood commended the Utilities for getting through the tropical storm as well as the communication and consistent messaging that's come out during the COVID-19 and expressed appreciation, in particular to Drew Klumpp, for cooperation in implementing the discounts offered to the Daphne citizens; Mr. Tim Patton complimented Percy Gulley for his help in locating a meter and Samantha Coppels for the seminar in which she was a speaker. Mr. Robin Lejeune congratulated the Utilities for their work during the tropical storm.

XIII. ADJOURNMENT

The Chairman called for adjournment at 5:33 pm.

The meeting adjourned at 5:33 pm.

Preceding minutes submitted to the Daphne Utilities Board by:


Lori Wilson, Executive Assistant, Daphne Utilities



City of Daphne Event Permit Application

Date of Application: July 29, 2020 Permit Requested: Event/Fundraiser Parade/Run Band

Contact Information

Organization Name: Daphmont Community Organization
 Contact Name: Jewel Lawson E-mail Address: jblldaphal@aol.com
 Address: P.O. Box 2222 1001 Johnson Rd., Daphne, AL 36526
Street / P.O. Box City/State/Zip Code
 Primary Phone Number: 251-626-1528 Secondary: 251-421-3525

Event Information

Event Name: Meet and Greet the Candidates for Mayor Event Date: Aug. 9, 2020
 Event Location: Baseball Field at Ruff Wilson Center # Participants/Vehicles: 50 - 75
 Start Time: 3pm Stop Time: 5pm Assembly Time: 1:30pm
Parades/Runs Only
 Special Requests: This event is being held outside to comply with social distancing guidelines.
 Road Closures Requested: Yes No

Special Instructions

Approval: Internal Use Only

Date Routed: 7-30-2020
 Fire Dept: _____
 Police Dept: [Signature]
 Public Works: [Signature]
 Parks & Recreation: _____
Only required if event interrupts traffic near Daphne parks

For Special Event/Band Permits:

Council Member: _____
District # Signature

For Parade/Run Permits & Use of City Grounds:

City Council: _____
Date of Approval

Parade/Run Permits ONLY

Fee Paid: \$ _____ N/A Waived
 Insurance Filed N/A
 Route Selection: 1 2 3 4



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20200727143428073

Type License: 040 - RETAIL BEER (ON OR OFF PREMISES) State: \$150.00 County: \$75.00

Type License: 060 - RETAIL TABLE WINE (ON OR OFF PREMISES) State: \$150.00 County: \$75.00

Trade Name: **ROLL AND GO SUSHI ASIAN KITCHEN** Filing Fee: \$100.00

Applicant: **ROLL AND GO SUSHI ASIAN KITCHEN LLC** Transfer Fee:

Location Address: 1410 HIGHWAY 98; SUITE J DAPHNE, AL 36526

Mailing Address: 1410 HIGHWAY 98; SUITE J DAPHNE, AL 36526

County: BALDWIN Tobacco sales: NO Tobacco Vending Machines:

Product Type: Type Ownership: LLC

Book, Page, or Document info: INST 2019009358 PG 1 OF 4

Do you sell Draft Beer?:

Date Incorporated: 02/01/2019 State incorporated: AL County Incorporated: JEFFERSON

Date of Authority: 02/01/2019

Federal Tax ID: 83-3470338 Alabama State Sales Tax ID: R010151952

Name:	Title:	Date and Place of Birth:	Residence Address:
SIDRA RASOOL 7570752 - AL	MEMBER	10/02/1987 MOBILE, AL	5300 DAVID LANGAN DR S MOBILE, AL 36608
KEOPRASEUTH DARAVONG 7138437 - AL	MEMBER	06/10/1971 VIENTIANE, LAOS	5300 DAVID LANGAN DR S MOBILE, AL 36608

Has applicant complied with financial responsibility ABC RR 20-X-5-.14? YES

Does ABC have any actions pending against the current licensee? NO

Has anyone, including manager or applicant, had a Federal/State permit or license suspended or revoked? NO

Has a liquor, wine, malt or brewed license for these premises ever been denied, suspended, or revoked? NO

Are the applicant(s) named above, the only person(s), in any manner interested in the business sought to be licensed? YES

Are any of the applicants, whether individual, member of a partnership or association, or officers and directors of a corporation itself, in any manner monetarily interested, either directly or indirectly, in the profits of any other class of business regulated under authority of this act? NO

Does applicant own or control, directly or indirectly, hold lien against any real or personal property which is rented, leased or used in the conduct of business by the holder of any vinous, malt or brewed beverage, or distilled liquors permit or license issued under authority of this act? NO

Is applicant receiving, either directly or indirectly, any loan, credit, money, or the equivalent thereof from or through a subsidiary or affiliate or other licensee, or from any firm, association or corporation operating under or regulated by the authority of this act? NO

Contact Person: KEOPRASEUTH DARAVONG

Home Phone: 337-504-1567

Business Phone: 251-626-4065

Cell Phone: 337-504-1567

Fax:

E-mail: ROLLANDGOSUSHIDAPHNE@GMAIL.COM

PREVIOUS LICENSE INFORMATION:

Previous License Number(s)

Trade Name: ROLL AND GO SUSHI ASIAN KITCHEN

License 1: 020-011346302-440

Applicant: ROLL AND GO SUSHI ASIAN KITCHEN LLC

License 2:



STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION



Confirmation Number: 20200727143428073

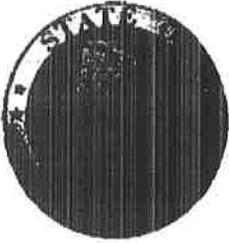
If applicant is leasing the property, is a copy of the lease agreement attached? **YES**
 Name of Property owner/lessor and phone number: **COLONIAL LLC 251-990-9364**
 What is lessors primary business? **REAL ESTATE**
 Is lessor involved in any way with the alcoholic beverage business? **NO**
 Is there any further interest, or connection with, the licensee's business by the lessor? **NO**

Does the premise have a fully equipped kitchen? **YES**
 Is the business used to habitually and principally provide food to the public? **YES**
 Does the establishment have restroom facilities? **YES**
 Is the premise equipped with services and facilities for on premises consumption of alcoholic beverages? **YES**

Will the business be operated primarily as a package store? **NO**
 Building Dimensions Square Footage: **1500** Display Square Footage:
 Building seating capacity: **42** Does Licensed premises include a patio area? **NO**
 License Structure: **ONE STORY** License covers: **OTHER**
 Number of licenses in the vicinity: Nearest:
 Nearest school: **1 blocks** Nearest church: **1 blocks** Nearest residence: **1 blocks**
 Location is within: **CITY LIMITS** Police protection: **CITY**

Has any person(s) with any interest, including manager, whether as sole applicant, officer, member, or partner been charged (whether convicted or not) of any law violation(s)?

Name:	Violation & Date:	Arresting Agency:	Disposition:
KEOPRASEUTH DARAVONG	OPERATING VEHICLE WHILE INTOXICATED, RESISTING OFFICER 02/01/2008	WEST MONROE POLICE DEPT	JAIL, FINE COMMUNITY SERVICE, PROBATION
KEOPRASEUTH DARAVONG	INTERFERING 08/14/2005	MONROE, LA POLICE DEPT	CASE DROPPED



**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20200727143428073

Initial each

KD

In reference to law violations, I attest to the truthfulness of the responses given within the application.

KD

In reference to the Lease/property ownership, I attest to the truthfulness of the responses given within the application.

N/A

In reference to ACT No. 80-529, I understand that if my application is denied or discontinued, I will not be refunded the filing fee required by this application.

N/A

In reference to Special Retail or Special Events retail license, I agree to comply with all applicable laws and regulations concerning this class of license, and to observe the special terms and conditions as indicated within the application.

N/A

In reference to the Club Application information, I attest to the truthfulness of the responses given within the application.

N/A

In reference to the transfer of license/location, I attest to the truthfulness of the information listed on the attached transfer agreement.

KD

In accordance with Alabama Rules & Regulations 20-X-5-.01(4), any social security number disclosed under this regulation shall be used for the purpose of investigation or verification by the ABC Board and shall not be a matter of public record.

KD

The undersigned agree, if a license is issued as herein applied for, to comply at all times with and to fully observe all the provisions of the Alabama Alcoholic Beverage Control Act, as appears in Code of Alabama, Title 28, and all laws of the State of Alabama relative to the handling of alcoholic beverages.

The undersigned, if issued a license as herein requested, further agrees to obey all rules and regulations promulgated by the board relative to all alcoholic beverages received in this State. The undersigned, if issued a license as herein requested, also agrees to allow and hereby invites duly authorized agents of the Alabama Alcoholic Beverage Control Board and any duly commissioned law enforcement officer of the State, County or Municipality in which the license premises are located to enter and search without a warrant the licensed premises or any building owned or occupied by him or her in connection with said licensed premises. The undersigned hereby understands that he or she violate any provisions of the aforementioned laws his or her license shall be subject to revocation and no license can be again issued to said licensee for a period of one year. The undersigned further understands and agrees that no changes in the manner of operation and no deletion or discontinuance of any services or facilities as described in this application will be allowed without written approval of the proper governing body and the Alabama Alcoholic Beverage Control Board.

KD

I hereby swear and affirm that I have read the application and all statements therein and facts set forth are true and correct, and that the applicant is the only person interested in the business for which the license is required.

Applicant Name (print): *Keopraseuth Daravong*

Signature of Applicant: *KD*

Notary Name (print): *REGINA B. RASOOL*

Notary Signature: *Regina B. Rasool* Commission expires: *07/21/24*

*Regina B. Rasool, Notary
State of Alabama at Large
The UPS Store - Mobile County, AL
Commission Expires*

Application Taken: App. Inv. Completed:

Submitted to Local Government:

Received in District Office:

Reviewed by Supervisor:

This *28th* Day of *JULY*
2020

Forwarded to District Office:

Received from Local Government:

Forwarded to Central Office:

**STATE OF ALABAMA
MOBILE COUNTY**





**STATE OF ALABAMA
ALCOHOLIC BEVERAGE CONTROL BOARD
ALCOHOL LICENSE APPLICATION**



Confirmation Number: 20200727143428073

Private Clubs / Special Retail / or Special Events licenses ONLY

Private Club

Does the club charge and collect dues from elected members?

Number of paid up members:

Are meetings regularly held?

How often?

Is business conducted through officers regularly elected?

Are members admitted by written application, investigation, and ballot?

Has Agent verified membership applications for each member listed?

Has at least 10% of members listed been confirmed and highlighted?

Agent's Initials:

For what purpose is the club organized?

Does the property used, as well as the advantages, belong to all the members?

Do the operations of the club benefit any individual member(s), officer(s), director(s), agent(s), or employee(s) of the club rather than to benefit of the entire membership?

Special Retail

Is it for 30 days or less?

More than 30 days?

Franchisee or Concessionaire of above?

Other valid responsible organization:

Explanation:

Special Events / Special Retail (7 days or less)

Starting Date: Ending Date:

Special terms and conditions for special event/special retail:

Other Explanations

License Covers: SUITE J

Receipt Confirmation Page

Receipt Confirmation Number: **20200727143428073**
Application Payment Confirmation Number: **62721002**

Payment Summary	
Payment Item	Fee
Application Fee for License 040 and License 060	\$100.00
Total Amount to be Charged	\$100.00

License Payment Confirmation Number:

Payment Summary			
Payment Item	County Fee	State Fee	Total Fee
040 - RETAIL BEER (ON OR OFF PREMISES)	\$75.00	\$150.00	\$225.00
060 - RETAIL TABLE WINE (ON OR OFF PREMISES)	\$75.00	\$150.00	\$225.00
Total Amount to be Charged	\$150.00	\$300.00	\$450.00

Application Type

Application Type: APPLICATION

Applicant Information

License Type 1: 040 - RETAIL BEER (ON OR OFF PREMISES)
License Type 2: 060 - RETAIL TABLE WINE (ON OR OFF PREMISES)
License County: BALDWIN
Business Type: LLC
Trade Name: **ROLL AND GO SUSHI ASIAN KITCHEN**
Applicant Name: **ROLL AND GO SUSHI ASIAN KITCHEN LLC**
Location Address: 1410 HIGHWAY 98; SUITE J
DAPHNE, AL 36526
Mailing Address: 1410 HIGHWAY 98; SUITE J
DAPHNE, AL 36526
Contact Person: **KEOPRASEUTH DARAVONG**
Contact Home Phone: 337-504-1567
Contact Business Phone: 251-626-4065
Contact Fax:
Contact Cell Phone: 337-504-1567
Contact Email Address:
Contact Web Address:

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2020-24**

**ADDITIONAL APPROPRIATION: PIPE MATERIALS FOR BELFOREST
APARTMENT COMPLEX SIDEWALK CONNECTION TO CITY SIDEWALKS**

WHEREAS, Ordinance 2019-43 approved and adopted the Fiscal Year 2020 Budget on October 1, 2019; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2020 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2020 budget; and

WHEREAS, in order to meet City requirements the new Belforest Apartment Complex installed a sidewalk along County Rd 13 from Rand Ave and connect to an existing sidewalk leading to Daphne East Elementary and Daphne Middle School; and

WHEREAS, this sidewalk installation was in the long range plan for the City of Daphne; and

WHEREAS, the City of Daphne agreed in January of 2017 to materially assist with the sidewalk improvements by purchasing the drainage pipe needed to install the sidewalk: and

WHEREAS, the Drainage Pipe Appropriation for Public Works in FY20 Budget does not include sufficient appropriations for drainage improvements required for the new Belforest Apartment Complex sidewalk project; and

WHEREAS, an additional appropriation of \$10,000 is need for pipe supplies needed for the drainage improvements required for the new Belforest Apartment Complex sidewalk.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that funds in the amount of **\$10,000** from the **General Fund** are hereby appropriated and made a part of the Fiscal Year 2020 Budget for pipe materials need for the drainage improvements required for the new Belforest Apartment Complex sidewalk project.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ DAY OF _____, 2020.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

**CITY OF DAPHNE
RESOLUTION 2020-39**

REVISIONS TO CITY OF DAPHNE STREET MAP

WHEREAS, the Planning Commission of the City of Daphne, Alabama at their regular meeting held on June 25, 2020, approved a favorable recommendation to the City Council of the City of Daphne, Alabama for a revision to the City of Daphne Street Map as presented at said meeting; and

WHEREAS, said revision to street map is necessary due to additional streets being added to and accepted by the City; and

WHEREAS, the City Council of the City of Daphne, Alabama, after due consideration, and upon the recommendation of the Planning Commission of the City of Daphne, believes it is in the best interest of the health, safety and welfare of the citizens of the City to accept the revisions to the City of Daphne Street Map; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, as follows:

SECTION I: ADOPTION OF MAP

THAT the City of Daphne Street Map was considered by the City of Daphne Planning Commission on June 25, 2020, and having made a favorable recommendation to the City Council and said revised map being attached hereto as Exhibit “A” is hereby adopted as the official “City of Daphne Street Map.”

SECTION II: REPEALER

THAT Resolution No. 2020-39 entitled “Revisions to City of Daphne Street Map” is hereby repealed in its entirety and any Resolution(s) or parts of Resolution(s) conflicting with the provisions of this Resolution are hereby repealed insofar as they conflict.

SECTION III: EFFECTIVE DATE

THAT This Resolution shall take effect and be in force from and after the date of its approval by the City Council of the City of Daphne, Alabama.

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA ON THIS THE _____ DAY OF _____, 2020.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

Zoning and Street Map Edits: December 1, 2019 through June 21, 2020

Legislative Annexation	Governor Approval Date	Act #	Zoning Classification	Property Size (Acres)
N/A				
Annexation by Council Action	Council Approval Date	Council Action Ordinance #		Property Size (Acres)
N/A				
Prezoning	Council Approval Date	Ordinance #	Zoning Classification	Property Size (Acres)
N/A				
Rezoning Petitions	Council Approval Date	Ordinance #	Old/New Zoning Classification	Property Size (Acres)
Demaris Anderson	12/02/19	2019-48	R-2 to MU	0.20
Rachel Burmeister and James Stocks	1/06/20	2020-01	R-2 to MU	0.30
Zeolia Dale Family Property	6/01/20	2020-16	B-2, General Business to PUD Seagrass Village	20.72
Street Acceptances	Approved	Resolution #	Linear Feet	Miles
Oldfield Phase 3B	3/16/20	2020-13	3,271	0.619
Jubilee Farms Phase 1	3/16/20	2020-14	7,102	1.34
Jubilee Farms Phase 2	3/16/20	2020-15	2,333	0.44
Jubilee Farms Phase 3	3/16/20	2020-16	2,184	0.41
Jubilee Farms Phase 4	3/16/20	2020-17	2,216	0.42
Jubilee Farms Phase 5	3/16/20	2020-18	2,655	0.50
Winged Foot Phase 3	4/06/20	2020-21	3,410	0.645

To: Office of the City Clerk
From: Adrienne D. Jones, *AS*
Community Development Director
Subject: Revision to the Official City of Daphne
Street Map
Date: July 13, 2020

MEMORANDUM

At the, June 25, 2020, regular meeting of the City of Daphne Planning Commission, six members were present. The motion carried unanimously to set forth a **favorable recommendation** of acceptance of the above-mentioned revision to the street map containing (codifications that were approved between December 1, 2019 - June 21, 2020).

Attached please find the appropriate documentation and action of the Daphne Planning Commission.

Upon receipt of said documentation, please prepare a resolution for placement on the City Council agenda of Monday, July 20, 2020.

Thank you,
ADJ/jv

cc: file

attachment(s)

1. Street Map Planning Report (Copy Attached)
2. Street Map (Display - Posted in Council Chambers)

FILE
07/13/20
N

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2020-40**

2020-P-CONCRETE MATERIAL

WHEREAS, The City of Daphne is required under section 41-16-20 of the Code of Alabama to secure competitive bids for items in excess of \$15,000; and

WHEREAS, The City of Daphne acknowledges that the cost for the CONCRETE MATERIAL will exceed this amount; and

WHEREAS, No bids were received and therefore can be negotiated; and

WHEREAS, Staff has reviewed the negotiated bid for the CONCRETE MATERIAL and determined that the bid as presented is reasonable; and

WHEREAS, Staff recommends the negotiated bid for the CONCRETE MATERIAL be awarded to Ready Mix USA, LLC.

NOW, THEREFORE BE IT RESOLVED, AND IT IS HEREBY RESOLVED, BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, hereby accept the bid of Ready Mix USA, LLC for unit cost as follows:

Materials	Unit	Ready Mix USA Cost Per CY
Type 1 - Mix "A". Minimum PSI strength at 28 days 3,000 Lbs. concrete.		
Short Load +\$150/fee	0-5 CY	\$ 104.00
Regular Load	5-10 CY	\$ 104.00
Large Project (100+CY)	100-300 CY	\$ 104.00
Large Project (300+CY)	300-500 CY	\$ 104.00
Large Project (500+CY)	500+ CY	\$ 104.00
Pervious 4,000 PSI Mix – Minimum PSI strength at 28 days 4,000 Lbs.		
Short Load +\$150/fee	0-5 CY	\$ 180.00
Regular Load	5-10 CY	\$ 180.00
Large Project (100+CY)	100-300 CY	\$ 180.00
Large Project (300+CY)	300-500 CY	\$ 180.00
Large Project (500+CY)	500+ CY	\$ 180.00
ADDITIONAL OPTIONS:		
Surcharge per cubic yard to add Fiber Reinforcement to any of the above referenced mixes	CY	\$ 8.00
COLORS:		
Candy Apple, Straw, Khaki, Mint or other colors w/ 5lbs / CY	CY	Price based on CY
Dove Gray, Canyon Dove Gray, Canyon Rust, Camel or other colors w/ 10lbs / CY	CY	Price based on CY
Augusta Gold, Dark Alabama Ochre or other colors w/ 15lbs / CY	CY	Price based on CY
Aztec Red, Old Brick, Charcoal, Chocolate Lab or colors w/ 20lbs / CY	CY	Price based on CY
Bristol Brown, Talladega Tan, Grape Ape or other colors w/ 25lbs per CY	CY	Price based on CY

Delivery is included in CY cost bid

as specified in the Negotiated **BID SPECIFICATION NO. 2020-P-CONCRETE MATERIAL**.

**APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE,
ALABAMA, THIS _____ day of _____, 2020.**

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

**CITY OF DAPHNE, ALABAMA
RESOLUTION 2020 -41**

**APPOINTING ELECTION OFFICIALS
MUNICIPAL ELECTION AUGUST 25, 2020 AND
RUN-OFF ELECTION OCTOBER 6, 2020**

WHEREAS, a regular municipal election has been called to be held on the 25th day of August, 2020, and a runoff election to be held if necessary, on the 6th of October, 2020; and

WHEREAS, Section 11-46-27 of the Alabama Code of 1975, as amended, provides in part, that the municipal governing body, not less than 15 days before the holding of any municipal election appoint from the qualified electors of the respective wards or voting districts officers to hold the election; and

WHEREAS, Section 11-46-24 of the Code of Alabama, 1975, as amended, provides that where voting places are designated within each district where voting machines are used that the municipal governing body shall appoint election officials to consist of one chief inspector, who shall supervise the conduct of all the other officials and the operation of the voting place, one chief clerk, one returning officer, and for each voting machine to be used at each voting place there shall be appointed two assistant clerks; and

WHEREAS, Section 11-46-27 requires the governing body of the municipality to appoint from the qualified electors of the City one inspector; one returning officer and two clerks who shall meet on the day of election at such place and hour as the municipal governing body may designate for the purpose of receiving, counting, and returning the ballots and absentee ballots at such election.

WHEREAS, the City Council of the City of Daphne recognizes the time spent by those who are to perform the duties of election officials and shall be compensated as follows:

- | | | |
|-----|-----------------|----------|
| 1.) | Chief Inspector | \$250.00 |
| 2.) | Chief Clerk | \$175.00 |
| 4.) | Clerk | \$150.00 |

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daphne, Alabama that the election officials for said election shall be as follows:

CIVIC CENTER	Head Inspector	Ms. Lois Boykin
	Chief Clerk	Jackie Kearney
	Clerks	Carolyn Courson
		Ella Fuller
		Rebeka Galloway
		Jolee Havard
		Wren Havard
		Rachel Hosey
		Arva Brown
		Sally Carter
		Sarah Harris
		Judith Wells
		Fred Fassbender
		Willie Robison
		Charles Yanny
		Henry Courson
		Richard Keller
		Denis Kearney
		Joyce Moore
		Lillian White

TROJAN HALL

**Head Inspector
Chief Clerk
Clerks**

Joseph Burch III
Ross Reddick
Joseph Burch IV
James Cotton
Richard Hall
Nancy Dziubakowski
Inez Ishmael
Carolyn Bankester
Casandra Becker
Doris Morrow

ADOPTED AND APPROVED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA
this _____ day of _____, 2020.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

**CITY OF DAPHNE
RESOLUTION 2020-42
ELECTED WITHOUT OPPOSITION
TOMMIE B. CONAWAY, CITY COUNCIL DISTRICT 1**

WHEREAS, Sections 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, provide for and regulate general and special elections in cities and towns of this state, except those cities and towns which have a commission form of government, and

WHEREAS, Section 11-46-43 of the Alabama Code of 1975 prohibits write-in candidates in elections held under Section 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, and

WHEREAS, Section 11-46-26 of the Alabama Code of 1975, as amended, provides that if only one person has filed a statement of candidacy or has been nominated for an office for an election to be held pursuant to Section 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, at the time the deadline for qualification has passed, then such person shall, for all purposes, be deemed elected to such office, and the mayor or other chief executive officer shall not cause the name of such person or the office for which his candidacy was declared to be printed on the ballot, but he shall immediately file a written statement with the governing body of the municipality, attested by the clerk, certifying the fact that only one person filed a statement of candidacy or was nominated for the office preceding the deadline set for an election of municipal officers of the municipality and setting forth the name of such person, and

WHEREAS, said Section 11-46-26, as amended, provides that the governing body of the municipality, after receiving such statement, shall adopt a resolution declaring the person named in the statement duly elected to the office described in the statement, and shall issue a Certificate of Election to such person, and

WHEREAS, the Mayor of the City of Daphne has filed a written statement with the governing body of the Municipality, attested by the Clerk, certifying the fact that only one person filed a statement of candidacy for the office of City Council District 1 prior to the deadline and that the name of that person who filed such statement was Tommie B. Conaway.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daphne that Tommie B. Conaway be and she is hereby declared duly elected to the office of City Council District 1 in the City of Daphne for the term of office commencing on the first Monday in November 2020, and

BE IT FURTHER RESOLVED, that the Mayor of the City of Daphne be and he hereby is directed to issue a certificate to Tommie B. Conaway for the office of City Council District 1 for such term pursuant to the provisions of Section 11-46-25, as amended.

ADOPTED THIS THE 3rd DAY OF AUGUST, 2020

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, CMC, City Clerk



**OFFICE OF THE MAYOR
MAYOR DANE HAYGOOD**

July 31, 2020

Daphne City Council,

This correspondence shall serve as notification and certification that only one individual filed a statement of candidacy for one of the seven single-member district City Council seats with the City Clerk during the qualifying period for the 2020 municipal election for the City of Daphne which concluded at 5:00 p.m. on the third Tuesday in July preceding the date of the municipal election which is scheduled to be held on the 25th day of August, 2020.

The City Council seat and the corresponding individual who is the sole candidate for the City Council seat is:

City Council, District 1

Tommie B. Conaway

My office requests that the City Council adopt a resolution declaring this individual to be duly elected to this office and to authorize my office to issue a certificate of election for the same.

Sincerely,

Mayor Dane Haygood

ATTEST:

Candace G. Antinarella, CMC, City Clerk

**CITY OF DAPHNE
RESOLUTION 2020-43
ELECTED WITHOUT OPPOSITION
STEVE OLEN, CITY COUNCIL DISTRICT 2**

WHEREAS, Sections 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, provide for and regulate general and special elections in cities and towns of this state, except those cities and towns which have a commission form of government, and

WHEREAS, Section 11-46-43 of the Alabama Code of 1975 prohibits write-in candidates in elections held under Section 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, and

WHEREAS, Section 11-46-26 of the Alabama Code of 1975, as amended, provides that if only one person has filed a statement of candidacy or has been nominated for an office for an election to be held pursuant to Section 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, at the time the deadline for qualification has passed, then such person shall, for all purposes, be deemed elected to such office, and the mayor or other chief executive officer shall not cause the name of such person or the office for which his candidacy was declared to be printed on the ballot, but he shall immediately file a written statement with the governing body of the municipality, attested by the clerk, certifying the fact that only one person filed a statement of candidacy or was nominated for the office preceding the deadline set for an election of municipal officers of the municipality and setting forth the name of such person, and

WHEREAS, said Section 11-46-26, as amended, provides that the governing body of the municipality, after receiving such statement, shall adopt a resolution declaring the person named in the statement duly elected to the office described in the statement, and shall issue a Certificate of Election to such person, and

WHEREAS, the Mayor of the City of Daphne has filed a written statement with the governing body of the Municipality, attested by the Clerk, certifying the fact that only one person filed a statement of candidacy for the office of City Council District 2 prior to the deadline and that the name of that person who filed such statement was Steve Olen.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daphne that Steve Olen be and he is hereby declared duly elected to the office of City Council District 2 in the City of Daphne for the term of office commencing on the first Monday in November 2020, and

BE IT FURTHER RESOLVED, that the Mayor of the City of Daphne be and he hereby is directed to issue a certificate to Steve Olen for the office of City Council District 2 for such term pursuant to the provisions of Section 11-46-25, as amended.

ADOPTED THIS THE 3rd DAY OF AUGUST, 2020

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, CMC, City Clerk



**OFFICE OF THE MAYOR
MAYOR DANE HAYGOOD**

July 31, 2020

Daphne City Council,

This correspondence shall serve as notification and certification that only one individual filed a statement of candidacy for one of the seven single-member district City Council seats with the City Clerk during the qualifying period for the 2020 municipal election for the City of Daphne which concluded at 5:00 p.m. on the third Tuesday in July preceding the date of the municipal election which is scheduled to be held on the 25th day of August, 2020.

The City Council seat and the corresponding individual who is the sole candidate for the City Council seat is:

City Council, District 2

Steve Olen

My office requests that the City Council adopt a resolution declaring this individual to be duly elected to this office and to authorize my office to issue a certificate of election for the same.

Sincerely,

Mayor Dane Haygood

ATTEST:

Candace G. Antinarella, CMC, City Clerk

**CITY OF DAPHNE
RESOLUTION 2020-44
ELECTED WITHOUT OPPOSITION
JOEL COLEMAN, CITY COUNCIL DISTRICT 3**

WHEREAS, Sections 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, provide for and regulate general and special elections in cities and towns of this state, except those cities and towns which have a commission form of government, and

WHEREAS, Section 11-46-43 of the Alabama Code of 1975 prohibits write-in candidates in elections held under Section 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, and

WHEREAS, Section 11-46-26 of the Alabama Code of 1975, as amended, provides that if only one person has filed a statement of candidacy or has been nominated for an office for an election to be held pursuant to Section 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, at the time the deadline for qualification has passed, then such person shall, for all purposes, be deemed elected to such office, and the mayor or other chief executive officer shall not cause the name of such person or the office for which his candidacy was declared to be printed on the ballot, but he shall immediately file a written statement with the governing body of the municipality, attested by the clerk, certifying the fact that only one person filed a statement of candidacy or was nominated for the office preceding the deadline set for an election of municipal officers of the municipality and setting forth the name of such person, and

WHEREAS, said Section 11-46-26, as amended, provides that the governing body of the municipality, after receiving such statement, shall adopt a resolution declaring the person named in the statement duly elected to the office described in the statement, and shall issue a Certificate of Election to such person, and

WHEREAS, the Mayor of the City of Daphne has filed a written statement with the governing body of the Municipality, attested by the Clerk, certifying the fact that only one person filed a statement of candidacy for the office of City Council District 3 prior to the deadline and that the name of that person who filed such statement was Joel Coleman.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daphne that Joel Coleman be and he is hereby declared duly elected to the office of City Council District 3 in the City of Daphne for the term of office commencing on the first Monday in November 2020, and

BE IT FURTHER RESOLVED, that the Mayor of the City of Daphne be and he hereby is directed to issue a certificate to Joel Coleman for the office of City Council District 3 for such term pursuant to the provisions of Section 11-46-25, as amended.

ADOPTED THIS THE 3rd DAY OF AUGUST, 2020

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, CMC, City Clerk



**OFFICE OF THE MAYOR
MAYOR DANE HAYGOOD**

July 31, 2020

Daphne City Council,

This correspondence shall serve as notification and certification that only one individual filed a statement of candidacy for one of the seven single-member district City Council seats with the City Clerk during the qualifying period for the 2020 municipal election for the City of Daphne which concluded at 5:00 p.m. on the third Tuesday in July preceding the date of the municipal election which is scheduled to be held on the 25th day of August, 2020.

The City Council seat and the corresponding individual who is the sole candidate for the City Council seat is:

City Council, District 3

Joel Coleman

My office requests that the City Council adopt a resolution declaring this individual to be duly elected to this office and to authorize my office to issue a certificate of election for the same.

Sincerely,

Mayor Dane Haygood

ATTEST:

Candace G. Antinarella, CMC, City Clerk

**CITY OF DAPHNE
RESOLUTION 2020-45
ELECTED WITHOUT OPPOSITION
DOUG GOODLIN, CITY COUNCIL DISTRICT 4**

WHEREAS, Sections 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, provide for and regulate general and special elections in cities and towns of this state, except those cities and towns which have a commission form of government, and

WHEREAS, Section 11-46-43 of the Alabama Code of 1975 prohibits write-in candidates in elections held under Section 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, and

WHEREAS, Section 11-46-26 of the Alabama Code of 1975, as amended, provides that if only one person has filed a statement of candidacy or has been nominated for an office for an election to be held pursuant to Section 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, at the time the deadline for qualification has passed, then such person shall, for all purposes, be deemed elected to such office, and the mayor or other chief executive officer shall not cause the name of such person or the office for which his candidacy was declared to be printed on the ballot, but he shall immediately file a written statement with the governing body of the municipality, attested by the clerk, certifying the fact that only one person filed a statement of candidacy or was nominated for the office preceding the deadline set for an election of municipal officers of the municipality and setting forth the name of such person, and

WHEREAS, said Section 11-46-26, as amended, provides that the governing body of the municipality, after receiving such statement, shall adopt a resolution declaring the person named in the statement duly elected to the office described in the statement, and shall issue a Certificate of Election to such person, and

WHEREAS, the Mayor of the City of Daphne has filed a written statement with the governing body of the Municipality, attested by the Clerk, certifying the fact that only one person filed a statement of candidacy for the office of City Council District 4 prior to the deadline and that the name of that person who filed such statement was Doug Goodlin.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daphne that Doug Goodlin be and he is hereby declared duly elected to the office of City Council District 4 in the City of Daphne for the term of office commencing on the first Monday in November 2020, and

BE IT FURTHER RESOLVED, that the Mayor of the City of Daphne be and he hereby is directed to issue a certificate to Doug Goodlin for the office of City Council District 4 for such term pursuant to the provisions of Section 11-46-25, as amended.

ADOPTED THIS THE 3rd DAY OF AUGUST, 2020

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, CMC, City Clerk



**OFFICE OF THE MAYOR
MAYOR DANE HAYGOOD**

July 31, 2020

Daphne City Council,

This correspondence shall serve as notification and certification that only one individual filed a statement of candidacy for one of the seven single-member district City Council seats with the City Clerk during the qualifying period for the 2020 municipal election for the City of Daphne which concluded at 5:00 p.m. on the third Tuesday in July preceding the date of the municipal election which is scheduled to be held on the 25th day of August, 2020.

The City Council seat and the corresponding individual who is the sole candidate for the City Council seat is:

City Council, District5

Doug Goodlin

My office requests that the City Council adopt a resolution declaring this individual to be duly elected to this office and to authorize my office to issue a certificate of election for the same.

Sincerely,

Mayor Dane Haygood

ATTEST:

Candace G. Antinarella, CMC, City Clerk

**CITY OF DAPHNE
RESOLUTION 2020-46
ELECTED WITHOUT OPPOSITION
ANGIE PHILLIPS, CITY COUNCIL DISTRICT 7**

WHEREAS, Sections 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, provide for and regulate general and special elections in cities and towns of this state, except those cities and towns which have a commission form of government, and

WHEREAS, Section 11-46-43 of the Alabama Code of 1975 prohibits write-in candidates in elections held under Section 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, and

WHEREAS, Section 11-46-26 of the Alabama Code of 1975, as amended, provides that if only one person has filed a statement of candidacy or has been nominated for an office for an election to be held pursuant to Section 11-46-20 through 11-46-73 of the Alabama Code of 1975, as amended, at the time the deadline for qualification has passed, then such person shall, for all purposes, be deemed elected to such office, and the mayor or other chief executive officer shall not cause the name of such person or the office for which his candidacy was declared to be printed on the ballot, but he shall immediately file a written statement with the governing body of the municipality, attested by the clerk, certifying the fact that only one person filed a statement of candidacy or was nominated for the office preceding the deadline set for an election of municipal officers of the municipality and setting forth the name of such person, and

WHEREAS, said Section 11-46-26, as amended, provides that the governing body of the municipality, after receiving such statement, shall adopt a resolution declaring the person named in the statement duly elected to the office described in the statement, and shall issue a Certificate of Election to such person, and

WHEREAS, the Mayor of the City of Daphne has filed a written statement with the governing body of the Municipality, attested by the Clerk, certifying the fact that only one person filed a statement of candidacy for the office of City Council District 7 prior to the deadline and that the name of that person who filed such statement was Angie Phillips.

NOW, THEREFORE, BE IT RESOLVED by the City Council of the City of Daphne that Angie Phillips be and she is hereby declared duly elected to the office of City Council District 7 in the City of Daphne for the term of office commencing on the first Monday in November 2020, and

BE IT FURTHER RESOLVED, that the Mayor of the City of Daphne be and he hereby is directed to issue a certificate to Angie Phillips for the office of City Council District 7 for such term pursuant to the provisions of Section 11-46-25, as amended.

ADOPTED THIS THE 3rd DAY OF AUGUST, 2020

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, CMC, City Clerk



**OFFICE OF THE MAYOR
MAYOR DANE HAYGOOD**

July 31, 2020

Daphne City Council,

This correspondence shall serve as notification and certification that only one individual filed a statement of candidacy for one of the seven single-member district City Council seats with the City Clerk during the qualifying period for the 2020 municipal election for the City of Daphne which concluded at 5:00 p.m. on the third Tuesday in July preceding the date of the municipal election which is scheduled to be held on the 25th day of August, 2020.

The City Council seat and the corresponding individual who is the sole candidate for the City Council seat is:

City Council, District 7

Angie Phillips

My office requests that the City Council adopt a resolution declaring this individual to be duly elected to this office and to authorize my office to issue a certificate of election for the same.

Sincerely,

Mayor Dane Haygood

ATTEST:

Candace G. Antinarella, CMC, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2020-24**

**ADDITIONAL APPROPRIATION: PIPE MATERIALS FOR BELFOREST
APARTMENT COMPLEX SIDEWALK CONNECTION TO CITY SIDEWALKS**

WHEREAS, Ordinance 2019-43 approved and adopted the Fiscal Year 2020 Budget on October 1, 2019; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2020 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2020 budget; and

WHEREAS, in order to meet City requirements the new Belforest Apartment Complex installed a sidewalk along County Rd 13 from Rand Ave and connect to an existing sidewalk leading to Daphne East Elementary and Daphne Middle School; and

WHEREAS, this sidewalk installation was in the long range plan for the City of Daphne; and

WHEREAS, the City of Daphne agreed in January of 2017 to materially assist with the sidewalk improvements by purchasing the drainage pipe needed to install the sidewalk: and

WHEREAS, the Drainage Pipe Appropriation for Public Works in FY20 Budget does not include sufficient appropriations for drainage improvements required for the new Belforest Apartment Complex sidewalk project; and

WHEREAS, an additional appropriation of \$10,000 is need for pipe supplies needed for the drainage improvements required for the new Belforest Apartment Complex sidewalk.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that funds in the amount of **\$10,000** from the **General Fund** are hereby appropriated and made a part of the Fiscal Year 2020 Budget for pipe materials need for the drainage improvements required for the new Belforest Apartment Complex sidewalk project.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, THIS _____ DAY OF _____, 2020.

Dane Haygood, Mayor

ATTEST:

Candace G. Antinarella, City Clerk

**CITY OF DAPHNE, ALABAMA
ORDINANCE 2020-25**

Additional Appropriation: Bayfront Master Plan Engineering and Permitting Fees

WHEREAS, Ordinance 2019-43 approved and adopted the Fiscal Year 2020 Budget on October 1, 2019; and

WHEREAS, subsequent to the adoption of the Fiscal Year 2020 budget, the City Council has determined that certain appropriations are required and should be approved and made a part of the Fiscal Year 2020 budget; and

WHEREAS, improvements are being made to the Bayfront Park including Street Scape and Parking improvements and; and

WHEREAS, a Master Plan and permitting for wetland impacts and pier extensions is needed to evaluate future plans for the Bayfront Park; and

WHEREAS, an appropriation is needed in the amount of \$116,500 (Dewberry Engineers Inc - \$90,500, Cultural Resource Assessment-\$12,000, & ADEM-\$14,000) for the Master Plan and permitting fees for a pier extension, site improvements, and Amphitheater.

NOW, THEREFORE, BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF DAPHNE, ALABAMA, that

1. Funds in the amount of **\$116,500** from the General Fund are appropriated and made a part of the Fiscal Year 2020 budget for the Bayfront Master Plan engineering and permitting Fees.
2. The Mayor is hereby authorized to execute any and all documents required in order for the City of Daphne to participate in such project.

APPROVED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF DAPHNE ALABAMA this ____ day of _____, 2020.

Dane Haygood, Mayor

Attest:

Candace G. Antinarella, City Clerk